

**GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
AGENDA**

Thursday, March 19, 2026 @ 12:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

The Golden Sierra Workforce Development Board convenes industry leaders and key partners to provide strategic oversight, policy, and regional coordination to drive positive outcomes for employers and job seekers.

I. ROLL CALL AND INTRODUCTION OF GUESTS

II. APPROVAL OF AGENDA

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III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a. Approval of Minutes from September 18, 2025 EC Meeting 2-4
- b. Approval of Minutes from October 30, 2025 Special EC Mtg 5-6
- c. Attendance Log 7

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

V. FY 2025-2026 AGENCY BUDGET – MODIFICATION 1 8-13

VI. WORKFORCE DEVELOPMENT BOARD MEMBERSHIP 14-18

VII. NOMINATION COMMITTEE UPDATE

VIII. STRATEGIC PLAN UPDATES AND DISCUSSION

- Employer Engagement
- System Coordination and Accessibility
- Outreach and Awareness

IX. FUTURE AGENDA ITEMS/NEW BUSINESS

- Workforce Development Board Membership & Renewals
- FY 2026-2027 Agency Budget – Draft
- FY 2026-2027 Meeting Schedule

X. NEXT MEETING

Thursday, May 21, 2026 @ 12:00 p.m.

XI. ADJOURNMENT

WDB MEMBERS

AMY SCHULZ
Sierra College

DANIELA DEVITT
California Employers Association

DEBBIE MANNING
El Dorado Hills Chamber of Commerce

ERIC HENKEL
UFCW-8 Golden State

JANIS AYDELOTT
Placer County HHS/ES/BAN

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JEFF RICHARD
Employment Development Department

JENNIFER POFF
Building Careers Foundation

MICHAEL SNEAD
Sierra Consulting Services, Inc.

NICK GUNN
The NiVACK Group

RANA GHADBAN, *Vice-Chair*
California Chamber of Commerce

RICK LARKEY, *Chair*
Associated Resources, LLC

SCOTT ALVORD
Advanced Development Concepts, LLC

STEVEN CASPERITE
Placer School for Adults

TINK MILLER
Placer Independent Resource Services

TODD BEINGESSNER Jr.
Quick Quack Car Wash

TOM WILLIAMS
Express Employment Professionals

VIVIAN HERNANDEZ-OBALDIA
Department of Rehabilitation

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM GONZALEZ
District Council 16

WILLIAM REED
United Domestic Workers of America

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

**GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, September 18, 2025 @ 12:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

Teleconference Location:

| | |
|--|--|
| Sacramento Central Labor Council 2617 K Street Sacramento, CA 95816 | Hotel Casa del Mar 1910 Ocean Way Santa Monica, CA 90405 |
|--|--|

I. **ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting called to order at 12:05 pm by Chair Larkey

| | |
|---|---|
| <input checked="" type="checkbox"/> Rick Larkey (Chair) | <input checked="" type="checkbox"/> Rana Ghadban (Vice-Chair) |
| <input checked="" type="checkbox"/> Daniela Devitt | <input checked="" type="checkbox"/> Greg Geisler |
| <input checked="" type="checkbox"/> Steven Casperite | <input checked="" type="checkbox"/> Volma Volcy |
| <input checked="" type="checkbox"/> Jason Buckingham (Ex-Officio) | |

GSJTA Staff:

| | | |
|---|---|--|
| <input checked="" type="checkbox"/> Melissa Keefe | <input checked="" type="checkbox"/> Lisa Nelson | <input checked="" type="checkbox"/> Darlene Galipo |
|---|---|--|

GUESTS: None

II. **APPROVAL OF AGENDA**

Buckingham requested to amend the agenda, removing the conference location listed as Westin Hapuna Beach Resort in Waimea, Hawaii

Motion to approve agenda as amended by Geisler, second by Devitt

Motion approved unanimously by roll call vote

III. **CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a. Approval of Minutes from July 17, 2025, EC Meeting
- b. Attendance Log

Motion to approve consent agenda items a-b by Geisler, second by Devitt

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

NONE

V. FY 2025-2026 AGENCY BUDGET – FINAL

Buckingham reported out as outlined in the agenda packet

Motion to approve FY 2025-2026 Agency Budget–Final by Casperite, second by Devitt

Motion approved unanimously by roll call vote

VI. STRATEGIC PLANNING UPDATE

- Vision Statement Ad Hoc: committee provided a verbal report out; Committee met on August 27th, Two vision statement drafts were created and a poll was conducted. Statement #2 was favored by 82% of the respondents.
- October Retreat: The Strategic Planning Workshop will be October 7th from 10am-4pm at the Placer School for Adults, Lynn MacDonald Professional Development Center. Please RSVP.

