

WDB MEMBERS

AMY SCHULZ
Sierra College

DEBBIE MANNING
El Dorado Hills Chamber of Commerce

ERIC HENKEL
UFCW-8 Golden State

JANIS AYDELOTT
Placer County HHS/ES/BAN

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JEFF RICHARD
Employment Development Department

JENNIFER POFF
Building Careers Foundation

JESSICA RIVERA
California Employers Association

MICHAEL SNEAD
Sierra Consulting Services, Inc.

NICK GUNN
The NiVACK Group

RANA GHADBAN, *Vice-Chair*
California Chamber of Commerce

RICK LARKEY, *Chair*
Associated Resources, LLC

SCOTT ALVORD
Advanced Development Concepts, LLC

STEVEN CASPERITE
Placer School for Adults

TINK MILLER
Placer Independent Resource Services

TODD BEINGESSNER Jr.
Quick Quack Car Wash

TOM WILLIAMS
Express Employment Professionals

VIVIAN HERNANDEZ-OBALDIA
Department of Rehabilitation

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM GONZALEZ
District Council 16

WILLIAM REED
United Domestic Workers of America

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
AGENDA**

Thursday, May 21, 2026 @ 1:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

Teleconference Locations:

El Dorado Hills Chamber of Commerce Sierra College Tahoe Truckee Campus
2023 Vine St.#105 11001 College Trail
El Dorado Hills, CA 95762 Truckee, CA 96161

California Chamber of Commerce
1215 K Street
Sacramento, CA 95814

The Golden Sierra Workforce Development Board convenes industry leaders and key partners to provide strategic oversight, policy, and regional coordination to drive positive outcomes for employers and job seekers.

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1-2
- III. CONSENT AGENDA
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion
 - a) Approval of Minutes from March 19, 2026 WDB Meeting 3-6
 - b) Review of Minutes from March 19, 2026 EC Meeting 7-9
 - c) Attendance Log 10
- IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA
- V. FY 2026-2027 AGENCY BUDGET – DRAFT 11-16
- VI. ELECTION OF WDB CHAIR & VICE-CHAIR 17
- VII. FY 2026-2027 MEETING SCHEDULE 18-19

EQUAL OPPORTUNITY

This Workforce Innovation and Opportunity Act funded activity is an equal opportunity program. Auxiliary aids and services are available upon request to individuals with disabilities. To request a reasonable accommodation, please call (916) 773-8540 at least 72 hours prior to event. TDD/TTY users please dial 711 for the California Relay Service. For federal funding disclosure information, visit goldensierra.com/disclosure.

VIII.	<u>STRATEGIC PLAN</u>	
	• Employer Engagement	20-21
	○ Board Engagement Rankings by Tier	
	• System Coordination and Accessibility	22
	○ Approve Proof of Concept for AI-Enabled Asset Map	
	• Outreach and Awareness	23
	○ Approve WDB Member Handbook	
IX.	<u>PROGRAM YEAR 2024-2025 - WIOA TITLE I LOCAL AREA PERFORMANCE</u>	24-26
X.	<u>AJCC OPERATOR UPDATE</u>	
XI.	<u>WORKFORCE DEVELOPMENT BOARD MEMBER ROUNDTABLE</u>	27
	• Emerging Issues, Updates, and Opportunities	
XII.	<u>FUTURE AGENDA ITEMS/NEW BUSINESS</u>	
	• Appoint Executive Committee	
	• Cara Welch, EDD – LMID Presentation	
XIII.	<u>NEXT MEETING</u>	
	Thursday, July 16, 2026 @ 1:00 p.m.	
XIV.	<u>ADJOURNMENT</u>	

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
MINUTES**

Thursday, March 19, 2026 @ 1:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

Teleconference Location:
El Dorado Hills Chamber of Commerce
2023 Vine St.#105
El Dorado Hills, CA 95762

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 1:03 pm by Chair Larkey.

Rick Larkey (Chair)

Rana Ghadban* (Vice-Chair)

Amy Schulz*

Jeff Richard

Tink Miller

Daniela Devitt

Jennifer Poff

Todd Beingessner

Debbie Manning*

Michael Snead

Tom Willians

Eric Henkel

Nick Gunn

Vivian Hernandez-Obaldia

Janis Aydelott

Scott Alvord

Volma Volcy*

Jason Buckingham

Steven Casperite

William Gonzalez

William Reed

GSJTA Staff:

Melissa Keefe

Lisa Nelson

Darlene Galipo

Guests: Cara Welch, EDD LMID

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Buckingham requested to amend the agenda, to remove the teleconference location J. Heier Farms

Motion to approve agenda as amended, by Miller, second by Reed

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of minutes from January 15, 2026, WDB Meeting
- b) Attendance log

Motion to approve consent agenda items a-b by Reed, second by Miller

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Scott Alvord has tickets available for the Placer Valley Business Summit, April 23rd

V. FY 2025-2026 AGENCY BUDGET – MODIFICATION 1

Buckingham reported out as outlined in the agenda packet.

Motion to approve FY 2025-2026 Agency Budget – Modification 1 as presented, by Alvord, second by Reed

Motion approved unanimously

VI. EXECUTIVE COMMITTEE MEMBERSHIP

Buckingham reported out as outlined in the agenda packet. Devitt will resign from the WDB and will move into non-WDB member seat on the Executive Committee. (1) Business seat is vacant. Information only – no action required.

VII. NOMINATION COMMITTEE UPDATE

Keefe provided a verbal report out; 3 candidates for Vice Chair and 1 candidate for Chair have been nominated. Interest statements will be sent to board members for review in April, with the Election to occur at the May meeting. Information only - no action required.

