

## MEMBERS

ANETTE SMITH-DOHRING  
Sutter Health Sacramento Sierra Region

CAROL PEPPER-KITTREDGE  
Sierra College

CHRISTINA NICHOLSON  
Whole Person Learning

DANIELA DEVITT  
California Employers Association

DAVID DeLEONARDIS  
Crossroads Diversified Services

ERIC COOPER  
California Indian Manpower Consortium

JASON BUCKINGHAM  
Golden Sierra Job Training Agency

JOHN TWEEDT  
District Council 16

KATHLEEN BURRIS  
CVS Health

KEVIN FERREIRA  
Sacramento – Sierra's Building and  
Construction Trades Council

KIMBERLY PELLOW  
Brandman University

LAUREL BRENT-BUMB  
Bumb Construction

MARCY SCHMIDT  
Placer Co. Business Advantage Network

MARGARITA VALENZUELA  
Unite Here Local 49 Gaming

MARK FRAYSER  
Department of Rehabilitation

MARTHA ESCOBEDO  
Employment Development Department

MICHAEL ZIMMERMAN  
MTI College

PAUL CASTRO  
California Human Development

RANDY WAGNER  
Sierra Economic Development  
Corporation

RICK LARKEY, *Vice Chair*  
North State Building Industry Foundation

ROBERT WARD  
IBEW Local 340

SHERRI SPRINGER  
Happy Kids Preschool & Childcare

STEWART SCHURR  
Doctor PC

TIM COOK  
Experience Works

TINK MILLER, *Chair*  
Placer Independent Resource Services

VIC WURSTEN  
PRIDE Industries

## **GOLDEN SIERRA WORKFORCE BOARD REGULAR MEETING REVISED AGENDA**

**Thursday, September 17, 2015 - 1:00 p.m.**

**Brandman University  
400 Sunrise Avenue, Suite 200  
Roseville, CA 95661**

*Mission: To be the premier provider of business and  
job seeker services in the region we serve*

- |       |                                                                                                                                |       |
|-------|--------------------------------------------------------------------------------------------------------------------------------|-------|
| I.    | <u>ROLL CALL AND INTRODUCTION OF GUESTS</u>                                                                                    |       |
| II.   | <u>APPROVAL OF AGENDA</u>                                                                                                      | 1-2   |
| III.  | <u>CONSENT AGENDA</u>                                                                                                          |       |
|       | All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion. |       |
|       | <u>For Approval</u>                                                                                                            |       |
|       | A. Approval of Minutes from July 16, 2015 WB Meeting                                                                           | 3-8   |
|       | <u>Informational</u>                                                                                                           |       |
|       | A. Review Minutes from August 20, 2015 EC Meeting                                                                              | 9-12  |
|       | B. Attendance Log                                                                                                              | 13    |
| IV.   | <u>PUBLIC COMMENT-FOR THOSE ITEMS NOT ON THE AGENDA</u>                                                                        |       |
| V.    | <u>APPROVE FY 2015/2016 CONSORTIUM FINAL BUDGET</u>                                                                            | 14-21 |
| VI.   | <u>K5 EXPENDITURES UPDATE</u>                                                                                                  | 22    |
| VII.  | <u>CAREER &amp; YOUTH SERVICES RFP</u>                                                                                         | 23    |
| VIII. | <u>SLINGSHOT PRESENTATION</u>                                                                                                  |       |
|       | • Trish Kelly – Valley Vision                                                                                                  |       |
| IX.   | <u>LABOR MARKET INFORMATION DIVISION (LMID) PRESENTATION</u>                                                                   |       |
|       | • Elizabeth Bosley – EDD                                                                                                       |       |
| X.    | <u>WORKFORCE INNOVATION &amp; OPPORTUNITY ACT (WIOA)</u>                                                                       | 24-51 |

### **EQUAL OPPORTUNITY**

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (530) 823-4635 (Voice). TTY users please call the California Relay Service at 711.

- XI. WIOA SERVICE PROVIDER UPDATES 52-56
- Alpine County Consortium
  - El Dorado County Consortium
  - Golden Sierra Job Training Agency
  - PRIDE Industries
- XII. COMMITTEE UPDATES 57
- Business Services Committee
  - Executive & Finance Committees
  - Youth Council
- XIII. FUTURE AGENDA ITEMS/NEW BUSINESS
- XIV. NEXT MEETING
- Thursday, November 19, 2015 – 1:00 PM, Brandman University
- XV. ADJOURNMENT

**GOLDEN SIERRA WORKFORCE BOARD  
REGULAR MEETING  
MINUTES**

**Thursday, July 16, 2015 - 1:00 p.m.**

**Folsom Lake College  
El Dorado Center Community Room  
6699 Campus Drive  
Placerville, CA 95667**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and the meeting was called to order by Miller, Chair, at 1:05 pm

Miller announced that the following members had accepted term extension to support the WIOA transition:

David DeLeonardis  
Jason Buckingham  
Kevin Ferreira

**Present:** Tink Miller (Chair), Rick Larkey (Vice Chair), Anette Smith-Dohring\*, Carol Pepper-Kittredge, Daniela Devitt, Eric Cooper, John Tweedt, Kathleen Burris, Kevin Ferreira, Marcy Schmidt, Mark Frayser, Michael Zimmerman, Paul Castro, Randy Wagner, Stewart Schurr, Tim Cook

**Absent:** Bob Ward, Christina Nicholson, David DeLeonardis, Jason Buckingham, Kimberly Pellow, Laurel Brent-Bumb, Maggie Valenzuela, Martha Escobedo, Sherri Springer, Victor Wursten,

**Guests:** Stephen Amezcua, Darlene Galipo, Lorna Magnussen, Alexis Zoss, Michael Indiveri, Kathy Spindola, Erika Valencia, Nichole Williamson

*\*Indicates arrival time*

**II. APPROVAL OF AGENDA**

**Motion** to approve the agenda by Wagner, second by Zimmerman.

**Motion** approved unanimously.

**III. CONSENT AGENDA**

**For Approval**

A. Approval of Minutes from May 21, 2015 WB Meeting

**Informational**

A. Review Minutes from June 29, 2015 EC/FC Meeting

B. Attendance Log

**Motion** to approve the consent agenda by Devitt, second by Tweedt.

**Motion** approved unanimously.

IV. PUBLIC COMMENT-FOR THOSE ITEMS NOT ON THE AGENDA

Schmidt announced that registration has started for the Tri-County job fair, and due to cost, there has been discussion to turn it in to a 501C3 event. Sponsorship is being sought. This will be held in Roseville on Friday, August 21, 2015, 9am-1pm. The job fair is free, but if the employer would like to have a link to their hiring page there is a \$150 fee.

*\*1:10pm Anette Smith-Dohring arrived*

Wagner from SEDCorp commented on two successful small business workshops where over 20 agencies conducted a five-hour seminar covering Access to Capital Business Planning and Access to Consultant Resources. Data found that over 80% of the people attending the workshop were already conducting business, but that 70% of these people were operating without a business plan. SEDCorp will focus on helping these individuals.

Devitt announced that California Employers Association put on a series of HR employer forums for Golden Sierra in the month of June. The series included compliance issues in regard to the new sick leave law that became effective July 1<sup>st</sup>, as well as building high performance teams and employee engagement. The employers that attended are looking forward to working with Golden Sierra.

V. CONSTRUCTION & ENERGY SECTOR REPORT

Rick Larkey, Executive Director  
North State Building Industry Association Foundation (NSBIA)

Larkey explained that through partnership with the Sacramento Regional Builders Exchange and the Association of General Contractors of California they have launched a construction and energy sector consortium with the local community colleges.

Other highlights include:

- NSBIA was designated the systems integrator for construction and energy through the CAP and CRANE Community Partnership Trust Grants which was awarded \$21 million. This entails working with 15 regional high school programs.
- The foundation has an OJT Grant through Prop 39, and works with Golden Sierra, SETA, American River College, Sierra College and the Northern California Construction Training (NCCT) folks to place people who have received the MC3 (Multi-Craft Core Curriculum) into pre-apprenticeship training. Some of these placements are connected to the Arena project.
- Trying to develop a regional advisory and planning effort with the high schools that want to align their interests with a particular community college. These high schools will be invited to an advisory committee meeting in the fall with the community colleges. Then in the spring, all the partners and students involved will meet together as one big region to share information and address any community concerns.
- NSBIA has three structure-based committees that focus on curriculum and certification, job and internship development, and advocacy/communication/career awareness work-based learning.
- The association is very supportive of the tri-counties effort and NSBIA's job placement staff is talking about hosting and sponsoring a Trades Job Fair.

- Working closely with the Launch Pad piece, an automated system that allows the employers to be matched with interns in their field of work.
- Developing a generic packet for partners containing career information, and calendar of events to share. Upcoming event – Career GPS in September.
- Idea from Communication and Work-Based learning group is to develop a directory featuring students to showcase to employers.
- Provided a 2015 Calendar of meetings.
- NSBIA has started working with Roseville Adult School and Sierra College and have opened discussions on how to work together and integrate efforts.

Schmidt asked if NSBIA's main focus was on high schools and community colleges. Larkey said no; they are currently working with the Sacramento State University Construction Management Program which is involved in an international competition. They are also working together with the partners to place engineering interns in positions within their field, and are placing high school graduates in summer jobs.

Schmidt asked what the process is for getting students involved with BIA's program; do they have to currently be enrolled in school or be a recent graduate. Larkey said that either is acceptable. Some of the out-of-school programs have a paid internship that is offered through funds received from SETA.

#### VI. PARTNER PRESENTATION

Mark Frayser, M.S. SSMI - Rehabilitation Manager  
Department of Rehabilitation (DOR)

Frayser introduced himself as the Manager of the Roseville Office. He explained that DOR's main focus is to provide services and advocacy resulting in employment, independent living and equality for individuals with disabilities.

With the transition to WIOA beginning July 1, 2015, the department has \$45 million to spend on transitional youth. A slideshow covered the following:

- ❖ Statistics show that people who return to work lead a much happier, healthier lifestyle and healthcare costs are reduced.
- ❖ DOR serves 115,000 consumers annually; our region, Northern Sierra District (NSD) serves over 5,000 annually.
- ❖ Six out of ten people that seek help from DOR must succeed; the success rate of putting people to work through DOR is 80%.
- ❖ The consumer must present medical documentation stating that they have a disability
- ❖ Eligibility is determined within 60 days, sooner if all documentation is submitted by the consumer quickly (disability must be considered permanent).
- ❖ An Individual Plan for Employment (IPE) contract is specific to each individual and covers direct placement, vocational training and educational training
- ❖ DOR pays the equivalent of community college, CSU and UCD rates for the first 2 years or 60 units; certain circumstances may allow individuals with severe disabilities to attend a school which provides the services the individual needs

Cooper asked if DOR would pay for special equipment or accommodations if needed by the individual. Frayser said this would be considered on a case-by-case basis; written documentation is required from the doctor or medical provider stating that it is necessary. The individual's medical service must deny the accommodation before DOR can step in.

- ❖ If the individual is going through rehabilitation, and is at the time too severely disabled, DOR will ask them to continue with treatment and come back when they are a little more stable. This is because the employer is asking for someone who is work ready
- ❖ On-the-Job training is available with DOR, up to \$5,000 per individual
- ❖ Once the individual is hired the case is closed 90 days out. The consumer may return to DOR, if needed

Wagner asked if there were more jobs available than people or more people looking for jobs. Frayser said that there are more people looking for work than jobs available, but it's getting better with organizations working together.

## VII. WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA)

- ACTION MATRIX

Galipo commented that the Joint Powers Agreement (JPA) has been sent to County Council, reviewed by the Governing Body and is now being reviewed by Alpine, El Dorado and Placer County Board of Supervisors for approval. It is on the agenda for Alpine and El Dorado counties for July 21<sup>st</sup> and will be on Placer County's agenda very soon.

- CAREER & YOUTH SERVICES RFP UPDATE

Galipo commented on the RFP for Career Services and Youth Services as follows:

- RFP released on July 8, 2015
- Bidder's Conference on July 23, 2015
- Interested parties must turn in their application by August 14, 2015
- Partners from the system will review applications in mid to late August
- Approval by the Board in September/October
- Implementation scheduled for January 2016.

- WIB/WDB MEMBERSHIP COMPOSITION

Galipo shared with the Board that due to changes from WIA to WIOA they will begin seeing Workforce Investment Board (WIB) referred to as Workforce Development Board (WDB). She asked the Board to review pages 21-26 of the agenda packet and note any questions they may have of their roles and responsibilities, and to look for a survey that will be coming from board staff. The survey will be asking Board members for their feedback and given to the Executive Committee for further discussions about the composition, and make recommendations to the Governing Body.

VIII. WIA SERVICE PROVIDER UPDATES

- Alpine County Consortium (Nichole Williamson)
  - ✓ In the last quarter ending on June 30<sup>th</sup> they had 51 visits to their One-Stop
  - ✓ One in-school youth is working in their community development department
  - ✓ One participant in the Adult Dislocated Worker program has been offered a position as a nurse at the local hospital
  - ✓ Four new adult participants have been enrolled this month

Miller asked if any of the enrollees are from the Hung-A-Lel-Ti tribe. Williamson said that about one third of their participants are from the tribe.

- El Dorado County Consortium (Alexis Zoss)
  - ✓ Approximately 1,000 visitors have used the One-Stops in June
  - ✓ El Dorado has put on 11 workshops
  - ✓ 11 people have received their certificates through the NEXT Skills program
  - ✓ Participated in the workshop that SEDCorp hosted
  - ✓ They have been recovering the past year from staff loss. In the next two weeks they will have a long-term staff person retire, and currently have recruitment out for two staff.
  - ✓ Expended approximately 30% of their adult direct service money at this time, and have set an internal goal of enrolling 26 adults by December 31, 2015
  - ✓ Truck driver press release went out and they received 15 responses
  - ✓ Received a call from KCRA wanting to interview a participant of the program

Zoss thanked Golden Sierra for their technical assistance at their One-Stop, stating the information was very valuable. They will continue to evaluate their efforts and make adjustments as needed.

- Golden Sierra Job Training Agency (Darlene Galipo)
  - ✓ New service delivery strategy in the Auburn Connections site is now significantly based on an appointment only approach. It had become difficult for Golden Sierra staff to keep two offices open 8 am to 5 pm Monday through Friday. This strategy allows the staff to have more time to provide individualized career services and appropriate training services to the people who are interested and most likely to benefit. Golden Sierra has been able to bring the two week Get Hired pre-employment workshop series back to the office.
  - ✓ Preliminary performance results for program year 2014/15 showed that Golden Sierra has exceeded all 9 measures under Title 1. This reflects the work of all three counties.
  - ✓ Golden Sierra was awarded a Disability Employment Accelerator funding in the amount of \$166,000. This will be used to administer programs and services to people with disabilities.
- PRIDE Industries – *No Report*

IX. COMMITTEE UPDATES

- Business Services Committee [on hold] *No Report*
- Executive & Finance Committees

Miller commented that the Executive Committee continues to meet and discuss the transition from WIA to WIOA.

- Youth Council [on hold] *No Report*

Miller introduced Stephen Amezcua from EDD, and asked him to share a little about his role with the Agency.

Amezcua stated that he is a regional advisor that has been appointed to Golden Sierra consortium and other local workforce development agencies. His role is to answer questions and concerns that the local agencies have in regard to current rules and regulation.

Smith-Dohring suggested forming a group that could plan and discuss Board composition and operations at future Board meetings. Amezcua suggested researching WIOA, section 107 on the internet which will give Board composition information.

Cooper commented that the Riverside County Board of Supervisors dissolved their workforce board, and is looking at restructuring.

Smith-Dohring asked if the Board had seen the letter on Notice of Proposed Rulemaking (NPRM) from Ron Painter of NAWB that that she received at a Planning/Oversight Committee meeting for SETA. Miller said she had received it, but wasn't sure if the other members had. It was agreed that this information, and any other pertinent information from Amezcua would be sent to Magnussen and then distributed.

