GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
MINUTES

Thursday, May 21, 2026 @ 1:00 pm

Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678

Teleconference Location:

El Dorado Hills Chamber of Commerce 2023 Vine St.#105 El Dorado Hills, CA 95762	California Chamber of Commerce 1215 K Street Sacramento, CA 95814

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 1:08 pm by Vice-Chair Ghadban. Welcomed new member Jessica Rivera.

☐ Rick Larkey (Chair) ☒ Rana Ghadban* (Vice-Chair)

☒ Amy Schulz	☒ Jennifer Poff*	☐ Todd Beingessner
☒ Debbie Manning	☒ Jessica Rivera	☐ Tom Williams
☐ Eric Henkel	☒ Michael Snead*	☒ Vivian Hernandez-Obaldia*
☒ Janis Aydelott	☒ Nick Gunn	☒ Volma Volcy
☒ Jason Buckingham	☒ Scott Alvord	☐ William Gonzalez
☒ Jeff Richard	☐ Steven Casperite	☐ William Reed
	☒ Tink Miller	

GSJTA Staff:

☒ Melissa Keefe ☒ Lisa Nelson ☒ Darlene Galipo

Guests: Cara Welch, EDD LMID

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Buckingham requested to amend the agenda, to remove the teleconference location listed as Sierra College Tahoe Truckee Campus

Motion to approve agenda, as amended, by Poff, second by Volcy

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of minutes from March 19, 2026, WDB Meeting
b) Review of minutes from March 19, 2026 EC Meeting
c) Attendance log

Motion to approve consent agenda items a-c by Miller, second by Snead

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Hernandez-Obaldia mentioned the EDD has implemented Order Selection

V. FY 2026-2027 AGENCY BUDGET – DRAFT

Buckingham reported out as outlined in the agenda packet.

Motion to approve FY 2026-2027 Agency Budget – Draft as presented, by Alvord, second by Miller

Motion approved unanimously

VI. ELECTION OF WDB CHAIR & VICE-CHAIR

Keefe reported out as outlined in the agenda packet. Nomination committee has met, reviewed, and forwarded to the Workforce Development Board the nominees for Chair and Vice-Chair. Voting carried out via poll conducted via Zoom using QR Code, with live results read aloud.

Chair- Nominee: Rick Larkey **–** unanimous vote.

Vice Chair - Nominees: Rana Ghadban, Jennifer Poff, Scott Alvord

Votes as follows:

- Rana Ghadban, Amy Schulz. Debbie Manning, Janis Aydelott, Jessica Rivera, Michael Snead, Rana Ghadban, Tink Miller, Vivian Hernandez-Obaldia, Volma Vocy.
- Jennifer Poff: Jason Buckingham, Jeff Richard, Jennifer Poff, Nick Gunn
- Scott Alvord: Scott Alvord

Motion carried to approve Rick Larkey, Chair and Rana Ghadban, Vice-Chair (2-yr Term effective July 1, 2026 – June 30, 2028) by Volcy, second by Schulz

Motion approved by majority vote

VII. FY 2026-2027 MEETING SCHEDULE

Keefe reported out as outline in the agenda; keep current schedule, 3rd Thursday of odd months from 1:00pm-3:00pm.

Motion to approve FY 2026-2027 Meeting Schedule by Poff, second by Volcy

Motion approved unanimously

VIII. STRATEGIC PLAN

Roundtable discussion occurred; information was shared

- **Employer Engagement**
  Board Engagement Rankings by Tier

  Buckingham reported out as outlined in the agenda packet. First key result was completed; infographic was provided. Information only – no action required.

- **System Coordination and Accessibility**
  Approve Proof of Concept for AI-Enabled Asset Map

  Buckingham reported out as outlined in the agenda packet. Staff seek approval to proceed with awarding a contract to Sketch Development Services in an amount not to exceed $10,000

  Motion to accept and approve contract to Sketch Development Services as presented by Gunn, second by Richard

  Motion approved unanimously

- **Outreach and Awareness**
  Approve WDB Member Handbook

  Buckingham reported out as outlined in the agenda packet. Staff seek approval of the revised Board Member Handbook

  Motion to approve the revised WDB Board Member Handbook as presented, by Schulz, second by Miller

  Motion approved unanimously

IX. PROGRAM YEAR 2024-2025 – WIOA TITLE 1 LOCAL AREA PERFORMANCE

Galipo reported out as outlined in the agenda packet; explanation of terms/charts provided. Roundtable discussion occurred. Information only – no action required.

X. AJCC OPERATOR UPDATE

Galipo provided a verbal report; final TAD grants professional development series, session completed on May 14th. Well attended series. Discussion of partner meetings, tours of Harrison Bruno and Big Fox Center of Excellence. Discussion of new partnerships, connections with DDS and Sierra College. Information only – no action required.

** Poff departed @ 2:15pm*

XI. WORKFORCE DEVELOPMENT BOARD MEMBER ROUNDTABLE

Buckingham reported out as outlined in the agenda packet; Information only – no action required. Each board member shared experience in the workforce, identified emerging issues, provided updates, and shared upcoming events and opportunities in their represented industries.

- Buckingham shared the need for Facilitators at the upcoming Sierra College Workforce Summit, June 2nd.

- Schulz shared that Sierra College was invited to present at the California Workforce Development Board (CA WDB) on its manufacturing initiatives, highlighting the collaboration with GSJTA and Valley Vision. The presentation provided an opportunity to strengthen partnerships and establish new connections, including with the Department of Rehabilitation (DOR) and Vivian Hernandez-Obaldia. Snead toured the campus and was particularly impressed by the Robotics and Manufacturing programs. Schulz also expressed appreciation for the GSJTA team, especially Lori Hensley, for her outstanding support and dedication to assisting students.

- Alvord reported out Placer Workforce Summit was a success with over 280 in attendance.

- Jeff Richard provided updates on EDD's EDD Next initiative to modernize customer service.

- Rana announced upcoming California Business Outlook event on June 10th.

- Aydelott shared upcoming Job Fair on May 28th; shared incentives for employers who hire from CalWORKS or Welfare to Work.

- Gunn announced his resignation from the board, has enjoyed the last 3 years.

- Rivera announced her excitement to join the board, and glad to see Proof of Concept was approved.

** Snead departed @ 2:35pm*
** Volcy departed @ 2:38pm*

XII. FUTURE AGENDA ITEMS/NEW BUSINESS

- Appoint Executive Committee
- Cara Welch, EDD – LMID Presentation
- North Far North, future Presentation

XIII. NEXT MEETING

Thursday, July 16, 2026 @ 1:00 pm

XIV. ADJOURNMENT

Motion to adjourn meeting at 2:51 pm, by Ghadban

Motion approved unanimously