VIII. PRESENTATION – LABOR MARKET INFORMATION

Cara Welch, EDD Labor Market Information Division (LMID), Presentation was given; information was shared. Roundtable discussion occurred. Information only – no action required.

IX. BOARD MEMBER INTRODUCTIONS

Steven Casperite, Principal, Placer School for Adults, presented his biography as outlined in the agenda packet. Presentation was given. Information only - no action required.

X. STRATEGIC PLANNING UPDATES AND DISCUSSION

Roundtable discussion occurred; information was shared. Buckingham provided printed handout and infographic, Larkey requested every board member join one or more of the Strategic Plan ad hoc committees, if they haven't done so already. Information only - no action required.

- Employer Engagement Ad Hoc: Ghadban provided a verbal report out; committee started to populate and will continue to update a list of board member connections to regional entities.
- System Coordination and Accessibility: Casperite provided a verbal report out which included discussion of asset mapping. Will obtain 2-3 cost estimates for a Proof of Concept to bring back to the board for review and direction on next steps.
- Outreach and Awareness: Buckingham provided a verbal report out of committee activities; sharing of an infographic, distribution of a board contact list, implementation of the board member roundtable, board member biographies posted to the GSJTA website, and drafting of a new board member handbook.

* Manning departed @ 2:30pm

XI. WORKFORCE DEVELOPMENT BOARD MEMBER ROUNDTABLE

Buckingham and others reported out as outlined in the agenda packet; Information only – no action required. Each board member shared experience in the workforce, identified emerging issues, provided updates, and shared upcoming events and opportunities in their represented industries.

- Placer Valley Business Summit at The Grounds, April 23rd
- Sierra College Workforce Summit, June 2nd
- Employers see a lot of employees turning down job offers (i.e. want more pay, benefits, perks, cost of supplies, fuel expenses, or want to work remotely)
- EDD is shrinking its workforce, but expanding its regions by reaching out virtually
- Sierra College, awarded as host for the NFN Regional Consortium effective July 1st.
- Board members would like more cross representation from the healthcare systems and a more efficient way to share that information
- Galipo provided a verbal AJCC Operator report out.
 - TAD Grants, Professional Development Series, Session 3 is currently convening with 25 participants, focusing on Case Management, Career Advising, and Conflict Resolution.
 - Tri-County Job Fair in Rancho Cordova is currently convening with over 400 jobseekers and 45 employers in attendance.
 - March 30th – AJCC Partners meeting, tour scheduled at Harris & Bruno International facility.

* Schulz and Ghadban departed @ 2:50pm

XII. FUTURE AGENDA ITEMS/NEW BUSINESS

- FY 2026-2027 Meeting Schedule
- FY 2026-2027 Agency Budget - Draft
- Chair and Vice Chair Election
- WDB New Member Handbook

XIII. NEXT MEETING

Thursday, May 21, 2026 @ 1:00 pm

XIV. ADJOURNMENT

Motion to adjourn meeting at 2:58 pm, by Miller, second by Richard

Motion approved unanimously

**GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, March 19, 2026 @ 12:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:05 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Rana Ghadban (Vice-Chair)
<input type="checkbox"/> Daniela Devitt	<input type="checkbox"/> Volma Volcy
<input checked="" type="checkbox"/> Steven Casperite	<input checked="" type="checkbox"/> Jason Buckingham (Ex-Officio)

GSJTA Staff:

<input checked="" type="checkbox"/> Melissa Keefe	<input checked="" type="checkbox"/> Lisa Nelson	<input checked="" type="checkbox"/> Darlene Galipo
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GUESTS: None

II. APPROVAL OF AGENDA

Motion to approve agenda as presented by Casperite, second by Ghadban

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a. Approval of Minutes from September 18, 2025 EC Meeting
- b. Approval of Minutes from October 30, 2025 Special EC meeting
- c. Attendance Log

Motion to approve consent agenda items a-c by Ghadban, second by Casperite

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

NONE

V. FY 2025-2026 AGENCY BUDGET – MODIFICATION 1

Buckingham reported out as outlined in the agenda packet

Motion to approve FY 2025-2026 Agency Budget–Modification 1 by Casperite, second by Ghadban

Motion approved unanimously

VI. WORKFORCE DEVELOPMENT BOARD MEMBERSHIP

Buckingham reported out as outlined in the agenda packet

Motion to recommend approval of Rivera application as presented, by Ghadban, second by Casperite

Motion approved unanimously

VII. NOMINATION COMMITTEE UPDATE

Keefe and Buckingham provided a verbal reported out; 3 candidates for Vice Chair and 1 candidate for Chair have been nominated. Interest statements from all candidates will be sent out to board members in April, Election will occur at the May meeting. Information only – no action required.

VIII. STRATEGIC PLANNING UPDATES AND DISCUSSION

Roundtable discussion occurred; information was shared. Information only - no action required.

- Employer Engagement Ad Hoc: Ghadban provided a verbal report out; Committee started to populate and will continue to update a list of board member connections to regional entities.
- System Coordination and Accessibility: Casperite provided a verbal report out,. Will obtain 2-3 cost estimates to bring back to the board for review and direction on next steps.
- Outreach and Awareness: Buckingham provided a verbal report out; created and shared the infographic, board member contact list was distributed, board member roundtable has been implemented, Bios have been posted on the GSJTA website, new board member handbook is drafted for review.

