

GOVERNING BODY MEMBERS

BONNIE GORE, *Chair*
Board of Supervisors
Placer County

EVAN MECAK, *Vice Chair*
Board of Supervisors
Alpine County

LORI PARLIN
Board of Supervisors
El Dorado County

JASON BUCKINGHAM
Executive Director

Golden Sierra Job Training Agency
115 Ascot Drive, Suite 140
Roseville, CA 95661

(916) 773-8540

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
AGENDA**

Thursday, January 22, 2026 @ 9:00am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661**

Teleconferencing Locations:

Alpine County	El Dorado County	Placer County
100 Hawkins Ranch Rd. Markleeville, CA 961207	330 Fair Lane, Bldg. A Placerville, CA 95667	The Sutter Club 1220 9 th Street Sacramento, CA 95814

- I. ROLL CALL AND INTRODUCTION OF STAFF AND GUESTS
- II. APPROVAL OF AGENDA 1
- III. CONSENT AGENDA
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.
 - a. Approval of Minutes from September 25, 2025, GB Meeting 2-3
 - b. Approval of Minutes from November 6, 2025, GB Special Meeting 4-5
- IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA
- V. 2026 GOVERNING BODY CHAIR & VICE-CHAIR NOMINATIONS 6
- VI. WORKFORCE DEVELOPMENT BOARD BYLAWS 7-35
- VII. DIRECTOR'S UPDATE 36-40
- VIII. WIOA SERVICE PROVIDER REPORTS (INFO)
 - a. ADVANCE - Alpine / South Lake Tahoe 41-42
 - b. GSJTA - Placer & El Dorado County 43-46
- IX. FUTURE AGENDA ITEMS
 - FY 2025-2026 Budget Modification 1
 - Single Audit Presentation
 - Signature Authority for PY Subgrants
 - Executive Directors' Evaluation (closed session)
 - Amend Position Roster
- X. NEXT MEETING
Thursday, March 26, 2026 @ 10:00 am
- XI. ADJOURNMENT

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Thursday, September 25, 2025 @ 1:00 pm

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

Teleconferencing Locations:

Alpine County
100 Hawkins Ranch Rd.
Markleeville, CA 961207

El Dorado County
330 Fair Ln, Bldg. A
Placerville, CA 95667

Placer County
1211 Pleasant Grove Blvd.
#100
Roseville, CA 95678

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 1:00 pm by Supervisor Gore

Governing Body:

☒ Bonnie Gore ☒ Lori Parlin ☒ Evan Mecak

GSJTA Staff:

☐ Darlene Galipo ☒ Melissa Keefe ☒ Lisa Nelson

Guests: None

II. APPROVAL OF AGENDA

Buckingham mentioned the acronym for California Employers' Pension Prefunding Trust should be corrected to read CEPPT not CERPT as listed on agenda item V.

Motion to approve agenda as amended, by Gore, second by Parlin

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from July 24, 2025 GB Meeting

Motion to approve Consent Agenda items a. as presented, by Mecak, second by Parlin

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

Gore asked if roll call vote is required for Approval of Agenda and Consent Agenda, Buckingham will check with legal counsel

V. **RESOLUTION 25-01 – AMENDED DELEGATION OF AUTHORITY, CALIFORNIA EMPLOYERS’ RETIREMENT BENEFITS TRUST (CERBT) AND CALIFORNIA EMPLOYERS’ PENSION PREFUNDING TRUST (CEPPT) DISBURSEMENTS**

Buckingham reported out as outlined in the agenda packet;

Motion to approve Resolution 25-01 – Amended Delegation of Authority, California Employers’ Retirement Benefits Trust (CERBT) and California Employers’ Pension Prefunding Trust (CEPPT) Disbursements, as presented, by Mecak, second by Parlin

Motion approved unanimously by roll call vote

VI. **FY 2025-2026 AGENCY BUDGET – FINAL**

Buckingham reported out as outlined in the agenda packet

Motion to approve FY 2025-2026 Agency Budget – Final, as presented, by Parlin, second by Mecak

Motion approved unanimously by roll call vote

VII. **WORKFORCE DEVELOPMENT BOARD MEMBERSHIP**

Buckingham reported out as outlined in the agenda packet. Information only - No action required.

VIII. **DIRECTOR’S UPDATE**

Buckingham reported out as outlined in the agenda packet. Information only - No action required.

IX. **WIOA SERVICE PROVIDER REPORTS**

Information & Reports shared in agenda packet - No action required.

a. ADVANCE - Alpine / South Lake Tahoe

b. Golden Sierra Job Training Agency – Placer & El Dorado County

X. **FUTURE AGENDA ITEMS**

- Strategic Planning

XI. **NEXT MEETING**

November 2025-Cancelled

TBD: a “Special” meeting may be needed in November for WDB application approvals

XII. **ADJOURNMENT**

Motion to adjourn at 1:34 pm by Gore

Motion approved unanimously

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
“SPECIAL” MEETING
MINUTES**

Thursday, November 06, 2025 @ 11:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

Teleconferencing Locations:

El Dorado County
330 Fair Ln, Bldg. A
Placerville, CA 95667

Placer County
1211 Pleasant Grove Blvd. #100
Roseville, CA 95678

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 11:00 am by Supervisor Gore. Supervisor Gore recommended that this item be retitled as “Roll Call and Introduction of Staff and Guests.”

Governing Body:

☒ Bonnie Gore ☒ Lori Parlin ☐ Evan Mecak

GSJTA Staff:

☒ Jason Buckingham ☒ Melissa Keefe ☐ Lisa Nelson

Guests: None

II. APPROVAL OF AGENDA

Motion to approve agenda as presented, by Gore, second by Parlin

Motion approved unanimously by roll call vote

III. PUBLIC COMMENT – FOR THOSE ITEMS ONLY ON THE AGENDA

None

IV. WORKFORCE DEVELOPMENT BOARD MEMBERSHIP

Buckingham reported out as outlined in the agenda packet.

Motion to approve Workforce Development Board Membership applications for Manning and Williams as presented, by Parlin, second by Gore

Motion approved unanimously

V. **FUTURE AGENDA ITEMS**

VI. **NEXT MEETING**

January 22, 2026 @ 10:00am

Supervisor Gore requested a 9:00am start time or late afternoon due to schedule conflict

VII. **ADJOURNMENT**

Motion to adjourn at 11:10am by Gore

Motion approved unanimously

GOLDEN SIERRA GOVERNING BODY

MEMORANDUM

DATE: January 22, 2026
TO: Governing Body (GB)
FROM: Jason Buckingham, Executive Director
SUBJ: 2026 Governing Body Chair & Vice-Chair Nominations

In accordance with Golden Sierra Job Training Agency's JPA and Bylaws, nominations are required for Chair and Vice Chair of the Governing Body for calendar year 2026. This action will take effect at the next meeting.

Joint Powers Agreement (JPA) Section 6 (D)

(D) Chairperson. The Chairperson and Vice Chairperson of the Governing Body shall be selected by the Governing Body from its members. The term of office of the Chairperson and Vice Chairperson shall each be one calendar year.
and;

Governing Body Bylaws Article V Section 1(a)

- a) The Chairperson and Vice Chairperson shall each serve a term of one calendar year and may succeed themselves if so re-elected.

Chair/Vice Chair history

	Chair	Vice Chair
2023	Lori Parlin – El Dorado	Irvin Jim – Alpine County
2024	Lori Parlin – El Dorado	Bonnie Gore – Placer County
2025	Bonnie Gore – Placer County	Evan Mecak – Alpine County

GOLDEN SIERRA GOVERNING BODY

MEMORANDUM

DATE: January 22, 2026
TO: Governing Body (GB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Workforce Development Board Bylaws approval

Before the Board for review and approval are the redrafted Workforce Development Board Bylaws. The proposed Bylaws will revise the current Bylaws to include the newly adopted Mission and Vision. Additionally, legal counsel corrected language relating to Proxies in California and provided clarity to ensure conformity with current law.

Attached in the agenda packet are the redline and final draft Bylaws reflecting the changes.

The changes include:

- 2.2 Updated Vision to align with the Workforce Development Board's Strategic Plan, approved November 20, 2025
- 2.3 Update Mission to align with the Workforce Development Board's Strategic Plan, approved November 20, 2025
- 3.7 Update language to align with the Brown Act guidelines prohibiting Proxies
- Misc. All other changes were made based on recommendations from legal counsel and were intended to ensure compliance with all applicable federal and state guidelines, as well as to clarify language.

