

## **WB MEMBERS**

APRIL BALLESTERO  
One Light Ahead

BILL BETTENCOURT  
Placer School for Adults

CAROL PEPPER-KITTREDGE  
Sierra College

CHRISTINA NICHOLSON  
Whole Person Learning

DANIELA DEVITT  
California Employers Association

ERIC COOPER  
California Indian Manpower Consortium

ERIC ULRICH  
Hacker Lab

JASON BUCKINGHAM  
Golden Sierra Job Training Agency

JOHN TWEEDT  
District Council 16

KEVIN FERREIRA  
Sacramento Sierra Building &  
Construction Trade Council

LAUREL BRENT-BUMB  
El Dorado Chamber of Commerce

LISA HUTCHINSON  
Cokeva

MARK FRAYSER  
Department of Rehabilitation

MICHAEL ZIMMERMAN, *Vice Chair*  
MTI College

PAUL CASTRO  
California Human Development

RANDY BLOOMFIELD  
Employment Development Department

RICK LARKEY, *Chair*  
North State Building Industry Foundation

ROBIN TRIMBLE  
Rocklin Area Chamber of Commerce

SHERRI CONWAY  
Placer County Office of Economic  
Development

TINK MILLER  
Placer Independent Resource Services

VIC WURSTEN  
PRIDE Industries

VOLMA VOLCY  
Sacramento Central Labor Council  
AFL-CIO

WILLIAM REED  
United Domestic Workers of America

## **GOLDEN SIERRA WORKFORCE BOARD REGULAR MEETING AGENDA**

**Thursday, May 16, 2019 – 1:00 PM**

**North State BIA  
Board Room  
1536 Eureka Rd  
Roseville, CA 95661**

*Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.*

- |       |  |       |
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| I.    | <u>ROLL CALL AND INTRODUCTION OF GUESTS</u>  |       |
| II.   | <u>APPROVAL OF AGENDA</u>  | 1-2   |
| III.  | <u>CONSENT AGENDA</u>  |       |
|       | All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion. |       |
|       | • Approval of Minutes from March 21, 2019 WB Meeting   | 3-7   |
|       | • Review of Minutes from April 18, 2019 EC Meeting   | 8-10  |
|       | • Attendance Log   | 11    |
| IV.   | <u>PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA</u>  |       |
| V.    | <u>LABOR MARKET INFORMATION (LMI) PRESENTATION:</u>  |       |
|       | Cara Welch, EDD Labor Market Information Division  |       |
| VI.   | <u>FY 2018-2019 WIOA TITLE I BUDGET REVISION</u>   |       |
| VII.  | <u>FY 2019-2020 WIOA TITLE I DRAFT BUDGET</u>  |       |
| VIII. | <u>SUBSEQUENT DESIGNATION &amp; LOCAL BOARD<br/>RECERTIFICATION <a href="#">WSDD-196</a></u>                                   | 12-24 |
| IX.   | <u>WIOA MEMORANDUMS OF UNDERSTANDING <a href="#">WSD-18-12</a></u>   | 25-50 |
| X.    | <u>2019-2020 MEETING SCHEDULE</u>  | 51    |
| XI.   | <u>WORKGROUPS</u>  | 52    |
|       | • Dissolve Integrated Business Engagement  |       |

### **EQUAL OPPORTUNITY**

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

XII.	<u>2019 REVISED LEGISLATIVE PLATFORM</u>	53-54
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	Thursday, July 18, 2019 – 1:00 pm – El Dorado County (TBD)	
XX.	<u>ADJOURNMENT</u>	

**GOLDEN SIERRA WORKFORCE BOARD  
REGULAR MEETING  
MINUTES**

**Thursday, March 21, 2019 – 1:00 PM**

**North State BIA  
Board Room  
1536 Eureka Rd  
Roseville, CA 95661**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and the meeting was called to order by Chair Larkey at 1:05 pm.

Chair Larkey announced the following membership updates:

New Members: Volma Volcy & William Reed

Resignation: Jacqui Humenick

☒ Rick Larkey (Chair)

☒ Michael Zimmerman (Vice-Chair)

☒ April Ballesterio

☐ John Tweedt:

☒ Robin Trimble

☒ Bill Bettencourt

☒ Kevin Ferreira

☒ Sherri Conway

☒ Carol Pepper-Kittredge

☒ Laurel Brent-Bumb

☒ Tink Miller

☒ Christina Nicholson

☐ Lisa Hutchinson

☒ Vic Wursten

☒ Daniella Devitt

☐ Mark Frayser

☒ Volma Volcy

☒ Eric Cooper

☐ Paul Castro

☒ William Reed

☒ Eric Ulrich

☒ Randy Bloomfield:  
*Proxy - James Dion*

☒ Jason Buckingham

GSJTA Staff:

One-Stop Operator:

☒ Darlene Galipo

☒ Lorna Magnussen

☒ Michael Indiveri

☐ Terrie Trombley

☐ Carline Chavez

Guests:

Cara Welch, Sarah Consoli

*\*Denotes late arrival or early departure*

*\* April Ballesterio & Eric Ullrich arrived at 1:07 pm*

**II. APPROVAL OF AGENDA**

Larkey is requesting to amend the agenda by moving items XI – XIII after item IV

**Motion** to approve agenda as amended by Miller, second by Zimmerman

**Motion** approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from January 17, 2019 WB Meeting
- b) Review of Minutes from February 21, 2018 EC Meeting
- c) Attendance Log

**Motion** to approve consent agenda items a-c by Brent-Bumb, second by Zimmerman

**Motion** approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Brent-Bumb announced there will be a “Business Showcase & I Love Film mixer” on March 22; it is free to the public.

Devitt stated there is a new billboard on Highway 50 promoting the wineries in the area.

Miller wanted to acknowledge Brent-Bumb and Trimble for the Comstock magazine article on women leaders in the region’s Chambers.

Larkey shared that Placer School for Adults will be holding a 24 hour construction training boot camp.

Ullrich announced Hacker Lab has partnered with Small Business Development Center (SBDC) to provide entrepreneurship resources with Metro Chamber.

*\*Volcy arrived at 1:13 pm*

*Forward to agenda item XI as approved by agenda item II*

V. 3 STRANDS GLOBAL FOUNDATION PRESENTATION

*Addressed immediately following agenda item XIII as approved by agenda item II*

Larkey Introduced Sarah Consoli, Program Manager for the organization.

*Slideshow presentation will be uploaded to Golden Sierra website.*

*\*Zimmerman departed at 2:10 pm*

VI. WIOA LOCAL PLAN 2 YEAR MODIFICATION – PY 18/19

**Motion** to approve WIOA Local Plan 2 year Modification - PY 18/19 by Brent-Bumb, second by Miller

**Motion** approved unanimously

VII. WIOA REGIONAL PLAN 2 YEAR MODIFICATION – PY 18/19

**Motion** to approve WIOA Regional Plan 2 Year Modification – PY 18/19 by Brent-Bumb, second by Trimble

**Motion** approved unanimously

VIII. EDD DIRECTIVES

Buckingham stated that there are several directives outlined in the packet that will need to be completed by June 30, 2019; special meetings may be required for approval of these directives to meet due dates.

IX. REGIONAL UPDATES

“Future Focus” conference May 15, 2019 (*handouts*):

- This is a regional business branding event; the goal is to have the regional business services website launched by this date. This tool would be used to locate business services that are provided in each local area.
- Registration information is included in handouts; this includes sponsorship opportunities.

Prison to Employment (P2E) implementation grant:

- \$3.1 million to serve 380 people in the region; if awarded, Golden Sierra will receive \$500,000 to serve 70 people over a 24 month period. There is a stakeholder meeting coming up that is funded through the planning money received; board members who wish to receive an invitation should contact Buckingham; gaps in services and asset mapping will be the focus of the first meetings.

Funding from SB1 (gas tax), there is \$5 million a year for workforce training initiatives.

Regional Updates:

- Regional Confidentiality Policy
- Regional Youth Provider forum planned for spring 2020; there is a potential to start a regional youth advisory group.

Camp Fire assistance update:

- Efforts are pending upon local needs, and awaiting contact from the area if further support is needed.
- AB2915 is working towards addressing services provided outside of a local area in response to disasters

*\* Trimble departed at 2:25 pm*

AB1111 Breaking Barriers; RFA is due to be released shortly; this funding is to build relationships between the workforce boards and community based organizations; a navigator model is being explored.

X. CONSTRUCTION TRAINING INITIATIVE UPDATE

Larkey stated that there was a recent meeting in February to discuss the feasibility of a construction training center; the next meeting will be held on March 26, 2019.

XI. LEGISLATIVE WATCH

*Addressed immediately following agenda item IV as approved by agenda item II*

Buckingham gave an overview of legislation listing on page 21.

Detailed discussion regarding support and opposition of AB5 & AB71 occurred.

Miller asked to amend the item to adopt every bill except AB5 & AB71; Nicholson asked to amend AB344 from watch to support.

**Motion** to approve Legislative Watch as amended by Miller, second by Nicholson

**Motion** approved unanimously

*\*Reed arrived at 1:28 pm*

XII. SUPPORT LETTER - SB 150

Letter was approved under item XI.

XIII. WORKGROUPS

Buckingham reported that the Planning Ad-Hoc workgroup had been disbanded, and no update on the Integrated Business Engagement team.

*Return to agenda item V as approved by agenda item II*

XIV. ONE-STOP OPERATOR REPORT OUT & DIRECTION

*\*Wursten departed at 2:30 pm*

Indiveri reported that they recently had a cross-training event on March 15, 2019 with a good turnout. There were 12 agencies attended to present basic useful information about their agencies; 7 of those agencies were MOU partners, with 33 attendees; the event might be repeated annually. The next quarterly meeting will be on June 19, 2019 to follow up on the cross-training event and to discuss refining the referral process and co-enrollment.

XV. FUTURE AGENDA ITEMS/NEW BUSINESS

- AB5 & AB71
- Labor Market Information Report Out
- Draft Budget 19/20
- Revised Budget 18/19
- Various Directives

XVI. NEXT MEETING

Thursday, May 16, 2019 – 1:00 pm – NSBIA - Roseville

XVII. ADJOURNMENT

**Motion** to adjourn the meeting at 2:40 pm by Miller, second by Brent-Bumb

**Motion** approved unanimously

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
MINUTES**

**Thursday, April 18, 2019 – 1:00 PM**

**Golden Sierra Job Training Agency  
Board Room  
115 Ascot Drive, Suite 100  
Roseville, CA 95661**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting was called to order at 1:07 p.m. by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Carol Pepper-Kittredge*	<input checked="" type="checkbox"/> Greg Geisler
<input checked="" type="checkbox"/> Jason Buckingham	<input checked="" type="checkbox"/> Laurel Brent-Bumb <input checked="" type="checkbox"/> Robin Trimble

GSJTA Staff:

<input checked="" type="checkbox"/> Darlene Galipo	<input type="checkbox"/> Terrie Trombley
<input checked="" type="checkbox"/> Lorna Magnussen	<input checked="" type="checkbox"/> Michael Indiveri

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda by Zimmerman, second by Brent-Bumb

**Motion** approved unanimously

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from February 21, 2019 EC Meeting
- b) Review of Minutes from March 21, 2019 WB Meeting
- c) Attendance Log

**Motion** to approve consent agenda items a-c by Zimmerman, second by Trimble

**Motion** approved unanimously

**IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA**

Larkey commented that Placer School for Adults had 29 people enrolled in the 24 hour Construction Boot Camp.



V. WORKFORCE BOARD MEMBERSHIP

Magnussen updated the board on current vacancies & recruitment efforts, and requested recommendation on applications to be forwarded to Governing Body for approval.

**Motion** to approve Workforce Board membership recommendation by Brent-Bumb, second by Geisler

**Motion** approved unanimously

VI. LEGISLATIVE POLICY

Discussion was held between members; Brent-Bumb moved the board take a position only if there is consensus

**Motion** to approve consensus of the full Board present by Brent-Bumb, second by Zimmerman

**Motion** approved unanimously

Buckingham will submit a revised platform on the next Workforce Board meeting.

Board discussed the option to have presenters at future meeting, but determined that providing the bill analysis and direction to watch both bills would be more beneficial to the board. This direction would support the consensus position of the revised Legislative Platform.

*\*Pepper-Kittredge arrived at 1:30 pm*

VII. CONSTRUCTION TRAINING INITIATIVE UPDATE

Buckingham stated that 2 meetings had been held; stakeholders in attendance included community colleges, adult schools, Placer County Contractors Association, North State Building Industry Foundation (NSBIF), Placer County Office of Education (PCOE), Golden Sierra Job Training Agency (GSJTA), and California Human Development Corporation (CHDC).

Key discussions:

- How to align programs and not compete to create multiple points of entry.
- Standardized message of responsiveness to employers.
- Opportunities to develop an off-site space.
- public and private financial entities investment into project

Larkey also commented that there are 3 feasible deliverables that stakeholders contribute; asset mapping, site surveys, programmatic/dual enrollment.

The next meeting will be held in May.

VIII. REGIONAL UPDATES

SB1 and AB1111 funding: awaiting release of RFA.

Prison to Employment initiative (P2E): 3 stakeholder meetings have been held, and strongly attended with good energy. Planning money is creating real value to community.

IX. WORKGROUPS

Integrated Business Engagement workgroup; the recommendation is to disband the workgroup and create ad hocs around specific tasks.

The board is supporting and working regionally with the Better Together initiative.

X. ONE-STOP OPERATOR REPORT OUT & DIRECTION

Indiveri updated the committee on the cross training event that took place on March 15; there was a robust Q&A.

Indiveri added that Hallmarks required continuous improvement plans such as cross training, career pathways, feedback, and use of data; this will be discussed at the next quarterly meeting in June.

Buckingham suggested a future labor market information presentation for the partners.

