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Whole Person Learning

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California Employers Association

DAVID DeLEONARDIS
Crossroads Diversified Services

DAVID FRAZIER
Winding Winds Consulting

ERIC COOPER
California Indian Manpower Consortium

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Golden Sierra Job Training Agency

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CVS Caremark

KEVIN FERREIRA
Sacramento – Sierra's Building and
Construction Trades Council

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Bumb Construction

MARCY SCHMIDT
Placer Co. Business Advantage Network

MARGARITA VALENZUELA
Unite Here Local 49 Gaming

MARK FRAYSER
Department of Rehabilitation

MARTHA ESCOBEDO
Employment Development Department

MICHAEL ZIMMERMAN
MTI College

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Sierra Economic Development
Corporation

RICK LARKEY, *Vice Chair*
North State Building Industry Foundation

ROBERT WARD
IBEW Local 340

SHERRI SPRINGER
Happy Kids Preschool & Childcare

STEWART SCHURR
Doctor PC

TIM COOK
Experience Works

TINK MILLER, *Chair*
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

WILLIAM REED
United Domestic Workers

GOLDEN SIERRA WORKFORCE INVESTMENT BOARD REGULAR MEETING AGENDA

Thursday, November 20, 2014, - 1:00 pm

**Woodcreek Golf Course
(Legends at Woodcreek)
5800 Woodcreek Oaks Blvd.
Roseville, CA 95747**

*Mission: To be the premier provider of business and
job seeker services in the region we serve*

I. ROLL CALL AND INTRODUCTION OF GUESTS

II. APPROVAL OF AGENDA

1-2

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be
routine in nature and will be approved by one blanket motion.

For Approval

A. Approval revised Minutes from July 17, 2014 WIB Meeting 3-11

B. Approval of Minutes from September 18, 2014 WIB Meeting 12-20

C. Approve Youth Council Applications 21-21

Andrea Figueroa – Youth Council
Representing Private Sector

Informational

D. Review of Minutes from October 23, 2014 EC/FC Meeting

E. Review of Minutes from November 13, 2014 EC Retreat

F. Attendance Log 21

IV. PUBLIC COMMENT-FOR THOSE ITEMS NOT ON THE AGENDA

V. APPROVE WIBD13-03 GAIN ASSESSMENT 21-2J

VI. APPROVE TRANSFER OF FUNDS 21-31

- VII. PARTNER PRESENTATION
FELICIA BUSAN; REPRESENTING DEPARTMENT OF APPRENTICESHIP STANDARDS (DAS)
- VIII. WIOA UPDATE
- CWA WIOA OVERVIEW REPORT OUT
 - EXECUTIVE COMMITTEE RETREAT REPORT OUT
 - WIA/WIOA BOARD MEMBERSHIP
- IX. APPROVE LETTER REQUESTING
DESIGNATION AS LOCAL WORKFORCE DEVELOPMENT AREA
- X. APPROVE LETTER REQUESTING
DESIGNATION AS ONE-STOP OPERATOR
- XI. APPROVE RELEASE OF RFQ/RFP TO ESTABLISH A VENDOR LIST FOR SERVICES
- XII. STATE PLAN UPDATE
- Sector Strategies
- XIII. WIA SERVICE PROVIDER PERFORMANCE
- XIV. WIA SERVICE PROVIDER UPDATES
- Alpine County Consortium
 - El Dorado County Consortium
 - Golden Sierra Job Training Agency
 - PRIDE Industries
- XV. COMMITTEE UPDATES
- Business Services Committee
 - Executive & Finance Committees
 - Youth Council
- XVI. FUTURE AGENDA ITEMS/NEW BUSINESS
- XVII. NEXT MEETING – Thursday, January 15, 2015 at Brandman University.
- XVIII. ADJOURNMENT

**GOLDEN SIERRA WORKFORCE INVESTMENT BOARD
REGULAR MEETING
Minutes**

Thursday, July 17, 2014 - 1:00 pm

**Folsom Lake College – El Dorado Center
Community Room
6699 Campus Drive
Placerville, CA 95667**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by at 1:10pm.

Present: Anette Smith-Dohring, Christina Nicholson, Daniela Devitt, David DeLeonardis, David Frazier, Eric Cooper, Jason Buckingham, John Tweedt, **Kim Pellow**, Marcy Schmidt, Mark Frayser, Martha Escobedo, Michael Zimmerman, Panda Morgan, Randy Wagner, Rick Larkey, Sherri Springer, Stewart Schurr, Tim Cook, Tink Miller

Absent : Carol Pepper-Kittredge, Julia Burrows, Kathy Burris, Kevin Ferreira, ~~Kimberly Pellow~~, Laurel Brent-Bumb, Maggie Valenzuela, Paul Castro, Vic Wursten, William Reed

Guests: George Marley, Diane Patterson, Michael Indiveri, Lisa Flores, Lynda Webb, Jennie Wilson, Darlene Galipo, Dale Van Dam, Lorna Magnussen

Introduction of Dale Van Dam, Dean of Instruction at both the El Dorado and Rancho Cordova Centers of Folsom Lake College. Folsom Lake is one of the four colleges in the Los Rios District, including two outreach centers. The El Dorado Center serves about 2,500 students each semester. A large percentage of the students are GE transfer. CTE programs are also offered and these include, Medical Laboratory Tech, Fire Technician, Human Service and EMT training.

The Board officially recognized and welcomed Rick Larkey as the new Vice Chair. The following membership changes were announced:

Resignation: Jim Hegerty; replacement to be approved at August 6th Governing Body.
New members: John Tweedt, Julia Burrow, Stewart Schurr, and Mark Frayser.

Miller welcome new members present: Tweedt, Schurr and Frayser

II. APPROVAL OF AGENDA

Request to move WIA service provider updates, item XIII up after item number IX.

Strike Item 3C, the consent agenda review of the minutes from 5/15 not available.

Motion to approve agenda as amended by Devitt, second by DeLeonardis.

Motion approved unanimously.

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

For Approval

- A. Approval of Minutes from May 15, 2014
WIB Meeting
- B. Approval of Youth Council application; Parker Trout
Representing Youth (Placer)

Informational

- C. Review of Minutes from May 15, 2014 (removed)
Executive/Finance Special Meeting
- D. Attendance Log

Motion to approve Consent Agenda item A, B & D, by DeLeonardis, second by Buckingham.

Motion approved unanimously.

IV. PUBLIC COMMENT-FOR THOSE ITEMS NOT ON THE AGENDA

No comments.

V. APPROVE TRANSFER OF FUNDS K594759

Buckingham informed that this transfer is a standard practice and would allocate funds to serve Dislocated Workers as an Adult. This minimizes eligibility documentation.

Motion to approve transfer request by Rick Larkey, second by Smith-Dohring.

Motion approved unanimously.

VI. APPROVAL OF MOUs

- Experience Works
- Employment Development Department (EDD)
- Department of Rehabilitation (DOR)

Memorandums are required by WIA in order to document how referrals and services will be integrated to individuals throughout the partner organizations. Some of the requirements have changed. WIA currently stipulates requirements for MOUs so when the WIOA is in effect these will most likely need to be redone.

Motion to approve MOUs by DeLeonardis, second by Schmidt.

Motion approved unanimously.

VII. REPEAL WIBD12-01
LOCAL ELIGIBLE TRAINING PROVIDER LIST (LTPL) POLICY

Galipo announced that there have been some changes and new requirements on the state ETPL. Golden Sierra had requested approval in the past from the Board to create a local provider list. The new state system has strict requirements as to the quality of training that is being offered from the providers. This request is for the repeal of Directive WIBD12-01 allowing for a Local ETPL, which is no longer needed. DeLeonardis asked if the new list was in place. Buckingham stated there is a new list and assured that provider's that were on the Golden Sierra list have been notified of the change. Galipo added that the regular local providers were encouraged to reapply to the new list and most of them have done so. Devitt stated that the website does not provide a direct link to the EDD to access the list and that you have to go through CalJOBS website. Cooper confirmed that you have to go through the CalJOBS website to register. Smith-Dohring suggested that registration helps to capture user data.

Motion to approve the repeal by Cooper, second by Devitt.

Motion approved unanimously.

VIII. PARTNER PRESENTATION

TIM COOK, EXPERIENCE WORKS

Experience Works, formerly Green Thumb is a national, non-profit company and their mission is to improve the lives of older workers through unsubsidized employment. Cook's service area includes Placer, Nevada, Sierra and Plumas counties.

