

GOVERNING BODY MEMBERS

LORI PARLIN, *Chair*  
Board of Supervisors  
El Dorado County

BONNIE GORE, *Vice Chair*  
Board of Supervisors  
Placer County

EVAN MECAK  
Board of Supervisors  
Alpine County

JASON BUCKINGHAM  
Executive Director

Golden Sierra Job Training Agency  
115 Ascot Drive, Suite 140  
Roseville, CA 95661

(916) 773-8540

**GOLDEN SIERRA JOB TRAINING AGENCY**

**GOVERNING BODY  
REGULAR MEETING  
AGENDA**

**Friday, January 24, 2025 @ 10:00 am**

**Golden Sierra Job Training Agency  
Board Room  
115 Ascot Drive, Suite 100  
Roseville, CA 95661**

**Teleconferencing Locations:**

**El Dorado County Administration**  
330 Fair Lane, Bldg. A  
Placerville, CA 95667

**Placer County Administration**  
1211 Pleasant Grove Blvd, Ste. #100  
Roseville, CA 95678

**Alpine County**  
100 Hawkins Ranch Rd.  
Markleeville, CA 96120

- |       |   |       |
|-------|---|-------|
| I.    | <u>ROLL CALL AND INTRODUCTION OF GUESTS</u>   |       |
| II.   | <u>APPROVAL OF AGENDA</u>   | 1-2   |
| III.  | <u>CONSENT AGENDA</u><br>All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion. |       |
|       | • Approval of Minutes from December 05, 2024 GB Meeting   | 3-4   |
| IV.   | <u>PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA–</u>  |       |
| V.    | <u>CHAIR &amp; VICE-CHAIR NOMINATIONS-EFFECTIVE 2025</u>  | 5     |
| VI.   | <u>BUDGET FY 2024-2025 MODIFICATION 1</u>   | 6-12  |
| VII.  | <u>LOCAL AREA SUBSEQUENT DESIGNATION AND LOCAL BOARD RECERTIFICATION PY 2025-2027</u>   | 13-22 |
| VIII. | <u>DRAFT REGIONAL &amp; LOCAL PLAN - PY 2025-2028</u>   | 23    |
| IX.   | <u>DIRECTOR'S UPDATE</u>  | 24-26 |
| X.    | <u>WIOA SERVICE PROVIDER REPORTS (INFO)</u>   |       |
|       | a. ADVANCE - Alpine / South Lake Tahoe  | 27    |
|       | b. GSJTA - Placer & El Dorado County  | 28-31 |

**EQUAL OPPORTUNITY**

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

XI. FUTURE AGENDA ITEMS

- Future Joint WB/GB Meeting (Strategic Planning)
- Executive Directors Evaluation (closed session)
- Single Audit Presentation
- Signature Authority for PY Subgrants

XII. NEXT MEETING

Thursday, March 27, 2025 @ 10:00 am

XIII. ADJOURNMENT

**GOLDEN SIERRA JOB TRAINING AGENCY**

**GOVERNING BODY  
REGULAR MEETING  
MINUTES**

**Thursday, December 05, 2024 @ 10:00 am**

**Golden Sierra Job Training Agency  
Board Room  
115 Ascot Dr., Suite 100  
Roseville, CA 95661**

**Teleconferencing Locations:**

<b>El Dorado County Administration</b>	<b>Placer County Administration</b>
330 Fair Lane, Bldg. A	175 Fulweiler Avenue
Placerville, CA 95667	Auburn, CA 95603

**Alpine County Administration**  
99 Water St.  
Markleeville, CA 96120

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting was called to order at 10:0 am by Supervisor Gore  
Governing Body:

☒ Bonnie Gore                      ☒ Lori Parlin                      ☐ Irvin Jim

GSJTA Staff:

☒ Jason Buckingham                      ☒ Melissa Keefe  
☒ Lisa Nelson                                      ☒ Darlene Galipo

Guests: None

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda as presented, by Parlin, second by Gore

**Motion** approved unanimously

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from July 25, 2024 GB Meeting

**Motion** to approve Consent Agenda as presented, by Parlin, second by Gore

**Motion** approved unanimously

**IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA**

None

V. AJCC OPERATOR – REQUEST FOR APPROVAL APPLICATION

Buckingham reported out as outlined in the agenda packet. GSJTA is seeking approval to submit application to serve as the AJCC Operator for the GSWDB. GSWDB reviewed and recommended approval on November 21, 2024.

**Motion** to approve AJCC Operator – Request for Approval Application as presented, by Parlin, second by Gore

**Motion** approved unanimously

VI. LOCAL BOARD SUBSEQUENT DESIGNATION AND RECERTIFICATION FOR PY 2025-2027

Buckingham reported out as outlined in the agenda packet. Application due March 3, 2025. Approval for submission will be on the January meeting agenda.  
Information only – No Action required

VII. REGIONAL AND LOCAL PLAN PY 2025-2028

Buckingham reported out as outlined in the agenda packet. Draft Directive was released in September providing guidelines. Current deadline is March 27, 2025. Approval will be on the January meeting agenda. Information only – No Action required

VIII. DIRECTOR'S UPDATE

Buckingham reported out as outlined in the agenda packet. Information only - No action required.

IX. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet - No action required.

- a. ADVANCE - Alpine / South Lake Tahoe
- b. Golden Sierra Job Training Agency – Placer & El Dorado County

X. FUTURE AGENDA ITEMS

- Regional & Local Plan submission
- Subsequent Designation & Local Board Recertification Application submission
- Chair/Vice-Chair Nominations
- FY 2024-2025 Agency Budget Modification 1 (if needed)
- STEP Grant Award
- Future Joint WB/GB Meeting (Strategic Planning)

XI. NEXT MEETING

Friday, January 24, 2025 @ 10:00 am

*(Note: Date change)*

XII. ADJOURNMENT

**Motion** to adjourn at 10: 40 pm by Gore, second by Parlin

**Motion** approved unanimously

# **GOLDEN SIERRA GOVERNING BODY**

## **MEMORANDUM**

**DATE:** January 24, 2025  
**TO:** Governing Body (GB)  
**FROM:** Melissa Keefe, Administrative Analyst  
**SUBJ:** Governing Body Chair & Vice-Chair Nominations

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In accordance with Golden Sierra Job Training Agency's JPA and Bylaws, nominations are required for Chair and Vice Chair of the Governing Body for calendar year 2025. This action will take effect at the next meeting.