Wagner asked about the latest updates to the SlingShot Initiative, and requested that this item be placed on future agendas.

Smith-Dohring commented on a presentation by Valley Vision that covered the SlingShot Initiative. Board members suggested that we ask Valley Vision to present at one of our Board meetings to bring us up to date. It was also suggested that Golden Sierra form a planning committee specifically for the SlingShot Initiative.

Smith-Dohring stated that SETA's next Planning/Oversight Committee meeting is scheduled for September 17<sup>th</sup> which is open to the public.

X. FUTURE AGENDA ITEMS/NEW BUSINESS

- Youth Workgroup report out
- SlingShot Initiative
- Planning/Oversight Workgroup discussion

XI. NEXT MEETING

Thursday, September 17, 2015 – 1:00 PM, Brandman University

XII. ADJOURNMENT

Meeting adjourned by Chair Miller at 3 p.m.



**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
MINUTES**

**Thursday August 20, 2015 – 1:00 pm**

**Roseville Connections  
115 Ascot Drive, Suite 180  
Roseville, CA 95661**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and the meeting was called to order by Chair Miller at 1:04 p.m.

Present: Tink Miller, Rick Larkey, Kevin Ferreira

Absent: Laurel Brent-Bumb, Martha Escobedo

Guests: Jason Buckingham, Darlene Galipo, Lorna Magnussen, Terrie Trombley, Kathy Spindola, Michael Indiveri

**II. APPROVAL OF AGENDA**

**Motion** to approve the agenda by Larkey, second by Ferreira.

**Motion** approved unanimously.

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

For Approval

A. Approval of Minutes from June 29, 2015 EC/FC meeting

Informational

B. Review of Minutes from July 16, 2015 WIB meeting

C. Attendance Log

**Motion** to approve the consent agenda items A-C by Ferreira, second by Larkey.

**Motion** approved unanimously.

**IV. PUBLIC COMMENT – FOR THOSE ITEMS ON THE AGENDA**

Indiveri commented that according to an article he read, the Federal Government has not passed their 2015/2016 budget; they will have until the end of September to do so.

Miller handed out flyers for the Annual Assistive Technology Exposition sponsored by Placer Independent Resource Services that will take place on September 9, 2015, from 9am-1pm.

Thirty vendors will be attending at Placer County Fairgrounds in Roseville, CA; the expo is free and open to the public.

V. APPROVE LETTER REGARDING ONE-STOP OPERATOR PROCUREMENT

Buckingham explained that current interpretation of the law states that local areas can be One Stop Operators only after they have gone through the procurement process and the process has failed. The California Workforce Association, working on behalf of local areas and State Legislators, are requesting a letter be drafted by local agencies asking that the current interpretation be altered to read that local areas can be the One Stop Operator provided that the chief elected official, which would be the Governing Body and the Governor, agree since the law does not include a requirement for failed procurement.

Larkey asked if there was opposition to the proposed requested regulation change. Buckingham said that there were parties both for and against it.

**Motion** to approve the One-Stop Operator procurement letter by Larkey, second by Ferriera.

**Motion** approved unanimously.

VI. WIOA IMPLEMENTATION

Topics below are reported and discussed out of order.

- WDB MEMBER SURVEY RESULTS

Buckingham explained that a Workforce Board Survey was sent out to members requesting their feedback on where the Board stands currently with WIOA. The general consensus of the members who responded was favorable. Buckingham then asked the Executive Committee for their feedback on the responses which are noted as follows:

- one-on-one conversations with members indicate that they are in the process of understanding WIOA. The information is there; the individual needs to take the initiative to find the answers and be engaged
- of the responses received, the majority seem to understand what the workforce board is trying to accomplish and are actively involved
- it would have been helpful if the members responding with “undecided” or “disagree” could have offered insight as to how to resolve the situation
- the matrix that is included in the Board packets offers information that relates to implementing WIOA; this may not be apparent to the members
- a visual presentation of the matrix may be helpful that walks the members through the process, reviewing items that are currently outstanding and items that have been completed since the last meeting
- invite industry leaders to our board meetings to share their needs and ideas of how to better unify the partners to reach our goal of serving the community at a higher level
- meeting with industry sectors and learning about their needs will lead the board into defining our mission, vision and values

- ACTION MATRIX

Buckingham explained that the matrix reflects certain items in blue meaning that they have been completed. Though not this board's responsibility The Joint Powers Agreement (JPA) has been approved by Alpine and El Dorado counties, and will be going through Placer county in September.

- LOCAL AREA DESIGNATION

Buckingham stated that the final approval letter for local area designation was received by Golden Sierra.

- PARTNER MAPPING MEETINGS

Larkey recommended that the partners meet and discuss mapping of the business leadership counsels that have been formed. It would be beneficial and effective to have local businesses meet and work with the local counties.

Buckingham stated that he has met with the core partners individually and additional meetings with the Core Partnership Group have been held; aligning of services and partner strengths were discussed. Adult schools are very interested in the discussions, and are looking to partner with the system.

Galipo said that Golden Sierra shared a draft of the Memorandum of Understanding (MOU) with the core partners, which will be used to enter into agreements with the board.

- WDB BYLAWS

- WDB MEMBERSHIP COMPOSITION

- SUBCOMMITTEES

Buckingham explained that if the board chooses to move in the direction of developing subcommittees, they must be chaired by a current board member, and have additional members that are not members of the local board.

Larkey stated that it may be helpful to involve the local Chambers along with various local industries to form a working partnership.

Buckingham suggested the board move in the direction of forming Ad hoc committees. He also emphasized the importance of having the partners work together to serve the public.

- MISSION & VISION STATEMENT

Buckingham commented that additional engagement with board members explaining the direction of the board's mission, vision and values may be helpful. The Board should aim at identifying which sectors initiatives to spearhead and which to support.

Buckingham will draft an overview of this meeting to have Chair Miller report out to the Workforce Board in September.

VII. CAREER & YOUTH SERVICES RFP STATUS

Buckingham stated that the Career & Youth Services Request for Proposal (RFP) was released; proposals were due and received August 14, 2015; rating committee is reviewing proposals and will return findings to Golden Sierra by August 28, 2015; a report will be made to the Workforce Board at the September 17, 2015, meeting and then Workforce Board recommendations presented to the Governing Body at their next scheduled meeting on October 7, 2015.

VIII. FUTURE AGENDA ITEMS/NEW BUSINESS

- Labor Market Information Division (LMID) presentation at next Workforce Board (WB) Meeting – 9/17/15
- Sector presentations
- SlingShot

IX. NEXT MEETING

October 15, 2015 – Joint Executive & Finance, Roseville Connections

Chair Miller announced that Michael Zimmerman, Director of Operations - MTI College, will be joining the Finance Committee as a board member. The committee is scheduled to meet on September 17<sup>th</sup> at 12:00 p.m. at Brandman University in Roseville.

X. ADJOURNMENT

**Motion** to adjourn by Larkey at 2:25 p.m.

Meeting adjourned.

	Date: 5/15/14	7/17/14	9/18/14	11/20/14	1/15/15	3/19/15	5/21/15	7/16/2015	Rate
	Regular	Regular	Regular	Regular	Regular	Regular	Regular	Regular	
<b>WB</b>									
Anette Smith-Dohring	1	1	0	0	0	1	0	1	50%
Bob Ward			0	1	0	0	0	0	17%
Carol Pepper-Kittredge	1	0	1	1	1	1	1	1	88%
Christina Nicholson	1	1	1	1	1	1	1	0	88%
Daniela Devitt	0	1	1	1	1	1	1	1	88%
Dave DeLeonardis	1	1	1	0	1	1	1	0	75%
David Frazier	1	1	1	1	0	0			67%
Eric Cooper	0	1	1	0	1	1	1	1	75%
Jason Buckingham	1	1	1	1	0	1	1	0	75%
John Tweedt		1	1	1	1	1	0	1	86%
Kathy Burris	0	0	0	0	1	1	1	1	50%
Kevin Ferreira	1	0	1	1	0	0	0	1	50%
Kim Pellow	0	1	1	0	1	1	0	0	50%
Laurel Brent-Bumb	0	0	0	1	1	1	1	0	50%
Maggie Valenzuela	1	0	0	1	1	1	0	0	50%
Marcy Schmidt	0	1	1	1	1	0	1	1	75%
Mark Frayser		1	1	1	1	0	1	1	86%
Martha Escobedo	0	1	1	1	1	1	1	0	75%
Michael Zimmerman	1	1	1	1	1	1	1	1	100%
Paul Castro	1	0	1	1	1	1	1	1	88%
Randy Wagner	1	1	1	1	1	0	1	1	88%
Rick Larkey	1	1	1	1	1	1	1	1	100%
Sherri Springer	1	1	0	0	0	0	1	0	38%
Stewart Schurr		1	1	1	0	1	1	1	86%
Tim Cook	1	1	1	1	1	1	1	1	100%
Tink Miller	1	1	1	0	1	1	1	1	88%
Victor Wursten	1	0	1	1	1	0	1	0	63%
	16	19	21	20	20	19	20	16	

**Golden Sierra  
Workforce Investment Board**

**MEMORANDUM**

**DATE:** September 17, 2015  
**TO:** Workforce Board  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJ:** Consortium Final 15/16 Budget

---

☐ Resolution

☒ Action Item

☐ Information

---

Attached is a Fiscal Year 2015/2016 final budget. The final budget reflects the newly awarded funding for PY 2015/2016 allocation award unaudited actual PY 2014/2015 rollover funding and non-allocation awarded funding.

## Summary of Approach in Developing the Final Budget for Fiscal Year 2015/2016

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to obtain cost-efficient and effective ways to meet the requirements of the *Workforce Innovation and Opportunity Act* while minimizing service interruptions to participants.

### Description of Schedules

Please note: The schedule numbers in this budget do not correspond to prior year's annual budget presentations.

<b><u>Schedule 1</u></b>	<b><u>Consortium Sources and Uses</u></b>	Schedule is based on estimates for funding carry over and new awards. Expenditures have been adjusted based on anticipated cost increases, WIOA spending requirements and newly implemented pension funding requirements.
<b><u>Schedule 2</u></b>	<b><u>Consortium Cost Center Detail</u></b>	
<b>Consortium Administration:</b> Includes fiscal management, procurement and human resource functions.		
<b>Consortium Program Administration:</b> Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA implementation and database management.		
<b>Consortium Rapid Response and Layoff Aversion:</b> Includes activities related to business outreach, workshop facilitation and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.		
<b>Consortium Comprehensive One-Stop:</b> Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.		
<b>Regional Cost-Sharing Administration:</b> Demonstrates anticipated need to comply with EDD's Draft Directive <u>WSDD 116 Identification of WIOA Regional Planning Units</u> and supports regional planning efforts.		
<b>El Dorado County Career and Training Services:</b> Includes PY 14/15 carry-in funds to be administered by El Dorado County HHS and PY 15/16 WIOA funds to be competitively procured (sub recipient TBD).		
<b>Placer County Career and Training Services:</b> Includes PY 14/15 carry-in funds and PY 15/16 WIOA funds to be administered by GSJTA.		
<b>Alpine County Career and Training Services:</b> Includes PY 14/15 carry-in funds to be administered by Alpine County HHS and PY 15/16 WIOA funds to be competitively procured (sub recipient TBD).		
<b>Non-Allocation Career and Training Services:</b> Includes Disability Employment Accelerator award and the Sector Partnerships National Emergency Grant along with minor remaining award amounts from Prop 39 and Round Two Disability Employment Initiative Grants.		
<b><u>Schedule 3</u></b>	<b><u>Consortium Contracted Services</u></b>	Schedule provides detail for contracts administered by the Agency for newly awarded funds and re-budgeted contracts for Consortium Operations and Programmatic Career Services and Training.
<b><u>Schedule 4</u></b>	<b><u>Consortium Allocation of Sub grant Award</u></b>	Schedule is based on an estimated funding award for the new WIOA Allocation Awards, Rapid Response and Layoff Aversion. The schedule also separated funding based on the new WIOA legislation.
<b><u>Schedule 5</u></b>	<b><u>Consortium Leverage Requirements</u></b>	Schedule provides dollar amounts required to be captured as leveraged resources in order to meet the state imposed 25% Direct Training requirement for Adult and Dislocated Working funding streams.

Schedule 1  
Consortium Sources and Uses  
Final Budget FY 2015/216  
Presented: September 2015

			<u>A</u>		<u>B</u>		<u>C</u>		<u>C-B</u>	<u>C/B</u>
<i>L i n e #</i>			Fiscal Year 2014/2015 Revised Final Approved December 2014	% of Total Funding	Unaudited Close for Fiscal Year 2014/2015	% of Total Funding	Consortium Fiscal Year 2015/2016 Final Budget	% of Total Funding	Difference between Fiscal Year 2015/2016 Final Budget and Unaudited Closing Budget	Percent of Change from Unaudited Close Fiscal Year 2014/2015 to Final Budget FY 2015/2016
	<b>Funding Sources:</b>									
1	Carry-In Allocation Funds from PY 14		\$ 2,110,965		\$ 2,110,965		\$ 1,888,875		\$ (222,090)	-10.52%
2	Actual PY 15/16 WIOA Allocations		3,631,369		3,631,369		3,455,775		(175,594)	-4.84%
3	Actual Rapid Response Funds PY15		291,910		291,910		237,081		(54,829)	-18.78%
4	Carry-In Allocation Rapid Response from PY 14		110,897		110,897		-		(110,897)	-100.00%
5	Actual Layoff Aversion Funds PY15		72,802		72,802		65,581		(7,221)	-9.92%
6	Actual Non-Allocation Awards		7,000		7,000		539,509		532,509	7607.27%
7	<b>Total Funding Sources</b>		<b>\$ 6,224,943</b>		<b>\$ 6,224,943</b>		<b>\$ 6,186,821</b>		<b>\$ (38,122)</b>	<b>-0.61%</b>
	<b>Expenditures:</b>									
	<b>Consortium Operations:</b>									
8	Retiree Benefits		\$ 81,480	1.31%	\$ 67,873	1.09%	\$ 457,054	7.39%	\$ 389,181	573.40%
9	Salaries and Benefits		2,103,417	33.79%	2,054,551	33.01%	1,203,506	19.45%	(851,045)	-41.42%
10	Services and Supplies		661,602	10.63%	809,696	13.01%	464,816	7.51%	(344,880)	-42.59%
11	Professional Services		102,762	1.65%	34,332	0.55%	70,000	1.13%	35,668	103.89%
12	<b>Consortium Operations Total</b>		<b>\$ 2,949,261</b>	<b>47.38%</b>	<b>\$ 2,966,452</b>	<b>47.65%</b>	<b>\$ 2,195,376</b>	<b>35.48%</b>	<b>\$ (771,076)</b>	<b>-25.99%</b>
	<b>Career Services:</b>									
13	Placer County		\$ 666,672	10.71%	\$ 796,260	12.79%	\$ 1,333,661	21.56%	\$ 537,401	67.49%
14	El Dorado County		1,606,219	25.80%	1,557,437	25.02%	1,258,159	20.34%	(299,278)	-19.22%
15	Alpine County		114,241	1.84%	119,714	1.92%	113,667	1.84%	(6,047)	-5.05%
16	Career Services Non-Allocation		-	0.00%	-	0.00%	208,215	3.37%	208,215	100.00%
17	<b>Career Services Total</b>		<b>\$ 2,387,132</b>	<b>38.35%</b>	<b>\$ 2,473,411</b>	<b>39.73%</b>	<b>\$ 2,913,702</b>	<b>47.10%</b>	<b>\$ 440,291</b>	<b>17.80%</b>
18	<b>Committee Budget</b>		<b>\$ 25,000</b>	<b>0.40%</b>	<b>\$ 9,711</b>	<b>0.16%</b>	<b>\$ 15,000</b>	<b>0.24%</b>	<b>\$ 5,289</b>	<b>54.46%</b>
19	<b>Current Year Award Expended in Second Year</b>		<b>\$ 863,550</b>	<b>13.87%</b>	<b>\$ 775,369</b>	<b>12.46%</b>	<b>\$ 1,062,743</b>	<b>17.18%</b>	<b>\$ 287,374</b>	<b>37.06%</b>
20	<b>TOTAL EXPENDITURES</b>		<b>\$ 6,224,943</b>		<b>\$ 6,224,943</b>		<b>\$ 6,186,821</b>		<b>\$ (38,122)</b>	<b>-0.61%</b>
21	<b>Net Income/(Loss)</b>		<b>\$ -</b>		<b>\$ -</b>				<b>\$ -</b>	

