

WB MEMBERS

AMY SCHULZ
Sierra College

BRITT AZOUZ
Azouz Dental Practices

CARIANNE HUSS
Employment Development Department

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

DAVID LUKE
Department of Rehabilitation

ERIC COOPER
California Indian Manpower Consortium

ERIC ULRICH
Hacker Lab

JAMIE BROWN
JB Real Estate Group-Premier Property
Management

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JOHN TWEEDT
District Council 16

KEVIN FERREIRA
Sacramento Sierra Building &
Construction Trade Council

LAUREL BRENT-BUMB
El Dorado Chamber of Commerce

MICHAEL SNEAD
Sierra Consulting Services Inc.

MICHAEL ZIMMERMAN, *Vice Chair*
MTI College

PAUL CASTRO
California Human Development

RICK LARKEY, *Chair*
North State Building Industry Foundation

ROBIN TRIMBLE
Rocklin Area Chamber of Commerce

SHERRI CONWAY
Placer County Office of Economic
Development

STEVEN CASPERITE
Placer School for Adults

TINK MILLER
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM REED
United Domestic Workers of America

GOLDEN SIERRA WORKFORCE BOARD REGULAR MEETING AGENDA

Thursday, March 18, 2021 – 1:00 PM

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Golden Sierra Job Training Agency Workforce Board is conducting this meeting on Zoom.

Members of the public are encouraged to participate in the meeting by submitting written comments by email to magnussen@goldensierra.com. Public comments will be accepted until the adjournment of the meeting, distributed to the Workforce Board and included in the record.

Public Location:

<https://us02web.zoom.us/j/84716916568?pwd=Zkt0eUtrcGVDamZkVHR6QzVZZXNNZz09>

Meeting ID: 847 1691 6568

Passcode: 589590

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on

One tap mobile

+16699009128,,84716916568#,,,,*589590# US (San Jose)

+12532158782,,84716916568#,,,,*589590# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.

I. ROLL CALL AND INTRODUCTION OF GUESTS

II. APPROVAL OF AGENDA

1-2

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- | | |
|---|-----|
| a) Approval of Minutes from January 21, 2021 WB Meeting | 3-5 |
| b) Review of Minutes from January 21, 2021 EC Meeting | 6-7 |
| c) Attendance Log | 8 |

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

V.	<u>LOCAL AREA SUBSEQUENT DESIGNATION AND LOCAL BOARD RECERTIFICATION</u>	9-19
VI.	<u>WIOA REGIONAL & LOCAL PLAN</u>	20
VII.	<u>LEGISLATIVE UPDATE</u>	21-24
VIII.	<u>REGIONAL UPDATES</u>	25-26
IX.	<u>BUSINESS SERVICES UPDATE</u>	
X.	<u>AJCC CERTIFICATION</u>	27-52
XI.	<u>ONE-STOP OPERATOR REPORT OUT</u>	53-54
XII.	<u>FUTURE AGENDA ITEMS/NEW BUSINESS</u> <ul style="list-style-type: none">• Digital Literacy/Work Readiness Certification• Childcare/Workforce Initiatives• Broadband Access Presentation• Prison To Employment (P2e) Report Out• Draft Budget• Final Regional & Local Plan	
XIII.	<u>NEXT MEETING</u> Thursday, May 20, 2021 – 1:00 pm	
XIV.	<u>ADJOURNMENT</u>	

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, January 21, 2021 – 1:00 PM

In response to the Governor's Executive Order N-29-20 relating to the
COVID-19 Pandemic, the Golden Sierra Job Training Agency
Workforce Board is conducting this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/84233237659?pwd=aThJa1ZraXdrajZMQ2w1S3RjWVVRZz09>

Meeting ID: 842 3323 7659

Passcode: 675277

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Larkey at 1:04 pm.

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)	
<input checked="" type="checkbox"/> Amy Schulz	<input checked="" type="checkbox"/> JamieBrown	<input type="checkbox"/> Sherri Conway
<input checked="" type="checkbox"/> Britt Azouz*	<input checked="" type="checkbox"/> Jason Buckingham	<input checked="" type="checkbox"/> Steven Casperite
<input checked="" type="checkbox"/> Carianne Huss	<input checked="" type="checkbox"/> John Tweedt	<input checked="" type="checkbox"/> Tink Miller
<input checked="" type="checkbox"/> Christina Nicholson	<input type="checkbox"/> Kevin Ferreira	<input checked="" type="checkbox"/> Vic Wursten*
<input checked="" type="checkbox"/> Daniella Devitt	<input checked="" type="checkbox"/> Laurel Brent-Bumb*	<input type="checkbox"/> Volma Volcy
<input checked="" type="checkbox"/> David Luke	<input checked="" type="checkbox"/> Michael Snead	<input checked="" type="checkbox"/> William Reed*
<input type="checkbox"/> Eric Cooper	<input checked="" type="checkbox"/> Paul Castro	
<input type="checkbox"/> Eric Ulrich	<input checked="" type="checkbox"/> Robin Trimble	

GSJTA Staff:

☒ Lorna Magnussen
☒ Lisa Nelson

One-Stop Operator:

☒ Michael Indiveri

Guests: Cara Welch, Jeff Richard, Bonnie Davis, Renee John

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Motion to approve agenda as presented, by Devitt, second Miller

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from January 21, 2021 WB Meeting
- b) Review of Minutes from January 21, 2021 EC Meeting
- c) Attendance Log

Motion to approve consent agenda items a-c as presented, by Brent-Bumb, second Casperite

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. FY 2020-2021 AGENCY BUDGET – MODIFICATION 1

Buckingham reported out as outlined in the agenda packet

Motion to approve Agency Budget-Modification 1 by Miller, second by Schulz

Motion approved unanimously

*Worsten arrived at 1:15 pm

VI. PRESENTATION – LABOR MARKET INFORMATION (LMID)

Cara Welch, EDD Labor Market Information Division reported out; presentation was given.

*Reed arrived at 1:18 pm

VII. PRESENTATION – DIGITAL LITERACY – VALLEY VISION

Buckingham introduced Renee John, Project Leader, Valley Vision, who reported out; presentation was given.

VIII. LOCAL PLAN & DISCUSSIONS

Buckingham reported out; presentation was given.

*Randall Azouz departed at 2:10pm

IX. LEGISLATIVE UPDATE

Buckingham reported out as outlined in the agenda packet; no action required.

X. HIGH PERFORMING BOARD CERTIFICATION – [WSD19-12](#)

Buckingham reported out as outlined in the agenda packet.

XI. ONE-STOP OPERATOR REPORT OUT

Indiveri reported out as outlined in the agenda packet; next meeting March 17, 2021 at 2:00 pm via Zoom.

*Brent-Bumb departed at 2:27 pm

XII. FUTURE AGENDA ITEMS/NEW BUSINESS

- Broadband access
- Local Area Childcare Initiative, requested by Rick Larkey
- Digital Literacy/Work Readiness Certification, presentation by Rick Larkey
- P2E Update, requested by Rick Larkey
- Local Area Designation/Local Board Recertification [March 2021]
- Legislative update [March 2021]
- AJCC Certification [April 2021]
- Education/Childcare/Workforce Balance report out [future]

XIII. NEXT MEETING

Thursday, March 18, 2021 – 1:00 pm

XIV. ADJOURNMENT

Motion to adjourn meeting at 2:41 pm by Miller, second by Larkey

Motion approved unanimously

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, January 21, 2021 @ 12:00 PM

In response to the Governor's Executive Order N-29-20 relating to the
COVID-19 Pandemic, the Golden Sierra Job Training Agency
Executive Committee is conducting this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/85637638330?pwd=Uk84aFYreHFldHpvRkxQM1QxSFNoUT09>

Meeting ID: 856 3763 8330

Passcode: 555995

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:00 pm by Chair Larkey

☒ Rick Larkey (Chair)

☒ Greg Geisler

☒ Laurel Brent-Bumb

☒ Michael Zimmerman (Vice-Chair)

☒ Jason Buckingham

☒ Robin Trimble *

☒ John Tweedt

GSJTA Staff:

☒ Lorna Magnussen

☒ Lisa Nelson

One-Stop Operator:

☒ Michael Indiveri

II. APPROVAL OF AGENDA

Motion to approve agenda by Brent-Bumb, second by Zimmerman

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of Minutes from November 19, 2020 EC Meeting

b) Attendance Log

Motion to approve consent agenda items a & b by Geisler, second by Zimmerman

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

*Trimble arrived @ 12:05 pm

V. FY 2020-2021 AGENCY BUDGET - MODIFICATION

Buckingham reported out as outlined in agenda packet.