Joint Powers Agreement (JPA) Section 6 (D)

Chairperson. The Chairperson and Vice Chairperson of the Governing Body shall be selected by the Governing Body from its members. The term of office of the Chairperson and Vice Chairperson shall each be one calendar year.

and;

Governing Body Bylaws Article V Section 1(a)

(a) The Chairperson and Vice Chairperson shall each serve a term of one calendar year, and may succeed themselves if so re-elected.

### Chair/Vice Chair history

	<b>Chair</b>	<b>Vice Chair</b>
2021	Lori Parlin – El Dorado	Suzanne Jones - Placer
2022	Suzanne Jones - Placer	Lori Parlin – El Dorado
2023	Lori Parlin – El Dorado	Irvin Jim – Alpine County
2024	Lori Parlin – El Dorado	Bonnie Gore – Placer County

**GOLDEN SIERRA  
GOVERNING BODY**

**MEMORANDUM**

**DATE:** January 24, 2025  
**TO:** Governing Body (GB)  
**FROM:** Jason Buckingham, Executive Director  
**SUBJ:** FY 2024-2025 Agency Budget Modification 1

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Before the Board for review and approval is Fiscal Year 2024-2025 Agency Budget Modification 1. The budget modification is necessary to allocate Student Training and Employment Program (STEP) Grant funds.

The budget modification is scheduled for review and approval by the Executive Committee and Workforce Development Board on January 23, 2025.

### ***Budget Introduction and Overview***

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is allocated by Title I of the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title I objectives and the stated purpose of the JPA.

### ***Approach in Developing the Final Budget for Fiscal Year (FY) 2024/2025***

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

#### **The FY 2024/2025 Final Budget:**

The funding used to develop the Final Budget includes carry-over funding calculated at year-end as well the newly awarded WIOA Title I formula fund allocations. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which is the Regional Equity and Recovery Partnership Grant (RERP) awarded by the California Workforce Development Board, followed by the Prison to Employment 2.0 Grant (P2E 2.0). This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. The Agency received additional RERP funding from Sierra College which will directly support the RERP effort within the Golden Sierra Region. In FY 2023/2024 the Agency received funding for the Student Transition Employment Program (STEP) with an expectation that funding would carry in to FY 2024/2025.

#### **The budget meets mandated funding requirements as follows:**

- 20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.
- 20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training.
- The remaining cost objectives required of the Title I funding are to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilize financial resources to meet the debt service required payments for the liabilities of the JPA, and participate in the continued development of both local and regional workforce systems.
- This budget presentation does not allow for the funding of the One-Stop/AJCC Operator as staff are recommending bringing that service back in-house

### ***Additional Notes – Final Budget FY 2024/2025***

**Note:**

- There is a planned transfer of 55% of the awarded Dislocated Worker funding to the Adult funding category. Up to 100% is allowable by law.
- The Total Funding Sources for FY 2024/2025 reflect a 21% reduction from FY 2023/2024. This includes a 1% reduction between FY 2024/2025 Draft and Final Budget. This difference is primarily the result of receiving fewer non-allocation grants in FY 2023/2024 that would carry-in to FY 2024/2025. Additionally, there are no new non-allocation grants to appropriate at this time. Total funding difference between FY 2023/2024 and FY 2024/2025 is a negative \$1.65 million.
- Operational expenditures have been reduced by 9% between FY 2024/2025 Draft and Final Budget in order to account for the funding gap. This includes a reduction in staffing levels equating to 2 FTE and a reduction in hours for specified extra help staff.
- Career & Training Services reflects a 9.5% increase between FY 2024/2025 Draft and Final Budget; this is due in part to a miscalculation of the formula that led to the omission of certain required expenditures in the FY 2024/2025 Draft Budget (i.e. work based learning) as well as reduced carry-over in both allocation and non-allocation funding.

### ***Final Budget FY 2024/2025 – Modification 1***

**Note:**

- Incorporates \$358,938 in additional STEP funding awarded to provide students with disabilities workplace learning opportunities.
- Adds \$10,000 to retiree benefits in order to increase the Agency's Additional Discretionary Payment (ADP) for pension to the full amount approved by the Governing Body.
- Reduces Salaries and Benefits by \$55,129 due to staff retirement.
- Increases Services and Supplies by \$53,460 for renovations, furniture, and other expenses required for staff safety within the AJCC
- Moves \$15,995 from Professional Services to Career Services. This is for fees associated with utilizing the Community College Foundation's Career Catalyst platform under the STEP grant. The funds are used for payroll processing and for using the Foundation as the employer of record as require by the grant.
- Overall, the increase in Career Services is \$338,271 with an anticipated increase in non-allocation carry-out of \$28,331.



<b>Description of Schedules</b>		
<b><u>Schedule 1</u></b>	<b><u>Consortium Draft Budget 2024/2024 to Final Budget 2024/2025</u></b>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated costs, WIOA spending requirements, and pension debt service requirements and shows a comparison of Draft Budget for FY24/25 to Final Budget FY24/25
<b><u>Schedule 2</u></b>	<b><u>Consortium Cost Center Detail</u></b>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY23/24 carry-in funds and PY24/25 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY23/24 carry-in funds and PY24/25 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <u>Advance</u> . Includes balance of contract for PY23/24 and Planned PY24/25 WIOA funding awarded to Advance
	Non-Allocation Career and Training Services:	<u>Cost Centers listed here are non-routine in nature managed by the Agency:</u> <u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment. <u>RERP Sierra College</u> - Regional Equity and Recovery Partnership Grant funds received by Sierra College and subcontracted to Golden Sierra to support staffing of the RERP efforts <u>STEP</u> - DOR Student Transitional Employment Program. W2 work experience for students with disabilities (SWD)
	Regional Grants	<u>RERP</u> – Regional Equity and Recovery Partnership Grant <u>P2E 2.0</u> - Prison to Employment 2.0
	Board Initiatives	Workforce Board Discretionary Funding
	Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved By:  
Executive Committee:  
Workforce Board:  
Governing Body

