

GOVERNING BODY MEMBERS

BONNIE GORE, *Chair*
Board of Supervisors
Placer County

EVAN MECAK, *Vice Chair*
Board of Supervisors
Alpine County

LORI PARLIN
Board of Supervisors
El Dorado County

JASON BUCKINGHAM
Executive Director

Golden Sierra Job Training
Agency
115 Ascot Drive, Suite 140
Roseville, CA 95661

(916) 773-8540

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
AGENDA**

Thursday, July 24, 2025 @ 10:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661**

Teleconferencing Locations:

Alpine County
100 Hawkins Ranch Rd.
Markleeville, CA 961207

El Dorado County
330 Fair Lane,
Bldg.A
Placerville, CA 95667

Placer County
1211 Pleasant Grove Blvd.
Ste.#100
Roseville, CA 95678

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1
- III. CONSENT AGENDA
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion
 - a. Approval of Minutes from May 22, 2025 GB Meeting 2-4
- IV. PUBLIC COMMENT - FOR THOSE ITEMS NOT ON THE AGENDA
- V. REQUEST TO INCREASE PY 2025-2026 SUBGRANT SIGNATURE AUTHORITY 5
- VI. WORKFORCE BOARD MEMBERSHIP 6
- VII. PY 2023-2024 WIOA TITLE I PERFORMANCE OUTCOMES 7-9
- VIII. DIRECTOR'S UPDATE 10-13
- IX. WIOA SERVICE PROVIDER REPORTS (INFO)
 - a. ADVANCE - Alpine / South Lake Tahoe 14
 - b. GSJTA - Placer & El Dorado County 15-19
- X. FUTURE AGENDA ITEMS
 - FY 25-26 Agency Budget - Final
- XI. NEXT MEETING
Thursday, September 25, 2025 @ 1:00 pm (*please note: time change)
- XII. ADJOURNMENT

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
REGULAR MEETING
MINUTES**

Thursday, May 22, 2025 @ 8:30 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Dr., Suite 100
Roseville, CA 95661**

Teleconferencing Locations:

Alpine County
100 Hawkins Ranch Rd.
Markleeville, CA 961207

El Dorado County
330 Fair Lane,
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1211 Pleasant Grove Blvd.
Ste.#100
Roseville, CA 95678

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 8:30 am by Supervisor Gore
Governing Body:

☒ Bonnie Gore ☒ Lori Parlin ☒ Evan Mecak

GSJTA Staff:

☒ Jason Buckingham ☒ Melissa Keefe ☒ Lisa Nelson

Guests:

II. APPROVAL OF AGENDA

Motion to approve agenda as presented, by Mecak, second by Parlin

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from March 27, 2025 GB Meeting

Motion to approve Consent Agenda items a. as presented, by Mecak, second by Parlin

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

- V. **RESOLUTION 24-03 – FY 2025-2026 MEETING SCHEDULE**
Buckingham reported out as outlined in the agenda packet; Gore indicated a conflict with the September 25th meeting start time and suggested 1:00pm, the board agreed. November meeting TBD due to holiday.
- Motion** to accept and approve Resolution 24-03 - FY 2025-2026 Meeting Schedule by Parlin, second by Mecak
- Motion** approved unanimously by roll call vote
- VI. **FY 2025-2026 AGENCY BUDGET - DRAFT**
Buckingham reported out as outlined in the agenda packet. Verbal report out that AJCC Operator and Career Services Provider Applications were approved
- Motion** to approve FY 2025-2026 Agency Budget - Draft as presented, by Parlin, second by Mecak
- Motion** approved unanimously by roll call vote
- VII. **RESOLUTION 24-04 – AMEND POSITION ROSTER (COLA)**
Buckingham reported out as outlined in the agenda packet.
- Motion** to approve Resolution 24-04 Amend Position Roster as presented, by Parlin, second by Mecak
- Motion** approved unanimously by roll call vote
- VIII. **RESOLUTION 24-05 – FY 2025-2026 DELEGATED SIGNATURE AUTHORITY**
Buckingham reported out as outlined in the agenda packet.
- Motion** to approve Resolution 24-05 – FY 2025-2026 Delegated Signature Authority, as presented, by Parlin, second by Mecak
- Motion** approved unanimously by roll call vote
- IX. **RESOLUTION 24-06 - FY 2025-2026 DRY PERIOD FINANCING**
Buckingham reported out as outlined in the agenda packet. Requesting approval to submit the application.
- Motion** to approve Resolution 24-06 - FY 2025-2026 Dry Period Financing as presented, by Parlin, second by Mecak
- Motion** approved unanimously by roll call vote