These Bylaws are scheduled for review and recommendation for approval by the Workforce Development Board on January 15, 2026.

**GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD
BYLAWS AS AMENDED ~~APRIL 4, 2018~~ JANUARY 22, 2026**

These Bylaws are hereby created by the Golden Sierra Workforce Development Board ("**WDB**") (formerly referred to as "Workforce Investment Board" or "WIB") and the Governing Body of the Golden Sierra Job Training Agency ("Governing Body").

RECITALS

- A. The Counties of Alpine, El Dorado, and Placer have created the Golden Sierra Job Training Agency, herein referred to as "Golden Sierra," a joint powers agreement, to administer workforce development programs within their boundaries.
- B. The Governing Body consists of three members, i.e., one chief elected official from each of the Boards of Supervisors of Alpine, El Dorado, and Placer Counties.
- C. The State of California, pursuant to the Workforce Innovation and Opportunity Act of 2014, 29 U.S.C. § 3101 *et seq.* ~~(which supersedes the Workforce Investment Act of 1998, 29 U.S.C. § 2801 *et seq.*)~~, hereinafter called the "Act," has designated the Golden Sierra Job Training Agency as a "Workforce Development Area" ~~(formerly a "Workforce Investment Area")~~ for the system building and delivery of workforce development programs at the local level, and provides funding thereto.
- D. The State and Federal rules and regulations promulgated pursuant to the Act provide for program activities, and 29 C.F.R. §679.310(g) requires that the Governing Body establish the Workforce Development Board bylaws, to be as follows:

**ARTICLE I
NAME**

The name of this body shall be the Golden Sierra Workforce Development Board, hereinafter referred to as the "WDB."

**ARTICLE II
PURPOSE AND FUNCTION**

2.1. The purpose of the WDB, in partnership with the Governing Body, shall be to establish and oversee the workforce development system for the Counties of Alpine, El Dorado, and Placer.

2.2. Vision: *A collaborative and accessible workforce system creating pathways to economic growth within our communities.* ~~A fully integrated workforce system that capitalizes on the expertise of industry and workforce partners to continuously meet the needs of business, and facilitate pathways to success for students, workers and job seekers.~~

2.3. Mission: *The Golden Sierra Workforce Development Board convenes industry leaders and key partners to provide strategic oversight, policy, and regional coordination to drive*

positive outcomes for employers and job seekers.~~The Golden Sierra Workforce Board~~WDB convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry and workforce needs.

2.4. Pursuant to 29 C.F.R. §679.370, it shall be the duty of the WDB to do all of the following:

2.4.1. Develop and submit a four-year local plan in partnership with the Governing Body and consistent with Section 108 of the Act;

2.4.2. Develop and submit a regional plan in collaboration with Regional Planning Unit, and if applicable, other local areas.;

2.4.3. Conduct workforce research and regional labor market analysis to include:

2.4.3.1. Analyses and regular updates of economic conditions, needed knowledge and skills, workforce, and workforce development (including education and training) activities to include an analysis of the strengths and weaknesses (including the capacity to provide) of such services to address the identified education and skill needs of the workforce and the employment needs of employers;

2.4.3.2. Assistance to the Governor in developing the statewide workforce and labor market information system under the Wagner-Peyser Act for the region; and

2.4.3.3. Other research, data collection, and analysis related to the workforce needs of the regional economy as the WDB, after receiving input from a wide array of stakeholders, determines to be necessary to carry out its functions;

2.4.4. Convene local workforce development system stakeholders to assist in the development of the local plan and in identifying non-Federal expertise and resources to leverage support for workforce development activities. Such stakeholders may assist the WDB and any standing committees in carrying out convening, brokering, and leveraging functions at the direction of the WDB;

2.4.5. Lead efforts to engage with a diverse range of employers and other entities in the region in order to:

2.4.5.1. Promote business representation (particularly representatives with optimum policy-making or hiring authority from employers whose employment opportunities reflect existing and emerging employment opportunities in the region) on the WDB;

2.4.5.2. Develop effective linkages (including the use of intermediaries) with employers in the region to support employer utilization of the local workforce development system and to support local workforce investment activities;

2.4.5.3. Ensure that workforce investment activities meet the needs of employers and support economic growth in the region by enhancing communication, coordination, and collaboration among employers, economic development entities, and service providers; and

2.4.5.4. Develop and implement proven or promising strategies for meeting the employment and skill needs of workers and employers (such as the establishment of industry and sector partnerships), that provide the skilled workforce needed by employers in the region, and that expand employment and career advancement opportunities for workforce development system participants in in-demand industry sectors or occupations;

2.4.6. With representatives of secondary and postsecondary education programs, lead efforts to develop and implement career pathways by aligning the employment, training, education, and supportive services that are needed by adults and youth, particularly individuals with barriers to employment;

2.4.7. Lead efforts to identify and promote proven and promising strategies and initiatives for meeting the needs of employers, workers and job seekers, and identify and disseminate information on proven and promising practices carried out in other local areas for meeting such needs;

2.4.8. Develop strategies for using technology to maximize the accessibility and effectiveness of the local workforce development system for employers, and workers and job seekers, by:

2.4.8.1. Facilitating connections among the intake and case management information systems of the one-stop partner programs to support a comprehensive workforce development system;

2.4.8.2. Facilitating access to services provided through the one-stop delivery system involved, including access in remote areas;

2.4.8.3. Identifying strategies for better meeting the needs of individuals with barriers to employment, including strategies that augment traditional service delivery, and increase access to services and programs of the one-stop delivery system, such as improving digital literacy skills; and

2.4.8.4. Leveraging resources and capacity within the local workforce development system, including resources and capacity for services for individuals with barriers to employment;

2.4.9. In partnership with the Governing Body:

2.4.9.1. Conduct oversight of youth workforce investment activities authorized under Section 129(c) of the Act, adult and dislocated worker employment and training activities under Sections 134(c) and (d) of the Act, and the entire one-stop delivery system;

2.4.9.2. Ensure the appropriate use and management of the funds provided under subtitle B of the Act for the youth, adult, and dislocated worker activities and one-stop delivery system; and

2.4.9.3. Ensure the appropriate use, management, and investment of funds to maximize performance outcomes under Section 116 of the Act;

2.4.10. Negotiate and reach agreement on local performance indicators with the Governing Body and the Governor;

2.4.11. Negotiate with the Governing Body and required partners on the methods for funding the infrastructure costs of one-stop centers, or notify the Governor if they fail to reach agreement at the local level and will use a State infrastructure funding mechanism;

2.4.12. Select the following providers, and where appropriate terminate such providers in accordance with 2 Code of Federal Regulations part 200:

2.4.12.1. Providers of youth workforce investment activities through competitive grants or contracts based on the recommendations of the youth standing committee (if such a committee is established); however, if the WDB determines there is an insufficient number of eligible training providers, the WDB may award contracts on a sole-source basis as per Section 123(b) of the Act;

2.4.12.2. Providers of training services consistent with the criteria and information requirements established by the Governor and Section 122 of the Act;

2.4.12.3. Providers of career services through the award of contracts, if the one-stop operator does not provide such services; and

2.4.12.4. One-stop operators;

2.4.13. In accordance with Section 107(d)(10)(E) of the Act, work with the State to ensure there are sufficient numbers and types of providers of career services and training services serving the local area and providing the services in a manner that maximizes consumer choice, as well as providing opportunities that lead to competitive integrated employment for individuals with disabilities;

2.4.14. Coordinate activities with education and training providers, including:

2.4.14.1. Reviewing applications to provide adult education and literacy activities under Title II of the Act to determine whether such applications are consistent with the local plan;

2.4.14.2. Making recommendations to the eligible agency to promote alignment with such plan; and

2.4.14.3. Replicating and implementing cooperative agreements to enhance the provision of services to individuals with disabilities and other individuals, such as cross training of staff, technical assistance, use and sharing of information, cooperative efforts with employers, and other efforts at cooperation, collaboration, and coordination;

2.4.15. Develop a budget for the activities of the WDB, with approval of the Governing Body and consistent with the local plan and the duties of the WDB;

2.4.16. Assess, on an annual basis, the physical and programmatic accessibility of all one-stop centers, in accordance with Section 188 of the Act, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990 (42 U.S.C. 12101 *et seq.*); and

2.4.1.—Certification of one-stop centers.~~Engage with a diverse range of employers, and with entities in the region;~~

~~2.4.1.1. To promote business representation (particularly representatives with optimal policymaking or hiring authority from employers whose employment opportunities reflect existing and emerging employment opportunities in the region) on the WDB;~~