L i n e  #		A		B		C		B/A	
						Column A less Column B Change Between 2024/2025 Final Budget to	Percent Change from 2024/2025 Final Budget to 2024/2025 Final Budget		
		Consortium Fiscal Year 2024/2025 Final Budget	% of Total Funding	Consortium Fiscal Year 2024/2025 Final Budget Mod 1	% of Total Funding	2024/2025 Final Budget Mod 1	Final Budget Mod 1		
Funding Sources:									
1	Carry-In WIOA Allocation	\$ 1,001,799	16.24%	\$ 1,001,799	15.35%	\$ 0	0.00%	SOURCES	
2	Awarded WIOA Allocations	\$ 2,539,823	41.17%	\$ 2,539,823	38.90%	\$ -	0.00%		
3	Carry-In RR/LA	\$ 36,921	0.60%	\$ 36,921	0.57%	\$ -			
4	Awarded Rapid Response Funds	\$ 291,682	4.73%	\$ 291,682	4.47%	\$ -	0.00%		
5	Carry-In Layoff Aversion Funds	\$ 13,267	0.22%	\$ 13,267	0.20%	\$ -			
6	Awarded Layoff Aversion Funds	\$ 85,778	1.39%	\$ 85,778	1.31%	\$ -	0.00%		
7	Non Allocation Awards Carried In	\$ 2,200,292	35.66%	\$ 2,200,292	33.70%	\$ -	0.00%		
8	Non-Allocation Awards (New)	\$ -	0.00%	\$ 358,938	5.50%	\$ 358,938			
9	Total Funding Sources PY 24	\$ 6,169,562		\$ 6,528,500		\$ 358,938	5.82%		
Expenditures:									
10	Retiree Benefits	\$ 741,332	12.02%	\$ 751,332	11.51%	\$ 10,000	1.35%	EXPENDITURES	
11	Salaries and Benefits	\$ 1,681,878	27.26%	\$ 1,626,749	24.92%	\$ (55,129)	-3.28%		
12	Services and Supplies	\$ 385,499	6.25%	\$ 438,959	6.72%	\$ 53,460	13.87%		
13	Professional Services	\$ 92,500	1.50%	\$ 76,505	1.17%	\$ (15,995)	-17.29%		
14	Salaries, Services, and Supplies Total	\$ 2,901,209	47.02%	\$ 2,893,545	44.32%	\$ (7,664)	-0.26%		
Career & Training Services									
15	Placer County	\$ 334,091	5.42%	\$ 334,091	5.12%	\$ -	0.00%	DIRECT CLIENT EXPENDITURES	
16	El Dorado County	234,902	3.81%	234,902	3.60%	\$ -	0.00%		
17	SLT & Alpine County	167,915	2.72%	167,915	2.57%	\$ -	0.00%		
18	Non Allocation Carried in From Prev FY	345,003	5.59%	360,998	5.53%	\$ 15,995	4.64%		
19	Non-Allocation Awards (New)	-	0.00%	322,276	4.94%	\$ 322,276			
20	Regional Contracts	1,202,863	19.50%	1,202,863	18.42%	\$ -	0.00%		
21	Career & Training Services Total	\$ 2,284,774	37.03%	\$ 2,623,045	40.18%	\$ 338,271	14.81%		
22	Board Initiatives	\$ 30,000	0.49%	\$ 30,000	0.46%	\$ -	0.00%	WORKFORCE BOARD EXPENDITURES	
23	Non allocation Carry-out to New FY	242,428	3.93%	270,759	4.15%	\$ 28,331	11.69%	CARRYOUT	
24	Allocation carry-out to New FY	\$ 711,151	11.53%	\$ 711,151	10.89%	\$ -	0.00%		
25	Carry-out to PY 24 Total	\$ 953,579	15.46%	\$ 981,910	15.04%	\$ 28,331	2.97%		
26	TOTAL EXPENDITURES	\$ 6,169,562		\$ 6,528,500		\$ 358,938	5.82%		
27	Net Surplus vs (Deficit)	\$ (0)		\$ (0)		\$ (0)		Surplus vs (Deficit)	

Surplus reflected in Draft Budget applied to  
pension per direction from Governing Body

Approved by:  
Executive Committee:  
Workforce Board:  
Governing Body:

		A	B	C	D	E	F	G
		Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services
#								
	<b>Funding Sources:</b>							
1	Carry-In Allocation Funds from PY 24	\$ 258,127	\$ 317,205		\$ 98,415	\$ 91,926	\$ 153,211	\$ 82,915
2	Allocation Awards PY 25	\$ 253,982	\$ 965,132	\$ -	\$ 304,778	\$ 347,831	\$ 583,100	\$ 85,000
3	Carry-In Rapid Response Funds PY24			\$ 36,921				
4	Awarded Rapid Response Funds PY 25	\$ -	\$ -	\$ 291,682	\$ -	\$ -	\$ -	\$ -
5	Carry-In Layoff Aversion Funds PY24	\$ -	\$ -	\$ 13,267	\$ -	\$ -	\$ -	\$ -
6	Awarded Layoff Aversion Funds PY 25			\$ 85,778	\$ -	\$ -	\$ -	\$ -
7	Carry-In Non-Allocation from PY 24							
8	Actual Non-Allocation Awards PY 25				\$ -	\$ -	\$ -	\$ -
9	<b>Total Funding Sources</b>	<b>\$ 512,109</b>	<b>\$ 1,282,337</b>	<b>\$ 427,648</b>	<b>\$ 403,193</b>	<b>\$ 439,758</b>	<b>\$ 736,310</b>	<b>\$ 167,915</b>
	<b>Expenditures:</b>							
	<b>Consortium Operations:</b>							
10	Retiree Benefits	\$ -	\$ 541,199	\$ 60,133	\$ -	\$ -	\$ -	\$ -
11	Salaries and Benefits	\$ 210,368	\$ 252,880	\$ 257,583	\$ 152,901	\$ 124,911	\$ 243,980	\$ -
12	Services and Supplies	\$ 12,391	\$ 125,051	\$ 93,582	\$ 156,336	\$ 2,734	\$ 32,264	
13	Professional Services	\$ 35,368	\$ 35,180	\$ 1,350	\$ 3,000	\$ -	\$ -	
14	<b>Consortium Operations Total</b>	<b>\$ 258,127</b>	<b>\$ 954,310</b>	<b>\$ 412,648</b>	<b>\$ 312,237</b>	<b>\$ 127,645</b>	<b>\$ 276,244</b>	<b>\$ -</b>
	<b>Career &amp; Training Services</b>							
	<b>Program Year 2023/2024 WIOA/Other - Rebudget</b>							
15	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Placer County	-	-	-	-	\$ -	\$ 48,401	\$ -
17	El Dorado County	-	-	-	-	\$ 60,286		
18	SLT and Alpine County	-	-	-	-	\$ -		\$ 82,915
	<b>Program Year 2024/2025 WIOA/Other</b>							
19	Non-Allocation Awards	-	-	-	-	\$ -	\$ -	\$ -
20	Placer County	-	-	-	-	\$ -	\$ 285,690	
21	El Dorado County	-	-	-	-	\$ 174,616	\$ -	\$ -
22	SLT and Alpine County	-	-	-	-	\$ -	\$ -	\$ 85,000
23	<b>Regional Contracts</b>							
24	<b>Career &amp; Training Services Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 234,902</b>	<b>\$ 334,091</b>	<b>\$ 167,915</b>
25	<b>Board Initiatives</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
26	<b>PY 25 Award Expend in Second Year</b>	<b>\$ 253,982</b>	<b>\$ 193,027</b>	<b>\$ -</b>	<b>\$ 60,956</b>	<b>\$ 77,211</b>	<b>\$ 125,975</b>	<b>\$ 0</b>
27	<b>Future Year Expend Non-Allocation</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
28	<b>PY 25 WIOA Additional Pension Support (ADP)</b>	<b>\$ -</b>	<b>\$ 135,000</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
29	<b>TOTAL EXPENDITURES</b>	<b>\$ 512,109</b>	<b>\$ 1,282,337</b>	<b>\$ 427,648</b>	<b>\$ 403,193</b>	<b>\$ 439,758</b>	<b>\$ 736,310</b>	<b>\$ 167,915</b>
30	<b>Net Income/(Loss)</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	<b>\$ 0</b>	<b>\$ (0)</b>	<b>\$ (0)</b>	<b>\$ (0)</b>