Roundtable discussion occurred; information was shared. Information only - no action required.

VII. WDB AD HOC RECRUITMENT COMMITTEE UPDATES

Buckingham provided a verbal report out; The committee met on September 8th, focusing on recruitment efforts and referrals, specifically in the El Dorado and Alpine counties. The committee would like to interview applicants, approximately 2-3 candidates, with the understanding that a Special Executive Committee meeting may be required to approve the applications.

VIII. AJCC OPERATOR UPDATE

Galipo provided a verbal report out; AJCC Operator previously known as the One-Stop Operator, will be providing a 4-part professional development series of full day training sessions to convene MOU partners and participants. The first series will be held on October 23rd facilitated by Tessa Dorsey of TAD Grants, with 25 attendees. Information only – no action required.

IX. DISCUSSION ON ARTIFICIAL INTELLIGENCE (AI)

Larkey lead the roundtable open discussion featuring the positive and negatives of AI, and what role AI will have in the CTE and in the WFD industries. AI is a “tool” not a replacement or answer, critical thinking skills are still needed. Future agenda topics to include: What role does the Workforce Board play in AI?

X. FUTURE AGENDA ITEMS/NEW BUSINESS

- Continue Discussion on AI

XI. NEXT MEETING

Thursday, November 20, 2025 @ 12:00 pm

XII. ADJOURNMENT

Motion to adjourn meeting at 12:58 pm by Casperite, second by Geisler

Motion approved unanimously

**GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE
"SPECIAL" MEETING
MINUTES**

Thursday, October 30, 2025 @ 2:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

Teleconference Location:

Placer School for Adults
3775 Richardson Blvd.
Auburn, CA 95602

Placer County Human Svcs
1000 Sunset Blvd #220
Rocklin, CA 95765

California Employers Association
4825 Squadron Ct.
Fair Oaks, CA 95628

Waldorf Astoria Monarch Beach
1 Monarch Beach Resort N.
Dana Point, CA 92629

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 2:10 pm by Chair Larkey

| | |
|---|--|
| <input checked="" type="checkbox"/> Rick Larkey (Chair) | <input type="checkbox"/> Rana Ghadban (Vice-Chair) |
| <input checked="" type="checkbox"/> Daniela Devitt | <input checked="" type="checkbox"/> Greg Geisler |
| <input checked="" type="checkbox"/> Steven Casperite | <input type="checkbox"/> Volma Volcy |
| <input checked="" type="checkbox"/> Jason Buckingham (Ex-Officio) | |

GSJTA Staff:

| | | |
|---|---|---|
| <input checked="" type="checkbox"/> Melissa Keefe | <input checked="" type="checkbox"/> Lisa Nelson | <input type="checkbox"/> Darlene Galipo |
|---|---|---|

GUESTS: None

II. APPROVAL OF AGENDA

Motion to approve agenda as presented by Casperite, second by Geisler

Motion approved unanimously

III. PUBLIC COMMENT – FOR ITEMS ONLY ON THE AGENDA

NONE

IV. WORKFORCE DEVELOPMENT BOARD MEMBERSHIP

Buckingham reported out as outlined in the agenda packet

Motion to approve board member applications for Manning and Williams, as presented, by Geisler, second by Casperite