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

Workforce Board

- Revised Legislative Platform
- Dissolving the Integrated Business Engagement group
- 18/19 Budget revision
- 19/20 Draft Budget
- MOU approvals
- Subsequent Eligibility
- Local board Certification

Executive Committee

- 18/19 Budget revision
- 19/20 Draft Budget

XII. NEXT MEETING

Thursday, May 16, 2019 – 12:00 pm – NSBIA – Roseville

XIII. ADJOURNMENT

**Motion** to adjourn by Trimble, Second by Brent-Bumb at 2:27 pm

<b>Date:</b>	<b>5/17/18</b>	<b>7/19/18</b>	<b>11/15/18</b>	<b>1/17/19</b>	<b>3/21/19</b>	
<b>Workforce Board</b>	<b>WB</b>	<b>WB</b>	<b>WB</b>	<b>WB</b>	<b>WB</b>	
<b>Meeting Type</b>	<b>Regular</b>	<b>Regular</b>	<b>Regular</b>	<b>Regular</b>	<b>Regular</b>	<b>Rate</b>
<b>April Ballesterio</b>	0	0	1	0	1	40%
<b>Bill Bettencourt - Steven Casperite</b>	0	0	1	1	1	60%
<b>Carol Pepper-Kittredge - Amy Schulz</b>	1	0	1	1	1	80%
<b>Christina Nicholson</b>	1	1	1	1	1	100%
<b>Daniela Devitt</b>	0	0	1	0	1	40%
<b>Eric Cooper</b>	0	0	0	1	1	40%
<b>Eric Ullrich</b>	0	0	0	0	1	20%
<b>Jason Buckingham</b>	1	1	1	1	1	100%
<b>John Tweedt - Randy Rojas</b>	1	0	0	1	0	40%
<b>Kevin Ferreira - Kevin Brown</b>		0	1	1	1	75%
<b>Laurel Brent-Bumb</b>	1	1	0	0	1	60%
<b>Lisa Hutchinson</b>	1	0	1	1	0	60%
<b>Mark Frayser</b>	1	1	1	1	1	100%
<b>Michael Zimmerman</b>	1	1	0	0	1	60%
<b>Paul Castro</b>	1	1	0	1	0	60%
<b>Randy Bloomfield - James Dion</b>			1	1	1	100%
<b>Rick Larkey</b>	1	1	1	1	1	100%
<b>Robin Trimble</b>	1	1	1	0	1	80%
<b>Sherri Conway - Katie Kenoyer</b>				1	1	100%
<b>Susan "Tink" Miller</b>	1	1	1	1	1	100%
<b>Victor Wursten</b>	0	1	1	0	1	60%
<b>Volma Volcy</b>					1	100%
<b>William Reed</b>					1	100%

# **GOLDEN SIERRA WORKFORCE BOARD**

## **MEMORANDUM**

**DATE:** May 16, 2019

**TO:** Workforce Board (WB)

**FROM:** Jason Buckingham, Executive Director

**SUBJECT:** Subsequent Designation and Local Board Recertification

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Before the Board for review and approval, in compliance with EDD Directive WSDD-196, is the Golden Sierra Workforce Development Board's Subsequent Designation and Local Board Recertification Request for Program Years 2019-2021.

This recertification packet is quite similar to the initial designation and local board certification submitted April 2015, and local board recertification submitted April 2016.

### Highlights or changes from previous application

- Updated reference to current EDD Directives and/or legislation

New Content:

- Local Board Assurances:
  - G. Regional Planning and Regional Plan Implementation

Program, Fiscal and Board staff have reviewed the following sections and are confident that the Agency and Board are in compliance:

- Local Board Sustained Fiscal Integrity (Page 6)
- Local Board Assurances (Pages 7-9)

# **Existing Local Area**

## **Application for Subsequent Local Area Designation and Local Board Recertification Program Year 2019-21**

### **Local Workforce Development Area**

Golden Sierra Job Training Agency

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**Existing Local Area**  
**Application for Subsequent Local Area Designation**  
**and Local Board Recertification**

This application will serve as your request for Local Workforce Development Area (Local Area) subsequent designation and Local Workforce Development Board (Local Board) recertification for PY 2019-21 under the *Workforce Innovation and Opportunity Act* (WIOA).

If the California Workforce Development Board (State Board) determines the application is incomplete, it will either be returned or held until the necessary documentation is submitted. Please contact your [Regional Advisor](#) for technical assistance or questions related to completing and submitting this application.

Golden Sierra Job Training Agency

Name of Local Area

115 Ascot Drive, Suite 140

Mailing Address

Roseville CA 95661

City, State Zip

May 17, 2019

Date of Submission

Jason Buckingham

Contact Person

(916) 773-8540 ext. 204

Contact Person's Phone Number

## Local Board Membership

The WIOA Section 107(b)(2)(A) through (E) states the requirements for nominating and selecting members in each membership category. The WIOA Section 107(b)(2)(A) requires that business members constitute a majority of the Local Board. The chairperson shall be a business representative, per WIOA Section 107(b)(3).

The local Chief Elected Official (CEO) is required to provide the names of the individuals appointed for each category listed on the following pages o, attach a roster of the current Local Board which identifies each member's respective membership category.

**BUSINESS** – A majority of the members **must** be representatives of business in the Local Area who (i) are owners of businesses, chief executives or operating officers of businesses, or other business executives or employers with optimum policy-making or hiring authority; (ii) represent businesses, including small businesses, or organizations; and (iii) are appointed from among individuals nominated by local business organizations and business trade association (WIOA Section 107[b][2][A]).

Please identify the Local Board chairperson by typing CHAIR after his/her name.

Name	Title	Entity	Appointment Date	Term End Date
Amanda Westphal	Area Manager	Blue Ribbon Personnel Services	06/05/19*	06/30/22
April Ballestero	Owner	One Light Ahead	08/02/17	06/30/21
Christina Nicholson	Owner	Whole Person Learning	02/27/06	06/30/21
Daniela Devitt	Director, Outreach	California Employers Association (CEA)	02/01/12	06/30/20
Erich Ullrich	Chief Operating Officer	Hacker Lab	08/02/17	06/30/21
Laurel Brent-Bumb	Chief Executive Officer	El Dorado County Chamber of Commerce	10/03/01	06/30/22
Lisa Hutchinson	HR Manager	Cokeva	08/02/17	06/30/21
Michael Zimmerman	Director of Operations	MTI College	02/04/14	06/30/21
Rick Larkey, Chair	Workforce Development Director	North State Building Industry Association	07/01/13	06/30/21
Robin Trimble	Chief Executive Officer	Rocklin Chamber of Commerce	06/07/17	06/30/21
Tink Miller	Executive Director	Placer Independent Resource Services (PIRS)	08/09/01	06/30/22
Vic Wursten	Vice President	PRIDE Industries	08/05/09	06/30/21

\* pending approval by Governing Body on 6/5/19

*Current membership 50% due to vacancy as of 3/18/19. Current recruitment efforts include Governing Body and Workforce Board notifications, targeted recruitment with Sacramento Valley Manufacturing Initiative and business membership e-blast.*

**LABOR** – Not less than 20 percent of the members must be representatives of workforce within the Local Area who

**must** include (i) representatives of labor organizations who have been nominated by state labor federations; (ii) a member of a labor organization or a training director from a joint labor-management apprenticeship program, or if no such joint program exists in the area, such a representative of an apprenticeship program in the area; and

**may** include (iii) representatives of community based organizations with demonstrated experience and expertise in addressing the employment needs of individuals with barriers to employment, veterans, or individuals with disabilities; and (iv) representatives of organizations with demonstrated experience and expertise in addressing the employment, training, or education needs of eligible youth and/or out-of-school youth (WIOA Section 107[b][2][B]).

Name	Title	Entity	Appointment Date	Term End Date
1. John Tweedt	Business Representative	District Council 16	06/04/14	06/30/21
2. Kevin Ferreira	Executive Director	Sacramento-Siera's Building & Construction Trades Council	07/01/18	06/30/22
3. Volma Volcy	Field Director	Sacramento Central Labor Council AFL-CIO	02/06/19	06/30/22
4. William Reed	District Chair	United Domestic Workers	12/07/18	06/30/22
5. Christina Nicholson	Owner	Whole Person Learning	02/27/06	06/30/21
6. Jason Buckingham	Executive Director	Golden Sierra Job Training Agency	05/30/08	06/30/20
7. Paul Castro	Deputy Director, Farmworker Services	California Human Development Corporation	02/23/10	06/30/21
8. Tink Miller	Executive Director	Placer Independent Resource Services	08/09/01	06/30/22
9. Vic Wursten	Vice President	PRIDE Industries	08/05/09	06/30/21



**Education** – Each Local Board shall include representatives of entities administering education and training activities in the Local Area who

**must** include (i) a representative of eligible providers administering Title II adult education and literacy activities; (ii) a representative of institutions of higher education providing workforce investment activities; and

**may** include (iii) representatives of local educational agencies, and community-based organizations with demonstrated experience and expertise in addressing the education or training needs of individuals with barriers to employment (WIOA Section 107[b][2][C]).

Name	Title	Entity	Appointment Date	Term End Date
1. Bill Bettencourt	Principal	Placer School for Adults	07/01/15	06/30/19
2. Carol Pepper-Kittredge	Director, Center for ACT	Sierra College	07/01/13	06/30/21
3. Michael Zimmerman	Director of Operations	MTI College	02/04/14	06/30/21
4. Paul Castro	Deputy Director, Farmworker Services	California Human Development Corp	02/23/10	06/30/21
5. Steven Casperite**	Assistant Principal	Placer School for Adults	07/01/19	06/30/23

\*\* Replacing Bill Bettencourt; pending approval by GB on 6/5/19.

**Economic and Community Development** – Each Local Board shall include representatives of governmental, economic, and community development entities serving the Local Area who

**must** include (i) a representative of economic and community development entities; (ii) a representative from the State employment service office under the *Wagner-Peyser Act*; (iii) a representative of the Vocational Rehabilitation program; and

**may** include (iv) representatives of agencies or entities administering programs serving the Local Area relating to transportation, housing, and public assistance; (v) Representatives of philanthropic organizations serving the Local Area; and (E) individuals or representatives of entities as the chief elected official in the Local Area may determine to be appropriate (WIOA Section 107[b][2][D] and [E]).

Name	Title	Entity	Appointment Date	Term End Date
1. Mark Frayser	Staff Services Manager	Department of Vocational Rehabilitation (DOR)	06/04/14	06/30/21
2. Randy Bloomfield	Sacramento Cluster Manager	Employment Development Department (EDD)	08/29/18	06/30/22
3. Sherri Conway	Director	Placer County Economic Development	12/07/18	06/30/22

## Sustained Fiscal Integrity

The Local Area hereby certifies that it has not been found in violation of one or more of the following during PYs 16-17 or 17-18:

- **Final determination of significant finding(s)** from audits, evaluations, or other reviews conducted by state or local governmental agencies or the Department of Labor identifying issues of fiscal integrity or misexpended funds due to the willful disregard or failure to comply with any WIA requirement, such as failure to grant priority of service or verify participant eligibility.
- **Gross negligence** – defined as a conscious and voluntary disregard of the need to use reasonable care, which is likely to cause foreseeable grave injury or harm to persons, property, or both.
- **Failure to observe accepted standards of administration.** Local Areas must have adhered to the applicable uniform administrative requirements set forth in Title 29 *Code of Federal Regulations* (CFR) Parts 95 and 97, appropriate Office of Management and Budget circulars or rules, WIOA regulations, and state guidance.

Highlights of these responsibilities include the following:

- Timely reporting of WIOA participant and expenditure data
- Timely completion and submission of the required annual single audit
- ***Have not been placed on cash hold for longer than 30 days***

(In alignment with WIOA Section 106[e][2])

## Engaged in Regional Planning

The Local Area hereby certifies that it has participated in and contributed to regional planning and negotiating regional performance measures in the following ways:

Golden Sierra is an active and engaged member of the Capital Region Planning Unit. Examples of our participation include:

- Developing regional/local plans and plan modifications for the Capital Region's Local Workforce Boards
- Convening regional public input and strategic planning meetings with Local Boards and partners
- Conducting regional industry cluster studies and convening regional industry advisory groups
- Creating regional policies, processes, web-sites and outreach strategies
- Coordinating regional grant applications and implementing regional programs/initiatives
- Jointly negotiating regional performance measures with the State
- Convening and participating in monthly Director's meetings

## Local Area Assurances

Through PY 19-21, the Local Area assures the following:

- A. It will comply with the applicable uniform administrative requirements, cost principles, and audit requirements included in the appropriate circulars or rules of the Office of Management and Budget (WIOA Section 184[a][2] and [3]).

Highlights of this assurance include the following:

- The Local Area's procurement procedures will avoid acquisition of unnecessary or duplicative items, software, and subscriptions (in alignment with Title 2 CFR Section 200.318).
- The Local Area will maintain and provide accounting and program records, including supporting source documentation, to auditors at all levels, as permitted by law (Title 2 CFR Section 200.508).

Note that failure to comply with the audit requirements specified in Title 2 CFR Part 200 Subpart F will subject the Local Area to potential cash hold (Title 2 CFR Section 200.338).

- B. All financial reporting will be done in compliance with federal and state regulations and guidance.

Highlights of this assurance include the following:

- Reporting will be done in compliance with Workforce Services Directive *Quarterly and Monthly Financial Reporting Requirements* (WSD16-13) (November 28, 2016).
- All close out reports will comply with the policies and procedures listed in Workforce Services Directive *WIOA Closeout Requirements* (WSD16-05) (July 29, 2016).

Note that failure to comply with financial reporting requirements will subject the Local Area to potential cash hold. (Title 2 CFR Section 200.338)

- C. Funds will be spent in accordance with federal and state laws, regulations, and guidance.

Highlights of this assurance include the following:

- The Local Area will meet the requirements of State Assembly Bill 1149 (Chapter 324, Statutes of 2017), to spend a minimum of 30 percent of combined total of adult and dislocated worker formula fund allocations on training services (*California Unemployment Insurance Code* Section, 14211).
- The Local Area will not use funds to assist, promote, or deter union organizing (WIOA Section 181[b][7]).