Motion to approve Agency Budget modification by Brent-Bumb, second by Geisler

Motion approved unanimously

VI. ONE-STOP OPERATOR

a) 120 DAY EVALUATION

Buckingham reported out on 120-day OSO evaluation tool; report enclosed in Agenda Packet for review. Indiveri provided clarification when needed.

b) REPORT OUT & DIRECTION

Indiveri reported out as outlined in the Agenda Packet, next meeting March 17, 2021 at 2:00 pm via Zoom.

VII. FUTURE AGENDA ITEMS/NEW BUSINESS

- WB Membership
- 180 Day One-Stop Operator Evaluation
- Workforce/Economic Recovery/Business Discussion

VIII. NEXT MEETING

Thursday, March 18, 2021 @ 12:00 pm

IX. ADJOURNMENT

Motion to adjourn meeting at 12:58 pm by Trimble, second by Geisler

Motion approved unanimously

ATTENDANCE LOG

03/18/2021

WORKFORCE BOARD

Date:	5/21/20	7/16/20	9/17/20	11/19/20	1/21/21	
WORKFORCE BOARD	WB	WB	WB	WB	WB	
Meeting Type	Regular	Regular	Regular	Regular	Regular	RATE
Amy Schulz	1	1	1	1	1	100%
Britt Randall-Azouz				1	1	100%
Carianne Huss					1	100%
Christina Nicholson	1	0	1	1	1	80%
Daniela Devitt	1	1	1	1	1	100%
David Luke	1	1	0	1	1	80%
Eric Cooper	0	0	0	0	0	0%
Eric Ulrich	0	0	0	1	0	20%
Jamie Brown				1	1	100%
Jason Buckingham	1	1	1	1	1	100%
John Tweedt - Randy Rojas	0	0	1	1	1	60%
Kevin Ferreira	0	0	0	0	0	0%
Laurel Brent-Bumb	1	1	0	1	1	80%
Michael Snead				0	1	50%
Michael Zimmerman	1	1	1	1	1	100%
Paul Castro	1	1	1	0	1	80%
Rick Larkey	1	1	1	1	1	100%
Robin Trimble	1	1	0	1	1	80%
Sherri Conway - Katie Kenoyer	1	1	0	1	0	60%
Steven Casperite	1	1	1	0	1	80%
Susan "Tink" Miller	1	1	1	1	1	100%
Victor Wursten	1	1	0	1	1	80%
Volma Volcy	1	0	1	0	0	40%
William Reed	1	1	1	1	1	100%

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 18, 2021

TO: Workforce Board (WB)

FROM: Jason Buckingham, Executive Director

SUBJECT: Local Area Subsequent Designation and Local Board Recertification

Before the Board for review and approval, in compliance with EDD Directive [WSD20-16](#), is the Golden Sierra Workforce Development Board's Local Area Subsequent Designation and Local Board Recertification Request for Program Years 2021-2023.

This recertification packet is quite similar to the initial designation and local board certification submitted April 2019, and local board recertification submitted April 2016.

Highlights or changes from previous application

- Updated reference to current EDD Directives and/or legislation

Program, Fiscal and Board staff have reviewed the following sections and are confident that the Agency and Board are in compliance:

- Local Board Sustained Fiscal Integrity (Page 7)
- Local Board Assurances (Pages 8-9)

**Local Area Subsequent Designation and
Local Board Recertification
Application for Program Year 2021-23**

Local Workforce Development Area

Golden Sierra Workforce Development Board

Application for Local Area Subsequent Designation and Local Board Recertification

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for Program Year (PY) 2021-23 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (CWDB) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your [Regional Advisor](#) for technical assistance or questions related to this application.

Golden Sierra Workforce Development Board

Name of Local Area

115 Ascot Drive., Suite #140

Mailing Address

Roseville, CA 95661

City, State, ZIP

04/07/2021

Date of Submission

Jason Buckingham

Contact Person

(916) 773-8540

Contact Person's Phone Number

Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting members in each membership category. The WIOA Section 107(b)(2)(A) requires that business members constitute a majority of the Local Board. The chairperson shall be a business representative, per WIOA Section 107(b)(3).

The local Chief Elected Official (CEO) is required to provide the names of the individuals appointed for each category listed on the following pages, and attach a roster of the current Local Board which identifies each member's respective membership category.

Business – A majority of the members must be representatives of businesses in the Local Area who (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policy-making or hiring authority; (ii) represent businesses, including small businesses, or organizations; and (iii) are appointed from among individuals nominated by local business organizations and business trade association (WIOA Section 107[b][2][A]).

Please identify the Local Board chairperson by typing CHAIR after their name.

Name	Title	Entity	Appointment Date	Term End Date
Rick Larkey, Chair	Director	North State Building Industry Foundation	07/01/13	06/30/21
Michael Zimmerman, Vice Chair	Director of Operations	MTI College	02/04/14	06/30/21
Britt Randall-Azouz	COO	Azouz Dental Practices	10/07/20	06/30/24
Christina Nicholson	Owner	Whole Person Living	02/27/06	06/30/21
Daniela Devitt	Director, Outreach Department	California Employers Association (CEA)	02/01/12	06/30/24
Eric Ullrich	Chief Operating Officer	Hacker Lab	08/02/17	06/30/21
Jamie Brown	Broker, Owner	JB Real Estate Group	10/07/20	06/30/24
Laurel Brent-Bumb	Chief Executive Officer	El Dorado Chamber of Commerce	10/03/01	06/30/22
Michael Snead	President	Sierra Consulting Services, Inc.	10/07/20	06/30/24
Robin Trimble	Chief Executive Officer	Rocklin Chamber of Commerce	06/07/17	06/30/21
Tink Miller	Executive Director	Placer Independent Resource Services, Inc. (PIRS)	08/09/01	06/3/22
Vic Wursten	Vice President	PRIDE Industries	08/05/09	06/30/21

Labor – Not less than 20 percent of the members must be representatives of workforce within the Local Area who must include (i) representatives of labor organizations who have been nominated by state labor federations; (ii) a member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area; and may include (iii) representatives of community-based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and (iv) representatives of organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth (WIOA Section 107[b][2][B]).

California Unemployment Insurance Code (CUIC) Section 14202(b)(1) further requires and specifies that at least 15 percent of Local Board members shall be representatives of labor organizations unless the local labor federation fails to nominate enough members. For a local area in which no employees are represented by such organizations, other representatives of employees shall be appointed to the board, but any local board that appoints representatives of employees that are not nominated by local labor federations shall demonstrate that no employees are represented by such organizations in the local area.

Name	Title	Entity	Appointment Date	Term End Date
1. John Tweedt	Business Representative	District Council 16	06/04/14	06/30/21
2. Volma Volcy	Field Director	Sacramento Central Labor Council AFL-CIO	02/06/19	06/30/22
3. William Reed	District Chair	United Domestic Workers	12/07/18	06/30/22
4. Kevin Ferreira	Executive Director	Sacramento-Sierra's Building & Construction Trades Council	07/01/18	06/30/22
5. Christina Nicholson	Owner	Whole Person Learning	02/07/06	06/30/21
6. Jason Buckingham	Executive Director	Golden Sierra Job Training Agency	05/30/08	06/30/24
7. Paul Castro	Deputy Director, Farmworker Services	California Human Development Corporation	02/23/10	06/30/21
8. Tink Miller	Executive Director	Placer Independent Resource Services	08/09/01	06/30/22
9. Vic Wursten	Vice President	PRIDE Industries	08/05/09	06/30/21

Education – Each Local Board shall include representatives of entities administering education and training activities in the Local Area who must include (i) a representative of eligible providers administering WIOA Title II adult education and literacy activities; (ii) a representative of institutions of higher education providing workforce investment activities; and may include (iii) representatives of local educational agencies, and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment (WIOA Section 107[b][2][C]).

Name	Title	Entity	Appointment Date	Term End Date
1. Amy Schulz	Dean of CTE	Sierra College	05/05/20	06/30/23
2. Michael Zimmerman	Vice Chairperson / Director of Operations	MTI College	02/04/14	06/30/21
3. Paul Castro	Deputy Director, Farmworkers Services	Californa Human Development	02/23/10	06/30/21
4. Steven Casperite	Assistant Principal	Placer School for Adults	07/01/19	06/30/23

Economic and Community Development – Each Local Board shall include representatives of governmental, economic, and community development entities serving the Local Area who must include (i) a representative of economic and community development entities; (ii) a representative from the state employment service office under the *Wagner-Peyser Act*; (iii) a representative of the Vocational Rehabilitation program; and may include (iv) representatives of agencies or entities administering programs serving the Local Area relating to transportation, housing, and public assistance; (v) Representatives of philanthropic organizations serving the Local Area; and (E) individuals or representatives of entities as the local CEO in the Local Area may determine to be appropriate (WIOA Section 107[b][2][D] and [E]).