IX. FUTURE AGENDA ITEMS/NEW BUSINESS

- Workforce Development Board Membership & Renewals
- FY 2026-2027 Agency Budget – Draft
- FY 2026-2027 Meeting Schedule

X. NEXT MEETING

Thursday, May 21, 2026 @ 12:00 pm

XI. ADJOURNMENT

Motion to adjourn meeting at 12:50 pm by Casperite, second by Ghadban

Motion approved unanimously

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD**

ATTENDANCE LOG

MAY 21, 2026

Date:	5/15/25	7/17/25	9/18/25	10/7/25	11/20/25	1/15/26	3/19/26	
WORKFORCE DEVELOPMENT BOARD (WDB)	WDB	WDB	WDB	WDB	WDB	WDB	WDB	
Meeting Type	Regular	Regular	Regular	Special	Regular	Regular	Regular	RATE
Amy Schulz	0	0	1	0	1	1	1	57%
Debbie Manning					1	1	1	100%
Eric Henkel	1	0	1	1	1	0	0	57%
Janis Aydelott	1	1	1	1	0	1	0	71%
Jason Buckingham	1	0	1	1	1	1	1	86%
Jeff Richard	1	1	1	1	1	1	1	100%
Jennifer Poff	1	1	1	1	1	1	1	100%
Michael Snead	1	1	0	1	1	1	1	86%
Nick Gunn	1	1	0	1	1	1	1	86%
Rana Ghadban	0	1	1	0	1	0	1	57%
Rick Larkey	1	1	1	0	1	1	1	86%
Scott Alvord	1	1	1	1	1	1	1	100%
Steven Casperite	1	1	1	1	1	0	1	86%
Susan "Tink" Miller	0	1	1	1	1	1	1	86%
Todd Beingsner	0	0	0	0	0	1	0	14%
Tom Williams					1	1	1	100%
Vivian Hernandez-Obaldia	0	1	0	1	0	1	0	43%
Volma Volcy	1	0	1	0	1	1	0	57%
William Gonzalez	0	1	0	0	0	0	0	14%
William Reed	1	1	1	1	1	0	1	86%
Total	15	14	14	13	16	16	14	

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD**

MEMORANDUM

DATE: May 21, 2026
TO: Workforce Development Board (WDB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: FY 2026-2027 Agency Budget - Draft

Before the Board for review is the Fiscal Year (FY) 2026-2027 Agency Budget - Draft. The Draft Budget has been developed based on allocated awards for the *Workforce Innovation and Opportunity Act* (WIOA) FY 2026-2027 funding stream as well as related workforce development grants operated by Golden Sierra Job Training Agency such as:

- Title IV Vocational Rehabilitation funds for the *DOR-AJCC Collaboration Project*
- The *Industry Driven Regional Collaborative* (IDRC) funding from Sierra College
- The *Regional Coordination Project* (RCP) from the Employment Development Department, in coordination with the Labor and Workforce Development Agency (LWDA)

The budget utilizes a priority-based model, approved by the Governing Body, intended to meet the requirements of the awarded grants while funding Agency debt obligations.

The FY 2026-2027 Budget - Draft is scheduled for review by the Executive Committee on May 21, 2026, and the Governing Body on May 28, 2026.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is allocated by Title I of the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title I objectives and the stated purpose of the JPA.

Approach in Developing the Draft Budget for Fiscal Year (FY) 2026/2027

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

The FY 2025/2026 Draft Budget:

The funding used to develop the Draft Budget includes estimated carry-over funding as well as estimations on the newly awarded WIOA Title I formula fund allocations. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The following regional and local funds were awarded in FY 2025/2026 or prior FYs and will carry-in to FY 2026/2027; including: the Regional Equity and Recovery Partnership Grant (RERP) awarded by the California Workforce Development Board, followed by the Prison to Employment 2.0 Grant (P2E 2.0); both of these funding sources are ending September 30, 2026. These funds are being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. Local area funds include the Student Transition Employment Program (STEP), and the Department of Rehab Americas Job Center of California partnership grant (DOR-AJCC). In addition, the Agency recently received notice that we have been awarded competitive funding from the Employment Development Department for the Regional Coordination Project (RCP); this funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County.

The budget meets mandated funding requirements as follows:

- 20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.
- 20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training.
- The remaining cost objectives required of the Title I funding are to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilize financial resources to meet the debt service required payments for the liabilities of the JPA, and participate in the continued development of both local and regional workforce systems.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Additional Notes – Draft Budget FY 2026/2027

Note:

- There is a planned transfer of 75% of the awarded Dislocated Worker funding to the Adult funding category. Up to 100% is allowable by law.
- The total estimated funding sources for FY 2026/2027 reflect a 6% increase from FY 2025/2026. This difference is primarily the result of the RCP grant just awarded, and the ending of various non-allocation funds. Total funding difference between FY 2025/2026 and FY 2026/2027 is a positive \$415,598.
- Operational expenditures have been increased by 5% in FY 2026/2027. This is due to multiple factors. 1) An 11% increase in staffing impacted by staff hired in late FY 2025/2026 that will be employed for all of 2026/2027, in addition to upcoming union negotiations, and 2) the disbursement of the agency's pension trust to offset pension costs.
- Career & Training Services reflects a 10% increase between FY 2025/2026 and FY 2026/2027. This is due to expending non-allocation grants regional contracts that the agency administers on behalf of the Capital Region Planning Unit. (Cap RPU), and the recent award of the RCP funding.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Description of Schedules		
<u>Schedule 1</u>	<u>Consortium Final Budget Mod 1 2024/2025 to Draft Budget 2025/2026</u>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated costs, WIOA spending requirements, and pension debt service requirements and shows a comparison of Final Budget Mod 1 for FY24/25 to Draft Budget FY25/26.
<u>Schedule 2</u>	<u>Consortium Cost Center Detail</u>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY24/25 carry-in funds and PY25/26 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY24/25 carry-in funds and PY25/26 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <u>Advance</u> . Includes balance of contract for PY24/25 and planned PY25/26 WIOA funding awarded to Advance
	Non-Allocation Career and Training Services:	<u>Cost Centers listed here are non-routine in nature managed by the Agency:</u> <u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment. <u>RERP Sierra College</u> - Regional Equity and Recovery Partnership Grant funds received by Sierra College and subcontracted to Golden Sierra to support staffing of the RERP efforts <u>STEP</u> - DOR Student Transitional Employment Program. W2 work experience for students with disabilities (SWD) <u>DOR</u> – Department of Rehab America’s Job Center of California partnership Grant (DOR-AJCC). A collaborative project to serve people with disabilities in the AJCCs. Projects will work towards lasting systems change that results in increased collaboration between WIOA Title I and IV programs and increased employment and career advancement for individuals with disabilities across California
	Regional Grants	<u>RERP</u> – Regional Equity and Recovery Partnership Grant <u>P2E 2.0</u> - Prison to Employment 2.0
	Board Initiatives	Workforce Board Discretionary Funding
	Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved By:
 Executive Committee:
 Workforce Board:
 Governing Body

L i n e #		A		B		C		B/A
		Consortium Fiscal Year 2025/2026 Mod 1 Budget	% of Total Funding	Consortium Fiscal Year 2026/2027 Draft Budget	% of Total Funding	Column A less Column B Change Between 2025/2026 Mod 1 Budget to 2026/2027 Draft Budget	Percent Change from 2025/2026 Mod 1 Budget to 2026/2027 Draft Budget	
Funding Sources:								
1	Carry-In WIOA Allocation	\$ 858,517	12.24%	\$ 1,342,870	18.07%	\$ 484,353	56.42%	SOURCES
2	Awarded WIOA Allocations	\$ 3,568,597	50.86%	\$ 3,568,597	48.01%	\$ -	0.00%	
3	Carry-In RR	\$ 54,279	0.77%	\$ 75,888	1.02%	\$ 21,609	39.81%	
4	Awarded Rapid Response Funds	\$ 379,439	5.41%	\$ 379,439	5.11%	\$ -	0.00%	
5	Carry-In Layoff Aversion Funds	\$ 8,595	0.12%	\$ 28,685	0.39%	\$ 20,090	233.74%	
6	Awarded Layoff Aversion Funds	\$ 143,423	2.04%	\$ 143,423	1.93%	\$ -	0.00%	
7	Non Allocation Awards Carried In	\$ 985,809	14.05%	\$ 1,893,442	25.48%	\$ 907,633	92.07%	
8	Non-Allocation Awards (New)	\$ 1,018,086	14.51%	\$ -	0.00%	\$ (1,018,086)	-100.00%	
9	Total Funding Sources PY 27	\$ 7,016,745		\$ 7,432,343		\$ 415,598	5.92%	
Expenditures:								
10	Retiree Benefits	\$ 855,589	12.19%	\$ 804,693	10.83%	\$ (50,896)	-5.95%	EXPENDITURES
11	Salaries and Benefits	\$ 1,764,437	25.15%	\$ 1,958,532	26.35%	\$ 194,095	11.00%	
12	Services and Supplies	\$ 421,434	6.01%	\$ 436,239	5.87%	\$ 14,805	3.51%	
13	Professional Services	\$ 97,180	1.38%	\$ 86,570	1.16%	\$ (10,610)	-10.92%	
14	Salaries, Services, and Supplies Total	\$ 3,138,640	44.73%	\$ 3,286,034	44.21%	\$ 147,394	4.70%	
Career & Training Services								
15	Comprehensive Career Services	\$ 54,989		\$ 35,989	0.48%	\$ (19,000)	-34.55%	DIRECT CLIENT EXPENDITURES
16	Placer County	\$ 502,297	7.16%	\$ 453,172	6.10%	\$ (49,125)	-9.78%	
17	El Dorado County	\$ 305,811	4.36%	\$ 278,741	3.75%	\$ (27,070)	-8.85%	
18	SLT & Alpine County	\$ 185,000	2.64%	\$ 200,000	2.69%	\$ 15,000	8.11%	
19	Non Allocation	\$ 364,352	5.19%	\$ 228,084	3.07%	\$ (136,268)	-37.40%	
20	Regional Contracts	\$ 450,876	6.43%	\$ 853,174	11.48%	\$ 402,298	89.23%	
21	Career & Training Services Total	\$ 1,863,325	26.56%	\$ 2,049,160	27.57%	\$ 185,835	9.97%	
22	Board Initiatives	\$ 30,000	0.43%	\$ 30,000	0.40%	\$ -	0.00%	WORKFORCE BOARD EXPENDITURES
23	Non allocation Carry-out to New FY	881,001	12.56%	374,793	5.04%	\$ (506,208)	-57.46%	CARRYOUT
24	Allocation carry-out to New FY	\$ 1,103,779	15.73%	\$ 1,692,360	22.77%	\$ 588,581	53.32%	
25	Carry-out to PY 27 Total	\$ 1,984,780	28.29%	\$ 2,067,153	27.81%	\$ 82,373	4.15%	
26	TOTAL EXPENDITURES	\$ 7,016,745		\$ 7,432,343		\$ 415,598	5.92%	

