

WIB MEMBERS

AL HOLMES
Department of Rehabilitation

ANETTE SMITH-DOHRING
Sutter Health Sacramento Sierra Region

BROOKS LOCKHART
California Indian Manpower Consortium

CAROL PEPPER-KITTRIDGE
Sierra College

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

DAVID DeLEONARDIS, *Vice Chair*
Crossroads Diversified Services

DAVID FRAZIER
B2BCFO

DEBBIE STACK
El Dorado County

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JIM HEGARTY
IBEW Local 340

KATHLEEN BURRIS
CVS Caremark

KEVIN FERREIRA
Sacramento Central Labor Council

KIMBERLY PELLOW
Brandman University

LAUREL BRENT-BUMB
Bumb Construction

MARCY SCHMIDT
Placer Co. Business Advantage Network

MARGARITA VALENZUELA
Unite Here Local 49 Gaming

MARTHA ESCOBEDO
Employment Development Department

PANDA MORGAN
Small Business Development Center

PAUL CASTRO
California Human Development

RANDY WAGNER
Sierra Economic Development Corporation

RICK LARKEY
North State Building Industry Foundation

SHERRI SPRINGER
Happy Kids Preschool & Childcare

TIM COOK
Experience Works

TINK MILLER, *Chair*
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

VINCENT ECHEVERRIA
District Council 16

WILLIAM REED
United Domestic Workers

**GOLDEN SIERRA WORKFORCE INVESTMENT BOARD
REGULAR MEETING
AGENDA**

Thursday, January 16, 2014, 1:00 pm

**Brandman University
3001 Lava Ridge Court #250
Room 136
Roseville, CA 95661**

*Mission: To be the premier provider of business and
job seeker services in the region we serve*

I. ROLL CALL AND INTRODUCTION OF GUESTS

II. APPROVAL OF AGENDA ~~~~~

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be
routine in nature and will be approved by one blanket motion.

For Approval

A. Approval of Minutes from November 21, 2013 ~~~~~

WIB Meeting

Informational

B. Attendance Log ~~~~~

IV. PUBLIC COMMENT-FOR THOSE ITEMS NOT ON THE AGENDA

V. 2013/2014 WIA EXTENDED BUDGET PLAN INFORMATION ITEM ~~~~~

**VI. PARTNER PRESENTATION – PANDA MORGAN
SMALL BUSINESS DEVELOPMENT CENTER**

VII. STATE PLAN UPDATE

- Sector Strategies

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request.
Special requests for services, aids and/or special formats need to be made by calling
(530) 823-4635 (Voice). TTY users please call the California Relay Service at 711.

VIII. WIA SERVICE PROVIDER UPDATES

- Alpine County Consortium
- El Dorado County Consortium
- Golden Sierra Job Training Agency
- PRIDE Industries

IX. COMMITTEE UPDATES

- Business Services Committee
- Executive & Finance Committees
- Youth Council

X. FUTURE AGENDA ITEMS/NEW BUSINESS

XI. NEXT MEETING – Thursday, March 20, 2014 – Placer County

XII. ADJOURNMENT

**WORKFORCE INVESTMENT BOARD
REGULAR MEETING
MINUTES**

Wednesday, November 21, 2013 – 10:00am

**Brandman University
3001 Lava Ridge Court #250, Room 136
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order at 1:02 pm by Vice Chair DeLeonardis.

Present: Brooks Lockhart, Carol Pepper-Kittredge, Daniela Devitt, Dave DeLeonardis, David Frazier, Debbie Stack, Jason Buckingham, Kathy Burris, Kevin Ferreira, Kimberly Pellow, Laurel Brent-Bumb, Margarita Valenzuela, Marcy Schmidt, Martha Escobedo, Panda Morgan, Randy Wagner, Rick Larkey, Tim Cook, and Vincent Echeverria.

Absent: Al Holmes, Anette Smith-Dohring, Christina Nicholson, Jim Hegarty, Paul Castro, Sherri Springer, Tink Miller, Victor Wursten, and William Reed

Guests: Darlene Galipo, Diane Patterson, Latanya Johnson, Mark Frazier, and Michael Indiveri

II. APPROVAL OF AGENDA

Motion to approve agenda by Lockhart, second by Devitt.

Motion approved unanimously.

III. CONSENT AGENDA (GB)

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

For Approval

- A. Approval of Minutes from October 2, 2013 Joint GB & WIB Meeting.
- B. Approval of Youth Council Application; Sarah Damerow, Golden Sierra
Job Training Agency

Informational

- C. Review of Minutes from October 17, 2013 EC Meeting
- D. Attendance Log

Motion to approve Consent Agenda items A - B by Brent-Bumb, second by Frazier.

Motion approved unanimously.

IV. PUBLIC COMMENT - FOR THOSE ITEMS NOT ON THE AGENDA

Brent-Bumb previously announced Apple Hill's addition of a shuttle to accommodate guests. Today she reported that the shuttle has been rendered useless due to the high number of guests / visitors and area traffic. As a result, the shuttle is on sabbatical and the town is working with Caltrans to address the traffic issue.

