

**GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
MINUTES**

Thursday, September 18, 2025 @ 1:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

Teleconference Locations:

North Tahoe Event Center 8318 N. Lake Blvd. Kings Beach, CA 96143	Sacramento Central Labor Council 2617 K Street Sacramento, CA 95816
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Placer County HHS-Hm Office 179 Highlands Ct. Grass Valley, CA 95945	Best Western Plus Desoto Inn 611 Jenkins St. Mansfield, LA 71052
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Hotel Casa del Mar
1910 Ocean Way
Santa Monica, CA 90405

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 1:12 pm by Chair Larkey.

Rick Larkey (Chair)

Rana Ghadban* (Vice-Chair)

Amy Schulz

Jennifer Poff

Tink Miller

Daniela Devitt

Michael Snead

Todd Beingessner

Eric Henkel

Nick Gunn

Vivian Hernandez-Obaldia

Janis Aydelott*

Scott Alvord

Volma Volcy*

Jason Buckingham

Steven Casperite

William Gonzalez

Jeff Richard*

William Reed

GSJTA Staff:

Melissa Keefe

Lisa Nelson

Darlene Galipo

GUESTS: Cara Welch, EDD LMID

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Buckingham requested to amend the agenda, removing the conference location listed as Westin Hapuna Beach Resort in Waimea, Hawaii

Motion to approve agenda as amended by Devitt, second by Volcy

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered routine in nature and will be approved by one blanket motion.

- a) Approval of minutes from July 17, 2025, WDB Meeting
- b) Approval of minutes from July 17, 2025, EC Meeting
- c) Attendance log

Motion to approve consent agenda items a-c by Miller, second by Henkel

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Alvord inquired why the roll call vote was required. Buckingham provided an explanation.

**Aydelott entered @ 1:20pm*

V. FY 2025-2026 AGENCY BUDGET - FINAL

Buckingham reported out as outlined in the agenda packet.

Motion to approve FY 2025-2026 Agency Budget – Final by Reed, second by Devitt

Motion approved unanimously by roll call vote

**Volcy departed @ 1:45pm*

**Ghadban departed @ 1:54pm*

VI. STRATEGIC PLANNING

- Vision Statement Ad Hoc: committee provided a verbal report out; Committee met on August 27th, two vision statement drafts were created, and a poll was conducted. Statement #2 was favored by 82% of the respondents.
- October Retreat: The Strategic Planning Workshop will be October 7th from 10am-4pm at the Placer School for Adults, Lynn MacDonald Education Center. A timely response was requested to meet the board quorum.

Roundtable discussion occurred; information was shared. Information only-no action required

VII. WDB AD HOC RECRUITMENT COMMITTEE UPDATE

Buckingham provided a verbal report out as outlined in the agenda packet; The committee met on September 8th, focusing on recruitment efforts and referrals, specifically in the El Dorado and Alpine counties. The committee would like to interview applicants, approximately 2-3 candidates

**Richard departed @ 2:25pm*

VIII. AJCC OPERATOR UPDATE:

Galipo provided a verbal report out; the AJCC Operator, previously known as the One-Stop Operator, will be providing a 4-part professional development series of full day training sessions to convene MOU partners and participants. The first series will be held

on October 23rd facilitated by Tessa Dorsey of TAD Grants, with 25 anticipated attendees. Information only – no action required.

IX. WDB MEMBER INTRODUCTIONS

- Process, as outlined in the agenda packet.
- Jennifer Poff, CAE – Executive Director, Building Careers Foundation, presented her biography as outlined in the agenda packet

X. BOARD MEMBER ROUNDTABLE

Buckingham reported out as outlined in the agenda packet; this will be a new standing item on all future agendas creating a space for members to share insights and challenges, highlight regional trends, and identify opportunities. Information only - no action required.

Today's topics: AI in the workplace, creating an Ad Hoc committee for board initiatives funds, education opportunities on AI available in libraries.

Alvord shared upcoming events, the Placer Valley 2025: The Next Normal: Strategies for a Shifting Business Landscape on October 17th, and the Placer Valley Business Summit coming in April 2026.

**Aydelott departed @ 2:35pm*

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

- WDB Bio/introductions (Aydelott)
- Strategic Planning
- Continue Discussion on AI

XII. NEXT MEETING

Thursday, November 20, 2025 @ 1:00 pm

ADJOURNMENT

Motion to adjourn meeting at 2:50 pm, by Miller, second by Reed

Motion approved unanimously