Approved by:  
Executive Committee:  
Workforce Board:  
Governing Body:

		H	I	J	K	L	M
		RERP	P2E 2.0	RERP Sierra College	STEP	Ticket to Work	Total of all Funding Sources and Expenditures
#							
	<b>Funding Sources:</b>						
1	Carry-In Allocation Funds from PY 24						\$ 1,001,799
2	Allocation Awards PY 25						\$ 2,539,823
3	Carry-In Rapid Response Funds PY24						\$ 36,921
4	Awarded Rapid Response Funds PY 25						\$ 291,682
5	Carry-In Layoff Aversion Funds PY24						\$ 13,267
6	Awarded Layoff Aversion Funds PY 25						\$ 85,778
7	Carry-In Non-Allocation from PY 24	\$ 990,438	\$ 601,018	\$ 56,755	\$ 365,781	\$ 186,300	\$ 2,200,292
8	Actual Non-Allocation Awards PY 25				\$ 358,938		\$ 358,938
9	<b>Total Funding Sources</b>	<b>\$ 990,438</b>	<b>\$ 601,018</b>	<b>\$ 56,755</b>	<b>\$ 724,719</b>	<b>\$ 186,300</b>	<b>\$ 6,528,500</b>
	<b>Expenditures:</b>						
	<b>Consortium Operations:</b>						
10	Retiree Benefits						\$ 601,332
11	Salaries and Benefits	\$ 115,059	\$ 124,020	\$ 56,755	\$ 88,292		\$ 1,626,749
12	Services and Supplies	\$ 9,622	\$ 5,779		\$ 1,200		\$ 438,959
13	Professional Services	\$ -	\$ 1,607		\$ -		\$ 76,505
14	<b>Consortium Operations Total</b>	<b>\$ 124,681</b>	<b>\$ 131,406</b>	<b>\$ 56,755</b>	<b>\$ 89,492</b>	<b>\$ -</b>	<b>\$ 2,743,545</b>
	<b>Career &amp; Training Services</b>						
	<b>Program Year 2023/2024 WIOA/Other - Rebudget</b>						
15	Non-Allocation Awards	\$ 44,114	\$ 22,264		\$ 294,620		\$ 360,998
16	Placer County						\$ 48,401
17	El Dorado County						\$ 60,286
18	SLT and Alpine County						\$ 82,915
	<b>Program Year 2024/2025 WIOA/Other</b>						\$ -
19	Non-Allocation Awards				\$ 322,276		\$ 322,276
20	Placer County						\$ 285,690
21	El Dorado County						\$ 174,616
22	SLT and Alpine County						\$ 85,000
23	<b>Regional Contracts</b>	<b>\$ 790,289</b>	<b>\$ 412,574</b>				<b>\$ 1,202,863</b>
24	<b>Career &amp; Training Services Total</b>	<b>\$ 834,403</b>	<b>\$ 434,838</b>	<b>\$ -</b>	<b>\$ 616,896</b>	<b>\$ -</b>	<b>\$ 2,623,045</b>
25	<b>Board Initiatives</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 30,000</b>
26	<b>PY 25 Award Expend in Second Year</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>	<b>\$ 711,151</b>
27	<b>Future Year Expend Non-Allocation</b>	<b>\$ 31,354</b>	<b>\$ 34,774</b>		<b>\$ 18,331</b>	<b>\$ 186,300</b>	<b>\$ 270,759</b>
28	<b>PY 25 WIOA Additional Pension Support (ADP)</b>	<b>\$ -</b>	<b>\$ -</b>			<b>\$ -</b>	<b>\$ 150,000</b>
29	<b>TOTAL EXPENDITURES</b>	<b>\$ 990,438</b>	<b>\$ 601,018</b>	<b>\$ 56,755</b>	<b>\$ 724,719</b>	<b>\$ 186,300</b>	<b>\$ 6,528,500</b>
30	<b>Net Income/(Loss)</b>	<b>\$ -</b>	<b>\$ 0</b>	<b>\$ -</b>	<b>\$ (0)</b>	<b>\$ -</b>	<b>\$ -</b>

Approved by:  
Executive Committee:  
Workforce Board:  
Governing Body:

# **GOLDEN SIERRA GOVERNING BODY**

## **MEMORANDUM**

**DATE:** January 24, 2025

**TO:** Governing Body (GB)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJECT:** Local Area Subsequent Designation and Local Board Recertification for PY 2025-2027

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### **Background:**

Before the Board for review and approval, in compliance with Draft Directive [WSDD-264](#) is the Golden Sierra Workforce Development Board's *Local Area Subsequent Designation and Local Board Recertification PY 2025-2027*.

A fully signed copy of the application will be submitted immediately following Governing Body approval at the January 2025 meeting.

Staff have prepared the application ensuring that the Agency and Board meet the criteria for subsequent designation and recertification.

- Local Board Sustained Fiscal Integrity (Page 6)
- Local Board Assurances (Pages 7-8)

### **Attachment:**

[Local Area Subsequent Designation and Local Board Recertification Application for PY 2025-2027](#)

**Local Area Subsequent Designation  
and  
Local Board Recertification Application  
for  
Program Year 2025-27**

**Local Workforce Development Area**

**Golden Sierra Job Training Agency**

## Application for Local Area Subsequent Designation and Local Board Recertification

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for Program Year (PY) 2025-27 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (CWDB) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Contact your [Regional Advisor](#) for technical assistance or questions related to completing and submitting this application.

