

WDB MEMBERS

AMY SCHULZ
Sierra College

DANIEL CHAPNICK
The Raley's Companies

DEBBIE MANNING
El Dorado Hills Chamber of
Commerce

ERIC HENKEL
UFCW-8 Golden State

JANIS AYDELOTT
Placer County HHS/ES/BAN

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JEFF RICHARD
Employment Development
Department

JENNIFER POFF
Building Careers Foundation

JESSICA RIVERA
California Employers Association

MICHAEL SNEAD
Sierra Consulting Services, Inc.

RANA GHADBAN, *Vice-Chair*
California Chamber of Commerce

RICK LARKEY, *Chair*
Associated Resources, LLC

SCOTT ALVORD
Advanced Development Concepts,
LLC

STEVEN CASPERITE
Placer School for Adults

TINK MILLER
Placer Independent Resource
Services

TOM WILLIAMS
Express Employment Professionals

VIVIAN HERNANDEZ-OBALDIA
Department of Rehabilitation

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM REED
United Domestic Workers of
America

GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE

"SPECIAL" MEETING AGENDA

Thursday, July 23, 2026 @ 10:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive Suite 100
Roseville, CA 95661**

Teleconference Location:
Sacramento Central Labor Council
2617 K Street
Sacramento, CA 95816

Golden Sierra Job Training Agency Workforce Development Board Executive Committee is conducting this meeting on Zoom.

Members of the public are encouraged to participate in the meeting by submitting written comments by email to keefe@goldensierra.com.

Public comments will be accepted until the adjournment of the meeting, distributed to the Workforce Development Board Executive Committee and included in the record.

EQUAL OPPORTUNITY

This Workforce Innovation and Opportunity Act funded activity is an equal opportunity program. Auxiliary aids and services are available upon request to individuals with disabilities.

To request a reasonable accommodation, please call (916) 773-8540 at least 72 hours prior to event. TDD/TTY users please dial 711 for the California Relay Service. For federal funding disclosure information, visit <https://goldensierra.com/disclosure>.

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V.	<u>APPROVE WORKFORCE DEVELOPMENT BOARD MEMBERSHIP</u>	6-10
VI.	<u>FUTURE AGENDA ITEMS/NEW BUSINESS</u>	
	• FY 2026-2027 Agency Budget – Final	
VII.	<u>NEXT MEETING</u>	
	Thursday, September 17, 2026 @ 12:00 p.m.	
VIII.	<u>ADJOURNMENT</u>	

**GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, May 21, 2026 @ 12:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

Teleconference Location:
California Chamber of Commerce
1215 K Street
Sacramento, CA 95814

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:40 pm by Vice Chair Ghadban

☐ Rick Larkey (Chair)	☒ Rana Ghadban (Vice-Chair)
☒ Daniela Devitt	☒ Volma Volcy
☐ Steven Casperite	☒ Jason Buckingham (Ex-Officio)

GSJTA Staff:

☒ Melissa Keefe	☒ Lisa Nelson	☐ Darlene Galipo
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GUESTS: None

II. APPROVAL OF AGENDA

Motion to approve agenda as presented, by Devitt, second by Volcy

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a. Approval of Minutes from March 19, 2026 EC Meeting
- b. Attendance Log

Motion to approve consent agenda items a-b, by Volcy, second by Devitt

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

NONE

V. FY 2026-2027 AGENCY BUDGET – DRAFT

Buckingham reported out as outlined in the agenda packet.

Motion to approve FY 2026-2027 Agency Budget – draft as presented, by Volcy, second by Devitt

Motion approved unanimously

VI. WORKFORCE DEVELOPMENT BOARD MEMBERSHIP & RENEWALS

Keefe and Buckingham reported out as outlined in the agenda packet.

Motion to recommend approval of Chapnick application as presented, by Devitt, second by Volcy

Motion to recommend approval of term renewals for Alvord, Miller, Reed, Volcy as presented by Devitt, second by Volcy

Motion approved unanimously

VII. FY 2026-2027 MEETING SCHEDULE

Keefe reported out as outlined in the agenda packet.

Motion to approve FY 2026-2027 Meeting Schedule as presented, by Volcy, second by Devitt

Motion approved unanimously

VIII. STRATEGIC PLANNING UPDATES AND DISCUSSION

Buckingham reported out as outlined in the agenda packet. Roundtable discussion occurred; information was shared. Information only - no action required.

