

WB MEMBERS

AMY SCHULZ
Sierra College

BRITT AZOUZ
Azouz Dental Practices

CARIANNE HUSS
Employment Development Department

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JOHN TWEEDT
District Council 16

KEVIN FERREIRA
Sacramento Sierra Building &
Construction Trade Council

KYLE ZIMBELMAN
County of El Dorado

LAUREL BRENT-BUMB
El Dorado Chamber of Commerce

MICHAEL SNEAD
Sierra Consulting Services Inc.

MICHAEL ZIMMERMAN, *Vice Chair*
MTI College

RANA GHADBAN
Roseville Chamber of Commerce

RICK LARKEY, *Chair*
North State Building Industry Foundation

ROBIN TRIMBLE
Rocklin Area Chamber of Commerce

STEVEN CASPERITE
Placer School for Adults

TINK MILLER
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM REED
United Domestic Workers of America

GOLDEN SIERRA WORKFORCE BOARD REGULAR MEETING AGENDA

Thursday, March 17, 2022 @ 1:00 pm

This meeting is being held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Executive Committee is conducting this meeting on Zoom.

Members of the public are encouraged to participate in the meeting by submitting written comments by email to magnussen@goldensierra.com. Public comments will be accepted until the adjournment of the meeting, distributed to the Workforce Board and included in the record.

PUBLIC LOCATION:

<https://us02web.zoom.us/j/83272526156?pwd=YIRiRUc1RW54VUdkaFBSNXJtRVBsQT09>

Meeting ID: 832 7252 6156

Passcode: 300641

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on

One tap mobile

+16699009128,,83272526156#,,,,*300641# US (San Jose)

+12532158782,,83272526156#,,,,*300641# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.

I. ROLL CALL AND INTRODUCTION OF GUESTS

II. APPROVAL OF AGENDA

1-2

III. BROWN ACT – AB 361 BOARD POLICY

3-4

IV. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- | | |
|---|-------|
| a) Approval of Minutes from January 20, 2022 WB Meeting | 5-7 |
| b) Review of Minutes from January 20, 2022 EC Meeting | 8-9 |
| c) Review of Minutes from February 24, 2022 Joint GB/EC meeting | 10-12 |
| d) Attendance Log | 13 |

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

- V. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA
- VI. FY 21-22 AGENCY BUDGET - MODIFICATION 2 14-23
- VII. MEMORANDUM OF UNDERSTANDINGS (MOU) 24-34
- VIII. PRESENTATION – LABOR MARKET INFORMATION
Cara Welch, EDD Labor Market Information Division (LMID)
- IX. REPORT OUT ON GOVERNING BODY/EXECUTIVE COMMITTEE JOINT MEETING
- X. WORKFORCE & ECONOMIC RECOVERY UPDATE
 - COVID-19
 - Fire Recovery [Bridge, Caldor, River, & Tamarack]
- XI. LEGISLATIVE UPDATE 35-38
- XII. REGIONAL UPDATES
- XIII. ONE-STOP OPERATOR 39
 - Report Out & Direction
- XIV. FUTURE AGENDA ITEMS/NEW BUSINESS
- XV. NEXT MEETING
Thursday, May 19, 2022 @ 1:00 pm
- XVI. ADJOURNMENT

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 17, 2022

TO: Workforce Board (WB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJ: Brown Act – Teleconference Meeting Pursuant to Government Code Section 54953(e) (Assembly Bill 361)

Before the Board for review and approval is a vote to authorize modified teleconference meetings pursuant to Government Code section 54953(e), as modified by Assembly Bill 361.

Background:

On March 4, 2020, the Governor proclaimed a state of emergency due to the COVID-19 virus pandemic. That proclamation remains valid and applicable statewide today. On March 17, 2020, the Governor passed Executive Order N-29-20, which authorized modified teleconference meetings for public agency meetings subject to the Brown Act, Government Code section 54950 et seq. Executive Order N-29-20 expired September 30, 2021. Thus, all Brown Act meetings must now comply with the Brown Act without exception.

Traditional Brown Act provisions require all teleconference locations to be listed on the meeting agenda and be open to the public, and a quorum of members to be within the jurisdiction, among other things. As recently amended by Assembly Bill 361 (effective September 16, 2021), Government Code section 54953(e) permits a legislative body to meet via modified teleconference procedures in certain situations and so long as certain procedures are followed. One such situation is where (1) there is a Governor-proclaimed state of emergency and (2) as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

The Board must decide, via majority vote, that such a situation exists. Such a vote is only valid for 30 days. It must be reevaluated and renewed via majority vote, otherwise it expires as a matter of law.

When meeting pursuant to Section 54953(e) the Board and staff are required to take actions to preserve public access and public participation, give notice of the meeting and post agendas as otherwise required, allow members of the public to access the meeting via teleconference, provide details on the agenda on how to access the meeting and give public comment, give an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and monitor the line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored.

Facts for Board Consideration:

The Governor's March 4, 2020, proclamation of a state of emergency related to the COVID-19 virus pandemic remains valid and applicable statewide, including within the jurisdiction of Golden Sierra.

The COVID-19 virus, and its variants, is spread through the air when a person who is carrying the virus, whether he or she is showing symptoms or not, is in close proximity to another person. Further factors for the Board to consider:

- COVID-19 transmission rate in Golden Sierra Job Training Agency jurisdiction is above the State's current transmission rate of 1.8% as of March 10, 2022.
- Other Placer County, El Dorado County Brown Act public agencies have voted to meet pursuant to Section 54953(e), also known as AB 361, due to the threat to attendee health and safety from the COVID-19 virus pandemic.
- There is limited meeting room availability that would allow attendees to physically distance from one another.

Board Vote:

Shall the Golden Sierra Workforce Board meet via teleconference pursuant to Government Code section 54953(e) because there is a governor-proclaimed state of emergency related to the COVID-19 virus pandemic and conditions of that emergency pose an imminent risk to meeting attendee health and safety and direct staff to take all actions necessary to comply with that section?

- If the Board votes to approve meeting pursuant to Section 54953(e), the Board may meet via teleconference for the next 30 days without complying with traditional Brown Act teleconference requirements but instead those requirement in Section 54953(e) that guarantee public access and participation.
- If the Board does not vote to approve meeting pursuant to Section 54953(e), the Board will be required to meet via traditional Brown Act teleconference requirements, or completely in-person.

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, January 20, 2022 @ 1:00 pm

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Golden Sierra Job Training Agency Workforce Board is conducting this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/89081561502?pwd=THdlTEoxYzNxWE1vbVp5eHgxStCZz09>

Meeting ID: 890 8156 1502

Passcode: 988280

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Larkey at 1:05 pm. Resignations of Paul Castro were announced for the record.

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)	
<input type="checkbox"/> Amy Schulz	<input checked="" type="checkbox"/> Jason Buckingham	<input type="checkbox"/> Robin Trimble
<input type="checkbox"/> Bonnie Davis	<input type="checkbox"/> John Tweedt	<input checked="" type="checkbox"/> Steven Casperite
<input checked="" type="checkbox"/> Britt Azouz*	<input type="checkbox"/> Kevin Ferreira	<input checked="" type="checkbox"/> Tink Miller
<input checked="" type="checkbox"/> Carianne Huss	<input checked="" type="checkbox"/> Laurel Brent-Bumb*	<input checked="" type="checkbox"/> Vic Wursten*
<input checked="" type="checkbox"/> Christina Nicholson	<input checked="" type="checkbox"/> Michael Snead	<input checked="" type="checkbox"/> Volma Volcy*
<input checked="" type="checkbox"/> Daniella Devitt	<input type="checkbox"/> Paul Castro	<input checked="" type="checkbox"/> William Reed*

GSJTA Staff:

☒ Lorna Magnussen ☒ Lisa Nelson

One-Stop Operator:

☒ Michael Indiveri

Guests: Aaron Wilcher-Centers of Excellence, Jeff Richard-EDD, Renee John-Valley Vision

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Larkey requested that item VIII LMI Presentation be removed from agenda.