Approved by:  
Finance Committee  
WDB  
Governing Board



			<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
<i>L i n e #</i>			Consortium Admin	Consortium Program Admin	Consortium Rapid Response and Layoff Aversion	One Stop Operator	Consortium Comprehensive One Stop	Regional Cost Sharing Admin
	<b>Funding Sources:</b>							
1	Carry-In Allocation Funds from PY 14		\$ 339,405	\$ 526,520	\$ 9,622	\$ -	\$ 61,296	\$ -
2	Actual PY 15/16 WIOA Allocations		345,578	964,012	-	30,000	345,578	10,000
3	Actual Rapid Response Funds PY15		-	71,124	142,249	-	23,708	-
4	Carry-In Allocation Rapid Response from PY 14		-	-	-	-	-	-
5	Actual Layoff Aversion Funds PY15		-	19,674	39,349	-	6,558	-
6	Actual Non-Allocation Awards		-	-	-	-	-	-
7	<b>Total Funding Sources</b>		<b>\$ 684,983</b>	<b>\$ 1,581,330</b>	<b>\$ 191,220</b>	<b>\$ 30,000</b>	<b>\$ 437,140</b>	<b>\$ 10,000</b>
	<b>Expenditures:</b>							
	<b>Consortium Operations:</b>							
8	Retiree Benefits		\$ -	\$ 457,054	\$ -	\$ -	\$ -	\$ -
9	Salaries and Benefits		300,931	527,322	111,686	-	263,567	-
10	Services and Supplies		65,346	250,101	39,534	-	99,835	10,000
11	Professional Services		-	-	\$ 40,000	30,000	-	-
12	<b>Consortium Operations Total</b>		<b>\$ 366,277</b>	<b>\$ 1,234,477</b>	<b>\$ 191,220</b>	<b>\$ 30,000</b>	<b>\$ 363,402</b>	<b>\$ 10,000</b>
	<b>Career Service:</b>							
	<b>Program Year 2014/2015 WIA</b>							
13	Placer County - Agency		\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
14	El Dorado County - HHS		-	-	-	-	-	-
15	Alpine County - HHS		-	-	-	-	-	-
	<b>Program Year 2015/2016 WIOA</b>							
16	Placer County - Agency		-	-	-	-	-	-
17	El Dorado County		-	-	-	-	-	-
18	Alpine County		-	-	-	-	-	-
19	Career & Training Services		-	-	-	-	-	-
20	<b>Career Service Totals</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
21	<b>Committee Budget</b>		<b>\$ -</b>	<b>\$ 15,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
22	Current Year Award Expended in Second Year		\$ 318,706	\$ 331,853	\$ -	\$ -	\$ 73,738	\$ -
23	<b>TOTAL EXPENDITURES</b>		<b>\$ 684,983</b>	<b>\$ 1,581,330</b>	<b>\$ 191,220</b>	<b>\$ 30,000</b>	<b>\$ 437,140</b>	<b>\$ 10,000</b>
24	<b>Net Income/(Loss)</b>		<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Cost Center Share of Available Funding</b>		<b>11.07%</b>	<b>25.56%</b>	<b>3.09%</b>	<b>0.48%</b>	<b>7.07%</b>	<b>0.16%</b>

Approved by:  
Finance Committee  
WDB  
Governing Board

		<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>K</u>	<u>L</u>	<u>M</u>	<u>K</u>
<i>L i n e #</i>		El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County Career and Training Services	Prop 39	Disability Employment Initiative Round Two	Disability Employment Accelerator	Sector Partnerships National Emergency Grant	Total of all Funding Sources and Expenditures
	<b>Funding Sources:</b>								
1	Carry-In Allocation Funds from PY 14	\$ 616,915	\$ 271,450	\$ 63,667	\$ -	\$ -	\$ -	\$ -	\$ 1,888,875
2	Actual PY 15/16 WIOA Allocations	641,244	1,069,363	50,000	-	-	-	-	3,455,775
3	Actual Rapid Response Funds PY15	-	-	-	-	-	-	-	237,081
4	Carry-In Allocation Rapid Response from PY 14	-	-	-	-	-	-	-	-
5	Actual Layoff Aversion Funds PY15	-	-	-	-	-	-	-	65,581
6	Actual Non-Allocation Awards	-	-	-	16,652	6,191	166,666	350,000	539,509
7	<b>Total Funding Sources</b>	<b>\$ 1,258,159</b>	<b>\$ 1,340,813</b>	<b>\$ 113,667</b>	<b>\$ 16,652</b>	<b>\$ 6,191</b>	<b>\$ 166,666</b>	<b>\$ 350,000</b>	<b>\$ 6,186,821</b>
	<b>Expenditures:</b>								
	<b>Consortium Operations:</b>								
8	Retiree Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 457,054
9	Salaries and Benefits	-	-	-	-	-	-	-	1,203,506
10	Services and Supplies	-	-	-	-	-	-	-	464,816
11	Professional Services	\$ -	-	-	\$ -	\$ -	\$ -	\$ -	70,000
12	<b>Consortium Operations Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 2,195,376</b>
	<b>Career Service:</b>								
	<b>Program Year 2014/2015 WIA</b>								
13	Placer County - Agency	\$ -	\$ 245,586	\$ -	\$ 16,652	\$ 6,191	\$ -	\$ -	\$ 268,429
14	El Dorado County - HHS	616,915	-	-	-	-	-	-	616,915
15	Alpine County - HHS	-	-	63,667	-	-	-	-	63,667
	<b>Program Year 2015/2016 WIOA</b>								
16	Placer County - Agency	-	879,685	-	-	-	95,442	90,105	1,065,232
17	El Dorado County	641,244	-	-	-	-	-	-	641,244
18	Alpine County	-	-	50,000	-	-	-	-	50,000
19	Career & Training Services	-	-	-	-	-	71,224	136,991	208,215
20	<b>Career Service Totals</b>	<b>\$ 1,258,159</b>	<b>\$ 1,125,271</b>	<b>\$ 113,667</b>	<b>\$ 16,652</b>	<b>\$ 6,191</b>	<b>\$ 166,666</b>	<b>\$ 227,096</b>	<b>\$ 2,913,702</b>
21	<b>Committee Budget</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 15,000</b>
22	<b>Current Year Award Expended in Second Year</b>	<b>\$ -</b>	<b>\$ 215,542</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 122,904</b>	<b>\$ 1,062,743</b>
23	<b>TOTAL EXPENDITURES</b>	<b>\$ 1,258,159</b>	<b>\$ 1,340,813</b>	<b>\$ 113,667</b>	<b>\$ 16,652</b>	<b>\$ 6,191</b>	<b>\$ 166,666</b>	<b>\$ 350,000</b>	<b>\$ 6,186,821</b>
24	<b>Net Income/(Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Cost Center Share of Available Funding</b>	<b>20.34%</b>	<b>21.67%</b>	<b>1.84%</b>	<b>0.27%</b>	<b>0.10%</b>	<b>2.69%</b>	<b>5.66%</b>	<b>100.00%</b>

Schedule 3  
**Consortium Contracted Services**  
**Final Budget FY 2015/2016**  
**Presented: September 2015**

		A	B	C	D	E	F	G	H
Line #			Dislocated						
		Dislocated	Worker				Rapid	Other &	
		Worker	Tran to Adult	Adult	Youth - In	Youth - Out	Response	Layoff Aversion	TOTAL
	<b>Consortium Operations Budgeted and Rebudgeted</b>								
	<b>Services and Supplies</b>								
1	Chivalry IT Services (Agency & Placer IT Services)	\$ 2,942	\$ 2,500	\$ 6,558	\$ 3,000	\$ 5,000	\$ 2,500	\$ 1,500	\$ 24,000
2	Geographic Solutions (Agency Case Management System)	2,000	2,500	2,293	2,000	2,500	-	-	11,293
3	Vavrinek, Trine, Day & Co. vtd (Agency Annual Financial Auditing Services)	1,500	2,500	7,000	2,000	5,004	500	500	19,004
4	Bartel & Associates (Agency & Placer County Bi-annual OPEB Actuarial Services)	1,000	1,000	4,500	1,500	3,500	250	250	12,000
5	EMRL -Outreach & Media Services	9,000	5,000	10,000		9,000	2,000	5,000	40,000
6	Kronick, Moskovitz, Tiedemann & Girard (Agency & Governing Board Legal Counsel)	5,000	4,000	6,289	-	6,000	500	500	22,289
7	State of California Employment Development Department (Agency Roseville Location)	12,500	11,000	23,500	5,875	17,625	5,498	5,000	80,998
8	Duff Brothers (Agency Auburn Location)	14,000	11,000	25,000	5,000	20,000	6,611	5,763	87,374
	<b>Professional Services - (Consortium Programatic Services)</b>								
9	Mike Indiveri (Agency Workforce Services Consulting Services)	\$ 250	\$ 500	\$ 500	\$ 250	\$ 250	\$ -	\$ -	\$ 1,750
10	Business Engagement Services (Consortium Services)	-	-	-	-	-	35,000	5,000	40,000
11	One Stop Operator (Consortium Contracted Services) - Vendor - TBD	2,500	5,000	5,000	2,500	15,000	-	-	30,000
12	<b>Consortium Operation Services - Contracted Total</b>	<b>\$ 50,692</b>	<b>\$ 45,000</b>	<b>\$ 90,640</b>	<b>\$ 22,125</b>	<b>\$ 83,879</b>	<b>\$ 52,859</b>	<b>\$ 23,513</b>	<b>\$ 368,708</b>
	<b>Consortium Career Services Budgeted and Rebudgeted</b>								
	<b>WIA -Career Services PY14/15 Rebudgeted</b>								
13	El Dorado County One-Stop	\$ 83,625	\$ 65,034	\$ 114,761	\$ 45,682	\$ 118,295	\$ -	\$ -	\$ 427,397
14	El Dorado County Direct Training	38,245	38,245	61,882	16,490	34,659	-	-	189,521
15	Alpine County One-Stop	4,461	4,462	26,366	15,664	9,714	-	-	60,667
16	Alpine County Direct Training	-	-	3,000	-	-	-	-	3,000
17	Placer County - Pride Industries (Youth Out Services)	-	-	-	-	73,564	-	-	73,564
18	Placer County Direct Training	6,598	11,055	5,624		2,029			25,306
	<b>WIOA - Career Services PY15/16 Budgeted</b>								
	<b>Career Services</b>								
19	El Dorado County - Awarded via Competitive Procurement	\$ 86,801	\$ 86,801	\$ 135,495	\$ 12,656	\$ 113,905	\$ -	\$ -	\$ 435,658
20	Alpine County - Awarded via Competitive Procurement	2,346	2,346	36,384	342	3,079	-	-	44,497
21	Placer County - Agency	145,450	145,450	227,046	21,207	190,867	-	-	730,020
22	Consortium Occupational & Academic Education	-	-	-	-	-	-	31,991	31,991
	<b>Direct Training</b>								
23	El Dorado County - Awarded via Competitive Procurement	37,201	37,201	58,069	-	-	-	-	132,471
24	Alpine County - Awarded via Competitive Procurement	1,005	1,005	1,569	-	-	-	-	3,579
25	Placer County Agency	62,336	62,336	97,305	-	-	-	-	221,977
	<b>Work Based Learning (Youth)</b>								
26	El Dorado County - Awarded via Competitive Procurement	\$ -	\$ -	\$ -	\$ 7,312	\$ 65,803	\$ -	\$ -	\$ 73,115
27	Alpine County - Awarded via Competitive Procurement	-	-	-	192	1,732	-	-	1,924
28	Placer County - Awarded via Competitive Procurement	-	-	-	11,737	105,631	-	-	117,368
29	<b>Consortium Career Services - Contracted Total</b>	<b>\$ 468,068</b>	<b>\$ 453,935</b>	<b>\$ 767,501</b>	<b>\$ 131,282</b>	<b>\$ 719,278</b>	<b>\$ -</b>	<b>\$ 31,991</b>	<b>\$ 2,572,055</b>
30	<b>Total Contracted Services</b>	<b>\$ 518,760</b>	<b>\$ 498,935</b>	<b>\$ 858,141</b>	<b>\$ 153,407</b>	<b>\$ 803,157</b>	<b>\$ 52,859</b>	<b>\$ 55,504</b>	<b>\$ 2,940,763</b>

Approved by:  
Finance Committee  
WDB  
Governing Board

**Consortium Budget Schedule 4**  
**Consortium Allocation of Subgrant Award**  
**Final Budget FY 2015/216**  
**Presented: September 2015**

			A	B	C	D	E	F	G	H
L i n e  #	Allocation Funding Categories									
				Dislocated						
			Dislocated	Worker						
			Worker	Transfer to Adult	Adult	Youth In 10%	Youth Out 90%	Rapid Response	Layoff Aversion	Total
1	Funding Awards for New Fiscal Year Consortium Operations		\$ 670,278	\$ 670,277	\$ 1,046,296	\$ 106,892	\$ 962,032	\$ 237,081	\$ 65,581	\$ 3,758,437
2	Administration	10.00%	\$ 67,028	\$ 67,028	\$ 104,630	\$ 10,689	\$ 96,203	\$ -	\$ -	\$ 345,578
3	WDB Support/Legacy Costs/Program Administration	30.00%	\$ 201,083	\$ 201,083	\$ 313,889	\$ 32,068	\$ 288,610	\$ 71,124	\$ 19,674	\$ 1,127,531
4	Consortium Sponsored Cost Centers	10.00%	\$ 67,028	\$ 67,028	\$ 104,630	\$ 10,689	\$ 96,203	\$ 23,708	\$ 6,558	\$ 375,844
5	Consortium Operating Cost Totals		\$ 335,139	\$ 335,139	\$ 523,149	\$ 53,446	\$ 481,016	\$ 94,832	\$ 26,232	\$ 1,848,953
6	Award less Consortium Operating Cost		\$ 335,139	\$ 335,138	\$ 523,147	\$ 53,446	\$ 481,016	\$ 142,249	\$ 39,349	\$ 1,909,484
7	Required Direct Training Adult & DW	15.00%	\$ 100,542	\$ 100,542	\$ 156,944	\$ -	\$ -	\$ -	\$ -	\$ 358,028
8	Work Based Learning (Youth)	20.00%	\$ -	\$ -	\$ -	\$ 19,241	\$ 173,166	\$ -	\$ -	\$ 192,407
9	Allocation for Career Services		\$ 234,597	\$ 234,596	\$ 366,203	\$ 34,205	\$ 307,850	\$ -	\$ -	\$ 1,177,451
	Youth - Adult - Dislocated Worker Allocation									
	Career Services									
10	Placer	62.00%	\$ 145,450	\$ 145,450	\$ 227,046	\$ 21,207	\$ 190,867	\$ -	\$ -	\$ 730,020
11	El Dorado	37.00%	\$ 86,801	\$ 86,801	\$ 135,495	\$ 12,656	\$ 113,905	\$ -	\$ -	\$ 435,658
12	Alpine	1.00%	\$ 2,346	\$ 2,346	\$ 3,662	\$ 342	\$ 3,079	\$ -	\$ -	\$ 11,775
	Direct Training									
13	Placer	62.00%	\$ 62,336	\$ 62,336	\$ 97,305	\$ -	\$ -	\$ -	\$ -	\$ 221,977
14	El Dorado	37.00%	\$ 37,201	\$ 37,201	\$ 58,069	\$ -	\$ -	\$ -	\$ -	\$ 132,471
15	Alpine	1.00%	\$ 1,005	\$ 1,005	\$ 1,569	\$ -	\$ -	\$ -	\$ -	\$ 3,579
	Work Based Learning (Youth)									
16	Placer	61.00%	\$ -	\$ -	\$ -	\$ 11,737	\$ 105,631	\$ -	\$ -	\$ 117,368
17	El Dorado	38.00%	\$ -	\$ -	\$ -	\$ 7,312	\$ 65,803	\$ -	\$ -	\$ 73,115
18	Alpine	1.00%	\$ -	\$ -	\$ -	\$ 192	\$ 1,732	\$ -	\$ -	\$ 1,924
									\$ -	
	Rapid Response Allocation									
19	Placer	34.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 48,365	\$ 13,379	\$ 61,744
20	El Dorado	33.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,942	\$ 12,985	\$ 59,927
21	Alpine	33.00%	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 46,942	\$ 12,985	\$ 59,927
	Allocations by County Totals									
22	Placer		\$ 207,786	\$ 207,786	\$ 324,351	\$ 32,944	\$ 296,498	\$ 48,365	\$ 13,379	\$ 1,131,109
23	El Dorado		\$ 124,002	\$ 124,002	\$ 193,564	\$ 19,968	\$ 179,708	\$ 46,942	\$ 12,985	\$ 701,171
24	Alpine		\$ 3,351	\$ 3,351	\$ 5,231	\$ 534	\$ 4,811	\$ 46,942	\$ 12,985	\$ 77,205
25									Check Figure	\$ 3,758,437