- D. The Local Board will select the America's Job Center of California<sup>SM</sup> (AJCC) Operator(s), with the agreement of the local CEO, through a competitive process such as a Request for Proposal (RFP), unless granted a waiver by the state (WIOA Section 121[d][2][A] and 107[g][2]).
- E. The Local Board will collect, enter, and maintain data related to participant enrollment, activities, and performance necessary to meet all CalJOBS<sup>SM</sup> reporting requirements and deadlines.
- F. The Local Board will comply with the nondiscrimination provisions of WIOA Section 188, including the collection of necessary data.
- G. The Local Area will engage in and contribute to, regional planning and regional plan implementation (for example, the Local Area has participated in regional planning meetings and regional plan implementation efforts, and the Local Board and local CEO have reviewed and approved the regional plan and modifications).
- H. The Local Area will participate in regional performance negotiations.
- I. It will comply with State Board policies and guidelines, legislative mandates and/or other special provisions as may be required under federal law or policy, including the WIOA or state legislation.
- J. Priority shall be given to veterans, recipients of public assistance, other low-income individuals, and individuals who are basic skills deficient for receipt of career and training services funded by WIOA Adult funding (WIOA Section 134[c][3][E] and Training and Employment Guidance Letter 19-16, Subject: *Guidance on Services provided through the Adult and Dislocated Worker Programs under the Workforce Innovation and Opportunity Act (WIOA) and the Wagner-Peyser Act Employment Service (ES), as amended by title III of the WIOA Final Rules*, (March 1, 2017).

## Application Signature Page

**Instructions** – The local CEO and Local Board chair must sign and date this form. Include the original signatures in the application package.

By signing the application below, the local CEO and Local Board chair request subsequent designation of the existing Local Area and subsequent certification of the existing Local Board. They certify that the Local Area has performed successfully, sustained fiscal integrity during PYs 2016-2017 or 2017-2018, and engaged in the regional planning process as described in Section 106 (c)(1). Additionally, they agree to abide by the Local Area assurances included in this application.

Local Workforce Development Board Chair

Local Chief Elected Official

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Signature

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Signature

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Rick Larkey

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Kirk Uhler

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Name

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Name

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Chair, Golden Sierra  
Workforce Development Board

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Chair, Golden Sierra Job Training Agency  
Governing Body

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Title

---

Title

---

05/16/19

---

06/05/19

---

Date

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Date

## **Golden Sierra WDB**

### **Membership Roster**

Amanda Westphal, Area Manager  
Blue Ribbon Personnel Services  
985 Governor Drive  
El Dorado Hills, CA 95762

Term date: 6/30/22 [pending approval by GB 6/5/19]  
Business  
Phone: (916) 792-5955  
[amanda@brpjobs.com](mailto:amanda@brpjobs.com)

April Ballester, Owner  
One Light Ahead  
3017 Douglas Blvd, Suite 300  
Roseville, CA 95661

Term Date: 6/30/2021  
Business  
Phone: (916) 201-5146  
[coachapril@onelightahead.com](mailto:coachapril@onelightahead.com)

Bill Bettencourt, Principal  
Placer School for Adults  
390 Finley Street  
Auburn, CA 95603

Term Date: 6/30/2019 [pending replacement by Steven Casperite]  
Education - Adult Education  
Phone: (530) 885-8585  
Fax: (530) 823-1406  
[bbettencourt@puhsd.k12.ca.us](mailto:bbettencourt@puhsd.k12.ca.us)

Carol Pepper-Kittredge, Director  
Sierra College  
5000 Rocklin Road  
Rocklin, CA 95677

Term Date: 6/30/2021  
Education - Higher Education; Local Education  
Phone: (916) 660-7801  
Fax: N/A  
[cpepper-kittredge@sierracollege.edu](mailto:cpepper-kittredge@sierracollege.edu)

Christina Nicholson, Owner  
Whole Person Learning  
11816 Kemper Road  
Auburn, CA 95603

Term Date: 6/30/2021  
Business; Workforce - Youth  
Phone: (530) 823-2499  
Fax: (530) 823-6190  
[wplcep@pacbell.net](mailto:wplcep@pacbell.net)

Daniela Devitt, Director, Outreach Dept.  
California Employers Association (CEA)  
1451 River Park Drive, Suite 116  
Sacramento, CA 95815

Term Date: 6/30/2020  
Business  
Phone: (916) 921-1312  
Fax: (916) 921-6010  
[ddevitt@employers.org](mailto:ddevitt@employers.org)

Eric Cooper, Field Office Supervisor  
California Indian Manpower Consortium, Inc.  
738 North Market Blvd.  
Sacramento, CA 95834

Term Date: 6/30/2021  
Other  
Phone: (916) 920-0285  
Fax: (916) 641-6338  
[ericc@cimcinc.com](mailto:ericc@cimcinc.com)

Eric Ulrich  
Hacker Lab  
4415 Granite Drive  
Rocklin, CA 95677

Term Date: 6/30/2021  
Business  
Phone: 530-219-3240  
[eric@hackerlab.org](mailto:eric@hackerlab.org)

Jason Buckingham, Executive Director  
Golden Sierra Job Training Agency  
1919 Grass Valley Hwy., Suite 100  
Auburn, CA 95603

Term Date: 6/30/2020  
Workforce - Youth; Other  
Phone: (530) 823-4635  
Fax: (530) 885-5579  
[buckingham@goldensierra.com](mailto:buckingham@goldensierra.com)

## Golden Sierra WDB

### Membership Roster

John Tweedt, Business Representative  
District Council 16  
7111 Governors Circle  
Sacramento, CA 95823

Term Date: 6/30/2021  
Workforce - Labor Organization  
Phone: (916) 393-2742  
Fax: (916) 393-0244  
[john@dc16sac.org](mailto:john@dc16sac.org)

Kevin Ferreira  
Sacramento Sierra Building & Construction Trade Council  
1600 Sacramento Inn Way  
Sacramento, CA 95815

Term Date: 6/30/2022  
Workforce - Joint Labor  
Phone: (916) 924-0424  
Fax: (919) 8675  
[kevinf@calweb.com](mailto:kevinf@calweb.com)

Laurel Brent-Bumb, President  
El Dorado Chamber of Commerce  
542 Main St.  
Placerville, CA 95667

Term Date: 6/30/2022  
Business  
Phone: (530) 621-5885  
Fax: (530) 642-1624  
[chamber@eldoradocounty.org](mailto:chamber@eldoradocounty.org)

Lisa Hutchinson, HR Manager  
Cokeva  
9000 Foothills Blvd.  
Suite 150  
Roseville, Ca 95747

Term Date: 6/30/2021  
Business  
Phone: (916) 462-6041  
Fax: (916) 462-6045  
[lisa.hutchinson@cokeva.com](mailto:lisa.hutchinson@cokeva.com)

Mark Frayser, Staff Services Manager  
Department of Rehabilitation  
151 N. Sunrise Avenue, #601  
Roseville, CA 95661

Term Date: 6/30/2021  
Gov/Econ Dev/Comm Dev - Vocational Rehabilitation  
Phone: (916) 774-4410  
Fax: (916) 774-4417  
[mfrayser@dor.ca.gov](mailto:mfrayser@dor.ca.gov)

Michael Zimmerman, President **(Vice Chair)**  
MTI College  
5221 Madison Avenue  
Sacramento, CA 95841

Term Date: 6/30/2021  
Business; Education - Higher Education  
Phone: (916) 339-4360  
Fax: (916) 339-0305  
[mzimmerman@mtcollege.edu](mailto:mzimmerman@mtcollege.edu)

Paul Castro, Deputy Director, Farmworker Services  
California Human Development  
2730 Gateway Oaks Dr., Suite 200  
Sacramento, CA 95833

Term Date 6/30/2021  
Workforce - CBO; Education - CBO  
Phone: (916) 329-7479  
Fax: (916) 371-4893  
[paul.castro@cahumandevlopment.org](mailto:paul.castro@cahumandevlopment.org)

Randy Bloomfield  
Employment Development Department  
2901 50th Street  
Sacramento, CA 95817

Term Date 6/30/2022  
Wagner/Peyser  
Phone: (916) 227-2015  
Fax: (916) 227-0211  
[randy.bloomfield@edd.ca.gov](mailto:randy.bloomfield@edd.ca.gov)

Rick Larkey, Director **(Chair)**  
North State Building Industry Foundation  
1536 Eureka Road  
Roseville, CA 95661

Term Date: 6/30/2021  
Business  
Phone: (916) 202-2836  
Fax: (916) 677-5734  
[rick@northstatebia.org](mailto:rick@northstatebia.org)

## **Golden Sierra WDB**

### **Membership Roster**

Robin Trimble, CEO  
Rocklin Chamber of Commerce  
3700 Rocklin Rd.  
Rocklin, CA 95677

Term Date: 6/30/2021  
Business  
Phone: (916) 624-2548 x203  
Fax: (916) 624-5743  
[robin@rocklinchamber.com](mailto:robin@rocklinchamber.com)

Sherri Conway, Director  
Placer County Economic Development  
145 Fulweiler Avenue  
Auburn, CA 95603

Term Date: 6/30/2022  
Gov/Econ Dev/Comm Dev - Economic Development  
Phone: (530) 889-4096  
Fax:  
[sconway@placer.ca.gov](mailto:sconway@placer.ca.gov)

Steven Casperite, Assistant Principal  
Placer School for Adults  
3775 Richardson Drive  
Auburn, CA 95602

Term Date: 6/30/2023 [pending approval by GB 6/5/19]  
Education - Adult Education  
Phone: (530) 885-8585  
Fax: (530) 823-1406  
[scasperite@puhsd.k12.ca.us](mailto:scasperite@puhsd.k12.ca.us)

Tink Miller, Executive Director  
Placer Independent Resource Services, Inc. (PIRS)  
11768 Atwood Road, Suite 29  
Auburn, CA 95603

Term Date: 6/30/2022  
Business; Workforce - CBO  
Phone: (530) 885-6100  
Fax: (530) 885-3032  
[tmiller@pirs.org](mailto:tmiller@pirs.org)

Vic Wursten, Vice President  
PRIDE Industries  
10030 Foothills Blvd.  
Roseville, CA 95747

Term Date: 6/30/2021  
Business; Workforce - Youth  
Phone: (916) 788-2113  
Fax: (916) 788-2513  
[vic.wursten@prideindustries.com](mailto:vic.wursten@prideindustries.com)

Volma Volcy  
Sacramento Central labor Council AFL-CIO  
2840 El Centro Road  
Sacramento, CA 95883

Term Date: 6/30/22  
Organized Labor  
Phone: 916-712-8390  
Fax:  
[vvolcy01@gmail.com](mailto:vvolcy01@gmail.com)

William Reed  
United Domestic Workers of America  
4220 Rocklin Road  
Rocklin, CA 95677

Term Date: 06/30/22  
Organized Labor  
Phone: 916-751-2450  
Fax: 916-872-1272  
[williamreed@yahoo.com](mailto:williamreed@yahoo.com)



# **GOLDEN SIERRA WORKFORCE BOARD**

## **MEMORANDUM**

**DATE:** May 16, 2019

**TO:** Workforce Board (WB)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJECT:** Memorandum of Understanding (MOU)

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EDD Directive [WSD-18-12](#) instructs Local Boards to develop MOUs with required AJCC partners. In March, each partner was invited to participate in the negotiation process to update the MOUs signed in 2016. A draft MOU is presented herein for information purposes only. The final document (with revised attachments) will be routed for signatures and submitted to the Employment Development Department before the June 30, 2019 deadline.

Before the board is a request for the following authority for WIOA required partner MOUs in accordance with EDD Directive [WSD-18-12](#):

1. Grant signature authority to the Board Chair
2. Grant authority to staff to make reasonable and necessary modifications to Memorandums of Understanding (MOU), Attachments A, B, and Costs Sharing Budget.

<b>Required Partner Program</b>	<b>Responsible Entity</b>
WIOA Title I – Adult/Dislocated Worker/Youth	Golden Sierra Job Training Agency
WIOA Title II – Adult Education and Literacy	Roseville Joint Union High School District <ul style="list-style-type: none"><li>• Roseville Adult School</li></ul> Placer Union High School District <ul style="list-style-type: none"><li>• Placer School for Adults</li></ul>
Career and Technical Education Programs	Sierra Joint Community College District Lake Tahoe Community College
Wagner-Peyser	Employment Development Department
Veterans	Employment Development Department
Trade Adjustment Assistance Act	Employment Development Department
Unemployment Insurance	Employment Development Department
Vocational Rehabilitation	Department of Rehabilitation
Senior Community Service Employment Program	AARP
Native American (WIOA Sec. 166)	California Indian Manpower Consortium
Migrant/Seasonal Farmworker (WIOA Sec. 167)	California Human Development Corporation
Temporary Assistance for Needy Families/CalWORKs	Placer County Health and Human Services County of El Dorado, Health and Human Services Agency Alpine County Health and Human Services
Job Corps	N/A: Services Not Available in Local Area
Second Chance Act	N/A: Services Not Available in Local Area
Community Service Block Grant	N/A: Services Not Available in Local Area
Department of Housing and Urban Development	N/A: Services Not Available in Local Area

## **WORKFORCE INNOVATION AND OPPORTUNITY ACT MEMORANDUM OF UNDERSTANDING**

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### **I. PREAMBLE**

Section 121(c) of the Workforce Innovation and Opportunity Act (WIOA) requires each Local Board, with the agreement of the Chief Local Elected Official, to develop and enter into a Memorandum of Understanding (MOU) with required one-stop partners concerning the operation of the one-stop delivery system in the Local Area. For purposes of this MOU, the following definitions apply:

*Local Area:* the Golden Sierra Consortium which includes Placer, El Dorado, and Alpine Counties

*Local Board:* the Golden Sierra Workforce Development Board

*Chief Local Elected Official:* the Golden Sierra Job Training Agency Governing Body

*Required One-Stop Partners:*

- WIOA Title I Adult, Dislocated Worker, and Youth
- WIOA Title II Adult Education and Literacy
- WIOA Title III Wagner-Peyser
- WIOA Title IV Vocational Rehabilitation
- Carl Perkins Career Technical Education
- Title V Older Americans Act
- Job Corps
- Native American Programs (WIOA Section 166)
- Migrant Seasonal Farmworkers (WIOA Section 167)
- Veterans
- Youth Build
- Trade Adjustment Assistance Act
- Community Services Block Grant
- Housing & Urban Development
- Unemployment Compensation
- Second Chance
- Temporary Assistance for Needy Families/CalWORKs

### **II. PARTIES TO THE AGREEMENT**

The Golden Sierra Workforce Development Board (hereinafter called THE BOARD) and Required Partner (hereinafter called THE REQUIRED PARTNER) agree to establish a cooperative working relationship in order to advance the vision of the one-stop delivery system as described in Training and Employment Guidance Letter WIOA No. 4-15 and the State of California Workforce Development Strategic Plan.

