

WB MEMBERS

AMY SCHULZ
Sierra College

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

ERIC HENKEL
UFCW-8 Golden State

JANIS AYDELOTT
Placer County HHS/ES/BAN

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JEFF RICHARD
Employment Development Department

JEFF SHARP
Parker's Hot Dogs

JENNIFER POFF
Building Careers Foundation

KYLE ZIMBELMAN
County of El Dorado

MICHAEL SNEAD
Sierra Consulting Services, Inc.

MICHAEL ZIMMERMAN
Campus, formerly known as MTI College

NICK GUNN
The NIVACK Group

RANA GHADBAN, *Vice-Chair*
Roseville Chamber of Commerce

RICK LARKEY, *Chair*
Associated Resources, LLC

SCOTT ALVORD
Advanced Development Concepts, LLC

STEVEN CASPERITE
Placer School for Adults

TINK MILLER
Placer Independent Resource Services

TODD BEINGESSNER Jr.
Quick Quack Car Wash

VIVIAN HERNANDEZ-OBALDIA
Department of Rehabilitation

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM GONZALEZ
District Council 16

WILLIAM REED
United Domestic Workers of America

GOLDEN SIERRA WORKFORCE BOARD EXECUTIVE COMMITTEE REGULAR MEETING AGENDA

Thursday, January 23, 2025 @ 12:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

Teleconference Location:

Sacramento Central Labor Council	The Westin Hapuna Beach Resort
2617 K Street	62-100 Kauna Oa Dr.
Sacramento, CA 92816	Kamuela, HI 96744

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.

- | | | |
|-------|--|-------|
| I. | <u>ROLL CALL AND INTRODUCTION OF GUESTS</u> | |
| II. | <u>APPROVAL OF AGENDA</u> | 1 |
| III. | <u>CONSENT AGENDA</u> | |
| | All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion. | |
| | a. Approval of Minutes from October 24, 2024 <i>Special</i> EC Meeting 2-3 | |
| | b. Attendance Log | 4 |
| IV. | <u>PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA</u> | |
| V. | <u>FY 2024-2025 AGENCY BUDGET – MODIFICATION 1</u> | 5-11 |
| VI. | <u>LOCAL AREA SUBSEQUENT DESIGNATION AND LOCAL BOARD
RECERTIFICATION PY 2025-2027</u> | 12-21 |
| VII. | <u>AJCC OPERATOR APPLICATION UPDATE</u> | 22 |
| VIII. | <u>STRATEGIC PLANNING UPDATE</u> | |
| IX. | <u>FUTURE AGENDA ITEMS/NEW BUSINESS</u> | |
| | • Strategic Planning | |
| X. | <u>NEXT MEETING</u> | |
| | Thursday, March 20, 2025 @ 12:00 p.m. | |
| XI. | <u>ADJOURNMENT</u> | |

EQUAL OPPORTUNITY

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**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
SPECIAL MEETING
MINUTES**

Thursday, October 24, 2024 @ 1:00 pm

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661**

**Teleconference Location:
Sacramento Central Labor Council
2617 K Street
Sacramento, CA 95816**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 1:05 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Rana Ghadban* (Vice-Chair)
<input type="checkbox"/> Daniela Devitt	<input checked="" type="checkbox"/> Greg Geisler
<input checked="" type="checkbox"/> Steven Casperite	<input checked="" type="checkbox"/> Volma Volcy
<input checked="" type="checkbox"/> Jason Buckingham (Ex-Officio)	

GSJTA Staff:

☒ Melissa Keefe
☒ Lisa Nelson

One-Stop Operator:

☐

GUESTS: Nick Gunn, The NiVACK Group

II. APPROVAL OF AGENDA

Motion to approve agenda by Geisler, second by Casperite

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion

- a. Approval of Minutes from September 19, 2024
- b. Attendance Log

Motion to approve consent agenda items a-b by Casperite, second by Geisler

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS ONLY ON THE AGENDA

None

**Ghadban arrived @ 1:15pm*

V. STRATEGIC PLANNING

- Introductions – The NiVACK Group
- Scope of Work/Timeline

Buckingham welcomed and introduced Nick Gunn with The NiVACK Group.