Name	Title	Entity	Appointment Date	Term End Date
1. Carianne Huss	Deputy Division Chief	Employment Development Department	12/03/20	06/30/24
2. David Luke	Team Manager	State of California, Department of Rehabilitation	02/05/20	06/30/23
3. Sherri Conway	Director	Placer County Economic Development	12/07/18	06/30/22

Performed Successfully

The Local Area hereby certifies that it has performed successfully, defined as having met 80 percent of their negotiated performance goals in PY 2018-19 or PY 2019-20 for the following indicators:

- Employment Rate 2nd Quarter After Exit
- Median Earnings

PY 2018 Performance Goals				
	Adults	Dislocated Workers	Youth	
Employment Rate 2nd Quarter After Exit	68%	70%	65.4%	Employment or Education Rate 2nd Quarter After Exit
Median Earnings 2nd Quarter After Exit	\$5,157	\$7,600	BASELINE	Median Earnings

PY 2019 Performance Goals				
	Adults	Dislocated Workers	Youth	
Employment Rate 2nd Quarter After Exit	69%	71.5%	67%	Employment or Education Rate 2nd Quarter After Exit
Median Earnings 2nd Quarter After Exit	\$5,600	\$7,800	BASELINE	Median Earnings

Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PY 18-19 or PY 19-20:

- *Final determination of significant finding(s)* from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIOA requirement.
- *Gross negligence* – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- *Failure to observe accepted standards of administration* – Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 2 *Code of Federal Regulations* (CFR) Part 200.

Certify No Violation ☒

Engaged in Regional Planning

Engaged in regional planning is defined as participating in and contributing to regional planning, regional plan implementation, and regional performance negotiations. The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

Golden Sierra continues to be an active and engaged member of the Capital Region Planning Unit. Examples of our participation include:

- Developing regional/local plans and plan modifications for the Capital Region's Local Workforce Boards
- Convening regional public input and strategic planning meetings with Local Boards and partners
- Conducting regional industry cluster studies and convening regional industry advisory groups
- Creating regional policies, processes, web-sites and outreach strategies
- Coordinating regional grant applications and implementing regional programs/initiatives
- Jointly negotiating regional performance measures with the State
- Convening and participating in monthly Director's meetings
- Coordinating and participating in the provision of joint staff development efforts

Local Area Assurances

Through PY 21-23, the Local Area assures:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include the following:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

- B. All financial reporting will be done in compliance with federal and State regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive WSD19-05, *Monthly and Quarterly Financial Reporting Requirements*, (December 4, 2019).
- All closeout reports will comply with the policies and procedures listed in WSD16-05, *WIOA Closeout Requirement*, (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold. (Title 2 CFR Section 200.338)

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include:

- The Local Area will meet the requirements of the *California Unemployment Insurance Code Section 14211*, to spend a minimum of 30 percent of combined total of WIOA Title I adult and dislocated worker formula fund allocations on training services.
- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).

- D. The Local Board will select the America's Job Center of CaliforniaSM operator(s), with the agreement of the local CEO, through a competitive process such as a Request for Proposal, unless granted a waiver by the state (WIOA Section 121[d][2][A] and 107[g][2]).
- E. The Local Board will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBSSM reporting requirements and deadlines.
- F. The Local Board will comply with the nondiscrimination provisions of WIOA Section 188, including the collection of necessary data.
- G. The Local Area will engage in and contribute to, regional planning and regional plan implementation (for example, Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and modifications).
- H. The Local Area will participate in regional performance negotiations.
- I. It will comply with CWDB policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and *Training and Employment Guidance Letter* [TEGL] 10-09, and TEGL 19-16).

Application Signature Page

Instructions – The local CEO and Local Board chair must sign and date this form. Electronic signatures are permitted for the PY 21-23 application.

By signing the application below, the local CEO and Local Board chair request subsequent designation of the Local Area and recertification of the Local Board. Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair

Local Chief Elected Official

Signature

Rick Larkey

Name

Chair

Title

March 21, 2021

Date

Signature

Suzanne Jones

Name

Chair

Title

April 7, 2021

Date

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 18, 2021

TO: Workforce Board (WB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: WIOA Regional & Local Plan PY 2021-2024

The Draft Regional & Local Plans will be made publicly available and open for comment for the required 30 day period no later than March 26, 2021.

[WIOA Local Plan](#)

[WIOA Regional Plan](#)

An unsigned copy of the Regional & Local Plan will be provided to Sacramento Employment & Training Agency (SETA), for submission on behalf of the Capital Area Regional Planning Unit, by the April 30, 2021 deadline without the required signatures as allowed by EDD Directive [WSD20-05](#).

The Final Regional & Local Plans will be presented to the Workforce Board for signature on May 21, 2021, then forwarded to Governing Body for approval on June 2, 2021.

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 18, 2021

TO: Workforce Board (WB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: 2021 Legislative Watch Update

Attached please find the current legislative watch list. The watch list is composed of known pieces of state legislation that have been introduced in 2021 and that may have an impact on the Golden Sierra Region's local workforce development system partners. Three Bills have been added since last meeting: AB 628, SB 424, and AB 675.

Senate
SB 4: Communications: California Advanced Services Fund
SB 61: Workforce training programs: supportive services:
SB 74: Keep California Working Act
Assembly
AB 628: Breaking Barriers to Employment Reintroduction
Joint
SB 424 and AB 675: Corporation Tax Law: credits: employment: homelessness.

Full text for each Bill can be found at:
<https://leginfo.legislature.ca.gov/>

AB 628

As Introduced by Assembly Member Eduardo Garcia:

Comments/Summary:

The purpose of the initiative shall be to provide individuals with barriers to employment the services they need to enter, participate in, and complete broader workforce preparation, training and education programs, and, ultimately, to obtain and retain employment. Specifically, the program should strive to address racial and ethnic exclusion and inequity in the labor force and enhance racial and economic justice. Projects should create pipelines to quality jobs, upward mobility, and income security for workers historically excluded from quality jobs and economic prosperity. Special emphasis shall be given to applications that integrate individuals from target populations into career pathway programs aligned with regional labor market needs.

Assembly Member Eduardo Garcia is reintroducing the Breaking Barriers to Employment Act from last year. This was also known as AB 1111 and was supported by the Golden Sierra Workforce Development Board. Assembly Member Garcia has committed to asking for \$50 million in General Funds from the State of California to go towards the program. This was CWA's flagship legislation from the last several years, which had broad support from California's Workforce Development Boards for the original bill in 2017, and the budget request from 2018.

2/25/21 Referred to Assembly Committee on Labor and Employment

Position Recommended: Support

Link to full text:

https://leginfo.ca.gov/faces/billNavClient.xhtml?bill_id=202120220AB628

SB 424 and AB 675

SB 424, as introduced, Durazo. Corporation Tax Law: credits: employment: homelessness.

Comments/Summary:

The Corporation Tax Law allows various credits against the tax imposed by that law.

This bill would allow a credit under the Corporation Tax Law for each taxable year beginning on or after January 1, 2022, and before January 1, 2027, to a qualified taxpayer that employs an eligible individual during the taxable year, in an amount between \$2,500 and \$10,000 per eligible individual, not to exceed \$30,000 per taxable year, depending on the amount of hours worked by the eligible individual. The bill would define various terms for purposes of the credit, including defining "eligible individual" as a person who is homeless.

From CWA: "Last year, CWA sponsored legislation (then known as SB 1333) authored by Senator Durazo to create a tax credit of up to \$10,000 per employee up to 3 employees for businesses that hire individuals experiencing homelessness, and pay at or above 120% of minimum wage. This bill was endorsed by a broad coalition of LWDBs, employers, community based organizations, and housing advocates. The bill unfortunately was held prior to being heard in committee due to the COVID-19 induced Capitol shutdown in March.

Golden Sierra Workforce Development Board

Legislative Watch List:

3/18/2021

This year, the exact same bill has been reintroduced, this time by Senator Durazo as SB 424 AND by Assembly Member Richard Bloom. This strategy of “dual introduction” signals to both houses of the legislature that the authors are both invested in the idea of passage and inclusion in the budget, and sends a strong strategic signal that a broad coalition of support stands behind the idea. To reiterate, both bills are identical.”

2/21/21 Referred to Committee on Government and Finance

Position Recommended: Support

Link to full text:

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB424

SB 4

As introduced, Gonzalez. Communications: California Advanced Services Fund:

Comments/Summary:

This bill would require the Public Utilities Commission, in approving CASF infrastructure projects, to instead prioritize projects in unserved areas, as defined, where internet connectivity is available only at speeds at or below 10 megabits per second (mbps) downstream and one mbps upstream or areas with no internet connectivity, with a goal of achieving at least 100 mbps downstream. This bill would authorize moneys appropriated for purposes of CASF program to be used to match or leverage federal moneys for internet infrastructure and adoption, as specified. The bill would delete the commission’s authorization to collect \$330,000,000 for deposit into the CASF beginning January 1, 2018, and continuing through the 2022 calendar year, thereby authorizing the commission to collect an unspecified amount for an unspecified duration to fund the accounts within the CASF.