~~2.4.1.2. To develop effective linkages with employers in the region to support employer utilization of the local workforce development system and to support local workforce development activities;~~

~~2.4.1.3. To ensure that workforce development activities meet the needs of employers and support economic growth in the region, by enhancing communication, coordination, and collaboration among employers, economic development entities, and service providers; and~~

~~2.4.1.4. To develop and implement proven or promising strategies for meeting the employment and skill needs of workers and employers that provide the skilled workforce needed by employers in the region, and that expand employment and career advancement opportunities for workforce development system participants in in-demand industry sectors or occupations.~~

~~2.4.2.—Convene local workforce development system stakeholders to assist in the development of the local workforce development plan and in identifying non-Federal expertise and resources to leverage support for workforce development activities.~~

~~2.4.3.—Develop and submit a local workforce development plan to the Governor.~~

~~2.4.4.—Collaborate with Regional Planning Unit to develop and submit a regional plan to the Governor.~~

~~2.4.5.—Designate or certify one-stop operators, consistent with Title 1 of the Act.~~

~~2.4.6.—Award grants or contracts to eligible providers of youth activities in the local area on a competitive basis, consistent with the Act~~

~~2.4.7.—Identify, consistent with Title 1 of the Act, eligible providers of training services in the local area.~~

~~2.4.8.—Identify eligible providers of career services and, when the one-stop operator does not provide career services to the local area, award contracts to those providers.~~

~~2.4.9.—Coordinate with the State to ensure that there are sufficient numbers and types of providers of career services and training services serving the local area and providing the~~

~~services involved in a manner that maximizes consumer choice, as well as providing opportunities that lead to competitive integrated employment for individuals with disabilities, consistent with the Act.~~

~~2.4.10. Oversee programs including:~~

~~2.4.10.1. Conduct oversight for local youth workforce development activities, local employment and training activities, and the one stop delivery system in the local area;~~

~~2.4.10.2. Ensure the appropriate use and management of funds for the local youth workforce development activities, local employment and training activities, and one stop delivery system; and~~

~~2.4.10.3. Ensure the appropriate use, management, and investment of funds to maximize performance outcomes related to workforce development activities.~~

~~2.4.11. Negotiate with the Governing Body and the Governor on local performance measures for the local area.~~

~~2.4.11.1. Negotiate with the Governing Body and required partners on the methods for funding the infrastructure costs of the one-stop centers in the local area.~~

~~2.4.12. Conduct research, data collection, and analyses to assist in the development and implementation of the local workforce development plan, including, but not limited to:~~

~~2.4.12.1. Analyses of the economic conditions in the region, the needed knowledge and skills for the region, the workforce in the region, and workforce development activities in the region;~~

~~2.4.12.2. Assist in the development of a statewide workforce and labor market information system by the collection, analysis, and utilization of workforce and labor market information for the region; and~~

~~2.4.12.3. Conduct other research, data collection, and analysis as necessary as determined by the WDB.~~

~~2.4.13. Lead efforts to develop and implement career pathways within the local area by aligning the employment, training, education, and supportive services that are needed by adults and youth, especially individuals with barriers to employment.~~

~~2.4.14. Lead efforts in the local area to:~~

~~2.4.14.1. Identify and promote proven and promising strategies and initiatives for meeting the needs of employers, and workers and jobseekers in the local workforce development system; and~~

~~2.4.14.2. Identify and disseminate information on proven and promising practices carried out in other local areas for meeting such needs, including providing physical and programmatic accessibility.~~

~~2.4.15. Develop strategies for using technology to maximize the accessibility and effectiveness of the local workforce development system for employers, and workers and jobseekers, by:~~

~~2.4.15.1. Facilitating connections among the intake and case management information systems of the one-stop partner programs to support a comprehensive workforce development system in the local area;~~

~~2.4.15.2. Facilitating access to services provided through the one-stop delivery system involved, including facilitating the access in remote areas;~~

~~2.4.15.3. Identifying strategies for better meeting the needs of individuals with barriers to employment, including strategies that augment traditional service delivery, and increase access to services and programs of the one-stop delivery system; and~~

~~2.4.15.4. Leveraging resources and capacity within the local workforce development system, including resources and capacity for services for individuals with barriers to employment.~~

~~2.4.15.5. Coordinate activities with education and training providers in the local area.~~

~~2.4.16. Develop a budget for the purpose of carrying out the duties of the WDB, consistent with the local workforce development plan, subject to the approval of the Governing Body.~~

~~2.4.17. Annually assess the physical and programmatic accessibility of all one-stop centers in the local area.~~

2.5. The WDB, in order to carry out its functions:

2.5.1. May in conformance with the Ralph M. Brown Act, California Government Code 54960 et seq., as amended (the "Brown Act"), designate standing or other committees to provide information and assist the WDB in carrying out its activities.

2.5.2. May employ additional staff to carry out the functions of the WDB, consistent with Act.

2.5.3. May solicit and accept contributions and grant funds from other sources.

2.5.4. Shall not provide training services unless approved by the Governing Body and the Governor grants a written waiver of this provision.

2.5.5. Shall not provide career services or be designated or certified as a one-stop operator without the agreement of the Governing Body and the Governor.

ARTICLE III MEMBERSHIP

3.1. Pursuant to provisions authorized by the Act, the Governing Body has established the initial membership and structure of the WDB, and appoints/reappoints new members to the WDB. Changes to the initial structure shall maintain business representation at a minimum of 51% of total membership. Should such business representation drop below 51%, recruitment will immediately go into effect.

3.2. The Governing Body has determined that the WDB shall be a maximum of twenty six (26) members, who are comprised of the following:

3.2.1. **Business Representatives:** At least 51% of the members shall be representatives from the business community (a) appointed from among individuals nominated by local business organizations and business trade associations; (b) chief executive officers, chief operating officers, or owners of businesses, or other business executives or employers with optimum policy making or hiring authority; and (c) from businesses or organizations, including small businesses, that provide employment opportunities that include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area. At a minimum, two members must represent small business as defined by the U.S. Small Business Administration.

3.2.2. **Workforce Representatives:** At least 20% of WDB members shall be representatives of the workforce within the local area; and

3.2.2.1. Of those, at least 15% of the WDB members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members; labor organization representatives shall include:

(A) representatives of labor organizations who have been nominated by local labor federations or other representatives of employees;

(B) ~~a member of a labor organization or a training director from a joint labor management apprenticeship program~~ at least one (1) representative of a joint labor-management, or union affiliated, registered apprenticeship program within the area who must be a training director or a member of a labor organization, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists.

3.2.2.2. The remaining Workforce Representatives may include representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment, training or education serving needs of populations individuals with barriers to employment, including organizations that serve veterans ~~and or provide or support competitive integrated employment for~~ individuals with disabilities; and may include representatives of organizations that address the employment, training, or education needs of youth, including out-of-school youth.

3.2.3. **Education and Training Representatives:** At least two (2) members that are representatives of entities administering education and training activities in the local area; and

3.2.3.1. shall include at least one (1) representative of eligible providers administering adult education and literacy activities pursuant to the Act;

3.2.3.2. shall include at least one (1) representative of institutions of higher education providing workforce development activities, including community colleges; and

3.2.3.3. may include representatives of local educational agencies, and of community-based organizations that address the education or training needs of individuals with barriers to employment.

3.2.4. **Governmental Representatives:** At least three (3) members that are representatives of governmental and economic and community development entities serving the local area; and

3.2.4.1. shall include a representative of economic and community development entities; and

3.2.4.2. shall include an appropriate representative from the State employment service office under the Wagner-Peyser Act;

3.2.4.3. shall include an appropriate representative of the programs carried out under Title 1 of the Rehabilitation Act of 1973;

3.2.4.4. may include representatives of agencies or entities administering programs serving the local area relating to transportation, housing, and public assistances; and

3.2.4.5. may include representatives of philanthropic organizations serving the local area.

3.2.5. Members can act as representatives to more than one of the sectors identified above, if the individual meets all the criteria for representation for each entity.

3.2.6. May include such other individuals or representatives of entities as the Governing Body may determine to be appropriate.

3.3. **Terms of Appointment.** WDB members shall serve for fixed terms; term lengths shall be for four years from the July 1st immediately preceding the appointment/re-appointment date. All WDB terms shall expire on June 30th, except that members may continue to serve after the end of their term until a successor is appointed.

Initial WDB membership was approved on February 6, 2016, and established staggered terms to balance membership expiration dates.

3.4. **Resignations.** Any WDB member may resign by submitting written notice to the WDB Chairperson.