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Body:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	
Line #	Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services	RERP	STEP	DOR	IDRC	RCP	Ticket to Work	Total of all Funding Sources and Expenditures	
Funding Sources:															
1	Carry-In Allocation Funds from PY 26	\$ 356,859	\$ 415,552		\$ 133,759	\$ 165,427	\$ 171,273	\$ 100,000						\$ 1,342,870	
2	Allocation Awards PY 27	\$ 356,859	\$ 1,356,067	\$ -	\$ 428,231	\$ 496,005	\$ 831,435	\$ 100,000						\$ 3,568,597	
3	Carry-In Rapid Response Funds PY 26			\$ 75,888										\$ 75,888	
4	Awarded Rapid Response Funds PY 27	\$ -	\$ -	\$ 379,439	\$ -	\$ -	\$ -	\$ -						\$ 379,439	
5	Carry-In Layoff Aversion Funds PY 26	\$ -	\$ -	\$ 28,685	\$ -	\$ -	\$ -	\$ -						\$ 28,685	
6	Awarded Layoff Aversion Funds PY 27			\$ 143,423	\$ -	\$ -	\$ -	\$ -						\$ 143,423	
7	Carry-In Non-Allocation from PY 26							\$ 60,473	\$ 243,304	\$ 303,622	\$ 100,000	\$ 1,000,000	\$ 186,043	\$ 1,893,442	
8	Actual Non-Allocation Awards PY 27				\$ -	\$ -	\$ -	\$ -						\$ -	
9	Total Funding Sources	\$ 713,718	\$ 1,771,619	\$ 627,434	\$ 561,990	\$ 661,432	\$ 1,002,708	\$ 200,000	\$ 60,473	\$ 243,304	\$ 303,622	\$ 100,000	\$ 1,000,000	\$ 186,043	\$ 7,432,343
Expenditures:															
Consortium Operations:															
10	Retiree Benefits	\$ -	\$ 589,224	\$ 65,469	\$ -	\$ -	\$ -	\$ -						\$ 654,693	
11	Salaries and Benefits	\$ 193,528	\$ 358,627	\$ 365,085	\$ 192,315	\$ 171,011	\$ 291,546		\$ 52,214	\$ 237,956	\$ 64,000	\$ 32,250		\$ 1,958,532	
12	Services and Supplies	\$ 13,586	\$ 183,230	\$ 27,308	\$ 140,540	\$ 1,641	\$ 18,961		\$ -	\$ 46,973	\$ 1,000	\$ 3,000		\$ 436,239	
13	Professional Services	\$ 49,745	\$ 34,325	\$ -	\$ 2,500	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ 86,570	
14	Consortium Operations Total	\$ 256,859	\$ 1,165,406	\$ 457,862	\$ 335,355	\$ 172,651	\$ 310,507	\$ -	\$ -	\$ 52,214	\$ 284,929	\$ 65,000	\$ 35,250	\$ 3,136,034	
Career & Training Services															
Program Year 2025/2026 WIOA/Other															
15	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 2,301	\$ 191,090	\$ 18,693		\$ 16,000		\$ 228,084	
16	Placer County					\$ -	\$ 53,300							\$ 53,300	
17	El Dorado County					\$ 37,045								\$ 37,045	
18	SLT and Alpine County						\$ 100,000							\$ 100,000	
Program Year 2026/2027 WIOA/Other															
19	Comprehensive Career Services				\$ 35,989									\$ 35,989	
20	Non-Allocation Awards						\$ -							\$ -	
21	Placer County					\$ -	\$ 399,872							\$ 399,872	
22	El Dorado County					\$ 241,696	\$ -							\$ 241,696	
23	SLT and Alpine County					\$ -	\$ 100,000							\$ 100,000	
24	Regional Contracts							\$ 58,172			\$ 795,000			\$ 853,174	
25	Career & Training Services Total	\$ -	\$ -	\$ -	\$ 35,989	\$ 278,741	\$ 453,172	\$ 200,000	\$ 60,473	\$ 191,090	\$ 18,693	\$ -	\$ 811,000	\$ 2,049,160	
26	Board Initiatives	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000	
27	PY 28 Award Expend in Second Year	\$ 456,859	\$ 471,213	\$ 154,572	\$ 160,646	\$ 210,040	\$ 239,029	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,692,360	
28	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 35,000	\$ 153,750	\$ 186,043	\$ 374,793	
29	PY 27 WIOA Additional Pension Support (ADP)	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000	
30	TOTAL EXPENDITURES	\$ 713,718	\$ 1,771,619	\$ 627,434	\$ 561,990	\$ 661,432	\$ 1,002,708	\$ 200,000	\$ 60,473	\$ 243,304	\$ 303,622	\$ 100,000	\$ 1,000,000	\$ 186,043	\$ 7,432,343
31	Net Income/(Loss)	\$ 0	\$ (0)	\$ 0	\$ (0)	\$ (0)	\$ (0)	\$ -	\$ -	\$ -	\$ (0)	\$ -	\$ -	\$ 0	

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Body:

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD**

MEMORANDUM

DATE: May 21, 2026
TO: Workforce Development Board (WDB)
FROM: Melissa Keefe, Administrative Analyst
SUBJ: Election of Chair and Vice Chair

Pursuant to Article IV of the [Golden Sierra Workforce Development Board Bylaws](#), the election of the Chair and Vice Chair will be held at the May 21, 2026, meeting. The Chair and Vice Chair will serve two-year terms beginning July 1, 2026, and ending June 30, 2028 (Bylaws §4.1).

