



SIERRA COLLEGE IS RECRUITING FOR

Director of Budget & Financial Planning

FINAL FILING DATE: May 27, 2025

Salary Info: starts at \$142,925.68 annually

[Link to Job Posting](#)



SIERRA COLLEGE AT A GLANCE

Sierra College is an award-winning community college located near Sacramento, California where a heavy emphasis is placed on academic excellence, equity-mindedness and student success.

Since its founding in 1936, Sierra College has focused on quality instruction and meeting the evolving needs of the students and communities it serves.

The Sierra Community College District serves over 17,000 students at our main Rocklin campus, as well as our two centers located in Grass Valley and Tahoe-Truckee.

ROCKLIN
GRASS VALLEY
TRUCKEE
ONLINE

www.sierracollege.edu

POSITION DUTIES AT A GLANCE

- Oversees and manages the development and administration of the District's annual operating budget; provides support and oversight of the budget development calendar; makes recommendations for improving the budget development process and the allocation of resources; prepares and maintains the District's annual financial plan and performs the highest level analysis and projections of overall District finances.
- Closely monitors position control/position tracking; maintains detailed and complex projections of labor and benefit costs to ensure accurate budgeting of total personnel expenditures; projects long term impact of labor agreements; forecasts budget impact of statutory and pension rate changes
- Prepares preliminary and multi-year budget reports to assist with the allocation of resources and long term planning; prepares formal budget documents for Board approval; maintains historical financial reporting and budget materials
- Serves as a financial resource for Collective Bargaining negotiations supporting the District and collective bargaining leadership; provides financial projections of wage increases, payouts and benefit costs; models projections of available resources; develops, calculates and maintains the allocation formula, surpluses, balances and Unit/District allocations.
- Work effectively with individuals and groups from diverse backgrounds on budget, payroll, and accounting matters.
- To see the full scope of duties and responsibilities, please [click here](#).

MINIMUM QUALIFICATIONS

Education/Training:

A Bachelor's degree or higher from an accredited college or university with major course work in accounting, finance or business administration.

Experience:

Eight years of increasingly responsible experience in accounting systems and operations and financial reporting including three years of management and administrative responsibility.

Please note that any combination of education and experience that would likely provide the required knowledge and abilities is qualifying.



WHY SIERRA?

- One of Aspen Institute's Top 150 Community Colleges in the nation
- The Accrediting Commission recognized Sierra "for its exemplary practice of providing personnel with opportunities for continued professional development in order to meet its mission." This includes providing students and employees with a robust set of programs, events, and conferences related to equity-mindedness and supporting the success of our students, etc.
- Public Employee's Retirement System (PERS)
- 18 paid holidays (including extended time off during the winter break)
- Competitive benefits package
- Currently during summers, some employee groups participate in 4x10 schedules
- Qualifying Employer for Public Service Loan Forgiveness (in most cases)

WHO WE SUPPORT

Currently, Sierra College enrolls 17,800 students per term, where approximately:

- 22.8% Latin(o)(a)(x)(e),
- 7.9% Multiethnic,
- 6.1% Asian,
- 3.2% African American,
- 2.4% Filipino,
- .5% American Indian/Alaskan Native,
- .4% Pacific Islander,
- 54.8% White