### **III. TERM OF AGREEMENT**

This MOU shall become effective July 1, 2019 and terminate June 30, 2022. This MOU shall be reviewed not less than once every 3 years to ensure it contains up-to-date information regarding funding, service delivery, and signature authority.

#### **IV. MODIFICATION**

This MOU may be modified as necessary, by mutual consent of all parties, by the issuance of a written amendment, signed and dated by the parties. If any provision of this MOU is held invalid or otherwise stricken, the remainder of this MOU shall remain in full force and effect.

#### **V. TERMINATION**

In the event it becomes necessary for one or more parties to cease being a part of this MOU, said entity shall notify the other parties, in writing, 30 days in advance of that intention.

#### **VI. ONE-STOP DELIVERY SYSTEM**

##### **Services Provided**

WIOA Section 121(c)(2)(a)(i) requires this MOU to include a description of the services that will be provided through the area's one-stop service delivery system and to identify the method(s) in which the services will be delivered. Attachment A describes how THE REQUIRED PARTNER will participate in the operation of the one-stop delivery system and provide access to its programs, services, and activities at the America's Job Center of California (AJCC) located at 115 Ascot Drive, Suite 100, Roseville, CA 95661.

##### **System Design**

THE REQUIRED PARTNER agrees to support the following mission, vision, and strategic goals:

*Mission:* THE BOARD convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of the system's ability to meet industry needs.

*Vision:* A fully integrated workforce system that capitalizes on the expertise of industry and workforce partners to continuously meet the needs of business, and facilitate pathways to success for students, workers, and job seekers.

*Strategic Goals:* (1) Meet the workforce needs of high demand sectors of the state and regional economies, by providing quality training, employment services, and business resources to California's workforce system with integrity, accountability, and fiscal responsibility. (2) Ensure the services and resources throughout the one-stop delivery system meet the needs of an evolving economic climate. (3) Strengthen awareness of network services and resources to California's workforce by supporting system alignment and continuous improvement efforts.

#### **VII. COST SHARING AGREEMENT**

WIOA Section 121(c)(2)(a)(ii) requires this MOU to include a description of how the *infrastructure costs* and *other system costs* will be funded. Attachment B describes the cash and in-kind contributions provided by THE REQUIRED PARTNER.

#### **VIII. METHODS OF REFERRAL**

The parties to this MOU agree to jointly develop and mutually implement referral processes that are customer-focused and delivered with the highest level of customer service. THE REQUIRED PARTNER agrees to accept referrals made electronically, verbally, or through traditional correspondence. THE REQUIRED PARTNER further agrees to participate in cross-training and staff development, as appropriate, in order to learn about the full spectrum of services available from other one-stop partners.

#### **IX. SPECIAL CONSIDERATIONS**

To ensure the needs of workers, youth, and individuals with barriers to employment, including individuals with disabilities are addressed THE REQUIRED PARTNER agrees to demonstrate compliance with the provisions of the Fair Employment and Housing Act (Government Code Section 12990), the Americans with Disabilities Act of 1990 (ADA), Title VII of the Civil Rights Act of 1964, the Age

Discrimination Act of 1975, Title IX of the Education Amendments of 1972, and related applicable regulations. THE REQUIRED PARTNER further agrees to offer services to recipients of public assistance, other low-income individuals, individuals who are basic skills deficient, and other individuals with barriers to employment, including veterans and individuals with disabilities.

#### **X. CONFIDENTIALITY**

The parties to this MOU agree to comply with the provisions of WIOA as well as the applicable sections of the Welfare and Institutions Code, the California Education Code, the Rehabilitation Act, and related privacy laws to ensure that sensitive and personally identifiable information:

- Is collected, used, and stored in a manner that ensures that it will not be accessible to anyone not authorized to access it;
- Is not collected unless needed for the provision of some service or to determine eligibility for a program;
- Is not used for any purpose other than the program or service for which it was collected, unless the subject of the information (if the subject is an adult), or a parent of the subject (if the subject is a minor or dependent), provides consent for the information to be shared;
- Can be released to the subject of the information upon his or her request;
- Is not accessible to anyone other than those authorized to access it (including agents of oversight and regulatory entities, and in cases in which the information has been subpoenaed, parties to the legal matter); and
- Is published only in aggregate form, preventing readers from being able to identify, or reasonably infer the identity of, any individual subject.

#### **XI. NON-DISCRIMINATION AND EQUAL OPPORTUNITY**

THE REQUIRED PARTNER shall not discriminate against any individual on the basis of race, color, religion, sex (including pregnancy, childbirth, and related medical conditions, sex stereotyping, transgender status, and gender identity), national origin (including limited English proficiency), age, disability, or political affiliation or belief. THE REQUIRED PARTNER agrees to take reasonable steps to ensure that communications with individuals with disabilities are as effective as communications with others. This means that, upon request and at no cost to the individual, THE REQUIRED PARTNER will provide appropriate auxiliary aids and services to qualified individuals with disabilities.

#### **XII. GRIEVANCE AND COMPLAINT PROCEDURES**

THE REQUIRED PARTNER agrees to establish and maintain a grievance and complaint procedure that is applicable to customers and other affected parties. THE REQUIRED PARTNER further agrees to communicate openly and directly to resolve any disputes in a cooperative manner and at the lowest level of intervention possible. Conflicts that may arise regarding the interpretation of the clauses of this MOU will be resolved by the Governing Body, and that decision will be considered final and not subject to further appeal or to review by any outside court or other tribunal.

#### **XIII. SUPERVISION OF STAFF**

In the event THE REQUIRED PARTNER is co-located at the AJCC, the day-to-day supervision of staff will be the responsibility of the AJCC site supervisor. The primary employer will continue to set the priorities of its staff. Any change in work assignments or any problems at the worksite will be handled by the AJCC site supervisor and the management of the primary employer.

The office hours for the staff at the AJCC will be established by the site supervisor and the primary employer. All staff will comply with the holiday schedule of their primary employer and will provide a copy of their holiday schedule to the AJCC site supervisor at the beginning of each fiscal year.

Disciplinary actions may result in removal of co-located staff from the AJCC and each party will take appropriate action.

Each party shall be solely liable and responsible for providing to, or on behalf of, its employee(s), all legally-required employee benefits. In addition, each party shall be solely responsive and save all other parties harmless from all matters relating to payment of each party's employee(s), including compliance with social security withholding, workers' compensation, and all other regulations governing such matters.

#### **XIV. COMMUNICATION**

All parties shall be included when communicating with the press, television, radio or any other form of media regarding its duties or performance under this MOU. Participation of each party in press/media presentations will be determined by each party's public relations policies. Unless otherwise directed by the other parties, in all communications, each party shall make specific reference to all other parties.

#### **XV. INSURANCE**

Each party agrees to maintain in full force and effect during the term of this MOU and any extension thereof, workers compensation insurance and commercial general liability insurance, or self-insurance, with limits of not less than \$1,000,000 single limit coverage per occurrence for bodily injury, personal injury, and property damage. Upon request from either party, the other party shall provide an appropriate certificate evidencing such insurance, or self-insurance, to the requesting party.

#### **XVI. HOLD HARMLESS / IDEMNIFICATION**

In accordance with provisions of Section 895.4 of the California Government Code, all parties to this MOU hereby agrees to indemnify, defend and hold harmless the other parties to this MOU from and against any and all claims, demands, damages and costs arising out of or resulting from any acts of omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. Such an indemnification includes any attorney's fees and costs. It is understood and agreed that all indemnity provided herein shall survive the termination of this MOU as long as the disputed acts or omission occurred during the term of the MOU.

**SIGNATURES**

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**Golden Sierra Job Training Agency Governing Body**  
Kirk Uhler, Chairperson

---

Date

---

**Golden Sierra Workforce Development Board**  
Rick Larkey, Chairperson

---

Date

---

**REQUIRED PARTNER**  
Name, Title

---

Date

## ATTACHMENT A

### WIOA Title I: Adult, Dislocated Worker, and Youth

Applicable Basic Career Services	How will customers access this service at the AJCC?
Title I Program Eligibility Determinations	Partner is <i>physically present</i> at the job center
Outreach, Intake, and Orientation	Partner is <i>physically present</i> at the job center
Initial Assessment of Skill Levels	Partner is <i>physically present</i> at the job center
Labor Exchange Services/Job Search Assistance	Partner is <i>physically present</i> at the job center
Referrals to Other Programs and Services	Partner is <i>physically present</i> at the job center
Labor Market Information	Partner is <i>physically present</i> at the job center
Information about Eligible Training Providers	Partner is <i>physically present</i> at the job center
Information about Local Area Performance	Partner is <i>physically present</i> at the job center
Information about Supportive Services	Partner is <i>physically present</i> at the job center
Eligibility for Non-WIOA Financial Aid Programs	Partner is <i>physically present</i> at the job center
Assistance with Unemployment Insurance	Partner is <i>physically present</i> at the job center
Applicable Individualized Career Services	
Comprehensive and Specialized Assessment	Partner is <i>physically present</i> at the job center
Development of an Individual Employment Plan	Partner is <i>physically present</i> at the job center
Group Counseling	Partner is <i>physically present</i> at the job center
Individual Counseling	Partner is <i>physically present</i> at the job center
Career Planning (e.g. case management)	Partner is <i>physically present</i> at the job center
Short-term Prevocational Services	Partner is <i>physically present</i> at the job center
Internships or Work Experience	Partner is <i>physically present</i> at the job center
Workforce Preparation Activities	Partner is <i>physically present</i> at the job center
Financial Literacy Services	Partner is <i>physically present</i> at the job center
Out-of-Area Job Search	Partner is <i>physically present</i> at the job center
English Language Acquisition	Partner is <i>physically present</i> at the job center

#### MOU Contact

Jason Buckingham  
Golden Sierra Job Training Agency  
115 Ascot Drive, Suite 140  
Roseville, CA 95661  
916-773-8542  
buckingham@goldensierra.com

#### Program Contact

Darlene Galipo  
Golden Sierra Job Training Agency  
115 Ascot Drive, Suite 100  
Roseville, CA 95661  
916-773-8552  
galipo@goldensierra.com

### Native American Programs (WIOA, Section 166)

Applicable Basic Career Services	How will customers access this service at the AJCC?
Title I Program Eligibility Determinations	Job center staff is <i>cross-trained</i> to provide information
Outreach, Intake, and Orientation	Job center staff is <i>cross-trained</i> to provide information
Initial Assessment of Skill Levels	Job center staff is <i>cross-trained</i> to provide information
Labor Exchange Services/Job Search Assistance	Job center staff is <i>cross-trained</i> to provide information
Referrals to Other Programs and Services	Job center staff is <i>cross-trained</i> to provide information
Labor Market Information	Job center staff is <i>cross-trained</i> to provide information
Information about Eligible Training Providers	Job center staff is <i>cross-trained</i> to provide information
Information about Supportive Services	Job center staff is <i>cross-trained</i> to provide information
Applicable Individualized Career Services	
Comprehensive and Specialized Assessment	Job center staff is <i>cross-trained</i> to provide information
Development of an Individual Employment Plan	Job center staff is <i>cross-trained</i> to provide information
Group Counseling	Job center staff is <i>cross-trained</i> to provide information
Individual Counseling	Job center staff is <i>cross-trained</i> to provide information
Career Planning (e.g. case management)	Job center staff is <i>cross-trained</i> to provide information
Short-term Prevocational Services	Job center staff is <i>cross-trained</i> to provide information
Internships or Work Experience	Job center staff is <i>cross-trained</i> to provide information
Workforce Preparation Activities	Job center staff is <i>cross-trained</i> to provide information
Financial Literacy Services	Job center staff is <i>cross-trained</i> to provide information
Out-of-Area Job Search	Job center staff is <i>cross-trained</i> to provide information

#### MOU Contact

Lorenda T. Sanchez  
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#### Program Contact

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## Migrant Seasonal Farmworker Programs

Applicable Basic Career Services	How will customers access this service at the AJCC?
Title I Program Eligibility Determinations	<i>Direct linkage</i> through technology
Outreach, Intake, and Orientation	<i>Direct linkage</i> through technology
Initial Assessment of Skill Levels	<i>Direct linkage</i> through technology
Labor Exchange Services/Job Search Assistance	<i>Direct linkage</i> through technology
Referrals to Other Programs and Services	<i>Direct linkage</i> through technology
Labor Market Information	<i>Direct linkage</i> through technology
Information about Eligible Training Providers	<i>Direct linkage</i> through technology
Information about Local Area Performance	<i>Direct linkage</i> through technology
Information about Supportive Services	<i>Direct linkage</i> through technology
Assistance with Unemployment Insurance	<i>Direct linkage</i> through technology
Applicable Individualized Career Services	
Comprehensive and Specialized Assessment	<i>Direct linkage</i> through technology
Development of an Individual Employment Plan	<i>Direct linkage</i> through technology
Individual Counseling	<i>Direct linkage</i> through technology
Career Planning (e.g. case management)	<i>Direct linkage</i> through technology
Short-term Prevocational Services	<i>Direct linkage</i> through technology
Internships or Work Experience	<i>Direct linkage</i> through technology
Workforce Preparation Activities	<i>Direct linkage</i> through technology
Financial Literacy Services	<i>Direct linkage</i> through technology
Out-of-Area Job Search	<i>Direct linkage</i> through technology
English Language Acquisition	<i>Direct linkage</i> through technology