The agency started in 1965 under the support of Lady Bird Johnson and was geared at that time towards rural workers. The focus since then has been redirected to a different demographic. The main support, in more recent years has been from donations and grants. The main grant is from The Department of Labor for the Senior Community Service Employment Program. This program centers around workers, 55 and up and is for low income seniors. To be eligible for the program you have to be under 125% of the established poverty level for that year, be eligible to work in the United States and possess two barriers for employment. Starting July 1, 2014 the minimum requirement for barriers will increase to three. Barriers are defined as disabilities, low income prospects in the area of residence, English language issues and low reading comprehension skills. Age, however is not considered a barrier.

Some of the myths about hiring older workers; viewed negatively by customers, forgetfulness, no desire to advance or stay with the company for long term, not flexible or resistant to change or that they do not need to work, have all been refuted. Older workers have good attendance, solid performance records, loyalty and dedication, practical knowledge, emotional stability, experience and they display an ability to get along with others. Cook states that they are looking for new host agencies to partner with and that they have to be 501C or government agencies.

Cook stated that the applicants contact him or his assistants via phone and a pre-screening of eligibility is done at that time to see if they meet the income requirements. If they are not eligible, they are referred to other programs. If they are eligible, they are scheduled for an appointment and asked to bring in proof of eligibility.

The program has 6 metrics/goals:

1. Enrollment requirements for each county are: Placer 23, Nevada 10, Plumas 3 and Sierra 1. Enrollment must be at 156%. For example, Placer must exit 10 people each year, to be able to bring 10 people on.
2. Applicants need to be training at least 20 hours a week.
3. Most In Need - Verify that applicants meet the barrier requirements.
4. 56.3% success rate of entered employment.
5. Retention rate - requires applicants keep their jobs for 18 months.
6. Average earnings - applicants must receive wage increases and cannot stay at minimum wage throughout the program.

Morgan asked what occupations are you able to match applicants up with. Cook stated that receptionist positions are popular, due to a large percentage of applicants being women. Also, they provide training programs like Class C licenses, forklift and truck driver training. Computer training is a requirement of all applicants.

Cooper inquired if there was a waiting list. Cook stated that there are 12 eligible on the Placer County waiting list and 4 on the Nevada County list.

DeLeonardis asked he average cost to serve an applicant. Cook replied that under the stimulus package it was \$7,900 per applicant.

Devitt asked what the average age of your participants was. Cook said 65. Devitt said that the Professional Edge program has seen an increase over the last 5 years from 49 to 55. From an employer standpoint, applicants that show a greater understanding of technology advancements and that they have updated their skills eliminate the age issue.

Frayser asked if applicants are often hired permanently at the training site after the 18 months. Cook stated what while this is the goal, it doesn't always happen.

Morgan inquired if they were serving ESL clients. Cook said absolutely.

Nicholson inquired if there was any collaboration with Veterans Services. Cook stated that they do have a priority preference list and Veterans 65 and older are first on the list and their spouses are second.

Larkey asked how many people are potentially eligible for your service in our area. Cook stated Placer County has slots for 23 people but was unsure how many people would qualify for services in the region.

IX. LABOR MARKET INFORMATION PRESENTATION

GEORGE MARLEY
EMPLOYMENT DEVELOPMENT DEPARTMENT
LABOR MARKET INFORMATION DIVISION

- A long term unemployment analysis handout, with data for California State was distributed

- The overview of the population for Placer, Alpine and El Dorado counties shows the total at 544,316. The growth rate from 2000 to 2013 for Placer County shows a 32.4% increase. California's growth was at a rate of 11% and most of the counties in California were above the 11% for the state, with the exception of Alpine which lost 4.2%. The population breakdown for El Dorado County shows the largest percentage of growth in the 40-59 age group, with a median age of 44. Placer County also has an older median age at 40 compared to other regions. Alpine County's largest age group is between 40-60, with the median at 47. Yolo stands out at 30, mainly from the influence of UC Davis.
- El Dorado and Placer Counties are trending up for growth in K-12 enrollment. The growth is from many factors; growth in Roseville and Lincoln areas, relocation from the Bay Area and the work that is being done in the flood plains and on the canals. California state's education markers show 81% growth for high school or higher and 30% for Bachelor's degree or higher. Placer County's numbers are on the high end with high school graduates at 90% and Bachelor degrees is at 30% compared to Sacramento at 85% for high school and 28% for Bachelor's degrees.
- The regional median income for Alpine County is at \$59,931 and Placer and El Dorado Counties are in the \$70k range.
- There was a group discussion about why the Alpine number would come in so low, when a large number of the residents are wealthy. Some ideas are that the entire population is only 1,100 and a quarter of the population of the county are Washoe tribe members. There is significant poverty in the region due to the lack of resources.
- Placer and El Dorado counties poverty levels are some of the lowest for the region. The same is true for the over 65 population in those counties. Alpine County is at 13.7% for their poverty level and for over 65 they are at 8.8%. The child poverty level is low in Alpine, at 5.2% and El Dorado and Placer child poverty levels are low when compared regionally.
- The per Capita, personal income for Alpine County is at \$27,000. El Dorado County is a bit higher at \$34,000 and Placer County is \$35,000.
- Marley showed a map of each county that demonstrated where the populations reside. A large percentage of the people that work in El Dorado County, live in that county. The map also showed a higher percentage of El Dorado County residents that work in Sacramento. Placer County residence, the majority of people worked in Placer and Sacramento. Alpine County residence showed Calaveras County as second and Douglas County as the third, for the areas where they are working.
- From May 2013 to 2014 there was an increase of 16,800 more workers in the Sacramento region. This number includes the Metropolitan Statistical Areas (MSA) of Yolo, El Dorado, Placer and Sacramento counties. The unemployment rate dropped by 1.6% over the last year, for these counties. The number of people that were classified as unemployed also dropped 17,100.
- Construction improved by 6.8% from May 2013 to May 2014. Overall, there are 20,000 more jobs in the MSA area. The farm industry reflects a decrease of 700 jobs. The new figures, coming out will reflect the drought and how that is affecting the farm industry. The information industry is also showing a decrease of 600 jobs but for the most part, most industries are showing an increase.

- Marley reviewed the unemployment graph that exhibits data from 2000-2013. In 2000, the unemployment rates were as follows: Placer 3.6%, El Dorado 4.1%, Alpine 4.3% and California at 4.9%. 2006 showed a decrease, during the Tech bubble and then a spike, with the peak in 2010 reaching double digits, during the recession. From 2011-2014 over 10,000 jobs have been recovered in construction alone, in the Sacramento MSA.
- El Dorado County has a total of 49,500 jobs, Placer County has 140,700 and Alpine County has only 670 jobs.
- The weekly wage comparison from 2000-2013 are trending up. In El Dorado County, from 2003-2013 construction was hit hard and the growth rate decreased by 6.4%. Education and health services saw tremendous growth up near 7%. For Placer County, construction was down over 10% and education and health services increased 7% and employ over 7,100 people. There is not enough data to comment on Alpine County.

Forwarded to agenda item XIII (per revised agenda)

X. WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA) UPDATE

The Implementation date on the legislation for the WIOA is July 2015. The government has 180 days after the legislation is signed to send out the updates. Over the next 12-18 months there will be several executive meetings to work on the changes involved.

XI. SLINGSHOT UPDATE

The information presented to the Board at a previous meeting has changed; however, based on the original document we are currently working with SETA, NCCC and Yolo, and have held 3 convening's 1) Adult Skill Building, 2) Entrepreneurship, and 3) Youth Services. This has allowed us to develop the framework in the document that was provided to you today. Initially the state had \$20k available for each region for a planning phase with additional money for implementation. Since this statement, the state has released the Workforce Accelerator Funding; Golden Sierra applied for the Workforce Accelerator Funding but was not awarded. My understanding is that the state has taken the money available for the SlingShot planning phase and folded it into the Workforce Accelerator program. There will be money for implementation but it is tied up in the state budget until January or February, and we are unsure if any planning phase funds will be carved out of the implementation pool. Buckingham stated the local areas currently participating believe in the planning process and are looking at ways of implementing the program prior to the release of the SlingShot proposals. Smith-Dohring said that there were funds from the 5% set aside that needed to be spent by the end of the year and those are the funds that were used for the Accelerator grants but there should still be Slingshot money available. There is not a deadline or an RFP for the Slingshot program, you just submit an application.

XII. STATE PLAN UPDATE

Sector Strategies

Working on distributing the Prop 39 funding that was received for Conservation Corp members. The program is designed to put Corp members through the MC3 curriculum and then through an apprenticeship in energy efficiency and construction or other apprenticeship programs. The first round of training for the instructors has occurred and an instructor from Sierra College will be working with the first class. The first class will begin in October and will have roughly 20 members. At the end of their instruction period there will be money for supportive services and possible OJTs.