Recommended Position: Watch

Link to full text:

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB4

SB 61

As introduced, Hurtado. Workforce training programs: supportive services:

This bill would require the California Workforce Development Board to establish and administer the Lifting Families Out of Poverty Supportive Services Program. The bill would require the board, upon appropriation by the Legislature for that purpose, to make \$50,000,000 in grants available to consortia, composed of combinations of local workforce development boards, community colleges, or other stakeholders, that apply for funding to provide supportive services, as defined, and are approved in accordance with the bill.

The bill would require the California Workforce Development Board to develop criteria, policies, and guidelines for the award of supportive service grant funds to a consortium consistent with the bill. The bill would require a consortium to apply for a grant by submitting a plan with prescribed elements to the board, and would authorize the board to approve the submitted plan and award grant funds to a consortium. The bill would require the board to develop necessary policies to ensure that grants awarded are consistent with the intent of these provisions.

Golden Sierra Workforce Development Board

Legislative Watch List:

3/18/2021

The bill would also require the board, as part of the supportive services program described above, to develop High Road Training Partnerships or other similar programs to address the displacement of workers, including farmworkers in the southern central valley and youth who are in or out of school who are individuals with a barrier to employment, as specified. The bill would also authorize a High Road Training Partnership or other similar workforce training program to focus on the healthcare industry, which could include the evaluation of a region's provider network adequacy to meet the needs of the community. The bill would require a consortium that receives a grant to report annually to the board how it used supportive service funds in sufficient detail to determine what services qualified as support services and how much funding went to each category of service.

Comments:

At the moment the Bill language is incomplete and competes with AB 628

Recommended Position: Watch

Link to full text:

https://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB61

SB 74:

As introduced, Borgeas. Keep California Working Act

Existing law establishes the Office of Small Business Advocate within the Governor's Office of Business and Economic Development for the purpose of advocating for the causes of small business and to provide small businesses with the information they need to survive in the marketplace.

This bill, the Keep California Working Act, would establish the Keep California Working Grant Program. The act would require the Small Business Advocate to administer the program and award grants, of an unspecified amount, to small businesses and nonprofit organizations that have experienced economic hardship resulting from the COVID-19 pandemic. The act would appropriate \$2.6 billion dollars to the Office of Small Business Advocate for those purposes.

This bill would declare that it is to take effect immediately as an urgency statute

Comments:

This bill appropriates 2.6 billion in general fund dollars for grants for qualifying small businesses and nonprofits. Heavy support from a broad bipartisan coalition of Senators.

Recommendation: Watch

Link to full text:

http://leginfo.legislature.ca.gov/faces/billNavClient.xhtml?bill_id=202120220SB74

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 18, 2021

TO: Workforce Board (WB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: Regional Updates
High Road Construction Careers: California Climate Investments

Golden Sierra Job Training Agency, (in partnership with SETA, Yolo, and Valley Vision) was awarded \$254,000 from the High Road Construction Careers: California Climate Investments Fund. This grant compliments funding provided through the High Road Construction Careers: SB1 project and will be used to build partnerships, reach disenfranchised communities, and provide additional outreach resources for the Sacramento-Sierra Building and Construction Trades Council. Projects are expected to begin July 1, 2021.

Key excerpts from the application narrative:

1. Describe how your region's HRCC partnership will use this investment to strengthen structured pathways from pre-apprenticeship to employment in the building and construction trades.

This funding will be used to strengthen and lengthen structured pathways into the building and construction trades as the sector transitions to meeting the region's needs to address climate change and environmental sustainability through inclusive growth strategies. In an effort to strengthen the pipeline this collaborative will contract with Valley Vision, our regional organizer and trusted convener, to enhance working relationships between labor unions, associations, employers, jurisdictions, educational institutions and community-based nonprofits to ensure access to high road construction jobs for the region's diverse and often disinvested populations. Another component Valley Vision will provide is outreach and informational materials tailored to reach vulnerable and minority communities that are underrepresented in the building and construction trades. In an effort to lengthen the pipeline, both alignment and outreach/messaging efforts will include extended engagement of high school and middle schools for early introduction to this quality jobs sector and promotion of career awareness. Evidence supports earlier exposure to a breadth of career opportunities yielding promising dividends for disinvested populations and children.

3. Describe how the partnership will promote, advocate, and prioritize policies and workforce agreements that will ensure a demand for apprentices.

The partnership will prioritize and expand on existing agreements to incentivize system alignment and lower barriers to entry into apprenticeships for traditionally disinvested community members. This will include working directly with the City of Sacramento and other jurisdictions on policies and agreements to incentivize employers to hire from priority populations including enhancing Priority Worker policy, local hire and formal Community Benefit Agreements (CBAs), targeted to low income communities and households and residents of Disadvantaged communities as identified in CalEnviroScreen 3.0.



March 4, 2021

Dear Jason Buckingham,

Congratulations! The California Workforce Development Board (CWDB) has awarded Golden Sierra Job Training Agency's proposal for the HRCC: Low Carbon Economy Workforce Program in the amount of \$254,794.15

To authorize funding and to begin your project, you must first enter into a contract with the State. The CWDB's HRCC team will be reaching out in the coming weeks to schedule an award orientation which will cover this process and what is required from you at this time, along with what to expect prior to grant term start. It will also give you an opportunity to ask any questions you may have in terms of the grant or your project.

If you have any questions at this time, please contact the HRCC general inbox, HRCC@cwdb.ca.gov.

Again, congratulations on your award and you will hear from the HRCC team soon with next steps.

Best,

The High Road Construction Careers Team
California Workforce Development Board
HRCC@cwdb.ca.gov



GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 18, 2021
TO: Workforce Board (WB)
FROM: Michael Indiveri, One-Stop Operator
SUBJ: AJCC Certification

Before the Board for review is the draft Assessment for local Comprehensive AJCC Certification per [Workforce Services Directive 20-08](#). This is a working draft that may be further refined over the coming months. The final Assessment will be presented to the board on October 21, 2021 for approval to meet the November 1, 2021 due date.

In accordance with WIOA Section 121(g), Local Boards must perform an independent and objective evaluation of the AJCCs in their Local Areas once every three years using criteria and procedures established by the CWDB. The Local Board can choose to add additional certification criteria tailored to the needs of their Local Area, but they may not remove or replace any of the federal or state criteria.

Local Boards may choose to use staff, the AJCC Operator (unless it's the Local Board), a subcommittee, or a neutral third-party to conduct the open, independent evaluation of each comprehensive and affiliate/specialized AJCC. Based on those evaluations, the individual(s) or entity that conducted the independent review can provide recommendations to the Local Board regarding certification status and continuous improvement strategies. It is the Local Board, however, that must officially decide and submit the Baseline Criteria Matrix and accompanying AJCC Certification Indicator Assessment for each of the comprehensive and specialized/affiliate AJCCs in the Local Area.

Comprehensive AJCC Certification Matrix Baseline Criteria

The baseline America's Job Center of CaliforniaSM (AJCC) Certification is intended to ensure that every comprehensive AJCC is in compliance with key *Workforce Innovation and Opportunity Act* (WIOA) statutory and regulatory requirements.

Local Boards must submit a completed matrix to their Regional Advisor for each comprehensive AJCC by November 1, 2021.