Completed applications must be submitted by **5 p.m. on Monday, March 3, 2025**, to the CWDB at [PolicyUnit@cwdb.ca.gov](mailto:PolicyUnit@cwdb.ca.gov).

Golden Sierra Job Training Agency

Name of Local Area

115 Ascot Drive, Suite 140

Mailing Address

Roseville, CA 95661

City, State, ZIP

Date of Submission

Jason Buckingham, Executive Director

Contact Person

916-773-8542

Contact Person's Phone Number

## Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting Local Board members.

1. Provide the names of the individuals appointed for each membership category listed below.
2. Attach a roster for the current Local Board.

**Category: Business** – WIOA Section 107(b)(2)(A) requires that business members constitute a simple majority of the Local Board, and WIOA Section 107(b)(3) states that the chairperson shall also be a member under this category. Specifically, a majority of the Local Board's business members shall constitute the following representatives under this membership category:

- Owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority
- Representatives of businesses, including small businesses or business organizations
- Individuals appointed by those who have been nominated by local business organizations and business trade associations

List the Local Board's business members and identify the chairperson by typing CHAIR after their name:

### Local Board Business Members

Name	Title	Entity	Appt. Date	Term End Date
Christina Nicholson	Owner	Whole Person Learning	2/27/2006	6/30/2025
Daniella Devitt	Director, Outreach	California Employers Association	2/01/2012	6/30/2028
Jeff Sharp	Owner	Parker's Hot Dogs	3/27/2023	06/30/2026
Jennifer Poff	Executive Director	Building Careers Foundation (Formerly North State Building Industry Assoc)	7/25/2024	6/30/2028
Michael Snead	President	Sierra Consulting	10/07/2020	6/30/2028
Michael Zimmerman	Director of Operations	MTI College	2/04/2014	6/30/2025
Nicolas Gunn	Managing Partner & CEO	The NiVACK Group	3/27/2023	6/30/2026
Rana Ghadban	CEO	Roseville Chamber of Commerce	2/24/2022	6/30/2025
Rick Larkey	President and CEO	Associated Resources, LLC	7/01/2013	6/30/2025
Scott Alvord	CEO	Advanced Development Concepts, Inc.	3/27/2023	6/30/2026
Tink Miller	Executive Director	Placer Independnet Resources Services, Inc.	8/09/2001	6/30/2026
Todd Beingessner	Accounting Manager	Quick Quack Car Wash	1/25/2024	6/30/2027



**Category: Labor** –Not less than 20 percent of the Local Board members shall be representatives from the Local Area’s workforce (WIOA 107[b][2][B]) who:

- Shall include representatives of labor organizations (for a Local Area in which employees are represented by labor organizations) who have been nominated by local labor federations or (for a Local Area in which no employees are represented by such organizations) other representatives of employees. California Unemployment Insurance Code (CUIC) Section 14202(b)(1) further requires and specifies that these representatives shall amount to not less than 15 percent of the Local Board membership and be subject to the following:
  - a. For a Local Area in which no employees are represented by such organizations, other representatives of employees shall be appointed to the board, but any Local Board that appoints representatives of employees that are not nominated by local labor federations shall demonstrate that no employees are represented by such organizations in the area.
  - b. Shall include a representative, who shall be a member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such program exists in the area, such a representative of a state-approved apprenticeship program in the area, if such a program exists.
- May include representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities.
- May include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth.

List the Local Board’s labor members:

**Local Board Labor-Members**

Name	Title	Entity	Appointment Date	Term End Date
Christina Nicholson	Owner	Whole Person Learning	2/27/2006	6/30/2025
Jason Buckingham	Exec Director	Golden Sierra Job Training Agency	5/30/2008	6/30/2028
Eric Henkel	District Union Representative	United Food and Commercial Workers	5/18/2024	6/30/2028
Tink Miller	Executive Director	Placer Independent Resources Services Inc	8/9/2001	6/30/2026
Volma Vocy	Field Director	Sacramento Central Labor Council AFL CIO	2/6/2019	6/30/2026
William Gonzalez	Union Representative	District Council 16 IUPAT (Painters and Allied Trades)	3/27/2023	6/30/2026
William Reed	District Chair	United Domestic Workers of America	12/07/2018	6/30/2026

**Category: Education** – WIOA Section 107[b][2][C] requires that each Local Board include members who represent entities that administer education and training activities in the Local Area. Specifically, the Local Board shall have education representatives under this membership category from the following entities:

- Eligible Title II adult education and literacy providers
- Institutions of higher education providing workforce investment activities

Members may be representatives from local educational agencies and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment.

List the Local Board’s education members:

**Local Board Education Members**

Name	Title	Entity	Appointment Date	Term End Date
Amy Shultz	Dean of CTE	Sierra College	2/05/2020	6/30/2027
Michael Zimmerman	Director of Operations	MTI College	2/04/2014	6/30/2025
Steven Casperite	Assistant Principal	Placer School for Adults	7/01/2019	6/30/2027

**Category: Economic and Community Development** – WIOA Sections 107[b][2][D] and [E] require each Local Board to include governmental, economic, and community development representatives under this membership category from the following entities:

- Economic and community development organizations
- The state’s employment service office under the Wagner-Peyser Act
- Programs carried out under Title I of the federal Rehabilitation Act

A Local Board may have representatives from transportation, housing, and/or public assistance agencies; philanthropic organizations; and/or an individual or representatives of entities determined to be appropriate by the local Chief Elected Official (CEO).

List the Local Board’s economic and community development members:

**Local Board Economic and Community Development Members**

Name	Title	Entity	Appointment Date	Term End Date
Janis Aydelott	Program Supervisor	Placer County HHS/Business Advantage Network	9/26/2024	6/30/2028
Jason Buckingham	Executive Director	Golden Sierra Job Training Agency	5/30/2008	6/30/2028
Jeff Richard	Cluster Manager, Workforce Services	Employment Development Department	3/27/2024	6/30/2027
Kyle Zimbelman	Economic and Business Relations Manager	County of El Dorado	2/24/2022	06/30/2025
Vivian Hernandez-Obaldia	Regional Director State of California	CA Dept of Rehab	4/22/2022	6/30/2025

## Performed Successfully

The Local Area hereby certifies that it has performed successfully, defined as having an Individual Indicator Score of 50 percent or higher in PY 22-23 **or** PY 23-24, as described in Workforce Services Directive (WSD) WSD20-02, *Calculating Local Area Performance and Nonperformance* (September 18, 2020).