In accordance with Section 4.2.2 of the WDB Bylaws, the Nominating Committee submitted qualified candidates for the positions to the Board members twenty (20) calendar days before the meeting at which the election will take place.

The following candidates have been nominated for officer positions on the Workforce Development Board:

- Chair – Rick Larkey ([statement](#))
 - *Appointed to WDB [2013]*
 - *Elected as Vice Chair [2014]*
 - *Elected as Chair [2016]*
 - *Served on Executive Committee [2014-present]*

- Vice Chair
 - Rana Ghadban ([statement](#))
 - *Appointed to WDB [2022]*
 - *Served on Executive Committee [2024-present]*

 - Scott Alvord ([statement](#))
 - *Appointed to WDB [2023]*

 - Jennifer Poff ([statement](#))
 - *Appointed to WDB [2024]*

In addition to the linked statements, each candidate will be given a brief moment to share their vision for the Board during to the vote taking place.

Officers must be elected by majority vote of the board members present.

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD**

MEMORANDUM

DATE: May 21, 2026
TO: Workforce Development Board (WDB)
FROM: Melissa Keefe, Administrative Analyst
SUBJECT: FY 2026-2027 Workforce Development Board Meeting Schedule

Staff are seeking approval to maintain the Workforce Development Board's current meeting schedule for the FY 2026-2027 program year.

The current schedule for FY 2025-2026 is the 3rd Thursdays of odd months;
1:00 p.m. - 3:00 p.m.

FY 2026/2027 Meeting Schedule

Month/Year	Governing Body (GB)	Workforce Development Board (WDB)	Executive Committee (EC)
July/2026	7/23/26	7/16/26	7/16/26
August/2026			
September/2026	9/24/26	9/17/26	9/17/26
October/2026			
November/2026	TBD *	11/19/26	11/19/26
December/2026			
January/2027	1/28/27	1/21/27	1/21/27
February/2027			
March/2027	3/25/27	3/18/27	3/18/27
April/2027			
May/2027	5/27/27	5/20/27	5/20/27
June/2027			
Day	4 th Thursday	3 rd Thursday	3 rd Thursday
Frequency	Odd Months	Odd Months	Odd Months
Time	10:00-12:00	1:00-3:00	12:00-1:00
Location	Golden Sierra Office	Roseville Chamber	Roseville Chamber