Gunn reported out as outlined in the agenda packet; Presentation was given to identify scope of work, timeline, stakeholders, key personnel and next steps

Roundtable discussion occurred and feedback was shared.

**Ghadban departed @ 1:55pm*

VI. FUTURE AGENDA ITEMS

- AJCC / One-Stop Operator Application
- Regional Updates
- Strategic Planning Update/Con't.

VII. NEXT MEETING

Thursday, November 21, 2024 @ 12:00 pm

VIII. ADJOURNMENT

Motion to adjourn meeting at 2:13 pm by Larkey

Motion approved by Casperite, second by Geisler

**GOLDEN SIERRA
WORKFORCE BOARD
EXECUTIVE COMMITTEE MEETING**

ATTENDANCE LOG

JANUARY 23, 2025

Date:	1/18/24	2/27/24	3/21/24	5/16/24	7/24/24	9/19/24	10/24/24
Executive Committee	EC	EC	EC	EC	EC	EC	EC
Meeting Type	Regular	<i>Special</i>	Regular	Regular	Regular	Regular	<i>Special</i>
Rick Larkey- CHAIR	1	1	1	1	1	0	1
Rana Ghadban- VICE CHAIR 7/1/24					1	1	1
Daniela Devitt	1	1	0	1	1	0	0
Steven Casperite	1	1	1	1	1	1	1
Volma Volcy							1
Greg Geisler	1	1	1	1	0	1	1
Jason Buckingham	1	1	1	1	1	1	1

**GOLDEN SIERRA
WORKFORCE BOARD
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: January 23, 2025

TO: Executive Committee (EC)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: FY 2024-2025 Agency Budget Modification 1

Before the Board for review is Fiscal Year 2024-2025 Agency Budget Modification 1. The budget modification is necessary to allocate Student Training and Employment Program (STEP) Grant funds.

The budget modification is scheduled for review by the Workforce Development Board on January 23, 2025 and the Governing Body on January 24, 2025, pending approval of the Executive Committee and the Workforce Development Board.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is allocated by Title I of the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title I objectives and the stated purpose of the JPA.

Approach in Developing the Final Budget for Fiscal Year (FY) 2024/2025

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

The FY 2024/2025 Final Budget:

The funding used to develop the Final Budget includes carry-over funding calculated at year-end as well the newly awarded WIOA Title I formula fund allocations. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which is the Regional Equity and Recovery Partnership Grant (RERP) awarded by the California Workforce Development Board, followed by the Prison to Employment 2.0 Grant (P2E 2.0). This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. The Agency received additional RERP funding from Sierra College which will directly support the RERP effort within the Golden Sierra Region. In FY 2023/2024 the Agency received funding for the Student Transition Employment Program (STEP) with an expectation that funding would carry in to FY 2024/2025.

The budget meets mandated funding requirements as follows:

- 20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.
- 20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training.
- The remaining cost objectives required of the Title I funding are to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilize financial resources to meet the debt service required payments for the liabilities of the JPA, and participate in the continued development of both local and regional workforce systems.
- This budget presentation does not allow for the funding of the One-Stop/AJCC Operator as staff are recommending bringing that service back in-house

Additional Notes – Final Budget FY 2024/2025

Note:

- There is a planned transfer of 55% of the awarded Dislocated Worker funding to the Adult funding category. Up to 100% is allowable by law.
- The Total Funding Sources for FY 2024/2025 reflect a 21% reduction from FY 2023/2024. This includes a 1% reduction between FY 2024/2025 Draft and Final Budget. This difference is primarily the result of receiving fewer non-allocation grants in FY 2023/2024 that would carry-in to FY 2024/2025. Additionally, there are no new non-allocation grants to appropriate at this time. Total funding difference between FY 2023/2024 and FY 2024/2025 is a negative \$1.65 million.
- Operational expenditures have been reduced by 9% between FY 2024/2025 Draft and Final Budget in order to account for the funding gap. This includes a reduction in staffing levels equating to 2 FTE and a reduction in hours for specified extra help staff.
- Career & Training Services reflects a 9.5% increase between FY 2024/2025 Draft and Final Budget; this is due in part to a miscalculation of the formula that led to the omission of certain required expenditures in the FY 2024/2025 Draft Budget (i.e. work based learning) as well as reduced carry-over in both allocation and non-allocation funding.

