

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Tuesday, June 01, 2026 @ 11:00am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

Teleconferencing Locations:

Alpine County
100 Hawkins Ranch Rd.
Markleeville, CA 961207

Placer County
1211 Pleasant Grove Blvd.
Ste. #100
Roseville, CA 95678

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 11:00 am by Supervisor Mecak

Governing Body:

☒ Bonnie Gore ☐ Lori Parlin ☒ Evan Mecak

GSJTA Staff:

☒ Jason Buckingham ☒ Darlene Galipo
☒ Melissa Keefe ☒ Lisa Nelson

Guests: None

II. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from March 26, 2026 GB Meeting

Motion to approve Consent Agenda item a as presented, by Gore, second by Mecak

Motion approved unanimously by roll call vote

III. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

IV. APPROVE RESOLUTION 25-02 – FY 2026-2027 AGENCY BUDGET – DRAFT

Buckingham reported out as outlined in the agenda packet.

Motion to approve Resolution 25-02 – FY 2026-2027 Agency Budget – draft as presented, by Gore, second by Mecak

Motion approved unanimously by roll call vote

V. **APPROVE RESOLUTION 25-03 – FY 2026-2027 MEETING SCHEDULE**

Buckingham reported out as outlined in the agenda packet. Gore requested to move July 23rd meeting to July 30th @ 10:00am. November date TBD to avoid conflict with the holiday.

Motion to approve Resolution 25-03 – FY 2026-2027 Meeting Schedule, as presented, by Gore, second by Mecak

Motion approved unanimously by roll call vote

VI. **APPROVE RESOLUTION 25-04 – FY 2026-2027 SCHEDULE OF JOB CLASSIFICATIONS, HOURLY SALARY GRADES & ALLOCATED POSITION ROSTER**

Buckingham reported out as outlined in the agenda packet.

Motion to approve Resolution 25-04 – FY 2026-2027 Schedule of Job Classifications, Hourly Salary Grades & Allocated Position Roster, as presented, by Gore, second by Mecak

Motion approved unanimously by roll call vote

VII. **APPROVE RESOLUTION 25-05 – AMEND GOLDEN SIERRA BENEFITS SUMMARY FOR MANAGEMENT AND CONFIDENTIAL EMPLOYEES**

Buckingham reported out as outlined in the agenda packet.

Motion to approved Resolution 25-05 – Amend Golden Sierra Benefits Summary for Management and Confidential Employees, as presented, by Gore, second by Mecak

Motion approved unanimously by roll call vote

VIII. **APPROVE RESOLUTION 25-06 – FY 2026-2027 SIGNATURE AUTHORITY**

Buckingham reported out as outlined in the agenda packet.

Motion to approve Resolution 25-06 – FY 2026-2027 Signature Authority, as presented, by Gore, second by Mecak

Motion approved unanimously by roll call vote

IX. **APPROVE RESOLUTION 25-07 – FY 2026-2027 DRY PERIOD FINANCING APPLICATION**

Buckingham reported out as outlined in the agenda packet.

Motion to approve Resolution 25-07 – FY 2026-2027 Dry Period Financing Application, as presented, by Gore, second by Mecak

Motion approved unanimously by roll call vote

X. **APPROVE WORKFORCE BOARD MEMBERSHIP & RENEWALS**

Buckingham reported out as outlined in the agenda packet. New application for Chapnick, and renewals for Alvord, Miller, Reed, Volcy.

Motion to approve Workforce Development Board membership and renewals, as presented, by Gore, second by Mecak

Motion approved unanimously by roll call vote

XI. **PROGRAM YEAR 2024-2025 – WIOA TITLE I LOCAL AREA PERFORMANCE**

Galipo reported out as outlined in the agenda packet. Explanation of terms and charts provided. Roundtable discussion occurred. Information only - no action required.

XII. **DIRECTOR'S UPDATE**

Buckingham reported out as outlined in the agenda packet. Information only – no action required.

XIII. **CLOSED SESSION – EXECUTIVE DIRECTOR'S EVALUATION & CONTRACT NEGOTIATION**

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION

(GOVERNMENT CODE §54957)

TITLE: EXECUTIVE DIRECTOR'S EVALUATION

- Mecak called the meeting into closed session at 11:43am
- Mecak called the meeting back into open session at 11:51am
- Mecak reported out of closed session that information was shared, direction given no reportable action

XIV. **WIOA SERVICE PROVIDER REPORTS (INFO)**

Information & Reports shared in the agenda packet. Information only - no action required.

a. ADVANCE - Alpine / South Lake Tahoe

b. Golden Sierra Job Training Agency – Placer & El Dorado County

XV. **FUTURE AGENDA ITEMS**

- OPEB – Actuarial Determined Contribution (ADC)
- FY 2026-2027 Agency Budget – Final (Sept)
- Executive Director's Evaluation – Report Out (open session)

XVI. **NEXT MEETING**

Thursday, July 30, 2026 @ 10:00am

XVII. **ADJOURNMENT**

Motion to adjourn at 11:54am by Mecak, second by Gore

Motion approved unanimously