** November meeting TBD, to avoid conflict with the holiday*

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD**

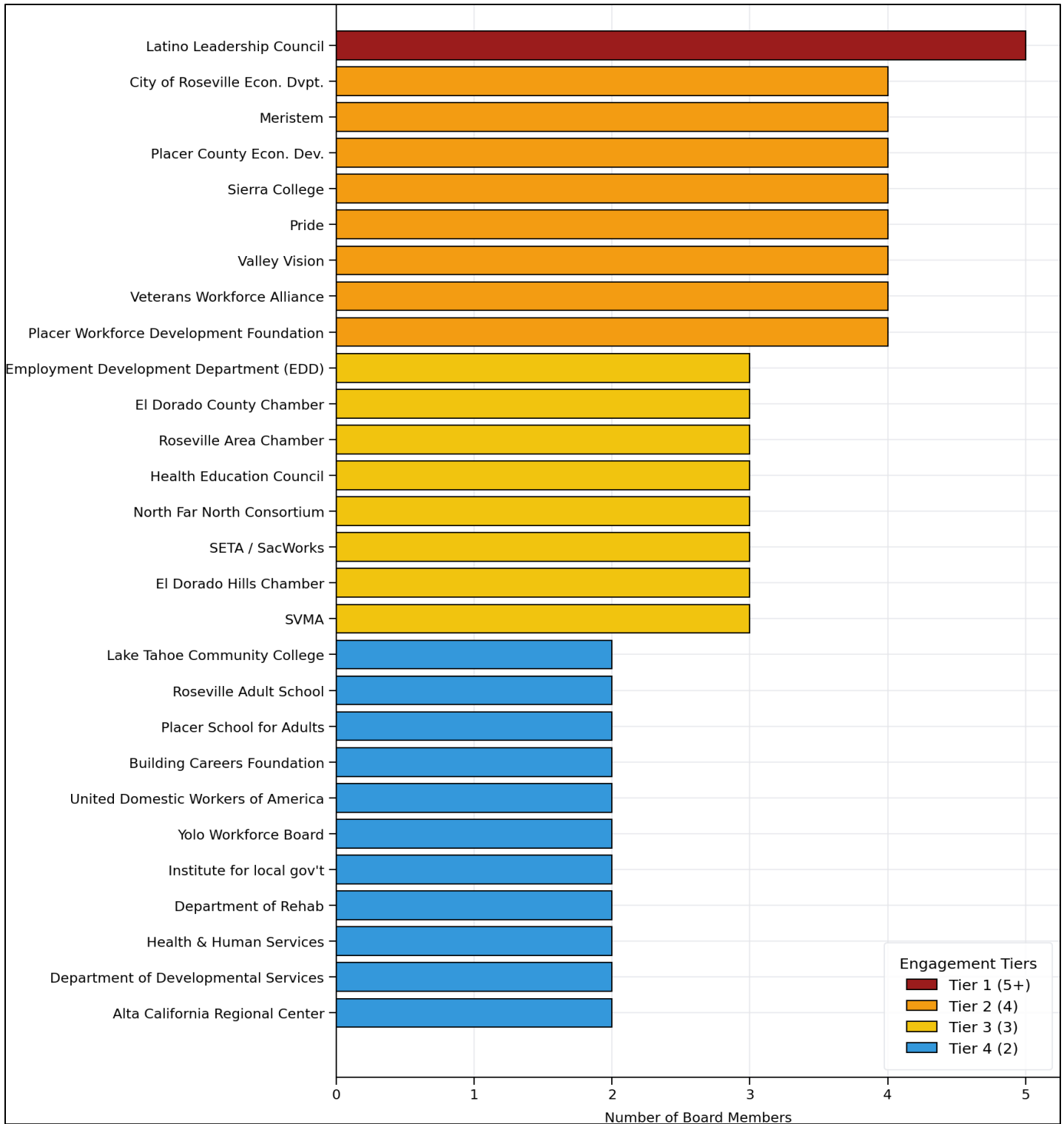
MEMORANDUM

DATE: May 21, 2026
TO: Workforce Development Board (WDB)
FROM: Jason Buckingham, Executive Director
SUBJ: Employer Engagement Ad Hoc

Employer Engagement Ad Hoc:

The Employer Engagement Ad Hoc Committee is working on their objective of strengthening collaboration with employers and community partners to align training programs with real workforce needs. Starting this process, they completed their first key result which was to utilize Agency staff to survey all Board members to understand their individual contributions to GSWDB's mission and identify existing employer linkages. The following infographic displays the results of that data collection and will be the basis for completing key result two: Identify and engage community partners that already possess employer-needs data to prevent duplication of effort.

Board Engagement Rankings by Tier



GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD

MEMORANDUM

DATE: May 21, 2026
TO: Workforce Development Board (WDB)
FROM: Jason Buckingham, Executive Director
SUBJ: Approve Proof of Concept – AI-Enabled Asset Map

Golden Sierra Job Training Agency (GSJTA) issued a Request for Quote (RFQ) on behalf of the System Accessibility and Coordination Ad Hoc Committee soliciting a fixed-price proposal for a short-term Proof of Concept (POC). The purpose of the RFQ was to evaluate technical approaches, cost ranges, and feasibility for an AI-enabled asset map with an integrated chatbot focused on education, training, and support service providers within Placer County.

The proposed AI-enabled asset map is intended to improve visibility of available services and simplify how individuals connect to education, training, and support resources. The integrated chatbot would enhance usability by guiding users to appropriate resources through a conversational interface. This POC will allow the Workforce Development Board to assess technical feasibility, user experience, and overall value before considering a larger investment in a production-level system.

Recommendation

[Requests for Quote](#) were issued to three vendors with relevant technical expertise:

- Sketch Development Services (Sketchdev.io)
- Elektrik.dev
- I-Tul (No response received)

After reviewing the scope of work and cost proposals, Staff seek approval to proceed with a contract to Sketch Development Services in an amount not to exceed \$10,000. The POC will be funded by the Workforce Board's "Board Initiatives" budget line item.

Sketchdev.io response:

- \$10,000

Elektrik.dev response:

- Option A - \$12,000 (Existing AI Chatbot Integration)
- Option B - \$19,500 (Custom AI Chatbot Integration)

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD**

MEMORANDUM

DATE: May 21, 2026
TO: Workforce Development Board (WDB)
FROM: Jason Buckingham, Executive Director
SUBJ: Approve WDB Member Handbook

Based on the direction of the Outreach and Awareness Ad Hoc, Staff created a new Golden Sierra Workforce Development Board (WDB) Member Handbook to help new members prepare for their role on the GSWDB.

The handbook includes clear, practical information about how the workforce system works, what the WDB is responsible for, and how the Golden Sierra region (Placer, El Dorado, and Alpine Counties) sets its strategic direction.

Board Members help shape the strategies, partnerships, and investments that support equitable economic growth and ensure both employers and job seekers have access to the opportunities and resources they need to succeed.

Included in the handbook:

- Easy-to-understand explanations of WIOA, the public workforce system, and the structures that guide the WDB's work.
- Clear descriptions of board member roles and responsibilities.
- A simple overview of state, regional, and local planning requirements.
- Insight into GSWDB's strategic priorities, organization, and partnerships.

Staff request approval of the revised [Board Member Handbook](#).

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD**

MEMORANDUM

DATE: May 21, 2026

TO: Workforce Development Board (WDB)

FROM: Darlene Galipo, Deputy Director

SUBJECT: Program Year 2024-2025 - WIOA Title I Local Area Performance

On January 30, 2026, the Employment Development Department published the WIOA Annual Performance Report for Program Year 2024-2025. The attached chart compares the Local Area's actual performance with the negotiated goals for the 15 WIOA Title I performance measures. Source: [WSIN25-19](#)

