

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, May 19, 2016 - 1:00 p.m.

**Sierra College
5000 Rocklin Road
Rocklin, CA 95677
LRC lower level next to the Ridley Gallery**

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of the systems' ability to meet industry and workforce needs.

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Miller at 1:03 p.m.

Present: Tink Miller (Chair), Rick Larkey (Vice-Chair), Bill Bettencourt, Carol Pepper-Kittredge, Christina Nicholson, Daniela Devitt, David DeLeonardis, Eric Cooper, Jason Buckingham, Kim Pellow, Marcy Schmidt, Martha Escobedo, Michael Zimmerman, Paul Castro, Randy Wagner, Stewart Schurr, Victor Wursten

Absent: Anette Smith-Dohring, Bob Ward, John Tweedt, Kathleen Burris, Kevin Ferreira, Laurel Brent-Bumb, Maggie Valenzuela, Mark Frayser, Sherri Springer

Guests: Alexis Zoss, Cara Welch, Darlene Galipo, Gloria Earl, Kathleen Franklin, Lorna Magnussen, Terrie Trombley

II. APPROVAL OF AGENDA

Chair Miller announced that Item #10 on the Agenda may have to be moved as Anette Smith-Dohring the presenter may be delayed due to conflict in her schedule.

Motion to approve agenda by Cooper, second by DeLeonardis.

Motion approved unanimously.

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from March 17, 2016 WB Meeting

B. Attendance Log

Motion to approve consent agenda items A-B by DeLeonardis, second by Devitt.

Motion approved unanimously.

IV. PUBLIC COMMENT-FOR THOSE ITEMS NOT ON THE AGENDA

Cooper announced that California Indian Manpower has been awarded a \$2 million 2 year grant from DOL for a summer jobs program.

Cara Welch addressed the questions from the May 17, 2016, Board meeting regarding EDD's availability to track specific training & employment data. The question was if EDD could track data on students to see if they are able to find a job in the field they were trained/educated in. Welch had checked and EDD (LMID) has done some pilot projects with colleges, UC Northridge, and they now provide very high level information so it is easier to track students. She explained the process and stated that anyone could get in touch with her to obtain the information that was available.

V. ELECTION OF WB CHAIR AND VICE CHAIR

Chair Miller explained the election process to the Board. She stated that per the WB Bylaws section 4.2.2 the Nomination Committee had met, reviewed, and forwarded to the WB the qualified candidates for Chair & Vice Chair. The following Nominees were forwarded to the WB on April 29, 2016:

Chair – Rick Larkey

- Appointed to WB on July 1, 2013
- Elected as Vice Chair July 1, 2014
- Served on Executive Committee since July 2014

Vice Chair – Michael Zimmerman

- Appointed to WB on February 4, 2014
- Served on Nomination Committee for July 2014 election
- Served on Finance Committee since September 2015

The election will be held by roll call vote per section 4.2.3 of the Bylaws. The new officers will take their seats effective July 1, 2016.

Election approved by roll call vote.

Aye: Bettencourt, Pepper-Kittredge, Nicholson, Devitt, DeLeonardis, Cooper, Buckingham, Pellow, Schmidt, Escobedo, Zimmerman, Castro, Larkey, Wagner, Schurr, Miller, Wursten

Nay: None

Abstain: None

Absent: Smith-Dohring, Ward, Tweedt, Burris, Ferreira, Brent-Bumb, Valenzuela, Frayser, Springer

Larkey, speaking on behalf of himself and Zimmerman, thanked the Board for their vote. On behalf of the entire Board and staff he thanked Chair Miller and stated that because of her service she would be a "hard act" to follow.

He told the Board that she was appointed to the WB board in August 2001; she was Vice Chair from July 2004 – 2006; she was appointed Acting Chair in April 2006 when the “then” Chair resigned and was elected as Chair in July 2006. In all, she has served on the board for 15 years, 10 of which have been as one of its officers. He said that her term is a legacy that she should be very proud of.

Chair Miller expressed her confidence in Larkey and Zimmerman that would do a good job at taking over the governance of the Board.

The Board honored Chair Miller with a round of applause.

VI. APPROVE 2016/2017 MEETING SCHEDULE

3rd Thursdays of odd months from 1:00 pm - 3:00 pm w

Motion to approve 2016/2017 Meeting Agenda by Zimmerman, second by Schmidt.

