

**GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, March 19, 2026 @ 12:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:05 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Rana Ghadban (Vice-Chair)
<input type="checkbox"/> Daniela Devitt	<input type="checkbox"/> Volma Volcy
<input checked="" type="checkbox"/> Steven Casperite	<input checked="" type="checkbox"/> Jason Buckingham (Ex-Officio)

GSJTA Staff:

<input checked="" type="checkbox"/> Melissa Keefe	<input checked="" type="checkbox"/> Lisa Nelson	<input checked="" type="checkbox"/> Darlene Galipo
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GUESTS: None

II. APPROVAL OF AGENDA

Motion to approve agenda as presented by Casperite, second by Ghadban

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a. Approval of Minutes from September 18, 2025 EC Meeting
- b. Approval of Minutes from October 30, 2025 Special EC meeting
- c. Attendance Log

Motion to approve consent agenda items a-c by Ghadban, second by Casperite

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

NONE

V. FY 2025-2026 AGENCY BUDGET – MODIFICATION 1

Buckingham reported out as outlined in the agenda packet

Motion to approve FY 2025-2026 Agency Budget–Modification 1 by Casperite, second by Ghadban

Motion approved unanimously

VI. WORKFORCE DEVELOPMENT BOARD MEMBERSHIP

Buckingham reported out as outlined in the agenda packet

Motion to recommend approval of Rivera application as presented, by Ghadban, second by Casperite

Motion approved unanimously

VII. NOMINATION COMMITTEE UPDATE

Keefe and Buckingham provided a verbal reported out; 3 candidates for Vice Chair and 1 candidate for Chair have been nominated. Interest statements from all candidates will be sent out to board members in April, Election will occur at the May meeting. Information only – no action required.

VIII. STRATEGIC PLANNING UPDATES AND DISCUSSION

Roundtable discussion occurred; information was shared. Information only - no action required.

- Employer Engagement Ad Hoc: Ghadban provided a verbal report out; Committee started to populate and will continue to update a list of board member connections to regional entities.
- System Coordination and Accessibility: Casperite provided a verbal report out,. Will obtain 2-3 cost estimates to bring back to the board for review and direction on next steps.
- Outreach and Awareness: Buckingham provided a verbal report out; created and shared the infographic, board member contact list was distributed, board member roundtable has been implemented, Bios have been posted on the GSJTA website, new board member handbook is drafted for review.

IX. FUTURE AGENDA ITEMS/NEW BUSINESS

- Workforce Development Board Membership & Renewals
- FY 2026-2027 Agency Budget – Draft
- FY 2026-2027 Meeting Schedule

X. NEXT MEETING

Thursday, May 21, 2026 @ 12:00 pm

XI. ADJOURNMENT

Motion to adjourn meeting at 12:50 pm by Casperite, second by Ghadban

Motion approved unanimously