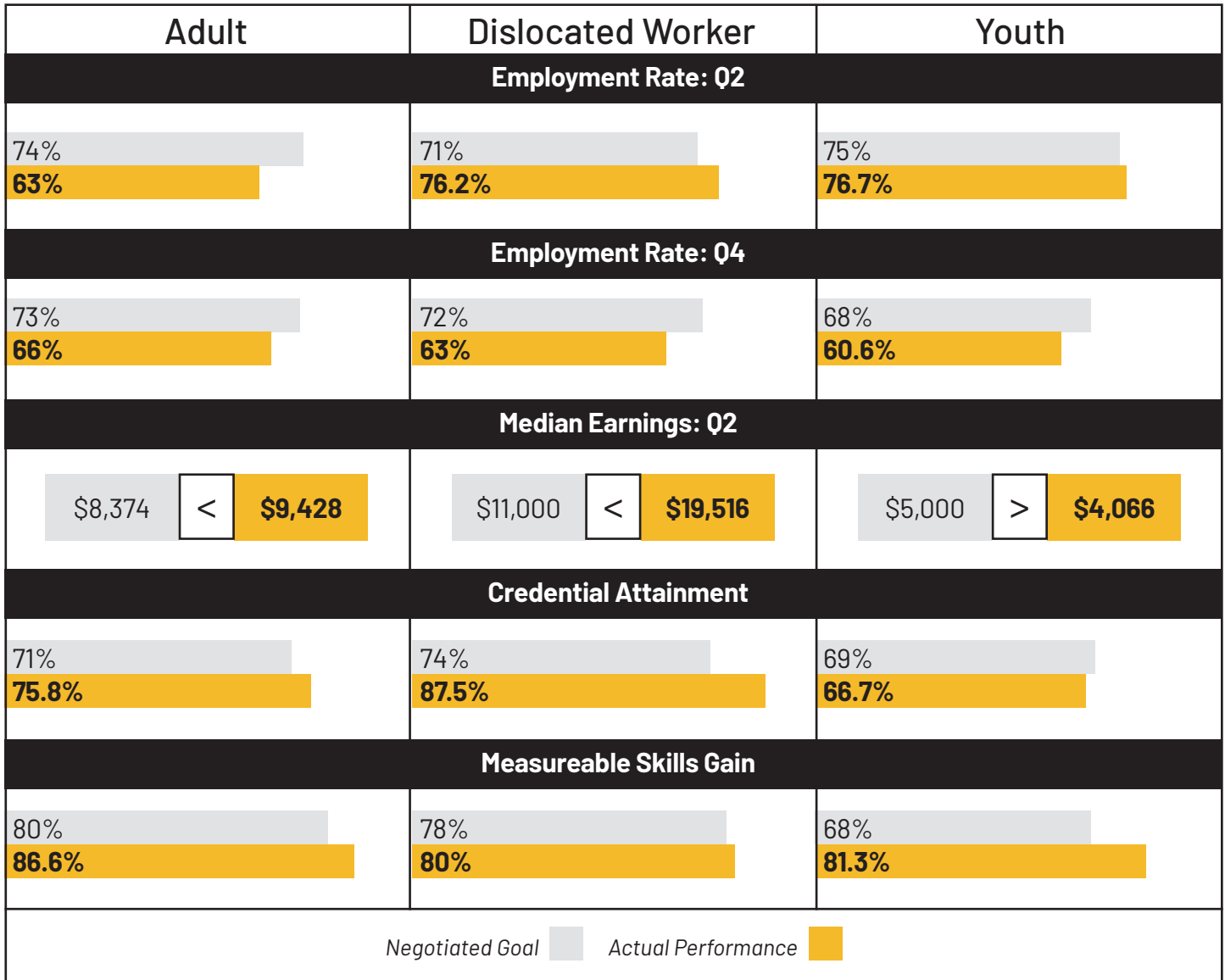
On April 29, 2026, the state shared the Local Area's performance scores. A Local Area's performance score determines its continued designation and whether sanctions should be applied for nonperformance. For Program Year 2024-2025, nonperformance occurs when the performance score for any measure is below 50%. The Local Area received a passing score in all 15 measures. Source: EDD's Program Data and Reporting Group

It is important to note that these outcomes only include enrolled WIOA Title I participants. The outcomes of non-Title I programs, and the basic career services provided through the job center and various partner programs are not included in the calculation.

Performance Data Report



Program Year 2024-2025



State Issued Performance Scores

Indicator	Adult	Dislocated Worker	Youth
Employment Rate (Quarter 2)	PASS	PASS	PASS
Employment Rate (Quarter 4)	PASS	PASS	PASS
Median Earnings	PASS	PASS	PASS
Credential Attainment	PASS	PASS	PASS

Glossary



Performance Indicator	Definition
Employment Rate (Quarter 2)	The percentage of participants who are in unsubsidized employment (and/or education for Youth participants) during the second quarter after program exit.
Employment Rate (Quarter 4)	The percentage of participants who are in unsubsidized employment (and/or education for Youth participants) during the fourth quarter after program exit.
Median Earnings	The median earnings of program participants who are in unsubsidized employment during the second quarter after program exit.
Credential Attainment	The number of participants enrolled in a qualified training program who attain a recognized postsecondary credential or a secondary school diploma or its recognized equivalent during participation or within one year of program exit.
Measurable Skill Gains (MSG)	Number of program participants who, during the program year, are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving measurable skill gains based on attainment of at least one of the five types of gains.

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD**

MEMORANDUM

DATE: May 21, 2026

TO: Workforce Development Board (WDB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: Board Member Roundtable Discussion – Emerging Issues, Updates, and Opportunities

As part of our effort to ensure meaningful engagement among Board members and support the continuous improvement of our local workforce system staff introduced a standing agenda item titled: Board Member Roundtable Discussion: Emerging Issues, Updates, and Opportunities.

The roundtable is designed to create space for Board members to share insights, surface challenges, highlight regional trends, and identify opportunities that may inform future planning, collaboration, or staff follow-up.

The roundtable discussion is intended to strengthen the Board’s collective understanding of workforce development issues across counties, industries, and partner systems. It provides a platform for individual Board members to share community perspectives, employer needs, or program observations. The discussion may also help identify themes or topics that warrant further exploration at future meetings or through staff follow-up.

For purposes of today’s discussion there are two points of consideration for each of the Board members:

- General updates and announcements, opportunities for partnership, events, etc.
- What initiatives, partnerships, or organizations would you like to hear more about?