

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, May 17, 2018 – 1:00 PM

**North State BIA
Board Room
1536 Eureka Rd
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Larkey at 1:00 pm.

Rick Larkey (Chair)

Michael Zimmerman (Vice-Chair)

Aamir Deen

Eric Ulrich

Martha Escobedo

April Ballestero

Jacqueline Humenick

Paul Castro

Bill Bettencourt

Jason Buckingham

Robin Trimble

Carol Pepper-Kittredge

John Tweedt

Tink Miller

Christina Nicholson

Laurel Brent-Bumb

Vic Wursten

Daniella Devitt

Lisa Hutchinson

Yvette Elam

Diana Souza

Marcy Schmidt

Eric Cooper

Mark Frayser

GSJTA Staff:

Darlene Galipo

Lorna Magnussen

One-Stop Operator:

Terrie Trombley

Carline Chavez

Michael Indiveri

Guests: Felicia Buasan, Cara Welch, Randy Bloomfield

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Motion to approve agenda by Miller, second by Souza

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of Minutes from March 15, 2018 WB Meeting

b) Attendance Log

Motion to approve consent agenda items a-b by Miller, second by Souza

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Brent-Bumb announced that AMGEN Tour of California will be passing through Placerville; they will be doing a sprint on Main Street.

Buckingham distributed flyers to inform the board that Assemblyman Kevin Kiley is holding a forum on Cyber Security. The forum is taking place May 25th, and it is free.

Miller announced that she has leased office space in Placerville, and plans to open a branch office in a couple of months.

Welch provided a brief labor market update; handouts were given.

Schmidt shared that a collaborative project between Placer School for Adults and Placer County received an award from the National Association of Counties.

Larkey mentioned that PG&E is offering a summer internship program, and noted that they are currently under enrolled.

V. ELECTION OF WIB CHAIR AND VICE CHAIR

Hutchinson, spokesperson for Nomination Committee, stated that per the WB Bylaws section 4.2.2 the Nomination Committee had met, reviewed, and forwarded to the WB the qualified candidates for Chair & Vice Chair. The following Nominees were forwarded to the WB on April 27, 2018:

Chair – Rick Larkey

- Appointed to WB on July 1, 2013
- Elected as Vice Chair July 1, 2014
- Elected as Chair July 1, 2016
- Served on Executive Committee since July 2014

Vice Chair – Michael Zimmerman

- Appointed to WB on February 4, 2014
- Elected as Vice Chair July 1, 2016
- Served on Executive Committee since July 1, 2016
- Served on Nomination Committee for July 2014 election
- Served on Finance Committee since September 2015 to June 2016

The election will be held by roll call vote per section 4.2.3 of the Bylaws. The new officers will take their seats effective July 1, 2018.

Election approved by roll call vote for each position.

Aye: All present

Nay: None

Abstain: None

VI. 2018-2019 MEETING SCHEDULE

2018-2019 Meeting Schedule proposed at 3rd Thursday of odd months.

Motion to approve Meeting Schedule by Brent-Bumb, second by Miller

Motion approved unanimously

VII. WORKFORCE BOARD MEMBERSHIP UPDATE

Magnussen reviewed the membership content in agenda packet, and stated that the Executive Committee had reviewed and made recommendations to forward application and renewals to the Governing Body for approval.

VIII. 2019 WORKFORCE SUMMIT

Buckingham stated that regional workforce boards are working on a regional Workforce Summit that should take place on the first quarter of 2019. The agency is looking for volunteers from each of the local boards to participate in the planning process.

Schmidt volunteered and there is one more spot left, the first meeting will take place on May 25, 2018 at SETA.

IX. PRESIDENT'S EXECUTIVE ORDER ON WELFARE

Buckingham reviewed content of Executive Order contained in agenda packet and discussed possible impacts to the program.

X. FY 2017-2018 WIOA TITLE I BUDGET REVISION

Buckingham stated that this item had already approved by the Governing Body; this is not the normal practice but due to time constraints this approval was necessary.