Motion approved unanimously by roll call vote

V. FUTURE AGENDA ITEMS/NEW BUSINESS

None

VI. NEXT MEETING

Thursday, November 20, 2025 @ 12:00 pm

VII. ADJOURNMENT

Motion to adjourn meeting at 2:15 pm by Geisler, second by Devitt

Motion approved unanimously

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING**

**ATTENDANCE LOG
MARCH 19, 2026**

| Date: | 10/24/24 | 11/21/24 | 1/23/25 | 3/20/25 | 5/15/25 | 7/17/25 | 9/18/25 | 10/30/25 | Rate |
|---------------------------------|----------------|----------|---------|---------|---------|---------|---------|----------------|------|
| Executive Committee | EC | EC | EC | EC | EC | EC | EC | EC | |
| Meeting Type | <i>Special</i> | Regular | Regular | Regular | Regular | Regular | Regular | <i>Special</i> | |
| Rick Larkey- CHAIR | 1 | | 1 | 1 | 1 | 1 | 1 | 1 | 100% |
| Rana Ghadban- VICE CHAIR | 1 | | 0 | 1 | 0 | 1 | 1 | 0 | 57% |
| Daniela Devitt | 0 | | 1 | 1 | 1 | 1 | 1 | 1 | 86% |
| Steven Casperite | 1 | | 1 | 1 | 1 | 1 | 1 | 1 | 100% |
| Volma Volcy | 1 | | 1 | 1 | 1 | 0 | 1 | 0 | 71% |
| Greg Geisler | 1 | | 1 | 1 | 1 | 0 | 1 | 1 | 86% |
| Jason Buckingham | 1 | | 1 | 1 | 1 | 0 | 1 | 1 | 86% |
| | | | | | | | | | |

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: March 19, 2026
TO: Executive Committee (EC)
FROM: Jason Buckingham, Executive Director
SUBJECT: FY 2025-2026 Agency Budget Modification 1

Before the Board for review is Fiscal Year 2025-2026 Agency Budget Modification 1. The budget modification is necessary to allocate Student Training and Employment Program (STEP) Grant funds.

The budget modification includes the following changes:

- Incorporates \$443,086 in additional STEP funding to support workplace learning opportunities for students with disabilities.
- Allocates planned spending of 25% in FY 2025–2026 and 75% in FY 2026–2027 for additional STEP funding.
- Reduces Salaries and Benefits by \$54,155 to align with actual staffing levels.
- Reduces Services and Supplies by \$7,889 to align with planned expenditures.

The budget modification is scheduled for review and approval by the Governing Body on March 26, pending review and recommendation by the Workforce Development Board.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is allocated by Title I of the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title I objectives and the stated purpose of the JPA.

Approach in Developing the Final Budget for Fiscal Year (FY) 2025/2026

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

The FY 2025/2026 Final Budget:

The funding used to develop the Final Budget includes actual carry-over funding as well as the newly awarded WIOA Title I formula fund allocations. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which is the Regional Equity and Recovery Partnership Grant (RERP) awarded by the California Workforce Development Board, followed by the Prison to Employment 2.0 Grant (P2E 2.0). This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. In FY 2023/2024 the Agency received funding for the Student Transition Employment Program (STEP); additional funds were also awarded in 2024/2025 with an expectation that funding would carry into FY 2025/2026. Remaining RERP funding will also carry into FY 2025/2026. The Agency also received competitive funding from the Employment Development Department for the Department of Rehabilitation's Americas Job Center of California partnership grant (DOR-AJCC) slated to begin in August of 2025. In addition, the Agency has received Industry Driven Regional Collaborative (IDRC) funding from Sierra College planned to begin January 1, 2026.

The budget meets mandated funding requirements as follows:

- 20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.
- 20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training.
- The remaining cost objectives required of the Title I funding are to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilize financial resources to meet the debt service required payments for the liabilities of the JPA, and participate in the continued development of both local and regional workforce systems.

This budget presentation does not allocate funding for the One-Stop/AJCC Operator as the Agency has been granted approval by the California Workforce Development Board (CWDB) to provide that service in-house.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Additional Notes – Final Budget FY 2025/2026

Note:

- There is a planned transfer of 75% of the awarded Dislocated Worker funding to the Adult funding category. Up to 100% is allowable by law.
- The Total Funding Sources for FY 2025/2026 reflect a 19.98% increase from the Draft Budget for FY 2025/2026. This difference is primarily the result of greater than expected WIOA Title I, Rapid Response/Layoff Aversion funding as well as new non-allocation grant awards that were not available as the time the draft budget was presented. Total funding difference between Draft Budget for FY 2025/2026 and Final Budget for FY 2025/2026 is an increase of \$1.094 million.
- Operational expenditures have increased by 11.5%. This is primarily a result of reinstating the Additional Discretionary Payment (ADP) under Retiree Benefits as there wasn't sufficient funding to include this during the Draft budget process. Additional increases include 6.8% for salaries and services related to hiring limited-term and/or extra-help staff for the purposes of administering WIOA Title I and the additional non-allocation grants. Services and Supplies has been increased to assist with updating the technology infrastructure. Professional Services has been increased modestly to account for the AJCC Operator collaborative staff development activities.
- The final Budget reflects an increase in Career & Training Services of 19.79%. This is due to an increase in the training line item to align with additional funding, as well as a new line item added for Comprehensive Career Services to provide workshops for businesses and job seekers.
- Board Initiatives have increased by 50%, bringing that line item to \$30,000 for Board discretionary items.