Final Budget FY 2024/2025 – Modification 1

Note:

- Incorporates \$358,938 in additional STEP funding awarded to provide students with disabilities workplace learning opportunities.
- Adds \$10,000 to retiree benefits in order to increase the Agency's Additional Discretionary Payment (ADP) for pension to the full amount approved by the Governing Body.
- Reduces Salaries and Benefits by \$55,129 due to staff retirement.
- Increases Services and Supplies by \$53,460 for renovations, furniture, and other expenses required for staff safety within the AJCC
- Moves \$15,995 from Professional Services to Career Services. This is for fees associated with utilizing the Community College Foundation's Career Catalyst platform under the STEP grant. The funds are used for payroll processing and for using the Foundation as the employer of record as require by the grant.
- Overall, the increase in Career Services is \$338,271 with an anticipated increase in non-allocation carry-out of \$28,331.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Description of Schedules		
<u>Schedule 1</u>	<u>Consortium Draft Budget 2024/2024 to Final Budget 2024/2025</u>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated costs, WIOA spending requirements, and pension debt service requirements and shows a comparison of Draft Budget for FY24/25 to Final Budget FY24/25
<u>Schedule 2</u>	<u>Consortium Cost Center Detail</u>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY23/24 carry-in funds and PY24/25 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY23/24 carry-in funds and PY24/25 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <u>Advance</u> . Includes balance of contract for PY23/24 and Planned PY24/25 WIOA funding awarded to Advance
	Non-Allocation Career and Training Services:	<u>Cost Centers listed here are non-routine in nature managed by the Agency:</u> <u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment. <u>RERP Sierra College</u> - Regional Equity and Recovery Partnership Grant funds received by Sierra College and subcontracted to Golden Sierra to support staffing of the RERP efforts <u>STEP</u> - DOR Student Transitional Employment Program. W2 work experience for students with disabilities (SWD)
	Regional Grants	<u>RERP</u> – Regional Equity and Recovery Partnership Grant <u>P2E 2.0</u> - Prison to Employment 2.0
	Board Initiatives	Workforce Board Discretionary Funding
	Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved By:
Executive Committee:
Workforce Board:
Governing Body