V. APPROVAL OF MOU – PLACER SCHOOL FOR ADULTS

Approval is requested for the Memorandum of Understanding (MOU) between Golden Sierra Job Training Agency, Golden Sierra Workforce Investment Board & Placer School for Adults for the term of October 1, 2013 – June 30, 2016.

The purpose of this MOU is to establish a continued cooperative working relationship among the parties and to define roles and responsibilities of interested parties with respect to continuation of services within the One-Stop Career Center Delivery System.

Motion to approve Placer School for Adults MOU by Lockhart, second by Buckingham.

Motion approved unanimously.

VI. PARTNER PRESENTATION – BROOKS LOCKHART, CALIFORNIA INDIAN MANPOWER CONSORTIUM

Lockhart provided an overview of the California Indian Manpower Consortium (CIMC). He provided handouts and an information folder for all attendees.

CIMC is a nonprofit organization that has been in existence for more than 39 years. Lockhart has been a part of the organization for 25 years. The vision of CIMC is to empower Native Americans to achieve excellence, to revitalize communities and to embrace the challenges of the 21st century.

The Board of Directors of CIMC includes 10 members from seven different geographic services areas. The geographic services areas of CIMC include Chicago, Eastern Sierra, Escondido, Redding, Sacramento, San Jacinto and Ukiah. Their primary purpose is to offer training, employment, and other activities designed to meet the employment and training needs of the client population.

VII. 2012/2013 WIA PERFORMANCE RESULTS

Buckingham announced that the agency is exceeding performance measures in all categories, including youth. The success rates and performance measure details were provided to all members.

VIII. 2012/2013 FISCAL & PROGRAM MONITORING REPORT

The 2012/2013 Fiscal and Program Monitoring report includes ground level data on contracts with findings. Alpine Consortium did not have a written debt policy in place and such policy is required; El Dorado Consortium did not have a Resource Sharing Agreement in place and technical assistance has been requested. Corrective Action Plans (CAP) have been requested.

IX. STATE PLAN UPDATE

- Member to Member Meeting Report Out

The Member to Member campaign was initiated by the California State Workforce Investment Board. It was intended as an opportunity for the state board to interact with local boards and was initially supposed to be one-on-one meetings. The meetings actually occurred in groups, split into 8 different regions. GSJTA was a part of the group which included Sacramento and Yolo. Time Rainey sought input on the idea of regional planning grants.

- Sector Strategies

There was a discussion at the last Executive Committee (EC) meeting on how the state plan identified key sectors within our region. Buckingham and the EC would like to identify a way to allow WIB members to have more input in this area. The idea is to have this topic as a recurring topic on the agenda for discussion. It was suggested that partners with knowledge, experience and data about specific sectors may present that information during meetings. WIB members also expressed their interest in knowing ahead of time which sector will be discussed so they can prepare by doing research. The idea is to focus on one or two sectors at a time.

X. WIA SERVICE PROVIDERS UPDATES

- **Alpine County Consortium**

A handout was provided with updates and happenings at the Alpine County One-Stop Business & Career Center. Highlights include a total of 45 visitors since October 1st; two new OJT contracts and one adult exiting with full-time employment.

- **El Dorado County Consortium**

The Placerville One-Stop offered 25 different workshops and had more than 620 visitors in October; South Lake Tahoe offered 7 workshops and had more than 370 visitors in October. Employer Forums were offered with great attendance and overall success. The county is currently working with the Department of Rehabilitation to set up training for clients who participate under the DEI grant; A former client who attended an Employer Forum with Costco was hired and later quoted saying "WIA saved my life and my house, thank you so much." DEI client was placed on OJT for a welding company; he's done so well the company is keeping him on board.

- **Golden Sierra Job Training Agency**

Deputy Director Galipo reported the following:

-The agency participated in the Manufacturer's Forum on 10/16. There were a number of great outcomes as a result of this event. The agency made contact with local employers in the manufacturing sector and is in the process of helping with 2 OJT contracts.

- Sugar Bowl had a big event and Golden Sierra helped with data entry and identifying candidates for seasonal positions on October 19th.

-On October 25th the agency hosted table at Sierra College Job Fair (53 employers were present, representing 640 part time positions and 731 full time positions).

-On November 7th the agency participated in HAHHA (Honor a Hero Hire a Vet). There were 105 employers, 25 service providers, 700 job seekers - 456 of the job seekers were Veterans.

-The agency continues to promote workshops on Affordable Health Care and was successful in securing the workshops in a webinar format for businesses who are unable to attend. These are available in English and Spanish.

-During the month of October the Roseville One-Stop saw 735 visitors and the Auburn One-Stop saw 463.

- **PRIDE Industries** – No report

XI. COMMITTEE UPDATES

- **Business Services Committee**

Committee Chair Devitt reported on the meeting that occurred on November 20th. She shared that the committee reviewed its current projects yesterday and identified the need to re-evaluate its goals and strategic plan. The projects are still on the table; however, the committee wants to make sure they are focused and helping to meet the needs of businesses. The next meeting will focus on new priorities and new goals.