### MOU Contact

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 707-523-11550 x4739  
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### Program Contact

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 530-662-9601  
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## WIOA Title II: Adult Education and Literacy

Applicable Basic Career Services	How will customers access this service at the AJCC?
Outreach, Intake, and Orientation	Job center staff is <i>cross-trained</i> to provide information
Labor Exchange Services/Job Search Assistance	Partner is <i>physically present</i> at the job center
Referrals to Other Programs and Services	Job center staff is <i>cross-trained</i> to provide information
Labor Market Information	Partner is <i>physically present</i> at the job center
Information about Eligible Training Providers	Job center staff is <i>cross-trained</i> to provide information
Information about Local Area Performance	Job center staff is <i>cross-trained</i> to provide information
Information about Supportive Services	Job center staff is <i>cross-trained</i> to provide information
Applicable Individualized Career Services	
Development of an Individual Employment Plan	Job center staff is <i>cross-trained</i> to provide information
Individual Counseling	Job center staff is <i>cross-trained</i> to provide information
Career Planning (e.g. case management)	Partner is <i>physically present</i> at the job center
Short-term Prevocational Services	Partner is <i>physically present</i> at the job center
Workforce Preparation Activities	Partner is <i>physically present</i> at the job center
Out-of-Area Job Search	Partner is <i>physically present</i> at the job center
English Language Acquisition	Job center staff is <i>cross-trained</i> to provide information

### MOU Contact

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Roseville Joint Union High School District  
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### MOU Contact

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### Program Contact

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### Program Contact

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Auburn, CA 95603  
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elanning@puhsd.k12.ca.us

### WIOA Title III: Wagner-Peyser

Applicable Basic Career Services	How will customers access this service at the AJCC?
Outreach, Intake, and Orientation	Partner is <i>physically present</i> at the job center
Initial Assessment of Skill Levels	Partner is <i>physically present</i> at the job center
Labor Exchange Services/Job Search Assistance	Partner is <i>physically present</i> at the job center
Referrals to Other Programs and Services	Partner is <i>physically present</i> at the job center
Labor Market Information	Partner is <i>physically present</i> at the job center
Information about Eligible Training Providers	Partner is <i>physically present</i> at the job center
Information about Local Area Performance	Partner is <i>physically present</i> at the job center
Information about Supportive Services	Partner is <i>physically present</i> at the job center
Eligibility for Non-WIOA Financial Aid Programs	Partner is <i>physically present</i> at the job center
Assistance with Unemployment Insurance	Partner is <i>physically present</i> at the job center
Applicable Individualized Career Services	
Comprehensive and Specialized Assessment	Partner is <i>physically present</i> at the job center
Development of an Individual Employment Plan	Partner is <i>physically present</i> at the job center
Group Counseling	Partner is <i>physically present</i> at the job center
Individual Counseling	Partner is <i>physically present</i> at the job center
Career Planning (e.g. case management)	Partner is <i>physically present</i> at the job center
Short-term Prevocational Services	Partner is <i>physically present</i> at the job center
Workforce Preparation Activities	Partner is <i>physically present</i> at the job center
Out-of-Area Job Search	Partner is <i>physically present</i> at the job center

#### MOU Contact

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#### Program Contact

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916-773-8551  
Chad.Bradley@edd.ca.gov

## WIOA Title IV: Vocational Rehabilitation

Applicable Basic Career Services	How will customers access this service at the AJCC?
Outreach, Intake, and Orientation	Partner is <i>physically present</i> at the job center
Initial Assessment of Skill Levels	Partner is <i>physically present</i> at the job center
Labor Exchange Services/Job Search Assistance	Job center staff is <i>cross-trained</i> to provide information
Referrals to Other Programs and Services	Job center staff is <i>cross-trained</i> to provide information
Labor Market Information	Job center staff is <i>cross-trained</i> to provide information
Information about Eligible Training Providers	Job center staff is <i>cross-trained</i> to provide information
Information about Supportive Services	Job center staff is <i>cross-trained</i> to provide information
Applicable Individualized Career Services	
Comprehensive and Specialized Assessment	Job center staff is <i>cross-trained</i> to provide information
Development of an Individual Employment Plan	Job center staff is <i>cross-trained</i> to provide information
Group Counseling	Job center staff is <i>cross-trained</i> to provide information
Individual Counseling	Job center staff is <i>cross-trained</i> to provide information
Career Planning (e.g. case management)	Job center staff is <i>cross-trained</i> to provide information
Short-term Prevocational Services	Job center staff is <i>cross-trained</i> to provide information
Internships or Work Experience	Job center staff is <i>cross-trained</i> to provide information
Workforce Preparation Activities	Job center staff is <i>cross-trained</i> to provide information
Financial Literacy Services	Job center staff is <i>cross-trained</i> to provide information
Out-of-Area Job Search	Job center staff is <i>cross-trained</i> to provide information
English Language Acquisition	Job center staff is <i>cross-trained</i> to provide information

### MOU Contact

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### Program Contact

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### Program Contact

David Luke  
 Department of Rehabilitation  
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 Auburn, CA 95603  
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 David.Luke@dor.ca.gov

## Older Americans Act

Applicable Basic Career Services	How will customers access this service at the AJCC?
Outreach, Intake, and Orientation	Job center staff is <i>cross-trained</i> to provide information
Initial Assessment of Skill Levels	Job center staff is <i>cross-trained</i> to provide information
Labor Exchange Services/Job Search Assistance	Job center staff is <i>cross-trained</i> to provide information
Referrals to Other Programs and Services	Job center staff is <i>cross-trained</i> to provide information
Labor Market Information	Job center staff is <i>cross-trained</i> to provide information
Information about Supportive Services	Job center staff is <i>cross-trained</i> to provide information
Eligibility for Non-WIOA Financial Aid Programs	Job center staff is <i>cross-trained</i> to provide information
Applicable Individualized Career Services	
Comprehensive and Specialized Assessment	Job center staff is <i>cross-trained</i> to provide information
Development of an Individual Employment Plan	Job center staff is <i>cross-trained</i> to provide information
Group Counseling	Job center staff is <i>cross-trained</i> to provide information
Individual Counseling	Job center staff is <i>cross-trained</i> to provide information
Career Planning (e.g. case management)	Job center staff is <i>cross-trained</i> to provide information
Short-term Prevocational Services	Job center staff is <i>cross-trained</i> to provide information
Internships or Work Experience	Job center staff is <i>cross-trained</i> to provide information
Workforce Preparation Activities	Job center staff is <i>cross-trained</i> to provide information
Financial Literacy Services	Job center staff is <i>cross-trained</i> to provide information
Out-of-Area Job Search	Job center staff is <i>cross-trained</i> to provide information

### MOU Contact

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Roseville, CA 95661  
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### Program Contact

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735 Sunrise Avenue, Suite 218  
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bharden@aarp.org

### CTE Programs (Carl D. Perkins)

Applicable Basic Career Services	How will customers access this service at the AJCC?
Outreach, Intake, and Orientation	<i>Direct linkage through technology</i>
Initial Assessment of Skill Levels	<i>Direct linkage through technology</i>
Labor Exchange Services/Job Search Assistance	<i>Direct linkage through technology</i>
Referrals to Other Programs and Services	<i>Direct linkage through technology</i>
Labor Market Information	<i>Direct linkage through technology</i>
Applicable Individualized Career Services	
Comprehensive and Specialized Assessment	<i>Direct linkage through technology</i>
Individual Counseling	<i>Direct linkage through technology</i>
Career Planning (e.g. case management)	<i>Direct linkage through technology</i>
Short-term Prevocational Services	<i>Direct linkage through technology</i>
Internships or Work Experience	<i>Direct linkage through technology</i>
Workforce Preparation Activities	<i>Direct linkage through technology</i>
English Language Acquisition	<i>Direct linkage through technology</i>

#### MOU Contact

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#### MOU Contact

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#### Program Contact

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#### Program Contact

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## Trade Act

Applicable Basic Career Services	How will customers access this service at the AJCC?
Outreach, Intake, and Orientation	Partner is <i>physically present</i> at the job center
Initial Assessment of Skill Levels	Partner is <i>physically present</i> at the job center
Labor Exchange Services/Job Search Assistance	Partner is <i>physically present</i> at the job center
Referrals to Other Programs and Services	Partner is <i>physically present</i> at the job center
Labor Market Information	Partner is <i>physically present</i> at the job center
Information about Eligible Training Providers	Partner is <i>physically present</i> at the job center
Information about Supportive Services	Partner is <i>physically present</i> at the job center
Eligibility for Non-WIOA Financial Aid Programs	Partner is <i>physically present</i> at the job center
Assistance with Unemployment Insurance	Partner is <i>physically present</i> at the job center
Applicable Individualized Career Services	
Comprehensive and Specialized Assessment	Partner is <i>physically present</i> at the job center
Development of an Individual Employment Plan	Partner is <i>physically present</i> at the job center
Group Counseling	Partner is <i>physically present</i> at the job center
Individual Counseling	Partner is <i>physically present</i> at the job center
Career Planning (e.g. case management)	Partner is <i>physically present</i> at the job center
Short-term Prevocational Services	Partner is <i>physically present</i> at the job center
Workforce Preparation Activities	Partner is <i>physically present</i> at the job center
Out-of-Area Job Search	Partner is <i>physically present</i> at the job center

### MOU Contact

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### Program Contact

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Jackie.Slaughter@edd.ca.gov

## Veterans Employment and Training Program

Applicable Basic Career Services	How will customers access this service at the AJCC?
Outreach, Intake, and Orientation	Partner is <i>physically present</i> at the job center
Initial Assessment of Skill Levels	Partner is <i>physically present</i> at the job center
Labor Exchange Services/Job Search Assistance	Partner is <i>physically present</i> at the job center
Referrals to Other Programs and Services	Partner is <i>physically present</i> at the job center
Labor Market Information	Partner is <i>physically present</i> at the job center
Information about Eligible Training Providers	Partner is <i>physically present</i> at the job center
Information about Local Area Performance	Partner is <i>physically present</i> at the job center
Information about Supportive Services	Partner is <i>physically present</i> at the job center
Eligibility for Non-WIOA Financial Aid Programs	Partner is <i>physically present</i> at the job center
Assistance with Unemployment Insurance	Partner is <i>physically present</i> at the job center
Applicable Individualized Career Services	
Comprehensive and Specialized Assessment	Partner is <i>physically present</i> at the job center
Development of an Individual Employment Plan	Partner is <i>physically present</i> at the job center
Group Counseling	Partner is <i>physically present</i> at the job center
Individual Counseling	Partner is <i>physically present</i> at the job center
Career Planning (e.g. case management)	Partner is <i>physically present</i> at the job center
Short-term Prevocational Services	Partner is <i>physically present</i> at the job center
Internships or Work Experience	Partner is <i>physically present</i> at the job center
Workforce Preparation Activities	Partner is <i>physically present</i> at the job center
Financial Literacy Services	Partner is <i>physically present</i> at the job center
Out-of-Area Job Search	Partner is <i>physically present</i> at the job center

### MOU Contact

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## Unemployment Insurance

Applicable Basic Career Services	How will customers access this service at the AJCC?
Outreach, Intake, and Orientation	Partner is <i>physically present</i> at the job center
Assistance with Unemployment Insurance	Partner is <i>physically present</i> at the job center

### MOU Contact

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### Program Contact

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Roseville, CA 95661  
916-773-8551  
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## TANF/CalWORKs

Applicable Basic Career Services	How will customers access this service at the AJCC?
Outreach, Intake, and Orientation	Job center staff is <i>cross-trained</i> to provide information
Initial Assessment of Skill Levels	Job center staff is <i>cross-trained</i> to provide information
Labor Exchange Services/Job Search Assistance	Job center staff is <i>cross-trained</i> to provide information
Referrals to Other Programs and Services	Job center staff is <i>cross-trained</i> to provide information
Labor Market Information	Job center staff is <i>cross-trained</i> to provide information
Information about Supportive Services	Job center staff is <i>cross-trained</i> to provide information
Eligibility for Non-WIOA Financial Aid Programs	Job center staff is <i>cross-trained</i> to provide information
Applicable Individualized Career Services	
Comprehensive and Specialized Assessment	Job center staff is <i>cross-trained</i> to provide information
Development of an Individual Employment Plan	Job center staff is <i>cross-trained</i> to provide information
Group Counseling	Job center staff is <i>cross-trained</i> to provide information
Individual Counseling	Job center staff is <i>cross-trained</i> to provide information
Career Planning (e.g. case management)	Job center staff is <i>cross-trained</i> to provide information
Short-term Prevocational Services	Job center staff is <i>cross-trained</i> to provide information
Internships or Work Experience	Job center staff is <i>cross-trained</i> to provide information
Workforce Preparation Activities	Job center staff is <i>cross-trained</i> to provide information
Financial Literacy Services	Job center staff is <i>cross-trained</i> to provide information
Out-of-Area Job Search	Job center staff is <i>cross-trained</i> to provide information
English Language Acquisition	Job center staff is <i>cross-trained</i> to provide information

### MOU Contact

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### MOU Contact

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### Program Contact

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**ATTACHMENT B**  
**COST SHARING AGREEMENT**

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**I. BACKGROUND**

Under WIOA, each partner that carries out a program or activities within an AJCC must use a portion of the funds available for their program and activities to help maintain the AJCC delivery system, including proportionate payment of the infrastructure costs of the AJCC (WIOA Joint Final Rule Section 678.700).