L i n e #		A		B		C		B/A	
		Consortium Fiscal Year 2024/2025 Final Budget	% of Total Funding	Consortium Fiscal Year 2024/2025 Final Budget Mod 1	% of Total Funding	Column A less Column B Change Between 2024/2025 Final Budget to 2024/2025 Final Budget Mod 1	Percent Change from 2024/2025 Final Budget to 2024/2025 Final Budget Mod 1		
Funding Sources:									
1	Carry-In WIOA Allocation	\$ 1,001,799	16.24%	\$ 1,001,799	15.35%	\$ 0	0.00%	SOURCES	
2	Awarded WIOA Allocations	\$ 2,539,823	41.17%	\$ 2,539,823	38.90%	\$ -	0.00%		
3	Carry-In RR/LA	\$ 36,921	0.60%	\$ 36,921	0.57%	\$ -			
4	Awarded Rapid Response Funds	\$ 291,682	4.73%	\$ 291,682	4.47%	\$ -	0.00%		
5	Carry-In Layoff Aversion Funds	\$ 13,267	0.22%	\$ 13,267	0.20%	\$ -			
6	Awarded Layoff Aversion Funds	\$ 85,778	1.39%	\$ 85,778	1.31%	\$ -	0.00%		
7	Non Allocation Awards Carried In	\$ 2,200,292	35.66%	\$ 2,200,292	33.70%	\$ -	0.00%		
8	Non-Allocation Awards (New)	\$ -	0.00%	\$ 358,938	5.50%	\$ 358,938			
9	Total Funding Sources PY 24	\$ 6,169,562		\$ 6,528,500		\$ 358,938	5.82%		
Expenditures:									
10	Retiree Benefits	\$ 741,332	12.02%	\$ 751,332	11.51%	\$ 10,000	1.35%	EXPENDITURES	
11	Salaries and Benefits	\$ 1,681,878	27.26%	\$ 1,626,749	24.92%	\$ (55,129)	-3.28%		
12	Services and Supplies	\$ 385,499	6.25%	\$ 438,959	6.72%	\$ 53,460	13.87%		
13	Professional Services	\$ 92,500	1.50%	\$ 76,505	1.17%	\$ (15,995)	-17.29%		
14	Salaries, Services, and Supplies Total	\$ 2,901,209	47.02%	\$ 2,893,545	44.32%	\$ (7,664)	-0.26%		
Career & Training Services									
15	Placer County	\$ 334,091	5.42%	\$ 334,091	5.12%	\$ -	0.00%	DIRECT CLIENT EXPENDITURES	
16	El Dorado County	234,902	3.81%	234,902	3.60%	\$ -	0.00%		
17	SLT & Alpine County	167,915	2.72%	167,915	2.57%	\$ -	0.00%		
18	Non Allocation Carried in From Prev FY	345,003	5.59%	360,998	5.53%	\$ 15,995	4.64%		
19	Non-Allocation Awards (New)	-	0.00%	322,276	4.94%	\$ 322,276			
20	Regional Contracts	1,202,863	19.50%	1,202,863	18.42%	\$ -	0.00%		
21	Career & Training Services Total	\$ 2,284,774	37.03%	\$ 2,623,045	40.18%	\$ 338,271	14.81%		
22	Board Initiatives	\$ 30,000	0.49%	\$ 30,000	0.46%	\$ -	0.00%	WORKFORCE BOARD EXPENDITURES	
23	Non allocation Carry-out to New FY	242,428	3.93%	270,759	4.15%	\$ 28,331	11.69%	CARRYOUT	
24	Allocation carry-out to New FY	\$ 711,151	11.53%	\$ 711,151	10.89%	\$ -	0.00%		
25	Carry-out to PY 24 Total	\$ 953,579	15.46%	\$ 981,910	15.04%	\$ 28,331	2.97%		
26	TOTAL EXPENDITURES	\$ 6,169,562		\$ 6,528,500		\$ 358,938	5.82%		
27	Net Surplus vs (Deficit)	\$ (0)		\$ (0)		\$ (0)		Surplus vs (Deficit)	

Surplus reflected in Draft Budget applied to
pension per direction from Governing Body

Approved by:
Executive Committee:
Workforce Board:
Governing Body:

		A	B	C	D	E	F	G
		Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services
#								
	Funding Sources:							
1	Carry-In Allocation Funds from PY 24	\$ 258,127	\$ 317,205		\$ 98,415	\$ 91,926	\$ 153,211	\$ 82,915
2	Allocation Awards PY 25	\$ 253,982	\$ 965,132	\$ -	\$ 304,778	\$ 347,831	\$ 583,100	\$ 85,000
3	Carry-In Rapid Response Funds PY24			\$ 36,921				
4	Awarded Rapid Response Funds PY 25	\$ -	\$ -	\$ 291,682	\$ -	\$ -	\$ -	\$ -
5	Carry-In Layoff Aversion Funds PY24	\$ -	\$ -	\$ 13,267	\$ -	\$ -	\$ -	\$ -
6	Awarded Layoff Aversion Funds PY 25			\$ 85,778	\$ -	\$ -	\$ -	\$ -
7	Carry-In Non-Allocation from PY 24							
8	Actual Non-Allocation Awards PY 25				\$ -	\$ -	\$ -	\$ -
9	Total Funding Sources	\$ 512,109	\$ 1,282,337	\$ 427,648	\$ 403,193	\$ 439,758	\$ 736,310	\$ 167,915
	Expenditures:							
	Consortium Operations:							
10	Retiree Benefits	\$ -	\$ 541,199	\$ 60,133	\$ -	\$ -	\$ -	\$ -
11	Salaries and Benefits	\$ 210,368	\$ 252,880	\$ 257,583	\$ 152,901	\$ 124,911	\$ 243,980	\$ -
12	Services and Supplies	\$ 12,391	\$ 125,051	\$ 93,582	\$ 156,336	\$ 2,734	\$ 32,264	
13	Professional Services	\$ 35,368	\$ 35,180	\$ 1,350	\$ 3,000	\$ -	\$ -	
14	Consortium Operations Total	\$ 258,127	\$ 954,310	\$ 412,648	\$ 312,237	\$ 127,645	\$ 276,244	\$ -
	Career & Training Services							
	Program Year 2023/2024 WIOA/Other - Rebudget							
15	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Placer County	-	-	-	-	\$ -	\$ 48,401	\$ -
17	El Dorado County	-	-	-	-	\$ 60,286		
18	SLT and Alpine County	-	-	-	-	\$ -		\$ 82,915
	Program Year 2024/2025 WIOA/Other							
19	Non-Allocation Awards	-	-	-	-	\$ -	\$ -	\$ -
20	Placer County	-	-	-	-	\$ -	\$ 285,690	
21	El Dorado County	-	-	-	-	\$ 174,616	\$ -	\$ -
22	SLT and Alpine County	-	-	-	-	\$ -	\$ -	\$ 85,000
23	Regional Contracts							
24	Career & Training Services Total	\$ -	\$ -	\$ -	\$ -	\$ 234,902	\$ 334,091	\$ 167,915
25	Board Initiatives	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -
26	PY 25 Award Expend in Second Year	\$ 253,982	\$ 193,027	\$ -	\$ 60,956	\$ 77,211	\$ 125,975	\$ 0
27	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
28	PY 25 WIOA Additional Pension Support (ADP)	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
29	TOTAL EXPENDITURES	\$ 512,109	\$ 1,282,337	\$ 427,648	\$ 403,193	\$ 439,758	\$ 736,310	\$ 167,915
30	Net Income/(Loss)	\$ -	\$ (0)	\$ (0)	\$ 0	\$ (0)	\$ (0)	\$ (0)

Approved by:
Executive Committee:
Workforce Board:
Governing Body:

		H	I	J	K	L	M
		RERP	P2E 2.0	RERP Sierra College	STEP	Ticket to Work	Total of all Funding Sources and Expenditures
#							
	Funding Sources:						
1	Carry-In Allocation Funds from PY 24						\$ 1,001,799
2	Allocation Awards PY 25						\$ 2,539,823
3	Carry-In Rapid Response Funds PY24						\$ 36,921
4	Awarded Rapid Response Funds PY 25						\$ 291,682
5	Carry-In Layoff Aversion Funds PY24						\$ 13,267
6	Awarded Layoff Aversion Funds PY 25						\$ 85,778
7	Carry-In Non-Allocation from PY 24	\$ 990,438	\$ 601,018	\$ 56,755	\$ 365,781	\$ 186,300	\$ 2,200,292
8	Actual Non-Allocation Awards PY 25				\$ 358,938		\$ 358,938
9	Total Funding Sources	\$ 990,438	\$ 601,018	\$ 56,755	\$ 724,719	\$ 186,300	\$ 6,528,500
	Expenditures:						
	Consortium Operations:						
10	Retiree Benefits						\$ 601,332
11	Salaries and Benefits	\$ 115,059	\$ 124,020	\$ 56,755	\$ 88,292		\$ 1,626,749
12	Services and Supplies	\$ 9,622	\$ 5,779		\$ 1,200		\$ 438,959
13	Professional Services	\$ -	\$ 1,607		\$ -		\$ 76,505
14	Consortium Operations Total	\$ 124,681	\$ 131,406	\$ 56,755	\$ 89,492	\$ -	\$ 2,743,545
	Career & Training Services						
	Program Year 2023/2024 WIOA/Other - Rebudget						
15	Non-Allocation Awards	\$ 44,114	\$ 22,264		\$ 294,620		\$ 360,998
16	Placer County						\$ 48,401
17	El Dorado County						\$ 60,286
18	SLT and Alpine County						\$ 82,915
	Program Year 2024/2025 WIOA/Other						\$ -
19	Non-Allocation Awards				\$ 322,276		\$ 322,276
20	Placer County						\$ 285,690
21	El Dorado County						\$ 174,616
22	SLT and Alpine County						\$ 85,000
23	Regional Contracts	\$ 790,289	\$ 412,574				\$ 1,202,863
24	Career & Training Services Total	\$ 834,403	\$ 434,838	\$ -	\$ 616,896	\$ -	\$ 2,623,045
25	Board Initiatives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
26	PY 25 Award Expend in Second Year	\$ -	\$ -			\$ -	\$ 711,151
27	Future Year Expend Non-Allocation	\$ 31,354	\$ 34,774		\$ 18,331	\$ 186,300	\$ 270,759
28	PY 25 WIOA Additional Pension Support (ADP)	\$ -	\$ -			\$ -	\$ 150,000
29	TOTAL EXPENDITURES	\$ 990,438	\$ 601,018	\$ 56,755	\$ 724,719	\$ 186,300	\$ 6,528,500
30	Net Income/(Loss)	\$ -	\$ 0	\$ -	\$ (0)	\$ -	\$ -