Motion to approve agenda as amended, by Volcy, second by Devitt

Motion approved unanimously by roll call vote

III. BROWN ACT – AB 361 BOARD POLICY

Motion to adopt AB 361 Board Policy as presented, by Miller, second by Casperite

Motion approved unanimously by roll call vote

IV. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from November 18, 2021 WB Meeting
- b) Review of Minutes from November 18, 2021 EC Meeting
- c) Attendance Log

Motion to approve consent agenda items a-c as presented, by Devitt, second by Miller

Motion approved unanimously by roll call vote

V. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

- NONE

VI. APPOINT NOMINATING COMMITTEE

Magnussen requested that Nominating Committee be formed and populated as outlined in the agenda packet. Brent-Bumb, Miller, and Snead volunteered to serve on committee with existing chair.

Motion to appoint Nominating Committee by Casperite, second by Azouz

Motion approved unanimously by roll call vote

**Wursten arrived @ 1:15 pm*

VII. PRESENTATION – LABOR MARKET INFORMATION

Cara Welch, EDD Labor Market Information Division (LMID)

Item removed; approved under agenda item II.

VIII. WORKFORCE & ECONOMIC RECOVERY UPDATE

- COVID-19

Placer County Recovery Data presentation was given by Aaron Wilcher with Community College Centers of Excellence. Followed by Q&A session

**Reed arrived @ 1:28 pm*

**Azouz departed @ 1:35 pm*

- FIRE RECOVERY [BRIDGE, CALDOR, RIVER, & TAMARACK]

Buckingham reported out and roundtable discussion took place. \$445,000 in Fire Recovery funding expected.

IX. REGIONAL UPDATES

Buckingham reported out.

- Capital Region is submitting application for Good Jobs Challenge, supporting information/communication/technology sector; this grant will include Sacramento, Yolo, Placer and El Dorado Counties.
- CA Economic Recovery Fund (CERF): SB 162 funded by American Rescue Plan Act. Supports communities and regional groups to develop roadmaps for economic recovery – Valley Vision is currently convening partners.
- High Road Construction Careers (HRCC) - High Road Training Partnership (HRTTP):
 - SB 1 Pre-Apprenticeship Partnership (HRCC-SB1) modified due to delays created by the pandemic. Expect to receive a 6 month extension.
 - California Climate Investment (HRCC-CCI) Identify target populations and market to those populations the values of construction careers.
- Valley Vision are working on regional planning priorities attempting to align the goals of the region's comprehensive economic develop strategy and the goals of the regional community colleges as identified via the Strong Workforce Initiative.
- Digital Inclusion – Digital Portal is being developed; regional funding is covering Valley Vision staff time, and portal costs by Union Bank and SMUD.

**Brent-Bumb and Volcy departed @ 2:00 pm*

X. ONE-STOP OPERATOR

Indiveri reported out as outlined in the agenda packet. Next MOU Partners Quarterly meeting is March 16, 2022 @ 2 pm.

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

- LMI Report - Cara Welch, EDD
- Budget Modification
- El Dorado County report out

XII. NEXT MEETING

Thursday, March 17, 2022 @ 1:00 pm

XIII. ADJOURNMENT

Motion to adjourn meeting at 2:13 pm by Larkey

Motion approved unanimously

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, January 20, 2022 @ 12:00 pm

This meeting is being held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Executive Committee is conducting this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/88203186636?pwd=cHd5Mm9pREtxQUc1UUdDZGNTR3VFdz09Meeting>

ID: 882 0318 6636

Passcode: 898173

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:01 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Greg Geisler	<input checked="" type="checkbox"/> Jason Buckingham <input checked="" type="checkbox"/> John Tweedt*
<input checked="" type="checkbox"/> Laurel Brent-Bumb	<input type="checkbox"/> Robin Trimble

GSJTA Staff:

☒ Lorna Magnussen
☒ Lisa Nelson

One-Stop Operator:

☒ Michael Indiveri

II. APPROVAL OF AGENDA

Motion to approve agenda by Brent-Bumb, second by Zimmerman

Motion approved unanimously by roll call vote

III. BROWN ACT – AB 361 BOARD POLICY

Motion to approve AB 361 Board policy by Geisler, second by Zimmerman

Motion approved unanimously by roll call vote

IV. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from November 18, 2021 EC Meeting
- b) Attendance Log

Motion to approve consent agenda items a-b by Zimmerman, second by Geisler

Motion approved unanimously by roll call vote

V. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

VI. WORKFORCE BOARD MEMBERSHIP

Magnussen reported out as outlined in the agenda packet.

Motion to approve Zimbelman WB application by Brent-Bumb, second by Geisler

Motion approved unanimously by roll call vote

VII. GOVERNING BODY/EXECUTIVE COMMITTEE JOINT MEETING DISCUSSION

Discussion occurred; Larkey requested a joint meeting with the Governing Body regular scheduled meeting on February 24th @ 10am, and to include a current roster.

**Tweedt entered @ 12:09 pm*

VIII. WORKFORCE & ECONOMIC RECOVERY UPDATE

Buckingham reported out, roundtable discussion took place.

- COVID-19
 - ✓ Job Fairs being held to address recruitment needs related to COVID-19 recovery.
- FIRE RECOVERY [BRIDGE, CALDOR, RIVER, & TAMARACK]
 - ✓ \$445,000 awarded to help fire recovery.
 - ✓ Working with Alpine County Supervisor Irvin Jim, to explore partnering with GSJTA on chipper program.

IX. ONE-STOP OPERATOR

Indiveri reported out as outlined in the agenda packet. Next partners meeting in March.

- Report Out & Direction
- 180-Day Evaluation

X. FUTURE AGENDA ITEMS/NEW BUSINESS

- WB Membership
- Budget Modification

XI. NEXT MEETING

Thursday, March 17, 2022 @ 12:00 pm

XII. ADJOURNMENT

Motion to adjourn meeting at 12:40 pm by Larkey

Motion approved unanimously

GOLDEN SIERRA JOB TRAINING AGENCY

GOVERNING BODY and WORKFORCE BOARD EXECUTIVE COMMITTEE

JOINT REGULAR MEETING MINUTES

Thursday, February 24, 2022 @ 10:00 am

This meeting was held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Governing Body conducted this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/82708919423?pwd=bWpjOXRWVndrT0x1bHpYdlphdm1Xdz09>

Meeting ID: 827 0891 9423

Passcode: 596804

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 10:02 am by Chair Jones

Governing Body:

<input checked="" type="checkbox"/> Lori Parlin (Chair)	<input checked="" type="checkbox"/> Suzanne Jones (Vice-Chair)
<input type="checkbox"/> Irvin Jim	

Executive Committee:

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Greg Geisler	<input checked="" type="checkbox"/> Laurel Brent-Bumb
<input checked="" type="checkbox"/> Jason Buckingham	<input type="checkbox"/> Robin Trimble
<input type="checkbox"/> John Tweedt	

GSJTA Staff:

<input checked="" type="checkbox"/> Jason Buckingham	<input checked="" type="checkbox"/> Lorna Magnussen	<input checked="" type="checkbox"/> Lisa Nelson
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GUESTS: none

II. APPROVAL OF AGENDA (GB/EC)

Motion to approve agenda by Parlin, second by Zimmerman

Motion approved unanimously by roll call vote

III. CONSENT AGENDA (GB)

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

Jones requested minutes to be removed for corrections.

- Approval of Minutes from December 13, 2021 GB Meeting

No action taken

III.a. DECEMBER 16, 2021 GB MINUTES (GB)

Correction: date of meeting listed as December 13, 2021, on Item III was corrected to December 16, 2021, under Item III.a.