**II. JOB CENTER LOCATION(S)**

Comprehensive AJCC  
115 Ascot Drive, Suite 100  
Roseville, CA 95661

**III. INFRASTRUCTURE FUNDING AGREEMENT**

The following co-located partners are included in the Infrastructure Funding Agreement (IFA) for the comprehensive AJCC:

<b>Partner Program</b>	<b>Responsible Entity</b>
WIOA Title I – Adult/Dislocated Worker/Youth	Golden Sierra Job Training Agency
Wagner-Peyser	Employment Development Department
Veterans	Employment Development Department
Trade Adjustment Assistance Act	Employment Development Department

The agreed upon cost allocation method is based on square footage and the partner program's occupancy percentage. The initial proportionate share of infrastructure costs allocated to each partner, estimated total contribution amount, and contribution type (i.e. cash, non-cash) are described in the *Cost Sharing Budget Documents 19\_20* incorporated herein by reference.

**IV. OTHER SYSTEM COSTS BUDGET**

The following partners are included in the Other System Costs budget for the comprehensive AJCC:

<b>Required Partner Program</b>	<b>Responsible Entity</b>
WIOA Title I – Adult/Dislocated Worker/Youth	Golden Sierra Job Training Agency
WIOA Title II – Adult Education and Literacy	Roseville Joint Union High School District <ul style="list-style-type: none"><li>• Roseville Adult School</li></ul> Placer Union High School District <ul style="list-style-type: none"><li>• Placer School for Adults</li></ul>
Career and Technical Education Programs	Sierra Joint Community College District Lake Tahoe Community College
Wagner-Peyser	Employment Development Department
Veterans	Employment Development Department
Trade Adjustment Assistance Act	Employment Development Department
Unemployment Insurance	Employment Development Department
Vocational Rehabilitation	Department of Rehabilitation

Senior Community Service Employment Program	AARP
Native American (WIOA Sec. 166)	California Indian Manpower Consortium
Migrant/Seasonal Farmworker (WIOA Sec. 167)	California Human Development Corporation
Temporary Assistance for Needy Families/CalWORKs	Placer County Health and Human Services County of El Dorado, Health and Human Services Agency Alpine County Health and Human Services
Job Corps	N/A: Services Not Available in Local Area
Second Chance Act	N/A: Services Not Available in Local Area
Community Service Block Grant	N/A: Services Not Available in Local Area
Department of Housing and Urban Development	N/A: Services Not Available in Local Area

The agreed upon cost allocation method is based on the partner program's proportionate share of applicable career services as identified in Attachment A. The initial proportionate share of other system costs allocated to each partner, estimated total contribution amount, and contribution type (i.e. cash, non-cash) are described in the *Cost Sharing Budget Documents 19\_20* incorporated herein by reference.

#### **V. RECONCILIATION**

The Local Board is responsible for ensuring that all of the infrastructure costs are paid according to the provisions of the MOU. Staff to the Local Board shall reconcile partner contributions to ensure consistency with the selected cost allocation methodology and compliance with the terms of the MOU. Staff shall distribute and collect contribution statements from partners on a quarterly basis. Consistent with federal guidelines, the entire MOU shall be reviewed and updated a minimum of every three years. However, the IFA budgets shall be reviewed annually and updated if there are substantial changes.

#### **VI. ASSURANCE FROM NON-COLOCATED PARTNERS**

At this time, there is no statewide data tracking system that can provide accurate and reliable data for allocating the benefit received by non-located partners. In order to remain in compliance with Uniform Guidance cost allocability rules, the requirement to contribute to infrastructure costs at this time *only applies to those partners who are physically colocated in the job centers.*

Once the requisite statewide data are available, all non-located partners who are receiving benefit from the comprehensive AJCC will also be required to contribute their proportionate share towards infrastructure costs. As such, all non-located partners agree to renegotiate the cost sharing agreement and pay their proportionate share of infrastructure costs as soon as sufficient data are available to make such a determination. The only exception is that Native American programs are not required to contribute to infrastructure funding (WIOA Section 121[h][2][D][iv]).

The Golden Sierra Workforce Development Area  
Infrastructure Funding Agreement  
July 1, 2019 - June 30, 2020

Numbers provided are planning figures as of 5/3/19  
pending final numbers from partners

A B C D E F G H I

Budget Category	Total Partner Contributions	Title I	Native Am	MSFW	Title II	Title II	Title III	Title IV	Senior	CTE
115 Ascot Drive, Suite 100, Roseville, CA 95661 Infrastructure Budget		Colocated	California Indian Manpower Consortium	California Human Development Corporation	RJUHSD: Roseville Adult School	PUHSD: Placer School for Adults	Employment Development Department	Department of Rehabilitation	AARP	Sierra Joint Community College District
Rent	\$ 55,857	\$ 35,119	-	-	-	\$ -	\$ 20,738	-	\$ -	-
Rental of Facilities	\$ 3,215	\$ -	-	-	-	\$ -	\$ 3,215	-	\$ -	-
Tenant Improvements	\$ 55,857	\$ 35,119	-	-	-	\$ -	\$ 20,738	-	\$ -	-
Utilities & Maintenance	\$ -	\$ -	-	-	-	\$ -	-	-	\$ -	-
Electric	\$ -	-	-	-	-	-	-	-	-	-
Gas	\$ -	-	-	-	-	-	-	-	-	-
Water	\$ -	-	-	-	-	-	-	-	-	-
High Speed Internet	\$ 3,588	2,645	-	-	-	-	943	-	-	-
Telephone Service (Landlines Only)	\$ 5,209	3,907	-	-	-	-	1,302	-	-	-
IT Maintenance	\$ 15,000	13,560	-	-	-	-	1,440	-	-	-
Utilities & Maintenance Costs Subtotal:	\$ 23,797	\$ 20,112	\$ -	\$ -	\$ -	\$ -	\$ 3,685	\$ -	\$ -	\$ -
Equipment	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Assessment-related products	\$ -	-	-	-	-	-	-	-	-	-
Assistive technology (Access and Accommodation)	\$ -	-	-	-	-	-	-	-	-	-
Copiers	\$ -	-	-	-	-	-	-	-	-	-
Fax	\$ -	-	-	-	-	-	-	-	-	-
Computers	\$ -	-	-	-	-	-	-	-	-	-
Other Tangible Equipment:	\$ -	-	-	-	-	-	-	-	-	-
Telephones	\$ 2,130	1,686	-	-	-	-	444	-	-	-
Equipment Costs Subtotal:	\$ 2,130	\$ 1,686	\$ -	\$ -	\$ -	\$ -	\$ 444	\$ -	\$ -	\$ -
Technology to Facilitate Access	\$ -	-	-	-	-	-	-	-	-	-
Technology for planning and outreach	\$ -	-	-	-	-	-	-	-	-	-
AJCC website maintenance	\$ -	-	-	-	-	-	-	-	-	-
Technology to Facilitate Access Costs Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Common Identifier Costs	\$ -	-	-	-	-	-	-	-	-	-
Creating New AJCC Signage	\$ -	-	-	-	-	-	-	-	-	-
Updating Templates and Materials	\$ -	-	-	-	-	-	-	-	-	-
Updating Electronic Resources	\$ -	-	-	-	-	-	-	-	-	-
Common Identifier Costs Subtotal:	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Estimated Total Contributions	\$ 81,784	\$ 56,917	\$ -	\$ -	\$ -	\$ -	\$ 24,867	\$ -	\$ -	\$ -

Summary of Costs to be Shared by Colocated Partners	
Cost Category	
Subtotal: Rental Costs	\$ 55,857
Subtotal: Utilities & Maintenance Costs	\$ 23,797
Subtotal: Equipment costs	\$ 2,130
Subtotal: Technology to Facilitate Access Costs	\$ -
Subtotal: Common Identifier Costs	\$ -
Total Infrastructure Costs	\$ 81,784

The Golden Sierra Workforce Development Area  
Infrastructure Funding Agreement  
July 1, 2019 - June 30, 2020

Numbers provided are planning figures as of 5/3/19  
pending final numbers from partners

J K L M N O P

Budget Category	Total Partner Contributions	CTE	Trade Act	Veterans	UI	TANF	TANF	TANF
115 Ascot Drive, Suite 100, Roseville, CA 95661 Infrastructure Budget		Lake Tahoe Community College	Employment Development Department	Employment Development Department	Employment Development Department	Placer County Department of Health and Human Services	County of El Dorado Health and Human Services Agency	Alpine County Department of Health and Human Services
Rent								
Rental of Facilities	\$ 55,857	-	-	-	\$ -	\$ -	\$ -	\$ -
Tenant Improvements	\$ 3,215	-	-	-	\$ -	\$ -	\$ -	\$ -
Rental Costs Subtotal:	\$ 55,857	-	-	-	\$ -	\$ -	\$ -	\$ -
Utilities & Maintenance								
Electric	\$ -	-	-	-	\$ -	\$ -	\$ -	\$ -
Gas	-	-	-	-	-	-	-	-
Water	-	-	-	-	-	-	-	-
High Speed Internet	3,588	-	-	-	-	-	-	-
Telephone Service (Landlines Only)	5,209	-	-	-	-	-	-	-
IT Maintenance	15,000	-	-	-	-	-	-	-
Utilities & Maintenance Costs Subtotal:	\$ 23,797	-	-	-	\$ -	\$ -	\$ -	\$ -
Equipment								
Assessment-related products	\$ -	-	-	-	\$ -	\$ -	\$ -	\$ -
Assistive technology (Access and Accommodation)	-	-	-	-	-	-	-	-
Copiers	-	-	-	-	-	-	-	-
Fax	-	-	-	-	-	-	-	-
Computers	-	-	-	-	-	-	-	-
Other Tangible Equipment:	-	-	-	-	-	-	-	-
Telephones	2,130	-	-	-	-	-	-	-
Equipment Costs Subtotal:	\$ 2,130	-	-	-	\$ -	\$ -	\$ -	\$ -
Technology to Facilitate Access								
Technology for planning and outreach	\$ -	-	-	-	\$ -	\$ -	\$ -	\$ -
AJCC website maintenance	\$ -	-	-	-	-	-	-	-
Technology to Facilitate Access Costs Subtotal:	\$ -	-	-	-	\$ -	\$ -	\$ -	\$ -
Common Identifier Costs								
Creating New AJCC Signage	\$ -	-	-	-	\$ -	\$ -	\$ -	\$ -
Updating Templates and Materials	-	-	-	-	-	-	-	-
Updating Electronic Resources	-	-	-	-	-	-	-	-
Common Identifier Costs Subtotal:	\$ -	-	-	-	\$ -	\$ -	\$ -	\$ -
Estimated Total Contributions	\$ 81,784	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Summary of Costs to be Shared by Colocated Partners	
Cost Category	
Subtotal: Rental Costs	\$ 55,857
Subtotal: Utilities & Maintenance Costs	\$ 23,797
Subtotal: Equipment costs	\$ 2,130
Subtotal: Technology to Facilitate Access Costs	-
Subtotal: Common Identifier Costs	-
Total Infrastructure Costs	\$ 81,784

The Golden Sierra Workforce Development Area  
Other System Costs Budget  
July 1, 2019 - June 30, 2020

*Numbers provided are planning figures as of 5/3/19  
pending final numbers from partners*

		A		B	C	D1	D2		E	F	G	H
		Title I		Native Am	MSFW	Title II		PUHSD: Placer School for Adults	Title III	Title IV	Senior	CTE
		Golden Sierra Job Training Agency		California Indian Manpower Consortium	California Human Development Corporation	RUIHSD: Roseville Adult School		PUHSD: Placer School for Adults	Employment Development Department	Department of Rehabilitation	AARP	Sierra Joint Community College District
Applicable Career Services		Total Partner Contributions										
Basic Career Services												
Determinations of Title I eligibility	\$ 142,884	\$ 142,774	\$ 110			\$ 56,769		\$ 101,470	\$ -	\$ -	\$ -	\$ -
Outreach, intake, & orientation to available services	\$ 920,498	\$ 47,591	\$ 5,539			\$ -		\$ -	\$ -	\$ 707,158	\$ -	\$ -
Initial assessment	\$ 42,957	\$ 42,832	\$ 125			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Labor exchange services & job search assistance	\$ 417,874	\$ 71,387	\$ -			\$ 56,769		\$ 101,470	\$ -	\$ -	\$ 26,476	\$ -
Referrals to other programs and services	\$ 219,416	\$ 23,796	\$ 5,120			\$ 56,769		\$ 101,470	\$ -	\$ -	\$ -	\$ -
Provision of labor market information	\$ 231,251	\$ 33,314	\$ 13,699			\$ 56,759		\$ 101,470	\$ 17,184	\$ -	\$ 8,825	\$ -
Provision of information re: training providers	\$ 52,351	\$ 52,351	\$ -			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Provision of information re: local area performance	\$ 9,518	\$ 9,518	\$ -			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Referrals for supportive services	\$ 182,292	\$ 23,796	\$ 267			\$ 56,759		\$ 101,470	\$ -	\$ -	\$ -	\$ -
Determinations of eligibility for non-WIOA programs	\$ 4,759	\$ 4,759	\$ -			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Information re: unemployment insurance	\$ 23,882	\$ 23,796	\$ 86			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 1,344,320				45,210				\$ 853,088			
Individualized Career Services												
Comprehensive assessment	\$ 110,273	\$ 110,273	\$ -			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Development of an Individual Employment Plan (IEP)	\$ 137,927	\$ 137,841	\$ 86			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Group counseling	\$ 16,541	\$ 16,541	\$ -			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
Individual counseling	\$ 3,284,238	\$ 137,841	\$ 1,286			\$ 113,537		\$ 202,940	\$ -	\$ 2,828,634	\$ -	\$ -
Career planning (case management)	\$ 47,602	\$ 38,596	\$ 181			\$ -		\$ -	\$ -	\$ -	\$ 8,825	\$ -
Short-term prevocational services	\$ 745,450	\$ 11,027	\$ -			\$ 227,074		\$ 507,349	\$ -	\$ -	\$ -	\$ -
Internships and work experience	\$ 362,574	\$ 33,082	\$ 15			\$ 113,537		\$ 202,940	\$ -	\$ -	\$ -	\$ 13,000
Workforce preparation activities	\$ 878,089	\$ 33,082	\$ 39			\$ 227,074		\$ 405,879	\$ -	\$ -	\$ 8,825	\$ 182,190
Financial literacy services	\$ 67,804	\$ 11,027	\$ 8			\$ 56,769		\$ -	\$ -	\$ -	\$ -	\$ -
Out-of-area job search assistance	\$ 11,027	\$ 11,027	\$ -			\$ -		\$ -	\$ -	\$ -	\$ -	\$ -
English language acquisition	\$ 327,504	\$ 11,027	\$ -			\$ 113,537		\$ 202,940	\$ -	\$ -	\$ -	\$ -
	\$ 245,029				18,593				\$ 150,545			
Estimated Total Contributions	\$ 9,826,061	\$ 1,027,280	\$ 26,561	\$ 63,803	\$ 1,135,353	\$ 2,029,398	\$ 1,020,817	\$ 3,535,792	\$ 52,951	\$ 195,190		