Approved by:  
 Finance Committee  
 WDB  
 Governing Board

Funding Categories						
			<u>Dislocated Worker</u>			
		<u>Dislocated Worker</u>	<u>Transfer to Adult</u>	<u>Adult</u>	<u>Total</u>	
Funding Awards PY 2015/2016		\$ 670,278	\$ 670,277	\$ 1,046,296	\$ 2,386,851	
Direct Training Requirement*	25.00%	\$ 172,273	\$ 172,273	\$ 278,745	\$ 623,291	
Requirement met via:						
Program Year 2015/2016 WIOA Cash	15.00%	\$ 100,542	\$ 100,542	\$ 156,944	\$ 358,028	
Program Year 2015/2016 Planned Leverage	10.00%	\$ 71,731	\$ 71,731	\$ 121,801	\$ 265,263	
Adult & Dislocated Worker Distribution						
			<u>Dislocated Worker</u>			
		<u>Dislocated Worker</u>	<u>Transfer to Adult</u>	<u>Adult</u>	<u>Total</u>	
15% WIOA Cash Award						
Placer	62.00%	\$ 62,336	\$ 62,336	\$ 97,305	\$ 221,977	
El Dorado	37.00%	37,201	37,201	58,069	132,471	
Alpine	1.00%	1,005	1,005	1,569	3,579	
10% Leveraged Funds						
Placer	62.00%	\$ 44,475	\$ 44,473	\$ 75,517	\$ 164,465	
El Dorado	37.00%	26,540	\$ 26,540	45,066	98,146	
Alpine	1.00%	717	\$ 717	1,218	2,652	
Total Required Direct Training (Check Figure)		\$ 172,274	\$ 172,272	\$ 278,744	\$ 623,291	
* Employment Development Department Workforce Services Directive 11-9						

Approved by:  
Finance Committee  
WDB  
Governing Board

# **GOLDEN SIERRA WORKFORCE BOARD**

## **MEMORANDUM**

**DATE:** September 17, 2015

**TO:** Workforce Board (WB)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJ:** K5 Expenditures

---

This information is provided, as requested, for the ongoing oversight of the expenditure and enrollment concerns identified with the El Dorado Consortium along with the corrective actions agreed to at the special joint Executive and Finance Committee meeting on October 23, 2014.

The identified concern is in regards to the remaining timeframe available to expend the K5 award. The concern is that historically, the consortium has faced challenges meeting the required expenditures within a two year period. The challenges will be compounded with the transition to WIOA.

Part of the agreed upon corrective action is reporting these numbers to the respective Boards enforcing a recapture agreement if necessary. The recapture agreement states that should the El Dorado consortium be unable to meet an 80% expenditure rate by December 31, 2015, the remaining training money in addition to a portion of the program support funds will be returned to Golden Sierra. Golden Sierra is committed to assisting the El Dorado consortium with its success in meeting its 80% expenditure goal and is working closely with the consortium by providing additional on-site technical assistance.

The below chart reflects the expenditures for all providers within the Golden Sierra regional consortium. This information is also being presented to the Executive/Finance Committee on an ongoing basis.

**Award Period: July 1, 2015 – June 30, 2016**  
**Subgrant Award - K594759**

<b><u>Provider</u></b>	<b><u>Budget</u></b>	<b><u>Expended*</u></b>		<b><u>Remaining</u></b>	
		<b><u>\$</u></b>	<b><u>%</u></b>	<b><u>\$</u></b>	<b><u>%</u></b>
Placer County ****	\$1,590,551	\$1,275,391	80.19%	\$315,160	19.81%
El Dorado County **	\$880,655	\$ 353,649	40.16%	\$ 527,006	59.84%
Alpine County	\$71,520	\$ 23,040	32.21%	\$ 48,480	67.79%
PRIDE ***	\$160,000	\$132,551	82.84%	\$ 27,449	17.16%
<b>Total</b>	<b>\$2,702,726</b>	<b>\$1,784,631</b>	<b>66.03%</b>	<b>\$918,095</b>	<b>33.97%</b>

\* Expended as of 8/31/2015.

\*\* Budget reduced by \$62,391 for unexpended Rapid Response beginning 7/1/2015.

\*\*\* Budget increased by \$70,000 for Out of School Youth Services.

\*\*\*\* Budget increased by \$60,000 for Adult, Dislocated Worker and Youth training.

# **GOLDEN SIERRA WORKFORCE BOARD**

## **MEMORANDUM**

**DATE:** September 17, 2015  
**TO:** Workforce Board (WB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJ:** RFP responses

---

☐ Resolution      ☒ Action Item      ☐ Information

---

Staff are asking the board to discuss and take action regarding the following competitively procured WIOA Title I Career and Youth service providers for Alpine and El Dorado Counties.

Please find outline below regarding the WIOA Title I Career & Youth Services RFP:

RFP released: July 8, 2015  
Bidder's Conference: July 23, 2015  
RFP closed: August 14, 2015

Published estimated funding available:  
Alpine: \$16,690  
El Dorado: \$617,536

4 organizations attended Bidders Conference  
3 bidders submitted Letter of Intent; 1 rescinded  
2 bidders submitted responsive Pre-Qualification packets  
2 bidders submitted responsive bids  
4 outside raters reviewed the bids; summary of ratings below

### **Responses & rating**

#### **Alpine County**

Bidder – Alpine County Health & Human Services – requested \$16,690

	Possible Points	Raters			
		1	2	3	4
Career Services	70	64	63	70	56
Youth Services	70	64	69	69	53

#### **El Dorado County**

Bidder – El Dorado County Health & Human Service Agency – requested \$617,536

	Possible Points	Raters			
		1	2	3	4
Career Services	70	46	70	70	50
Youth Services	70	46	70	69	49

#### **Placer County – no responses**



# WIOA Action Matrix

Action	Comments	Responsibility			Status
		WIB	GB/CLEO	CWIB/ Governor	
	<i>Action Item = Green</i> <i>Complete = Blue</i>				
<b><u>Establish Local Area</u></b>					
Revise JPA to reference WIOA			X		<ul style="list-style-type: none"> <li>• Ongoing – Working with KMTG should be sent to county counsel in late Feb/March</li> <li>• Out to county counsel for review April 1, 2015 (45 day review period)</li> <li>• On GB Agenda for review April 9, 2015</li> <li>• Out to BOS' for Approval</li> <li>• <b>7/21 Alpine County – BOS approved</b></li> <li>• <b>7/21 El Dorado County – BOS approved</b></li> <li>• <b>Placer – On agenda Sept. 15, 2015</b></li> </ul>
Request Designation as Local Area	The Governor is required to designate (initially) local areas who have performed successfully and who have had fiscal integrity for the previous two years. Golden Sierra meets these criteria. No process has been defined but I recommend the WIB, in conjunction with the Governing Body, submit a letter requesting designation.	X	X	X	<ul style="list-style-type: none"> <li>• Approved by WIB 11/20/14</li> <li>• Approved by GB 12/15/14</li> <li>• Mailed 12/21/14</li> <li>• Draft Directive WSDD-111 released 1/16/15; Directive WSD14-10 released 2/20/15 (updated 3/9/15)</li> <li>• Request approval from WIB 3/19/15</li> <li>• Sent unsigned copy to EDD 3/26/15</li> <li>• GB approved 4/9/15</li> <li>• Application sent to state 4/27/15</li> <li>• Received recommendation for approval letter 5/19/2015</li> <li>• <b>Approved 6/23/15</b></li> </ul>



Action	Comments	Responsibility			Status
	Action Item = Green Complete = Blue	WIB	GB/CLEO	CWIB/ Governor	
<b>Establish Local Area (continued)</b>					
Request approval to remain one-stop operator	According to WIOA each local area is required to have one One-Stop (at a minimum) and that One-Stop must be collocated with EDD staff. Currently, the Golden Sierra region has five centers only one of which is collocated with EDD (Roseville). The designation would eliminate our requirement to competitively procure the operator for the region. This is the most cost effective and efficient scenario.	X	X	X	<ul style="list-style-type: none"> <li>Approved by WIB 11/20/14</li> <li>Approved by GB 12/15/14</li> <li>Mailed 12/21/14</li> <li>According to NRPM must be competitively procured prior to receiving "waiver". Procurement must be completed by June 30, 2017</li> <li><b>CWA launched campaign to alter regulations, GB and WDB Exec sent letter to Secretaries of Labor and Education. (8/20/15)</b></li> </ul>
<b>Workforce Board</b>					
<b>Governance</b>					
Review WIB Functions for gaps/opportunities	WIB (ADA accessibility policies)	X			<ul style="list-style-type: none"> <li>WDB functions to include partnering with Core agencies, systems alignment and setting local performance indicators</li> <li>Updates to WDB ongoing</li> <li><b>Board functions reviewed 7/15/15</b></li> </ul>
Review Bylaws	Review bylaws for consistency with responsibilities and functions of WDB	X	X		<ul style="list-style-type: none"> <li>Working with KMTG</li> <li>GB Bylaws for review and approval at GB meeting 4/9/15</li> <li><b>WDB Bylaws under review</b></li> </ul>
Re-write WIB/Governing Body Agreement	Review current agreement for consistency with WIOA	X	X		<ul style="list-style-type: none"> <li>Working with KMTG</li> <li>Draft completed – GB Review 4/9/15</li> <li>Approved by WDB Exec 4/16/15</li> <li><b>Approved by GB 6/3/15</b></li> </ul>
Set Qualifications for Director	The WDB will need to set qualifications for the Director. Will probably need to wait for regulations to do so.	X	X		<ul style="list-style-type: none"> <li><b>Designated to GB since the Agency sets qualifications for and employs Director</b></li> </ul>
Review WIB Directives	Current WIB Directives will need to be reviewed and revised or eliminated for accuracy within the new system.	X			<ul style="list-style-type: none"> <li>Initial Review and Discussion at Exec 4/16/15</li> <li><b>WIA Directives expire June 30, 2015</b></li> <li><b>New based on broad policy issues, alignment etc.</b></li> <li><b>WDB focus on systems building</b></li> </ul>

Action	Comments	Responsibility			Status
	Action Item = Green Complete = Blue	WIB	GB/CLEO	CWIB/ Governor	
<b>Workforce Board (continued)</b>					
<b>Membership</b>					
Review WIB membership for compliance and strategic direction	Is membership in line with key sectors and new requirements?		X		<ul style="list-style-type: none"> <li>As required by WIOA and as referenced in WSD14-10, the Governing Body will be required to provide direction to staff to develop and approve a recruitment process that identifies and appoints appropriate members as defined by WIOA and state policy. Must be in compliance by July 2016.</li> <li><b>Membership reviewed, missing one required member (Adult Education) for compliance. Further review and possible restructuring may need to take place to meet requirements of local initiatives.</b></li> </ul>
<b>Structure</b>					
Review Committee Structure	The WIB should review its committee structure to ensure that it can meet its new role. No youth council is required, new partners included in performance (performance committee), New business engagement metrics, new emphasis on pathways and pathway development, Education and economic development continuous improvement, accessibility... Joint mtgs with SETA? (See initiatives)	X	X		<ul style="list-style-type: none"> <li>Some of this may need to be completed regionally as a part of the regional planning requirements</li> <li>Initial recommendations will be proposed for June Executive Committee</li> <li>Delayed slightly awaiting direction from state</li> <li><b>Initial Thoughts: Combine WDB Exec and Finance, adopt Core Partner meetings as WDB Sub Committee (Planning and Partnership) Either divide business membership between key sectors or use ad hoc sector committees/panels to gain info</b></li> </ul>

Action	Comments	Responsibility			Status
	<i>Action Item = Green</i> <i>Complete = Blue</i>	WIB	GB/CLEO	CWIB/ Governor	
<b>Workforce Board (continued)</b>					
<b>Planning/Service Delivery</b>					
Convene Core Partners to discuss the design of the future system and MOUs	Executive Committee should convene leaders from DOR, EDD, Adult ED to discuss partnering in the new system, MOU's and Cost Sharing Agreements.	X			<ul style="list-style-type: none"> <li>Email intro CWA WIOA Overview – 9/23/14</li> <li>Letter intro WIOA 10/20/14</li> <li>First meetings with EDD/Adult Ed April 2015</li> <li>First meetings held with Adult Ed, EDD, HHS and DOR (April 2015)</li> <li>Round 2 July 27</li> <li><b>Round 3 occurred August 18</b></li> <li><b>Round 4 September 30 – Discussing Mission, Vision, Values draft</b></li> </ul>
Meet with SETA to Consider Joint Committees and policies with SETA and CAIZ group	WIOA will nearly require a regional planning effort. We may want to have our subcommittees start meeting jointly with SETA	X			<ul style="list-style-type: none"> <li>Attending SETA Planning Committee late January.</li> <li>Meeting cancelled; next meeting in February,</li> <li>Though we are jointly coordinating many activities. This meeting has not occurred as of July 2015</li> <li>Currently working on Slingshot and Sector Based NEG Grants</li> </ul>
Review One-Stop locations and service delivery model	Review service delivery. Should all current locations remain one-stops or should we target special projects in certain areas. Should we open population-specific job centers? Other LWIAs have centers that focus on youth only or business only or sectors. Should we reduce the number of physical centers and set-up remote access instead (the community colleges would be a likely host). (Recommendations to GB)	X	X		<ul style="list-style-type: none"> <li>Met with Alpine County on 1/29/15 to discuss program services needs and model.</li> <li>Consider new model with one comprehensive site, multiple Affiliate sites and designated access points. Only Affiliate and Comprehensive sites have access to Training money. All sites offer some version of Career Services GS manages the payments of contracts etc.</li> <li><b>Need to develop a way to recognize access points (DOL, Calworks, DRCs Etc) as part of the system. Possible that Access points may be able to refer eligible clients directly.</b></li> <li><b>Locations will be a product of RFP process and WIOA Comprehensive one-stop requirements</b></li> </ul>

