

GOLDEN SIERRA JOB TRAINING AGENCY

GOVERNING BODY REGULAR MEETING MINUTES

Thursday, July 25, 2024 @ 10:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

Teleconferencing Locations:

El Dorado County Administration
330 Fair Lane, Bldg. A
Placerville, CA 95667

Placer County Administration
1211 Pleasant Grove Blvd, Ste. #100
Roseville, CA 95678

Alpine County Administration
99 Water St.
Markleeville, CA 96120

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 10:00 am by Supervisor Parlin

Governing Body:

☒ Bonnie Gore ☒ Lori Parlin ☐ Irvin Jim

GSJTA Staff:

☒ Jason Buckingham ☒ Melissa Keefe ☒ Lisa Nelson
☒ Darlene Galipo

Guests: None

II. APPROVAL OF AGENDA

Motion to approve agenda, by Gore, second by Parlin

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from May 30, 2024 GB Meeting

Parlin requested the minutes be pulled and corrected to read "Unanimously" and not by Roll Call Vote

Motion to approve Consent Agenda as amended, by Gore, second by Parlin

Motion approved unanimously

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. WORKFORCE BOARD MEMBERSHIP

Buckingham reported out as outlined in the agenda packet. Application Jennifer Poff; Gore requested to amend the memo, correction to read “Foundation” instead of Association.

Motion to approve as amended, Workforce Board Membership application for Poff, by Gore, second by Parlin

Motion approved unanimously

VI. STRATEGIC PLANNING PROCUREMENT

Buckingham reported out as outlined in the agenda packet. Five applications were received during procurement process. Executive Committee decided to select three candidates for interviews; CAEL, MAP Advising, and NiVACK. Interviews will be scheduled by end of August. Information only - No action required.

VII. DIRECTOR'S UPDATE

Buckingham reported out as outlined in the agenda packet; in addition, the agency will not be making a second Additional Discretionary Payment (ADP) to pension fund upon close of FY 2023-2024. Information only - No action required.

VIII. CLOSED SESSION – EXECUTIVE DIRECTOR'S EVALUATION & CONTRACT NEGOTIATION

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION
(GOVERNMENT CODE §54957)

TITLE: EXECUTIVE DIRECTOR

Parlin called meeting into closed session at 10:21am

Parlin called meeting back into open session at 10:30am

Parlin reported out of closed session that information was shared; No reportable action.

IX. EXECUTIVE DIRECTOR'S COMPENSATION

Buckingham reported out as outlined in the agenda packet; Approve Amendment No.1 to Executive Director Contract to add 1.5% to the COLA effective 7/1/24.

Motion to approve Executive Director's Compensation, by Gore, second by Parlin

Motion approved unanimously

X. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet - No action required

a. ADVANCE - Alpine / South Lake Tahoe

b. Golden Sierra Job Training Agency – Placer & El Dorado County

XI. FUTURE AGENDA ITEMS

- FY 24-25 Agency Budget – Final
- OPEB - Actuarially Determined Contribution (ADC)
- Future Joint EC/GB Meeting

XII. NEXT MEETING

Thursday, September 26, 2024 @ 1:00 pm (*note: time change*)

XIII. ADJOURNMENT

Motion to adjourn at 10:33 am by Parlin

Motion approved unanimously