Final Budget FY 2025/2026 – Modification 1

Note:

- Incorporates \$443,086 in additional STEP funding awarded to provide students with disabilities workplace learning opportunities.
- Planned spend for additional STEP funding is 25% in FY2025/2026, and 75% in FY2026/2027.
- Reduces Salaries and Benefits by \$54,155 to align with actual staffing levels.
- Reduces Services and Supplies by \$7,889 to align with planned expenditures.

| Description of Schedules | | |
|---------------------------------|---|--|
| <u>Schedule 1</u> | <u>Consortium Draft Budget 2025/2026 to Final Budget 2025/2026</u> | Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated costs, WIOA spending requirements, and pension debt service requirements and shows a comparison of Draft Budget for FY25/26 to Final Budget FY25/26. |
| <u>Schedule 2</u> | <u>Consortium Cost Center Detail</u> | |
| | Consortium Administration: | Includes fiscal management, procurement, and human resource functions. |
| | Consortium Program Operations: | Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management. |
| | Consortium Rapid Response and Layoff Aversion: | Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether. |
| | Consortium Comprehensive One-Stop: | Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services. |
| | El Dorado County Career and Training Services: | Includes PY24/25 carry-in funds and PY25/26 WIOA funding to be administered by the Agency. |
| | Placer County Career and Training Services: | Includes PY24/25 carry-in funds and PY25/26 WIOA funding to be administered by the Agency. |
| | South Lake Tahoe / Alpine County Career and Training Services: | Services awarded to <u>ADVANCE</u> . Includes balance of contract for PY24/25 and planned PY25/26 WIOA funding awarded to <u>ADVANCE</u> . |
| | Non-Allocation Career and Training Services: | <u>Cost Centers listed here are non-routine in nature managed by the Agency:</u> <u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment. <u>STEP</u> - DOR Student Transitional Employment Program. W2 work experience for students with disabilities (SWD). <u>DOR</u> – Department of Rehab America’s Job Center of California partnership Grant (DOR-AJCC). A collaborative project to serve people with disabilities in the AJCCs. Projects will work towards lasting systems change that results in increased collaboration between WIOA Title I and IV programs and increased employment and career advancement for individuals with disabilities across California. <u>IDRC</u> – Industry Driven Regional Collaborative Grant (Sierra College) - Empowers colleges to collaboratively address critical workforce skills gaps by building sustainable partnerships with industry. Golden Sierra will provide full-service employer engagement, job readiness, job development, job placement, and work-based learning (where appropriate) for students in applied technology fields. |
| | Regional Grants | <u>RERP</u> – Regional Equity and Recovery Partnership Grant <u>P2E 2.0</u> - Prison to Employment 2.0 |
| | Board Initiatives | Workforce Board Discretionary Funding |
| | Surplus Funds | <u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u> |