Action	Comments	Responsibility			Status
	<i>Action Item = Green</i> <i>Complete = Blue</i>	WIB	GB/CLEO	CWIB/ Governor	
<b>Workforce Board (continued)</b>					
<b>Planning/Service Delivery (continued)</b>					
Publish RFQ for vender services	Establishing a vendor list for services will greatly enhance our ability to provider services without a full RFP process for each service	X			<ul style="list-style-type: none"> <li>Working with staff to define services – anticipate release 2/10/15</li> <li>Released 2/10/15</li> </ul>
Publish RFQ for Training Services and/or One-Stops	Prepare for competitive bid requirement by obtaining lists of qualified/interested sub-recipients	X			<ul style="list-style-type: none"> <li>In development/ may need to separate “one-Stop Operator” functions from one-stop service delivery (core function = coordination)</li> <li>Deadline for completion July 2017.</li> <li>Do not award “K6” money beginning of program year 2015. Must develop and complete RFP for Services to be awarded Dec/Jan (2016) for 18 months</li> <li>This (K6) implementation plan was reviewed and approved at Finance committee May 20, 2105; approved at WDB May 21, 2015.</li> <li>RFP Released 7/8/2015</li> <li><b>Rated 8/28/15</b></li> <li><b>To WDB for approval 9/17/15</b></li> </ul>
Technology	How does the WDB want to address the new emphasis on Technology	X			
Branding	Consider adopting unified Identifier	X	X		<ul style="list-style-type: none"> <li>WIOA NRPMs identify One-stop brand as “American Job Centers” do we want to keep local brand? Will state board enforce “America’s Job Centers of California”</li> </ul>
Accessibility	How will we address accessibility				<ul style="list-style-type: none"> <li>Could be a function of the one-stop operator if contracted out.</li> </ul>
LMID	How will we ensure we have proper data for planning – Contract that out				<ul style="list-style-type: none"> <li><b>Save costs by eliminating EMSI and Work closely with LMID consultant</b></li> </ul>

Action	Comments	Responsibility			Status
	<i>Action Item = Green</i> <i>Complete = Blue</i>	WIB	GB/CLEO	CWIB/ Governor	
<b>Workforce Board (continued)</b>					
<b>Performance</b>					
Metrix	Review and identify performance metrics for WIA services or initiatives (i.e. expenditures related to OJT vs classroom training?) Training in critical clusters? Pathway development, apprenticeship enrollment – Business engagement etc.	X			<ul style="list-style-type: none"> <li>Initial local performance metrics to be proposed to Exec June 2015</li> <li><b>Delayed slightly awaiting direction from state subcommittee meetings</b></li> </ul>
Initiatives	Brand Initiatives i.e. NEXT, Vital Assets, Youth@Work etc. - maybe reduce committees but have ad hocs that manage the initiatives?	X			<ul style="list-style-type: none"> <li>Currently Branded “NEXT” for business services/RR</li> <li>Working on “Service First” for Veterans</li> <li>Working on Brand for Persons with Disabilities (PWD)</li> <li>Also need youth brand</li> <li>Implementing centrally administered RR Services. The RR implementation plan was reviewed and approved at Finance committee May 20, 2105; approved at WDB May 21, 2015.</li> <li><b>“Advance” Branding developed for serving PWD’s</b></li> </ul>

# WIOA Transition Update:

---

For the past several months the Executive Committee and the workforce board have been working through the Administrative requirements that allow the Board to operate. These include many of the items highlighted in the WIOA Action Matrix that has been included in the Board Packets since December of 2014. At the Executive Committee meeting on August 20 the committee reviewed the accomplishments and the direction of the Board. Similar to building a house, many of these items are foundational and are necessary but the progress of the foundation is difficult to see. However, if not done properly the remainder of the build is unstable. As a recap, to date, the Board has accomplished the following administrative/foundational items:

- Gained approval as a Local Area (Started 11/14 – Approved 6/23/15)
- Requested approval for Golden Sierra to remain One-Stop Operator (started in November and will not have final decision until NPRMs published in January)
- Re-Wrote the WBD/Governing Body Agreement (1<sup>st</sup> draft completed 4/15 Approved 6/3/15)
- Re-set WDB Directives (June 2015)
- Published RFQ for Vendor Services (2/15)
- Completed competitive procurement for Career and Youth Services (Started May 20, 2015 – Final Approval from GB Oct 2015)
- Provided overviews of the required membership, WDB functions and the expectations of the membership.

This leads us to some of the work that is being completed presently. These include:

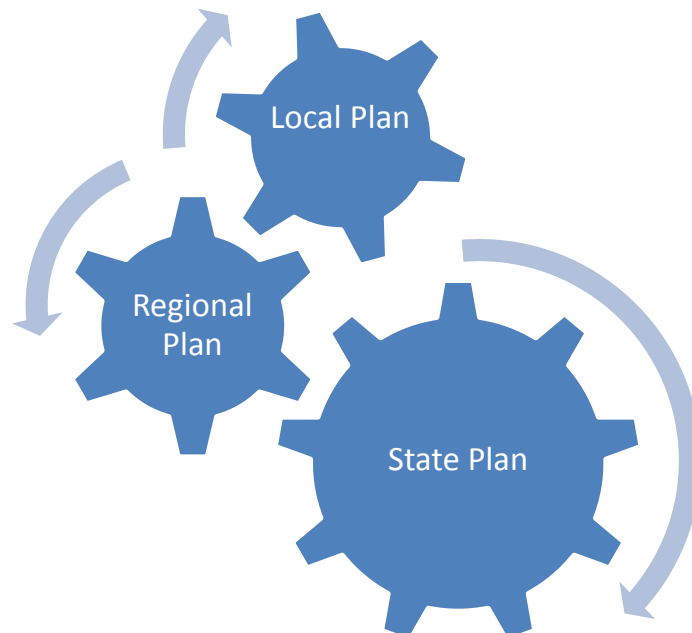
- Rewriting the Workforce Board Bylaws
  - Identifying Board composition for both compliance and action (Attachment A)
  - Reviewing subcommittee structure(s)
  - One question to answer is should the private sector membership of the Board be represented by the sectors we target or would it be better to utilize ad hoc committees for this purpose?

(Both Board composition and Subcommittees are defined in the bylaws)

- Identifying key sectors from which the Board and core partners will focus efforts
  - Currently Identified Board Sectors (Attachment B)
  - Next Economy undergoing update via JP Chase Morgan grant to Valley Vision
  - Adding sectors (Construction and Hospitality Travel and Tourism) to Next economy via NEG Sector Partnership grant with SETA
  - Mapping sector based leadership councils, and sector navigators via NEG Sector Partnership so that we can leverage the expertise and not duplicate efforts

- Regionalizing Business Engagement Efforts
  - The business engagement team is meeting with stakeholders in El Dorado County to expand the “NEXT” branded suite of business services. Furthermore, devising appropriate engagement strategy with their input, identifying referral systems and business seminars and attending chamber events.
- Gaining knowledge of the Membership’s understanding of roles and responsibilities (survey sent out August 2015 - Results of Survey in Attachment C)
- Convening the Core Partners to discuss systems alignment, strengths in service delivery, MOU’s and combined outcomes (Core partners meeting since April 2015)
  - MOU define the partnerships within the system. The state is developing a template for that document. No drafts have been released yet. We have supplied partners with a local draft.
- Setting expectations by clearly defining the Board’s Mission, Vision, Values with input from the core partners. Drafting the MVV was assigned to the Core partnership group by the Executive Committee. This draft should be completed September 30.

These items lead us to planning. The local board will be required to develop a local plan. This plan is intended to be informed by the State plan (draft proposed March 2016) and act as funnel for the Regional Plan that the state considers the pipeline to the State Plan



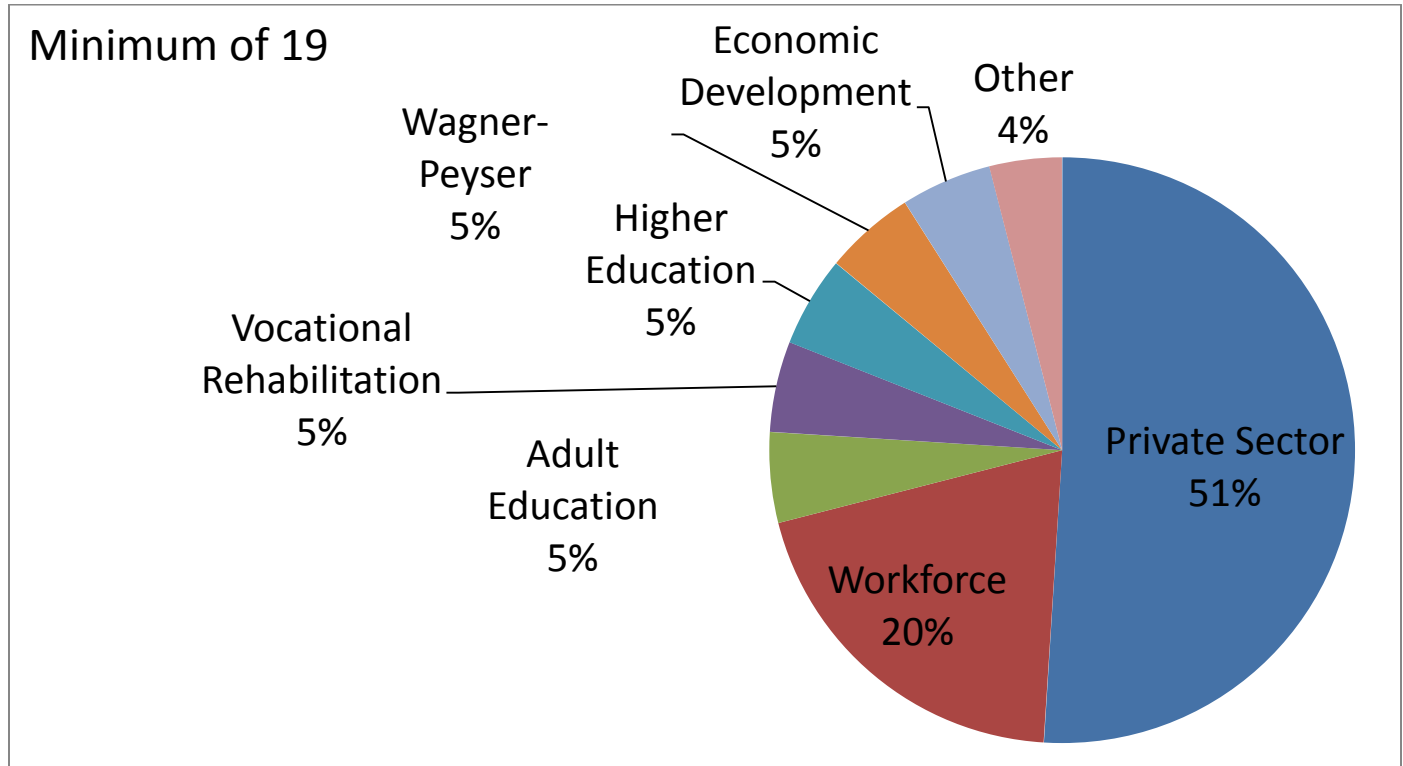
Regionally, The Boards in the Capital Region Planning Area (SETA, Golden Sierra, Yolo and NCCC) are awaiting direction from the state on what the state expects out of the regional plan. However, this hasn't stopped the Boards from working together. Some of the recent examples include:

- Slingshot
- Prop 39
- NEG Veteran Healthcare
- NEG Sector Partnership

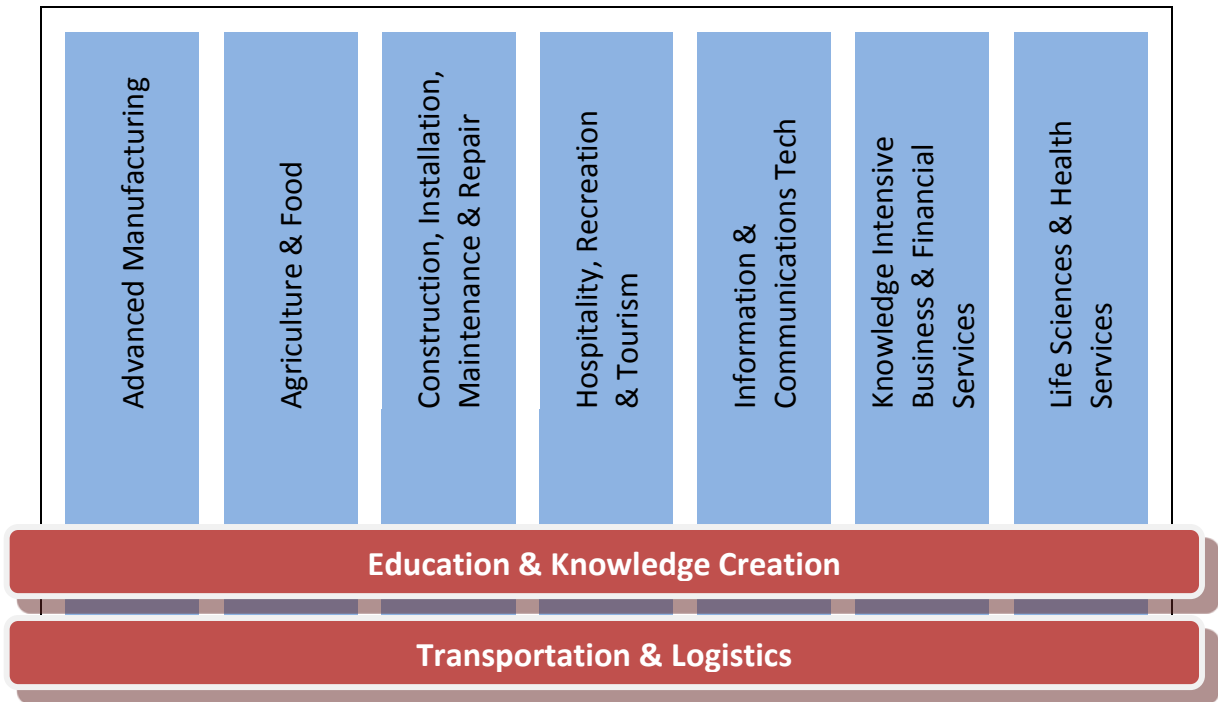
Discussions are taking place about how we can obtain data that informs the local and regional plans. Additionally, the Boards are reviewing local policies and looking for systems alignment where possible.