Larkey stated he will be sending out a 6 month report in the next week that will highlight accomplishments. A full membership event will be held on August 11th where there will be a labor market update on the construction sectors and will feature the MC3 certification. A panel of general contractors and developers will also be presenting on the various growth issues and what kind of workplace opportunities may be available.

XIII. WIA SERVICE PROVIDER UPDATES

Alpine County Consortium

A new hire from the Department of Rehab in Nevada has joined the team and will be working in the One Stop.

El Dorado County Consortium

- In past month
 - 849 served in South Lake Tahoe and Placerville One Stops.
 - 16 workshops; some featured the Next Skills program. One of the workshops introduced a new module of the Next Skills that focused on diversity. .
 - 2 employer forums and BOSS workshops in June and even though they were small, the feedback is that they went very well. The business services representative found that there were several businesses that would have liked to attend but the workshops were all day sessions. They are working on developing shorter workshops in the future.
 - Business Services representative visited 45 businesses in June and is getting the word out about WIA . They are trying to gain a greater understanding of the local businesses to be able to anticipate their needs. The Economic Development group is developing an unofficial campaign, projecting the impact on the area, if every small business hired just one, new employee. In Tahoe, the business service representative visited 10 businesses.
 - Working on spending the DEI grant by serving those with disabilities. Thanks to Golden Sierra, there may be an extension granted.
 - South Lake Tahoe center is working with The Great Basin Institute annually and there are 6 youth, currently placed there.
 - A monthly performance meeting is taking place and as a result, it was discovered that some of the data entry was inaccurate. Since then, there have been great changes to correct and improve the process by the staff.
 - Moving ahead with the GED project.
 - The Tri-County Job fair is on 8/22 at the Roseville Sports Center.

Golden Sierra Job Training Agency

- Several business assistance outreach events since the last meeting. There were 4 BOSS workshops in Roseville, Lincoln, El Dorado Hills and Shingle Springs, with a total of 47 businesses attending. 70% plus of the attendees rate the workshops at 5 on a 5 and 80% at a 4 or 5. Most of the feedback is that there is too much being packed into one day. There is some new social media marketing taking place that has really boosted the popularity of the events.
- An ongoing recruitment for CVS has been successful and in recent efforts additional recruiting services for the three Auburn locations took place. For the 3 positions open, 10 individuals were referred, 7 were interviewed and 2 were hired.
- Collaboration with Enable Energy; Placer recruited and placed 3 summer interns in the Business Development, Marketing and Finance Departments.
- 2 Employer Seminars by Lisa Jordan took place. The two topics focused on were *Expanding Your Customer Base and Increasing Profitability* and *Marketing Your Business Needs with Social Media*. Around 70 individuals attended the seminars.
- 3 different Job Connection events, featuring Fed Ex, PRIDE and Caltrans.
- Independent City; event put on for the youth with 109 attendants.
- Working on expanding services at the Tahoe/Truckee region. There is a job fair coming up in November at the North Tahoe event center, at King's Beach.
- The Auburn center will be shifting how services are delivered. The new services will begin on August 18th and will provide more of a guided service method. Essentially, there will be a two week guided course offered to clients that will have the same courses available in all the regional centers, every two weeks to accommodate schedules and maximize efficiencies.

PRIDE Industries

PRIDE is doing well with good performance

Return to agenda item X (per revised agenda)

XIV. COMMITTEE UPDATES

Business Services Committee

Continued effort on the resource guide for the staff and partnership in the WIB and will try to have a sample at the next meeting.

New schedule approved for meetings being held every other month.

Executive & Finance Committees

Did not meet in June and August will be Executive only. Finance will possibly be moved to September.

Youth Council

Membership is growing so they are able to meet the quorum more often. There is a strong focus on Basic Skills forming out of the 8 goals that the YC was assigned by the Board. 75% of youth are not passing assessments and 71% of youth were below the basic skills requirement. This exhibits the need for a refined list of resources, which will be the focus of the strategic planning meeting being held offsite on September 17th. They are hoping to collaborate with high schools and colleges to be able to offer a more extensive resource list for basic skills. There was also discussion of the WIOA focus of youth services: pathways for youth; drop-out recovery; education and training, leading to diploma; and Recognize Post-Secondary Education credentials.

XV. FUTURE AGENDA ITEMS/NEW BUSINESS

Future Agenda items:

1. WIOA updates
2. Conversion from JTA to VOS, meeting next week to discuss issues at the state level.

Marcy Schmidt stated that Placer County had received \$446K towards expanding the Subsidized Employment Program. Over the summer 29 students have been placed in county sites and non-profits. Over the past fiscal year over 80 individuals have been placed and over a quarter million dollars has been put back into the economy by paying back wages to employers. One individual is making \$48k a year and there are numerous participants that are making over \$18 and hr.

XVI. NEXT MEETING – Thursday, September 18, 2014 – Brandman University

XVII. ADJOURNMENT

Motion to adjourn at 3:10 pm by Miller

Meeting adjourned

**GOLDEN SIERRA WORKFORCE INVESTMENT BOARD
REGULAR MEETING
MINUTES**

Thursday, September 18, 2014 - 1:00 pm

**PRIDE Industries
10030 Foothills Blvd
Roseville, CA 95747**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Miller, Chair, at 1:10pm

Present: Carol Pepper-Kittredge, Christina Nicholson, Daniela Devitt, David De Leonardis, David Frazier, Eric Cooper, Jason Buckingham, John Tweedt, Kevin Ferreira, Kim Pellow, Marcy Schmidt, Mark Frayser, Martha Escobedo, Michael Zimmerman, Panda Morgan, Paul Castro, Rangy Wagner, Stewart Schurr, Tim Cook, Rick Larkey, Tink Miller, and Victor Wursten.

Absent: Maggie Valenzuela, Anette Smith-Dohring, Kathleen Burris, Laurel Brent-Bumb, Sherri Springer, William Reed, and Robert Ward,

Guests: Lorna Magnussen, Traci Cummings, Darlene Galipo, Raeme Kennedy, Terri Trombley, Jenny Wilson, Michael Indiveri, Felicia Buasan, Eric Elberg, George Marley, Jay Onasch, Kristin York, Mindy Tubra, Gabriel Garcia, and Laurel Andrews.

Announcements:

Julia Burrows: Resigned

Robert Ward: New WIB Member

Kristen York: Guest Speaker

Panda Morgan: Retiring; last day on the 30th of September; Miller thanked her for her service.

II. APPROVAL OF AGENDA

Motion to approve agenda: Eric Cooper, second by, Kevin Ferreira

Motion approved unanimously.

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

For Approval

A. Approval of Minutes from July 17, 2014 WIB Meeting.

B. Approve Youth Council Applications.

- Ashley Spiegelberg – Youth Clerk
Representing Youth (El Dorado)
- Mariana Garcia – Placer County Probation
Representing Juvenile Justice

Informational

C. Review of Minutes from August 21, 2014 EC Meeting

D. Attendance Log

Motion to approve Consent Agenda Items A - D: David DeLeonardis, second by, Michael Zimmerman.

Motion approved unanimously.

IV. PUBLIC COMMENT-FOR THOSE ITEMS NOT ON THE AGENDA

Mike Ziegler, President and CEO of Pride Industries, was introduced. Mr. Ziegler explained how Pride Industries was started in 1966. He explained that a small group of devoted parents met in the basement of a church of Auburn, California and their goal was to create an organization that would find meaningful work for children with disabilities.

Marcy Schmidt announced Placer County received funds last year to expand the Subsidized Employment Program (SEP), SEP is contracted with the Community College Foundation to place individuals in paid work experience sites, or paid internships. They are expecting a slight increase this year. Last year they received \$185,000 and this year they were awarded \$913,000. A larger increase than they had anticipated. Marcy stated that they are looking for opportunities to utilize the money in the community and are hoping that their partners will come up with ideas. They are looking for training opportunities, businesses that may want to hire new employees and businesses that need new trained workers. They will pay wages through the Community College Foundation.

Eric Elberg, Senior Consultant with the Division of Apprenticeship Standards is assigning a permanent consultant to every board in his region. Eric introduced Felicia Buasan as the permanently assigned consultant to Golden Sierra.

Tink Miller announced that twice a year Placer County has a Pre-Medication Take Back Day. There will be over ten locations and it will be held on September 27, 2014 between 10:00am and 2:00pm.

V. APPROVE WIA FINAL 14/15 BUDGET

Terri Trombley refers the board to page 25, row 7, and column C/A for a correction to the document. She shows a 102% increase, but is actually a 2.89% increase in our funding sources and expenditures. There are not a lot of changes from Draft to Final and the budget has been reviewed by the Finance Committee. Golden Sierra is on track for expenditures.

