

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Wednesday, July 24, 2024 @ 12:00 pm

**Golden Sierra Job Training Agency (Boardroom)
115 Ascot Dr.
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:13 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Rana Ghadban (Vice-Chair)
<input checked="" type="checkbox"/> Daniela Devitt	<input type="checkbox"/> Greg Geisler
<input checked="" type="checkbox"/> Steven Casperite	
<input checked="" type="checkbox"/> Jason Buckingham (Ex-Officio)	

GSJTA Staff:

☒ Melissa Keefe
☒ Lisa Nelson

One-Stop Operator:

☐ Michael Indiveri

GUESTS: None

II. APPROVAL OF AGENDA

Motion to approve agenda by Casperite, second by Devitt

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a. Approval of Minutes from May 16, 2024 EC Meeting
- b. Attendance Log

Motion to approve consent agenda items a-b by Devitt, second by Casperite

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Casperite Strategic planning portfolios are great, but he prefers to set up interviews as you can learn more with speaking to candidates than what they have written on paper.

V. STRATEGIC PLANNING PROCUREMENT

Buckingham reported out as outlined in the agenda packet; roundtable discussion occurred. Five (5) applications were received during procurement process. Committee narrowed the field to three candidates to interview. CAEL, MAP Advising, and NiVACK were selected to continue; interviews will be scheduled.

Committee voted to nominate 3 members to be present for interviews, recordings will be made available for the other board members to review.

Continue to next meeting to discuss and make a final selection, award procurement

Motion to approve CAEL, Map Advising, and NiVACK for the interview process and to appoint 3 members of the board (Casperite, Devitt, and Buckingham) to perform interviews on behalf of the board, by Ghadban, second by Casperite

Motion approved unanimously by roll call vote

VI. WORKFORCE BOARD MEMBERSHIP

Buckingham reported out as outlined in the agenda packet; Poff application

Motion was approved by the Workforce Board to recommend approval of the application to the Governing Body. Information only.

VII. EXECUTIVE COMMITTEE MEMBERSHIP

Buckingham reported out as outlined in the agenda packet. One vacant seat on the executive committee was offered to Dr. Reed, waiting for his response. Committee selected Volcy or Richard as other candidates in the event Reed is unavailable. Information only.

VIII. AJCC OPERATOR RFQ PROCUREMENT UPDATE

Buckingham reported out as outlined in the agenda packet; one quote was received by the due date of July 3, 2024. To avoid a sole-source procurement we have extended the due date to July 31, 2024 and provided an updated RFQ. Information only.

IX. AJCC OPERATOR ANNUAL EVALUATION

Buckingham reported out as outlined in the agenda packet. This item was carried over from last meeting to allow newest members additional time to review evaluation tool and schedule. No additional comments were given. Information only.

X. ONE-STOP OPERATOR – REPORT OUT

Indiveri provided a written report-out, as outlined in the agenda packet. Next AJCC quarterly meeting is scheduled for September 10, 2024

AJCC certification due November 1, 2024. Information only.

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

- Strategic Plan Facilitation
- FY 2024-2025 Agency Budget – Final
- AJCC Certification
- One Stop Operator Procurement/Award

XII. NEXT MEETING

Thursday, September 19, 2024 @ 12:00 pm

XIII. ADJOURNMENT

Motion to adjourn meeting at 1:04 pm by Larkey

Motion approved by Casperite, second by Devitt