Motion approved unanimously

VII. APPROVE 2016/2017 DRAFT BUDGET

Highlights presented:

- Large reduction in the funding afforded to WIOA Title I; key factors:
 - 7.2% reduction in allocation, and estimated 10% in Rapid Response; roughly \$250,000
 - The current unemployment number is 4.9% within the consortium
 - Governor’s threshold on discretionary funds nearly doubled from 8% to 15%
 - An increase in direct training requirements from 25% to 30%
- A decision has been made to close the Auburn One Stop, reducing limited term staff, and a general tightening of overall spending.
- Reviewing the reductions statewide, the Golden Sierra region received the sixth largest percentage reduction in the State.
- The Title I budget is prepared with equitable cuts across the board to all programs. This includes subcontracted service providers within El Dorado and Alpine County.
- Buckingham stated that WIOA Title I is not intended to, nor is there enough funding to support the entire workforce system. He believes strongly that there is a need to be effective with the conversations with our partners during the formation of resource sharing agreements making sure the system’s target areas are adequately funded.

Schmidt asked how many clients would be displaced in Auburn. Buckingham stated that it was difficult to measure the numbers. Schmidt asked if there would be more workshops in Roseville because she has noticed they have been very limited. Her concern is that Placer County resources are limited. She said that while there is a very strong business engagement team, she believes that customer engagement with the job seeking community is lacking. She is fearful that the County may not be able to handle the influx of clients created from the closure. She wanted to ensure that they have the resources to offer customers when they come in. She wondered what the outlook for the County was moving forward.

Buckingham believes that is a large concern for all of the agencies involved and is definitely a discussion to have at our partner meetings.

DeLeonardis asked if he understood correctly that for partner organizations, for instance the community based providers, they will be required to up their match if they are going to contract with us?

Buckingham stated that he has not heard that and did not know if that was what was going to happen. There are differing definitions for leverage vs match vs in-kind, but he has not heard anything that directly related to the percentage of match.

DeLeonardis asked if Buckingham saw any possible difficulty to getting the community providers to work with the Agency. And are the community providers still out there?

Buckingham was not sure if it was an adverse impact but it may require heightened efforts to get those partners involved.

Cooper stated that everyone is put into the same position right now whether you are part of WIOA system or not.

Castro spoke about passing the reduction to the service providers. Buckingham replied that he believed it would be a concern to the service providers. Can they continue to provide the services rendered with the money received. Title I money is unique in the sense that success means less funding. There is also a shift in the priorities of the use of WIOA funds. There are more mandates now on the money we are receiving.

Larkey added that the shift doesn't come with more money however.

Buckingham explained that the Governor's discretionary fund is the place where money could be drawn to help address these concerns. There is money that has come out of the regional planning efforts that could be used to address parts of this. What he doesn't want to lose focus on is that what we are talking about is one funding stream within a larger system. This is where the conversation has a lot of value. What our system looks like and who is best suited to solve those issues within that system. Bettencourt announced that he has been working with Golden Sierra to put into place the subletting of their "Connections" space in Auburn. They are stepping in and will be able to perform a small part of what Connections provides. It will also keep that location as a support system for some clients. His group is also working with Paul Castro and his organization to see if there is something Adult Ed can do to create a center for those clients. Bettencourt stated that as they are the ones "flush" with money they are trying to do as much as they can to help.

Miller stated that the Executive Committee had meet earlier in the day, just prior to this meeting, and recommended to the WB adoption of the Draft Budget with regrets that the cuts are unavoidable.

Motion to approve 2016/2017 Draft Budget by Cooper, second Devitt.

Motion approved unanimously.

VIII. APPROVE ADDITIONAL COST CENTER – SIERRA COLLEGE

Buckingham stated that the request was for an additional cost center to be added to the Fiscal Year 2015/2016 budget. Sierra College was part of a Los Rios College grant for participants in the Northern California Community College Apprenticeship Initiative. The funding for this cost center will be via a pass-thru contract between Sierra College and Golden Sierra. The total award is \$85,000; the first year funding of \$5,000 will cover the Planning component of the grant with the remainder of funding for years two to five covering the costs of Employer Outreach and Job Readiness Skills Instruction within Placer County.

Motion to approve by DeLeonardis, second by Zimmerman.

Abstain: Carol Pepper-Kittredge

Motion approved by majority.

IX. SIGNATURE APPROVAL OF PHASE I, WIOA REQUIRED, PARTNER MEMORANDUMS OF UNDERSTANDING (MOUs)

Miller stated that board action for this item would grant the Chair signature authority as documents are completed.