- Rapid Response shows a little increase. (K5-2014)
- Layoff Aversion: \$41,000 for the Consortium.
- SETA-NEG-OJT: Training to be provided, but a challenging population to serve. (Veterans that are long term unemployed and are a very specific target group.)

Motion to approve WIA Final 14/15 Budget: Eric Cooper, second by, Panda Morgan.

Motion approved unanimously.

VI. APPROVE DEI FINAL 14/15 BUDGET

Terri Trombley refers to page 36 to discuss the DEI Contract. This is the last year of funding for this award. Trombley requests approval for the column that is titled Fiscal Year 2014/2015 Budget. Trombley stated this was a project where funding started in October 2011, but Golden Sierra was not officially awarded until January/February 2012. The award will be fully expended by December 31, 2014. The grant deadlines have been extended to:

- DEI – Wagner Peyser – Extended March 31, 2015
- WIA – Extended March 31, 2015
- Flex Funding – This award must be fully extended by September 30, 2014.

Motion to approve DEI Final 14/15 Budget: Eric Cooper, second by, Daniela Devitt.

Motion approved unanimously.

VII. APPROVE PROP 39 FINAL 14/15 BUDGET

Terri Trombley reviewed Prop 30 Final 14/15 Budget and the final budget reflects the spending plan for the grant award. The money was awarded to a partnership of SETA and Golden Sierra. Golden Sierra acts as a sub-recipient to SETA and must submit a budget to finalize the contract. We know the budget for the program has not been finalized on our end. We will have to submit a budget revision once everything has been finalized locally.

Motion to approve Prop 39 Final 14/15 Budget: Rick Larkey, second by, Panda Morgan.

Abstained: Carol Pepper-Kittredge,

Opposing: Randy Wagner

VIII. APPROVE BSC MATRIX

Daniela Devitt reviewed the BSC Matrix and requested approval from the WIB. Daniela explained that the Matrix is an education tool for our partners and staff. It will be a starting point and she requested the board to fill out the Matrix regarding each partners respective services and return by November 19, 2014 BSC Meeting.

Christina Nicholson asked if there would be space on the chart to specify more information for target populations. Lorna Magnussen replied that each program will have their own eligibility requirements and the BSC envisioned a Resource Book that may have a matrix that will have all of the services provided and eligibilities requirements for each program.

Tink Miller asked if there would be room for websites to be included for our clients to reference. Carol Pepper-Kittredge suggested links or pull down menus that would navigate the client deeper into a specific answer for each program.

Motion to approve the BSC Matrix: Stewart Schurr, second by, Eric Cooper.

Motion approved unanimously.

IX. APPROVAL OF MOUs

A. PCOE – 49er ROP

B. Project GO, Inc. (CSBG)

C. Placer County HHS
Employment Services & Housing Authority

Motion to approve MOUs: David DeLeonardis, second by, Tim Cook.

Motion to approve unanimously

X. PARTNER PRESENTATION – REPRESENTING SBDC:

Kristin York, the Director of Business Innovation with Sierra Business Council, explained that Sierra Business Council fosters thriving communities in the Sierra Nevada region through “on the ground” local projects that promote, develop and amplify the area’s social, environmental and economic capital. Kristin mentioned that SBC’s mission is economic prosperity, environmental responsibility, and social responsibility and that SBC’s biggest project is with Sierra Nevada Energy Watch. The Energy Watch project includes, Climate planning, Fire restoration, Northern Sierra Biomass Initiative, Water Conservation and the Sierra Nevada Gotourism. Kristin stated that the “One-on-One” Training Counseling and Partnering is very important in the developing of the Sierra Region. (Modoc, Lassen, Plumas, Sierra Nevada, Placer, El Dorado Counties) These areas are underutilized because they have been undercapitalized. The SBC has moved to the Truckee Airport Business Park where small businesses have access to the space. They plan for expansion in the future. The Truckee Airport location is being used for co-working spaces. Panda Morgan is a consultant for SBC and consults in person with the clients, via satellite locations, or at a client’s office. SBC is looking to expand consulting through web-based training/ WebEx remote trainings, group trainings and possible business boot camp.

Kristin further explained the Social & Economic impact in the Sierra:

- 3.7 million people higher unemployment
- 11% higher unemployment
- 20% below poverty

Rick Larkey asked about allocation. Kristin stated that the allocation is purely based on population and the Cash Match is a big challenge. It comes down to money, resources and finding partners. Building a network and securing the funding is Kristin's priority and that the SBC has everything from the (530) area code and above, and there is still a bid out for (916) areas in Placer and El Dorado Counties.

Randy Wagner stated that the SBC overlap is only in parts of two counties (Placer and El Dorado) and the bulk of the SBC's numbers are going to come from those two counties. The most critical success factor for the SBC is going to be what goes on within the WIB.

XI. WIOA UPDATE

Jason Buckingham handed out a WIOA overview pamphlet and gave WIOA overview. The WIOA Act will probably not be clearly defined for at least two years. Most of the changes are already implemented, or in the process; this will be an ongoing transition year. Golden Sierra will be offering new services with old performance measures.

- Draft regulation in January 2015
- Implementation date July 1, 2015
- Final regulations January 1, 2016

Jason Buckingham continues that there will be an anticipated reduction in funding due to the governor's ability to withhold 15% for discretionary purposes. Under WIOA the Workforce Investment Board (WIB) name is changed to the Local Workforce Development Board (LWDB). One, One-Stop-Center is required in each local area and all centers must be competitively procured unless permission is given to the local area by the Chief Elected Official and the Governor. WIOA emphasizes a clear priority to serve the low-income population and persons with barriers. It appears that eligibility will be a factor prior to anyone receiving career services. The Youth Program will undergo significant changes:

- 75% of the money has to be spent on out of school youth.
- 20% of the overall youth funding has to be spent on work based learning (Work Experience Programs/OJT Programs)

Buckingham stated that to meet performance measures, services must be rendered until a client reaches a wage that is comparable to, or exceeding, their previous wage. There are changes in the performance calculations and measurement periods. Instead of measuring entered employment in the first quarter, entered employment, will be measured in the second quarter after exit. Employment Retention used to be measured in the third quarter, but under WIOA it will be in the fourth quarter after exit. In regards to earnings, the earnings measure will now be measured as a median instead of an average. Buckingham reiterated that consolidation of the centers in Placer County may occur.

The California Workforce Association will be providing a WIOA Training on October 30, 2014. The Executive Committee members will be in attendance. In early November, there will be an Executive Committee Retreat to discuss next steps in WIOA implementation. The Executive Committee will discuss how we will move forward in order to transition to the new program successfully.

Carol Pepper-Kittredge asks about the Cash Match in the rural areas and is concerned it will be a difficult road. Buckingham states that from a WIA/WIOA perspective, we are always looking at Cash Match or what we call leverage. An example of leverage is when the employer contributes to an OJT Training contract. We reimburse a percentage of someone's wage and the employer picks up the remaining portion. For example: 80/20 (We pay the 80% and the remaining 20% is what we count as leverage). When we enter into a training contract and the participant receives grant funding in addition to WIA funding. The grant funding may count as leverage.

XII. STATE PLAN UPDATE

- Sector Strategies
- Prop 39 is part of the regional construction and energy efficiency initiative and we will start recruiting candidates for that sometime in December and/or January 2015.
- Prop 39 (OJT) February and/or March 2015, and the MC3 Certification Program allocates to train and certify others.

XIII. CWA MEETING OF THE MINDS CONFERENCE REPORT OUT

Tink Miller announced who attended the CWA Conference. The following were in attendance: Lorna Magnussen, Daniela Devitt, Darlene Galipo, Paul Castro and Rick Larkey.

Lorna Magnussen provided the following:

- No further direction regarding WIOA Board Structure or One-Stop Competitive Procurement.
- Apprenticeship Programs planning release of funding.
- Attended interesting workshop given by EMSI, presented data analysis on the Boeing Departure that showed how data was used to create transitional employment options by matching skill sets and industry factors/markers.

Daniela Devitt was a presenter at the CWA Conference and thanked everyone who attended and participated on the panel. The workshops gave a greater insight and an option to exchange ideas.

Diane Galipo stated that she was also a presenter at the CWA Conference and spoke about how to negotiate MOU's. There were two keynote speakers and one specific speaker from IDEO spoke about thinking outside the box, embracing change, and coined the phrase "Don't get ready, Get started". The other speaker, from The Department of Labor, spoke about coping with change. Galipo attended the workshop and the presenters from Los Angeles said they are already doing 70% of their allocations to serve their out of school youth participants. They have a tour bus and use it to reach their clients. They go to the clients and serve instead of clients going to their physical locations. Galipo stated that the incorporation of technology is driven with clients' verses paper and pencil.