- Employer Engagement Ad Hoc: infographic shared. Results will be used as the basis for completing key results two: Identify and engage community partners that already possess employer-needs data to prevent duplication of effort.
- System Coordination and Accessibility: RFQ was issued for fixed-price proposals for short term Proof of Concept (POC) AI Asset Map. Two proposals were received. Recommendation for approval will be made at the WDB meeting.
- Outreach and Awareness: Board Member Handbook is drafted and linked for review.

IX. FUTURE AGENDA ITEMS/NEW BUSINESS

- Executive Committee Membership

X. NEXT MEETING

Thursday, July 16, 2026 @ 12:00 pm

XI. ADJOURNMENT

Motion to adjourn meeting at 12:58 pm by Ghadban

Motion approved unanimously

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING**

ATTENDANCE LOG

JULY 23, 2026

Date:	7/17/25	9/18/25	10/30/25	3/19/26	5/21/26	Rate
Executive Committee	EC	EC	EC	EC	EC	
Meeting Type	Regular	Regular	Special	Regular	Regular	
Rick Larkey- CHAIR	1	1	1	1	0	80%
Rana Ghadban- VICE CHAIR	1	1	0	1	1	80%
Daniela Devitt	1	1	1	0	1	80%
Steven Casperite	1	1	1	1	0	80%
Volma Volcy	0	1	0	0	1	40%
Jason Buckingham	0	1	1	1	1	80%

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: July 23, 2026

TO: Executive Committee (EC)

FROM: Melissa Keefe, Administrative Analyst

SUBJECT: Approve Workforce Development Board (WDB) Membership

The Executive Committee is being asked to review and approve the following Workforce Development Board (WDB) application. The Executive Committee is also being notified of the membership resignations listed below.

Following Executive Committee approval, the application will be submitted to the Governing Body for final consideration and appointment at its July 30, 2026, meeting.

Application(s):

- Tamra Thomas, Employment Development Department
 - Representing Govt/Economic-Community Development - Wagner-Peyser

Resignations(s):

- Todd Beingessner, Quick Quack Car Wash
 - Representing Business
- Jeff Richard, Employment Development Department
 - Representing Govt/Economic-Community Development - Wagner-Peyser

Vacancies:

- 1 Joint Labor representative
- 1 Business representative (El Dorado County)

Recruitment Efforts:

- Outreach to the Sacramento Central Labor Council AFL-CIO
- Outreach to El Dorado County partners

MEMBERSHIP APPLICATION FORM

Person Nominated: Tamra Thomas Title: Employment Program
Manager III

Business Name: Employment Development Department

Business Address: 2901 50th Street Sacramento CA. 95817

Telephone: 916-227-2015 FAX: 916-227- E-mail: tamra.thomas@edd.ca.gov
2011

Organization submitting nomination: Employment Development Department
(ie: Chamber of Commerce, Manufacturing Association, etc.)

Contact Person: Jeff Richard Title: Deputy Division Chief

Business Address: 2901 50th Street Sacramento CA. 95817

Telephone: 916-516-0162 FAX: N/A E-mail: jeff.richard@edd.ca.gov

(A letter of nomination is required and must be attached to this application or forwarded under separate cover.)

Area of Representation (check all that apply):

- | | |
|--|--|
| ☐ Business | ☒ Governmental and Economic and Community Development |
| ☐ Workforce | ☐ Economic & Community Development |
| ☐ Labor organizations | ☒ Wagner-Peyser Representative |
| ☐ Joint labor-management apprenticeship program or apprenticeship program | ☐ Vocational Rehabilitation Representative |
| ☐ CBO w/Barrier | ☐ Transportation/Housing/Public Assistance |
| ☐ Youth | ☐ Philanthropic Organization |
| ☐ Education & Training | ☐ Other |
| ☐ Adult Education/Literacy Representative | |
| ☐ Higher Education Representative | |
| ☐ Local Ed/CBO w/Training Barrier | |

Tamra Thomas

Signature

05/22/25

Date

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

Return all information to:

Melissa Keefe, Administrative Analyst

NARRATIVE QUESTIONS

What specific experience/expertise do you possess which would be of value to the Workforce Development Board?

Throughout my years with the Employment Development Department, I've had the privilege of serving communities across Placer, El Dorado, and Alpine Counties, gaining a deep understanding of the workforce needs unique to our region. In my role as Office Manager for the Sacramento Field Office, I work closely with employers, job seekers, education partners, and local organizations to strengthen the connection between workforce services and real world economic demands. These partnerships have given me a broad, practical perspective on how thoughtful service delivery can open pathways to meaningful employment.