**Note** – Report your “*performance score*” rather than the “*adjusted level of performance*.”

### PY 22-23 Scores

Indicator	Adults	Dislocated Workers	Youth
Employment Rate 2 <sup>nd</sup> Quarter After Exit	<u>94.4%</u>	<u>124.6</u>	<u>128.4%</u>
Employment Rate 4 <sup>th</sup> Quarter After Exit	<u>97.2%</u>	<u>106.0%</u>	<u>174.6%</u>
Median Earnings	<u>124.7%</u>	<u>57.8%</u>	<u>151.5%</u>
Credential Attainment	<u>131.8%</u>	<u>199.0%</u>	<u>110.1%</u>

### Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 22-23 or PY 23-24:

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIOA requirement.
- Gross negligence – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- Failure to observe accepted standards of administration – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 *Code of Federal Regulations* (CFR) Part 200 (Uniform Guidance).

Certify No Violation: ☒

## Engaged in Regional Planning

*Engaged in regional planning* is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

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## Local Area Assurances

Through PY 25-27, the Local Area assures that:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include:

- The Local Area's procurement procedures will avoid the acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Uniform Guidance Section 200.318)
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Uniform Guidance Section 200.508).

Note that failure to comply with the audit requirements specified in Uniform Guidance Subpart F will subject the Local Area to a potential cash hold (Uniform Guidance Section 200.339).

- B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with WSD 19-05, *Monthly and Quarterly Financial Reporting Requirements* (December 4, 2019).
- All close-out reports will comply with the policies and procedures listed in WSD16-05, *WIOA Closeout Requirements* (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to a potential cash hold. (Uniform Guidance Section 200.339)

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include the following:

- The Local Area will meet the requirements of the *CUIC Section 14211* to spend a minimum of 30 percent of the combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.

- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).
- D. The Local Area will select America's Job Center of California<sup>SM</sup> operator(s) through a competitive procurement process, such as a Request for Proposals, unless designated or certified as an operator with the agreement of the local CEO and the Governor (WIOA Section 121[d][2][A] and 107[g][2]).
  - E. The Local Area will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBS<sup>SM</sup> reporting requirements and deadlines.
  - F. The Local Area will comply with the nondiscrimination provisions of WIOA Section 188 and Title 29 CFR Part 38, including the collection of necessary data.
  - G. The Local Area will engage in and contribute to regional planning and regional plan implementation (for example, the Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and two-year modifications).
  - H. The Local Area will participate in regional performance negotiations.
  - I. The Local Area will comply with CWDB policies and guidelines, legislative mandates, and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
  - J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter* [TEGL] 10-09, and TEGL 19-16).

## Application Signature Page

**Instructions** – The local CEO and Local Board Chair must sign and date this form. Electronic signatures are permitted for the PY 25-27 application.

By signing the application below, the local CEO and Local Board Chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Board Chair

Local CEO

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Signature

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Signature

Rick Larkey

---

Name

---

Name

Chair

Chair

---

Title

---

Title

---

Date

---

Date

**GOLDEN SIERRA  
GOVERNING BODY**

**MEMORANDUM**

**DATE:** January 24, 2025

**TO:** Governing Body (GB)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJECT:** Regional and Local Plans for Project Years 2025-2028

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Per the direction provided in WSD24-09, the *Capital Area Regional Plan* and the *Golden Sierra Workforce Board's Local Plan* must be made available for a 30-day comment period. Final drafts of these plans are due to the California Workforce Development Board by April 27, 2025.

- Copies of the Capital Area Regional Plan are now available on Golden Sierra's website for public comment. The 30-day comment period began on January 10, 2025 and will continue through February 9, 2025. Comments may be submitted to Valley Vision through Caitlin Blockus, [caitlin.blockus@valleyvision.org](mailto:caitlin.blockus@valleyvision.org)
- Copies of GSWDB's *Local Plan* will be available for review and public comment via Golden Sierra's website beginning January 29, 2025 and running through February 28, 2025. Separate notice of the local plan's availability is forthcoming. Comments may be submitted to Melissa Keefe, [keefe@goldensierra.com](mailto:keefe@goldensierra.com)



## Director's Update

1/24/25

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### Auditing and Monitoring

GSJTA Recently completed its annual state program and fiscal monitoring. The purpose of the review is to determine the Agency's compliance with applicable federal and state laws, regulations, and policies specific to its programmatic and fiscal systems related to the Workforce Innovation and Opportunity Act (WIOA). The scope of the review covers the previous fiscal year (July 2023-June 2024). The on-site review included interviews with management and staff and focused on the Adult and Dislocated Worker program policies and procedures, financial reporting, expenditures charged to the grant, cost allocation, indirect cost rate, cash management, internal controls, payroll, etc.

The review concluded with no findings cited. 12/12/24-12/30/24

The Agency is currently undergoing its federal fiscal and single audits for fiscal year 2023/2024. As a special district of Placer County, the agency falls under the county's audit procedures. The county has Lance, Soll and Lunghard (LSL) who are a new audit firm for this fiscal year. The audits began January 6, 2025 and we expect them to be completed mid-February 2025. We will have LSL report out to the Governing Body at the next available meeting as is required by our fund source prior to their submission.

As a reminder, agencies that expend \$750,000 or more in federal funds during each program year must have a single or program-specific audit conducted for that fiscal year. These reports must be uploaded to the Federal Audit Clearinghouse (FAC) by the June 30, 2025.

### Strategic Planning Update:

Golden Sierra procured the NiVACK group to assist with developing a new strategic plan for the Workforce Board. The effort will involve reviewing the Workforce Board's current mission and vision, interviewing stakeholders, and reviewing the region's current workforce efforts to ensure alignment with efforts (Talent Pipeline Management (TPM), CA Jobs First, Strong Workforce, etc.). Initial data collection and interviews of key stakeholders has been completed. A strategic planning workshop will be held on February 10th. The team from the NiVACK group will find an alternate engagement process for those not able to attend.

### CA Jobs First/We Prosper Together:

The leadership council of the CA Jobs First/We Prosper Together initiative continues to develop the regional strategy. There are currently three key action areas which include:

- Growing and creating **high-quality jobs** in priority tradable sectors.
- Connecting **disinvested communities** to currently available quality jobs.
- Driving **equitable outcomes**.



A tradable sector is a sector that generates wealth by selling goods and services outside the region. These sectors were prioritized based on extensive community input and other factors such as job quality and access, job growth potential, talent demand, sustainability, and climate impact. They include:

- The Business Services Sector
- The Precision Manufacturing Sector
- The Working Lands Sector
- The Biotechnology Sector

There is also recognition that the region has non-tradable sectors such as Healthcare, Hospitality, and Creative that are important drivers as well.