Motion to approve minutes by Parlin, second by Jones

Motion approved unanimously by roll call vote

IV. BROWN ACT - AB 361 BOARD POLICY (GB/EC)

Motion to adopt Brown Act – AB 361 Board Policy by Parlin, second by Zimmerman

Motion approved unanimously by roll call vote

V. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

VI. WORKFORCE BOARD MEMBERSHIP (EC)

Magnussen reported out as outlined in the agenda packet

Motion to accept and recommend WB applications to Governing Body by Brent-Bumb, second by Geisler

Motion approved unanimously by roll call vote

VII. WORKFORCE BOARD MEMBERSHIP (GB)

Magnussen reported out as outlined in the agenda packet

Motion to approve WB applications by Parlin, second by Jones

Motion approved unanimously by roll call vote

VIII. GOVERNING BODY/EXECUTIVE COMMITTEE ROUNDTABLE (GB/EC)

Introductions, open roundtable, and board highlights were discussed.

IX. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet; no action required.

- ADVANCE - Alpine / South Lake Tahoe
- Golden Sierra Job Training Agency - Placer & El Dorado County

X. FUTURE AGENDA ITEMS

Governing Body:

- Budget Modification
- Executive Director Evaluation
- Single Audit
- Signature Authority
- WB Membership

Executive Committee:

- Budget Modification
- WB Membership

XI. NEXT MEETING

Governing Body: April 28, 2022 @ 10:00 am

Executive Committee: March 17, 2022 @ 12 pm

XII. ADJOURNMENT

Motion to adjourn at 10:55am by Parlin, second by Zimmerman

Motion approved unanimously

WORKFORCE BOARD MEETING

ATTENDANCE LOG

03/17/2022

Date:	3/18/21	5/20/21	7/15/21	9/6/21	11/18/21	1/20/22	
WORKFORCE BOARD	WB	WB	WB	WB	WB	WB	
<u>Meeting Type:</u>	Regular	Regular	Regular	Regular	Regular	Regular	RATE
Amy Schulz	1	0	1	1	0	0	50%
Britt Randall-Azouz	0	0	0	0	1	1	33%
Carianne Huss	1	1	1	1	0	1	83%
Christina Nicholson	1	1	1	1	1	1	100%
Daniela Devitt	0	1	0	1	1	1	67%
Jason Buckingham	1	1	1	1	1	1	100%
John Tweedt - Randy Rojas	1	1	1	1	1	0	83%
Kevin Ferreira - Sharon Wright	0	0	1	0	1	0	33%
Laurel Brent-Bumb	1	1	1	1	1	1	100%
Michael Snead	1	1	1	1	1	1	100%
Michael Zimmerman	1	1	0	1	0	1	67%
Rick Larkey	1	1	1	1	1	1	100%
Robin Trimble	1	1	1	0	1	0	67%
Steven Casperite	1	0	1	1	1	1	83%
Susan "Tink" Miller	1	1	1	1	1	1	100%
Victor Wursten	1	0	0	0	1	1	50%
Volma Volcy	1	1	1	0	1	1	83%
William Reed	1	1	1	1	0	1	83%

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: March 17, 2022

TO: Workforce Board (WB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJ: FY 2021-2022 Agency Budget Modification 2

Before the Board for review is the Agency Fiscal Year 2021-2022 Budget Modification 2. The budget modification is necessary to incorporate the following additional funding stream; Tamarack and Caldor Additional Assistance award.

It is anticipated that the Executive Committee will review and approve for recommendation on March 17, 2022, prior to the Workforce Board.

The Action requested is to make a recommendation to the Governing Body to approve the Mod. 2 Budget for 2021-2022.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is the Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and the stated purpose of the JPA.

Approach in Developing the Final Budget for Fiscal Year 2021/2022

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

The Fiscal Year 2021/2022 Final Budget:

The funding used to develop the budget represents rollover funding from WIOA Title 1 formula fund allocations, Subgrant "AA11" and the new WIOA allocation. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which include the Prison to Employment Initiative and the SB1 High Road Training Project being awarded by the California Workforce Development Board. This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. Additional non-allocation funding includes funding related to pandemic emergency response, services to individuals with disabilities, and California's High Road Construction Careers, California Climate Investments Initiative.

The budget meets mandated funding requirements as follows:

20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.

20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training. Seventy percent of the earmarked WBL funding is planned to support career services for eligible WBL participants in the program.

The remaining cost objectives required of the Title I funding is to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilizing financial resources to meet the debt service required payments for the liabilities of the JPA, and participating in the continued development of both local and regional Workforce Systems.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Additional Notes

Note:

- The final budget presentation incorporates allowable carry-over.
- Final revenues show slight increase in WIOA funding for 2021/2022 over the assumptions made for draft presentation for fiscal year 2020/2021.
- Rapid Response and Layoff Aversion allocations were slightly lower than estimated, however, due to Covid-19, Rapid Response was extended, and the Funds Utilization Requirements have been lifted allowing a greater carryover than would normally be available.
- The Agency has been able to identify reductions in Professional Services as well as Services and Supplies from the Draft presentation.
- The Draft assumption for funding ADVANCE reflects a 5% decrease from PY 20/21 bringing their total PY 20/21 award to \$95,000. The final budget raises that back to full funding of \$100,000
- Included in the budget is a transfer of 70% of the Dislocated Worker funding to the Adult funding stream. The law allows a 100% transfer which increases access to funds for participants and eases eligibility documentation for the community.
- Overall pension costs have been reduced as the Agency completed payment for the outstanding Pension Side Fund. The final budget reflects and Additional Discretionary Payment of \$150,000 as directed by the Governing Body
- Staffing costs have been reduced from draft due to the reduction of one, limited-term position.
- There has been an increase in Financial Support Services for participants in recognition of anticipated need for such assistance due to longer term unemployment and a desire to reach those most in need.
- Support Services have been increased by an additional \$200,000 in anticipation of the need for these funds related to fire recovery.

Modification 1 (November 18, 2021)

Modification 1 to the FY21/22 Final Budget includes the following:

Modification 1 incorporates three funding sources including

DOL CAREER Grant award (\$140,000)

- Anticipated spending over 2 years
- \$60,000 for technology and outreach to expand virtual footprint
- \$60,000 For Direct clients service through the provision of Support Services including digital access
- \$20,000 for Case management
- \$0 for Administration
- \$73,329 carried over to second year.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Tri County Job Fair (\$8,127)

These are funds used to coordinate the Tri County Job Fairs. These are not WIOA funds and have not been required to be included into our annual budget until this Fiscal year.

Ticket to Work (\$186,904)

Ticket to Work funding is also non allocation funding that has not been required as a part of our budget process until this fiscal year. These funds are generated as a part of the Agency's designation as an Employment Network. By successfully assisting Persons With Disabilities (PWD) the agency earns milestone payments. These funds have been set aside for use at Agency, or Governing Body discretion for items that cannot be funded by other sources.

From Schedule 1:

Schedule 1 reflects a \$335,031 increase in source revenue which includes the fund sources mentioned above

Under "Expenditures" there is a proposed \$134,500 increase in services and supplies which includes a \$100,000 increase in outreach from WIOA, a \$30,000 increase for equipment and communications from CAREER, and \$4,500 for Staff Development.

Under "Direct Clients Expenditures" there is a proposed reduction in Support Services from Placer, and El Dorado in order to fund a greater outreach effort to enhance enrollments. There is also \$30,000 added for client Support Services funded by the CAREER award. Total reduction in funding for Direct Client Expenditures is \$70,000 however Support Services had been increased by \$200,000 in Final Budget. Because of this there is still a significant increase in Direct Client Expenditures from the previous fiscal year (see "Additional Notes" above).

Carryout reflects a \$270,531 increase which includes the second year funds from the CAREER grant, as well as the Tri County and Ticket to Work cost centers. There is also a small amount of WIOA allocation carryover that comes from a staffing offset related to the CAREER grant.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Modification 2 (March 17, 2022)

Modification 2 to the FY 21/22 budget incorporates funding for the **Tamarack and Caldor Additional Assistance Award** in the amount of \$445,000.