3.5. Removal for Cause. Any member may be removed from the WDB for cause if a majority of the WDB recommends such action at a legally constituted meeting, and this action is approved by the Governing Body.

“Cause” shall be defined as a determination by the WDB that the member is unable to effectively represent the categorical seat to which he/she is appointed. Absence at three (3) consecutive regular meetings shall result in that position being reviewed for vacancy by the WDB, and possible recommendation for removal.

3.6. Notification & Recruitment Process. Upon a vacancy on the Workforce Board, Golden Sierra support staff will utilize approved policy to initiate notification of such vacancy to the Governing Body and recommended recruitment steps.

3.7. Designation of ProxyAlternate Members. ~~At the first meeting of each fiscal year, WDB members may designate a proxy to cast votes on their behalf in their absence. Changes to the proxy designation at any other time throughout~~The Governing Body may, at its discretion, appoint alternate members to serve on the WDB in the event of an absence of an appointed WDB member. Currently, proxy voting is authorized by federal law under 20 C.F.R Section 679.320, but California law, which is more restrictive, does not allow proxy voting. As such, proxy voting shall not be permitted unless subsequent changes to the Brown Act or other California law authorize the use of proxy voting.~~the year shall be made in writing to the Chairperson at least seventy-two (72) hours prior to the scheduled Board meeting at which the newly designated proxy is intended to cast a vote on behalf of an absent Board Member. A~~ In such case, all proxies shall self-certify, in writing, their compliance with of 20 C.F.R. 679.110(d)(4)(i) and (ii) and 20 C.F.R. 679.320 prior to casting any vote.

ARTICLE IV OFFICERS

4.1. The presiding officers of the WDB shall be called Chairperson and Vice Chairperson and shall have two year terms of office beginning July 1st of each even year and ending on June 30th, two years later.

4.2. The WDB shall elect, by majority vote of the WDB members present, its Chairperson and Vice Chairperson. Election shall occur prior to July 1st of each two-year office. The WDB Chairperson and Vice Chairperson shall be from its business sector representatives, and they may succeed themselves if so reelected.

4.2.1. Nominating Committee. No later than March of each election year, a nominating committee shall be appointed by the Chairperson.

The committee shall consist of the Chairperson and three WDB members with as many counties being represented as possible.

No WDB member who wishes to run for election shall sit on the nominating committee.

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8.1. A WDB and/or committee member shall recuse him or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision of any matter which would financially benefit such member or his/her immediate family member or any organization such member represents. Such member must declare his or her conflicts for the official record.

8.2. WDB members shall avoid organizational conflict of interest, and they and their personnel, employees, or agents shall avoid personal conflict of interest or appearance of conflict of interest in awarding financial assistance, and in the conduct of procurement activities involving funds under the Act.

8.3. Members of the WDB shall comply with the California Political Reform Act of 1974~~9~~ (commencing with Section ~~87300-81000 of Chapter 7, Title IX,~~ of the California Government Code) and any other conflicts of interest or financial disclosure requirements which the State may require.

ARTICLE IX AMENDMENTS

9.1. Amendments to these Bylaws may be approved by an affirmative majority vote of the WDB members at any regular meeting of the WDB; provided however, that the amendments proposed had been submitted in writing at the previous regular meeting or included in the call to the meeting. Amendments proposed to these Bylaws must be received by the WDB membership no less than seventy two (72) hours prior to their consideration by the WDB.

9.2. To take effect, amendments to these Bylaws must also have concurrence by an affirmative majority vote of the Governing Body.

ARTICLE X EFFECTIVE DATES

10.1. These Bylaws shall become effective upon adoption by an affirmative majority vote of the WDB and the Governing Body, and shall remain in effect, as amended by Article IX above, until dissolution of the WDB and/or the Governing Body.

10.2. In any conflict arising between the provisions of the Act, applicable State law, and or other implementing regulations, the legal provisions of law and regulations shall prevail, except as these Bylaws represent allowable discretion by the Governing Body and the WDB in interpretation and implementation of law and regulation.

~~[signatures on following page]~~

APPROVED/ACCEPTED:

APPROVED/ACCEPTED:

Rick Larkey, Chairperson
Golden Sierra Workforce Development Board

~~Kirk Uhler~~~~Bonnie Gore~~, Chairperson
Golden Sierra Governing Body

Date: _____

Date: _____

GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD
BYLAWS AS AMENDED, JANUARY 22, 2026

These Bylaws are hereby created by the Golden Sierra Workforce Development Board (“WDB”) (formerly referred to as “Workforce Investment Board” or “WIB”) and the Governing Body of the Golden Sierra Job Training Agency (“Governing Body”).

RECITALS

- A. The Counties of Alpine, El Dorado, and Placer have created the Golden Sierra Job Training Agency, herein referred to as “Golden Sierra,” a joint powers agreement, to administer workforce development programs within their boundaries.
- B. The Governing Body consists of three members, i.e., one chief elected official from each of the Boards of Supervisors of Alpine, El Dorado, and Placer Counties, which collectively act as the chief elected official for purposes of establishing and appointing members of the Workforce Development Board pursuant to 29 C.F.R. §679.310(e).
- C. The State of California, pursuant to the Workforce Innovation and Opportunity Act of 2014, 29 U.S.C. § 3101 *et seq.*, hereinafter called the “Act,” has designated the Golden Sierra Job Training Agency as a “Workforce Development Area” for the system building and delivery of workforce development programs at the local level, and provides funding thereto.
- D. The State and Federal rules and regulations promulgated pursuant to the Act provide for program activities, and 29 C.F.R. §679.310(g) requires that the Governing Body establish the Workforce Development Board bylaws, to be as follows:

ARTICLE I
NAME

The name of this body shall be the Golden Sierra Workforce Development Board, hereinafter referred to as the “WDB.”

ARTICLE II
PURPOSE AND FUNCTION

2.1. The purpose of the WDB, in partnership with the Governing Body, shall be to establish and oversee the workforce development system for the Counties of Alpine, El Dorado, and Placer.

2.2. Vision: *A collaborative and accessible workforce system creating pathways to economic growth within our communities.*

2.3. Mission: *The Golden Sierra Workforce Development Board convenes industry leaders and key partners to provide strategic oversight, policy, and regional coordination to drive positive outcomes for employers and job seekers.*

2.4. Pursuant to 29 C.F.R. §679.370, it shall be the duty of the WDB to do all of the following:

2.4.1. Develop and submit a four-year local plan in partnership with the Governing Body and consistent with Section 108 of the Act;

2.4.2. Develop and submit a regional plan in collaboration with Regional Planning Unit, and if applicable, other local areas.;

2.4.3. Conduct workforce research and regional labor market analysis to include:

2.4.3.1. Analyses and regular updates of economic conditions, needed knowledge and skills, workforce, and workforce development (including education and training) activities to include an analysis of the strengths and weaknesses (including the capacity to provide) of such services to address the identified education and skill needs of the workforce and the employment needs of employers;

2.4.3.2. Assistance to the Governor in developing the statewide workforce and labor market information system under the Wagner-Peyser Act for the region; and

2.4.3.3. Other research, data collection, and analysis related to the workforce needs of the regional economy as the WDB, after receiving input from a wide array of stakeholders, determines to be necessary to carry out its functions;

2.4.4. Convene local workforce development system stakeholders to assist in the development of the local plan and in identifying non-Federal expertise and resources to leverage support for workforce development activities. Such stakeholders may assist the WDB and any standing committees in carrying out convening, brokering, and leveraging functions at the direction of the WDB;

2.4.5. Lead efforts to engage with a diverse range of employers and other entities in the region in order to:

2.4.5.1. Promote business representation (particularly representatives with optimum policy-making or hiring authority from employers whose employment opportunities reflect existing and emerging employment opportunities in the region) on the WDB;

2.4.5.2. Develop effective linkages (including the use of intermediaries) with employers in the region to support employer utilization of the local workforce development system and to support local workforce investment activities;

2.4.5.3. Ensure that workforce investment activities meet the needs of employers and support economic growth in the region by enhancing communication, coordination, and collaboration among employers, economic development entities, and service providers; and

2.4.5.4. Develop and implement proven or promising strategies for meeting the employment and skill needs of workers and employers (such as the establishment of industry and sector partnerships), that provide the skilled workforce needed by employers in the region, and that expand employment and career advancement opportunities for workforce development system participants in in-demand industry sectors or occupations;