- X. **RESOLUTION 24-07 – FY 2025-2026 CALIFORNIA EMPLOYERS’ PENSION PREFUNDING TRUST (CEPPT) FUNDING**
Buckingham reported out as outlined in the agenda packet
- Motion** to approve Resolution 24-07 – FY 2025-2026 California Employers; Pension Prefunding Trust (CEPPT) funding as presented, by Parlin, second by Mecak
- Motion** approved unanimously by roll call vote
- XI. **WORKFORCE BOARD MEMBERSHIP & RENEWALS**
Buckingham reported out as outlined in the agenda packet. Resignations from Nicholson, Zimmerman. Term Renewals for Larkey, Ghadban, Hernandez-Obaldia, Zimbelman.
- Motion** to approve Workforce Board Membership Resignation and Renewals as presented by Parlin, second by Mecak
- Motion** approved unanimously by roll call vote
- XII. **DIRECTOR’S UPDATE**
Buckingham reported out as outlined in the agenda packet. Information only - No action required.
- XIII. **CLOSED SESSION – EXECUTIVE DIRECTOR’S EVALUATION**
PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION
GOVERNMENT CODE §54957)
TITLE: EXECUTIVE DIRECTOR
- Gore called meeting into closed session at 9:16am
 - Gore called meeting back into open session at 9:33am
 - Gore and Buckingham reported out of closed session that information was shared; evaluation was completed and successful.
- XIV. **WIOA SERVICE PROVIDER REPORTS**
Information & Reports shared in agenda packet - No action required.
- a. ADVANCE - Alpine / South Lake Tahoe
 - b. Golden Sierra Job Training Agency – Placer & El Dorado County
- XV. **FUTURE AGENDA ITEMS**
Buckingham provided a verbal update; GSJTA has received approvals for our Career Services Provider and AJCC Operator applications.
- XVI. **NEXT MEETING**
Thursday, July 24, 2025 @ 10:00 am
- XVII. **ADJOURNMENT**
Motion to adjourn at 9:35 am by Gore
- Motion** approved unanimously

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: July 24, 2025

TO: Governing Body

FROM: Jason Buckingham, Executive Director

SUBJECT: Request to Increase PY 2025-2026 Subgrant Signature Authority

On March 27, 2025, in anticipation of Program Year (PY) 2025-2026 funding, the Governing Body approved a staff request authorizing the Executive Director to sign subgrant agreements up to \$3,500,000.

On May 28, 2025, [Workforce Services Information Notice 24-45 \(WSIN24-45\)](#) was released, notifying local areas of their PY 2025-2026 Title I Adult, Dislocated Worker, and Youth allocations. Golden Sierra was awarded \$3,568,598.

On July 17, 2025, [Workforce Services Information Notice 25-01 \(WSIN25-01\)](#) was released, notifying local areas of their PY 2025-2026 Rapid Response and Layoff Aversion allocations. Golden Sierra was awarded \$522,862.

The master subgrant agreement is expected to include \$4,091,460 in allocation funds, surpassing the prior authorization. Staff are requesting an increase in delegated subgrant signature authority to \$4,091,460.

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: July 24, 2025

TO: Governing Body (GB)

FROM: Melissa Keefe, Administrative Analyst

SUBJECT: Workforce Board Membership

In accordance with 20 CFR 679.310 and local board policy, this memo serves as notification of membership changes and current vacancies on the Workforce Board.

Application(s):

- None

Resignation(s):

- Kyle Zimbelman, County of El Dorado, Economic & Community Development (Effective June 2, 2025)
- Jeff Sharp, Parker's Hot Dogs of Santa Cruz, Business (Effective June 30, 2025)

Vacancies:

- 2 – Business

At their July 17th meetings, the Executive Committee and Workforce Board approved an updated recruitment policy and established an ad hoc recruitment committee; applications for membership will be forwarded to the Governing Body as they become available.