**Federal Minimum Board Composition:**



## Currently Adopted Targeted Industries:

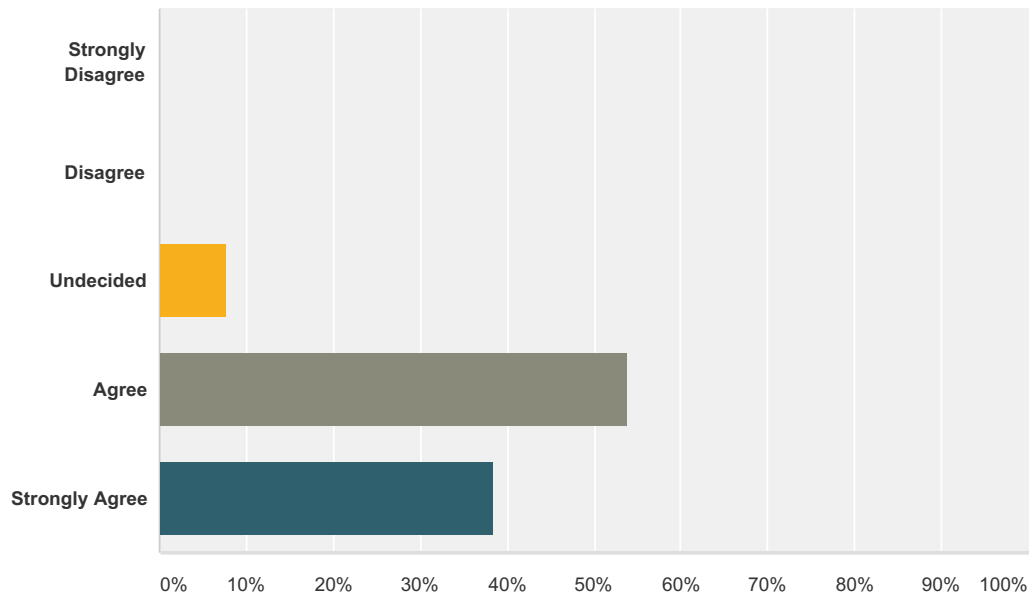


Attachment C:

## **WIB Member Survey Results**

**Q1 I know the Workforce Board's mission  
(What we are trying to accomplish).**

Answered: 13 Skipped: 0



Answer Choices	Responses	
Strongly Disagree	0.00%	0
Disagree	0.00%	0
Undecided	7.69%	1
Agree	53.85%	7
Strongly Agree	38.46%	5
<b>Total</b>		<b>13</b>

## Golden Sierra WDB Member Assessment Survey

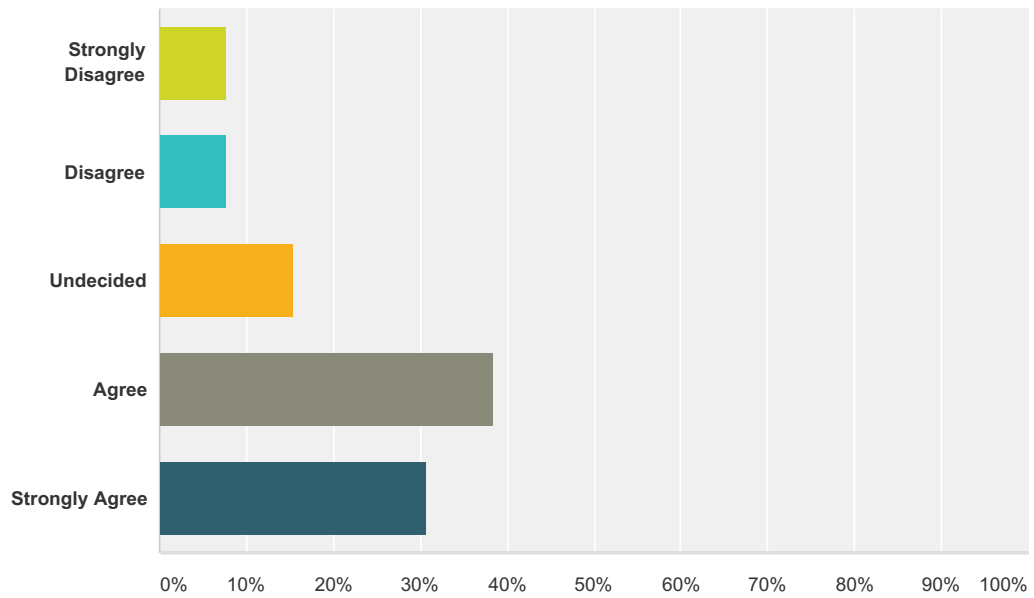
### Q2 My understanding of the Board's mission is...

Answered: 13 Skipped: 0

#	Responses	Date
1	To provide employers and jobseekers with quality services that provide opportunities to achieve economic growth and prosperity.	8/18/2015 10:43 AM
2	Local workforce entities to help foster employment and opportunities. To assist in resources with community stake holders. It was established from the Workforce Investment Act.	8/11/2015 11:59 AM
3	To offer quality workforce investment services that provide both employers and individuals the opportunity to achieve a sustain economic prosperity.	8/10/2015 4:52 PM
4	find solutions to problems within the local economic areas to promote employment and business success	8/4/2015 3:29 PM
5	Align the workforce with the needs of employers so that job seekers are prepared for the jobs available.	8/3/2015 11:48 AM
6	To ensure that the State's workforce development system provides employers with a trained and effective workforce and to provide potential employees the resources needed to find successful employment opportunities. Also, the board provides guidance and direction for agency employees.	7/31/2015 2:41 PM
7	To offer quality workforce investment services that provide both employers and individuals, living and working in Alpine, El Dorado, & Placer counties, the opportunity to achieve and sustain economic prosperity.	7/31/2015 12:48 PM
8	To provide quality, comprehensive workforce services to the businesses and residents of Placer, El Dorado and Alpine counties. (Not the exact words but a similar idea.) It also appears to be outdated since it mentions "workforce investment services"...old wording.	7/31/2015 11:54 AM
9	We want to be the premier provider of services for employers and jobseekers.	7/30/2015 11:53 AM
10	To support a regional system of collaborative partners to strengthen the public workforce system.	7/30/2015 11:26 AM
11	To provide strategic direction to the job training agency to decrease unemployment and increase economic development.	7/30/2015 11:21 AM
12	To oversee the workforce development system for the counties of Alpine, El Dorado and Placer. The Golden Sierra Workforce Board is an industry-led board of directors who identify and solve problems within key economic sectors in the tri-county region. These private sector business leaders volunteer their time to assist with the coordination and alignment of a myriad of partners and products. The work they do is an investment that increases employability and business success, while creating relationships across a broad partnership.	7/30/2015 10:06 AM
13	To facilitate the growth of businesses in our region, training for workers, and bring the two together for positive economic growth in our region.	7/30/2015 10:00 AM

**Q3 I know the Board's vision (Where we are trying to go in the future).**

Answered: 13 Skipped: 0



Answer Choices	Responses	
Strongly Disagree	7.69%	1
Disagree	7.69%	1
Undecided	15.38%	2
Agree	38.46%	5
Strongly Agree	30.77%	4
<b>Total</b>		<b>13</b>

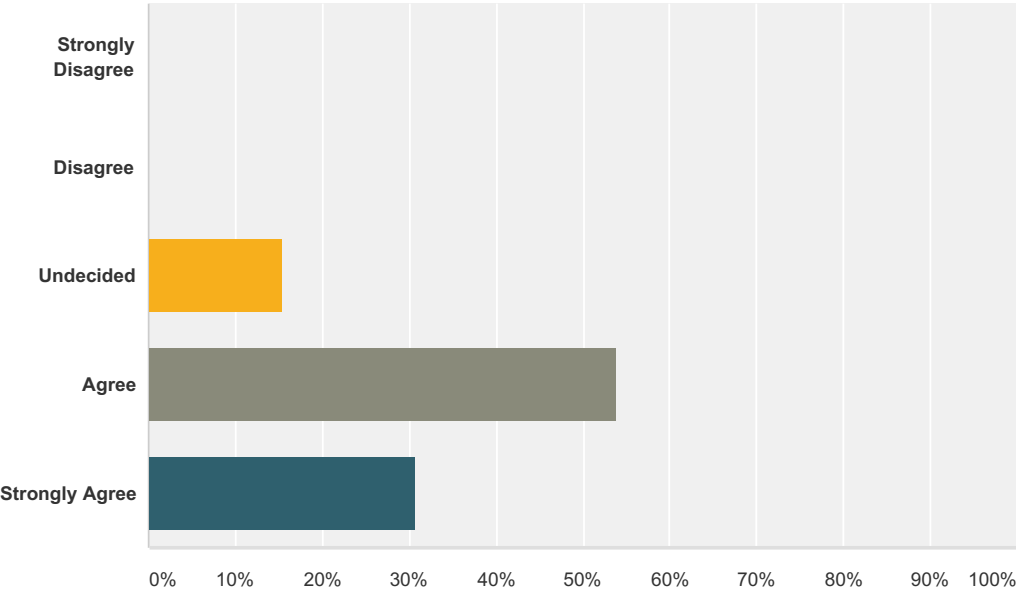
## Q4 My understanding of the Board's vision is...

Answered: 13 Skipped: 0

#	Responses	Date
1	Golden Sierra, by virtue of its success in aligning services and preparing skilled workers, will help Placer County compete more effectively in the global economy and contribute to California's shared strategy for shared prosperity.	8/18/2015 10:43 AM
2	To continue fostering local relationships with community's stake holders and promote workforce development.	8/11/2015 11:59 AM
3	To help Placer County compete more effectively in the global economy and contribute to CA' shared strategy for shared prosperity.	8/10/2015 4:52 PM
4	coordinate qualified workers with services to enhance success of community's economic goals	8/4/2015 3:29 PM
5	Unclear....	8/3/2015 11:48 AM
6	Create connections with employers to make sure their needs are met. Provide successful programs that connect job seekers to these employers.	7/31/2015 2:41 PM
7	Golden Sierra, by virtue of its success in aligning services and preparing skilled workers, will help Alpine, El Dorado, & Placer Counties compete more effectively in the global economy and contribute to California's shared strategy for shared prosperity.	7/31/2015 12:48 PM
8	I understand the new direction of WIOA but I'm confused on the vision statement on the website. It only lists Placer County? Why is this?	7/31/2015 11:54 AM
9	Through strategic planning, collaboration and convening of stakeholders, develop services and resources that assist employers to find the talent they need -- expeditiously and at reduced cost for recruitment; create career paths for youth and other workers to advance in their employment; and provide targeted services for unserved/under-served populations including transition age youth, older adults, veterans, ex-offenders, those with disabilities, and those in rural areas.	7/30/2015 11:53 AM
10	To create a regional workforce system that is responsive to the needs of employers and residents.	7/30/2015 11:26 AM
11	It should be to act as a driver of economic development resulting in increased employment opportunities for the communities served.	7/30/2015 11:21 AM
12	Unsure of Vision	7/30/2015 10:06 AM
13	To streamline our services and improve our outcomes to get the highest value per dollar spent by the WIB and its partners.	7/30/2015 10:00 AM

Q5 I understand my responsibility as a board member.

Answered: 13 Skipped: 0



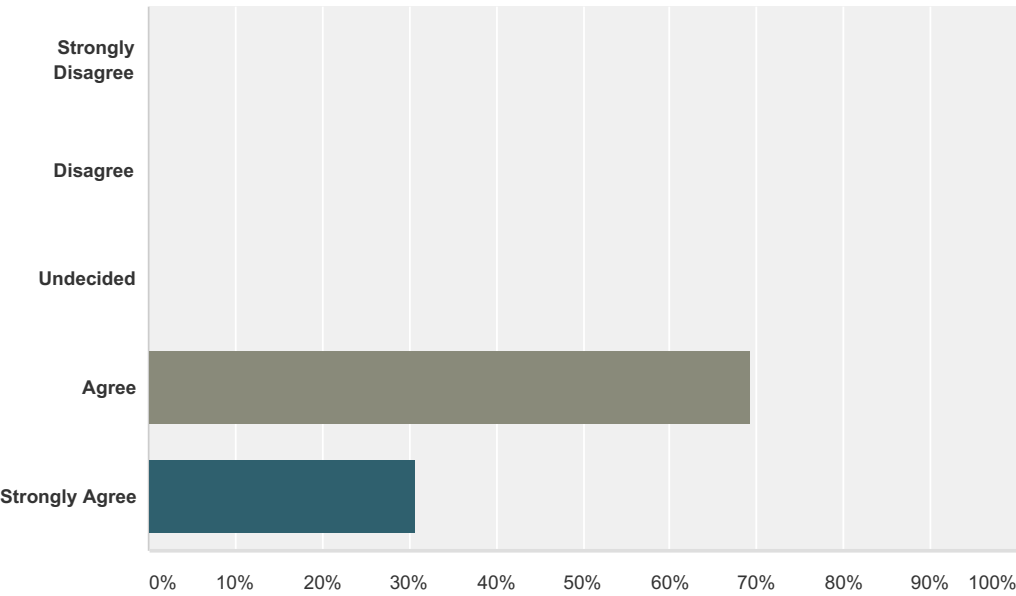
Answer Choices		Responses	
Strongly Disagree		0.00%	0
Disagree		0.00%	0
Undecided		15.38%	2
Agree		53.85%	7
Strongly Agree		30.77%	4
Total			13

#	Other (please specify)	Date
	There are no responses.	



Q6 I am knowledgeable about the system’s programs and services?

Answered: 13 Skipped: 0

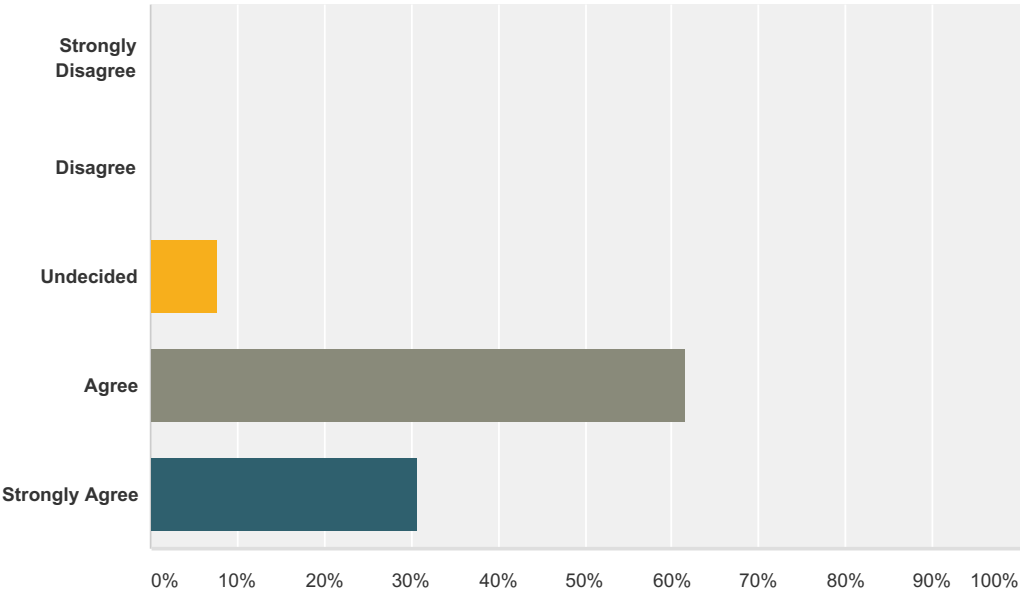


Answer Choices		Responses	
Strongly Disagree		0.00%	0
Disagree		0.00%	0
Undecided		0.00%	0
Agree		69.23%	9
Strongly Agree		30.77%	4
Total			13

#	Other (please specify)	Date
	There are no responses.	

Q7 I encourage and educate my employer/  
organizations or associates and affiliates to  
leverage the local workforce system?