There are 2 items that need revision:

- 32,000 will be added to the Career Services awardee ADVANCE
- 30,000 Increase to CalPERS pension liability

Motion to approve FY 2017-2018 WIOA Title I Budget Revision by Brent-Bumb, second by Miller

Motion approved unanimously

XI. FY 2018-2019 WIOA TITLE I DRAFT BUDGET

Buckingham said that each year before planning the budget the Agency has a conversation with Governing Body to seek direction on the strategy and how to develop the budget. The budget is being planned around a 10% reduction.

In addition the following must be funded by the agency, Comprehensive One-stop, agency operations, and legacy costs, training the new Alpine/SLT service provider. There is also a new County-wide system change that is being implemented; the agency is still unsure of the costs associated with the system.

Motion to approve FY 2018-2019 WIOA Title I Draft Budget by Tweedt, second by Frayser

Motion approved unanimously

**Brent-Bumb departed at 1:35 pm*

XII. ONE-STOP OPERATOR REPORT OUT AND DIRECTION

Indiveri stated that the partners had a meeting on March 14, 2018. The first part of the meeting was a discussion regarding the progress of the certification process; the second part of the meeting was focused on the Hallmarks of Excellence and the required self-assessment of the comprehensive center.

He also explained that in the current year is the assessment for the comprehensive center; the following program year 18/19 the assessment will be on the satellite one-stop centers.

XIII. AJCC HALLMARKS CERTIFICATION

Indiveri presented to the board the scoring for the 8 hallmark areas; he explained that the scores run 1-5, 5 being optimum, and 3 would be considered certifiable. Based on the self-assessment scores, 6 of the areas have 3 or above score level, and 3 of the areas did not. Indiveri documented his scoring and the partner's scores, and took the average of both assessments.

Indiveri mentioned that the scoring is set with decimals in the numbers; other regions decided to round up the numbers to eliminate the decimals. He is leaving the decision to the Board members if they would like to round up the score.

After further discussion the board decided to round up the scores. Miller suggested keeping the hallmarks as a standing item on future agendas.

Motion to approve Round up Hallmarks Scores by Souza, second by Frayser

Motion approved unanimously

**Frayser departed at 2:25 pm*

XIV. LEGISLATIVE WATCH

Buckingham referred to the memo in the agenda packet, and noted that the board had previously taken an official support position on AB 1743; this piece of legislation has moved to the education committee, and now they're asking for support letters for funding.

Buckingham stated that the first three bills under Legislative Watch are of interest for the board to review, and possibly taking a support position; the remaining are information only.

Motion to approve support on the AB 2915, AB 1904 & SB 1424 by Miller, second by Souza

Abstained by Tweedt

Motion approved by majority

SB 1424 [Note correction from original content listing bill as SB 1428]

XV. WORKGROUPS

Miller/Storytelling:

Miller reported that the group has not met since the last meeting. She sees work ahead on the Hallmarks discussion. Buckingham added that on the previous meeting with Miller and Ullrich they discussed making changes on the Website; in addition they have been collecting reports on the visitation to the Website.

Miller mentioned that they exploring a product with from Sacramento News and Review. Larkey added that Indiveri could ask the One-Stop partners if they might be interested in contributing to this project; both content and funding.

Pepper-Kittredge suggested using Social Media and other events instead of paper publications. Larker reiterated getting the One-Stop partners involved in the storytelling.

Schmidt/Employer Outreach:

Schmidt commented that the group has not met since October, but are scheduled to meeting immediately following the Workforce Board meeting; they review items based on the Hallmarks, as well as discuss the Summit and solicit an additional volunteer to serve with Schmidt.

XVI. FUTURE AGENDA ITEMS/NEW BUSINESS

- WORKFORCE BOARD
 - Report on Hallmarks
 - Regional Labor Market Presentation Liz Bosely
- EXECUTIVE COMMITTEE

XVII. NEXT MEETING

Thursday, July 19, 2018 - Ponte Palmero, Cameron Park

XVIII. ADJOURNMENT

Motion to adjourn the meeting at 2:42 pm by Miller

Motion approved unanimously