GOLDEN SIERRA GOVERNING BODY

MEMORANDUM

DATE: July 24, 2025

TO: Governing Body (GB)

FROM: Darlene Galipo, Deputy Director

SUBJECT: Program Year 2023-2024 - WIOA Title I Performance Outcomes

On December 12, 2024, the Employment Development Department published the WIOA Annual Performance Report for Program Year 2023-2024. The following chart compares the Local Area's actual performance with the negotiated goals for the 15 WIOA Title I measures. The Local Area met or exceeded 13 of the 15 measures.

	EMPLOYMENT RATE (Q2)		EMPLOYMENT RATE (Q4)		MEDIAN EARNINGS Q2		CREDENTIAL RATE		MEASURABLE SKILLS GAINS	
	Negotiated Goal	Actual Performance	Negotiated Goal	Actual Performance	Negotiated Goal	Actual Performance	Negotiated Goal	Actual Performance	Negotiated Goal	Actual Performance
ADULT	73.00%	75.00%	70.00%	66.70%	\$8,374	\$9,832	63.00%	77.10%	79.00%	82.70%
DW	68.00%	67.70%	70.00%	80.00%	\$10,400	\$13,662	65.00%	91.70%	75.00%	82.10%
YOUTH	70.00%	84.80%	60.00%	71.40%	\$4,248	\$5,779	65.00%	80.00%	63.00%	90.90%

Source: [WSIN24-22](#)

On March 25, 2025, the state published the Local Area's performance scores. A Local Area's performance score is essential in determining its continued designation and whether sanctions should be applied for nonperformance. For Program Year 2023-2024, nonperformance occurs when the performance score for any measure is below 50%. Golden Sierra's performance scores are included in the following chart. The Local Area exceeded the minimum requirement in all 12 measures.

PY 2023-2024	Adult	Dislocated Worker	Youth
Employment 2 nd Quarter After Exit	93.9%	85.1%	128.6%
Employment 4 th Quarter After Exit	84.5%	105.9%	164.8%
Median Earnings	130.0%	108.2%	131.7%
Credential Attainment	134.5%	130.8%	119.5%