Answered: 13 Skipped: 0

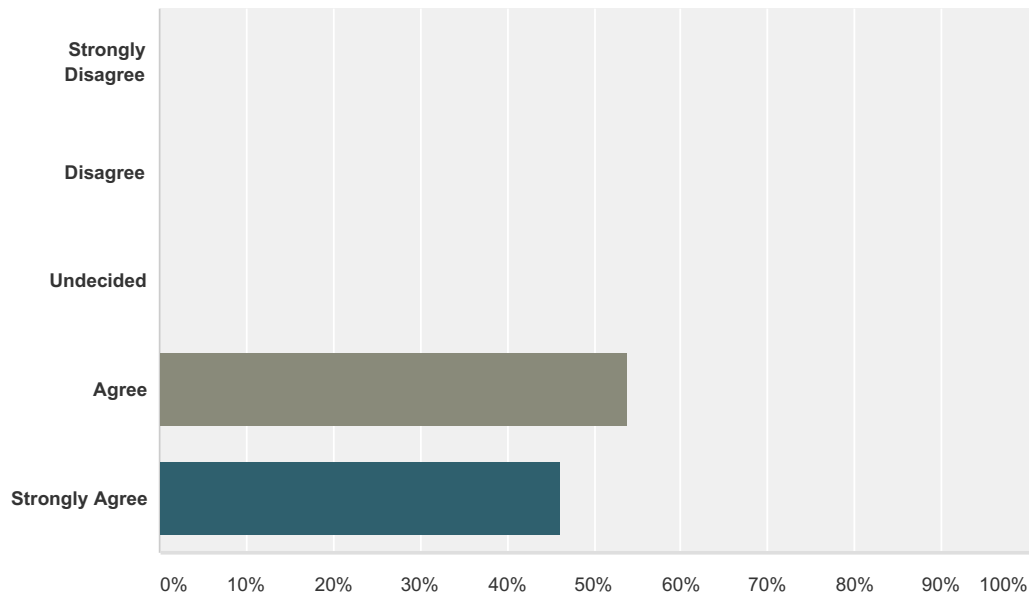


Answer Choices	Responses	
Strongly Disagree	0.00%	0
Disagree	0.00%	0
Undecided	7.69%	1
Agree	61.54%	8
Strongly Agree	30.77%	4
Total		13

#	Other (please specify)	Date
	There are no responses.	

## Q8 I act as a goodwill ambassador to the organization?

Answered: 13 Skipped: 0

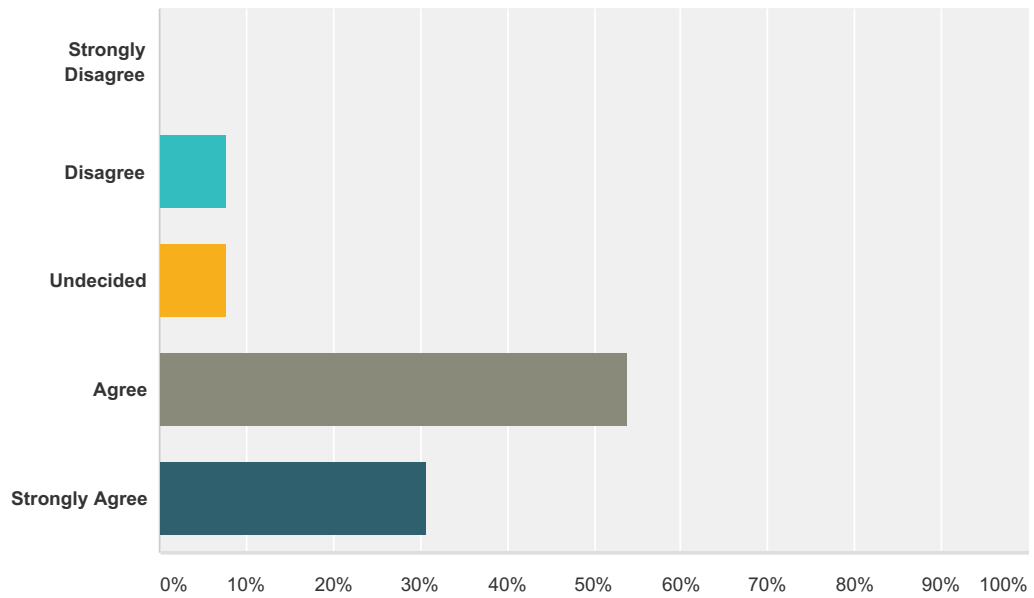


Answer Choices	Responses
Strongly Disagree	0.00% 0
Disagree	0.00% 0
Undecided	0.00% 0
Agree	53.85% 7
Strongly Agree	46.15% 6
<b>Total</b>	<b>13</b>

#	Other (please specify)	Date
1	Don't you mean "for" the organization?	8/3/2015 11:48 AM

## Q9 I volunteer when asked by staff to attend partner events or other functions?

Answered: 13 Skipped: 0

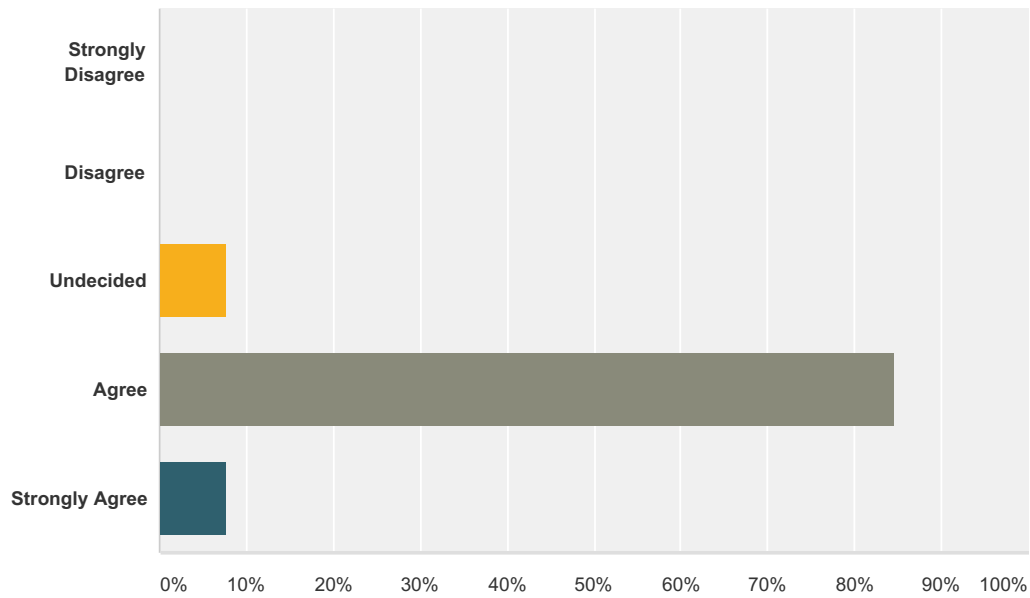


Answer Choices	Responses
Strongly Disagree	0.00% 0
Disagree	7.69% 1
Undecided	7.69% 1
Agree	53.85% 7
Strongly Agree	30.77% 4
<b>Total</b>	<b>13</b>

#	Other (please specify)	Date
1	To extent I'm available	7/30/2015 11:53 AM

## Q10 I have a good working relationship with the other board members?

Answered: 13 Skipped: 0

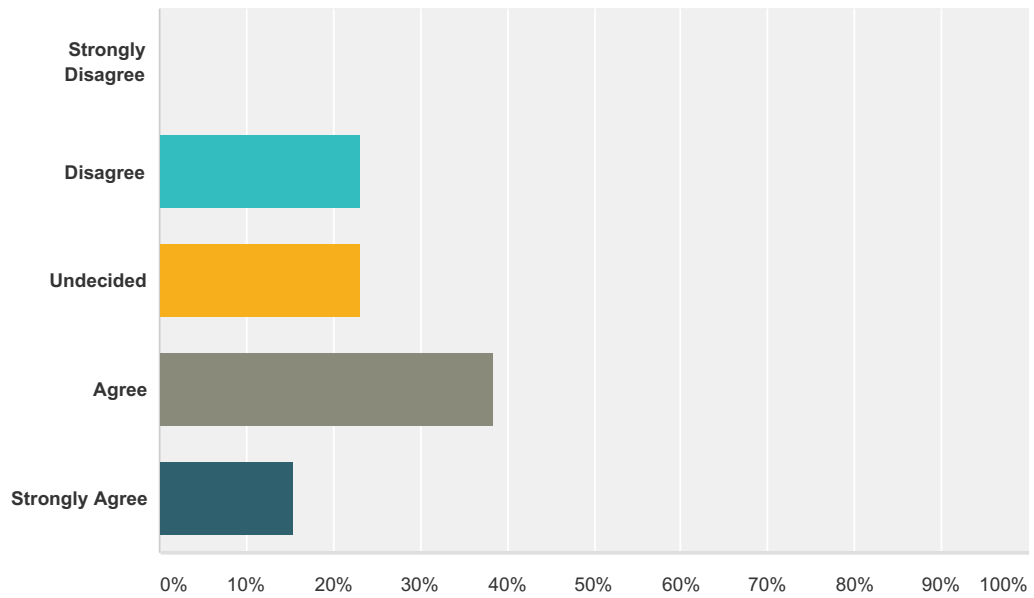


Answer Choices	Responses
Strongly Disagree	0.00% 0
Disagree	0.00% 0
Undecided	7.69% 1
Agree	84.62% 11
Strongly Agree	7.69% 1
<b>Total</b>	<b>13</b>

#	Other (please specify)	Date
1	I would like more opportunities to know/network with WIB members.	7/30/2015 11:26 AM

## Q11 I recommend individuals for service to this board?

Answered: 13 Skipped: 0

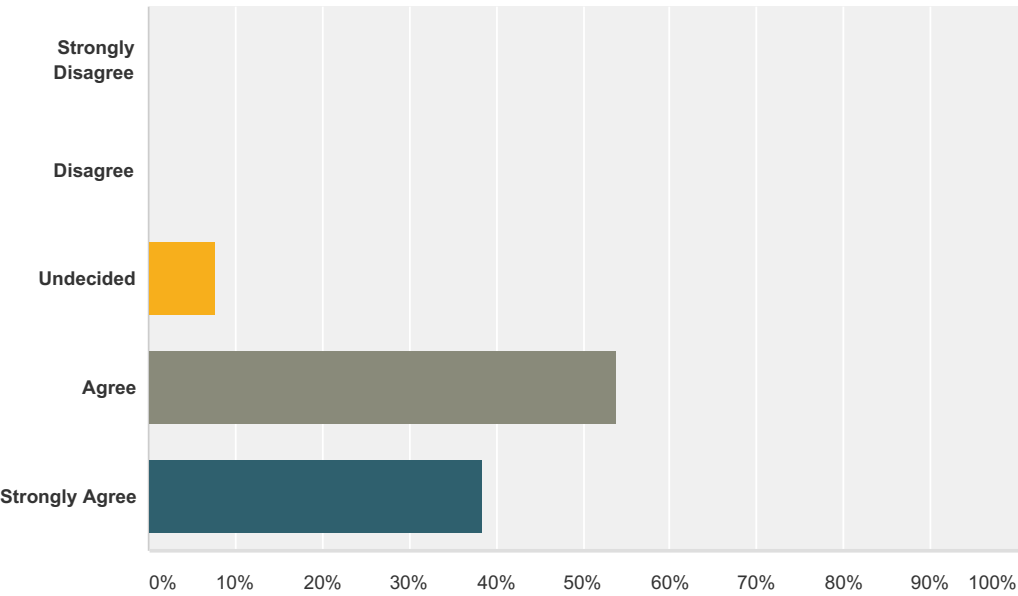


Answer Choices	Responses
Strongly Disagree	0.00% 0
Disagree	23.08% 3
Undecided	23.08% 3
Agree	38.46% 5
Strongly Agree	15.38% 2
<b>Total</b>	<b>13</b>

#	Other (please specify)	Date
1	To this point I have not done so, nor has there been a need to refer someone to the WIB.	7/31/2015 12:48 PM

Q12 I review board materials and participate in board meetings?

Answered: 13 Skipped: 0

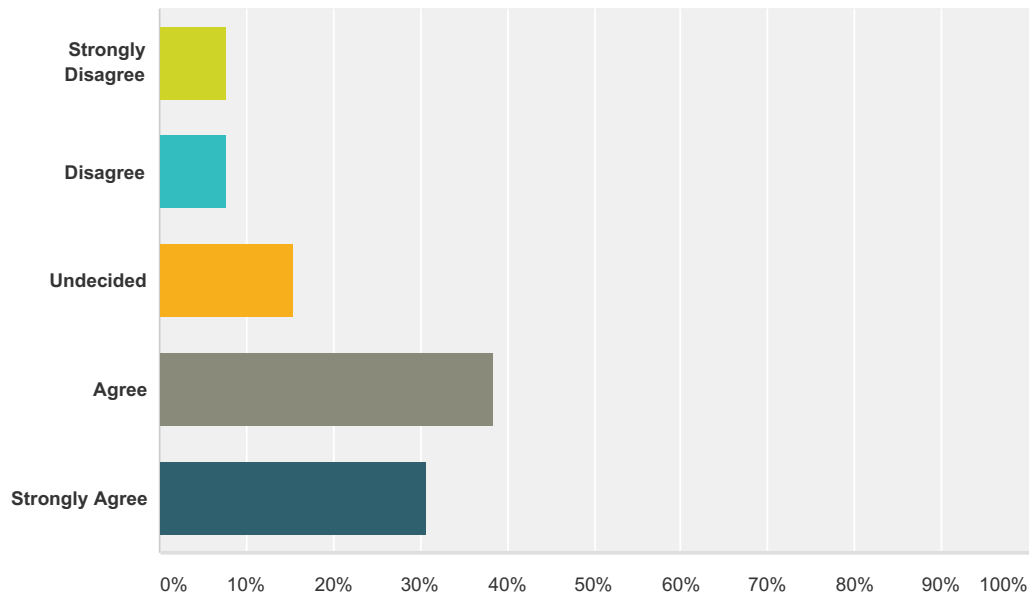


Answer Choices		Responses	
Strongly Disagree		0.00%	0
Disagree		0.00%	0
Undecided		7.69%	1
Agree		53.85%	7
Strongly Agree		38.46%	5
Total			13

#	Other (please specify)	Date
	There are no responses.	

### Q13 I am actively involved in committees and attending required meetings?

Answered: 13 Skipped: 0



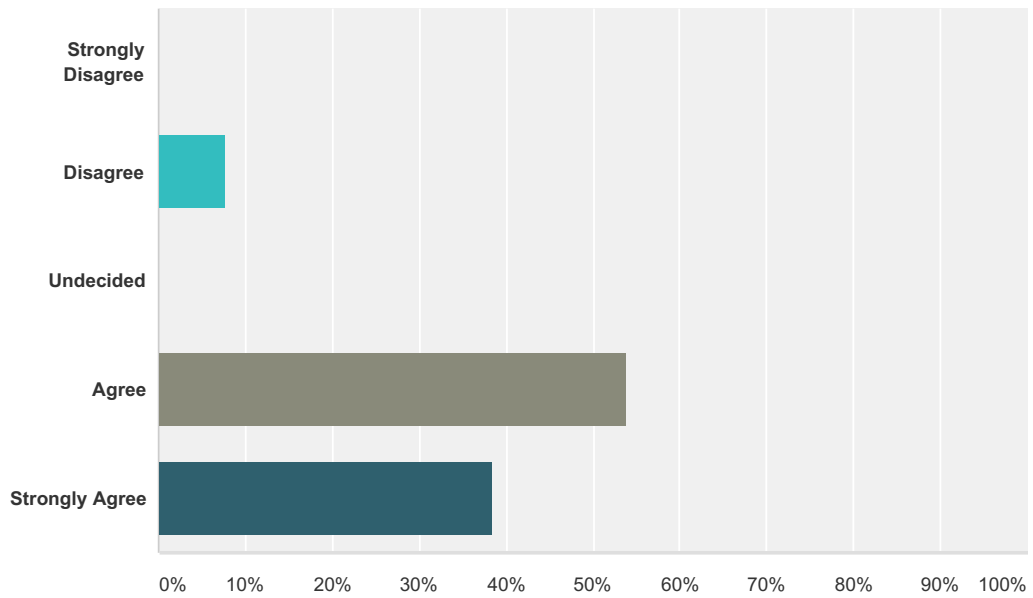
Answer Choices	Responses
Strongly Disagree	7.69% 1
Disagree	7.69% 1
Undecided	15.38% 2
Agree	38.46% 5
Strongly Agree	30.77% 4
<b>Total</b>	<b>13</b>

#	Other (please specify)	Date
1	I'm not aware of what committees are looking for members	8/3/2015 11:48 AM
2	Committees I participated on are no longer meeting.	7/31/2015 11:54 AM