Tamarack and Caldor Funding notes:

Can be spent in the areas Counties impacted by Tamarack, Caldor, River, and Bridge fires

Dislocated Worker funding

Anticipated duration 18+ months with the possibility of extensions (current term 6/30/23)

Current budget reflects 20% expenditures in FY 21/22 (\$89,000) with 80% (\$356,000) being carried over for use in FY 22/23

For FY 21/22

- \$42,000 Staffing - provides funding for Disaster Case Manager (DCM) services, as well as Client Case Management Services
- \$7,000 Services/Supplies
- \$28,000 Training/Wages
- \$12,000 Financial Support Services for enrollees
- \$356,000 Carryover
- Reduces funding required for staffing in Comprehensive OneStop therefore increasing Allocation Carry out by \$42,000. This is reflected in Schedule 1, Column C, Line 23

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Description of Schedules		
<u>Schedule 1</u>	<u>Consortium Draft to Final Budget</u>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated cost increases, WIOA spending requirements, and pension debt service requirements and shows a comparison of FY21/22 Draft Budget to the proposed Final Budget for FY21/22
<u>Schedule 2</u>	<u>Consortium Cost Center Detail</u>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY 20/21 carry-in funds and PY21/22 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY 20/21 carry-in funds and PY 21/22 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <u>Advance</u> . Includes balance of contract for PY 20/21 and Planned PY 21/22 WIOA funding awarded to Advance

Approved By:
Executive Committee:
Workforce Board:
Governing Body

<u>Schedule 2</u>	<u>Consortium Cost Center Detail</u>	<u>(continued)</u>
	Non-Allocation Career and Training Services:	<p><u>Cost Centers listed here are non-routine in nature managed by the Agency:</u></p> <p><u>The Disability Employment Accelerator</u>– purpose is for the Agency to provide Work based learning opportunities for college students with disabilities</p> <p>: <u>COVID-19 National Dislocated Worker Grant (NDWG)</u> Provides rapid reemployment services, training and SS for those who suffered job loss due to the Pandemic</p> <p><u>CAREER Grant</u> - Comprehensive and Accessible Reemployment through Equitable Employment Recovery.</p> <p><u>Tri County</u> – Non Allocation funds used to administer the Tri County Job Fairs</p> <p><u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment.</p> <p><u>Tamarack and Caldor Additional Assistance Funds:</u> Provide assistance to those dislocated workers in the River, Bridge, Tamarack, and Caldor fire regions.</p>
	Regional Grants	<p>The Prison to Employment Grant – Implementation Supportive Services</p> <p>The Prison to Employment Grant – Implementation Direct Services</p> <p>HRCC: SB1 – High Road Training Project</p> <p>HRCC: CCI – California Climate Investments</p>
	Board Initiatives	Not funded at draft however, initiatives funded under PY 20/21 are still underway and ar included in professional services
	Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved By:
Executive Committee:
Workforce Board:
Governing Body

		A		B		C		B/A			
L i n e #		Consortium Fiscal Year 2021/2022		Consortium Fiscal Year 2021/2022		Column A less Column B Change Between Final Budget Mod 1 to Final Budget Mod 2		Percent Change from Final Budget Mod 1 to Final Budget Mod 2		Note - Changes assume no carry-over just as a draft.	
		Final Mod 1	% of Total Funding	Final Mod 2	% of Total Funding	Final Budget Mod 2					
Funding Sources:											
1	Carry-In WIOA Allocation	\$	1,198,386	17.52%	\$	1,198,386	16.45%	\$	-	0.00%	SOURCES
2	Awarded WIOA Allocations	\$	2,637,999	38.57%	\$	2,637,999	36.21%	\$	-	0.00%	
3	Carry-In RR/LA	\$	122,505	1.79%	\$	122,505	1.68%	\$	-	0.00%	
4	Awarded Rapid Response Funds	\$	210,221	3.07%	\$	210,221	2.89%	\$	-	0.00%	
5	Awarded Layoff Aversion Funds	\$	62,847	0.92%	\$	62,847	0.86%	\$	-	0.00%	
6	Non Allocation Awards Carried In		2,197,724	32.13%		2,197,724	30.17%		-	0.00%	
7	Non-Allocation Awards (New)	\$	409,794	5.99%	\$	854,794	11.73%	\$	445,000	108.59%	
8	Total Funding Sources PY 21	\$	6,839,476		\$	7,284,476		\$	445,000	6.51%	
Expenditures:											
9	Retiree Benefits	\$	682,300	9.98%	\$	682,300	9.37%	\$	-	0.00%	EXPENDITURES
10	Salaries and Benefits	\$	1,448,414	21.18%	\$	1,448,414	19.88%	\$	-	0.00%	
11	Services and Supplies	\$	446,419	6.53%	\$	453,419	6.22%	\$	7,000	1.57%	
12	Professional Services	\$	157,190	2.30%	\$	157,190	2.16%	\$	-	0.00%	
13	Salaries, Services, and Supplies Total	\$	2,734,323	39.98%	\$	2,741,323	37.63%	\$	7,000	0.26%	
Career & Training Services											
14	Placer County	\$	431,928	6.32%	\$	431,928	5.93%	\$	-	0.00%	DIRECT CLIENT EXPENDITURES
15	El Dorado County		355,130	5.19%		355,130	4.88%	\$	-	0.00%	
16	So Tahoe & Alpine County		200,000	2.92%		200,000	2.75%	\$	-	0.00%	
17	Non Allocation Carried in From Prev FY		292,817	4.28%		292,817	4.02%	\$	-	0.00%	
18	Non-Allocation Awards (New)		45,000	0.66%		85,000	1.17%	\$	40,000	88.89%	
19	Regional Contracts		1,528,041	22.34%		1,528,041	20.98%	\$	-	0.00%	
20	Career & Training Services Total	\$	2,852,916	41.71%	\$	2,892,916	39.71%	\$	40,000	1.40%	
21	Board Initiatives	\$	-	0.00%	\$	-	0.00%	\$	-	0.00%	WORKFORCE BOARD EXPENDITURES
22	Non allocation Carry-out to New FY		317,940	4.65%		673,940	9.25%	\$	356,000	111.97%	CARRYOUT
23	Allocation carry-out to New FY	\$	934,297	13.66%	\$	976,297	13.40%	\$	42,000	4.50%	
24	Carry-out to PY 23 Total	\$	1,252,237	18.31%	\$	1,650,237	22.65%	\$	398,000	31.78%	
25	TOTAL EXPENDITURES	\$	6,839,476		\$	7,284,476		\$	445,000	6.51%	
26	Net Surplus vs (Deficit)	\$	-		\$	-		\$	-	Surplus vs (Deficit)	

Surplus reflected in Draft Budget applied to pension per direction from Governing Body

Approved by:
Executive Committee:
Workforce Board:
Governing Body:

		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>
		Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services
#								
	Funding Sources:							
1	Carry-In Allocation Funds from PY 21	\$ 252,876	\$ 152,170		\$ 173,056	\$ 206,198	\$ 314,086	\$ 100,000
2	Allocation Awards PY 22	\$ 261,257	\$ 996,622		\$ 335,092	\$ 386,695	\$ 558,333	\$ 100,000
3	Carry-In Rapid Response	\$ -	\$ -	\$ 78,157	\$ -	\$ -	\$ -	\$ -
4	Carry-LA			\$ 44,348				
6	Awarded Rapid Response Funds PY 22	\$ -	\$ -	\$ 210,221	\$ -	\$ -	\$ -	\$ -
7	Awarded Layoff Aversion Funds PY 22			\$ 62,847	\$ -	\$ -	\$ -	\$ -
	Carry-In Non-Allocation from PY 21							
8	Actual Non-Allocation Awards PY 22			\$ -	\$ -	\$ -	\$ -	\$ -
9	Total Funding Sources	\$ 514,133	\$ 1,148,792	\$ 395,573	\$ 508,148	\$ 592,893	\$ 872,419	\$ 200,000
	Expenditures:							
	Consortium Operations:							
10	Retiree Benefits	\$ -	\$ 480,120	\$ 52,180	\$ -	\$ -	\$ -	\$ -
11	Salaries and Benefits	188,183	89,391	285,057	137,573	106,719	228,148	-
12	Services and Supplies	21,396	144,737	20,990	87,169	52,350	67,400	-
13	Professional Services	34,800	99,440	21,350	1,600	-	-	-
14	Consortium Operations Total	\$ 244,379	\$ 813,688	\$ 379,577	\$ 226,342	\$ 159,069	\$ 295,548	\$ -
	Career & Training Services							
	Program Year 2020/2021 WIOA/Other - Rebudget							
15	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Placer County	-	-	-	-	-	57,863	-
17	El Dorado County	-	-	-	-	109,885	-	-
18	Alpine County	-	-	-	-	-	-	100,000
	Program Year 2021/2022 WIOA/Other							
19	Non-Allocation Awards	-	-	-	-	\$ -	\$ -	\$ -
20	Placer County	-	-	-	\$ -	\$ -	374,065	\$ -
21	El Dorado County	-	-	-	\$ -	245,245	\$ -	\$ -
22	Alpine County	-	-	-	\$ -	\$ -	\$ -	100,000
	Regional Contracts							
23	Career & Training Services Total	\$ -	\$ -	\$ -	\$ -	\$ 355,130	\$ 431,928	\$ 200,000
24	Board Initiatives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	PY22 Award Expend in Second Year	\$ 269,754	200,104	996	281,806	78,694	144,943	-
26	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27	PY 21/22 WIOA Additional Pension Support (ADP)	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
28	TOTAL EXPENDITURES	\$ 514,133	\$ 1,148,792	\$ 395,573	\$ 508,148	\$ 592,893	\$ 872,419	\$ 200,000
29	Net Income/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Approved by:
Executive Committee:
Workforce Board:
Governing Body:

		H	I	J	K	L	M	N	O	P	Q	R
		HRCC: SB1	HRCC:CCI	DEA 6	Covid-ER	Prison to Employment Implementation Supportive Services	Prison to Employment Implementation Direct Services	NDWG CAREERS	Tamarack and Caldor Wildfires AA (PG710029)	TriCounty	Ticket to Work	Total of all Funding Sources and Expenditures
#												
	Funding Sources:											
1	Carry-In Allocation Funds from PY 21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 1,198,386
2	Allocation Awards PY 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 2,637,999
3	Carry-In Rapid Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 78,157
4	Carry-LA											\$ 44,348
6	Awarded Rapid Response Funds PY 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 210,221
7	Awarded Layoff Aversion Funds PY 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 62,847
	Carry-In Non-Allocation from PY 21	\$ 1,346,045		\$ 216,327	\$ 26,119	\$ 330,601	\$ 83,601			\$ 8,127	\$ 186,904	\$ 2,197,724
8	Actual Non-Allocation Awards PY 22		\$ 254,794		\$ 15,000			\$ 140,000	\$ 445,000			\$ 854,794
9	Total Funding Sources	\$ 1,346,045	\$ 254,794	\$ 216,327	\$ 41,119	\$ 330,601	\$ 83,601	\$ 140,000	\$ 445,000	\$ 8,127	\$ 186,904	\$ 7,284,476
	Expenditures:											
	Consortium Operations:											
10	Retiree Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 532,300
11	Salaries and Benefits	\$ 250,631	\$ 14,330	\$ 92,092	\$ 3,742	\$ 2,466	\$ 1,411	\$ 6,671	\$ 42,000			\$ 1,448,414
12	Services and Supplies	\$ 12,272	\$ 6,557	\$ 448		\$ 3,100		\$ 30,000	\$ 7,000			\$ 453,419
13	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 157,190
14	Consortium Operations Total	\$ 262,903	\$ 20,887	\$ 92,540	\$ 3,742	\$ 5,566	\$ 1,411	\$ 36,671	\$ 49,000			\$ 2,591,323
	Career & Training Services											
	Program Year 2020/2021 WIOA/Other - Rebudget											
15	Non-Allocation Awards	\$ 133,394		\$ 123,786	\$ 22,377	\$ 8,260	\$ 5,000					\$ 292,817
16	Placer County	-	-	-		-	-					\$ 57,863
17	El Dorado County	-	-	-		-	-					\$ 109,885
18	Alpine County	-	-	-		-	-					\$ 100,000
	Program Year 2021/2022 WIOA/Other											
19	Non-Allocation Awards			\$ 15,000				\$ 30,000	\$ 40,000			\$ 85,000
20	Placer County	-	-	-		-	-					\$ 374,065
21	El Dorado County	\$ -	-	-		-	-					\$ 245,245
22	Alpine County		-	-		-	-					\$ 100,000
	Regional Contracts	911,189	222,886			316,775	77,191					\$ 1,528,041
23	Career & Training Services Total	\$ 1,044,583	\$ 222,886	\$ 123,786	\$ 37,377	\$ 325,035	\$ 82,191	\$ 30,000	\$ 40,000	\$ -	\$ -	\$ 2,892,916
24	Board Initiatives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	PY22 Award Expend in Second Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 976,297
26	Future Year Expend Non-Allocation	\$ 38,559	\$ 11,021	\$ -	\$ -	\$ -	\$ -	\$ 73,329	\$ 356,000	\$ 8,127	\$ 186,904	\$ 673,940
27	PY 21/22 WIOA Additional Pension Support (ADP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
28	TOTAL EXPENDITURES	\$ 1,346,045	\$ 254,794	\$ 216,326	\$ 41,119	\$ 330,601	\$ 83,602	\$ 140,000	\$ 445,000	\$ 8,127	\$ 186,904	\$ 7,284,476
29	Net Income/(Loss)	\$ -	\$ (0)	\$ 1	\$ -	\$ 0	\$ (1)	\$ -	\$ -	\$ -	\$ -	\$ 0

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 17, 2022

TO: Workforce Board (WB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: Memorandum of Understanding (MOU)

EDD Directive [WSD-18-12](#) instructs Local Boards to develop MOUs with required AJCC partners. In March, each partner was invited to participate in the negotiation process to update the MOUs signed in 2019. A draft MOU is presented herein for information purposes only. The final document (including attachments) will be routed for signatures and submitted to the Employment Development Department before the June 30, 2022 deadline.

Before the board is a request for the following authority for WIOA required partner MOUs in accordance with EDD Directive [WSD-18-12](#):

1. Grant signature authority to the Board Chair.
2. Grant authority to staff to make reasonable and necessary modifications to Memorandums of Understanding and Cost Sharing Agreements.

Required Partner Program	Responsible Entity
WIOA Title I – Adult/Dislocated Worker/Youth	Golden Sierra Job Training Agency
WIOA Title II – Adult Education and Literacy	Roseville Joint Union High School District <ul style="list-style-type: none">• Roseville Adult School Placer Union High School District <ul style="list-style-type: none">• Placer School for Adults
Career and Technical Education Programs	Sierra Joint Community College District Lake Tahoe Community College
Wagner-Peyser	Employment Development Department
Veterans	Employment Development Department
Trade Adjustment Assistance Act	Employment Development Department
Unemployment Insurance	Employment Development Department
Vocational Rehabilitation	Department of Rehabilitation
Senior Community Service Employment Program	AARP Area 4 Agency on Aging
Native American (WIOA Sec. 166)	California Indian Manpower Consortium
Migrant/Seasonal Farmworker (WIOA Sec. 167)	California Human Development Corporation
Temporary Assistance for Needy Families/CaWORKs	Placer County Health and Human Services County of El Dorado Alpine County Health and Human Services
Job Corps	N/A: Services Not Available in Local Area
Second Chance Act	N/A: Services Not Available in Local Area
Community Service Block Grant	N/A: Services Not Available in Local Area
Department of Housing and Urban Development	N/A: Services Not Available in Local Area