Approved By:
 Executive Committee:
 Workforce Board:
 Governing Body

| L i n e # | | A | | B | | C | | B/A | |
|---------------------------------------|---|--|-----------------------|--|-----------------------|---|--|---------------|-------------------------------------|
| | | Consortium Fiscal Year 2025/2026 Final Budget | % of Total Funding | Consortium Fiscal Year 2025/2026 Mod. 1 | % of Total Funding | Change Between 2025/2026 Final Budget to 2025/20256 Mod.1 | Percent Change from 2025/2026 Final Budget to 2025/2026 Mod. 1 | | |
| Funding Sources: | | | | | | | | | |
| 1 | Carry-In WIOA Allocation | \$ 858,517 | 13.06% | \$ 858,517 | 12.24% | \$ - | | 0.00% | SOURCES |
| 2 | Awarded WIOA Allocations | \$ 3,568,597 | 54.29% | \$ 3,568,597 | 50.86% | \$ - | | 0.00% | |
| 3 | Carry-In RR/LA | \$ 54,279 | 0.83% | \$ 54,279 | 0.77% | \$ - | | 0.00% | |
| 4 | Awarded Rapid Response Funds | \$ 379,439 | 5.77% | \$ 379,439 | 5.41% | \$ - | | 0.00% | |
| 5 | Carry-In Layoff Aversion Funds | \$ 8,595 | 0.13% | \$ 8,595 | 0.12% | \$ - | | 0.00% | |
| 6 | Awarded Layoff Aversion Funds | \$ 143,423 | 2.18% | \$ 143,423 | 2.04% | \$ - | | 0.00% | |
| 7 | Non Allocation Awards Carried In | \$ 985,809 | 15.00% | \$ 985,809 | 14.05% | \$ - | | 0.00% | |
| 8 | Non-Allocation Awards (New) | \$ 575,000 | 8.75% | \$ 1,018,086 | 14.51% | \$ 443,086 | | 77.06% | |
| 9 | Total Funding Sources PY 26 | \$ 6,573,659 | | \$ 7,016,745 | | \$ 443,086 | | 6.74% | |
| Expenditures: | | | | | | | | | |
| 10 | Retiree Benefits | \$ 855,589 | 13.02% | \$ 855,589 | 12.19% | \$ - | | 0.00% | EXPENDITURES |
| 11 | Salaries and Benefits | \$ 1,818,592 | 27.66% | \$ 1,764,437 | 25.15% | \$ (54,155) | | -2.98% | |
| 12 | Services and Supplies | \$ 429,323 | 6.53% | \$ 421,434 | 6.01% | \$ (7,889) | | -1.84% | |
| 13 | Professional Services | \$ 97,180 | 1.48% | \$ 97,180 | 1.38% | \$ - | | 0.00% | |
| 14 | Salaries, Services, and Supplies Total | \$ 3,200,684 | 48.69% | \$ 3,138,640 | 44.73% | \$ (62,044) | | -1.94% | |
| Career & Training Services | | | | | | | | | |
| 15 | Comprehensive Career Services | \$ 54,989 | | \$ 54,989 | 0.78% | \$ - | | 0.00% | DIRECT CLIENT EXPENDITURES |
| 16 | Placer County | \$ 502,297 | 7.64% | \$ 502,297 | 7.16% | \$ - | | 0.00% | |
| 17 | El Dorado County | \$ 305,811 | 4.65% | \$ 305,811 | 4.36% | \$ - | | 0.00% | |
| 18 | SLT & Alpine County | \$ 185,000 | 2.81% | \$ 185,000 | 2.64% | \$ - | | 0.00% | |
| 19 | Non Allocation | \$ 256,684 | 3.90% | \$ 364,352 | 5.19% | \$ 107,668 | | 41.95% | |
| 20 | Regional Contracts | \$ 450,876 | 6.86% | \$ 450,876 | 6.43% | \$ - | | 0.00% | |
| 21 | Career & Training Services Total | \$ 1,755,657 | 26.71% | \$ 1,863,325 | 26.56% | \$ 107,668 | | 6.13% | |
| 22 | Board Initiatives | \$ 30,000 | 0.46% | \$ 30,000 | 0.43% | \$ - | | 0.00% | WORKFORCE BOARD EXPENDITURES |
| 23 | Non allocation Carry-out to New FY | 483,539 | 7.36% | 881,001 | 12.56% | \$ 397,462 | | 82.20% | CARRYOUT |
| 24 | Allocation carry-out to New FY | \$ 1,103,779 | 16.79% | \$ 1,103,779 | 15.73% | \$ - | | 0.00% | |
| 25 | Carry-out to PY 27 Total | \$ 1,587,318 | 24.15% | \$ 1,984,780 | 28.29% | \$ 397,462 | | 25.04% | |
| 26 | TOTAL EXPENDITURES | \$ 6,573,659 | | \$ 7,016,745 | | \$ 443,086 | | 6.74% | |
| 27 | Net Surplus vs (Deficit) | \$ (0) | | \$ - | | \$ 0 | | | |