The Golden Sierra Workforce Development Area  
Other System Costs Budget  
July 1, 2019 - June 30, 2020

Numbers provided are planning figures as of 5/3/19  
pending final numbers from partners

I J K L M N O

Budget Category	Total Partner Contributions	CTE	Trade Act	Veterans	UI	TANF	TANF	TANF
Applicable Career Services								
Basic Career Services								
Determinations of Title I eligibility	\$ 142,884	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Outreach, intake, & orientation to available services	\$ 920,498	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,970
Initial assessment	\$ 42,957	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Labor exchange services & job search assistance	\$ 417,874	-	\$ -	\$ -	\$ -	\$ 161,772	\$ -	\$ -
Referrals to other programs and services	\$ 219,416	-	\$ -	\$ -	\$ -	\$ -	\$ 32,261	\$ -
Provision of labor market information	\$ 231,251	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Provision of information re: training providers	\$ 52,351	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Provision of information re: local area performance	\$ 9,518	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Referrals for supportive services	\$ 182,292	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Determinations of eligibility for non-WIOA programs	\$ 4,759	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Information re: unemployment insurance	\$ 23,882	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 1,344,320		\$ 106,029	\$ 324,019	\$ 15,974			
Individualized Career Services								
Comprehensive assessment	\$ 110,273	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Development of an Individual Employment Plan (IEP)	\$ 137,927	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Group counseling	\$ 16,541	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Individual counseling	\$ 3,284,238	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Career planning (case management)	\$ 47,602	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Short-term prevocational services	\$ 745,450	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Internships and work experience	\$ 362,574	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Workforce preparation activities	\$ 878,089	21,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Financial literacy services	\$ 67,804	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
Out-of-area job search assistance	\$ 11,027	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
English language acquisition	\$ 327,504	-	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
	\$ 245,029		\$ 18,711	\$ 57,180	\$ -			
Estimated Total Contributions	\$ 9,826,061	\$ 21,000	\$ 124,740	\$ 381,199	\$ 15,974	\$ 161,772	\$ 32,261	\$ 1,970



## Glossary of Terms\*

<u>Term</u>	<u>Description</u>
America's Job Center of California (AJCC)	The common identifier used within California for One-Stop centers and the One-Stop System.
Applicable Career Services	Services identified in WIOA Section 134(c)(2), that are delivered by the AJCC required partners as authorized under their programs. They consist of three categories: basic career services, individualized career services, and follow up services (WIOA Joint Final Rule Section 678.425).
Infrastructure Costs	Non-personnel costs that are necessary for the general operation of each comprehensive AJCC, including: rental of the facilities, utilities and maintenance, equipment (including assessment-related products and assistive technology for individuals with disabilities), technology to facilitate access to the AJCC (including technology used for the center's planning and outreach activities), and common identifier costs if decided on by the Local Board and AJCC partners (WIOA Joint Final Rule Section 678.700).
Network of Comprehensive AJCCs	A collection of comprehensive AJCCs located within a Local Area. As an alternative to developing separate budgets for each comprehensive AJCC, Local Areas with more than one comprehensive AJCC may instead develop a cross-center infrastructure budget that details the infrastructure costs aggregated across the network of comprehensive AJCCs and across co-located partners.
Other System Costs	Other costs that are agreed upon by the Local Board and all AJCC partners. The other system costs budget must include a line item for applicable career services. The budget may also include the cost of other shared services commonly provided by AJCC partners to any individual such as initial intake, assessment of needs, appraisal of basic skills, identification of appropriate services to meet needs, referrals to other AJCC partners, and business services. Shared operating costs may also include shared costs related to the Local Board's functions. This could include costs associated with the AJCC operator, policy and oversight of AJCC partnerships and effectiveness, etc. (WIOA Joint Final Rule Section 678.760).

Proportionate Share	The share of each partner program's infrastructure costs based upon its proportionate use of the AJCC, if benefit is received from that use (WIOA Joint Final Rule Preamble page 55907).
Colocated Partners	AJCC partners who do not have a physical presence within the center, either full time, part time, or intermittent.
Non-Colocated Partners	AJCC partners who do not have a physical presence within the center.
Cash Contributions	Cash funds used to cover a partner's proportionate share of the AJCC. Can be paid either directly from the partner or through an interagency transfer on behalf of the partner (WIOA Joint Final Rule Section 678.720).
Non-Cash Contributions	Expenditures made by one partner on behalf of the AJCC or contributions in goods or services contributed by a partner for the center's use. Contributions must be valued consistent with Uniform Guidance (WIOA Joint Final Rule Section 678.720).
Third Party In-Kind Contributions	Contributions by a non-AJCC partner to support the AJCC in general, not a specific partner; or contributions by a non-AJCC partner to an AJCC partner to support its proportionate share of the infrastructure costs. Unrestricted contributions that support the AJCC in general would lower the total amount of infrastructure costs prior to proportionate division whereas restricted contributions can be used by the intended partner(s) to lower their share of the infrastructure costs (WIOA Joint Final Rule Section 678.720).
Local Funding Mechanism	An infrastructure funding agreement (IFA) negotiated by the Local Boards with all AJCC partners for each comprehensive AJCC (WIOA Joint Final Rule Section 678.715).
State Funding Mechanism	An IFA established by the Governor and the Superintendent of Public Instruction (SPI) that is triggered if a Local Board is unable to secure completed Phase II MOUs from all AJCC required partners by the deadline (WIOA Joint Final Rule Section 678.730).
Source: WSD16-09	

**GOLDEN SIERRA  
WORKFORCE BOARD**

**MEMORANDUM**

**DATE:** May 16, 2019  
**TO:** Workforce Board (WB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJ:** 2019-2020 Meeting Schedule

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Approval is requested to establish the 2019-2020 Workforce Board meeting schedule.

Current schedule for 2018-2019 is 3<sup>rd</sup> Thursdays of odd months; 1:00 pm - 3:00 pm

**GOLDEN SIERRA  
WORKFORCE BOARD**

**MEMORANDUM**

**DATE:** May 16, 2019  
**TO:** Workforce Board (WB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJECT:** Workgroups

---

On April 18, 2019, the Executive Committee discussed the current status of the Integrated Business Services Workgroup and is making the recommendation to disband this group. The recommendation comes in light of the increased regional work on integrated business services, regional branding, and business services alignment. The committee further recommends that specific tasks be assigned to ad hoc committees whose charge will be to complete the assigned task(s) in a timely manner.

**GOLDEN SIERRA  
WORKFORCE BOARD**

**MEMORANDUM**

**DATE:** May 16, 2019  
**TO:** Workforce Board (WB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJECT:** Revised 2019 Legislative Platform

---

Before the Board for review and approval is the revised 2019 WDB Legislative Platform. At the April Executive Committee meeting the committee moved to revise the platform to ensure that positions taken by the Board require the full consensus of the members present. Attached to this agenda item is the draft Legislative Platform Language as proposed by that motion.

## GOLDEN SIERRA REGIONAL WORKFORCE BOARD LEGISLATIVE PLATFORM – 2019/2020

### **Mission:**

The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of system's ability to meet industry needs.

### **Vision:**

A fully integrated workforce system that capitalizes on the expertise of industry and workforce partners to continuously meet the needs of business, and facilitate pathways to success for students, workers, and job seekers.

The Golden Sierra Regional Workforce Development Board's (GSWDB) legislative platform serves as a basis by which the GSWDB ~~and the Executive Committee take~~takes positions on legislation. The GSWDB takes positions on legislation only with full consensus of those in attendance at a meeting where a quorum has been established. This platform grants the GSWDB Chair the authority to take positions on legislation that falls within the following guidelines. For legislation that does not fall within these guidelines, the Chair will seek input from the full Board or the Executive Committee prior to taking a position on legislation.

### **General Policy Guidelines**

- **Workforce System:** The GSWDB supports policies that meet the needs of businesses, job seekers, workers, and youth. GSWDB opposes policies that seek to erode California's workforce development system or do not promote a systems approach to service coordination.
- **Local Decision Making and Accountability:** The GSWDB supports policies that preserve local decision making in terms of spending, direction of work, and other functions of local workforce boards, local areas, and their partners.
- **Job Creation:** The GSWDB supports policies that increase employment and the creation of jobs in both the public and private sectors.
- **Increase/Preserve Funding for Workforce:** The GSWDB supports policies that provide increased funding to support job seeker and business services, as well as policies that make strategic investments to leverage existing funding in the workforce development system.
- **Business:** The GSWDB supports policies that enhance the ability of businesses to access a qualified talent pool, and promote business growth through the development of a skilled workforce.
- **Education:** The GSWDB supports policies that connect K-12 and higher education to businesses. In addition, the Board supports policies that place greater focus and attention on career preparation in K-12 and higher education– especially for in-demand and emerging sectors and occupations.
- **Targeted Populations:** The GSWDB supports policies that streamline or improve services for targeted populations including Native Americans, veterans, people with disabilities, disconnected youth/young adults, formerly incarcerated, and low-income populations, which lead to jobs, training, and education.

# **GOLDEN SIERRA WORKFORCE BOARD**

## **MEMORANDUM**

**DATE:** May 16, 2019

**TO:** Workforce Board (WB)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJECT:** 2019 Legislative Watch Update

---

Attached please find the current legislative watch list. The watch list is composed of known pieces of state legislation that have been introduced in 2019 and that may have an impact on the Golden Sierra Region's local workforce development system partners.

Currently, the Board positions are as follows:

Support	Watch
AB 23 AB 344 AB 593 AB 995 SB 150 SB 291	AB 5 AB 71

Full text for each Bill can be found at:  
<https://leginfo.legislature.ca.gov/>

## Legislative Watch List (5/3/19):

### Supported:

#### Assembly:

**AB 23**, as amended, Burke. Office of Small Business Advocate: Deputy of Business and Workforce Coordination.

Existing law establishes the Office of Small Business Advocate within the Governor's Office of Business and Economic Development, also known as GO-Biz, and prescribes the duties and functions of the Small Business Advocate, who is also the Director of the Office of Small Business Advocate. Among these duties, the director is to serve as the principal advocate in the state on behalf of small businesses and to represent the views and interests of small businesses before other state agencies the policies and activities of which may affect small businesses.

*Existing law requires the advocate to prepare and submit a written annual report to the Governor and to the Legislature that describes the activities and recommendations of the office.*

This bill would establish a Deputy of Business and Workforce Coordination in the Office of Small Business Advocate, to be appointed by the Director of the Governor's Office of Business and Economic Development. The bill would require the ~~deputy~~ *Office of Small Business Advocate* to collaborate and coordinate with ~~the Labor and Workforce Development Agency, State Department of Education, and Office of the Chancellor of the California Community Colleges~~ *specified entities to determine the extent to which existing workforce development efforts and programs address the labor needs of small businesses across industry sectors and regions in the state and* to engage industry and business *on ways* to better align career technical education courses, workforce training programs, and pre-apprenticeship and apprenticeship programs with regional and local labor market demand. The bill would require the ~~deputy to establish a team to cover all industry sectors across all regions in the state to execute the mission and responsibilities of the deputy. The bill would require the deputy to prepare and submit to the Legislature a biennial report on outreach efforts and progress, as prescribed. The bill would define terms for its purposes.~~ *office to collaborate and coordinate with those specified entities to identify and advocate for the needs of small businesses relative to that alignment. The bill would require the office to include in its annual report information about its activities pursuant to the bill.* The bill would make related legislative findings and declarations.

Status:

- Committee Location: Asm Appropriations
- Hearing Date: 5/8/19

**AB 344** - (Assembly Member Calderon) New Beginnings California Program.

Under existing law, several state agencies have prescribed responsibilities relating to homeless persons. Existing law requires the Department of Housing and Community Development to administer the California Emergency Solutions Grants Program and make grants under the program to qualifying recipients to implement activities that address the needs of homeless individuals and families and assist them to regain stability in permanent housing as quickly as possible.



This bill would establish the New Beginnings California Program in the Department of Community Services and Development and create the New Beginnings California Account for the purpose of providing matching grant funding to cities and local continuum of care programs to implement, expand, or continue employment programs for homeless individuals, as specified. The bill would define city for purposes of the bill to include a city, county, or a city and county. The bill would require qualifying employment programs to, among other things, connect program participants with employment and pay them an hourly wage that is at or above minimum wage. The bill would direct the department to apportion funds in the account, upon appropriation, to cities and local continuum of care programs with eligible employment programs, not to exceed \$50,000 annually per city or continuum of care program. The bill would authorize a maximum of 50 grants to be awarded annually and would require cities and local continuum of care programs to match any funds received from the program, as specified. The bill would be operative only to the extent that funding is provided in the annual Budget Act for the purposes of the bill.

Status:

- Committee Location: Asm Appropriations
- Hearing Date: 5/8/19

**AB 593** (Assembly Member Carrillo) Unemployment insurance: use of information: public workforce development programs.

Under existing law, the information obtained in the administration of the Unemployment Insurance Code is for the exclusive use and information of the Director of Employment Development in the discharge of the director's duties and is not open to the public. However, existing law permits the use of the information for specified purposes, including to enable the California Workforce Development Board and other entities to access any relevant quarterly wage data necessary for the evaluation and reporting of specified workforce program performance outcomes. Existing law makes it a crime for any person to knowingly access, use, or disclose this confidential information without authorization.