WORKFORCE INNOVATION AND OPPORTUNITY ACT MEMORANDUM OF UNDERSTANDING

I. PREAMBLE

Section 121(c) of the Workforce Innovation and Opportunity Act (WIOA) requires each Local Board, with the agreement of the Chief Local Elected Official, to develop and enter into a Memorandum of Understanding (MOU) with required one-stop partners concerning the operation of the one-stop delivery system in the Local Area. For purposes of this MOU, the following definitions apply:

Local Area: the Golden Sierra Consortium which includes Placer, El Dorado, and Alpine Counties

Local Board: the Golden Sierra Workforce Development Board

Chief Local Elected Official: the Golden Sierra Job Training Agency Governing Body

Required One-Stop Partners:

- WIOA Title I Adult, Dislocated Worker, and Youth
- WIOA Title II Adult Education and Literacy
- WIOA Title III Wagner-Peyser
- WIOA Title IV Vocational Rehabilitation
- Carl Perkins Career Technical Education
- Title V Older Americans Act
- Job Corps
- Native American Programs (WIOA Section 166)
- Migrant Seasonal Farmworkers (WIOA Section 167)
- Veterans
- Youth Build
- Trade Adjustment Assistance Act
- Community Services Block Grant
- Housing & Urban Development
- Unemployment Compensation
- Second Chance
- Temporary Assistance for Needy Families/CalWORKs

II. PARTIES TO THE AGREEMENT

The Golden Sierra Workforce Development Board (hereinafter called THE BOARD) and _____ (hereinafter called THE REQUIRED PARTNER) agree to establish a cooperative working relationship in order to advance the vision of the one-stop delivery system as described in Training and Employment Guidance Letter WIOA No. 4-15 and the State of California Workforce Development Strategic Plan.

III. TERM OF AGREEMENT

This MOU shall become effective July 1, 2022 and terminate June 30, 2025. This MOU shall be reviewed not less than once every 3 years to ensure it contains up-to-date information regarding funding, service delivery, and signature authority.

IV. MODIFICATION

This MOU may be modified as necessary, by mutual consent of all parties, by the issuance of a written amendment, signed and dated by the parties. If any provision of this MOU is held invalid or otherwise stricken, the remainder of this MOU shall remain in full force and effect.

V. TERMINATION

In the event it becomes necessary for one or more parties to cease being a part of this MOU, said entity shall notify the other parties, in writing, 30 days in advance of that intention.

VI. ONE-STOP DELIVERY SYSTEM

Services Provided

WIOA Section 121(c)(2)(a)(i) requires this MOU to include a description of the services that will be provided through the area's one-stop service delivery system and to identify the method(s) in which the services will be delivered. Section XVII describes how THE REQUIRED PARTNER will participate in the operation of the one-stop delivery system and provide access to its programs, services, and activities at the America's Job Center of California (AJCC) located at 115 Ascot Drive, Suite 100, Roseville, CA 95661.

System Design

THE REQUIRED PARTNER agrees to support the following mission, vision, and strategic goals:

- *Mission:* THE BOARD convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of the system's ability to meet industry needs.
- *Vision:* A fully integrated workforce system that capitalizes on the expertise of industry and workforce partners to continuously meet the needs of business, and facilitate pathways to success for students, workers, and job seekers.
- *Strategic Goals:* (1) Meet the workforce needs of high demand sectors of the state and regional economies, by providing quality training, employment services, and business resources to California's workforce system with integrity, accountability, and fiscal responsibility. (2) Ensure the services and resources throughout the one-stop delivery system meet the needs of an evolving economic climate. (3) Strengthen awareness of network services and resources to California's workforce by supporting system alignment and continuous improvement efforts.

VII. COST SHARING AGREEMENT

WIOA Section 121(c)(2)(a)(ii) requires this MOU to include a description of how the *infrastructure costs* and *other system costs* will be funded. Attachment A describes the cash and in-kind contributions provided by THE REQUIRED PARTNER.

VIII. METHODS OF REFERRAL

The parties to this MOU agree to jointly develop and mutually implement referral processes that are customer-focused and delivered with the highest level of customer service. THE REQUIRED PARTNER agrees to accept referrals made electronically, verbally, or through traditional correspondence. THE REQUIRED PARTNER further agrees to participate in cross-training and staff development, as appropriate, in order to learn about the full spectrum of services available from other one-stop partners.

IX. SPECIAL CONSIDERATIONS

To address the needs of workers, job seekers, youth, veterans, people with disabilities, and individuals with barriers to employment THE REQUIRED PARTNER agrees to demonstrate compliance with the provisions of the Fair Employment and Housing Act (Government Code Section 12990), the Americans with Disabilities Act of 1990 (ADA), Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, and related applicable regulations. THE REQUIRED PARTNER further agrees to offer services (when appropriate) to recipients of public assistance, other low-income individuals, individuals who are basic skills deficient, and individuals with barriers to employment, including veterans and individuals with disabilities.

X. CONFIDENTIALITY

The parties to this MOU agree to comply with the provisions of WIOA as well as the applicable sections of the Welfare and Institutions Code, the California Education Code, the Rehabilitation Act, and related privacy laws to ensure that sensitive and personally identifiable information:

- Is collected, used, and stored in a manner that ensures that it will not be accessible to anyone not authorized to access it;
- Is not collected unless needed for the provision of some service or to determine eligibility for a program;
- Is not used for any purpose other than the program or service for which it was collected, unless the subject of the information (if the subject is an adult), or a parent of the subject (if the subject is a minor or dependent), provides consent for the information to be shared;
- Can be released to the subject of the information upon his or her request;
- Is not accessible to anyone other than those authorized to access it (including agents of oversight and regulatory entities, and in cases in which the information has been subpoenaed, parties to the legal matter); and
- Is published only in aggregate form, preventing readers from being able to identify, or reasonably infer the identity of, any individual subject.

XI. NON-DISCRIMINATION AND EQUAL OPPORTUNITY

THE REQUIRED PARTNER shall not discriminate against any individual on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, sex stereotyping, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, or political affiliation or belief. THE REQUIRED PARTNER agrees to take reasonable steps to ensure that communications with individuals with disabilities are as effective as communications with others. This means that, upon request and at no cost to the individual, THE REQUIRED PARTNER will provide appropriate auxiliary aids and services to qualified individuals with disabilities.

XII. GRIEVANCE AND COMPLAINT PROCEDURES

THE REQUIRED PARTNER agrees to establish and maintain a grievance and complaint procedure that is applicable to customers and other affected parties. THE REQUIRED PARTNER further agrees to communicate openly and directly to resolve any disputes in a cooperative manner and at the lowest level of intervention possible. Conflicts that may arise regarding the interpretation of the clauses of this MOU will be resolved by the Governing Body, and that decision will be considered final and not subject to further appeal or to review by any outside court or other tribunal.

XIII. SUPERVISION OF STAFF

In the event THE REQUIRED PARTNER is colocated at the AJCC, the day-to-day supervision of staff will be the responsibility of the AJCC site supervisor. The primary employer will continue to set the priorities of its staff. Any change in work assignments or any problems at the worksite will be handled by the AJCC site supervisor and the management of the primary employer.

The office hours for the staff at the AJCC will be established by the site supervisor and the primary employer. All staff will comply with the holiday schedule of their primary employer and will provide a copy of their holiday schedule to the AJCC site supervisor at the beginning of each fiscal year. Disciplinary actions may result in removal of colocated staff from the AJCC and each party will take appropriate action.

Each party shall be solely liable and responsible for providing to, or on behalf of, its employee(s), all legally-required employee benefits. In addition, each party shall be solely responsive and save all other parties harmless from all matters relating to payment of each party's employee(s), including compliance with social security withholding, workers' compensation, and all other regulations governing such matters.

XIV. COMMUNICATION

All parties shall be included when communicating with the press, television, radio or any other form of media regarding its duties or performance under this MOU. Participation of each party in press/media presentations will be determined by each party's public relations policies. Unless otherwise directed by the other parties, in all communications, each party shall make specific reference to all other parties.