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Body:

| | A | B | C | D | E | F | G | H | I | J | K | L | M | N | |
|--|--|--------------------------------------|---|---------------------------------|---|--|---|-------------------|-------------------|-------------------|-------------------|-------------------|-------------------|---|---------------------|
| Line # | Consortium Admin (WIOA) | Consortium Program Operations (WIOA) | Consortium Rapid Response and Layoff Aversion | Local Area Stop Delivery System | One-El Dorado County Career and Training Services | Placer County Career and Training Services | Alpine County & South Lake Tahoe Career and Training Services | RERP | P2E 2.0 | STEP | DOR | IDRC | Ticket to Work | Total of all Funding Sources and Expenditures | |
| Funding Sources: | | | | | | | | | | | | | | | |
| 1 | Carry-In Allocation Funds from PY 25 | \$ 231,937 | \$ 215,141 | | \$ 48,119 | \$ 102,210 | \$ 176,109 | \$ 85,000 | | | | | | \$ 858,517 | |
| 2 | Allocation Awards PY 26 | \$ 356,859 | \$ 1,356,067 | \$ - | \$ 428,231 | \$ 496,005 | \$ 831,435 | \$ 100,000 | | | | | | \$ 3,568,597 | |
| 3 | Carry-In Rapid Response Funds PY25 | | | \$ 54,279 | | | | | | | | | | \$ 54,279 | |
| 4 | Awarded Rapid Response Funds PY 26 | \$ - | \$ - | \$ 379,439 | \$ - | \$ - | \$ - | \$ - | | | | | | \$ 379,439 | |
| 5 | Carry-In Layoff Aversion Funds PY25 | \$ - | \$ - | \$ 8,595 | \$ - | \$ - | \$ - | \$ - | | | | | | \$ 8,595 | |
| 6 | Awarded Layoff Aversion Funds PY 26 | | | \$ 143,423 | \$ - | \$ - | \$ - | \$ - | | | | | | \$ 143,423 | |
| 7 | Carry-In Non-Allocation from PY 25 | | | | | | | \$ 329,778 | \$ 234,286 | \$ 237,153 | | | \$ 184,592 | \$ 985,809 | |
| 8 | Actual Non-Allocation Awards PY 26 | | | | \$ - | \$ - | \$ - | \$ - | | \$ 443,086 | \$ 475,000 | \$ 100,000 | | \$ 1,018,086 | |
| 9 | Total Funding Sources | \$ 588,796 | \$ 1,571,208 | \$ 585,736 | \$ 476,350 | \$ 598,215 | \$ 1,007,544 | \$ 185,000 | \$ 329,778 | \$ 234,286 | \$ 680,239 | \$ 475,000 | \$ 100,000 | \$ 184,592 | \$ 7,016,745 |
| Expenditures: | | | | | | | | | | | | | | | |
| Consortium Operations: | | | | | | | | | | | | | | | |
| 10 | Retiree Benefits | \$ - | \$ 635,030 | \$ 70,559 | \$ - | \$ - | \$ - | \$ - | | | | | | \$ 705,589 | |
| 11 | Salaries and Benefits | \$ 179,212 | \$ 310,026 | \$ 359,419 | \$ 170,941 | \$ 181,837 | \$ 304,061 | \$ - | \$ 52,202 | \$ 33,676 | \$ 44,420 | \$ 128,643 | | \$ 1,764,437 | |
| 12 | Services and Supplies | \$ 13,350 | \$ 166,134 | \$ 31,811 | \$ 135,149 | \$ 3,866 | \$ 22,399 | | | \$ 178 | \$ 774 | \$ 47,774 | \$ - | \$ 421,434 | |
| 13 | Professional Services | \$ 39,375 | \$ 53,805 | \$ - | \$ 4,000 | \$ - | \$ - | | \$ - | \$ - | \$ - | \$ - | | \$ 97,180 | |
| 14 | Consortium Operations Total | \$ 231,937 | \$ 1,164,995 | \$ 461,789 | \$ 310,090 | \$ 185,703 | \$ 326,460 | \$ - | \$ 52,202 | \$ 33,854 | \$ 45,194 | \$ 176,417 | \$ - | \$ 2,988,640 | |
| Career & Training Services | | | | | | | | | | | | | | | |
| Program Year 2024/2025 WIOA/Other | | | | | | | | | | | | | | | |
| 15 | Non-Allocation Awards | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 21,408 | \$ 5,725 | \$ 217,051 | | | \$ 244,184 | |
| 16 | Placer County | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 84,925 | \$ - | | | | | | \$ 84,925 | |
| 17 | El Dorado County | \$ - | \$ - | \$ - | \$ - | \$ 56,615 | | | | | | | | \$ 56,615 | |
| 18 | SLT and Alpine County | \$ - | \$ - | \$ - | \$ - | | | \$ 85,000 | | | | | | \$ 85,000 | |
| Program Year 2025/2026 WIOA/Other | | | | | | | | | | | | | | | |
| 19 | Comprehensive Career Services | | | \$ 4,375 | \$ 50,614 | | | | | | | | | \$ 54,989 | |
| 20 | Non-Allocation Awards | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | | \$ 111,419 | \$ 8,750 | | | \$ 120,169 | |
| 21 | Placer County | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 417,372 | | | | | | | \$ 417,372 | |
| 22 | El Dorado County | \$ - | \$ - | \$ - | \$ - | \$ 249,196 | \$ - | \$ - | | | | | | \$ 249,196 | |
| 23 | SLT and Alpine County | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 100,000 | | | | | | \$ 100,000 | |
| 24 | Regional Contracts | | | | | | | \$ 256,167 | \$ 194,707 | | | | | \$ 450,874 | |
| 25 | Career & Training Services Total | \$ - | \$ - | \$ 4,375 | \$ 50,614 | \$ 305,811 | \$ 502,297 | \$ 185,000 | \$ 277,576 | \$ 200,432 | \$ 328,470 | \$ 8,750 | \$ - | \$ 1,863,325 | |
| 26 | Board Initiatives | \$ - | \$ - | \$ - | \$ 30,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 30,000 | |
| 27 | PY 26 Award Expend in Second Year | \$ 356,859 | \$ 271,213 | \$ 104,572 | \$ 85,646 | \$ 106,701 | \$ 178,787 | \$ - | \$ 1,103,779 | |
| 28 | Future Year Expend Non-Allocation | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 306,576 | \$ 289,833 | \$ 100,000 | \$ 184,592 | \$ 881,001 | |
| 29 | PY 26 WIOA Additional Pension Support (ADP) | \$ - | \$ 135,000 | \$ 15,000 | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ - | \$ 150,000 | |
| 31 | TOTAL EXPENDITURES | \$ 588,796 | \$ 1,571,208 | \$ 585,736 | \$ 476,350 | \$ 598,215 | \$ 1,007,544 | \$ 185,000 | \$ 329,778 | \$ 234,286 | \$ 680,240 | \$ 475,000 | \$ 100,000 | \$ 184,592 | \$ 7,016,745 |
| 32 | Net Income/(Loss) | \$ 0 | \$ 0 | \$ (0) | \$ (0) | \$ 0 | \$ - | \$ - | \$ 0 | \$ 0 | \$ - | \$ 0 | \$ - | \$ 0 | |

