

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, May 16, 2024 @ 12:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

Teleconference Location:
Campus, formerly MTI College
5221 Madison Ave
Sacramento, CA 95841

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:00 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Daniela Devitt	<input checked="" type="checkbox"/> Greg Geisler
<input checked="" type="checkbox"/> Jason Buckingham (Ex-Officio)	<input checked="" type="checkbox"/> Steven Casperite

GSJTA Staff:

☒ Melissa Keefe
☒ Lisa Nelson

One-Stop Operator:

☒ Michael Indiveri

GUESTS: None

II. APPROVAL OF AGENDA

Motion to approve agenda by Geisler, second by Devitt

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a. Approval of Minutes from March 21, 2024 EC Meeting
- b. Attendance Log

Motion to approve consent agenda items a-b by Casperite, second by Geisler

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Casperite shared Department of Rehabilitation and Placer School for Adults had a great meeting following event held at Sierra College

V. FY 2024-2025 AGENCY BUDGET – DRAFT

Buckingham reported out as outlined in the agenda packet; correction on Schedule 1, column B/A to read “Percent change from 2023/2024 Mod 1 Budget to **2024-2025** Draft Budget (currently reads 2023/2024 Draft Budget).

Motion to approve FY 2024-2025 Agency Budget – Draft as amended, by Devitt, second by Casperite

Motion approved unanimously by roll call vote

VI. FY 2024-2025 MEETING SCHEDULE

Buckingham reported out as outline in the agenda, to keep current schedule, 3rd Thursday of Odd months at 12pm.

Motion to approve FY 2024-2025 Meeting Schedule by Geisler, second by Casperite

Motion approved unanimously by roll call vote

VII. WORKFORCE BOARD MEMBERSHIP & RENEWALS

Keefe reported out as outlined in the agenda packet; Devitt noted corrections needed, Sierra College should read CEA, and Placer School for Adults should read Sierra Consulting Service, Inc.

Motion to approve a recommendation to forward to the Governing Body, Workforce Board membership application for Henkel and Term Renewals for Devitt, Snead, and Buckingham as amended, by Geisler, second by Devitt

Motion approved unanimously by roll call vote

VIII. STRATEGIC PLAN DESIGN AND PROCUREMENT UPDATE

Buckingham provided an update; Procurement will be necessary to find potential consultants. This means the timeline will be delayed/extended to allow proper response time on RFP.

IX. ONE-STOP OPERATOR – REPORT OUT

Indiveri provided a verbal report out, as outlined in the agenda packet.

Next AJCC quarterly meeting is scheduled for June 12, 2024 In-Person at Advance/Lake Tahoe Community College in South Lake Tahoe.

AJCC certification will have a public comment period from June 1 – July 1, with the certification due November 1, 2024. Information only - No action required.

X. ONE STOP OPERATOR ANNUAL EVALUATION

Buckingham reported out; OSO Evaluation Tool Report & Schedule provided in the agenda packet

Procurement for AJCC/One Stop Operator is in process, Indiveri contract has been extended until October, while procurement commences.

Casperite and Devitt requested some time to review the evaluation tool, request continued discussion at next meeting.

*Zimmerman departed @ 12:31pm

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

- Workforce Board Membership
- AJCC Certification
- One Stop Operator Procurement/Award
- One-Stop Operator Annual Evaluation Continued
- Strategic Plan Design and Procurement Update
- FY 2024-2025 Agency Budget – Final (September)

XII. NEXT MEETING

Thursday, July 18, 2024 @ 12:00 pm

XIII. ADJOURNMENT

Motion to adjourn meeting at 12:39 pm by Larkey

Motion approved by Devitt, second by Casperite