2.4.6. With representatives of secondary and postsecondary education programs, lead efforts to develop and implement career pathways by aligning the employment, training, education, and supportive services that are needed by adults and youth, particularly individuals with barriers to employment;

2.4.7. Lead efforts to identify and promote proven and promising strategies and initiatives for meeting the needs of employers, workers and job seekers, and identify and disseminate information on proven and promising practices carried out in other local areas for meeting such needs;

2.4.8. Develop strategies for using technology to maximize the accessibility and effectiveness of the local workforce development system for employers, and workers and job seekers, by:

2.4.8.1. Facilitating connections among the intake and case management information systems of the one-stop partner programs to support a comprehensive workforce development system;

2.4.8.2. Facilitating access to services provided through the one-stop delivery system involved, including access in remote areas;

2.4.8.3. Identifying strategies for better meeting the needs of individuals with barriers to employment, including strategies that augment traditional service delivery, and increase access to services and programs of the one-stop delivery system, such as improving digital literacy skills; and

2.4.8.4. Leveraging resources and capacity within the local workforce development system, including resources and capacity for services for individuals with barriers to employment;

2.4.9. In partnership with the Governing Body:

2.4.9.1. Conduct oversight of youth workforce investment activities authorized under Section 129(c) of the Act, adult and dislocated worker employment and training activities under Sections 134(c) and (d) of the Act, and the entire one-stop delivery system;

2.4.9.2. Ensure the appropriate use and management of the funds provided under subtitle B of the Act for the youth, adult, and dislocated worker activities and one-stop delivery system; and

2.4.9.3. Ensure the appropriate use, management, and investment of funds to maximize performance outcomes under Section 116 of the Act;

2.4.10. Negotiate and reach agreement on local performance indicators with the Governing Body and the Governor;

2.4.11. Negotiate with the Governing Body and required partners on the methods for funding the infrastructure costs of one-stop centers, or notify the Governor if they fail to reach agreement at the local level and will use a State infrastructure funding mechanism;

2.4.12. Select the following providers, and where appropriate terminate such providers in accordance with [2 Code of Federal Regulations part 200](#):

2.4.12.1. Providers of youth workforce investment activities through competitive grants or contracts based on the recommendations of the youth standing committee (if such a committee is established); however, if the WDB determines there is an insufficient number of eligible training providers, the WDB may award contracts on a sole-source basis as per Section 123(b) of the Act;

2.4.12.2. Providers of training services consistent with the criteria and information requirements established by the Governor and Section 122 of the Act;

2.4.12.3. Providers of career services through the award of contracts, if the one-stop operator does not provide such services; and

2.4.12.4. One-stop operators;

2.4.13. In accordance with Section 107(d)(10)(E) of the Act, work with the State to ensure there are sufficient numbers and types of providers of career services and training services serving the local area and providing the services in a manner that maximizes consumer choice, as well as providing opportunities that lead to competitive integrated employment for individuals with disabilities;

2.4.14. Coordinate activities with education and training providers, including:

2.4.14.1. Reviewing applications to provide adult education and literacy activities under Title II of the Act to determine whether such applications are consistent with the local plan;

2.4.14.2. Making recommendations to the eligible agency to promote alignment with such plan; and

2.4.14.3. Replicating and implementing cooperative agreements to enhance the provision of services to individuals with disabilities and other individuals, such as cross training of staff, technical assistance, use and sharing of information, cooperative efforts with employers, and other efforts at cooperation, collaboration, and coordination;

2.4.15. Develop a budget for the activities of the WDB, with approval of the Governing Body and consistent with the local plan and the duties of the WDB;

2.4.16. Assess, on an annual basis, the physical and programmatic accessibility of all one-stop centers, in accordance with Section 188 of the Act, if applicable, and applicable provisions of the Americans with Disabilities Act of 1990 ([42 U.S.C. 12101 et seq.](#)); and

2.4.17. Certification of one-stop centers.

2.5. The WDB, in order to carry out its functions:

2.5.1. May, in conformance with the Ralph M. Brown Act, California Government Code 54960 et seq., as amended (the “Brown Act”), designate standing or other committees to provide information and assist the WDB in carrying out its activities.

2.5.2. May employ additional staff to carry out the functions of the WDB, consistent with Act.

2.5.3. May solicit and accept contributions and grant funds from other sources.

2.5.4. Shall not provide training services unless approved by the Governing Body and the Governor grants a written waiver of this provision.

2.5.5. Shall not provide career services or be designated or certified as a one-stop operator without the agreement of the Governing Body and the Governor.

ARTICLE III MEMBERSHIP

3.1. Pursuant to provisions authorized by the Act, the Governing Body has established the initial membership and structure of the WDB, and appoints/reappoints new members to the WDB. Changes to the initial structure shall maintain business representation at a minimum of 51% of total membership. Should such business representation drop below 51%, recruitment will immediately go into effect.

3.2. The Governing Body has determined that the WDB shall be a maximum of 26 members, who are comprised of the following:

3.2.1. **Business Representatives:** At least 51% of the members shall be representatives from the business community (a) appointed from among individuals nominated by local business organizations and business trade associations; (b) chief executive officers, chief operating officers, or owners of businesses, or other business executives or employers with optimum policy making or hiring authority; and (c) from businesses or organizations, including small businesses, that provide employment opportunities that include high-quality, work-relevant training and development in in-demand industry sectors or occupations in the local area. At a minimum, two members must represent small business as defined by the U.S. Small Business Administration.

3.2.2. **Workforce Representatives:** At least 20% of WDB members shall be representatives of the workforce within the local area; and

3.2.2.1. Of those, at least 15% of the WDB members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members; labor organization representatives shall include:

(A) representatives of labor organizations who have been nominated by local labor federations or other representatives of employees;

(B) at least one (1) representative of a joint labor-management, or union affiliated, registered apprenticeship program within the area who must be a training director or a member of a labor organization, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area, if such a program exists.

3.2.2.2. The remaining Workforce Representatives may include representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment, training or education needs of individuals with barriers to employment, including organizations that serve veterans or provide or support competitive integrated employment for individuals with disabilities; and may include representatives of organizations that address the employment, training, or education needs of youth, including out-of-school youth.

3.2.3. **Education and Training Representatives:** At least two (2) members that are representatives of entities administering education and training activities in the local area; and

3.2.3.1. shall include at least one (1) representative of eligible providers administering adult education and literacy activities pursuant to the Act;

3.2.3.2. shall include at least one (1) representative of institutions of higher education providing workforce development activities, including community colleges; and

3.2.3.3. may include representatives of local educational agencies, and of community-based organizations that address the education or training needs of individuals with barriers to employment.

3.2.4. **Governmental Representatives:** At least three (3) members that are representatives of governmental and economic and community development entities serving the local area; and

3.2.4.1. shall include a representative of economic and community development entities; and

3.2.4.2. shall include an appropriate representative from the State employment service office under the Wagner-Peyser Act;

3.2.4.3. shall include an appropriate representative of the programs carried out under Title 1 of the Rehabilitation Act of 1973;

3.2.4.4. may include representatives of agencies or entities administering programs serving the local area relating to transportation, housing, and public assistances; and

3.2.4.5. may include representatives of philanthropic organizations serving the local area.

3.2.5. Members can act as representatives to more than one of the sectors identified above, if the individual meets all the criteria for representation for each entity.

3.2.6. May include such other individuals or representatives of entities as the Governing Body may determine to be appropriate.

3.3. Terms of Appointment. WDB members shall serve for fixed terms; term lengths shall be for four years from the July 1st immediately preceding the appointment/re-appointment date. All WDB terms shall expire on June 30th, except that members may continue to serve after the end of their term until a successor is appointed.

Initial WDB membership was approved on February 6, 2016, and established staggered terms to balance membership expiration dates.

3.4. Resignations. Any WDB member may resign by submitting written notice to the WDB Chairperson.

3.5. Removal for Cause. Any member may be removed from the WDB for cause if a majority of the WDB recommends such action at a legally constituted meeting, and this action is approved by the Governing Body.

“Cause” shall be defined as a determination by the WDB that the member is unable to effectively represent the categorical seat to which he/she is appointed. Absence at three (3) consecutive regular meetings shall result in that position being reviewed for vacancy by the WDB, and possible recommendation for removal.

3.6. Notification & Recruitment Process. Upon a vacancy on the Workforce Board, Golden Sierra support staff will utilize approved policy to initiate notification of such vacancy to the Governing Body and recommended recruitment steps.