XV. INSURANCE

Each party agrees to maintain in full force and effect during the term of this MOU and any extension thereof, workers' compensation insurance and commercial general liability insurance, or self-insurance, with limits of not less than \$1,000,000 single limit coverage per occurrence for bodily injury, personal injury, and property damage. Upon request from either party, the other party shall provide an appropriate certificate evidencing such insurance, or self-insurance, to the requesting party.

XVI. HOLD HARMLESS / INDEMNIFICATION

In accordance with provisions of Section 895.4 of the California Government Code, all parties to this MOU hereby agrees to indemnify, defend and hold harmless the other parties to this MOU from and against any and all claims, demands, damages and costs arising out of or resulting from any acts of omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. Such an indemnification includes any attorney's fees and costs. It is understood and agreed that all indemnity provided herein shall survive the termination of this MOU as long as the disputed acts or omission occurred during the term of the MOU.

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XVII. SERVICES AND ASSIGNED CONTACTS

THE REQUIRED PARTNER

Basic Career Services	Type of Access
Title I Program Eligibility Determinations	Direct linkage through technology
Outreach, Intake, and Orientation	Direct linkage through technology
Initial Assessment of Skill Levels	Direct linkage through technology
Labor Exchange Services/Job Search Assistance	Direct linkage through technology
Referrals to Other Programs and Services	Direct linkage through technology
Labor Market Information	Direct linkage through technology
Information about Eligible Training Providers	Direct linkage through technology
Information about Local Area Performance	Direct linkage through technology
Information about Supportive Services	Direct linkage through technology
Eligibility for Non-WIOA Financial Aid Programs	Direct linkage through technology
Assistance with Unemployment Insurance	Direct linkage through technology
Individualized Career Services	Type of Access
Comprehensive and Specialized Assessment	Direct linkage through technology
Development of an Individual Employment Plan	Direct linkage through technology
Group Counseling	Direct linkage through technology
Individual Counseling	Direct linkage through technology
Career Planning (e.g. case management)	Direct linkage through technology
Short-term Prevocational Services	Direct linkage through technology
Internships or Work Experience	Direct linkage through technology
Workforce Preparation Activities	Direct linkage through technology
Financial Literacy Services	Direct linkage through technology
Out-of-Area Job Search	Direct linkage through technology
English Language Acquisition	Direct linkage through technology

MOU Contact

Name

Organization

Address 1

Address 2

Phone

Email

Program Contact

Name

Organization

Address 1

Address 2

Phone

Email

SIGNATURES

Golden Sierra Job Training Agency Governing Body

Lori Parlin, Chairperson

Date

Golden Sierra Workforce Development Board

Rick Larkey, Chairperson

Date

The Required Partner

Name, Title

Date

**ATTACHMENT A
COST SHARING AGREEMENT**

I. BACKGROUND

Under WIOA, each partner that carries out a program or activities within an AJCC must use a portion of the funds available for their program and activities to help maintain the AJCC delivery system, including proportionate payment of the infrastructure costs of the AJCC (WIOA Joint Final Rule Section 678.700).

II. COMPREHENSIVE ONE-STOP

America's Job Center of California - Roseville
115 Ascot Drive, Suite 100
Roseville, CA 95661

III. INFRASTRUCTURE FUNDING AGREEMENT

The following co-located partners are included in the Infrastructure Funding Agreement (IFA) for the comprehensive AJCC:

Partner Program	Responsible Entity
WIOA Title I – Adult/Dislocated Worker/Youth	Golden Sierra Job Training Agency

The agreed upon cost allocation method is based on square footage and the partner program's occupancy percentage. The initial proportionate share of infrastructure costs allocated to each partner, estimated total contribution amount, and contribution type (i.e. cash, non-cash) are described herein.

IV. OTHER SYSTEM COSTS BUDGET

The following partners are included in the Other System Costs budget for the comprehensive AJCC:

Required Partner Program	Responsible Entity
WIOA Title I – Adult/Dislocated Worker/Youth	Golden Sierra Job Training Agency
WIOA Title II – Adult Education and Literacy	Roseville Joint Union High School District <ul style="list-style-type: none">• Roseville Adult School Placer Union High School District <ul style="list-style-type: none">• Placer School for Adults
Career and Technical Education Programs	Sierra Joint Community College District Lake Tahoe Community College
Wagner-Peyser	Employment Development Department
Veterans	Employment Development Department
Trade Adjustment Assistance Act	Employment Development Department
Unemployment Insurance	Employment Development Department
Vocational Rehabilitation	Department of Rehabilitation
Senior Community Service Employment Program	AARP Area 4 Agency on Aging
Native American (WIOA Sec. 166)	California Indian Manpower Consortium
Migrant/Seasonal Farmworker (WIOA Sec. 167)	California Human Development Corporation
Temporary Assistance for Needy Families/CalWORKs	Placer County Health and Human Services County of El Dorado Alpine County Health and Human Services
Job Corps	N/A: Services Not Available in Local Area
Second Chance Act	N/A: Services Not Available in Local Area
Community Service Block Grant	N/A: Services Not Available in Local Area
Department of Housing and Urban Development	N/A: Services Not Available in Local Area

The agreed upon cost allocation method is based on the partner program's proportionate share of applicable career services as identified in Attachment A. The initial proportionate share of other system costs allocated to each partner, estimated total contribution amount, and contribution type (i.e. cash, non-cash) are described herein.

V. RECONCILIATION

The Local Board is responsible for ensuring that all of the infrastructure costs are paid according to the provisions of the MOU. Staff to the Local Board shall reconcile partner contributions to ensure consistency with the selected cost allocation methodology and compliance with the terms of the MOU. Staff shall distribute and collect contribution statements from partners on a quarterly basis. Consistent with federal guidelines, the entire MOU shall be reviewed and updated a minimum of every three years. However, the IFA budgets shall be reviewed annually and updated if there are substantial changes.

VI. ASSURANCE FROM NON-COLOCATED PARTNERS

At this time, there is no statewide data tracking system that can provide accurate and reliable data for allocating the benefit received by non-colocated partners. In order to remain in compliance with Uniform Guidance cost allocability rules, the requirement to contribute to infrastructure costs at this time *only applies to those partners who are physically colocated in the job centers.*

Once the requisite statewide data are available, all non-colocated partners who are receiving benefit from the comprehensive AJCC will also be required to contribute their proportionate share towards infrastructure costs. As such, all non-colocated partners agree to renegotiate the cost sharing agreement and pay their proportionate share of infrastructure costs as soon as sufficient data are available to make such a determination. The only exception is that Native American programs are not required to contribute to infrastructure funding (WIOA Section 121[h][2][D][iv]).