Paul Castro shared that he liked the idea of data driven decisions.

Rick Larkey shared he went to a workshop that introduced a phone application that was able to send messages to clients about meetings and allows scanning of records and documents. Another workshop he attended was about the projection/demand of approximately 10,000 IT jobs, over the next five years, in Portland, Oregon. Their higher education system, combined, is producing 350-500 people, per year, for IT. They have contracted with an online provider to train 10,000 participants online, regardless of previous college attendance. This program was started in June and already has 5000 enrollments. Larkey stated, in regards to the JPA, we should stay flexible and figure out what is in our best interest and how innovative we would like to become.

XIV. WIA SERVICE PROVIDER PERFORMANCE

Tink Miller stated that there is no updated WIA Service Provider Performance at this time, but Jason wanted to add that we were allowed to negotiate performance measures with the State every year. Having just had the opportunity to negotiate these measures Buckingham feels what was negotiated are reasonable and obtainable measures.

XV. WIA SERVICE PROVIDER UPDATES

Alpine County Consortium

- Galipo mentioned: Lisa is going to be joining Golden Sierra Staff in Placer County, in October 2014.

El Dorado County Consortium

- One Stop Services are co-located, and between the two centers, they have served 885 clients.
- Twenty (NEXT Skills) workshops are available and we are learning that clients are struggling with basics computer skills.
- Business Services is having a Tri-County Job Fair.
- Placerville Business Services visited 30 businesses and that lead to 3 OJT, and 2 Employer Form Requests.
- Our Tahoe Business Service Representative visited 9 businesses and received 8 job leads.
- AutoZone will be helping at the hiring event in Lake Tahoe.
- We have been working closely with EDD in El Dorado County and have identified that there are 15,000 at-home businesses.
- Our two goals this year are to reach out to our Rotary/Service Organizations and Apprenticeship Programs.

Golden Sierra Job Training Agency – Darlene Galipo reported:

- Seven recruitment events to include: PRIDE, Caltrans and Invitation Homes. Invitation Homes was hiring for Maintenance Technician Positions, at \$25.00 an hour. Invitation Homes was pleased with Golden Sierra's event coordination and they will be coming back next month for us to coordinate different positions for them.
- Golden Sierra's participation has increased in community events and recently we worked with the Roseville City Library. Golden Sierra has spoken with over 200 Roseville residents.

- Placer County Stand Down – Veterans Event.
- Upcoming Events:
 - September 24th & 25th: Career GPS at Cal Expo. There will be approximately 600 Placer County Students and approximately 7,000 students total.
 - October 16th: Honor a Hero, Hire a Vet Job Fair. – Open to public; target audience is Veterans.
 - October 17th: NEW High School Seniors Girls. – Sierra College is sponsoring event.
 - October 21st - 25th: Annual Employer Seminar. – Auburn at the Ridge, Topics are mostly HR.
 - October 31st: Sierra College Job Fair.
 - November 7th: Job Fair in the Tahoe region.
 - The Employer Network status: We have assigned over 25 tickets to our Employment Network and we are starting to generate some income for that program. When we reach a certain milestone, the agency will receive payment from Social Security Administration and that can be used to benefit a Consortium.
- Last month, Golden Sierra started the “GET Hired” Workshop Series in Auburn and, in the Roseville office, they will begin the series October 20, 2014. This was an experiment to see if we could improve our content, participation, and overall value of our core workshops. This is a two week series, facilitated by Golden Sierra staff, and informs participants about career readiness. Participants will receive completed applications, resumes and cover letters. The support and interest from participants has been high and there has been a waiting list for every session.
- We have had success working in the Sacramento Area Electrical Training Center and we have placed 5 first year apprentices. The apprentices will receive classroom and on-the-job training. Golden Sierra is able to provide a scholarship of approximately \$4,000 per participant, to offset the cost of the first year of training. We are happy to be in compliance with AB554; we are building relationships with our partners that offer trainings.
- Golden Sierra has a Facebook and a LinkedIn page. If you are interested, please “like” or “follow” us. We welcome you to update us on all the new things that are going on in your areas.
- This month, Golden Sierra started the PC Basics Computer Workshops in Auburn. There is a real need for our participants in order to get exposure to PC Basic Skills. We had a solicitation that went out several months ago and Crossroads, Placer School for Adults and MTI College responded. We will be working with all three of those vendors to provide workshops. Crossroads is doing the first series in September. Attendance is a little lower than anticipated, but we expect an increase.
- PRIDE Industries – Mindy Tubra Pride stated that PRIDE Industries has really good connections with our community partners, The Department of Rehabilitation, Mark Frayser and Christina Nicholson from Whole Person Learning. We do a lot of outreach and we are involved with all the high schools, secondary schools, principles, and vice principals, which are the link to the young adults that we enroll in our program. We are trying different methods of outreach to get clients.

XVI. COMMITTEE UPDATES

- Executive & Finance Committees met today to review budgets.
- September 24, 2014: Business Services Committee Meeting.
- October 30, 2014: WIOA Overview Meeting at the Lions Gate Hotel.
- November 19, 2014: Youth Council Retreat Meeting. Goals for the retreat:
 - Look at who we are and get to know each other. (Bio's)
 - Set Goals.
 - Get Hired series for the youth.

XVII. FUTURE AGENDA ITEMS/NEW BUSINESS

- Recommendation Apprenticeship Presentation.

XVIII. NEXT MEETING – Thursday, November 20, 2014.

XIX. ADJOURNMENT

Motion to adjourn meeting by Tink Miller.

Meeting adjourned at 3:10pm.

**Golden Sierra
Workforce Investment Board**

MEMORANDUM

DATE: November 20, 2014
TO: WIB members
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Youth Council Application

☐ Resolution ☒ Action Item ☐ Information

Attached for your approval is an application for the Youth Council:

Andrea Figueroa, Private Sector Representative
Representing: Compassion Planning

Staff recommends approval.



Employment and training services
for Alpine, El Dorado and
Placer counties.

WORKFORCE INVESTMENT BOARD
Youth Council

Name: Andrea Figueroa

Organization Name:
(if applicable) Compassion Planning

Organization
Address: 13368 Torrey Pines Dr. Auburn, Ca 95602

Email: kevanfig@gmail.com Phone: 530-330-1365 Fax: _____

Time available for meetings (days, evenings, etc.): evenings

Please check (if applicable)

- | | |
|---|--|
| <input type="checkbox"/> Youth Participant | <input type="checkbox"/> Apprenticeship Program Rep. |
| <input checked="" type="checkbox"/> Private Sector Rep. | <input type="checkbox"/> WIB Member |
| <input type="checkbox"/> Education Rep. | <input type="checkbox"/> Juvenile Justice/Law Enforcement Rep. |
| <input type="checkbox"/> Nonprofit Org. Rep. | <input type="checkbox"/> Public Housing Rep. |
| <input type="checkbox"/> Parent of Eligible Youth | <input checked="" type="checkbox"/> Other |

Qualifications/Areas of expertise related to serving youth:

Currently in a volunteer capacity serving aged out foster youth. Position includes mentoring, teaching life skills, retail store sales and supervision, retail store management, and group therapy.

Currently training for CASA (Court Appointed Special Advocate) assignment.

What experience do you have serving on youth boards (i.e., school boards, PTA, School to Career, youth sports programs, Juvenile Justice Commission, etc.)?

none

Additional Comments (attach resume if you wish):

See attached resume for specialized skills, knowledge areas, and work history.

WORKFORCE INVESTMENT BOARD
Youth Council

Membership Application

Have you ever participated in a JTPA or WIA funded program? ☐ yes ☒ no

If yes, list the following information:

Name of the program: ☐ JTPA ☐ WIA

Name of the agency providing your training and/or services: _____

Type of training or services you received: _____

Date/Dates you received training or services: _____

Are you the parent of a youth participating in a JTPA or WIA program? ☐ yes ☒ no

If yes, list the following information:

Name of the program: ☐ JTPA ☐ WIA

Name of the agency providing your training and/or services: _____

Type of training or services you received: _____

Date/Dates you received training or services: _____

Applicant Signature

Date

Andrea Figueroa

13368 Torrey Pines Dr. • Auburn, Ca 95602

Mobile: (530) 330-1365 • **Email:** kevandfig@gmail.com

Objective As a recent college graduate, I am seeking to gain an entry-level position utilizing my education in psychology and mental health.