Approved by:
Executive Committee:
Workforce Board:
Governing Body:

**GOLDEN SIERRA
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: January 23, 2025

TO: Executive Committee (EC)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: Local Area Subsequent Designation and Local Board Recertification for PY 2025-2027

Background:

Before the Committee for review and approval, in compliance with Draft Directive [WSDD-264](#) is the Golden Sierra Workforce Development Board's *Local Area Subsequent Designation and Local Board Recertification packet for PY 2025-2027*.

A fully signed copy of the application will be submitted immediately following Governing Body approval at its January 2025 meeting.

Staff have prepared the application ensuring that the Agency and Board meet the criteria for subsequent designation and recertification.

- Local Board Sustained Fiscal Integrity (Page 6)
- Local Board Assurances (Pages 7-8)

Attachment:

[Local Area Subsequent Designation and Local Board Recertification Application for PY 2025-2027](#)

**Local Area Subsequent Designation
and
Local Board Recertification Application
for
Program Year 2025-27**

Local Workforce Development Area

Golden Sierra Job Training Agency

Application for Local Area Subsequent Designation and Local Board Recertification

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for Program Year (PY) 2025-27 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (CWDB) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Contact your [Regional Advisor](#) for technical assistance or questions related to completing and submitting this application.

Completed applications must be submitted by **5 p.m. on Monday, March 3, 2025**, to the CWDB at PolicyUnit@cwdb.ca.gov.

Golden Sierra Job Training Agency

Name of Local Area

115 Ascot Drive, Suite 140

Mailing Address

Roseville, CA 95661

City, State, ZIP

Date of Submission

Jason Buckingham, Executive Director

Contact Person

916-773-8542

Contact Person's Phone Number

Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting Local Board members.

1. Provide the names of the individuals appointed for each membership category listed below.
2. Attach a roster for the current Local Board.

Category: Business – WIOA Section 107(b)(2)(A) requires that business members constitute a simple majority of the Local Board, and WIOA Section 107(b)(3) states that the chairperson shall also be a member under this category. Specifically, a majority of the Local Board's business members shall constitute the following representatives under this membership category:

- Owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policymaking or hiring authority
- Representatives of businesses, including small businesses or business organizations
- Individuals appointed by those who have been nominated by local business organizations and business trade associations

List the Local Board's business members and identify the chairperson by typing CHAIR after their name:

Local Board Business Members

Name	Title	Entity	Appt. Date	Term End Date
Christina Nicholson	Owner	Whole Person Learning	2/27/2006	6/30/2025
Daniella Devitt	Director, Outreach	California Employers Association	2/01/2012	6/30/2028
Jeff Sharp	Owner	Parker's Hot Dogs	3/27/2023	06/30/2026
Jennifer Poff	Executive Director	Building Careers Foundation (Formerly North State Building Industry Assoc)	7/25/2024	6/30/2028
Michael Snead	President	Sierra Consulting	10/07/2020	6/30/2028
Michael Zimmerman	Director of Operations	MTI College	2/04/2014	6/30/2025
Nicolas Gunn	Managing Partner & CEO	The NiVACK Group	3/27/2023	6/30/2026
Rana Ghabban	CEO	Roseville Chamber of Commerce	2/24/2022	6/30/2025
Rick Larkey	President and CEO	Associated Resources, LLC	7/01/2013	6/30/2025
Scott Alvord	CEO	Advanced Development Concepts, Inc.	3/27/2023	6/30/2026
Tink Miller	Executive Director	Placer Independnet Resources Services, Inc.	8/09/2001	6/30/2026
Todd Beingessner	Accounting Manager	Quick Quack Car Wash	1/25/2024	6/30/2027