3.7. Designation of Alternate Members. The Governing Body may, at its discretion, appoint alternate members to serve on the WDB in the event of an absence of an appointed WDB member. Currently, proxy voting is authorized by federal law under 20 C.F.R Section 679.320, but California law, which is more restrictive, does not allow proxy voting. As such, proxy voting shall not be permitted unless subsequent changes to the Brown Act or other California law authorize the use of proxy voting. In such case, all proxies shall self-certify, in writing, their compliance with of 20 C.F.R. 679.110(d)(4)(i) and (ii) and 20 C.F.R. 679.320 prior to casting any vote.

ARTICLE IV OFFICERS

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7.5. The WDB shall not directly operate programs.

ARTICLE VIII CONFLICT OF INTEREST

8.1. A WDB and/or committee member shall recuse him or herself from making, participating in making, or in any way attempting to use his or her official position to influence a decision of any matter which would financially benefit such member or his/her immediate family member or any organization such member represents. Such member must declare his or her conflicts for the official record.

8.2. WDB members shall avoid organizational conflict of interest, and they and their personnel, employees, or agents shall avoid personal conflict of interest or appearance of conflict of interest in awarding financial assistance, and in the conduct of procurement activities involving funds under the Act.

8.3. Members of the WDB shall comply with the California Political Reform Act of 1974 (commencing with Section 81000 of the California Government Code) and any other conflicts of interest or financial disclosure requirements which the State may require.

ARTICLE IX AMENDMENTS

9.1. Amendments to these Bylaws may be approved by an affirmative majority vote of the WDB members at any regular meeting of the WDB; provided however, that the amendments proposed had been submitted in writing at the previous regular meeting or included in the call to the meeting. Amendments proposed to these Bylaws must be received by the WDB membership no less than seventy two (72) hours prior to their consideration by the WDB.

9.2. To take effect, amendments to these Bylaws must also have concurrence by an affirmative majority vote of the Governing Body.

**ARTICLE X
EFFECTIVE DATE**

10.1. These Bylaws shall become effective upon adoption by an affirmative majority vote of the WDB and the Governing Body, and shall remain in effect, as amended by Article IX above, until dissolution of the WDB and/or the Governing Body.

10.2. In any conflict arising between the provisions of the Act, applicable State law, and or other implementing regulations, the legal provisions of law and regulations shall prevail, except as these Bylaws represent allowable discretion by the Governing Body and the WDB in interpretation and implementation of law and regulation.

[signatures on following page]

APPROVED/ACCEPTED:

APPROVED/ACCEPTED:

Rick Larkey, Chairperson
Golden Sierra Workforce Development Board

Bonnie Gore, Chairperson
Golden Sierra Governing Body

Date:_____

Date:_____

Director's Update

January 22, 2026

REGIONAL PLAN IMPLEMENTATION/REGIONAL EQUITY AND RECOVERY PROGRAM (RERP) EFFORTS:

Sector Strategies:

Agriculture, Water and Environmental Technology (AgWET): Valley Vision convened a second annual event on Biomass on Wednesday November 5th at the California Endowment. At this second interactive workshop, attendees learned about biomass utilization in the region, challenges with upscaling biomass solutions, and opportunities for local and regional collaboration. Additionally, attendees heard from state and local experts, learned about regional projects, and were informed about policies and programs that can advance biomass solutions for our forests and agricultural lands. Resources from the event can be found [here](#).

The capital region is positioned to be a leader in the bioeconomy. Projects are coming online, local municipalities are prioritizing and investing, and there is growing interest and engagement from communities. It was mentioned that investors are pulling together billion-dollar funds and readying to build up business.

Advanced Manufacturing & Transportation (Mobility): Valley Vision hosted a Fall 2025 advisory on Aviation Careers on 10/30. This hybrid event was held at Sacramento City College and included an interactive tour of SCC's virtual reality flight simulator and air traffic control simulator. Tom Jones, CEO of the Aerospace Museum served as a guest speaker at the event, and the employer panel was joined by Gary Pelfrey of Davis Flight Support, David Freed of Second Star Aviation, Bud Ehrk of Amentum/CalFire, Amber Pancaro of Axis Jet, and Lori Rucks of Southwest Airlines. The event was joined by 63 registrants, and event materials can be found [here](#).

Some key findings from the event are:

- Aviation careers on average pay well above the region's self-sufficiency wages.
- 58% of core aviation jobs in Greater Sacramento area come from middle-skill occupations

Energy, Construction and Utilities: The Valley Vision team is planning an early Spring advisory on February 6th focusing on infrastructure careers in the building trades, including overall construction and utilities careers. The event will be hosted at American River College's new Career Technical Education facility. Confirmed panelists include Tegan Knifton, Regional Workforce Development Manager of SMUD, Mark Adams, Workforce Development Manager at Teichert, Samantha Blackwood, Talent Management Director at the California Department of Water Resources, and Alex Tiechner, Apprenticeship Training Administrator of the Northern California Valley Sheet Metal Industry JATC. Additional information about the advisory can be found [here](#).

Health and Life Sciences: Valley Vision continues to explore options for a Spring 2026 cross-sector advisory on non-clinical healthcare support positions, encompassing administrative/business services roles in the healthcare sector.

Capitol Impact hosted a Community Call on November 17th. This webinar shared successes and strategies in advancing **Biotechnology careers** including community college programs and featured guest speakers from across California's growing biotech ecosystem. The webinar recording is available [here](#).

Activities aligned with regional workforce development efforts:

California Jobs First/We Prosper Together:

The second round of CJF Implementation is currently available. Valley Vision submitted a Notice of Intent to lead an application in the Advanced & Precision Manufacturing sector focused on Biomanufacturing with applications in Life and Plant Sciences. We anticipate projects being submitted in Infrastructure, Workforce Development, and Ecosystem Support.

California Workforce Development Board (CWDB) Regional Tour:

The CWDB recently toured the Capital Region as part of their interest in touring all California Jobs First areas. Valley Vision hosted five industry roundtables highlighting priority industry sectors in our region, including Construction, Biotechnology, Healthcare, AgriFoodTech, and Precision Manufacturing. Several industry partners were engaged to allow CWDB to hear directly from employers regarding their talent and upskilling needs. Sierra College Mechatronics program was one of the sites toured

Talent Pipeline Management: Valley Vision kicked off the first meeting for a community of practice on Talent Pipeline Management, starting with our Catalyst funded projects incorporating the strategy. As a part of this process, Valley Vision is exploring potential work to map different regional TPMs within industry sectors, including construction and healthcare.

Grants

Employment and Training Pathways Program (ETPP) Grant Application Summary

On October 29, 2025, the Employment Development Department (EDD), on behalf of the Labor and Workforce Development Agency, announced the availability of up to \$16.3 million in Workforce Innovation and Opportunity Act (WIOA) Governor's discretionary funds for the Employment and Training Pathways Program (ETPP) for Program Year 2025–2026.

The ETPP grant is designed to accelerate pathways to employment for individuals facing significant barriers, connecting them to high-demand, good-quality jobs. Projects funded under this initiative will integrate education and workforce training programs to align with California's strategic industry sectors, ensuring participants gain the skills needed to thrive in today's labor market.

ETPP programs will serve four of California’s most vulnerable groups:

- English Language Learners (ELLs)
- Justice-involved individuals
- Opportunity young adults (OYA) – those not working, working in low-wage jobs, experiencing intermittent employment, or not enrolled in school
- Veterans

The goal is to help these populations achieve economic self-sufficiency and long-term stability.

Golden Sierra partnered with key regional organizations—including El Dorado County Office of Education, Placer School for Adults, Roseville Adult School, and the Latino Leadership Council—to submit a \$900,000 grant application.

Our proposed project, “Pathways to Prosperity,” will serve 70 participants through seven cohort-based training programs that focus on two high-demand, living-wage occupations:

- Certified Medical Assistant
- Class A Truck Driver

If funded the ETPP grant will provide contextualized basic skills instruction alongside technical training to strengthen foundational competencies while integrating case management, supportive services, employer engagement, and job placement assistance into a seamless education-to-employment pipeline

Workforce Development Board Strategic Planning:

The Workforce Development Board held a retreat on October 7th where they were able to identify three strategic priorities and several Key Performance Indicators (KPI) for each of the priorities. On November 20, 2025, the Board adopted their new strategic plan and set these priorities and KPI as their goals to be accomplished within the next three years. Additionally, they established ad hoc committees as well as committee chairs to manage each of the goals. All the ad hoc committees have met and are working towards accomplishing the KPIs under each priority.