Specialized Skills

- In depth researching
- Critical thinking
- Customer relations
- Organized
- Works well under pressure
- Multi-tasking
- Microsoft Office Software
- QuickBooks accounting

Knowledge Areas/Competencies

- Human development
- Substance abuse
- Crisis intervention strategies
- Communicates effectively
- Theoretical frameworks and general principles of psychology
- Familiarity of DSM-IV

Experience

September 2009-August 2014 **Office Assistant/Dispatcher All Phase Heating & Air Conditioning**

- Dispatch all inbound service calls, customer service, quality assurance
- A/R, collections
- Ordering office supplies and parts for service techs
- Scheduling and maintaining database for maintenance clients
- Create and implement policies and procedures for smooth office function

April 2007-April 2008 **Nursery Assistant/Deli Supervisor Hills Flat Lumber Co.**

- Set up Nursery and Outdoor Living areas of the store to prepare for Grand Opening
- Ordered, Sold, Maintained, and displayed nursery stock
- Used POS system
- Hired/Supervised employees in Deli Dept
- Ordered, prepared, cooked cold/hot food, and sanitized areas to compliance
- Used cash register, handled money, deposit money

March 2006-February 2007 **Office/Nursery Manager Fig's Garden Center & Landscaping**

- Initial set up and programming of Quickbooks point of sale
- Re-organization of back office
- Process payroll, sales taxes, and employer taxes, and year end returns
- Supervise office assistant and garden center employees
- Maintain smooth flow of business functions

May 2005-September 2005 **Office Manager Figueroa Landscape**

- Managed all phone calls
- Wrote/edited construction bids and contracts, met with clients, and job cost analysis

Education

Bachelor of Science, Psychology, Summa Cum Laude, Walden University, Minneapolis, MN 2014

Associate of Arts, Liberal Studies, Dean's List, Sierra College, Rocklin, CA 2002

Associate of Arts, Social Sciences, Dean's List, Sierra College, Rocklin, CA, 2002

Date:	9/19/13	10/2/13	11/21/13	1/16/14	3/20/14	5/15/14	7/17/14	9/18/14	Rate	
	cancelled	Joint	Regular	Regular	Regular	Regular	Regular	Regular		
WIB Meetings										
Anette Smith Dohring		1	0	1	0	1	1	1	71%	
Carol Pepper-Kittredge		0	1	1	1	0	0	1	63%	
Christina Nicholson		0	0	0	1	1	1	1	57%	
Daniela Devitt		1	1	1	1	0	1	1	71%	
Dave DeLeonardis		1	1	1	1	1	1	1	100%	
David Frazier		1	1	1	1	1	1	1	86%	
Eric Cooper		0	1	1	1	0	1	1	71%	
Jason Buckingham		1	1	1	0	1	1	1	86%	
John Tweedt							Appt.	1	1	
Kathy Burris		1	1	1	0	0	0	0	57%	
Kevin Ferreira		1	1	0	1	1	0	1	71%	
Kimberly Pellow		1	1	0	1	0	1	1	63%	
Laurel Brent-Bumb		0	1	1	0	0	0	0	43%	
Marcy Schmidt		1	1	0	1	0	1	1	71%	
Margarita Valenzuela		Appointed	0	1	1	1	0	0	50%	
Mark Frayser							Appt.	1	1	
Martha Escobedo		0	1	1	1	0	1	1	71%	
Michael Zimmerman					Appointed	1	1	1	100%	
Panda Morgan		0	1	1	0	0	1	1	57%	
Paul Castro		1	0	1	1	1	0	1	57%	
Randy Wagner		Appointed	1	0	1	1	1	1	83%	
Rick Larkey		1	1	1	1	1	1	1	100%	
Robert Ward								Appointed	0	
Sherri Springer		1	0	0	0	1	1	0	57%	
Stewart Schurr							Appointed	1	1	
Tim Cook	1	1	1	1	1	1	1	100%		
Tink Miller-CHAIR	1	0	1	1	1	1	1	86%		
Victor Wursten	1	0	1	1	1	0	1	71%		
William Reed	1	0	1	0	0	0	0	43%		
Total		19	17	18	19	15	22	23		

**Golden Sierra
Workforce Investment Board**

MEMORANDUM

DATE: November 20, 2014
TO: WIB members
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: WIBD13-03 GAIN Policy

☐ Resolution ☒ Action Item ☐ Information

On March 21, 2014 the Workforce Investment Board (WIB) approved a waiver to WIBD 10-02. The waiver authorized Golden Sierra's youth service providers to pilot Wonderlic's General Assessment of Instructional Needs (GAIN). The purpose of this pilot was to evaluate the advantages and disadvantages of the GAIN as compared to the Comprehensive Adult Student Assessment Systems (CASAS).

As a result of the pilot, the following observations were collected:

	CASAS	GAIN
NRS/DOL Approved	Yes	Yes
Number of Questions	25 English/25 Math (appraisal) 30 English/30 Math (pre/post)	No Appraisal 80 English/75 Math (pre/post)
Administration Time	50 minutes (appraisal) 60 minutes (pre/post)	No Appraisal 90 minutes (pre/post)
Total Number of Assessments	3	2
Administration Method	Paper-and-Pencil	Online & Paper-and-Pencil
Scoring Method	Manual	Instant (online) & Manual (paper)
Detailed Results Report	Available for an additional fee	Yes, included
Identifies Instructional Needs	No	Yes (compatible with Skills Tutor)
Online Record Management	Available for an additional fee	Yes, included
Training and Support Included	Yes	Yes
Cost	\$7.00/person	\$14.00/person

While the GAIN is notably more expensive per person the most significant advantages are the results reports (sample attached) and the streamlined administration process (no appraisal test required). The reports identify a participant's instructional needs and help the case manager develop targeted interventions to improve basic skills. The simplified administration process will reduce the amount of staff time spent scheduling, delivering, and scoring the assessment. It will also reduce scoring errors and eliminate the need to re-test individuals within the first 60 days of participation. The GAIN is a modern assessment tool designed for the workforce system; the youth service providers who piloted the product strongly recommend the WIB approve WIBD13-03.

GOLDEN SIERRA WORKFORCE INVESTMENT BOARD

WIBD13-03

November 20, 2014

GAIN Policy

Purpose

The purpose of this directive is to revise the policy established in WIBD10-02. Based on WIBD10-02, all Golden Sierra youth service providers are required to use the Comprehensive Adult Student Assessment Systems (CASAS) in order to determine a youth participant's level of basic skills. This directive establishes a timeline for phasing out CASAS and formally adopting Wonderlic's General Assessment of Instructional Needs (GAIN).

Policy

Effective January 1, 2015, all youth service providers within the Golden Sierra Consortium will assess out-of-school youth participants' basic skills using Wonderlic's GAIN. To ensure proper usage and interpretation of the GAIN assessment, youth service providers shall complete the required test administrator training and participate in ongoing trainings/webinars as needed.

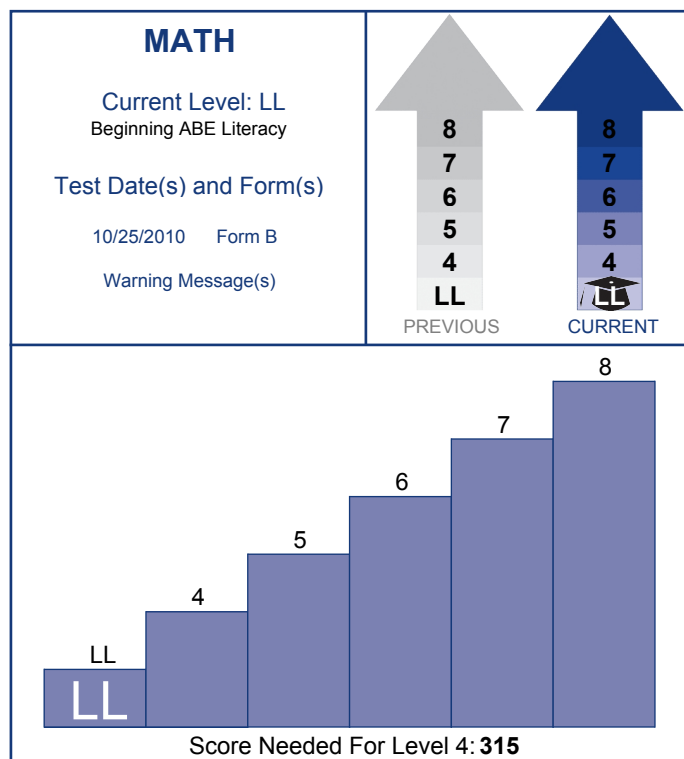
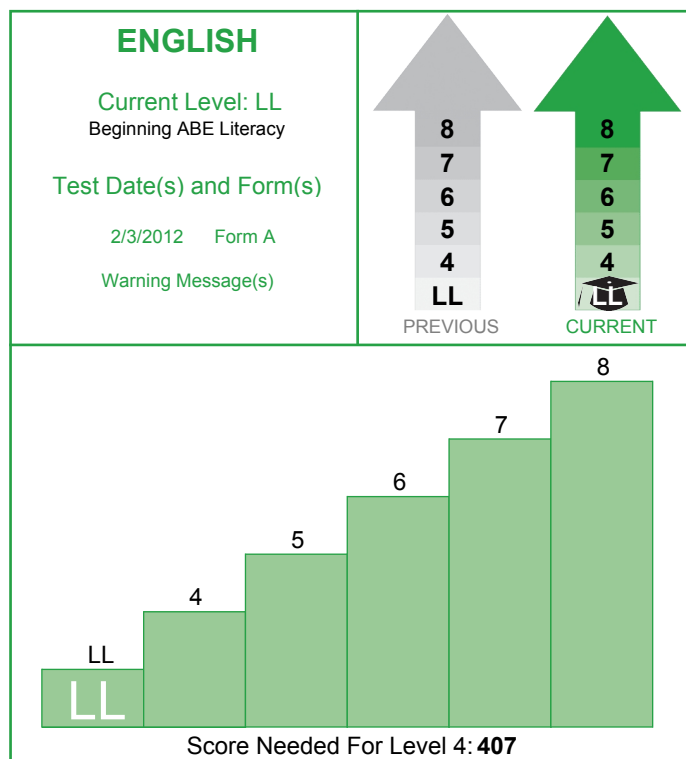
Important: Youth participants must be pre- and post-tested with the same assessment tool. If a participant is pre-tested with CASAS, he/she must be post-tested with CASAS. If a participant is pre-tested with GAIN, he/she must be post-tested with GAIN. The assessments cannot be used interchangeably.