Category: Labor –Not less than 20 percent of the Local Board members shall be representatives from the Local Area’s workforce (WIOA 107[b][2][B]) who:

- Shall include representatives of labor organizations (for a Local Area in which employees are represented by labor organizations) who have been nominated by local labor federations or (for a Local Area in which no employees are represented by such organizations) other representatives of employees. California Unemployment Insurance Code (CUIC) Section 14202(b)(1) further requires and specifies that these representatives shall amount to not less than 15 percent of the Local Board membership and be subject to the following:
 - a. For a Local Area in which no employees are represented by such organizations, other representatives of employees shall be appointed to the board, but any Local Board that appoints representatives of employees that are not nominated by local labor federations shall demonstrate that no employees are represented by such organizations in the area.
 - b. Shall include a representative, who shall be a member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such program exists in the area, such a representative of a state-approved apprenticeship program in the area, if such a program exists.
- May include representatives of community-based organizations that have demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, including organizations that serve veterans or that provide or support competitive integrated employment for individuals with disabilities.
- May include representatives of organizations that have demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth, including representatives of organizations that serve out-of-school youth.

List the Local Board’s labor members:

Local Board Labor-Members

Name	Title	Entity	Appointment Date	Term End Date
Christina Nicholson	Owner	Whole Person Learning	2/27/2006	6/30/2025
Jason Buckingham	Exec Director	Golden Sierra Job Training Agency	5/30/2008	6/30/2028
Eric Henkel	District Union Representative	United Food and Commercial Workers	5/18/2024	6/30/2028
Tink Miller	Executive Director	Placer Independent Resources Services Inc	8/9/2001	6/30/2026
Volma Vocy	Field Director	Sacramento Central Labor Council AFL CIO	2/6/2019	6/30/2026
William Gonzalez	Union Representative	District Council 16 IUPAT (Painters and Allied Trades)	3/27/2023	6/30/2026
William Reed	District Chair	United Domestic Workers of America	12/07/2018	6/30/2026

Category: Education – WIOA Section 107[b][2][C] requires that each Local Board include members who represent entities that administer education and training activities in the Local Area. Specifically, the Local Board shall have education representatives under this membership category from the following entities:

- Eligible Title II adult education and literacy providers
- Institutions of higher education providing workforce investment activities

Members may be representatives from local educational agencies and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment.

List the Local Board’s education members:

Local Board Education Members

Name	Title	Entity	Appointment Date	Term End Date
Amy Shultz	Dean of CTE	Sierra College	2/05/2020	6/30/2027
Michael Zimmerman	Director of Operations	MTI College	2/04/2014	6/30/2025
Steven Casperite	Assistant Principal	Placer School for Adults	7/01/2019	6/30/2027

Category: Economic and Community Development – WIOA Sections 107[b][2][D] and [E] require each Local Board to include governmental, economic, and community development representatives under this membership category from the following entities:

- Economic and community development organizations
- The state’s employment service office under the Wagner-Peyser Act
- Programs carried out under Title I of the federal Rehabilitation Act

A Local Board may have representatives from transportation, housing, and/or public assistance agencies; philanthropic organizations; and/or an individual or representatives of entities determined to be appropriate by the local Chief Elected Official (CEO).