The newly adopted mission and vision focus on increasing collaboration within the workforce system

Mission Statement:

The Golden Sierra Workforce Development Board convenes industry leaders and key partners to provide strategic oversight, policy, and regional coordination to drive positive outcomes for employers and job seekers.

Vision Statement:

A collaborative and accessible workforce system creating pathways to economic growth within our communities.

The three Strategic priorities and their intended outcomes are:

Employer Engagement:

- Increased employer participation in workforce planning.
- Data-driven alignment between employer needs and workforce training investments.
- Enhanced visibility of GSWDB as a convener of regional industry collaboration.

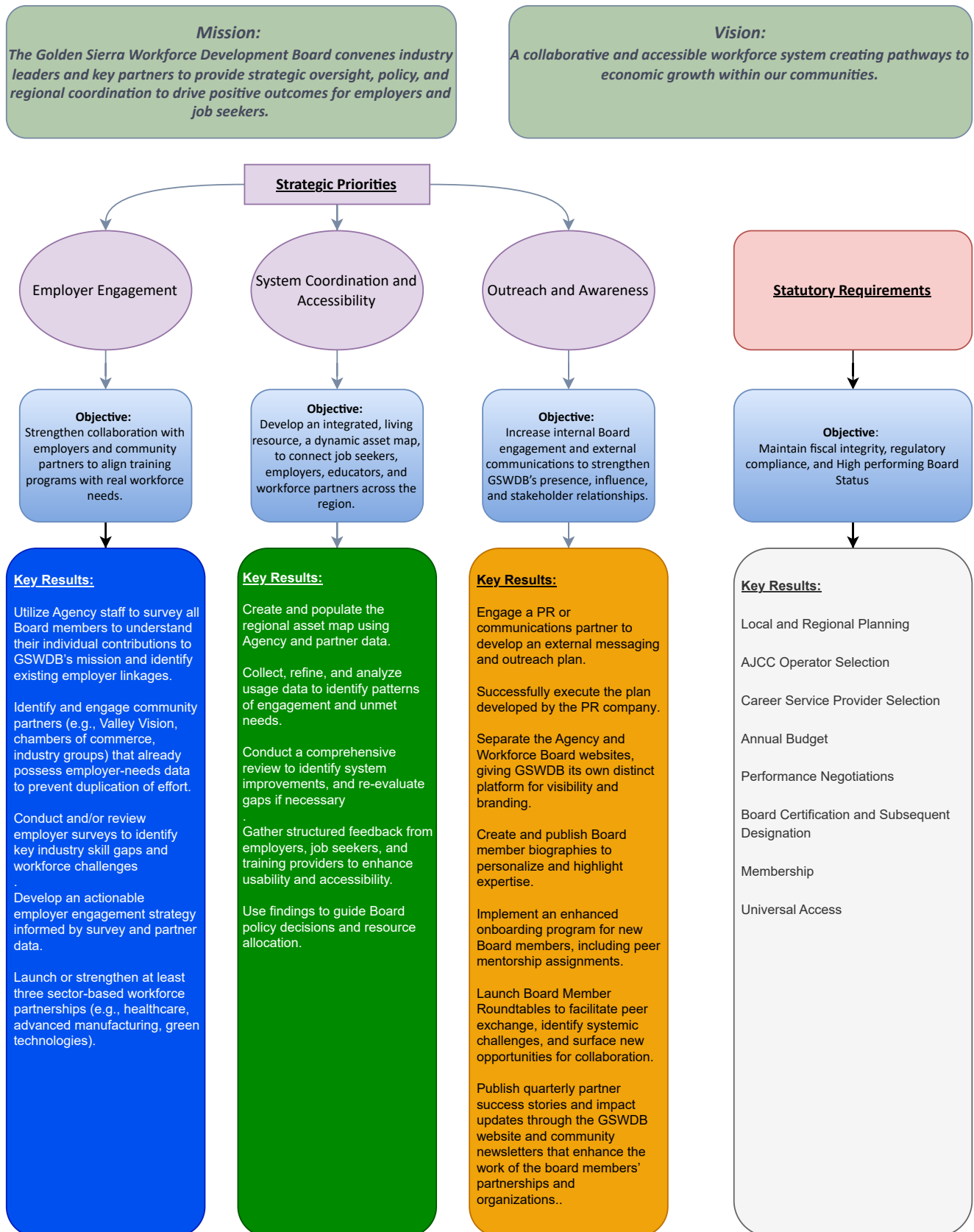
System Coordination and Accessibility

- Improved system visibility and ease of access for employers and job seekers.
- Coordinated regional approach to workforce development.
- Data-driven insights into system performance and equity of access.

Outreach and Awareness

- Greater Board member engagement and retention.
- Stronger public awareness of GSWDB's role and achievements.
- Enhanced credibility and influence with regional partners, employers, and funders.

Further detail can be found [here](#) on the Golden Sierra website. Additionally, a summary infographic is attached for your review.



SERVICE PROVIDER REPORT

ADVANCE at Lake Tahoe Community College

Report Period: Sept-Oct 2025

Prepared By: Frank Gerdeman

PARTICIPANT STATUS

	<u>Actual</u>	<u>Goal</u>	<u>% of Goal</u>
Number who received basic career services	55	100	55%
Number who received individualized career services	18 (2)	50	36%
Number who received training services	5 (3)	15	33%

ACTIVITY SUMMARY

Please note that the numbers above are cumulative for the entire contract period. Numbers in parenthesis are those served in Alpine County. We continued to offer services on-campus, at our off-site office, and virtually with a slight increased focus on housing support, which remains a significant issue in the Basin. Highlights include clients stabilizing housing and entering training programs. In addition, we were able to get one of our Navigator team certified as a California Notary which will enable us to improve services to all of our clients who need access to these services.

PRACTICES WITH PROMISE

Internally, shared/holistic case management remains a valuable asset to our team, including the provision of services under our contract with GSJTA. This continues to include access to behavioral/mental health support services through our partnership with LTCC and TimelyCare. Our shared use of Traitify with the entire Golden Sierra Job Training Agency region continues to be of value as do other local and state-wide partnerships, most notably with the California Conservation Corps. In addition we are intentionally focusing on connecting more of our non-native English speakers to support (online and in-person) that allows them to improve language skills in specific career sectors, especially those in Allied Health.

CHALLENGES/BARRIERS

Housing issues continue to be the primary issue and barrier in stabilizing life for many clients and potential clients in Tahoe. The opening of an additional 60 units at Sugar Pine Village in July has already allowed some clients (including two WIOA Title I clients) to move in.

EVENT PARTICIPATION

<u>Date</u>	<u>Event</u>
9/12/25	Tahoe Chamber CEO Roundtable Meeting
9/15/25	Workforce and Entrepreneurship in the Tahoe Basin meeting (hosted by Marcella Foundation)
9/23/25	Panel presentation on Advance-GSJTA partnership at annual CAEP (Title II) Director's meeting

SERVICE PROVIDER REPORT

ADVANCE at Lake Tahoe Community College

Report Period: Nov-Dec 2025
 Prepared By: Frank Gerdeman

PARTICIPANT STATUS			
	<u>Actual</u>	<u>Goal</u>	<u>% of Goal</u>
Number who received basic career services	71	100	71%
Number who received individualized career services	22 (3)	50	44%
Number who received training services	6 (3)	15	40%

ACTIVITY SUMMARY
Please note that the numbers above are cumulative for the entire contract period. Numbers in parenthesis are those served in Alpine County. We continued to offer services on-campus, at our off-site office, and virtually with a slight increased focus on housing support, which remains a significant issue in the Basin. Highlights include clients stabilizing housing and entering training programs, especially prep for local CNA program

PRACTICES WITH PROMISE
Internally, shared/holistic case management remains a valuable asset to our team, including the provision of services under our contract with GSJTA. This continues to include access to behavioral/mental health support services through our partnership with LTCC and TimelyCare. Our shared use of Traitify with the entire Golden Sierra Job Training Agency region continues to be of value as do other local and state-wide partnerships, most notably with the California Conservation Corps. In addition we are continuing to focus on connecting more of our non-native English speakers to support (online and in-person) that allows them to improve language skills in specific career sectors, especially those in Allied Health. We also kicked off weekly workforce service hours specifically for residents of Sugar Pine Village in anticipation of additional agreements to expand those services at their location.

CHALLENGES/BARRIERS
Housing issues continue to be the primary issue and barrier in stabilizing life for many clients and potential clients in Tahoe. The opening of an additional 60 units at Sugar Pine Village in July has already allowed some clients (including two WIOA Title I clients) to move in.