**Quality jobs** are defined as positions that pay an annualized wage that affords working families self-sufficiency and financial stability without safety net transfers while building some savings, offers employer-provided health insurance, and are durable or lead to another quality job over the next ten years.

**Promising jobs** are defined as positions that do not provide a self-sufficiency wage and/or benefits, but do offer workers pathways to a quality job within the next 10 years. Promising jobs affords nuance in understanding economic potential and the labor market, recognizing that gaining experience and moving across occupations and sectors over time are intermediary career steps for workers to secure quality jobs at all levels of educational attainment.

Quality jobs and promising jobs together comprise the region's pool of **opportunity jobs**, meaning that they offer residents the potential to achieve financial economic self-sufficiency

At the October Leadership Council meeting the Council identified three Economic Equity Priorities that include:

- Community Centered Inclusionary Practices
  - Focus on community-centered, inclusionary practices that prioritize the unique and holistic needs, strengths, and perspectives of disinvested communities
- Economic Inclusionary Approaches
  - Advance economic mobility for residents of disinvested communities through participation as workers and business owners
- Data Informed and Transparent Alignment and Coordination
  - Include transparent programmatic procedures and community involved decision-making

There are four phases to the Ca Jobs First initiative. These phases include the Pre-Planning Phase, the Planning Phase, the Catalyst Phase, and the Implementation Phase. Identifying these priorities has led to the Catalyst phase. Valley Vision released the RFP for the Catalyst Pre-Development Funding in November. This funding is designed to speed up the implementation of the strategies identified in the We Prosper Together Plan. By targeting investments, it aims to boost job creation, support high-quality employment, and drive sustainable industry growth in disconnected and underserved communities.

Applications are due February 2<sup>nd</sup> with an approximate award announcement set at February 28<sup>th</sup>.

For more information on We Prosper Together, Ca Jobs First, and the Catalyst funding please visit:

<https://www.weprospertogether.org/>

**America's Job Center of California Operator Update (AJCC Operator):**

The Governing Body approved Golden Sierra's application to serve as the AJCC Operator on behalf of the Workforce Board at their meeting on December 5, 2024. That application was submitted to the state on December 9<sup>th</sup>. We received receipt of confirmation from the state on December 11<sup>th</sup>. The current status of the application is pending.

**WIOA Memorandums of Understanding (MOU):**

In order to establish a high quality AJCC delivery system and enhance collaboration among partner programs, WIOA requires Local Boards to develop MOUs with all AJCC required partners within their Local Workforce Development Area (Local Area). These MOUs serve as a functional tool for how the Local Board and AJCC partners will collaborate to create a unified service delivery system that best meets the needs of their shared customers. Though the MOUs require review annually, they must be renegotiated every three years. The current MOUs will expire June 30, 2025 and, therefore, Golden Sierra staff are beginning the process of renegotiating with the partners to ensure completion in a timely manner.

## **SERVICE PROVIDER REPORT**

### **ADVANCE at Lake Tahoe Community College**

Report Period: Nov - Dec 2024

Prepared By: Frank Gerdeman

#### **PARTICIPANT STATUS**

	<u>Actual</u>	<u>Goal</u>	<u>% of Goal</u>
Number who received basic career services	63 (4)	100	63%
Number who received individualized career services	24 (4)	50	48%
Number who received training services	4 (1)	15	26%

#### **ACTIVITY SUMMARY**

Please note that the numbers above are cumulative for the entire contract period. Numbers in parenthesis are those served in Alpine County. We continued to offer services on-campus, at our off-site office, and virtually with a slight increased focus on housing support, which remains a significant issue in the Basin. Highlights include client acquiring housing and securing a job with Heavenly Resorts, Alpine client completed high school diploma and has enrolled for winter courses at LTCC, several successful education and training completions including the Medical Assistant program at Barton Hospital.

#### **PRACTICES WITH PROMISE**

Internally, shared/holistic case management remains a valuable asset to our team, including the provision of services under our contract with GSJTA. This continues to include access to behavioral/mental health support services through our partnership with LTCC and TimelyCare. Our shared use of Traitify with the entire Golden Sierra Job Training Agency region continues to be of value as do other local and state-wide partnerships, most notably with the California Conservation Corps.

#### **CHALLENGES/BARRIERS**

Housing issues continue to be the primary issue and barrier in stabilizing life for many clients and potential clients in Tahoe though the first 68 units of workforce housing at Sugar Pine Village continues to be available for families making 50% or 60% or AMI with another 60(ish) units to be opened in late summer of this year.

#### **EVENT PARTICIPATION**

<u>Date</u>	<u>Event</u>
11/4/24	Alpine Support - Nicole
11/15/24	Sugar Pine Village coordination meeting
11/20/24	Alpine support - Nicole
11/20/24	Training – Apprenticeship for Re-entry Population
11/25/24	Alpine Support - Nicole
12/6/24	Tahoe Chamber CEO Roundtable
12/19/24	Alpine County Health and Wellness Coalition
12/19/24	WIOA Reauthorization Advisory Council Meeting