Approved by:
 Executive Committee:
 Workforce Board:
 Governing Body:

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: March 19, 2026
TO: Executive Committee (EC)
FROM: Jason Buckingham, Executive Director
SUBJECT: Workforce Development Board Membership

Before the committee for review and approval are the following Workforce Development Board business member applications.

Application(s):

- Jessica Rivera, California Employers Association; representing Business

Resignation(s):

- Daniela Devitt, California Employers Association; representing Business

Ms. Devitt currently serves on the Executive Committee in her capacity as a Workforce Development Board (WDB) member. She will resign her position on the Workforce Development Board and continue to serve on the Executive Committee in the vacant, non-WDB member capacity.

Vacancies:

- None

MEMBERSHIP APPLICATION FORM

Person Nominated: Jessica Rivera **Title:** HR VP CEA

Business Name: California Employers Association

Business Address: 2335 American River Drive #408 Sacramento, CA 95825

Telephone: 916 921 1312 **FAX:** _____ **E-mail:** jriversa@employers.org

Organization submitting nomination: CEA

(ie: Chamber of Commerce, Manufacturing Association, etc.)

Contact Person: Kim Gusman **Title:** President and CEO

Business Address: 2335 American River Drive #408 Sacramento, CA 95825

Telephone: 916 921 1312 **FAX:** _____ **E-mail:** kgusman@employers.org

(A letter of nomination is required and must be attached to this application or forwarded under separate cover.)