EVENT PARTICIPATION	
<u>Date</u>	<u>Event</u>
11/4/25	South Tahoe Restaurant Association
11/12/25	North Far North Partnership Meeting
11/18/25	Monthly CIAW National meeting (primarily Workforce Pell focus)
12/5/25	Tahoe Chamber CEO Roundtable
12/17/25	Started Sugar Pine Village workforce office hours

Service Provider Report

**Golden Sierra
Job Training Agency**

Prepared by Darlene M. Galipo

Report Period

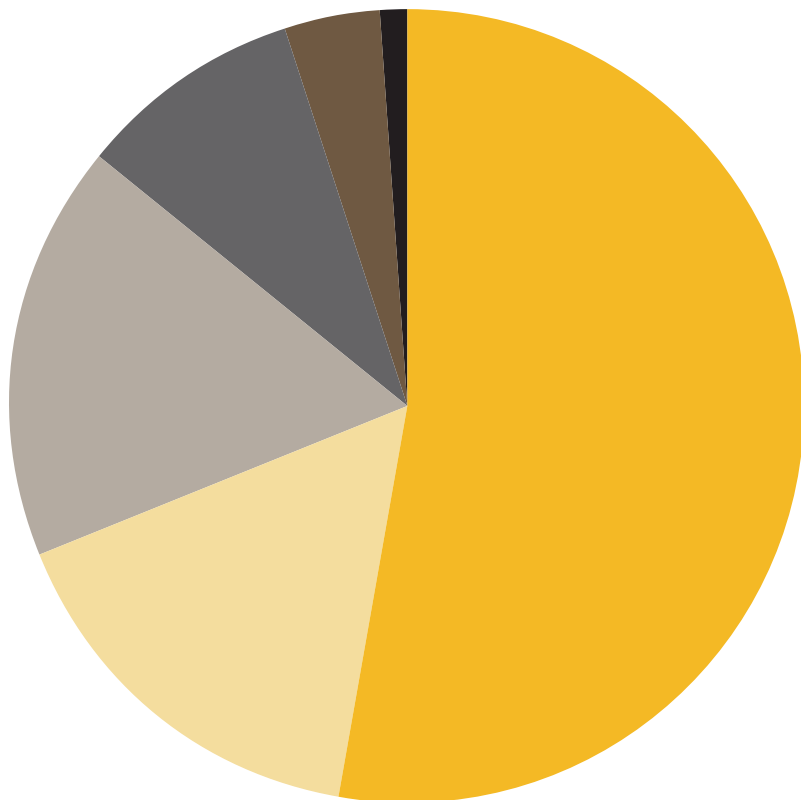
07/01/25 – 12/31/25



Active Cases

July 1, 2025 to December 31, 2025

	Active	% of Total
● Adult	89	53%
● Dislocated Worker	26	16%
● Youth	29	17%
● RERP	15	9%
● DOR-AJCC	6	4%
● Prison to Employment	2	1%

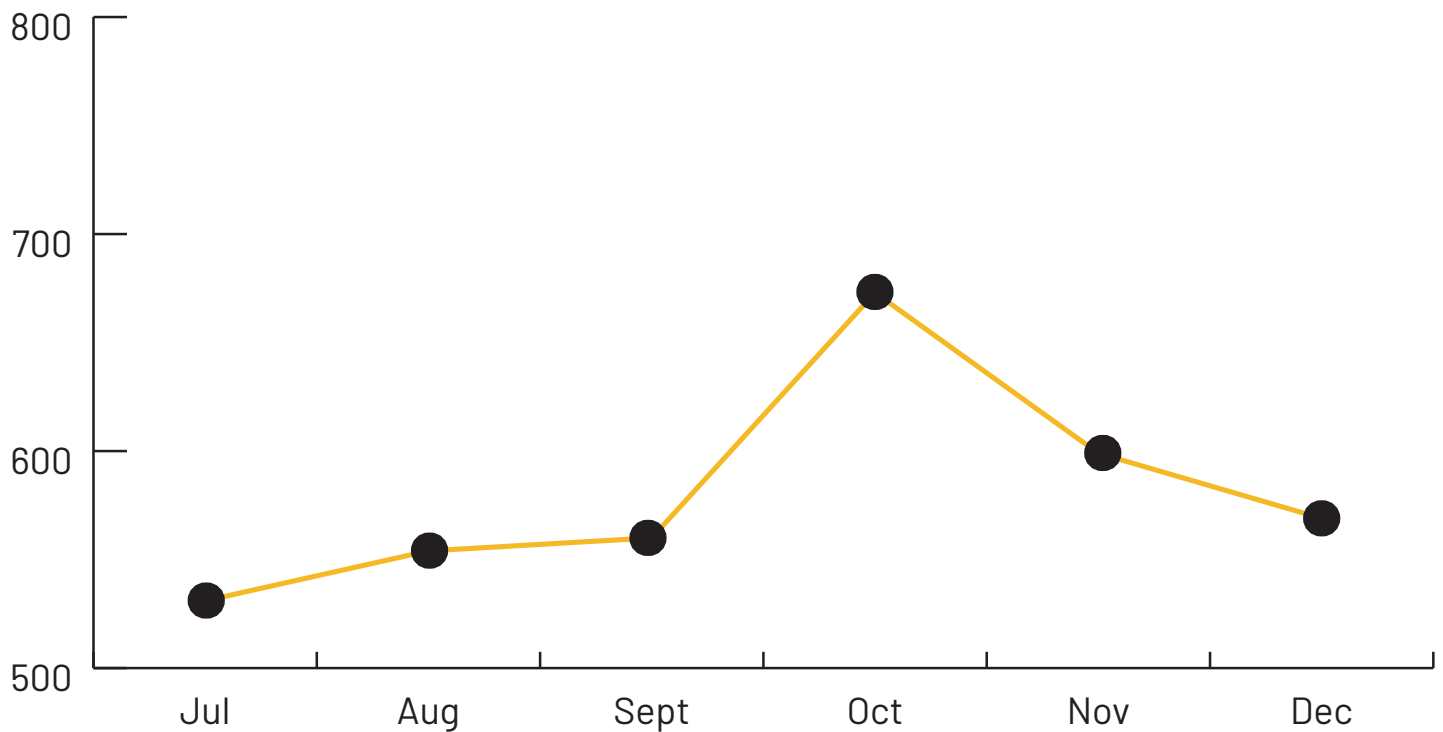


Total: 167

These individuals received a grant-funded service during the report period.

Job Center Traffic

Virtual and In-Person



Services Provided

	Previous Report	Cumulative 25/26
Basic Career Services	44	112
Individualized Career Services	89	297
Training Services	14	36
Supportive Services	7	29
Youth Services	29	172
Follow-Up	3	17

Success Stories



When Sakina first came to Golden Sierra, she was sleeping in her car.

She was new to the country, separated from her family, and unable to speak English. Sakina had escaped Afghanistan and was rebuilding her life from scratch. Golden Sierra's first priority was safety. Staff connected Sakina to Taylor House, a shelter for young women, giving her stability and a place to rest.

From there, the focus shifted to dignity and progress. Sakina shared a simple but powerful goal: learn English and find steady

work cleaning hotel rooms. Golden Sierra placed her at Compassion Planet, where she could build her English language skills in a welcoming, low-pressure environment. She is supported by a friend, another Golden Sierra participant, who is gaining work experience alongside her.

To reduce daily barriers, WIOA funded real-time translation technology, helping Sakina communicate, shop for necessities, and ask for help with confidence. Next, she will enroll in English classes at the local adult school. Sakina's story is a reminder that workforce development is also about humanity - meeting people where they are, restoring hope, and helping them build a future with dignity.



When Caleb first connected with Golden Sierra, he was trying to hold it all together.

He was picking up fencing jobs wherever he could, but he didn't have a high school diploma or a driver's license. With a baby on the way, Caleb wanted to be a reliable provider but wasn't sure how to move from survival to stability.

With support from Golden Sierra's WIOA Youth Program, Caleb re-enrolled in high school through a credit recovery program and committed to weekly goals and regular meetings with his teacher.

What once felt overwhelming became achievable as his confidence grew.

As Caleb progressed, Golden Sierra helped him pursue construction training that could lead to a long-term career in a skilled trade. During this time, he welcomed a new baby, married his partner, and continued balancing school and training. WIOA funding provided targeted financial assistance that helped him stay focused and housed.

Today, Caleb is halfway through his construction program, moving steadily toward graduation and preparing for apprenticeship opportunities. His journey shows how personalized guidance and timely support can change the trajectory of not just one young adult, but an entire family.