Name of Local Board Golden Sierra Workforce Development Board

Name of AJCC Roseville AJCC

Implements the signed Memorandums of Understanding (MOU)	Yes	No
A Memorandum of Understanding (meeting the requirements in Workforce Services Directive WSD18-12) has been signed by all the required AJCC partners.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The signed MOU identifies the AJCC as a comprehensive.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
The AJCC is implementing the MOU specifications applicable to comprehensive centers.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Implements the Local Board defined roles and responsibilities of the AJCC Operator and Career Services Provider	Yes	No
AJCC Operator selected in compliance with WSD19-13.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roles and responsibilities of AJCC Operator are clearly identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Career Services Provider selected in compliance with WSD19-13.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Roles and responsibilities of the Career Services Provider within the AJCC are clearly identified.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Meets all regulatory requirements to be a comprehensive AJCC (WIOA Joint Final Rule Section 678.305)	Yes	No
AJCC has least one Title I staff person physically present. (Note: Consideration may be given for remote/virtual services implemented due to the COVID-19 pandemic)	<input checked="" type="checkbox"/>	<input type="checkbox"/>

AJCC provides access to all basic and individualized career services identified in WIOA Joint Final Rule Section 678.430 .	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AJCC provides access to training services for adult and dislocated workers identified in WIOA Joint Final Rule Section 680.200 .	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AJCC provides access to any employment and training activities carried out under WIOA Section 134(d).	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AJCC provides access to programs, services, and activities of all required AJCC partners by having partner staff physically co-located at the AJCC, having a staff person at the AJCC who has been cross-trained to provide information about partner programs, or having direct linkage through technology to staff who can provide meaningful information or services.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AJCC provides workforce and labor market information.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
AJCC provides customers with access programs, services, and activities during regular business hours.	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Ensures Equal Opportunity for Individuals With Disabilities	Yes	No
<p>The AJCC is physically and programmatically accessible to individuals with disabilities, as described in WIOA Section 188 and Title 29 <i>Code of Federal Regulations</i> Part 38.</p> <p>The <i>Americans with Disabilities Act</i> (ADA) Title V provides that state requirements may supersede the ADA when state requirements provide greater or equal protection for the rights of individuals with disabilities. Therefore, the AJCC must also be in compliance with following California guidance related to equal access for individuals with disabilities:</p> <ul style="list-style-type: none"> • <i>Fair Employment and Housing Act</i> (California Government Code Section 12900-12996) • <i>Unruh Civil Rights Act</i> (California Civil Code Section 51-52) • <i>Disabled Persons Act</i> (California Civil Code Section 54-55) • <i>California Building Code</i> Title 24 Chapter 11B • <i>California Government Code</i> 7405 • <i>California Government Code</i> 11135 <p>Such requirements include, but are limited to, the following:</p> <ul style="list-style-type: none"> • Providing reasonable accommodations for individuals with disabilities. • Making reasonable modifications to policies, practices, and procedures where necessary to avoid discrimination against persons with disabilities. 	<input checked="" type="checkbox"/>	<input type="checkbox"/>

<ul style="list-style-type: none"> • Administering programs in the most integrated setting appropriate. • Communicating with persons with disabilities as effectively as with others. • Providing appropriate auxiliary aids and services, including assistive technology devices and services, where necessary to afford individuals with disabilities an equal opportunity to participate in, and enjoy the benefits of, the program or activity. • Providing for the physical accessibility of the AJCC to individuals with disabilities. 		
Was WIOA Section 188 compliance monitoring completed for PY 2019-20?	<input checked="" type="checkbox"/>	<input type="checkbox"/>
Did the AJCCs have any findings when WIOA Section 188 compliance monitoring was completed?	<input type="checkbox"/>	<input checked="" type="checkbox"/>
If yes, briefly describe the findings: Click here to enter text.		
Was a corrective action plan submitted?	<input type="checkbox"/>	<input type="checkbox"/>
Is the status of the findings open or closed?: Click here to enter text.		
If closed, as of what date: Click here to enter text.		
The AJCC meets all Baseline Criteria for Baseline AJCC Certification	Yes <input checked="" type="checkbox"/>	No <input type="checkbox"/>

The Local Board Chair must attest the Local Board's certification decision by signing below.

Signature

Rick Larkey

Name

Workforce Board Chair

Title

AJCC Certification Indicator Assessment

The America's Job Center of CaliforniaSM (AJCC) Certification Indicator Assessment is intended to encourage continuous improvement by identifying areas where an AJCC is exceeding quality expectations, as well as areas where improvement is needed. The Certification Indicators were developed in alignment with Training and Employment Guidance Letter 4-15, California's Unified Strategic Workforce Development Plan (State Plan), and the AJCC Certification Workgroup's vision for California's One-Stop delivery system.

The matrix below describes each Certification Indicator using both characteristics of a high-quality AJCC and the overall vision and strategies of the State Plan. Additionally, the Certification Indicators are provided as guidance for the evaluator to use in order to note the assessment of the AJCC's strengths and continuous improvement opportunities.

The Local Board may establish additional criteria, or set higher standards for continuous improvement than those suggested by the state criteria below.

Local Boards must submit a completed AJCC Certification Indicator Assessment to their Regional Advisor for each comprehensive and/or affiliate/specialized AJCC by November 1, 2021.

Name of Local Board **Golden Sierra Workforce Development Board (WDB)**

Name of AJCC **Roseville AJCC**

The goal for the Golden Sierra WDB is to work with the AJCC to continually improve and progress within each AJCC Certification Indicator. The WDB must attest to developing continuous improvement plans with target dates. The Golden Sierra Workforce Area continuous plan improvement efforts will start later in 2021 to be addressed, implemented, or completed by December 15, 2021 depending on the nature of the service/customer issue.

AJCC Certification Indicator #1: The AJCC ensures universal access, with an emphasis on individuals with barriers to employment.

US DOL Characteristics of a High Quality AJCC	California State Plan Vision and Strategies
<p>a. Reflect a welcoming environment to all customer groups who are served by the AJCC. All AJCC staff are courteous, polite, responsive, and helpful to job seekers, businesses, and others who visit the AJCC. Staff are sensitive to the unique needs of individuals with disabilities and are prepared to provide necessary accommodations.</p> <p>b. Ensure meaningful access to all customers. AJCCs must be physically and programmatically accessible to all customers, including individuals with disabilities. In so doing, AJCCs use principles of universal design and human-centered design, such as flexibility in space usage, the use of pictorial, written, verbal and tactile modes to present information for customers with disabilities or Limited English Proficiency; providing clear lines of sight to information for seated or standing users; providing necessary accommodations; and providing adequate space for the use of assistive devices or personal assistants. AJCCs use assistive technology and flexible business hours to meet the range of customer needs.</p> <p>c. Include both virtual and center-based service delivery for job seekers, workers, and employers. Both methods of delivery support the talent needs of the regional economy, although each may better serve different customers with different levels of service needs at any given time. The system can expand its reach by delivering robust virtual services; and increasing the accessibility of those services through community partners, such as libraries, community and faith-based organizations, and other partners.</p>	<p>a. Enabling upward mobility for all Californians including populations with barriers to employment. Workforce and education programs need to be accessible for all Californians and ensure that everyone has access to a marketable set of skills and is able to access the level of education necessary to ensure economic self-sufficiency and security.</p>

AJCC Certification Indicators

- All AJCC staff honor and accommodate diversity and are comfortable and adept in working with all types of individuals, including those with disabilities, cultural differences, and all individuals with barriers to employment.
- The local Equal Opportunity Officer periodically reviews the AJCC's policies, procedures, and facility for accessibility and equal opportunity and then provides recommendations and staff training, where needed.
- The AJCC has a Limited English Proficiency Plan to provide meaningful access for individuals that do not speak English as their primary language and who have limited ability to read, speak, write, or understand English.
- The AJCC uses the principles of universal and customer-centered design to ensure inclusive space and materials are available to individuals regardless of their range of abilities, mobility, age, language, learning style, intelligence, or educational level.
- The AJCC implements the veteran's preference and priority of service requirements.
- The AJCC provides services outside of regular business hours where there is a workforce need as defined by the Local Board.
- The AJCC delivers both AJCC-based and virtual services.
- The AJCC ensures that individuals with disabilities are able to access virtual services in a manner that is comparable to the access available to others.

AJCC Certification Indicator #1: The AJCC ensures universal access, with an emphasis on individuals with barriers to employment.

Assessment of the AJCC's Strengths and Continuous Improvement Opportunities:

Assessment of the AJCC's Strengths and Continuous Improvement Opportunities:

The Roseville Connections site has most of the US DOL characteristics of a high quality AJCC. The on-site staff honors & accommodates diversity and works with all customers who may need services, including those with disabilities, ESL, youth, educational levels, and cultural differences. The center has obtained assistive technology to assist those with physical limitations, as documented in the 2018 Baseline Criteria response. The center has been designed to use pictorial, written, verbal and tactile modes to service both customers with disabilities or limited language skills and it service both seated and standing customers. Information is provided both in written form and to a certain extent, digitally and online.

Current practices that insure universal access:

1. Designated disabled parking, ramps to the lobby and automatic doors.
2. Lowered counter to greet customers at eye level.
3. An adjustable workstation to accommodate customers with wheelchairs or with limited mobility.
4. Assistive listening devices
5. Access to interpreters for the deaf and hard of hearing
6. Specialized software that enlarges the images on a computer screen
7. Specialized keyboard for customers with low vision
8. Language Link interpretation services for non-English speakers
9. ADA compliant restrooms (no requirement to make a gender-specific selection)

Virtual services are still accessible thanks to text messaging, video chat, and 3-way calling.

Currently the center is open only by appointment due to the pandemic. Once the State, County and Center Health Coordinator allow, the center will be open during Monday thru Friday. In past years, service hours outside regular business hours were experimented with, but is no longer feasible. The center has regular EEO and ADA compliance reviews. These were last conducted in April 2020. They are scheduled to be conducted in April-May 2021. The various MOU Partners have strong compliance with Federal and State requirements for accessibility, posted on their websites.

Continuous Improvement Goals and Recommendations:

- Determine the most advanced and up-to-date assistive technology and software that might be needed to better serve customers who use the resource room.
- Train staff in basic Spanish and sign language (customer-friendly phrases like hello, goodbye, please wait, I am getting an interpreter, what is your name, etc.)

AJCC Certification Indicator #2: The AJCC actively supports the One-Stop system through effective partnerships.

US DOL Characteristics of a High Quality AJCC	California State Plan Vision and Strategies
a. Reflect the establishment of robust partnerships among partners. The AJCC operator facilitates an integrated, colocated partnership that seamlessly incorporates the services of all the AJCC partners.	a. Aligning, coordinating, and integrating programs and services to economize limited resources while also providing the right services to clients, based on each client's particular and potentially unique needs so as to facilitate skills-attainment.

Quality Indicators

- A system is in place to assess the satisfaction of both colocated and non-colocated partners with the AJCC and its services.
- Both colocated and non-colocated partners believe that the AJCC adds value to their program and their customers.
- The required AJCC partners meet on a regular basis to discuss the One-Stop system and the AJCC's contribution to the system and make recommendations for continuous improvement.
- The AJCC actively outreaches and provides access to non-colocated partner customers to participate in AJCC-based services, such as workshops and recruitment events.
- An inventory and overview of all partner services is available to all AJCC staff and all AJCC staff has received an orientation to all partner programs and services.
- One-Stop system marketing materials have been developed that overview all partner services for distribution to customers at the AJCC and at all non-colocated partner locations.
- The AJCC's partner referral process (as outlined in the Memorandum of Understanding) is being implemented with a focus on quality referrals that are likely to convert to service.
- Referrals are recorded and a system is in place for partners to follow-through and report progress on referrals made.
- The AJCC connects to the community through multiple community partnerships and community access points.

AJCC Certification Indicator #2: The AJCC actively supports the One-Stop system through effective partnerships.

Assessment of the AJCC's Strengths and Continuous Improvement Opportunities:

Assessment of the AJCC's Strengths and Continuous Improvement Opportunities:

The Roseville AJCC has made steady progress on most of these indicators. Both collocated and non-collocated partners have expressed to the One-Stop Operator (OSO) that the Center adds value to their program and their customers. This due in part to some long-standing relations among the partners and the ongoing quarterly meetings of the AJCC MOU Partners called by the OSO. This regular meeting of the partners enables the partnership to assess their satisfaction with the AJCC and how they can work together to make continuous improvements. The AJCC can also get feedback through use of: Online survey: <https://www.surveymonkey.com/r/ZR7LLCW>

The AJCC does actively outreaches to non-collocated partners to participate in customer-based services, such as workshops and recruitment events. Notable among these are Department of Vocational Rehabilitation, Placer County Probation, Placer Adult School, California Conservation Corps (CCC) and many hiring events and Job Fairs for local employers and businesses. In recent times, many AJCC on-site staff, and MOU partner staff received an orientation to partner programs and services.

The AJCC has materials that identify all partner staff and services. They have contact information available to both staff and customers for each partner program. It should be updated at least once per year. There appears to be no concise comprehensive inventory and overview of all partner services that is available to all AJCC staff, though Partners report they do have appropriate information on services of the other partners.

There have been all partner staff cross training. Most of the Partners indicate staff cross training should be ongoing. Many of the partners have developed marketing materials, both print & online that speaks to their services and programs, but does not detail, or even mention other partner's services or programs. The Placer School for Adults Catalog goes a long way toward providing information about the partners.

The MOU Partners do joint marketing on specific projects like job fairs and Rapid Response events.

The Partners' MOU agreements (both on-site & off-site) speak to the issue of quality referrals of customers among the partners, but there is not a central system in place to record each referral among the partners. There is a verbal goal to ensure a "warm handoff" in the referral process so that the customer is not only aware of partner services, but also has eligibility information for the partner program and has quality contact information, if not a specific appointment time. The Golden Sierra AJCC universal interest form has proven to be an effective tool for partners to refer customers to WIOA services. Each partner accepts referrals from the WIOA partner in a different way (phone, email, website).

While case managers for several of the partners do make case notes on referred customers, there is no system-wide way for all partners to track and record the referrals and potential customer outcomes. Not all partners' report co-enrolled customers. This AJCC does connect to the community through multiple community partnerships and access points.

Continuous Improvement Goals and Recommendations:

- The AJCC and MOU Partners to:
- Facilitate staff cross trainings.
- Enhance common customer referrals that entail follow-up.
- Identify system alignment & process improvements.
- Keep the Partnership informed on key funding, and policy challenges.
- Encourage all MOU Partners to participate in the Quarterly Meetings.

AJCC Certification Indicator #3: The AJCC provides integrated, customer-centered services.

US DOL Characteristics of a High Quality AJCC	California State Plan Vision and Strategies
<ul style="list-style-type: none">a. Organize and integrate services by function (rather than by program); when permitted by a program’s authorizing statute and as appropriate, and by coordinating staff communication, capacity building, and training efforts. Functional alignment includes having AJCC staff who perform similar tasks serve on relevant functional teams, e.g. skills development team. Service integration focuses on serving all customers seamlessly (including targeted populations) by providing a full range of services staffed by cross-functional teams, consistent with the purpose, scope, and requirements of each program.b. Use an integrated and expert intake process for all customers entering the AJCCs. Frontline staff are highly familiar with the functions and basic eligibility requirements of each program, and can appropriately assist customers and make knowledgeable referrals to partner programs, as needed and as appropriate given the authorized scope of the program.c. Develop and maintain integrated case management systems that inform customer service throughout the customer’s interaction with the integrated system and allows information collected from customers at intake to be captured. Customer information is properly secured in accordance with personally identifiable information guidelines, and facilitated as appropriate, with the necessary MOU or other forms of confidentiality and data sharing agreements. Data, however, would be shared with other programs, within the One-Stop system only after the informed written consent of the individual has been obtained, where required.	<ul style="list-style-type: none">a. Integrated Service Delivery: braiding resources and coordinating services at the local level to meet client needs.b. Customer-Centered Service Design: use of customer centered design to involve frontline staff and customers in the development, prototyping and evaluation of AJCC services, resources, tools, and systems.

AJCC Certification Indicators

- AJCC staff identifies with the AJCC system (and not just their specific program), believes that all AJCC customers are shared customers, and contributes to providing a positive AJCC experience for every AJCC customer.
- AJCC staff have received customer service and customer-centered design training
- AJCC staff is cross-trained in program partner eligibility and services, so they have the capacity to functionally serve customers well.
- The AJCC has clearly identified the roles, responsibilities, and authorities of both functional leaders and the supervisors of program partners and the AJCC has an integrated functional organizational chart.
- The AJCC has a system in place to promptly greet all AJCC customers, identify the reason for their visit and their needs, and connect them to appropriate services as quickly as possible
- The AJCC has developed integrated customer flow procedures that respond to customer need and moves customers seamlessly between AJCC entry and service delivery with as few hand-offs as possible.
- All AJCC colocated partners have identified the Career Services that are applicable to their program and the AJCC has developed methods to align/integrate the delivery of those services.
- The AJCC has establish protocols to co-enroll customers in more than one partner program when there is value to customers and has a strategy for effectively sharing case management when customers are co-enrolled.

AJCC Certification Indicator #3: The AJCC provides integrated, customer-centered services.

Assessment of the AJCC's Strengths and Continuous Improvement Opportunities:

This Hallmark area consists of 8 quality indicators. The One-Stop Operator has deemed that the AJCC has strong accomplishments in this Indicator. This would include such issues as collocated AJCC staff identifies with AJCC; all customers are shared, or common customers; staff has received customer service training and partner services cross training; there are clearly identified roles, responsibilities and authorities within the center; all AJCC customers are promptly greeted and triaged and connected to appropriate services; and collocated partners have identified the Career Services that are applicable to their program and has developed methods to align/integrate those services for the benefit of the customer. The AJCC has developed a customer flow chart that reflects the above.

Continuous Improvement goals would be:

- to continue the cross training of AJCC on-site and off-site staff.
- develop a functional organizational chart for the AJCC which may also include off-site MOU Partners;'
- make progress on co-enrollment protocells that can notate, record and track customer referrals and outcomes.

AJCC Certification Indicator #4: The AJCC is an on-ramp for skill development and the attainment of industry-recognized credentials which meet the needs of targeted regional sectors and pathway.

US DOL Characteristics of a High Quality AJCC	California State Plan Vision and Strategies
<ul style="list-style-type: none"> a. Improve the skills of job seeker and worker customers. AJCCs offer access to education and training leading to industry-recognized credentials through the use of career pathways, apprenticeships, and other strategies that enable customers to compete successfully in today's global economy. b. Value skill development by assessing and improving each individual's basic, occupational, and employability skills. c. Balance traditional labor exchange services with strategic talent development within a regional economy. d. Create opportunities for individuals at all skill levels and levels of experience by providing customers as much timely, labor market, job-driven information and, choice as possible related to education and training, careers, and service delivery options, while offering customers the opportunity to receive both skill-development and job placement services. 	<ul style="list-style-type: none"> a. Career Pathways: enabling of progressive skills development through education and training programs, using multiple entry and exit points, so that each level of skills development corresponds with a labor market payoff for those being trained or educated and results in industry-recognized credentials. b. Earn and Learn: using training and education best practices that combine applied learning opportunities with material compensation while facilitating skills development in the context of actual labor market participation. c. Supportive Services: providing ancillary services like childcare, transportation, and counseling to facilitate program completion by those enrolled in training and education courses. d. AJCCs as an access point for programs that provide for "demand-driven skills attainment." From this perspective, AJCCs will be operated as an "on ramp" or "gateway" to the "Regional Sector Pathways" programs either built-out or identified through the regional planning process described above. e. AJCCs will continue to provide the full array of Career Services and function as labor exchanges but there will be much greater emphasis on treating AJCCs as an access point for education and training services for those who want and need it.

AJCC Certification Indicators

- All AJCC staff (i.e., the staff of all colocated partners regardless of staff position or program) value both skill development and employment outcomes and know how they can promote and contribute to both.
- All AJCC staff knows the regional target sectors, can identify regional sector career pathways, and can understand what those mean in terms of providing services to customers.
- The AJCC has skill development and training opportunities for customers at all skill and experience levels.
- The AJCC has robust training services and staff assists customers in accessing and enrolling in these services, including career pathways, integrated education and training, workforce preparation, work-based learning, and apprenticeship.
- AJCC staff are committed to and competent in helping customers navigate career pathways that result in industry-recognized credentials.
- The AJCC does not implement a “sequence of service requirement” for training and does not have cumbersome entry steps that prohibit easy access to education and training that leads to industry-recognized credentials.
- The AJCC ensures that supportive services are available to customers, as appropriate, to facilitate participation in training services.
- The AJCC strives to increase the number and percentage of all AJCC customers receiving skill development and training services resulting in industry recognized credentials.

AJCC Certification Indicator #4: The AJCC is an on-ramp for skill development and the attainment of industry-recognized credentials which meet the needs of targeted regional sectors and pathways.

Assessment of the AJCC's Strengths and Continuous Improvement Opportunities:

The AJCC and its collocated staff from managers to line staff value both skill development and how that leads to positive employment outcomes. The Title I staff, (GSJTA), has a long history of promoting skill development and job training opportunities for customers at all skill levels and has developed training opportunities in both private and public-school settings and employer-based training. The knowledge level of the onsite staff regarding labor market information is strong since many of the staff have years of services in assisting customers in accessing training.

EDD's Labor Market Information Division (LMID) has provided LMI training at the Center for all the Center staff and at meetings of all the MOU Partners. LMID also updates the Workforce Board on labor market conditions.

In line with the changes from WIA to WIOA, this AJCC does not pursue a cumbersome "sequence of service requirements" for customers to be connected to training. And as resources allow, the Center staff ensures that supportive services are available to customers, as appropriate, to facilitate participation in training services, either through Title I resources or in coordination with other partners such as CalWORKs or DOR.

In recent years, California has promoted the identification of regional sector and local career pathways knowledge for job seeking customers. This is key in helping customers navigate career pathways that result in industry-recognized credentials. Sierra College and Placer School for Adults are active participants in the local AJCC One-Stop system and do provide information on career pathways.

Continuous Improvement Goals and Recommendations:

The staff knowledge of LMI and regional sector career pathways can be expanded. LMID training for Center staff has been productive. In the future this should continue. Also, more Center staff training on regional sector pathways (Adult Schools/Community College) and industry recognized credentials would be extremely helpful to Center staff.

The OSO will propose presentations to all AJCC staff on the current development of the local and regional WIOA Plan Development being conducted by Valley Vision. This should be presented at the quarterly meetings of the WIOA MOU Partners. This should further strengthen the partners knowledge and awareness of the goals and strategies of the local and regional WIOA Plans.

AJCC Certification Indicators #5: The AJCC actively engages industry and labor and supports regional sector strategies through an integrated business service strategy that focuses on quality jobs.

US DOL Characteristics of a High Quality AJCC	California State Plan Vision and Strategies
<ul style="list-style-type: none"> a. Design and implement practices that actively engage industry sectors and use economic and labor market information, sector strategies, career pathways, registered apprenticeships, and competency models to help drive skill-based initiatives. b. Develop, offer, and deliver quality business services that assist specific businesses and industry sectors in overcoming the challenges of recruiting, retaining, and developing talent for the regional economy. <p>To support area employers and industry sectors most effectively, AJCC staff identify and have a clear understanding of industry skill needs, identify appropriate strategies for assisting employers, and coordinate business services activities across AJCC partner programs, as appropriate.</p> <p>This includes the incorporation of an integrated and aligned business services strategy among AJCC partners to present a unified voice for the AJCC in its communications with employers.</p> <p>Additionally, AJCCs use the forthcoming performance measure(s) on effectiveness in serving employers to support continuous improvement of these services.</p>	<ul style="list-style-type: none"> a. Regional partnerships: building partnerships between industry leaders, workforce professionals, education and training providers, and economic development leaders to develop workforce and education policies that increase job quality and support regional economic growth. b. Sector strategies: aligning workforce and education programs with leading and emergent industry sectors' skills needs. c. Fostering demand-driven skills attainment: workforce and education programs need to align program content with the state's industry sector needs so as to provide California's high road employers and businesses with the skilled workforce it needs to compete in the global economy.

AJCC Certification Indicators

- All AJCC staff has high-knowledge of the regional economy, labor market conditions, business talent supply chains, and the needs of high-growth sectors and high road employers.
- The AJCC focuses on quality jobs by actively promoting targeted sector opportunities and high-demand occupations to all AJCC customers
- The AJCC promotes systems and partnerships that connect workers to high-quality jobs or entry-level work with clear routes to advancement.
- The AJCC has a defined strategy in place to regularly seek and capture employer advice in the design and delivery of demand-driven services for job seekers.
- The AJCC is an integral partner in the implementation of the Local Board's integrated business services strategy and seeks to minimize redundant employer contacts while maximizing access to system-wide, integrated business services.
- The AJCC offers a wide range of AJCC-based services for employers including referral of qualified candidates, on-site recruitment, pre-employment testing, skill verification, and hiring and training subsidies.
- The AJCC consistently seeks feedback and satisfaction data from businesses on the delivery of business services and applies the learning for continuous improvement.

AJCC Certification Indicators #5: The AJCC actively engages industry and labor and supports regional sector strategies through an integrated business service strategy that focuses on quality jobs

Assessment of the AJCC's Strengths and Continuous Improvement Opportunities:

The Golden Sierra Workforce Area AJCC seeks to provide an integrated business service strategy that enhances the local business employer customer and job seeking customers. To do this, they helped form and develop a **Business Engagement Team**. This team includes community partners throughout the region.

Purpose Statement of the Business Engagement Team:

“Develop a unified message and create a business engagement strategy that: 1) enhances our reputation, 2) meets the needs of local employers, 3) reduces duplication of services, and 4) improves inter-agency communication.”

The local area has a long history of partners working together on many of these initiatives through the Placer County Business Advantage Network (BAN).

All the partners that participate in employer engagement do focus on both entry-level level jobs and quality jobs/high demand occupations. They outreach to employers, post job openings, conduct on-site AJCC recruiting events, the tri-county job fairs, and major business/plant closings Rapid Response activities. Many of the partners have experienced staff that can coordinate services to employers to avoid duplication. And those staff have a high knowledge of the regional economy and labor market conditions.

The AJCC seeks employer feedback and satisfaction on the delivery of business services accessed through the <https://www.surveymonkey.com/r/93V7KFG>. This approach has been underutilized and needs improvement.

Continuous Improvement Goals and Recommendations:

The AJCC MOU Partners address the issue of obtaining employer advice and feedback in the design and delivery of demand services. The AJCC MOU Partners should review current business and employer feedback/satisfaction mechanisms (Cal Jobs, job fair surveys, online platforms) to see what could be used to better meet the intent of this Hallmark. Employer satisfaction results should be shared with the Workforce Development Board on a regular basis.

AJCC Certification Indicator #6: The AJCC has high-quality, well-informed, and cross-trained staffing.

US DOL Characteristics of a High Quality AJCC	California State Plan Vision and Strategies
<p>a. Train and equip AJCC staff in an ongoing learning process with the knowledge, skills, and motivation to provide superior service to job seekers, including those with disabilities, and businesses in an integrated, regionally focused framework of service delivery. AJCC staff are cross-trained, as appropriate, to increase staff capacity, expertise, and efficiency. Cross training allows staff from differing programs to understand every program and to share their expertise about the needs of specific populations so that all staff can better serve all customers. AJCC staff are routinely trained and are keenly aware as to how their particular function supports and contributes to the overall vision of the local board.</p> <p>b. Staff the center with highly trained career counselors, skilled in advising job seekers of their options, knowledgeable about local labor market dynamics, aware of available services inside and outside the AJCC.</p>	<p>a. Certification criteria will include an assessment of professional development and staff capacity building.</p>

AJCC Certification Indicators

- The AJCC has regular staff meetings with all AJCC staff (i.e. the staff of all colocated partners regardless of program) to build relationships, provide updates on center activities, and discuss strategies for AJCC improvement.
- Partners have agreed to provide training to all AJCC staff on a regular basis.
- There is a capacity building and/or professional development plan for staff and partners.
- All AJCC staff has received training on the services of One-Stop partners, eligibility for those services, and the process for referring customers to partners.
- All AJCC staff has received training on how to use labor market information to help customers identify career pathways and develop in-demand skills and credentials and find jobs.

- All AJCC staff has received training in how to effectively assist customers in registering with CalJOBS and how to match customers to available jobs.
- All AJCC staff has received training on serving individuals with barriers to employment, including customers with disabilities.
- All AJCC staff has received training on providing excellent customer service and customer-centered design.
- All AJCC staff has received training on sector strategies, career pathways, job quality and high road training partnerships.

WORKING DRAFT

AJCC Certification Indicator #6: The AJCC has high-quality, well-informed, and cross-trained staffing.

Assessment of the AJCC's Strengths and Continuous Improvement Opportunities:

Partners do provide and promote training to the AJCC staff. On-site staff has received solid LMI training, training to assist customers in working with Cal JOBS, customer service training and training on how to serve individuals with barriers to employment. All staff receive ongoing customer service and career assistance trainings as matching with their customer individual needs. Through partner trainings, staff can identify and refer to partner programs as what will best serve customers. This is determined through the initial assessment process.

On-site partners inform all staff of key developments, (new grants, up-coming events). Regular all AJCC staff meeting can produce strategies for Center improvement. There has not been in-depth training for on-site/ off-site MOU Partners staff on customer eligibility for various partner services. There appears to be no specific training received on sector strategies, career pathways, job quality and high road training partnerships. All these areas are opportunities for continuous improvement.

Continuous Improvement Goals and Recommendations:

The AJCC Partners quarterly meetings should take up the issue of AJCC staff training, for both on-site and off-site MOU Partners. Meetings of that group include partner managers and staff supervisors. They are the best-informed persons who can deal with the resources available and logistics needed to provide the indicated training for AJCC staff. Partner Comments: "On-going cross-training staff is highly recommended by all partners."

AJCC Certification Indicator #7: The AJCC achieves business results through data-driven continuous improvement.

US DOL Characteristics of a High Quality AJCC	California State Plan Vision and Strategies
<p>a. Use common performance indicators to ensure that federal investments in employment and training programs are evidence-based, labor market driven, and accountable to participants and taxpayers. Center performance is transparent and accountable to the communities and regions served; data entry staff are trained and understand the importance of data validation, data collection processes, and the importance of accurate reporting.</p> <p>b. Develop and implement operational policies that reflect an integrated system of performance, communication, and case management, and use technology to achieve integration and expanded service offerings.</p>	<p>a. Certification criteria will include an assessment of the way the AJCC will use data for continuous improvement.</p>

AJCC Certification Indicators

- The AJCC contributes to the achievement of WIOA performance indicators for all core program partners.
- The AJCC reports to the Local Board on an ongoing basis the number of customers served, the types of services provided, and the outcomes of those services.
- The AJCC operates in a cost-efficient manner and the resources invested are justified by the results.
- The AJCC has a system in place to collect satisfaction data from individuals and employers using the AJCC's services.
- The AJCC has a system in place to capture and respond to specific customer feedback, complaints, and compliments.
- The AJCC regularly reviews and analyzes performance, customer satisfaction, and service data and develops specific plans for AJCC service improvements.
- The AJCC regularly identifies areas of needed technical assistance to improve business results and taps available resources to obtain needed assistance.

AJCC Certification Indicator #7: The AJCC achieves business results through data-driven continuous improvement.

Assessment of the AJCC's Strengths and Continuous Improvement Opportunities:

The Golden Sierra Workforce Area and the AJCC has a long record of meeting and exceeding performance standards. It is operated in a cost-efficient manner.

WIOA has mandated that the required AJCC MOU Partners must now all collect and report on common performance indicators (performance standards). The performance standards are to report the outcomes of all AJCC customers who are formally enrolled in partner's services or programs. This data is to be reported to the partners themselves, the State, the Local Board and to the public.

The Golden Sierra Workforce Development Board receives this information (job placements, wages, credentials) for all WIOA Title I enrolled persons who have left the program. They do not receive the performance outcomes of the other AJCC MOU Partners.

The information provided by that information is to be used by the Board and the AJCC to analyze overall performance and to develop specific plans for AJCC and One-Stop System service improvements. Also, it is anticipated that the AJCC has a system in place to collect satisfaction data from job seeking customers and employers who use the AJCC's services. This would be linked to specific customer feedback, complaints, and compliments. Cal Jobs does have an extensive reporting system, but not all partners use the system to the same degree.

Many of the Quality Indicators for this Hallmark area speaks to the need for a data collection platform that not only collects information such as customer satisfaction from individuals and employers; but also responds to specific customer feedback, complaints, and complements. This data is then to reviewed and evaluated on how to adjust AJCC service improvements. There are off the shelf products that cover some of these data needs, such as Community Pro-Suite and Cal Jobs also has service data.

By signing below, the Local Board Chair attests to the **AJCC's Certification Indicator Assessment** and agrees to develop a continuous improvement plan with target dates with the AJCC.

Signature

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Name

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Title

WORKING DRAFT

ONE-STOP OPERATOR MEMO

To: Workforce Development Board Executive Committee

From: Michael Indiveri, One-Stop Operator (OSO)

Date: March 18, 2021

Subj: Progress Report

Introduction

There have been additional developments since my last update. The first is the planning and preparation for the next quarterly meeting of the MOU One-Stop Partners. The second, and quite important, is the draft of the 2021 Certification Assessment of the local One-Stop System and the Comprehensive Career Center. This memo will highlight the key takeaways from both developments.

Use of terms.

AJCC: America's Job Centers of California

WIOA: Workforce Innovation and Opportunity Act of 2014

MOU: Memorandum of Understanding between One-stop Partners and the Golden Sierra
Workforce Development Board (WDB)

MOU Partner's Update

The OSO and the MOU One-Stop Partners will have conducted their quarterly meeting yesterday, March 17 on December 16, 2021, via Zoom. The agenda for that meeting is included as part of this memo. The key items that will be covered are, latest COVID-19 situation, coordination, and service integration issues and/or opportunities, agency/partner/updates, and the status of the 2021 AJCC Certification Assessment.

AJCC Certification of the One-Stop System

Federal and State policy requires that the local One-Stop System and the Comprehensive One-Stop Career Center in Roseville to be certified every three years. The process this time appears to be like the one from 3 years ago with one major difference. The eight assessment areas are still the same. The difference is that there is no required rating matrix on the required eight rating areas. This local assessment of our system must be completed by and submitted to the State by April 30, 2021.

This Assessment of our local One-Stop System and the Comprehensive Career Center reflects two realities. It reviews practices that have been long utilized by the partners. And at the same time, it is

quite aspirational in aiming for even more coordination and integration of services among the partnership.

AS OSO, I have conducted the assessment in January-March of this year, with vital input from many system partners. The WDB must review and approve this assessment. *The WDB is also encouraged to give input and feedback to the assessment.* I have shared the EDD draft Directive with all the partners early in January. Shortly after that, I sent to the partners a concise and easy to complete feedback format for them to give their views of the current system. This also allows the system to review interactions among the partners and their suggestions on improvements. As to be expected, some of assessment and analysis speak to the current Covid-19 situation, but the assessment areas from the State are looking to a non-COVID-19 future.