This bill would add city and county departments or agencies that administer public workforce development programs and local workforce development boards to the list of entities permitted to use information obtained in the administration of the Unemployment Insurance Code, for the purpose of evaluating, researching, or forecasting the effectiveness of public workforce development programs when the evaluation, research, or forecast is directly connected with those programs. Because this bill would expand the group of persons who can be convicted for knowingly accessing, using, or disclosing this information without authorization, it would expand the scope of an existing crime and therefor impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason

Status:

- House Location: Assembly
- Read Second time. Ordered to consent calendar (5/2/19)

**AB 995** (Assembly Member Ting) Transitional Housing Program-Plus.

Existing law establishes the Transitional Housing Program-Plus, which provides transitional housing for former foster youth who are at least 18 years of age, but not more than 24 years of age, and who exited from the foster care system on or after their 18th birthday, if they have not received services pursuant to these provisions for more than a total of 24 months.

This bill would expand the Transitional Housing Program-Plus by making transitional housing available to any former foster youth who exited from the foster care system on or after their 16th birthday and who meets the other requirements of the program. The bill would, commencing in the 2019–20 fiscal year, subject to an appropriation by the Legislature in the annual Budget Act for this purpose, require the department to annually allocate, as specified, funding to counties to expand their existing Transitional Housing Program-Plus to address unmet housing and service needs among those former foster youth. The bill would require a county, in order to receive these funds, to enter into a memorandum of understanding with the local Continuum of Care to foster communication and collaboration. By expanding the duties of counties, this bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

Status:

- Committee: Asm Human Services
- 4/24/19 referred to Appropriations suspense file.

### **Senate:**

**SB 150**, as amended, Beall. Student financial aid: Chafee grant awards.

Existing law establishes the Student Aid Commission as the state agency primarily responsible for the administration and coordination of student financial aid programs at California postsecondary educational institutions. Existing federal law establishes the Chafee Educational and Training Vouchers Program for purposes of providing financial aid to current and former foster youth who are attending qualifying postsecondary educational institutions. Existing law provides that the Student Aid Commission, through an interagency agreement with the State Department of Social Services, currently operates the program in California. Existing law authorizes the commission or the department, for the fiscal years 2018–19 to 2020–21, inclusive, to expend up to \$80,000, of any moneys appropriated by the Legislature to expand the Chafee Educational and Training Vouchers Program age eligibility of former foster youth up to 26 years of age, for outreach purposes to newly eligible former foster youth who are at least 23 years of age, but are not yet 26 years of age.

Commencing with the 2021–22 award year, this bill would authorize the commission to make initial award offers of up to 200% of total state and federal program funding available for all awards, with the number of initial award offers and the amount of the award to be determined based on the historical rate of award acceptance. This bill would provide that if the acceptance rate of the awards offered exceeds the program funding available, the commission shall deduct the overage from the following year’s program funding allocation.

This bill would *impose certain requirements on a student who fails to demonstrate satisfactory academic progress, as defined by the institution where the student is enrolled, for 2 or 3 consecutive terms of enrollment to maintain their Chafee grant eligibility, and would* take away Chafee grant eligibility from a student who fails to demonstrate satisfactory academic progress, as defined by the institution where the student is enrolled, for 2 consecutive years, with specified exceptions. The bill would require that institutions provide an appeal process in writing and reinstate the student’s Chafee grant when certain conditions are met. The bill would also provide that a student who loses Chafee eligibility and subsequently is not enrolled for one or more terms shall regain eligibility upon reenrollment. *The bill would require the California Community Colleges and the California State University, and would request the University of California, to provide all Chafee grant recipients, upon release of the first payment, with information regarding available support services on campus and the process for completing an educational plan and, in that notification, strongly encourage Chafee grant recipients to avail themselves of those services if they have not already done so.* To the extent that the bill would impose new duties on community college districts, it would constitute a state-mandated local program.

This bill would limit the duration of receipt of a Chafee award to 5 years, which would not be required to be consecutive. The bill would prohibit an institution from requiring any other eligibility criteria for a Chafee grant than those described in this bill and in specified federal law.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

#### Status

- Referred to Committee on Education 1/31/19
- Placed on Appropriations suspense file 4/49/19

**SB 291** – ( Senator Leyva with Principal coauthor: Assembly Member Bloom)  
(Coauthors: Senators Allen, Bradford, Jackson, and Wiener)  
(Coauthors: Assembly Members Chiu, Reyes, and Wicks)

Postsecondary education: California Community College Student Financial Aid Program.

Existing law establishes the California Community Colleges, under the administration of the Board of Governors of the California Community Colleges, as one of the segments of public postsecondary education in this state. Existing law establishes community college districts throughout the state, and authorizes them to provide instruction at the campuses they operate and maintain.

Existing law establishes the California College Promise, under the administration of the Chancellor of the California Community Colleges, to provide funding, upon appropriation by the Legislature, to each community college meeting prescribed requirements. Existing law authorizes a community college to use that funding to waive some or all of the fees for one academic year for certain first-time students who are enrolled in 12 or more semester units or the equivalent at the college and complete and submit either a Free Application for Federal Student Aid or a California Dream Act application.

The bill would establish the California Community College Student Financial Aid Program, to provide need-based grant awards to eligible community college students who attend an eligible California community college, as specified. Subject to an appropriation by the Legislature, the bill specifies that the program shall be administered by the Board of Governors of the California Community Colleges and implemented by the eligible California community colleges. To the extent the bill would impose additional duties on community college districts, the bill would impose a state-mandated local program.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that, if the Commission on State Mandates determines that the bill contains costs mandated by the state, reimbursement for those costs shall be made pursuant to the statutory provisions noted above.

#### Status

- Referred to Committee on Education 2/28/19
- Placed on Appropriations suspense file 4/22/19

## Watch:

### Assembly:

**AB 5**, as amended, Gonzalez. Worker status: *employees and* independent contractors.

Existing law, as established in the case of *Dynamex Operations West, Inc. v. Superior Court of Los Angeles* (2018) 4 Cal.5th 903 (*Dynamex*), creates a presumption that a worker who performs services for a hirer is an employee for purposes of claims for wages and benefits arising under wage orders issued by the Industrial Welfare Commission. Existing law requires a 3-part test, commonly known as the “ABC” test, to establish that a worker is an independent contractor for those purposes.

*Existing law, for purposes of unemployment insurance provisions, requires employers to make contributions with respect to unemployment insurance and disability insurance from the wages paid to their employees. Existing law defines “employee” for those purposes to include, among other individuals, any officer of a corporation, and any individual who, under the usual common law rules applicable in determining the employer-employee relationship, has the status of an employee.*

This bill would state the intent of the Legislature to codify the decision in the *Dynamex* case and clarify its application. The bill would provide that the factors of the “ABC” test be applied in order to determine the status of a worker as an employee or independent contractor for all provisions of the Labor ~~Code, unless~~ *Code and the Unemployment Insurance Code, unless* another definition or specification of “employee” is provided. The bill would codify existing exemptions for specified professions that are not subject to wage orders of the Industrial Welfare Commission or the ruling in the *Dynamex* case. *Because this bill would expand the categories of individuals eligible to receive benefits from, and thus would result in additional moneys being deposited into, the Unemployment Fund, a continuously appropriated fund, the bill would make an appropriation.* The bill would state that ~~its provisions~~ *these changes* do not constitute a change in, but are declaratory of, existing ~~law.~~ *law with regard to violations of the Labor Code relating to wage orders of the Industrial Welfare Commission.*

~~The Existing provisions of the~~ Labor Code ~~makes make~~ it a crime for an employer to violate specified provisions of law with regard to an employee. *The Unemployment Insurance Code also makes it a crime to violate specified provisions of law with regard to benefits and payments.* ~~By~~

*By* expanding the definition of an employee for purposes of these provisions, the bill would expand the definition of a crime.

The California Constitution requires the state to reimburse local agencies and school districts for certain costs mandated by the state. Statutory provisions establish procedures for making that reimbursement.

This bill would provide that no reimbursement is required by this act for a specified reason.

### Status

- Committee Location: Asm Appropriations
- Amended 5/1/19
- Re-referred to Com on Apr 5/2/19

**AB 71-** (Assembly Members Melendez and Kiley) Employment standards: independent contractors and employees

Existing law prescribes comprehensive requirements relating to minimum wages, overtime compensation, and standards for working conditions for the protection of employees applicable to an employment relationship. Existing law makes it unlawful for a person or employer to avoid employee status for an individual by voluntarily and knowingly misclassifying that individual as an independent contractor. Existing law authorizes the Labor and Workforce Development Agency to take specified actions against violators of these provisions, authorizes civil penalties, and authorizes the Labor Commissioner to enforce those provisions pursuant to administrative authority or by civil suit.

Existing case law establishes a three-part test, known as the “ABC” test, for determining whether a worker is considered an independent contractor for purposes of specified wage orders. Under this test, a worker is properly considered an independent contractor only if the hiring entity establishes; 1) that the worker is free from the control and direction of the hirer in connection with the performance of the work, both under the contract for performance of the work and in fact; 2) that the worker performs work outside the usual course of the hiring entity’s business; and 3) that the worker is customarily engaged in an independently established trade, occupation, or business of the same nature as the work performed for the hiring entity.

This bill would, instead, require a determination of whether a person is an employee or an independent contractor to be based on a specific multifactor test, including whether the person to whom service is rendered has the right to control the manner and means of accomplishing the result desired, and other identified factors. The bill would make related, conforming changes.

**Status:**

- Re-referred to Labor and Employment Committee 2/26/19
- Last Amended 2/15/19

# **GOLDEN SIERRA WORKFORCE BOARD**

## **MEMORANDUM**

**DATE:** May 16, 2019  
**TO:** Workforce Board (WB)  
**FROM:** Lorna Magnussen, WB Analyst  
**SUBJECT:** Workforce Board Membership

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In accordance with 20 CFR 679.310 the board is being informed of current vacancies on the Workforce Board and recruitment efforts in place in accordance with Workforce Board notification and recruitment policy.

### **Resignation(s)**

Diana Souza, NorCal Kenworth; representing Business; resigned 9/13/18

Jaqui Humenick, Ponte Polmero; representing Business; resigned 3/18/19

Bill Bettencourt, Placer School for Adults; representing Adult Education; resigning 6/30/19

### **Application(s)**

Amanda Westphal, Blue Ribbon Personnel Services; representing Business.

Steve Casperite, Placer School for Adults; representing Adult Education.

Both applications have been reviewed by the Executive Committee on 4/18/19, and forwarded their recommendations to Governing Body for final approval on 6/5/19.

### **Recruitment efforts**

Currently working with Governing Body, Workforce Board, staff and partners to recruit potential replacement.

Michael Rossi, Chair   ■   Tim Rainey, Executive Director   ■   Gavin Newsom, Governor

April 30, 2019

Dear Ms. Kathy Kossick,

The Regional Plan Modifications submitted on behalf of the Capital Regional Planning Unit (RPU) have been reviewed and evaluated for compliance with the regional planning requirements outlined in [Workforce Services Directive WSD18-01](#).

On behalf of the California Workforce Development Board (CWDB), your Regional Plan Modification has been approved. I want to thank you for your efforts to meet the goals outlined in the California Workforce Development Strategic Plan by facilitating a planning process that supports the Governor's vision of an effective and aligned regional workforce system. The plan submitted by your RPU demonstrates that you and your partners are involved in developing solutions to workforce challenges in your region.

If you have any questions, please contact Marissa Clark at [Marissa.Clark@cwdb.ca.gov](mailto:Marissa.Clark@cwdb.ca.gov).

Sincerely,

A handwritten signature in black ink, appearing to read 'Tim Rainey'.

Tim Rainey, Executive Director



## ONE-STOP OPERATOR (OSO) MEMO

**TO:** Workforce Development Board

**From:** Michael Indiveri, OSO

**SUBJ:** Progress Report

**Date:** May 16, 2019

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### **March 15, 2019 WIOA MOU Partners Staff Cross Training**

The WIOA MOU Partners conducted a staff cross training event On March 15, 2019. This was held at the Placer School for Adults site in Auburn, 3775 Richardson Drive, 1:00-4:30 PM. We are grateful to Bill Bettencourt for hosting the event. PSA staff also provided the logistics for the power-point slide presentations.

The purpose of the staff cross-training was to provide key basic information to workforce agencies and other related community groups. This would enable us to better provide information and services to our many common customers

34 individuals attended from the following organizations: Placer School for Adults, North State Building Industry Foundation, Placer County Child Support Services, El Dorado County Department of Child Services, State of California Department of Vocational Rehabilitation (DOR), Golden Sierra Job Training Agency, State of California Employment Development Department (EDD), Placer County Health & Human Services, Placer County CAL FRESH, Sierra College (The Career Center), California Conservation Corps (CCC), Roseville Adult School, Whole Person Learning and the One-Stop Operator.

The presentations were very informative and engendered robust Q & A interactions.

Ten of the agencies had power-point slides and the others used internet access to provide information. Many of the programs also provided written information such as program/class schedules, program brochures, and contact info and customer application forms. The PPT slides were shared with the attendees with an email. The OSO will follow-up at the next MOU Partners Quarterly Meeting for feedback and ideas for future cross training sessions.

### **Future Agenda Items for the MOU Partners Quarterly Meetings:**

In addition to information sharing between the MOU Partners, we will be focusing on implementing the Hallmarks of Excellence Continuous Improvement Plans (CIP). The major subject areas of the 2018 CIPs are:

**Inventory of all MOU Partner services for use by staff & customers (digital & hardcopy)**

**Developing AJCC One-Stop marketing materials for use by all the partners**

**Ensuring the customer referral process has a system in place to follow through and report progress on referrals made**

**Regular cross training of MOU Partner staff including training on LMI & Career Pathways**

**Adopt an Integrated Business Services Strategy that:**

**Avoids duplicative services**

**Aligns business services**

**Obtaining business feedback & customer satisfaction**

**Enhancement of MOU Partner data (performance indicators & metrics)**