Buckingham stated that before the board for signature approval is the completed Phase I, WIOA required partner MOUs. The Board is responsible for 17 total partner MOUs locally however, there are a number that have been combined as the partner operates multiple programs. Golden Sierra, for example, operates 3 programs while the Employment Development Department operates 4. This reduces the number of required documents to 11.

Motion to approve by Castro, second by Escobedo.

Motion approved unanimously.

X. CAREER PATHWAYS HEALTH CARE PRESENTATION

(This item was continued as Anette Smith-Dohring had not arrived)

- Anette Smith-Dohring, Sutter Health, and Sue Hussey, Deputy Sector Navigator for Health

XI. WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA)

- WIOA Matrix – no changes on matrix

Buckingham explained that there was much activity occurring but no changes to the matrix document.

Buckingham stated that there were at least five grant applications due in late April or early May; 2 were specifically for regional planning efforts. Golden Sierra is part of the Capital Regional Planning Unit. The region put together 2 regional grant applications. So far the region has received one. The grant is for \$75,000 to incorporate what is called the A-H planning requirements of WIOA. The A-H requirements are the regional planning requirements that are duplicated in the local planning requirements. The region has also applied for a grant for \$250,000 to assist in part with developing a regional plan but will also be used to assist in building regional sector pathways. At this time, they have not heard on the success of that application.

Locally, the Agency has applied for three grants. The first is a Workforce Accelerator 3.0 grant, which would fund entrepreneurial training through Hacker Lab, but it was not awarded. The second was a Disability Employment Accelerator grant for \$150,000 to continue the work to serve the region's persons with disabilities. The DEA grant was awarded. The last was a grant for AB2060 which is funding via the recidivism reduction act for \$294,000. This application was put together in concert with the Placer Re-entry Program (PREP) and North State Building Industry Foundation. The AB2060 grant was awarded to the Agency and will provide on-the-job training type activities for people that have gone both through the PREP program and their construction training with Northern California Construction Training (NCCT). The funding can supply additional training as well.

SlingShot update, the Capital Region was required to submit a compact as part of that planning process which the group has been working on for 2 years. The compact was submitted in January 2016 and has undergone 2 revisions. We are awaiting approval on the final revision and Valley Vision, who has been coordinating that regionally, believes they will have an answer by the end of this week but basically they are on hold until the approval is received.

Miller inquired if this would ultimately bring in more money to the Agency or is it just a step forward in the process.

Buckingham explained that the region has already been given the money but the process has to be in place before the money can be spent. And, that the money will go to contractors who provide services to business startups and entrepreneurs

NEG Sector Grant. The regional partnership has procured a new labor market information report that should be complete by mid-June. It will umbrella the Capital Region Planning Unit but will also break out individually the labor market information for each of the partner local areas. It is intended to support the next economy clusters which were just updated by a grant that was awarded to Valley Vision by J P Morgan Chase in addition to providing information on clusters not covered in the Next Economy update.

In addition, the region has contracted with Valley Vision to do an inventory of the business advisory groups with in the Region with the hopes of leveraging their expertise

Finally, Buckingham stated that the Capital Region Planning Unit is working on completing a Regional MOU. The MOU will solidify our commitments to do systems alignment planning, updating policies, interagency procedures, and also doing staff and board development regionally

XII. WIOA SERVICE PROVIDER UPDATES

- Alpine County
- El Dorado County
- Golden Sierra Job Training Agency
- PRIDE Industries

Wursten reported that PRIDE is transitioning out subcontracted youth services with Golden Sierra, but is still involved in Department of Rehabilitation.

- Business Engagement / Rapid Response

XIII. COMMITTEE UPDATES

- Executive Committee

XIV. FUTURE AGENDA ITEMS/NEW BUSINESS

Discussion on how services levels will be provided to clients after Auburn Connections is closed.

Miller shared her thoughts about the Agency and how far it has come in the 16 years she has been involved. She stated that she has served with five Executive Directors and she wanted to acknowledge Buckingham for the vision and leadership he has brought to the WB and how he has stabilized and moved it forward. Plus, he is very supportive of the Board. She acknowledged and thanked him for that.

She also stated that she wanted to thank Lorna Magnussen. As the Board liaison, Miller felt that no-one could do the job of chairing the Board without her help. The Board should be aware of how much effort she puts in on behalf of the Board and she is an expert at everything she does.

XV. NEXT MEETING

Thursday, July 21, 2016 – 1:00 PM, Folsom Lake College, Placerville

XVI. ADJOURNMENT

Motion to adjourn by Larkey at 2:00 p.m.