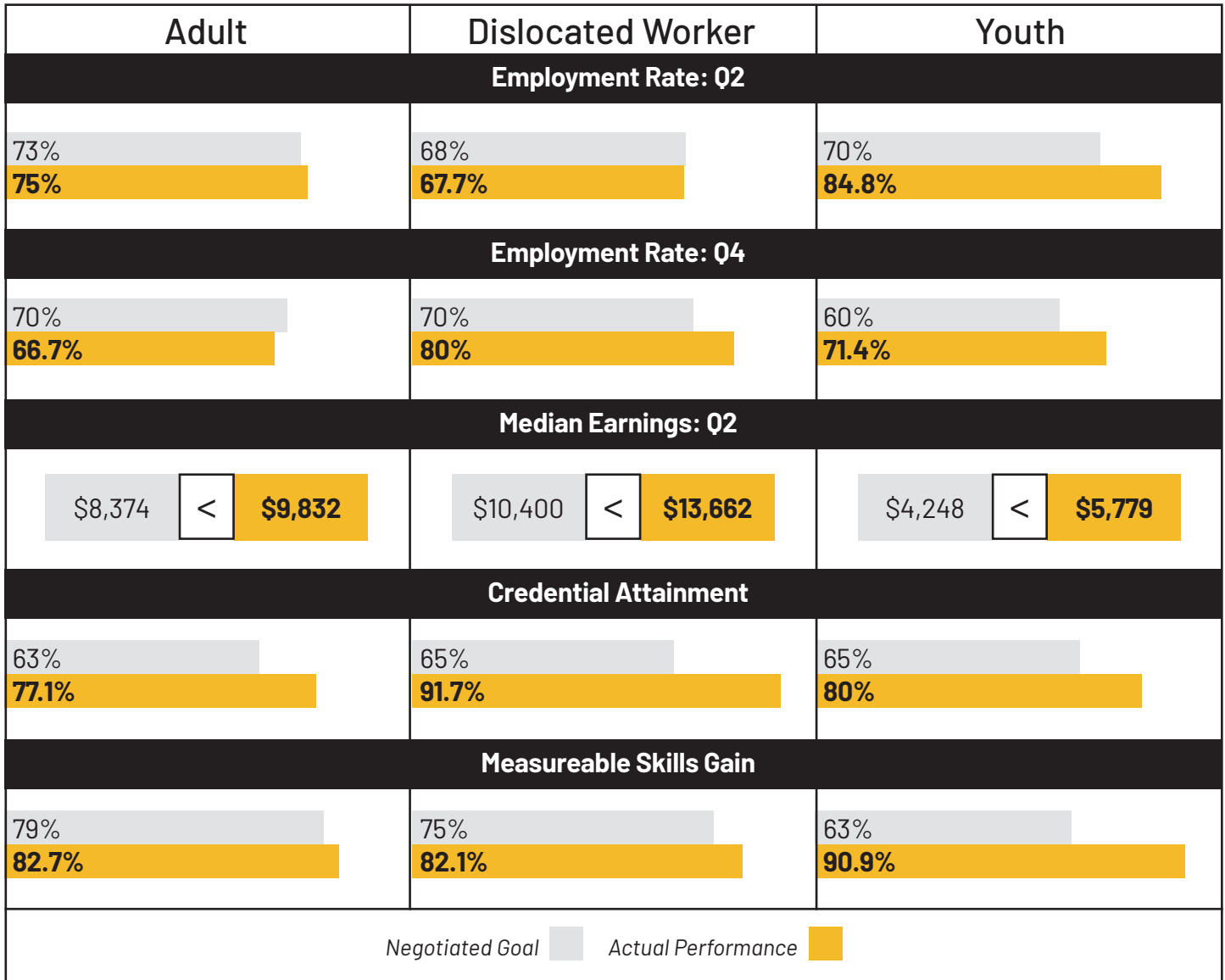
Source: [WSIN24-37](#)

It is important to note that these outcomes only include enrolled WIOA Title I participants. The outcomes of non-Title I programs and the basic career services offered through the one-stop center and partner programs are not included in this presentation. Attached is a graphical summary.

Performance Data Report



Program Year 2023-2024



State Issued Performance Scores

Indicator	Adult	Dislocated Worker	Youth
Employment Rate (Quarter 2)	PASS	PASS	PASS
Employment Rate (Quarter 4)	PASS	PASS	PASS
Median Earnings	PASS	PASS	PASS
Credential Attainment	PASS	PASS	PASS

Glossary

Performance Indicator	Definition
Employment Rate (Quarter 2)	The percentage of participants who are in unsubsidized employment (and/or education for Youth participants) during the second quarter after program exit.
Employment Rate (Quarter 4)	The percentage of participants who are in unsubsidized employment (and/or education for Youth participants) during the fourth quarter after program exit.
Median Earnings	The median earnings of program participants who are in unsubsidized employment during the second quarter after program exit.
Credential Attainment	The number of participants enrolled in a qualified training program who attain a recognized postsecondary credential or a secondary school diploma or its recognized equivalent during participation or within one year of program exit.
Measurable Skill Gains (MSG)	Number of program participants who, during the program year, are in an education or training program that leads to a recognized postsecondary credential or employment and who are achieving measurable skill gains based on attainment of at least one of the five types of gains.

Director's Update

July 24, 2025

Local Area Subsequent Designation and Local Board Recertification for PY 25-27

Golden Sierra's Local Area Subsequent Designation and Local Board Recertification for Program Years 2025–2027 was conditionally approved on June 24, 2025. This approval is contingent upon final review and approval by the California Workforce Development Board's Executive Committee and full Board of Directors. The Executive Committee is scheduled to meet on August 13, followed by the full Board on September 24. Once both bodies approve the application, we will receive a formal letter of approval. These designations allow the local area to continue to provide services and ensure that the local area is performing to the standard and that the local Workforce Development Board (WDB) has maintained compliance with the membership requirements of federal and state law.