Area of Representation (check all that apply):

- | | |
|--|---|
| <input checked="" type="checkbox"/> Business | <input type="checkbox"/> Governmental and Economic and Community Development |
| <input type="checkbox"/> Workforce | <input type="checkbox"/> Economic & Community Development |
| <input type="checkbox"/> Labor organizations | <input type="checkbox"/> Wagner-Peyser Representative |
| <input type="checkbox"/> Joint labor-management apprenticeship program or apprenticeship program | <input type="checkbox"/> Vocational Rehabilitation Representative |
| <input type="checkbox"/> CBO w/Barrier | <input type="checkbox"/> Transportation/Housing/Public Assistance |
| <input type="checkbox"/> Youth | <input type="checkbox"/> Philanthropic Organization |
| <input type="checkbox"/> Education & Training | <input checked="" type="checkbox"/> Other |
| <input type="checkbox"/> Adult Education/Literacy Representative | |
| <input type="checkbox"/> Higher Education Representative | |
| <input type="checkbox"/> Local Ed/CBO w/Training Barrier | |



Signature

3/4/2026

Date

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

Return all information to: **Melissa Keefe, Administrative Analyst**

NARRATIVE QUESTIONS

What specific experience/expertise do you possess which would be of value to the Workforce Development Board?

In my roles at CEA I have worked with Golden Sierra since 2014. I currently lead teams that assist employers statewide with HR guidance, training, and talent-related challenges. My ability to understand employer needs and translate them into practical workforce strategies would be of benefit to the Golden Sierra Workforce Development Board. Additionally, I currently work with numerous workforce development boards in CA to support employers as an employee of California Employers Association.

Why would you be a good candidate to serve on the Workforce Development Board?

Providing real world insight into employer talent needs

Bringing an employer needs perspective

Increasing employer engagement, influence and credibility in the business community

Serving as an ambassador for Golden Sierra's workforce programs

You may attach additional information, including your resume or biography. Further questions should be directed to Melissa Keefe at Golden Sierra Job Training Agency at (916) 773-8544.

CONFLICT OF INTEREST INFORMATION

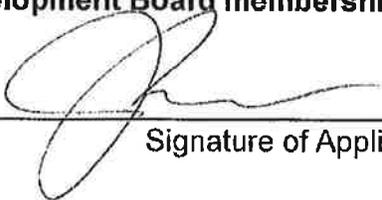
1. Does your employer/company provide goods and/or services to Golden Sierra Job Training Agency, or have any plans to provide goods and/or services to Golden Sierra Job Training Agency in the future? Yes No If yes, please describe below:

CEA provides training services for job seekers and Golden Sierra staff.

2. You will be setting policy for and possibly allocating funds to community-based organizations, profit and non-profit corporations, school districts and other governmental entities or program operators. Do you or any member of your immediate family have any affiliation with such entities (i.e., ownership; employment; contractual relationships, including Golden Sierra-funded On-the-Job Training (OJT) program participation; commission, board or committee membership)? Yes No If yes, identify below the name of the entity and the nature of the affiliation. *(Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step-child.)*

3. Do you, or any member of your immediate family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by Golden Sierra Job Training Agency? Yes No If yes, please describe such property by size and location.

If your nomination or application is approved, you will be required to file a limited conflict of interest form with Golden Sierra Job Training Agency prior to assumption of Workforce Development Board membership.



Signature of Applicant

3/4/2026

Date

February 23, 2026

Golden Sierra Workforce Development Board

c/o Golden Sierra Job Training Agency

Dear Members of the Golden Sierra Workforce Development Board:

On behalf of the California Employers Association (CEA), I am pleased to nominate Jessica Rivera, Vice President of HR Support, for membership on the Golden Sierra Workforce Development Board.

Jessica brings extensive experience in human resources leadership, employer support services, and workforce compliance—expertise that aligns strongly with the Board’s mission to create effective workforce solutions across Placer, El Dorado, and Alpine counties. In her role at CEA, Jessica leads teams that assist employers statewide with HR guidance, training, and talent-related challenges. Her ability to understand employer needs and translate them into practical workforce strategies makes her an outstanding candidate for board service.

In her time at CEA, Jessica has worked with more than 18 different workforce development boards across the State and understands the value that they bring to communities. Beyond her technical knowledge, Jessica is a collaborative leader who is committed to strengthening employer engagement and supporting industry-driven workforce development. CEA is confident that her participation will bring valuable insight and a strong employer voice to the Board’s ongoing work.

Thank you for considering this nomination. Please feel free to contact me if additional information is needed.

A handwritten signature in cursive script that reads "Kim Gusman".

Sincerely,

Kim Gusman

President & CEO

California Employers Association (CEA)