

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Friday, January 24, 2025 @ 10:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

Teleconferencing Locations:

El Dorado County Administration
330 Fair Lane, Bldg. A
Placerville, CA 95667

Placer County Administration
1211 Pleasant Grove Blvd, Ste. #100
Roseville, CA 95678

Alpine County
100 Hawkins Ranch Rd..
Markleeville, CA 96120

I. **ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting was called to order at 10:03 am by Supervisor Parlin

Governing Body:

Bonnie Gore Lori Parlin Evan Mecak

GSJTA Staff:

Jason Buckingham Melissa Keefe Lisa Nelson

Guests: None

II. **APPROVAL OF AGENDA**

Motion to approve agenda as presented, by Gore, second by Mecak

Motion approved unanimously by Roll Call vote

III. **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from December 05, 2024 GB Meeting

Motion to approve Consent Agenda as presented, by Gore, second by Mecak

Motion approved unanimously by Roll Call vote

IV. **PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA**

None

V. CHAIR & VICE-CHAIR NOMINATIONS-EFFECTIVE 2025

Keefe reported out as outlined in the agenda packet.

Mecak nominated Gore as Chair; Gore accepted

Mecak nominated himself as Vice Chair, Mecak accepted

Motion to accept appointments for FY 2025-2026 as outlined above, by Mecak, second by Gore

Motion approved unanimously by Roll Call vote

(10:08am Gore takes over as Chair)

VI. BUDGET FY 2024-2025 MODIFICATION 1

Buckingham reported out as outlined in the agenda packet. Appropriating STEP Grant Award

Motion to approve FY 2024-2025 Agency Budget Modification 1 as presented, by Parlin, second by Mecak

Motion approved unanimously by Roll Call vote

VII. LOCAL AREA SUBSEQUENT DESIGNATION AND LOCAL BOARD RECERTIFICATION FOR PY 2025-2027

Buckingham reported out as outlined in the agenda packet. Application due March 3, 2025. Parlin requested we add "Chair" behind Rick Larkey in the name field on pg.3 of the application

Motion to approve with corrections, Local Area Subsequent Designation and Local Board Recertification for PY 2025-2027 application by Parlin, second by Mecak

Motion approved unanimously by Roll Call vote

VIII. DRAFT REGIONAL AND LOCAL PLAN - PY 2025-2028

Buckingham reported out as outlined in the agenda packet. Draft Directive was released in September providing guidelines. Valley Vision, acting organizer for the Regional plan, has a 30-day public comment period open until February 9th. Local plan will be released for 30-day public comment period beginning January 29th thru February 28th. Current deadline is April 27, 2025. Information only – No action required

IX. DIRECTOR'S UPDATE

Buckingham reported out as outlined in the agenda packet. Information only - No action required.

X. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet - No action required.

- a. ADVANCE - Alpine / South Lake Tahoe
- b. Golden Sierra Job Training Agency – Placer & El Dorado County

XI. FUTURE AGENDA ITEMS

- Future Joint WB/GB Meeting (Strategic Planning)
- Executive Directors Evaluation (closed session)
- Single Audit Presentation
- Signature Authority for PY Subgrants

XII. NEXT MEETING

Thursday, March 27, 2025 @ 10:00 am

XIII. ADJOURNMENT

Motion to adjourn at 11:00am by Gore

Motion approved unanimously