- **Executive & Finance Committees**

At the last meeting there was discussion about Sector Strategies and the Youth Council goals. The committees learned that basic skills are a huge concern for youth. Specifically, more than 70% of youth entering college are deficient in math and reading skills. There is a Joint special meeting coming up within the next couple of weeks and a regular meeting scheduled for Thursday, December 19, 2013.

- **Youth Council**

The Council met yesterday (November 20th) and will meet again on January 15, 2014. The Chair is not present and there is no report.

XII. FUTURE AGENDA ITEMS / NEW BUSINESS

1. Sector Strategies
2. Report from BSC on new goals

XIII. NEXT MEETING – Thursday, January 16, 2014

XIV. ADJOURNMENT

Motion to adjourn by Brent-Bumb, second by DD

Meeting adjourned at 2:40pm.

| | Date: | 11/29/12 | 1/17/13 | 3/21/13 | 5/16/13 | 7/18/13 | 10/2/13 | 11/21/13 | Rate |
|---------------------------|-------|-----------|-----------|-----------|-----------|-----------|-----------|-----------|------|
| | | Regular | Regular | Regular | Regular | Regular | Joint | Regular | |
| WIB | | | | | | | | | |
| Al Holmes | | | Appointed | 0 | 1 | 0 | 1 | 0 | 40% |
| Anette Smith Dohring | | | Appointed | 0 | 1 | 1 | 1 | 0 | 60% |
| Brooks Lockhart | | 0 | 1 | 1 | 1 | 1 | 0 | 1 | 71% |
| Carol Pepper-Kittredge | | | | | Appointed | 1 | 0 | 1 | 67% |
| Christina Nicholson | | 1 | 1 | 0 | 1 | 1 | 0 | 0 | 57% |
| Daniela Devitt | | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 86% |
| Dave DeLeonardis | | 1 | 1 | 0 | 1 | 1 | 1 | 1 | 86% |
| David Frazier | | 1 | 1 | 1 | 1 | 0 | 1 | 1 | 86% |
| Debbie Stack | | Appointed | 1 | 1 | 1 | 1 | 1 | 1 | 100% |
| Jason Buckingham | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 100% |
| Jim Hegarty | | | | | | | 1 | 0 | 50% |
| Kathy Burris | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 100% |
| Kevin Ferreira | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 100% |
| Kimberly Pellow | | | | | Appointed | 0 | 1 | 1 | 67% |
| Laurel Brent-Bumb | | 1 | 1 | 0 | 0 | 1 | 0 | 1 | 57% |
| Marcy Schmidt | | 1 | 1 | 1 | 1 | 1 | 1 | 1 | 100% |
| Margarita Valenzuela | | | | | | | Appointed | 0 | 0% |
| Martha Escobedo | | 0 | 0 | 0 | 1 | 1 | 0 | 1 | 43% |
| Panda Morgan | | 0 | 0 | 1 | 1 | 1 | 0 | 1 | 57% |
| Paul Castro | | 1 | 1 | 0 | 0 | 0 | 1 | 0 | 43% |
| Randy Wagner | | | | | | | Appointed | 1 | 100% |
| Rick Larkey | | | | | Appointed | 1 | 1 | 1 | 100% |
| Sherri Springer | | 0 | 0 | 1 | 0 | 1 | 1 | 0 | 43% |
| Tim Cook | | 1 | 0 | 1 | 1 | 1 | 1 | 1 | 86% |
| Tink Miller- CHAIR | | 1 | 1 | 1 | 1 | 1 | 1 | 0 | 86% |
| Victor Wursten | | 1 | 0 | 0 | 0 | 1 | 1 | 0 | 43% |
| Vincent Echeverria | | 1 | 0 | 1 | 1 | 0 | 1 | 1 | 71% |
| William Reed | | 1 | 0 | 1 | 0 | 1 | 1 | 0 | 57% |
| | | | | | | | | | |
| Total | | 20 | 17 | 17 | 19 | 19 | 20 | 18 | |



MEMORANDUM

DATE: January 16, 2014
TO: Workforce Investment Board
FROM: Jason Buckingham
SUBJ: 2013/2014 WIA – Extended Budget Plan

☐ Resolution

☐ Action Item

☒ Information

Based on Staff recommendation and Governing Body direction staff prepared a 15 month budget plan for Fiscal Year 2013/2014. This plan limits programmatic exposure to potential Federal Government rescission, sequestration and funding delays. Whether the plan needs to be implemented remains uncertain until the receipt of the Program Year 2014/2015 WIA Allocation.

Plan approved by:

Finance Committee – December 2nd, 2013

Governing Body – December 19th, 2013

This plan assumes:

- No new funding awarded from the Employment Development Department until October 1st, 2014.
- Maintains plan for sequestration of Program Year 2013/2014 Award by 10%.
- Maintains required use of WIA funding in the amount of 20% for Direct Training.
- Reduces program Sub-Grant awards for each member county in order to fund Agency operations for an additional three months.