## Q14 I find serving on the board to be a satisfying and rewarding experience?

Answered: 13 Skipped: 0

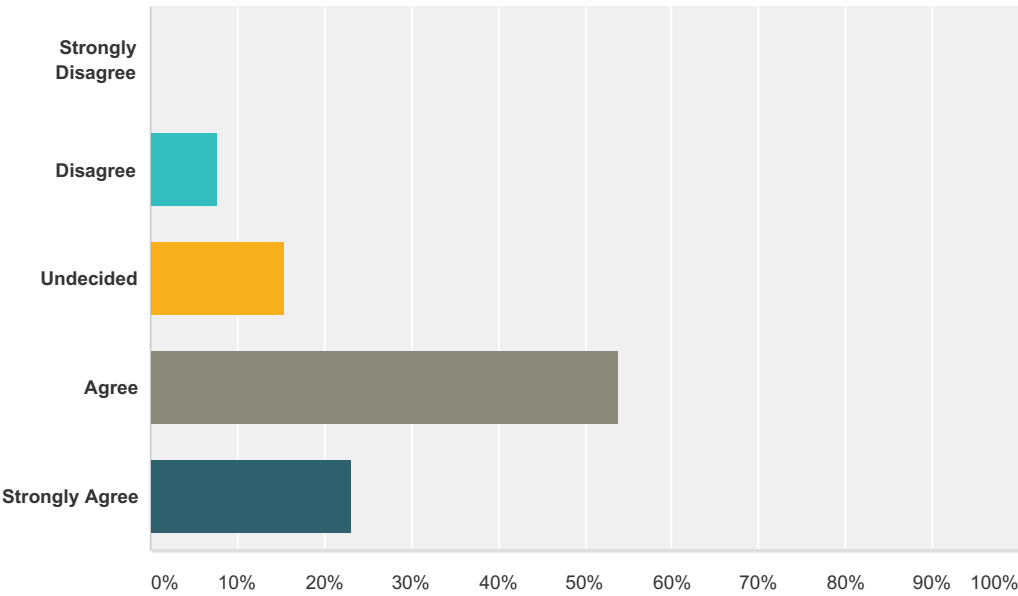


Answer Choices	Responses
Strongly Disagree	0.00% 0
Disagree	7.69% 1
Undecided	0.00% 0
Agree	53.85% 7
Strongly Agree	38.46% 5
<b>Total</b>	<b>13</b>

#	Other (please specify)	Date
	There are no responses.	

Q15 I get the important information I need  
in order to make informed decisions

Answered: 13 Skipped: 0



Answer Choices		Responses	
Strongly Disagree		0.00%	0
Disagree		7.69%	1
Undecided		15.38%	2
Agree		53.85%	7
Strongly Agree		23.08%	3
Total			13

#	Other (please specify)	Date
	There are no responses.	

**Q16 I have the following additional suggestions for improving the effectiveness of the board in assisting the core partners meet sector demands.**

Answered: 9 Skipped: 4

#	Responses	Date
1	My suggestion would be to do more to educate our business community on the services that are available to assist employers to succeed.	8/18/2015 10:43 AM
2	Be more aggressive in recruiting private sector small and large businesses on to the board.	8/10/2015 4:52 PM
3	introductory indoctrination sessions for new Board members and refresher sessions for longer term members	8/4/2015 3:29 PM
4	Our agendas seem never to vary, are stale, and are too process oriented. I would like to concentrate on the important issues, especially with the advent of WIOA. As of this date I'm still unclear on what, if anything, is changing with the new Act.	8/3/2015 11:48 AM
5	It would be beneficial to spend more time discussing issues than processing information in the form of reports. Would like to see us either through the committee structure or extended WIB meetings, time to focus on discussion how we can be more effective and efficient in achieving our mission and vision.	7/31/2015 12:48 PM
6	If we are to make decisions about sector strategies and meeting the needs of specific industries, we need to have more information on the needs of those industries. I think the board should have regular updates from key industry professionals regarding the hiring and training needs, challenges and future projections regarding those industries. For example, we have a board member from the medical field but I know little about the challenges they are currently facing to find qualified candidates, where they typically recruit, the skills they need or where they find too many people have been trained in a particular field. Maybe a 5 minute update from each of these industry members each meeting would be helpful with periodic speakers on specific industry fields. OR, we could have a training day with speakers from each of our key industries or industry associations. It would also be a helpful tool for layoff aversion. Understanding the changing needs of industries may alert us to those businesses who will fail if they do not keep up with new industry standards.	7/31/2015 11:54 AM
7	Move forward with whatever action is needed regarding the committee structure. Decide what the future structure of the board will be when WIOA fully kicks in and move forward on implementation. It feels stagnant right now.	7/30/2015 11:53 AM
8	I would like to know more about the roles and activities of fellow WIB members. If there was a way to share key accomplishments as attachments to board documents, that might be an easy first step.	7/30/2015 11:26 AM
9	The current board has many community members with a willingness to serve but there are few actual employers. It is incumbent upon the board to actively recruit more business representation. In addition, there is too much focus on issues without solutions and very little time spent planning for WIOA implementation. When compared to other WIBs, GS continues to act as a social services agency instead of a job training agency and has not kept pace with the changes at both the state and federal training programs.	7/30/2015 11:21 AM

## **GOLDEN SIERRA WORKFORCE BOARD**

### **SERVICE PROVIDER REPORT**

Report Period: 7/16/15 - 9/3/15

Prepared By: Lisa McCulloch-Alpine

#### **ACTIVITY SUMMARY**

<input checked="" type="checkbox"/>	New Enrollments	3 Adults
<input type="checkbox"/>	New ITA Contracts	None
<input checked="" type="checkbox"/>	New OJT Contracts	One with Pioneer Appliance Repair
<input type="checkbox"/>	New WEX Contracts	One to start soon with Community Development
<input checked="" type="checkbox"/>	Total One-Stop Visitors	36
<input type="checkbox"/>	Unique One-Stop Visitors	

#### **PROGRAM UPDATES**

Youth One youth in program who will complete his WEX on 9/18/15. I will participate in a Career & College Fair on 9/12/15 at Hung A Lele Ti, to provide outreach to out-of-school youth in the County, and particularly, the Washoe Tribe.

Adult Total of 6 participants. One new individual has the goal of developing and operating a family day care center from her home. We're working with Choices for Children on training and funding resources. Three of the six are attending local community colleges to obtain AA degrees.

Dislocated Worker One remaining client in the program who has begun employment in a nursing position, and we are awaiting the documentation of her certificates/degree.

Prop 39 N/A

Disability Employment Accelerator (Advance) N/A

National Emergency Grant (SP-NEG) N/A

#### **EVENT PARTICIPATION**

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
8/14/15	Create The Good	Outreach to Washoe Tribal elders to encourage youth to explore/apply for the WIOA program.
8/18/15	Interagency Meeting	Networking with the Washoe Tribe and all social service agencies in the county.
9/12/15	Career & College Fair - Hung A Lele Ti	Outreach to out-of-school youth in the county.

#### **NOTEABLE OUTCOMES**

Labor Exchange Services None

Business Engagement Limited

Partner Engagement Working with one county resident on DOR application. Assisting county resident with the request for a Ticket to Work program.

Service Delivery Strategies Continued and enhanced outreach to out-of-school youth in the county. Begin working with local schools and Washoe Tribe to connect with high school age students.

WIOA Transition Attending all mandatory WIOA training.

## **GOLDEN SIERRA WORKFORCE BOARD**

### **SERVICE PROVIDER REPORT**

Report Period: 7/1/15 -8/31/15

Prepared By: Jenny Wilson -El Dorado

#### **ACTIVITY SUMMARY**

<input checked="" type="checkbox"/>	New Enrollments	19
<input checked="" type="checkbox"/>	New ITA Contracts	12
<input checked="" type="checkbox"/>	New OJT Contracts	7
<input type="checkbox"/>	New WEX Contracts	0
<input checked="" type="checkbox"/>	Total One-Stop Visitors	1,729
<input type="checkbox"/>	Unique One-Stop Visitors	Workshops Offered through the One Stop: 1) Next Skills series 8 hours Communication and 21 other workshops on various topics such as Resume Writing, Assessment, Math, Interviewing and dealing with the Challenges in the Workplace.

#### **PROGRAM UPDATES**

Youth 1) Interview Workshop for the Generation Green Project in July

2) Coordinated with the SLT Community College Fire Academy program. presented information about the program Five students were interested/none were eligible. We learned some lessons this year, which we will work on for next year.

3) Working with Welfare to Work and CPS ILP staff to develop a pipeline of services for Foster kids.

Adult Working with our Public Information Officer(PIO)on a press release focused on OJTs and Youth.

Dislocated Worker PIO is writing another press release targeting Dislocated Workers.

Prop 39 NA

Disability Employment Accelerator (Advance) Kasia from Golden Sierra met with the EDC WIOA team to inform us about the grant. She let us know about the eligibility, documentation needed etc. and that 3 positions had been designated for EDC.

National Emergency Grant (SP-NEG) NA

#### **EVENT PARTICIPATION**

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
July 6, 2015	One Stop Tour with Mike Ranalli	
8/21/15	Tri-County Job Fair	600 registered. Final census is still being tabulated but may be up to 800.

#### **NOTEABLE OUTCOMES**

Labor Exchange Services ?

Business Engagement Met with Golden Sierra on 8/19/15 to discuss transition of Business Services activities to Golden Sierra staff. Waiting for Tammy's report.

Partner Engagement 1) Meeting with El Dorado County office of Education and Department of Rehabilitation (DOR) in July to discuss WIOA partnership, 2) Developed a process with DOR that resulted in DOR staff being on-site in the One Stop every Tuesday with a scheuled DOR orientation every Tuesday morning. DOR staff will also be available to HHSA staff for consultation every Tuesday afternoon. DOR applicatons will be available in the One Stop. 3) EDD DVOP staff started to come to the One Stop on 7/27/15. EDC is working closely with EDD to develop a process that will work with staff challenges and DVOP processes. 4) Met with El Dorado County Chamber about their Junior Ambassador program.

#### Service Delivery Strategies

##### WIOA Transition

Completed the RFP for continued WIOA funding.

Staff Training: Attended WIOA staff training with Golden Sierra staff on 7/15/15, 7/24/15. Focus on WIOA eligibility for Youth and Adults.

WIOA Mapping: Attended Golden Sierra meetings on 7/27/15 and 8/18/15.

## **GOLDEN SIERRA WORKFORCE BOARD**

### **SERVICE PROVIDER REPORT**

Report Period: 07/01/15 – 08/31/15

Prepared By: Placer County (DG)

#### **ACTIVITY SUMMARY**

<input checked="" type="checkbox"/>	New Enrollments	18
<input checked="" type="checkbox"/>	New ITA Contracts	12 – CNA, Security Officer, Medical Assistant, IT, Project Manager
<input checked="" type="checkbox"/>	New OJT Contracts	5 – Automotive Technician, Production Assembler, Office Assistant
<input checked="" type="checkbox"/>	New WEX Contracts	1 – Furniture Restoration Apprentice
<input checked="" type="checkbox"/>	Total One-Stop Visitors	2,479 (Roseville: 1,624 + Auburn: 855)
<input checked="" type="checkbox"/>	Unique One-Stop Visitors	1,368 (Roseville: 871 + Auburn: 497)

#### **PROGRAM UPDATES**

Youth The youth case managers are working closely with Compassion Planet and Hacker Lab to identify internship opportunities for out-of-school youth. On 8/4/15, Golden 1 Credit Union provided a money management workshop to 10 youth participants.

Adult The adult program saw a number of positive outcomes and quality placements including one participant (a Navy veteran) who secured employment at Vision IT earning \$58/hour.

Dislocated Worker No update to report at this time.

Prop 39 Award period ends 12/31/15. Served 20 total participants, exceeding goal of 15. Will continue to provide individualized career services to those not yet employed. \$61,381 expended on services directly benefiting participants (including supportive services, incentives, and the cost of the MC3 training).

Disability Employment Accelerator (Advance) Award period is 06/30/2015 – 09/30/16. The initial outreach efforts were very successful; there are already 6 participants in the pipeline, completing the eligibility process. This includes participants from DOR, PIRS, and El Dorado County. Staff is in the process of identifying appropriate earn-and-learn opportunities. The goal is to serve 15 PWDs.

National Emergency Grant (SP-NEG) Award period is 06/01/2015 – 03/31/2017. The goal is to serve 20 long-term unemployed participants and expend \$105,000 on OJTs. An additional \$31,991 is budgeted for short-term prevocational services. OJT placements will focus on careers in the Construction, Administration, Hospitality, and Automotive Repair industries.

#### **EVENT PARTICIPATION**

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
7/21/15	Rapid Response Roundtable	Hosted quarterly meeting and shared best practices
8/13/15	Family and Youth Resource Fair	Provided informational services to community
8/19/15	Sierra College Guardian Scholarship	100 former foster youth served (see press release)
8/21/15	Tri County Job Fair	542+ job seekers, 80 employers

#### **NOTEABLE OUTCOMES**

Labor Exchange Services Provided recruitment assistance for the following employers: Cokeva, Goodwill, Michael's Transportation, Villara, Paragon Systems, SVS Group, and Pinnacle.

Business Engagement The business engagement team continues to meet on a monthly basis to coordinate the delivery of business services throughout the county. Agency staff met with CEA to plan another series of HR workshops (vendor service).

Partner Engagement Placer School for Adults has committed to provide one-on-one resume critiques at both Auburn and Roseville Connections beginning in October. PSA will also help facilitate portions of the Get Hired! series (in-kind) and basic computer classes (vendor service). Golden Sierra staff met with DOR staff to discuss strategies for better communication and collaboration.

Service Delivery Strategies Graduate student Jamie Garrett completed her career counseling internship with Golden Sierra on 8/14/15. She provided career counseling services to over 80 individuals. A replacement has not yet been identified. The agency is working closely with co-located partner EDD to revamp the customer registration process and implement priority of service for veterans and low income individuals. Finally, the basic computer workshops (a vendor service) will return to both Roseville and Auburn Connections in October. See Golden Sierra's online event calendar for more information.

WIOA Transition Participated in meetings with the core WIOA partners to align systems and discuss MOUs. Distributed TEGL 04-15 to staff, outlining the vision of the one-stop delivery system.



## COMMITTEE UPDATES

**Business Services Committee (BSC)** *on hold*

**Executive & Finance Committees (EC/FC)** *refer to minutes*

**Youth Council (YC)** *on hold*

### **Youth Council Workgroups**

September 17, 2015

#### ***Homeless Youth Council Workgroup***

Reported by: Sarah Damerow

Last April, Dr. Robert Marbut, a national homeless services consultant, shared with our county's Board of Supervisors his assessment and recommendations regarding how to strengthen our county's continuum of services for homeless individuals and families. I attended the community forum where Dr. Marbut presented his data. He and his team lived like homeless people in Placer County and surveyed over 500 homeless to collect data and dispel assumptions, etc. He has worked on homeless issues under the Reagan Administration etc.

In a nutshell, Dr. Marbut explained, that Placer County exceeds *national averages* on housing women with children and homeless veterans. However, for single men and women, Placer County has a rate that is 3 times *higher* than the nation's averages. He pointed out that not only do we have a homeless problem, but it is growing. His data showed that the homeless are predominately from Placer County.

One of his recommendations was for the larger Auburn community to come together and begin the planning process for a 24/7 shelter/service center to serve our homeless population. The Homeless Resource Council of the Sierras, Placer County's Regional Homeless Continuum of Care organization, invited me to a meeting on August 13<sup>th</sup> to begin the planning process.

I attended the meeting and updated the deputy director about the collaborative process going on. I intend to go to the next meeting. Possible buildings sites will be presented as to where the shelters (one for Rocklin/Roseville) and one for Auburn could be located.

September 17, 2015

#### ***Youth Provider Event Workgroup***

Reported by: Lori Hensley

Flyer attached:

After our youth Council retreat, I made several attempts to contact the lead (Don Huber) on the subgroup to coordinate a time to meet and received notification in March that Don resigned from the Youth Council. In April, I met with Dori Barrett, Youth Council member and subcommittee member to discuss goals of the subgroup. So not to duplicate services, and as the Youth Council was not meeting in the near future, Dori and I determined that since PCOE and PCN(Placer Collaborative Network) was coordinating a similar youth provider event we would share Youth Council contact information with the event coordinators, Kendel Antablin and Michael Lombardo from PCOE. I emailed Lorna Magnussen's contact information to both Kendel Antablin and Michael Lombardi to get Youth Council member's contact information in order to invite the Youth Council Members' to participate in the Youth Provider event in April. The April event was a success and many of the Youth Council members and agencies were represented there. The PCN is coordinating another similar networking resource fair on September 17. The flyer was sent to me by PCOE. The flyer has been forwarded to Lorna to email to the Youth Council members. Attached are the flyers for the April and upcoming September event.

***Transportation Workgroup (no report)***

***TAY Center Workgroup (no report)***