To ensure the same assessment tool is used for each phase of testing, youth service providers will be authorized to continue using CASAS until the point in time when all participants pre-tested prior to January 1, 2015 have exited the youth program.

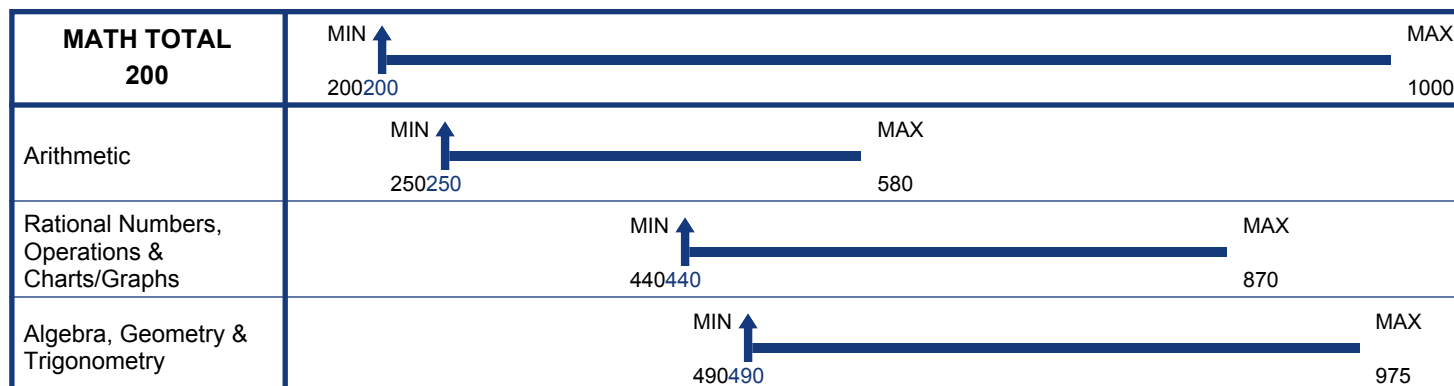
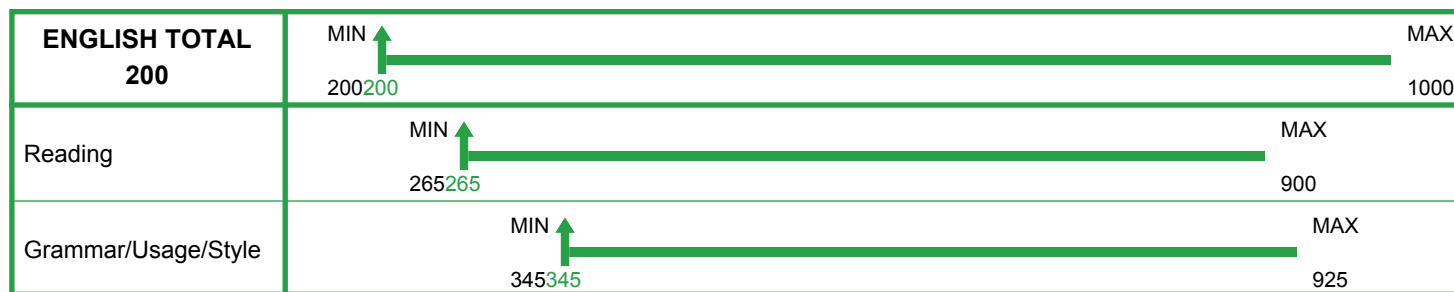
For more information about Wonderlic's GAIN:

<http://www.wonderlic.com/assessments/skills/general-assessment-of-instructional-needs-gain>

EDUCATIONAL FUNCTIONING LEVEL



SCALE SCORES



CURRENT PERFORMANCE

English	Correct/ Total	Percent Correct
Reading		
Information Retrieval	0 / 9	0%
Letter and Word Recognition	3 / 5	60%
Reading Comprehension	0 / 13	0%
Words In Context	0 / 17	0%
TOTALS	3 / 44	7%
Grammar/Usage/Style		
Parts of Speech	0 / 12	0%
Proofreading for Grammatical Errors	0 / 9	0%
Punctuation/Capitalization	0 / 4	0%
Sentence Structure	0 / 11	0%
TOTALS	0 / 36	0%

Math	Correct/ Total	Percent Correct
Arithmetic		
Addition	0 / 6	0%
Basic Numeracy	0 / 3	0%
Division	0 / 4	0%
Multiplication	0 / 5	0%
Subtraction	0 / 7	0%
TOTALS	0 / 25	0%
Rational Numbers, Operations & Charts/Graphs		
Charts & Graphs	0 / 5	0%
Fractions & Decimals	0 / 11	0%
Operations	0 / 8	0%
TOTALS	0 / 24	0%
Algebra, Geometry & Trigonometry		
Geometry & Trigonometry	0 / 14	0%
Pre-Algebra/Algebra	0 / 12	0%
TOTALS	0 / 26	0%

INSTRUCTIONAL NEEDS

English Topics for Review
<ul style="list-style-type: none"> • Word Recognition: Match picture to simple word • Words in Context: Identify simple missing word in 4-word sentence • Information Retrieval: Identify parts of complete mailing address with phone number • Punctuation: Use a question mark
English Topics for Study
<ul style="list-style-type: none"> • Reading Comprehension: Understand simple 8-word sentence • Punctuation: Use commas in a list • Capitalization: Capitalize title preceding personal name • Capitalization: Capitalize name of month • Verb Forms: Choose correct form of irregular verb (simple present tense)

Math Topics for Review
<ul style="list-style-type: none"> • Identify numbers vs. symbols • Count objects • Descending numbers • Addition: Groups of objects • Addition: 1 digit + 1 digit
Math Topics for Study
<ul style="list-style-type: none"> • Subtraction: Groups of objects • Currency: Count quarters, dimes, nickels, pennies • Subtraction: 2 digit - 2 digit, with borrowing • Addition: 3 digit + 3 digit • Subtraction: 3 digit - 3 digit

**Golden Sierra
Workforce Investment Board**

MEMORANDUM

DATE: November 20, 2014
TO: WIB members
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: Transfer of Funds Memo

☐ Resolution ☒ Action Item ☐ Information

In an effort to serve our population, Golden Sierra is seeking approval to transfer 50% (\$619,886) of their Program Year 2014-2015 awards from the Dislocated Worker funds to the Adult funding stream. The administration portion of 10% (\$68,876) is requested as well. The request has been prepared following guidance provided by the Employment Development Department in Directive WSD13-5 dated August 21, 2013.

As the members of the committee may be aware, all Dislocated Workers are eligible to receive funding via the Adult funding stream, however, the reverse is not true. This transfer will allow Golden Sierra to serve clients with the greatest need, with minimal impact on our Dislocated Worker services.

The transfer request amount is: \$688,762

This is a supplemental request; original approval was received by WIB July 17, 2014; however, EDD Information Notice WSIN14-12 amended our WIA allocation making it necessary to adjust amounts accordingly and resubmit.

