

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Thursday, March 26, 2026 @ 10:00am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

Teleconferencing Locations:

Alpine County
100 Hawkins Ranch Rd.
Markleeville, CA 961207

Placer County
175 Fulweiler Ave.
Auburn, CA 95603

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 10:00 am by Supervisor Mecak

Governing Body:

Bonnie Gore Lori Parlin Evan Mecak

GSJTA Staff:

Jason Buckingham Darlene Galipo
 Melissa Keefe Lisa Nelson

Guests: Christian Townes, Candy Loesa, Nicholas Keathly (Presenter) from Lance, Soll, and Lunghard (LSL) CPA's

II. APPROVAL OF AGENDA

Correction to Item V: should read FY 2024-2025 Financial Statements / Single Audit.

Motion to approve agenda, as amended, by Gore, second by Mecak

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from January 22, 2026 GB Meeting

Motion to approve Consent Agenda item a as presented, by Gore, second by Mecak

Motion approved unanimously

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. **FY 2024-2025 FINANCIAL STATEMENTS / SINGLE AUDIT PRESENTATION**
Lance, Soll, and Lunghard (LSL)

Buckingham introduced LSL staff and guests: Nicholas Keathley reported out as outlined in the agenda packet; Presentation was given, information was shared, unmodified (clean) audit - no material findings or issues reported.

Motion to approve FY 2024-2025 Financial Statements / Single Audit as presented, by Gore, second by Mecak

Motion approved unanimously

VI. **WORKFORCE DEVELOPMENT BOARD MEMBERSHIP**

Buckingham reported out as outlined in the agenda packet, application for Rivera

Motion to approve Workforce Development Board membership application for Rivera, as presented, by Gore, second by Mecak

Motion approved unanimously

VII. **FY 2025-2026 AGENCY BUDGET – MODIFICATION 1**

Buckingham reported out as outlined in the agenda packet.

Motion to approved FY 2025-2026 Agency Budget – Modification 1 as presented, by Gore, second by Mecak

Motion approved unanimously

VIII. **PY 2026-2027 SUBGRANT SIGNATURE AUTHORITY**

Buckingham reported out as outlined in the agenda packet.

Motion to approve PY 2026-2027 Subgrant Signature Authority, as presented, by Gore, second by Mecak

Motion approved unanimously

IX. **DIRECTOR'S UPDATE**

Buckingham reported out as outlined in the agenda packet. Information only - no action required.

X. **CLOSED SESSION – EXECUTIVE DIRECTOR'S EVALUATION**

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION AND EMPLOYMENT AGREEMENT (GOVERNMENT CODE §54957)

TITLE: EXECUTIVE DIRECTOR'S EVALUATION

- Mecak called the meeting into closed session at 10:37am
- Mecak called the meeting back into open session at 11:07am.
- Mecak reported out of closed session that Information was shared, no reportable action

XI. **WIOA SERVICE PROVIDER REPORTS (INFO)**

Information & Reports shared in the agenda packet - No action required.

- a. ADVANCE - Alpine / South Lake Tahoe
- b. Golden Sierra Job Training Agency – Placer & El Dorado County

XII. **FUTURE AGENDA ITEMS**

- FY 2026-2027 Signature Authority
- FY 2026-2027 Agency Budget - Draft
- FY 2026-2027 Meeting Schedule
- Amend Position Roster
- Dry Period Financing
- Executive Director's Evaluation (closed session)

XIII. **NEXT MEETING**

Thursday, May 28, 2026 @ 3:00pm (**please note new start time**)

XIV. **ADJOURNMENT**

Motion to adjourn at 11:12am by Mecak, second by Gore

Motion approved unanimously