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Infrastructure Funding Agreement
July 1, 2022 - June 30, 2023

Budget Category	Infrastructure Budget	Partner Contribution
Facilities		
Full Service Lease Agreement	\$ 18,740.00	\$ -
Subtotal	\$ 18,740.00	\$ -
Utilities		
Electric	\$ -	\$ -
Gas	\$ -	\$ -
Water	\$ -	\$ -
High Speed Internet	\$ 5,700.00	\$ -
Telephone	\$ 1,909.00	
Document Destruction	\$ 130.00	\$ -
Subtotal	\$ 7,739.00	\$ -
Maintenance		
Network Maintenance	\$ 10,125.00	\$ -
Website Maintenance	\$ 8,956.00	\$ -
Equipment Maintenance	\$ 5,611.00	\$ -
Subtotal	\$ 24,692.00	\$ -
Equipment/Supplies		
Assistive Technology	\$ 895.00	\$ -
Copier	\$ 4,368.00	\$ -
Fax	\$ -	\$ -
Computers/Software	\$ 4,668.00	\$ -
Telephones	\$ -	\$ -
Consumable Office Supplies	\$ 445.00	\$ -
Subtotal	\$ 10,376.00	\$ -
Universal Access		
Outreach	\$ 4,000.00	\$ -
Printed Materials	\$ 650.00	\$ -
Common Identifiers (e.g. Signage)	\$ -	\$ -
Subtotal	\$ 4,650.00	\$ -
Total	\$ 66,197.00	\$ -

Other System Costs
July 1, 2022 - June 30, 2023

Budget Category	Other System Costs	Partner Contribution
Basic Career Services		
Determinations of Title I eligibility	\$ 149,530.97	\$ -
Outreach, intake, & orientation to available services	\$ 865,304.99	\$ -
Initial assessment	\$ 44,951.29	\$ -
Labor exchange services & job search assistance	\$ 417,490.49	\$ -
Referrals to other programs and services	\$ 216,906.50	\$ -
Provision of labor market information	\$ 232,464.89	\$ -
Provision of information re: training providers	\$ 54,787.69	\$ -
Provision of information re: local area performance	\$ 9,961.40	\$ -
Referrals for supportive services	\$ 179,692.50	\$ -
Determinations of eligibility for non-WIOA programs	\$ 4,980.70	\$ -
Information re: unemployment insurance	\$ 24,989.50	\$ -
Other Basic Career Services	\$ 628,387.00	\$ -
Individualized Career Services		
Comprehensive assessment	\$ 123,488.46	\$ -
Development of an Individual Employment Plan (IEP)	\$ 154,446.58	\$ -
Group counseling	\$ 18,523.27	\$ -
Individual counseling	\$ 3,077,251.58	\$ -
Career planning (case management)	\$ 52,226.96	\$ -
Short-term prevocational services	\$ 728,236.85	\$ -
Internships and work experience	\$ 355,159.91	\$ -
Workforce preparation activities	\$ 867,225.54	\$ -
Financial literacy services	\$ 69,117.85	\$ -
Out-of-area job search assistance	\$ 12,348.85	\$ -
English language acquisition	\$ 321,411.85	\$ -
Other Individualized Career Services	\$ 117,554.00	\$ -
Total	\$ 8,726,439.57	\$ -

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 17, 2022

TO: Workforce Board (WB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: 2022 Legislative Watch Update

Attached please find the current legislative watch list. The watch list is composed of known pieces of state legislation that have been introduced in 2022 and that may have an impact on the Golden Sierra Region's local workforce development system partners.

Assembly	Position
AB 1861 Tax credit: hiring: foster care	Watch
AB 2200 Online Jobs and Economic Support Grant Program	Watch
AB 2263 Golden State Apprenticeship & Vocational Training Emergency Assistance Grant Program	Watch
AB 2342 Community Economic Resilience Fund Program	Watch
AB 2387 Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, and Workforce Development Bond Act of 2022	Watch
Senate	
SB 755 Workforce development: training-related job placement: reporting	Watch
SB 936 California Conservation Corps: forestry training center: formerly incarcerated individuals: reporting.	Watch

Full text for each Bill can be found at:
<https://leginfo.legislature.ca.gov/>

Golden Sierra Workforce Development Board

Legislative Watch List:

3/17/22

Bill Number and Name	AB 1861 : Tax credit: hiring: foster care.
Author:	Bryan
Summary:	Provides tax incentive for businesses hiring foster youth
Recommended position:	Watch
Position Rationale:	This is a copy of the language from the Homeless Hire Tax Credit (HHTC) which passed last year. Though the idea is good the current language does not require connections to greater support system. Nor do we have a measure of success from HHTC yet.

Bill Number and Name	AB 2200 : Online Jobs and Economic Support Resource Grant Program.
Author:	Arambula
Summary:	This bill would establish the Online Jobs and Economic Support Resource Grant Program within GO-Biz to support inclusive, cross-jurisdictional, and innovative online platforms that support job and earning opportunities and economic recovery with a strong focus on underserved and economically challenged communities.
Recommended position:	Watch/Neutral

Bill Number and Name	AB 2263 : Golden State Apprenticeship and Vocational Training Emergency Assistance Grant Program.
Author:	Villapuda
Summary:	This bill would, upon appropriation by the Legislature, establish the Golden State Apprenticeship and Vocational Training Emergency Assistance Grant Program under the administration of the student aid commission to provide one-time grants to California residents in financial need, as determined by the commission, who meet certain requirements for purposes of paying educational-related expenses associated with the eligible recipient's state-approved apprenticeship or vocational program of participation.
Recommended position:	Watch/Neutral
Position Rationale:	Unknowns regarding why implementation happens through the student aid commission. Need more information regarding Bill, and input from labor partners.

Golden Sierra Workforce Development Board

Legislative Watch List:

3/17/22

Bill Number and Name	AB 2342 : Community Economic Resilience Fund Program.
Author:	Cervantes
Summary:	This bill would, among other things, require the Inter-Agency Leadership Team to include policies for grant funds to fund business and workforce investments in multiple sectors, state and federal recognized apprenticeship and preapprenticeship programs, and other workforce programs that support career pathways to high road jobs, require collaboratives to engage local and regional planning efforts, and require the Workforce
Recommended position:	Watch/Neutral
Position Rationale:	Bill by JEDE which chair modifies existing CERF program and adds more reporting requirements. May delay implementation and does not provide for more LWDB involvement.

Bill Number and Name	AB 2387 : Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, and Workforce Development Bond Act of 2022
Author:	E. Garcia
Summary:	This bill would enact the Safe Drinking Water, Wildfire Prevention, Drought Preparation, Flood Protection, Extreme Heat Mitigation, and Workforce Development Bond Act of 2022, which, if approved by the voters, would authorize the issuance of bonds in the amount of \$7,430,000,000 to finance projects for safe drinking water, wildfire prevention, drought preparation, flood protection, extreme heat mitigation, and workforce development programs.
Recommended position:	Watch/Potential Support

Bill Number and Name	SB 755 : Workforce development: training-related job placement: reporting.
Author:	Roth
Summary:	This bill would require the board and department to work collaboratively to measure and report on training-related job placement outcomes for individuals receiving job training services, as defined, provided through the workforce system, as provided. The bill would require, among other things, the board and department to develop policies and plans to measure and collect various data relating to job training services, wages, and employment. The bill would require the board and department to summarize and provide an initial report of their findings to specified committees of the Legislature no later than July 1, 2023.
Recommended position:	Watch

Bill Number and Name	SB 936 : California Conservation Corps: forestry training center: formerly incarcerated individuals: reporting.
Author:	Glazer
Summary:	<p>This bill would require the director, upon appropriation and on or before December 31, 2024, in partnership with the Department of Forestry and Fire Protection and the Department of Corrections and Rehabilitation, to establish a forestry training center in northern California to provide enhanced training, education, work experience, and job readiness for entry-level forestry and vegetation management jobs. The bill would require the training center to include counseling, mentorship, supportive housing, health care, and educational services and authorize the training center to provide training modules on specified activities. The bill would require the director to enroll at the training center formerly incarcerated individuals and to prioritize enrollment for those formerly incarcerated individuals who have either successfully served on a California Conservation Camp program crew and were recommended by the Director of Forestry and Fire Protection and the Secretary of the Department of Corrections and Rehabilitation</p>
Recommended position:	Watch

GOLDEN SIERRA AJCC MOU PARTNERS MEETING

March 16, 2022

2:00-3:30 PM

Call-in Meeting

(via Zoom)

<https://us06web.zoom.us/j/83257182813?pwd=M251TGxVK0pXQmR6TTVoUjNXb0ZRUT09>

AGENDA

1. Introductions and greetings
2. One-Stop Operator Remarks
 - Labor Market Highlights
 - Service Integration & Coordination Opportunities
3. Partner Agency Roundtable
 - COVID-19/Program Updates
 - Planning for In-person Service Staff Training
 - Continuous Improvement Plans topics
4. MOU/CSA Updates
5. Announcements/Notices
6. Next Meeting:
 - June 15, 2022