# Service Provider Report

**Golden Sierra  
Job Training Agency**

Prepared by Darlene M. Galipo

**Report Period**

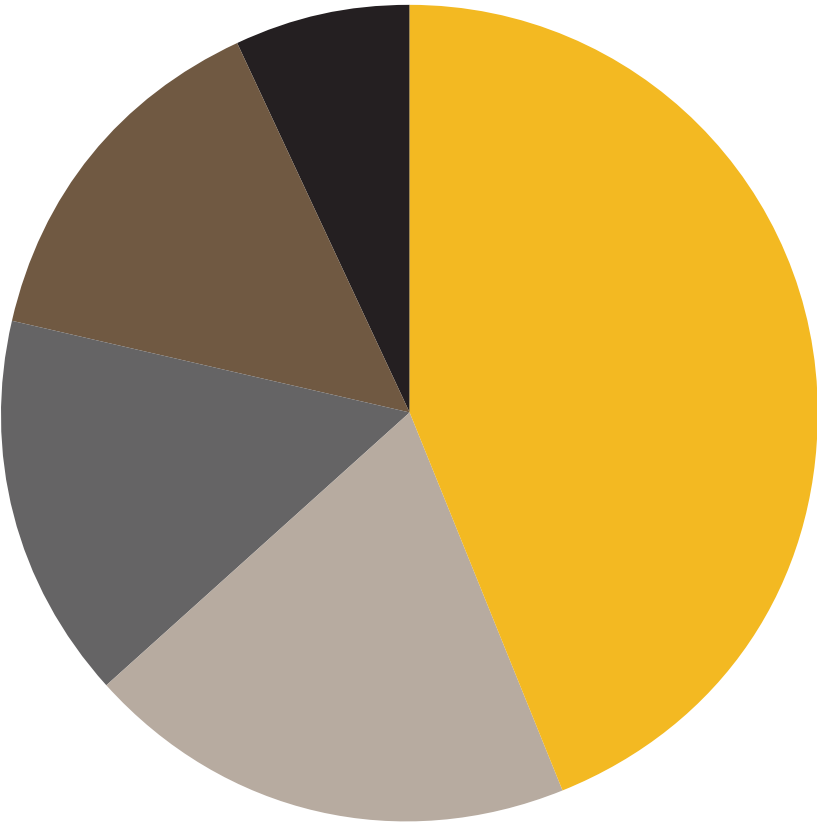
07/01/24 – 12/31/24



# Active Cases

July 1, 2024 to December 31, 2024

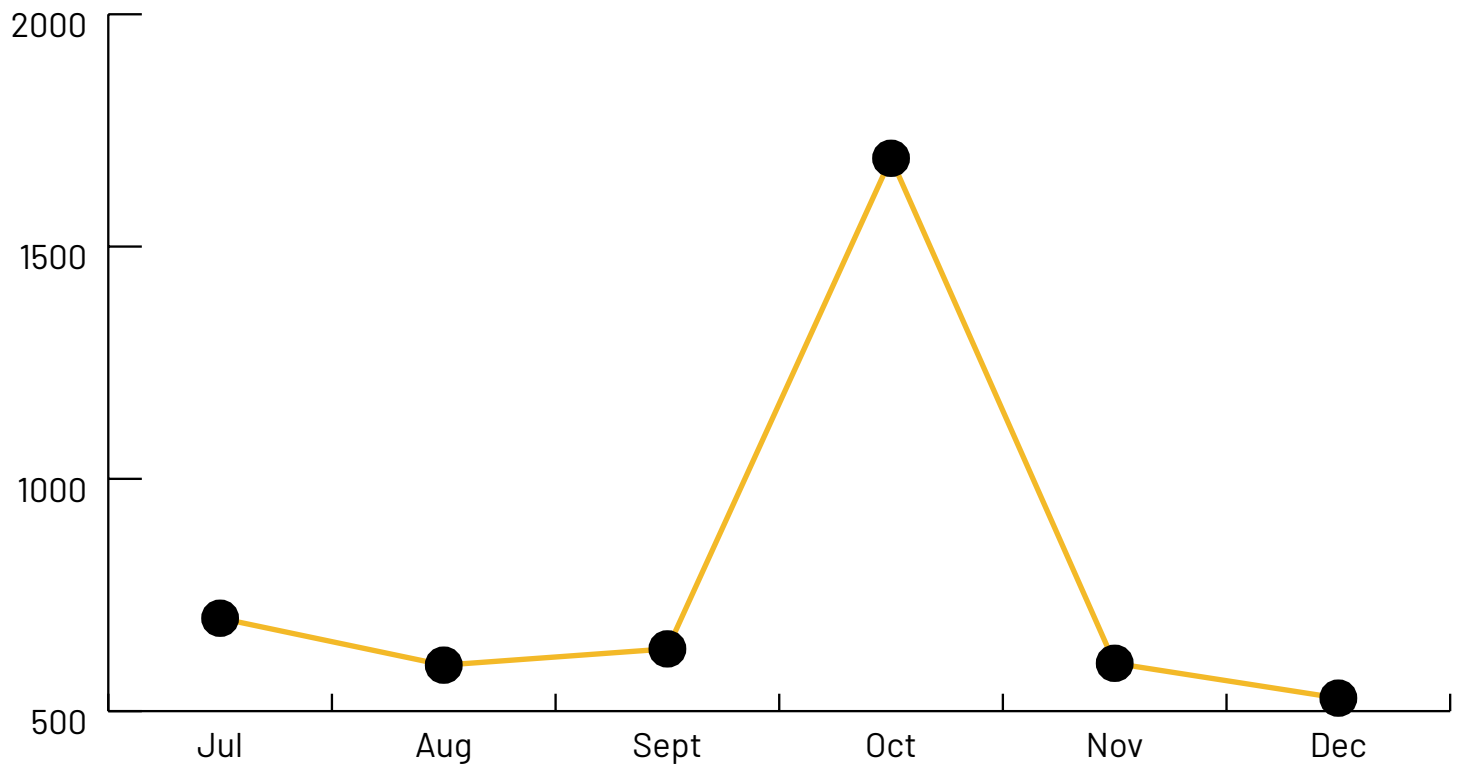
	Active	% of Total
● Adult	70	44%
● Dislocated Worker	31	19%
● Youth	24	15%
● RERP	23	14%
● Prison to Employment	11	7%



**Total: 159**  
These individuals received a grant-funded service during the report period.

# Job Center Traffic

## Virtual and In-Person



## Services Provided

	Previous Report	Cumulative 24/25
Classroom Training	23	33
Work Based Learning	8	10
Supportive Services	55	70
Career Counseling	243	319
Placement Assistance	51	80

# Success Story

**Haryan arrived in Placer County as a refugee from Afghanistan.** In her home country, she was working as a Medical Assistant with the long-term goal of becoming a doctor. When the local government collapsed, Haryan and her family were forced to leave everything behind - including essential documents like her high school diploma. The lack of credentials made it difficult for her to get a decent job and enroll in college.

Placer County Health and Human Services referred Haryan to Golden Sierra Job Training Agency. Her case manager, Sarah, provided job search assistance and career counseling. This helped Haryan secure immediate employment and stabilize her financial situation. Eventually, she was able to get a driver's license and save enough money to purchase a car. Sarah also helped Haryan enroll in adult education classes while simultaneously working to retrieve her original high school transcripts from Afghanistan. After many months the documents were finally located and released. WIOA Youth funding covered the cost of a certified international transcript evaluation. Haryan can now demonstrate that her diploma from Afghanistan is valid in the United States.

With additional guidance from Golden Sierra, Haryan enrolled in college classes and applied for financial aid. She recently completed her first semester and expects



to earn her Emergency Medical Technician (EMT) license within the next year. She is grateful for the assistance and advocacy Sarah provided and she is excited to be on a clear pathway to becoming a Physician's Assistant.