Initial request: \$689,091
Adjusted request: \$688,762

WIA TRANSFER REQUEST

1. LWIA Name Golden Sierra Job Training Agency Transfer Request No. 1
2. Subgrant Number K594759
3. Program Year 2014
4. Direction of Transfer (check one)

Adult to Dislocated Worker	Dislocated Worker to Adult
<input type="checkbox"/> 201 → 299	<input checked="" type="checkbox"/> 501 → 499
<input type="checkbox"/> 202 → 200	<input type="checkbox"/> 502 → 500
5. Amount of Transfer \$ 97,687
6. Reason for Transfer (Include effects on local services and proposed changes to the local plan.)

Golden Sierra Job Training Agency would like to transfer 50% of the total 1st round of Dislocated Worker monies to assist in removing barriers to services for the Dislocated Worker (DW) population. The transfer in funding will not adversely affect our ability to provide services to the DW population. Our goal is to ease the clients ability to qualify for our services. The Golden Sierra Workforce Investment Board supports this request and recognizes it as a prudent step based on the current economic conditions in or service area.

7. Date of LWIB Meeting to Discuss Transfer 11/20/2014
8. Print Name of LWIA Administrator/Designee Jason Buckingham
9. "I certify this transfer request was approved at the LWIB meeting date of 11/20/2014"
10. Signature of LWIA Administrator/Designee _____
11. Contact Person Terrie Trombley
12. Telephone Number (530) 823-4635
13. Date of Request 11/20/2014

TRANSFER REQUEST BUDGET PLAN

LWIA: Golden Sierra Job Training Agency
Date: 11/12/2014

TITLE IB BUDGET PLAN SUMMARY (Adult and Dislocated Worker Funds)

WIA 118; 20 CFR 661.350(a)(13)

Subgrant # K594759	Grant	Adult to Dislocated Worker	Dislocated Worker to Adult
Year of Appropriation _ 2013/2014	Code	<input type="checkbox"/> 201 → 299 <input type="checkbox"/> 202 → 200	<input checked="" type="checkbox"/> 501 → 499 <input type="checkbox"/> 502 → 500

FUNDING IDENTIFICATION	ADULT	DISLOCATED
1. Formula Allocation	0	195,375
2. Prior Adjustments - Plus or Minus	0	0
3. Previous Amounts Transferred	0	0
4. Current Amount to be Transferred		(97,687)
5. TOTAL FUNDS AVAILABLE (Lines 1 thru 4)		97,688

TOTAL ALLOCATION COST CATEGORY PLAN		
6. Program Services (Lines 6A through 6E)	0	87,919
A. Core Self Services	0	29,306
B. Core Registered Services		
C. Intensive Services	0	29,306
D. Training Services	0	14,654
E. Other	0	14,653
7. Administration	0	9,768
8. TOTAL (Lines 6 plus 7)	0	97,687

QUARTERLY TOTAL EXPENDITURE PLAN (Cumulative)		
9. September 20__		
10. December 20__		
11. March 20__		
12. June 20__		
13. September 20	0	
14. December 2013	0	0
15. March 2014	0	0
16. June 2014	0	0
17. September 2014	0	24,421
18. December 2014	0	48,842
19. March 2015	0	73,263
20. June 2015		97,687
		0

COST COMPLIANCE PLAN (maximum 10%)		
21. % for Administration Expenditures (Line 7/Line 5)		10.00%

Theresa Trombley, Chief Fiscal Officer	(530) 823-4635	11/12/2014
Contact Person, Title	Telephone Number	Date Prepared

Comments:

WIA TRANSFER REQUEST

1. LWIA Name Golden Sierra Job Training Agency Transfer Request No. 2
2. Subgrant Number K594759
3. Program Year 2015
4. Direction of Transfer (check one)

Adult to Dislocated Worker	Dislocated Worker to Adult
<input type="checkbox"/> 201 → 299	<input type="checkbox"/> 501 → 499
<input type="checkbox"/> 202 → 200	<input checked="" type="checkbox"/> 502 → 500
5. Amount of Transfer \$ 591,075
6. Reason for Transfer (Include effects on local services and proposed changes to the local plan.)

Golden Sierra Job Training Agency would like to transfer 50% of the total 2nd round of Dislocated Worker monies to assist in removing barriers to services for the Dislocated Worker (DW) population. The transfer in funding will not adversely affect our ability to provide services to the DW population. Our goal is to ease the clients ability to qualify for our services. The Golden Sierra Workforce Investment Board supports this request and recognizes it as a prudent step based on the current economic conditions in or service area.

7. Date of LWIB Meeting to Discuss Transfer 11/20/2014
8. Print Name of LWIA Administrator/Designee Jason Buckingham
9. "I certify this transfer request was approved at the LWIB meeting date of 11/20/2014"
10. Signature of LWIA Administrator/Designee _____
11. Contact Person Terrie Trombley
12. Telephone Number (530) 823-4635
13. Date of Request 11/20/2014

TRANSFER REQUEST BUDGET PLAN

LWIA: Golden Sierra Job Training Agency
Date: 11/12/2014

TITLE IB BUDGET PLAN SUMMARY (Adult and Dislocated Worker Funds)

WIA 118; 20 CFR 661.350(a)(13)

Subgrant # K594759	Grant	Adult to Dislocated Worker	Dislocated Worker to Adult
Year of Appropriation _ 2013/2014	Code	<input type="checkbox"/> 201 → 299 <input type="checkbox"/> 202 → 200	<input type="checkbox"/> 501 → 499 <input checked="" type="checkbox"/> 502 → 500

FUNDING IDENTIFICATION	ADULT	DISLOCATED
1. Formula Allocation	0	1,182,151
2. Prior Adjustments - Plus or Minus	0	0
3. Previous Amounts Transferred	0	0
4. Current Amount to be Transferred		(591,075)
5. TOTAL FUNDS AVAILABLE (Lines 1 thru 4)		591,076

TOTAL ALLOCATION COST CATEGORY PLAN	ADULT	DISLOCATED
6. Program Services (Lines 6A through 6E)	0	531,969
A. Core Self Services	0	177,323
B. Core Registered Services		0
C. Intensive Services	0	177,323
D. Training Services	0	88,662
E. Other	0	88,661
7. Administration	0	59,107
8. TOTAL (Lines 6 plus 7)	0	591,076

QUARTERLY TOTAL EXPENDITURE PLAN (Cumulative)	ADULT	DISLOCATED
9. September 20__		
10. December 2014	0	141,937
11. March 2015	0	283,874
12. June 2015	0	425,811
13. September 2015	0	481,008
14. December 2015	0	535,877
15. March 2016	0	591,076
16. June 2016	0	0
17. September 20__	0	0
18. December 20__	0	0
19. March 20__	0	0
20. June 20__		0
		0

COST COMPLIANCE PLAN (maximum 10%)	ADULT	DISLOCATED
21. % for Administration Expenditures (Line 7/Line 5)		10.00%

Theresa Trombley, Chief Fiscal Officer	(530) 823-4635	11/12/2014
Contact Person, Title	Telephone Number	Date Prepared

Comments:

TRANSFER REQUEST PARTICIPANT PLAN

Local Area Golden Sierra Job Training Agency
Date: 11/20/2014

TITLE IB PARTICIPANT PLAN SUMMARY

WIA 118; 20 CFR 661.350(a)(13); TEGL 17-05

Enter the number of individuals in each category.

TOTALS FOR PY 2011	ADULT	DW	YOUTH
1. Registered Participants Carried in from PY 2013	94	87	
2. New Registered Participants for PY 2014	110	35	
3. Total Registered Participants for PY 2014__ (Line 1 plus 2)	204	122	
4. Exiters for PY 2013	111	45	
5. Registered Participants Carried Out to PY 2014__ (Line 3 minus 4)	93	77	

PROGRAM SERVICES

6. Core Self Services	15,719	10,819	
7. Core Registered Services	239	137	
8. Intensive Services	195	120	
9. Training Services	125	79	

YOUTH MEASURES

10. Attainment of a Literacy and/or Numeracy Gain			
11. Attainment of a High School Diploma, GED, or Certificate			

EXIT STATUS

12. Entered Employment	89	40	
12A. Training-related	67	37	
13. Remained with Layoff Employer		2	
14. Entered Military Service			
15. Entered Advanced Training			
16. Entered Postsecondary Education			
17. Entered Apprenticeship Program			
18. Returned to Secondary School			
19. Exited for Other Reasons	4	1	

Jason Buckingham, Executive Director
Contact Person, Title

(530) 823-4635
Telephone Number

11/20/2014
Date Prepared

Comments:
