

WB MEMBERS

AMY SCHULZ
Sierra College

BRITT AZOUZ
Azouz Dental Practices

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

DAVID LUKE
Department of Rehabilitation

ERIC COOPER
California Indian Manpower Consortium

ERIC ULRICH
Hacker Lab

JAMES DION
Employment Development Department

JAMIE BROWN
JB Real Estate Group-Premier Property
Management

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JOHN TWEEDT
District Council 16

KEVIN FERREIRA
Sacramento Sierra Building &
Construction Trade Council

LAUREL BRENT-BUMB
El Dorado Chamber of Commerce

MICHAEL SNEAD
Sierra Consulting Services Inc.

MICHAEL ZIMMERMAN, *Vice Chair*
MTI College

PAUL CASTRO
California Human Development

RICK LARKEY, *Chair*
North State Building Industry Foundation

ROBIN TRIMBLE
Rocklin Area Chamber of Commerce

SHERRI CONWAY
Placer County Office of Economic
Development

STEVEN CASPERITE
Placer School for Adults

TINK MILLER
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM REED
United Domestic Workers of America

GOLDEN SIERRA WORKFORCE BOARD REGULAR MEETING AGENDA

Thursday, November 19, 2020 – 1:00 PM

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Golden Sierra Job Training Agency Workforce Board is conducting this meeting on Zoom.

Members of the public are encouraged to participate in the meeting by submitting written comments by email to magnussen@goldensierra.com. Public comments will be accepted until the adjournment of the meeting, distributed to the Workforce Board and included in the record.

Public Location:

<https://us02web.zoom.us/j/81816987979?pwd=UDdZaUZCbWJGS1dtMUVvdEU5d2Zadz09>

Meeting ID: 818 1698 7979

Passcode: 192972

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on

One tap mobile

+16699009128,,81816987979#,,,,,0#,,192972# US (San Jose)

+13462487799,,81816987979#,,,,,0#,,192972# US (Houston)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 346 248 7799 US (Houston)

+1 253 215 8782 US (Tacoma)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington D.C.)

+1 312 626 6799 US (Chicago)

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.

I. ROLL CALL AND INTRODUCTION OF GUESTS

II. APPROVAL OF AGENDA

1-2

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from September 17, 2020 WB Meeting 3-5
- b) Review of Minutes from September 17, 2020 EC Meeting 6-8
- c) Attendance Log 9

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

- V. ALPINE COUNTY UPDATE
– NICHOLE WILLIAMSON, HEALTH & HUMAN SERVICES DIRECTOR
- VI. EL DORADO COUNTY UPDATE
– DON ASHTON, CHIEF ADMINISTRATIVE OFFICER
- VII. PLACER COUNTY UPDATE
– SHERRI CONWAY, ECONOMIC DEVELOPMENT DIRECTOR
- VIII. BOARD INITIATIVES
- IX. EXECUTIVE COMMITTEE MEMBERSHIP APPROVAL 10
- X. WORKFORCE BOARD MEMBERSHIP & RECRUITMENT 11
- XI. REGIONAL UPDATES
- XII. ONE-STOP OPERATOR REPORT OUT 12-14
- XIII. FUTURE AGENDA ITEMS/NEW BUSINESS
- Education/Childcare/Workforce Balance report out [future]
 - Broadband access presentation [January 2021]
 - Legislative update [March 2021]
- XIV. NEXT MEETING
- Thursday, January 21, 2021 – 1:00 pm
- XV. ADJOURNMENT

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, September 17, 2020 – 1:00 PM

In response to the Governor's Executive Order N-29-20 relating to the
COVID-19 Pandemic, the Golden Sierra Job Training Agency
Workforce Board is conducting this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/85133684170?pwd=b2EzSzFsaXJRcXVSNNIN3QXY3OGhzUT09>

Passcode: 870269

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Larkey at 1:02 pm.

Chair Larkey announced the resignation of Lisa Hutchinson.

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)	
<input checked="" type="checkbox"/> Amy Schulz	<input checked="" type="checkbox"/> Jason Buckingham	<input checked="" type="checkbox"/> Steven Casperite
<input checked="" type="checkbox"/> Christina Nicholson*	<input checked="" type="checkbox"/> John Tweedt	<input checked="" type="checkbox"/> Tink Miller
<input checked="" type="checkbox"/> Daniella Devitt	<input type="checkbox"/> Kevin Ferreira	<input type="checkbox"/> Vic Wursten
<input type="checkbox"/> David Luke	<input type="checkbox"/> Laurel Brent-Bumb	<input checked="" type="checkbox"/> Volma Volcy*
<input type="checkbox"/> Eric Cooper	<input checked="" type="checkbox"/> Paul Castro	<input checked="" type="checkbox"/> William Reed
<input type="checkbox"/> Eric Ulrich	<input type="checkbox"/> Robin Trimble	
<input checked="" type="checkbox"/> James Dion	<input type="checkbox"/> Sherri Conway	

GSJTA Staff:

☒ Lorna Magnussen
☒ Lisa Nelson

One-Stop Operator:

☒ Michael Indiveri

Guests: Cara Welch, Britt Randall, Jamie Brown, Michael Snead

* Denotes late arrival or early departure

II. APPROVAL OF AGENDA

Larkey requested that agenda item VIII be removed, and carried over to a future meeting.

Motion to approve agenda as amended, by Tweedt, second Volcy

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from July 16, 2020 WB Meeting
- b) Review of Minutes from July 16, 2020 EC Meeting
- c) Attendance Log

Motion to approve consent agenda items a-c as presented by Devitt, second Castro

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. FY 2020-2021 AGENCY BUDGET – FINAL

Buckingham reported out as outlined in the agenda packet.

Motion to approve budget as presented and recommendation to forward to Governing Body, by Miller, second Nicholson

Motion approved unanimously

VI. ELECTION OF WIB CHAIR AND VICE CHAIR

Casperite reported out - Nomination committee has met, reviewed, and forwarded to Workforce Board the nominees for Chair and Vice Chair. Voting carried out by open roll call vote

Motion carried to approve Rick Larkey, Chair and Michael Zimmerman, Vice Chair

Motion approved by majority vote; Nicholson unable to vote due to technical issues.

VII. PRESENTATION – LABOR MARKET INFORMATION (LMI)

Cara Welch, EDD Labor Market Information Division reported out; information based on statistics from February to July 2020. *[Presentation online]*

VIII. PLACER COUNTY–SHERRI CONWAY– UPDATE

Item removed from agenda and carried over to future meeting.

IX. EDUCATION/CHILDCARE/WORKFORCE BALANCE CONVERSATION

Open discussion for information on these critical issues; Miller reported that congress put in place some financial protection for parents that need to remain home due to school-aged children, known as Emergency Family Medical Leave Act, replaces up to 10 weeks at 2/3 of last 6 months earnings.

X. WORKFORCE BOARD MEMBERSHIP & RECRUITMENT

Magnussen provided update based on agenda item content. Currently 1 business seat vacant.

**Volcy left @ 1:57pm*

XI. BOARD INITIATIVES

Executive Committee met on 09/17/2020; Workforce Recovery Plan new budget line item \$50k

1. Valley Vision to work with GSJTA and using research from Burning Glass to help develop a Digital Literacy Action Plan leveraging funds from CARES Act, will help identify digital skills needed for resilient occupations in the Sacramento and GS region.
2. Develop required Local Workforce Development Plan,
3. Future Focus report, help identify issues in the changing world of work and new expectations (e.i. telecommuting), from job seekers and businesses
4. Promotional Campaign - Outreach/Awareness of the work being done in our region/community,

Motion to approve a recommendation to develop a Workforce Recovery Plan and present to the Governing Body, by Miller, second by Castro

Motion approved unanimously

**Nicholson left @ 2:05pm*

XII. LEGISLATIVE WATCH

Buckingham reported out as outlined in the agenda packet. Both the SB-1333 Homeless Hire tax credit and SB-1381 Clean Energy Job Creation did not make it through the legislative process.

XIII. REGIONAL UPDATES

Capital Region Planning Unit (CAP RPU) is working with Valley Vision (VV) as its Regional Organizer. VV Working on Future Focus business advisory groups and events; CAP RPPU working to promote the Workforce Boards, the services available, and the outcomes achieved; working with Sacramento Valley Manufacturing Initiative (SVMI) to increase employment opportunities and training in manufacturing sector; VV received funding from CARES Act to work with Burning Glass to provide skill level research and crosswalk dislocated workers with occupations for the region.

Regional Grants: P2E ongoing, and SB1 Gas Tax funding expected by December.

XIV. ONE-STOP OPERATOR REPORT OUT & DIRECTION

Indiveri reported out as outlined in the agenda packet. Next meeting December 16, 2020

XV. FUTURE AGENDA ITEMS/NEW BUSINESS

Board Initiatives Report out from Governing Body

Broadband Access Presentation or Report

EC Membership Approval

XVI. NEXT MEETING

Thursday, November 19, 2020 – 1:00 pm

XVII. ADJOURNMENT

Motion to adjourn meeting @ 2:40pm by Reed, second by Miller

Motion approved unanimously

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, September 17, 2020 @ 12:00 PM

In response to the Governor's Executive Order N-29-20 relating to the
COVID-19 Pandemic, the Golden Sierra Job Training Agency
Executive Committee is conducting this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/87260408432?pwd=V20vU011S2psVUhTS1A3ZzE2WktKdz09>

Passcode: 932324

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:06 pm by Chair Larkey

☒ Rick Larkey (Chair)
☒ Greg Geisler
☐ Laurel Brent-Bumb

☒ Michael Zimmerman (Vice-Chair)
☒ Jason Buckingham ☒ John Tweedt
☐ Robin Trimble

GSJTA Staff:

☒ Lorna Magnussen
☒ Lisa Nelson
☒ Darlene Galipo

One-Stop Operator:

☒ Michael Indiveri

II. APPROVAL OF AGENDA

Motion to approve agenda by Tweedt, second by Zimmerman

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from July 16, 2020 EC Meeting
- b) Attendance Log

Motion to approve consent agenda items a-b by Zimmerman, second by Geisler

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. FY 2020-2021 AGENCY BUDGET – FINAL

Buckingham reported out as outlined in the agenda packet.

Motion to make recommendation to Workforce Board to approve budget as presented, by Zimmerman, second by Geisler

Motion approved unanimously

VI. WORKFORCE BOARD MEMBERSHIP & RECRUITMENT

Motion to review and recommend Britt Randall, Jamie Brown, and Michael Snead applications be forwarded to the Governing Body for approval, by Zimmerman, second by Geisler

Motion approved unanimously

VII. BOARD INITIATIVES

Workforce Recovery Action Plan, leverage funding from other programs; approximate cost \$50,000

- a.) Digital Literacy – Valley Vision awarded funding from CARES Act for similar project.
- b.) WIOA Plan development – allocated in budget
- c.) Invest in Future Focus research regarding worker/business expectations post Pandemic
- d.) Outreach/Awareness/Marketing Plan regarding program and outcomes/successes.

Larkey suggested presenting to Governing Body for buy in or input. Buckingham and Larkey to present at future Governing Body meeting.

Motion to make recommendation to Workforce Board to approve Workforce Recovery Plan items/budget as presented and accepted by Executive Committee, by Zimmerman, second by Geisler

Motion approved unanimously

VIII. REGIONAL UPDATES

Regional Grants

- Prison to Employment
- SB1

Valley Vision has been doing a lot of work under the regional umbrella on our behalf.

- For example - Future Focus initiatives, such as business advisory groups, at risk of automation jobs report, adaptive skills, digital literacy work, working with Burning Glass to provide research and bridge the gap between digital skills necessary for dislocated workers impacted by COVID-19 and more resilient occupations.

Op-ed was produced to explain what we do.

Ad was placed in the Business Journal.

Working with Sacramento Valley Manufacturing Initiative (SVMI) to provide training.

IX. ONE-STOP OPERATOR REPORT OUT & DIRECTION

Indiveri reported as outlined in the Agenda Packet – Last meeting via teleconference occurred on September 16, 2020.

X. FUTURE AGENDA ITEMS/NEW BUSINESS

Workforce Board Membership

XI. NEXT MEETING

Thursday, November 19, 2020 @ 12:00 pm

XII. ADJOURNMENT

Motion to adjourn meeting at 12:43 pm by Tweedt, second by Larkey

Motion approved unanimously

ATTENDANCE LOG

11/19/2020

WORKFORCE BOARD

Date:	11/21/19	5/21/20	7/16/20	9/17/20	
WORKFORCE BOARD	WB	WB	WB	WB	
Meeting Type	Regular	Regular	Regular	Regular	RATE
Amy Schulz		1	1	1	100%
Britt Randall					
Christina Nicholson	1	1	0	1	75%
Daniela Devitt	1	1	1	1	100%
David Luke		1	1	0	67%
Eric Cooper	1	0	0	0	25%
Eric Ulrich	0	0	0	0	0%
James Dion				1	100%
Jamie Brown					
Jason Buckingham	0	1	1	1	75%
John Tweedt - Randy Rojas	1	0	0	1	50%
Kevin Ferreira - Kevin Brown	0	0	0	0	0%
Laurel Brent-Bumb	0	1	1	0	50%
Michael Snead					
Michael Zimmerman	1	1	1	1	100%
Paul Castro	0	1	1	1	75%
Rick Larkey	1	1	1	1	100%
Robin Trimble	1	1	1	0	75%
Sherri Conway - Katie Kenoyer	1	1	1	0	75%
Steven Casperite	1	1	1	1	100%
Susan "Tink" Miller	1	1	1	1	100%
Victor Wursten	0	1	1	0	50%
Volma Volcy	1	1	0	1	75%
William Reed	0	1	1	1	75%

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: November 19, 2020

TO: Workforce Board (WB)

FROM: Rick Larkey, Workforce Board Chairman

SUBJ: Approve Executive Committee Membership

In accordance with Bylaws Section 6.4 & 6.9.1, the formation of the Golden Sierra Executive Committee as outlined below shall be approved by the Workforce Board.

The term for this Executive Committee will be in alignment with the Chair and Vice Chair Term of October 1, 2020 – June 30, 2022.

Required membership:

WDB Chairperson	Rick Larkey
WDB Vice Chairperson	Michael Zimmerman
WDB member (business)	Laurel Brent-Bumb
WDB member	Robin Trimble
WDB member	John Tweedt
Executive Director	Jason Buckingham (ex-officio)
Non-WDB member (6.4.2)	Greg Geisler

6.4. Committee members shall be appointed by the WDB Chairperson, with the approval of the WDB.

6.4.1. Committees may include WDB members.

6.4.2. Committees shall be supplemented by non-WDB members who the WDB has determined have the appropriate experience and expertise.

6.9.1. Executive Committee. The Executive Committee shall consist of six (6) voting members: WDB Chairperson, Vice Chairperson, and three (3) additional WDB members, one of which shall be from the business community, and one (1) non-WDB as identified in 6.4.2. The Golden Sierra Executive Director shall sit as an ex-officio non-voting member of the Executive Committee, and will not be used in determining the existence of a quorum. The WDB Chairperson may also invite WDB committee chairpersons to participate in Executive Committee meetings as non-voting members. The membership term shall be the same as the chair term.

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: November 19, 2020
TO: Workforce Board (WB)
FROM: Lorna Magnussen, WB Analyst
SUBJECT: Workforce Board Membership

In accordance with 20 CFR 679.310 the board is being informed of current vacancies on the Workforce Board and recruitment efforts in place in accordance with Workforce Board notification and recruitment policy.

Resignation(s)

Lisa Hutchinson, Revere Packaging, representing Business, resigned 08/25/20

James Dion, Employment Development Dept., Wagner-Peyser Rep, reassigned 11/04/20

Application(s)

Carianne Huss, Employment Development Dept., Wagner-Peyser Representative

Recruitment efforts

Currently working with Governing Body, Workforce Board and partners to recruit potential replacements. Mass email distribution efforts, staff contacts and Facebook have also been utilized.

Vacancies

1 Business Seats

GOLDEN SIERRA WORKFORCE AREA

ONE-STOP OPERATOR MEMO

TO: Workforce Development Board Executive Committee

FROM: Michael Indiveri, One-Stop Operator (OSO)

Date: November 19, 2020

Sub: OSO Progress Report

Background

The quarterly meeting of the Golden Sierra Workforce Area was held on September 16, 2020. Due to Covid-19 restrictions, this was a Zoom call-in meeting.

In attendance were the California State Department of Vocational Rehabilitation (DOR), Placer School for Adults (PSA), Sierra College, State of California Employment Development Department (EDD), Golden Sierra Job Training Agency (GSJTA), Placer County Health And Human Services, California Conservation Corps (CCC), WDB Chair and the OSO. The OSO gave any update on the national, state, and local economic & labor market conditions. These are based on the U. S. Department of Labor Bureau of labor statistics on the unemployment rate, unemployment insurance claims (UI) and Covid-19's effect on industry sectors and occupations. The OSO will provide update economic highlights at the Committee meeting

The group also reviewed the State guidance provided by EDD Information Notice 20-07. Each Job Center must have, or have developed, a Health and Safety Plan (HSP) that must follow all CDC, State and local, health department guidance. In addition, each Job Center must designate a Health and Safety Single Point of Contact (SPOC). The group also reviewed the status of the MOU process. The current MOU are in place until 2022. The Partner's Cost Sharing Plans (CSA) are done annually and should be review by the WDB.

MOU Partner's Report

DOR: reported on their staffing situation during the pandemic. Staff is still working from home by and large and staying in touch with customers via phone and PC. Some of the staff have are also getting involved with contract training options for their clients. Customer participation had a significant drop off at the start of the pandemic. However, as the training schools' sites have begun to open, the customer participation has been trending up. Their activity level is about 60% of last year currently. Their 16-21 youth service component has dropped off about some 80%. Almost all clients have shown a

need for increased supportive services. Many customers are having internet connectivity issues, a common complaint in much of the Golden Sierra Region.

Placer School for Adults: This very week, the school District has open for some on-site instruction 2 days a week. These classes are being conducted in a socially distance environment. Students and staff are having temperature checks and are wearing masks. Their office has also reopened. Many of their classes are offered on-line, (High School Dip, GED, ESL). Students can also work on and do job search online. Due to Covid, their jail program has been delayed. They have not yet restarted their project with CCC. As they contend with the pandemic, they are considering the issue of how to measures their programs and student's success.

Before Covid, they were working to implement an assessment tool called "Goal 4 It". They have restated it and are working with Sierra College. The concept is dig deep with an applicant, to clearly identify their goals, and to identify barriers to achieve those goals. The Nevada County JUHSD, Tahoe-Truckee and Roseville School Districts are part of this effort. One of the objectives of this effort is to establish a common assessment language and terminology across different agencies.

Sierra College: The Sierra College Board had just concluded their meeting. COVID is making a big impact on their activities, but so far, the early fall has not been as disruptive as this past spring. Overall enrollment has dropped. This fall they have some 18,000 students system wide. 90% of their students have access to on-line class offerings. They currently have 2,000 online classes, up from 400 pre-Covid. They are still providing in some fashion most of their occupational course offerings. For their on-site classes, much of the instruction was held outdoors, even in hot weather. When the colder and rainy season hits this will be a challenge. For all on-site classes they do temperature checks and contact tracing.

EDD: They have begun the communication process with Golden Sierra on the future reopening on the One-Stop Career Center. EDD operates one large Career Center in the region, the Mark Sanders Job Center in Sacramento. This center has been opened for customers by appointment only. Over the spring and summer, 90% of their Job Service staff have been tasked to the UI situation. Some of the Centers activities for customers are provided through Zoom. They will share with the Partners their updated Calendar of Events, including job seeking events.

GSJTA; On-site services are by appointment only. Customer contacts and customer traffic has increased latterly, almost double the levels in late spring early summer. Most of these customers are seeking information on UI or jobs leads, not training or schooling. The agency has obtained targeted grants. These grants are targeted to those who are receiving UI benefits, youth activities and justice programs. They have also applied for a grant to assist folks with their Covid-19 financial issues. They are also releasing a RFQ for on-line career services. They are working on a policy on using skill training venues not on the ETPL. GSJTA will be updating their MOU Partners Contact list.

Placer County HHS: They are generating many more employer contacts and are working with many of them. Many employers cannot find qualified job seekers. They are currently planning a virtual job fair and working with Roseville Galleria. They are also conducting the “Rise Up” program which consist of 5 to 6 hours of on-line training. So far 10 employers are part of the group. They are involved with PSA’s on-line google classrooms. Some of their staff has been working on contact tracing for Placer County. They are also promoting the Placer Shares and Eat & Drink, go to placer.ca.gov/eatanddrink for details.

CCC: Two program Navigators (from SLO and Fortuna CCC centers) have been assigned to Covid contact tracing. As CCC is a state department, their staff has been subjected to furloughs so will be working less days within a month. As a result, Placer Navigator is off every Wednesday. Currently, almost all 95 Corp members are working at the California fires with few breaks in their work. As these Corps members complete their service, many will need assistance obtaining drivers licenses in their efforts to get jobs. Placer Navigator continues to seek any ideas this workgroup may have in assisting these Corps members with drivers training. Internet connection at Placer/Greenwood is “ok” and is subject to being turned off abruptly during days PGE has rolling power out

The next quarterly meeting of the partners is scheduled for December 16, 2020 at 2:00 pm. It is anticipated to be a Zoom meeting. Some of the issues to be covered will be the current Covid-19 situation, updated Partner’s contact information and a discussion how the MOU partnership can support additional customer staff cross training.