

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
MINUTES**

Thursday, July 16, 2026 @ 1:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

Teleconference Location:

El Dorado Hills Chamber of Commerce
2023 Vine St.#105
El Dorado Hills, CA 95762

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 1:00 pm by Vice-Chair Ghadban. Welcomed new member Daniel Chapnick.

☒ Rick Larkey (Chair)

☐ Rana Ghadban* (Vice-Chair)

☒ Amy Schulz

☐ Jeff Richard

☒ Tink Miller*

☒ Daniel Chapnick

☒ Jennifer Poff

☒ Tom Williams

☒ Debbie Manning*

☒ Jessica Rivera

☒ Vivian Hernandez-Obaldia

☒ Eric Henkel

☒ Michael Snead

☐ Volma Volcy

☒ Janis Aydelott

☒ Scott Alvord

☒ William Reed

☒ Jason Buckingham

☐ Steven Casperite

GSJTA Staff:

☒ Melissa Keefe

☒ Lisa Nelson

☒ Darlene Galipo

Guests: Cara Welch-EDD LMID, Tamra Thomas-EDD

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Motion to approve agenda, as presented, by Reed, second by Williams

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of minutes from May 21, 2026, WDB Meeting
- b) Review of minutes from May 21, 2026, EC Meeting
- c) Attendance log

Motion to approve consent agenda items a-c by Snead, second by Reed

Motion approved unanimously

**Miller arrived @ 1:04pm*

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. APPROVE EXECUTIVE COMMITTEE MEMBERSHIP

Buckingham reported out as outlined in the agenda packet.

Motion to approve Poff to Executive Committee as presented, by Reed, second by Schulz

Motion approved unanimously

VI. PRESENTATION – LABOR MARKET INFORMATION

Cara Welch, EDD (LMID); presentation was given, roundtable discussion occurred. Information only - no action required.

VII. UPDATE – SIERRA WORKFORCE SUMMIT

Amy Schulz, Sierra College Executive Dean of Workforce and Strategic Initiatives, provided information and distributed brochures and handouts. A roundtable discussion followed. Information only; no action required.

VIII. STRATEGIC PLAN

A roundtable discussion was held, and handouts were provided. No action was required. Buckingham requested that the original timelines be reviewed and revised, if needed, at the January WDB meeting.

- **Employer Engagement**

Buckingham provided a verbal report out. Key Results #1 and #2 are completed. Key Result #3 is currently in process; infographic was provided. Information only – no action required.

- **System Coordination and Accessibility**

Demonstration for AI-Enabled Workforce Ecosystem Knowledge base is scheduled for the September WDB meeting. Information only - no action required.

- **Outreach and Awareness**

Buckingham provided a verbal report out. Key Results #4 and #6 are completed. Key Result #5 is almost complete and Key Result #7 is currently in process. Information only – no action required.

IX. **AJCC OPERATOR UPDATE**

Galipo provided a verbal report; Information only – no action required.

AJCC's three-year certification is due in 2027. Board approval will be sought in March to meet the May 2027 certification deadline.

Upcoming Tours of Bosch and Marshall Hospital facilities.

** Manning departed @ 2:03pm*

X. **WORKFORCE DEVELOPMENT BOARD MEMBER ROUNDTABLE**

Buckingham reported out as outlined in the agenda packet; Information only – no action required. Each board member shared experience in the workforce, identifying emerging issues, providing updates, and sharing upcoming events and opportunities in their represented industries.

- Buckingham shared GSJTA will be sponsoring 5 Virtual Outreach events targeting “Youth” over the next year, which will utilize a “VR” based experience in IT, Healthcare, and other CTE Pathways. Supporting TPM and working with the Placer Workforce Development Foundation).
- Henkel is monitoring evolving legislation related to surveillance programs, pricing practices, and AI, with a focus on workforce impact, employee protections, and safety concerns.
- Schulz shared that Sierra College’s Life Program is seeking employers to provide paid internships and hands-on training for graduates and is looking for help promoting these opportunities.
- Williams reported a slight increase in job openings in Placer and Sacramento Counties, though employers remain cautious but eager to hire.
- Chapnick shared that he is excited to join the WDB and enjoyed the AI topic of discussion. Agrees with Williams’ comment and noted The Raley’s Companies are moving cautiously.
- Snead shared information on ETP training funding and enjoyed the Sierra College facility tour.

- Aydelott expressed interest in supporting the Sierra College Life Program and requested additional information. Galipo (Golden Sierra) also expressed interest. Aydelott also promoted the Tri-County Job Fair on August 27 at the Roseville Galleria and encouraged employers to participate.
- Poff shared details of the upcoming Fork in the Road event on September 24, featuring 10 to 15 chefs competing. She also reported strong growth in the November cohort, with a waitlist forming and space capacity becoming a challenge.
- Alvord reported that businesses are frustrated by rising marketing costs and are working to understand the evolving impact of AI and how AI can help reduce costs such as marketing.
- Hernandez-Obaldia (Department of Rehabilitation) shared that the Order of Selection has been postponed, noting that state hiring has slowed overall and that the Department is transitioning from the Education umbrella to Health and Human Services for better budget alignment.
- Larkey shared that Bosch will begin production at the Roseville chip fabrication facility, supported by \$225 million in CHIPS Act funding.

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

- FY 2026-2027 Agency Budget – Final
- Proof of Concept – AI Enabled Workforce Ecosystem Knowledge base
- WDB Recruitments for 1-Joint Labor and 1-Business
- Discussion/Update focusing on AI in the Workforce

XII. NEXT MEETING

Thursday, September 17, 2026 @ 1:00 pm

XIII. ADJOURNMENT

Motion to adjourn meeting at 2:23 pm, by Miller, second by Reed.

Motion approved unanimously