My experience leading teams through evolving workforce priorities has reinforced my commitment to collaboration, problem solving, and responsiveness. Whether coordinating local operations, supporting the implementation of statewide initiatives, or working directly with community partners, I am continually focused on advancing strategies that produce sustainable, positive outcomes. I've seen firsthand how intentional partnerships and clear communication can help address barriers, enhance access to training, and support long term workforce success.

I bring not only a working knowledge of the region's labor landscape, but also a genuine dedication to the communities we serve. My approach is grounded in integrity, professionalism, and a strong belief in the value of public service. I would welcome the opportunity to contribute that perspective to the Workforce Development Board and to support its mission of fostering economic opportunity and prosperity across our region.

Why would you be a good candidate to serve on the Workforce Development Board?

I would be a strong candidate to serve on the Workforce Development Board because my career has been dedicated to advancing workforce programs, strengthening community partnerships, and improving employment outcomes for Californians. In my role as an Employment Program Manager III, I have gained firsthand experience with the challenges and opportunities facing both job seekers and employers across our region. I understand how policy, funding, and on the ground service delivery intersect, and I know how to translate strategic goals into practical, measurable results.

My work has consistently centered on building collaborative, solutions focused relationships—with local agencies, education partners, community based organizations, and employers. I believe these partnerships are essential to creating responsive and equitable workforce systems. I bring a commitment to data driven decision making, continuous improvement, and ensuring programs are accessible to diverse populations, including individuals facing systemic barriers to employment.

I am motivated by a genuine commitment to public service and to strengthening the workforce pipeline in ways that support both economic mobility for workers and competitiveness for employers. Serving on the Workforce Development Board would give me the opportunity to contribute my experience, strategic perspective, and collaborative leadership style to support regional planning, innovation, and inclusive economic growth.

CONFLICT OF INTEREST INFORMATION

1. Does your employer/company provide goods and/or services to Golden Sierra Job Training Agency, or have any plans to provide goods and/or services to Golden Sierra Job Training Agency in the future? Yes ☐ No ☒ If yes, please describe below:

2. You will be setting policy for and possibly allocating funds to community-based organizations, profit and non-profit corporations, school districts and other governmental entities or program operators. Do you or any member of your immediate family have any affiliation with such entities (i.e., ownership; employment; contractual relationships, including Golden Sierra-funded On-the-Job Training (OJT) program participation; commission, board or committee membership)? Yes ☐ No ☒ If yes, identify below the name of the entity and the nature of the affiliation. (*Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step-child.*)

3. Do you, or any member of your immediate family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by Golden Sierra Job Training Agency? Yes ☐ No ☒ If yes, please describe such property by size and location.

If your nomination or application is approved, you will be required to file a limited conflict of interest form with Golden Sierra Job Training Agency prior to assumption of Workforce Development Board membership.

Tamra Thomas

Signature of Applicant

05/22/25

Date

May 12, 2026

Golden Sierra Workforce Development Board

Dear Members of the Golden Sierra Workforce Development Board,

It is with great enthusiasm that I recommend Tamra Thomas for membership on the Golden Sierra Workforce Development Board. Having worked closely with Tamra at the Employment Development Department (EDD), I have witnessed firsthand her strong commitment to workforce development and her deep understanding of the needs of both employers and job seekers throughout our region.

Tamra is an exceptional leader whose ability to collaborate, solve complex challenges, and build meaningful partnerships has consistently produced positive outcomes for the communities we serve. Her experience navigating the local workforce landscape, combined with her thoughtful and strategic approach to service delivery, uniquely positions her to make valuable contributions to the Board's mission.

Throughout our time working together, Tamra has demonstrated an unwavering dedication to strengthening connections between employers and job seekers, always emphasizing practical and sustainable solutions that support long-term workforce success. She brings a balanced perspective grounded in experience, professionalism, and a genuine passion for public service.

As I prepare to step down from the Board, I am confident that Tamra will serve as an outstanding successor. Her leadership, insight, and commitment to our region will bring tremendous value to the Board and its continued efforts to foster economic opportunity and prosperity across our communities.

Thank you for considering Tamra Thomas for board membership. I wholeheartedly endorse her candidacy and am certain she will serve the Golden Sierra Workforce Development Board with integrity, dedication, and distinction.

Warm regards,

A handwritten signature in black ink, appearing to read 'Jeff Richard', with a stylized, flowing script.

Jeff Richard
Deputy Division Chief, Region 3
Northern Workforce Services Division
Employment Development Department (EDD)