

**GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD  
REGULAR MEETING  
MINUTES**

**Thursday, January 15, 2026 @ 1:00 pm**

**Roseville Chamber of Commerce  
650 Douglas Blvd.  
Roseville, CA 95678**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting called to order at 1:00 pm by Chair Larkey. Announced and welcomed new Workforce Board Development Board members, Debbie Manning and Tom Williams

Rick Larkey (Chair)

Rana Ghadban (Vice-Chair)

Amy Schulz\*

Jeff Richard

Tink Miller

Daniela Devitt\*

Jennifer Poff

Todd Beingessner

Debbie Manning

Michael Snead

Tom Williams

Eric Henkel

Nick Gunn

Vivian Hernandez-Obaldia

Janis Aydelott

Scott Alvord

Volma Volcy\*

Jason Buckingham

Steven Casperite

William Gonzalez

William Reed

**GSJTA Staff:**

Melissa Keefe

Lisa Nelson

Guests: Cara Welch, EDD LMID

*\*Denotes late arrival or early departure*

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda as presented, by Miller, second by Richard

**Motion** approved unanimously

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of minutes from November 20, 2025, WDB Meeting

b) Attendance log

**Motion** to approve consent agenda items a-b by Devitt, second by Schulz and Miller

**Motion** approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. WORKFORCE DEVELOPMENT BOARD BYLAWS

Buckingham reported out as outlined in the agenda packet.

**Motion** to approve Workforce Development Board Bylaws as presented, by Willams, second by Manning

**Motion** approved unanimously

VI. BROWN ACT TELECONFERENCING POLICY REVISION

Keefe reported out as outlined in the agenda packet.

**Motion** to approve Brown Act Teleconferencing Policy as presented, by Poff, second by Alvord

**Motion** approved unanimously

*\*Volcy arrived @1:10pm*

VII. APPOINT AD HOC NOMINATION COMMITTEE – CHAIR AND VICE CHAIR

Buckingham requests that a Nomination Committee be formed and appointed as outlined in the agenda packet. Schulz, Aydelott, and Buckingham volunteered to serve on committee with existing chair. Information only - no action required.

VIII. STRATEGIC PLAN UPDATES AND DISCUSSION

Buckingham reported out, provided printed handout and demographic, discussion occurred. Buckingham requested every member join one or more of the strategic plan ad hoc committees, if they haven't done so already. This is one of the adopted "Board Member Expectations". Information only - no action required.

- Employer Engagement, Priority #1: convened January 12<sup>th</sup>, established tasks and tentative deadlines, chaired by Rick Larkey
- System Coordination and Accessibility, Priority #2: convened December 18<sup>th</sup>, established tasks and tentative deadlines, chaired by Steven Casperite
- Outreach and Awareness, Priority #3: convened today, prior to the WDB meeting, established timetable, implementation of tasks, and tentative deadlines, chaired by the Executive Committee

IX. AJCC OPERATOR UPDATE

Galipo provided a verbal report out. TAD Grants, Professional Development Series, Session 2 is currently convening with 25 participants, focusing on Networking. Information only - no action required.

X. WORKFORCE DEVELOPMENT BOARD MEMBER INTRODUCTIONS

- Process; as outlined in the agenda packet
- Janis Aydelott - Program Supervisor for Placer County Health and Human Services | Economic Development, Business Advantage Network, presented her biography as outlined in the agenda packet. Handout was distributed. Information only - no action required.

XI. WORKFORCE DEVELOPMENT BOARD MEMBER ROUNDTABLE

Buckingham reported out as outlined in the agenda packet; this will be a new standing item on all future agendas creating a space for members to share insights and challenges, highlight regional trends and identify opportunities. Board members were asked to identify emerging issues in their areas for discussion.

Each board member shared what they are experiencing in the workforce, upcoming events and opportunities, and perceived roadblocks in their represented industries.

- Placer Valley Business Summit @The Grounds, April 23<sup>rd</sup>
- Sierra College Workforce Summit, June 3<sup>rd</sup>
- Services provided to Dislocated workers, Veterans, Youth, Adults, Rapid Response, Layoff Aversions, and Disaster assistance

\* Schulz departed @ 2:05pm, Devitt departed @ 2:20pm

Information only - no action required.

XII. FUTURE AGENDA ITEMS/NEW BUSINESS

- WDB Bio/introductions (tbd)
- Strategic Plan
- FY 2025-2026 Agency Budget - Modification
- Chair and Vice Chair Nomination Committee

XIII. NEXT MEETING

Thursday, March 19, 2026 @ 1:00 pm

XIV. ADJOURNMENT

**Motion** to adjourn meeting at 2:31 pm, by Larkey, second by Miller and Volcy

**Motion** approved unanimously