

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Thursday, May 22, 2025 @ 8:30 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

Teleconferencing Locations:

Alpine County
100 Hawkins Ranch Rd.
Markleeville, CA 961207

El Dorado County
330 Fair Lane,
Bldg.A
Placerville, CA 95667

Placer County
1211 Pleasant Grove Blvd.
Ste.#100
Roseville, CA 95678

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 8:30 am by Supervisor Gore
Governing Body:

☒ Bonnie Gore ☒ Lori Parlin ☒ Evan Mecak

GSJTA Staff:

☒ Jason Buckingham ☒ Melissa Keefe ☒ Lisa Nelson

Guests:

II. APPROVAL OF AGENDA

Motion to approve agenda as presented, by Mecak, second by Parlin

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from March 27, 2025 GB Meeting

Motion to approve Consent Agenda items a. as presented, by Mecak, second by Parlin

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. **RESOLUTION 24-03 – FY 2025-2026 MEETING SCHEDULE**

Buckingham reported out as outlined in the agenda packet; Gore indicated a conflict with the September 25th meeting start time and suggested 1:00pm, the board agreed. November meeting TBD due to holiday.

Motion to accept and approve Resolution 24-03 - FY 2025-2026 Meeting Schedule by Parlin, second by Mecak

Motion approved unanimously by roll call vote

VI. **FY 2025-2026 AGENCY BUDGET - DRAFT**

Buckingham reported out as outlined in the agenda packet. Verbal report out that AJCC Operator and Career Services Provider Applications were approved

Motion to approve FY 2025-2026 Agency Budget - Draft as presented, by Parlin, second by Mecak

Motion approved unanimously by roll call vote

VII. **RESOLUTION 24-04 – AMEND POSITION ROSTER (COLA)**

Buckingham reported out as outlined in the agenda packet.

Motion to approve Resolution 24-04 Amend Position Roster as presented, by Parlin, second by Mecak

Motion approved unanimously by roll call vote

VIII. **RESOLUTION 24-05 – FY 2025-2026 DELEGATED SIGNATURE AUTHORITY**

Buckingham reported out as outlined in the agenda packet.

Motion to approve Resolution 24-05 – FY 2025-2026 Delegated Signature Authority, as presented, by Parlin, second by Mecak

Motion approved unanimously by roll call vote

IX. **RESOLUTION 24-06 - FY 2025-2026 DRY PERIOD FINANCING**

Buckingham reported out as outlined in the agenda packet. Requesting approval to submit the application.

Motion to approve Resolution 24-06 - FY 2025-2026 Dry Period Financing as presented, by Parlin, second by Mecak

Motion approved unanimously by roll call vote

X. **RESOLUTION 24-07 – FY 2025-2026 CALIFORNIA EMPLOYERS' PENSION PREFUNDING TRUST (CEPPT) FUNDING**

Buckingham reported out as outlined in the agenda packet

Motion to approve Resolution 24-07 – FY 2025-2026 California Employers; Pension Prefunding Trust (CEPPT) funding as presented, by Parlin, second by Mecak

Motion approved unanimously by roll call vote

XI. **WORKFORCE BOARD MEMBERSHIP & RENEWALS**

Buckingham reported out as outlined in the agenda packet. Resignations from Nicholson, Zimmerman. Term Renewals for Larkey, Ghadban, Hernandez-Obaldia, Zimbelman.

Motion to approve Workforce Board Membership Resignation and Renewals as presented by Parlin, second by Mecak

Motion approved unanimously by roll call vote

XII. **DIRECTOR'S UPDATE**

Buckingham reported out as outlined in the agenda packet. Information only - No action required.

XIII. **CLOSED SESSION – EXECUTIVE DIRECTOR'S EVALUATION**

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION
GOVERNMENT CODE §54957)

TITLE: EXECUTIVE DIRECTOR

- Gore called meeting into closed session at 9:16am
- Gore called meeting back into open session at 9:33am
- Gore and Buckingham reported out of closed session that information was shared; evaluation was completed and successful.

XIV. **WIOA SERVICE PROVIDER REPORTS**

Information & Reports shared in agenda packet - No action required.

- a. ADVANCE - Alpine / South Lake Tahoe
- b. Golden Sierra Job Training Agency – Placer & El Dorado County

XV. **FUTURE AGENDA ITEMS**

Buckingham provided a verbal update; GSJTA has received approvals for our Career Services Provider and AJCC Operator applications.

XVI. **NEXT MEETING**

Thursday, July 24, 2025 @ 10:00 am

XVII. **ADJOURNMENT**

Motion to adjourn at 9:35 am by Gore

Motion approved unanimously