Career Services Provider and America's Job Center of California (AJCC) Operator

On May 14, Golden Sierra received approval of both the Career Services Provider and AJCC Operator Applications. These approvals allow the Agency to continue to provide direct services to customers in our service area as well as to coordinate services among our partner agencies.

Under the Workforce Innovation and Opportunity Act (WIOA), the Career Services Provider is responsible for delivering direct services to job seekers and employers through the America's Job Center of California (AJCC) system. Their main role is to help individuals prepare for, obtain, and retain employment, while also supporting businesses with their workforce needs. Key responsibilities include: providing career services, delivering training services, facilitating access to supportive services, coordinating with partners, assisting with achieving performance outcomes

Under WIOA, the AJCC Operator plays a key coordination role at the America's Job Center of California. The AJCC Operator does not provide direct services, but rather ensures that all required partners are working together effectively to support job seekers and employers. This includes managing collaboration among partners who have completed partnership Memorandums of Understanding (MOUs), facilitating communication and referrals, and helping align services so that they are not duplicative and reflect the goals of the local workforce plan.

The AJCC operator is also responsible for monitoring center performance, identifying service gaps, and reporting concerns or opportunities for improvement to the WDB. In addition, the operator supports continuous improvement by encouraging the use of best practices and helping to implement strategies that strengthen service delivery across all programs. The Operator takes direction from the WDB in an effort to ensure that services align with the goals of the WDB.

While the Operator will follow direction from the WDB, a baseline of activities will occur quarterly. This includes at least one quarterly training session open to all mandated and strategic partners.

Possible topics include:

- Building sustainable partnerships
- Customer service design and delivery
- Career Development: strategies for serving individuals with disabilities
- Career advising and case management
- Strategies for serving the re-entry population
- Other topics as requested by partners or the Workforce Board

Additionally, in order to strengthen regional competitiveness and foster relationships with local community-based organizations (CBOs), the Operator will organize two or more grant writing workshops during the program year.

Golden Sierra Workforce Board Local Plan and Capital Region Planning Unit (Cap RPU) Regional Plan Approvals

On July 2, 2025. The Policy Unit of the California State Workforce Board notified Golden Sierra that [The Local Workforce Plan for Program Years 2025–2028](#) and the [Capital Region Planning Unit Regional Plans](#) were conditionally approved. These approval are contingent upon final review and approval by the California Workforce Development Board’s Executive Committee and full Board of Directors. The Executive Committee is scheduled to meet on August 13, followed by the full Board on September 24. Once both bodies approve the plan, we will receive a formal letter of approval.

The plans are developed in response to [Workforce Services Directive WSD24-09](#) and provide insights as to how the Local Area meets specific local and regional goals set by the state workforce planning guidance.

Tri County Job Fair:

The Tri-County Job Fair took place on June 18. This year’s job fair was a resounding success with 675 registrants and 50 employers. The event was hosted at the Westfield Galleria for the first time and will likely return in 2026. We want to thank the staff and partners who worked to make the job fair such a success. Partner agencies include Golden Sierra, Sacramento Employment and Training Agency (SETA), Yolo Works, Placer, El Dorado and Sacramento counties, the Department of Rehabilitation, and the Westfield Galleria. Please see the WIOA Service Provider Reports for more information.

Proposition 47:

Golden Sierra is supporting the El Dorado County Probation Department's application for funding under Proposition 47. Proposition 47 was a voter-approved initiative on the November 2014 ballot that reduced from felonies to misdemeanors specified low-level drug and property crimes. Each year, the state savings generated by the implementation of Proposition 47 are deposited into the Safe Neighborhoods and Schools Fund. Sixty-five percent of these savings are set aside annually to administer a competitive grant program.

Proposition 47 grant funds must be used for mental health services, substance use disorder treatment, and/or diversion programs for people in the criminal justice system. Applicants are also encouraged to provide supplemental housing-related services and other community-based supportive services, such as job skills training and case management.

If funded, El Dorado County's vision would include an assessment and reentry hub. Through the hub they will screen and assess for a target population of high to moderate risk individuals in terms of recidivism with unmet mental health needs and substance use disorders. At least 50% of the funding must go to non-government entities such as community based organizations who provide services to the respective target groups. The intent would be preventing deeper system involvement while increasing opportunities for diversion out of the justice system.