List the Local Board’s economic and community development members:

Local Board Economic and Community Development Members

Name	Title	Entity	Appointment Date	Term End Date
Janis Aydelott	Program Supervisor	Placer County HHS/Business Advantage Network	9/26/2024	6/30/2028
Jason Buckingham	Executive Director	Golden Sierra Job Training Agency	5/30/2008	6/30/2028
Jeff Richard	Cluster Manager, Workforce Services	Employment Development Department	3/27/2024	6/30/2027
Kyle Zimbelman	Economic and Business Relations Manager	County of El Dorado	2/24/2022	06/30/2025
Vivian Hernandez-Obaldia	Regional Director State of California	CA Dept of Rehab	4/22/2022	6/30/2025

Performed Successfully

The Local Area hereby certifies that it has performed successfully, defined as having an Individual Indicator Score of 50 percent or higher in PY 22-23 **or** PY 23-24, as described in Workforce Services Directive (WSD) WSD20-02, *Calculating Local Area Performance and Nonperformance* (September 18, 2020).

Note – Report your “*performance score*” rather than the “*adjusted level of performance*.”

PY 22-23 Scores

Indicator	Adults	Dislocated Workers	Youth
Employment Rate 2 nd Quarter After Exit	<u>94.4%</u>	<u>124.6</u>	<u>128.4%</u>
Employment Rate 4 th Quarter After Exit	<u>97.2%</u>	<u>106.0%</u>	<u>174.6%</u>
Median Earnings	<u>124.7%</u>	<u>57.8%</u>	<u>151.5%</u>
Credential Attainment	<u>131.8%</u>	<u>199.0%</u>	<u>110.1%</u>

Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 22-23 or PY 23-24:

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIOA requirement.
- Gross negligence – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- Failure to observe accepted standards of administration – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 *Code of Federal Regulations* (CFR) Part 200 (Uniform Guidance).

Certify No Violation: ☒

Engaged in Regional Planning

Engaged in regional planning is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

Local Area Assurances

Through PY 25-27, the Local Area assures that:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include:

- The Local Area's procurement procedures will avoid the acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Uniform Guidance Section 200.318)
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Uniform Guidance Section 200.508).

Note that failure to comply with the audit requirements specified in Uniform Guidance Subpart F will subject the Local Area to a potential cash hold (Uniform Guidance Section 200.339).

- B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with WSD 19-05, *Monthly and Quarterly Financial Reporting Requirements* (December 4, 2019).
- All close-out reports will comply with the policies and procedures listed in WSD16-05, *WIOA Closeout Requirements* (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to a potential cash hold. (Uniform Guidance Section 200.339)

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include the following:

- The Local Area will meet the requirements of the *CUIC Section 14211* to spend a minimum of 30 percent of the combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.

- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).
- D. The Local Area will select America's Job Center of CaliforniaSM operator(s) through a competitive procurement process, such as a Request for Proposals, unless designated or certified as an operator with the agreement of the local CEO and the Governor (WIOA Section 121[d][2][A] and 107[g][2]).
 - E. The Local Area will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBSSM reporting requirements and deadlines.
 - F. The Local Area will comply with the nondiscrimination provisions of WIOA Section 188 and Title 29 CFR Part 38, including the collection of necessary data.
 - G. The Local Area will engage in and contribute to regional planning and regional plan implementation (for example, the Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and two-year modifications).
 - H. The Local Area will participate in regional performance negotiations.
 - I. The Local Area will comply with CWDB policies and guidelines, legislative mandates, and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
 - J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter* [TEGL] 10-09, and TEGL 19-16).

Application Signature Page

Instructions – The local CEO and Local Board Chair must sign and date this form. Electronic signatures are permitted for the PY 25-27 application.

By signing the application below, the local CEO and Local Board Chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Board Chair

Local CEO

Signature

Signature

Rick Larkey

Name

Name

Chair

Chair

Title

Title

Date

Date

**GOLDEN SIERRA
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: January 23, 2025

TO: Executive Committee (EC)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: AJCC Operator - Request for Approval Application update

On December 9, 2024, GSJTA staff submitted the Request for Approval of America's Job Center (AJCC) Operator application to the California Workforce Development Board (CWDB) requesting authorization from the Governor for Golden Sierra to serve as the AJCC Operator for the GSWDB.

Confirmation of receipt was received on December 11, 2025; the current status of the application is pending an approval from the CWDB and the Governor.

ATTACHMENT:

[Request for Approval of America's Job Centers of California Operator](#)