We Prosper Together (WPT) Catalyst Pre-Development Application:

Golden Sierra Partnered with El Dorado County to prepare an application for Round 2 of WPT's Catalyst Pre-Development funding. The application for \$250,000 is entitled "Building El Dorado County's Working Lands Talent Pipeline." It intends to utilize the US Chamber of Commerce's Talent Pipeline Management® framework to build a skilled, employer-driven talent pipeline that advances climate-resilient, quality jobs in the Working Lands sector of El Dorado County.

Organizations in Round 2 will be competing for \$4,000,000 across the 8 county WPT region. El Dorado County did not receive an award during Round 1. We anticipate award announcements toward the end of July.

VALLEY VISION (VV) REGIONAL PLAN IMPLEMENTATION EFFORTS FUNDED BY THE CAPITAL REGION WORKFORCE BOARDS**Sector Strategies:****Advanced Manufacturing & Transportation (Mobility)**

VV is planning a Fall 2025 advisory focused on aviation careers, aligning with the inclusion of aviation in the [statewide blueprint](#). Planning is underway in partnership with Sacramento City College, which currently offers an aviation program.

Energy, Construction, and Utilities

VV is also exploring a Fall 2025 advisory centered on infrastructure careers, developed in collaboration with SACOG's Reconnecting Communities initiative. This effort aims to better connect under-resourced communities to high-paying infrastructure jobs. A recent [Brookings study](#) highlights that these occupations offer strong upward mobility for low-wage workers. Additionally, We Prosper Together has funded a trades job initiative led by SMUD to further expand access for disinvested populations.

Health and Life Sciences

A cross-sector advisory is being considered for Fall 2025 to explore administrative and business services roles within the healthcare sector. This effort aligns with two We Prosper Together priority areas—healthcare and business services—and complements Talent Pipeline Management initiatives led by the Rancho Cordova Chamber of Commerce.

Digital Inclusion

The California Emerging Technology Fund (CETF) is submitting a major proposal to the CPUC on behalf of the network of community partners statewide on digital literacy, affordability and access strategies, including the Yolo County Children's Alliance and Computers4Kids, and Health Education Council, among others. This is repurposing the \$12million federal grant that CETF was awarded by NTIA that was subsequently cancelled by the Administration.

SERVICE PROVIDER REPORT

ADVANCE at Lake Tahoe Community College

Report Period: May - June 2025

Prepared By: Frank Gerdeman

PARTICIPANT STATUS

	<u>Actual</u>	<u>Goal</u>	<u>% of Goal</u>
Number who received basic career services	109 (7)	100	109%
Number who received individualized career services	51 (7)	50	102%
Number who received training services	16 (3)	15	106%

ACTIVITY SUMMARY

Please note that the numbers above are cumulative for the entire contract period. Numbers in parenthesis are those served in Alpine County. We continued to offer services on-campus, at our off-site office, and virtually with a slight increased focus on housing support, which remains a significant issue in the Basin. Highlights include clients stabilizing housing, improving employment, and entering training programs. We also saw some new trainings start in CAN as well as two graduates from LTCC AA programs.

PRACTICES WITH PROMISE

Internally, shared/holistic case management remains a valuable asset to our team, including the provision of services under our contract with GSJTA. This continues to include access to behavioral/mental health support services through our partnership with LTCC and TimelyCare. Our shared use of Traitify with the entire Golden Sierra Job Training Agency region continues to be of value as do other local and state-wide partnerships, most notably with the California Conservation Corps.

CHALLENGES/BARRIERS

Housing issues continue to be the primary issue and barrier in stabilizing life for many clients and potential clients in Tahoe though the first 68 units of workforce housing at Sugar Pine Village will open an additional 60 units in summer of 2025 which will continue to provide some relief though far short of the full need within the Basin.

EVENT PARTICIPATION

<u>Date</u>	<u>Event</u>
5/2/25	CEO Roundtable meeting
5/7/25	Technical Assistance meeting (GSJTA)
5/8/25	Standing case management meeting with DOR
5/15-16/25	Annual Monitoring Visit
5/16/25	HR services presentation to Tahoe Chamber member(s)
5/16/25	Alpine County support services
5/20/25	Alpine County in-person support services
5/29/25	Standing case management meeting with DOR
6/3/25	South Tahoe Restaurant Association meeting
6/5/25	Alpine County in-person support services
6/26/25	Alpine County in-person support services

Service Provider Report

**Golden Sierra
Job Training Agency**

Prepared by Darlene M. Galipo

Report Period

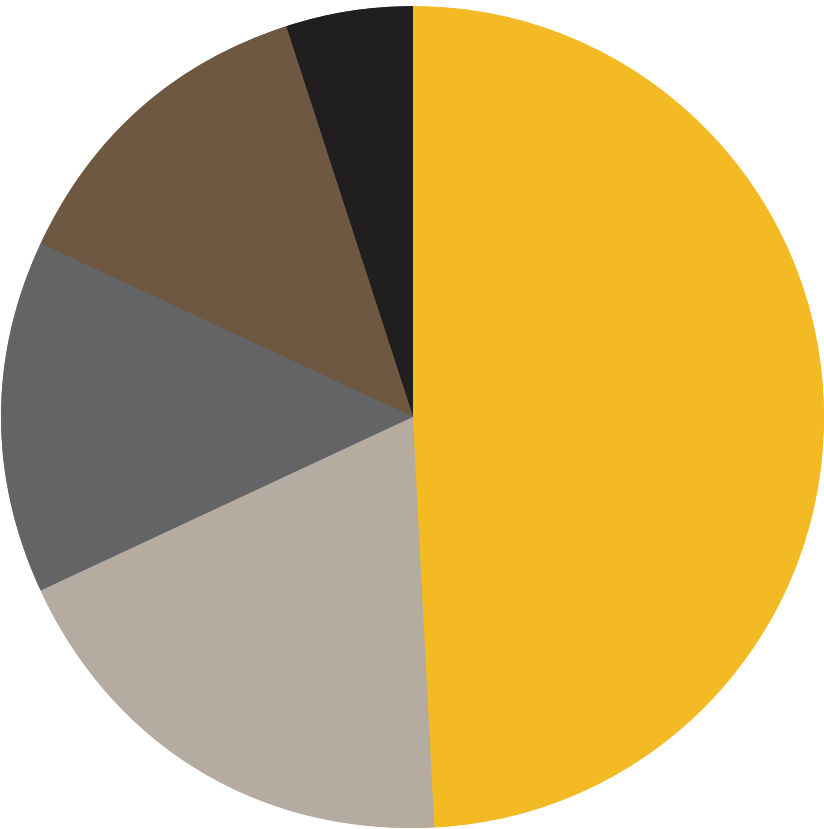
07/01/24 – 06/30/25



Active Cases

July 1, 2024 to June 30, 2025

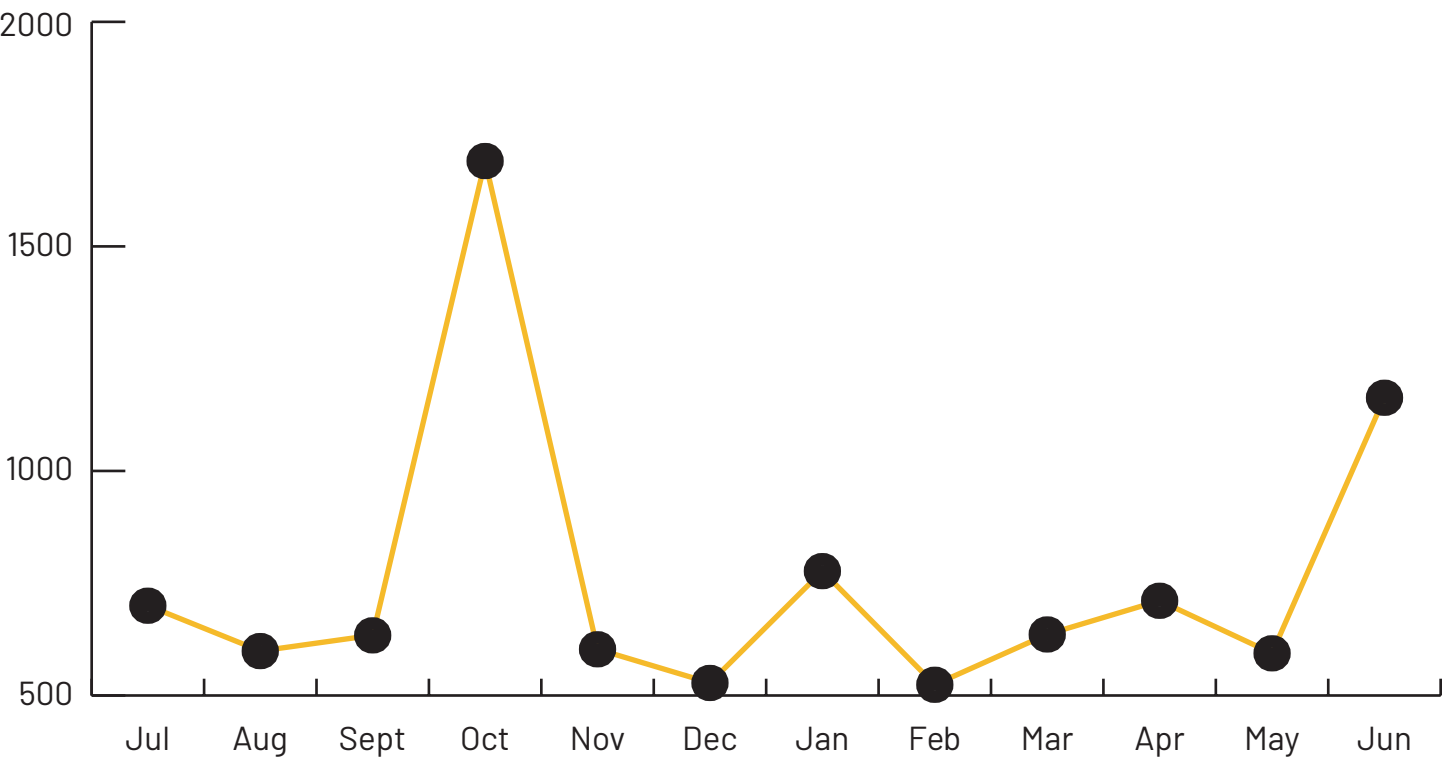
	Active	% of Total
● Adult	121	49%
● Dislocated Worker	47	19%
● Youth	34	14%
● RERP	32	13%
● Prison to Employment	12	5%



Total: 246
These individuals received a grant-funded service during the report period.

Job Center Traffic

Virtual and In-Person



Services Provided

	Previous Report	Cumulative 24/25
Classroom Training	77	95
Work Based Learning	21	24
Supportive Services	132	167
Career Counseling	807	949
Placement Assistance	127	144

Tri County Job Fair

Close to 700 people attended!



Success Stories



Martha worked hard to complete her high school equivalency.

We celebrated her success at El Dorado County's annual adult education graduation ceremony. With her diploma in hand, Martha expressed a growing interest in working with children. She was connected with the Lake Tahoe Community College Child Development Center. The Director recognized Martha's calm and patient demeanor and knew she would be an asset. Martha applied for a Teacher's Aide position and was hired! Martha has shared that she is thriving in her new role and enjoys the supportive and engaging work environment. Looking ahead, she plans to begin post-secondary education at Lake Tahoe Community College in Fall 2025, where she will explore courses in Early Childhood Education and work toward an Associate's Degree. With a solid foundation of experience, a supportive employer, and a clear pathway forward, Martha is well on her way to achieving her career and educational goals.



George heard about Golden Sierra while attending a Construction Boot Camp.

As a low income individual who relied on family support for housing and basic needs, the cost of the required gear for a career in construction was out of reach. Golden Sierra used funding from a regional grant to assist George with the cost of getting the necessary tools, boots, and protective equipment for his future career. George's success within the Construction Boot Camp program gave him the confidence to continue his education at Sierra College. He is currently enrolled in the Welding Fabrication program working toward multiple industry recognized certifications. George said the financial assistance helped make his career goals more attainable!