

MEMBERS

AMY SCHULZ
Sierra College

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

DAVID LUKE
Department of Rehabilitation

ERIC COOPER
California Indian Manpower Consortium

ERIC ULRICH
Hacker Lab

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JOHN TWEEDT
District Council 16

KEVIN FERREIRA
Sacramento Sierra Building &
Construction Trade Council

LAUREL BRENT-BUMB
El Dorado Chamber of Commerce

LISA HUTCHINSON
Revere Packaging

MICHAEL ZIMMERMAN, *Vice Chair*
MTI College

PAUL CASTRO
California Human Development

RANDY BLOOMFIELD
Employment Development Department

RICK LARKEY, *Chair*
North State Building Industry Foundation

ROBIN TRIMBLE
Rocklin Area Chamber of Commerce

SHERRI CONWAY
Placer County Office of Economic
Development

STEVEN CASPERITE
Placer School for Adults

TINK MILLER
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM REED
United Domestic Workers of America

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
AGENDA**

Thursday, May 21, 2020 – 1:00 PM

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661**

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1-2
- III. CONSENT AGENDA
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.
 - a) Approval of Minutes from November 21, 2019 WB Meeting 3-6
 - b) Review of Minutes from January 16, 2020 EC Meeting 7-8
 - c) Review of Minutes for March 10, 2020 EC Meeting 9-10
 - d) Review of Minutes for March 19, 2020 EC Meeting 11-13
 - e) Attendance Log 14
- IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA
- V. FY 2019-2020 AGENCY BUDGET – MODIFICATION 15
- VI. FY 2020-2021 AGENCY BUDGET – DRAFT 16-22
- VII. FY 2020-21 MEETING SCHEDULE 23
- VIII. BYLAWS EXEMPTION FOR OFFICER ELECTION 24
- IX. COVID-19 IMPACTS AND RESPONSE
 - LMID REPORT
 - BUSINESS ASSISTANCE / RAPID RESPONSE PRESENTATION
 - FUTURE FOCUS PRESENTATION; VALLEY VISION
 - BOARD STRATEGY DISCUSSION

X.	<u>WORKFORCE BOARD MEMBERSHIP & RECRUITMENT</u>	25
XI.	<u>LEGISLATIVE WATCH</u>	26-27
XII.	<u>REGIONAL UPDATES</u>	
XIII.	<u>ONE-STOP OPERATOR REPORT OUT & DIRECTION</u>	28-29
XIV.	<u>FUTURE AGENDA ITEMS/NEW BUSINESS</u>	
XV.	<u>NEXT MEETING</u>	
	Thursday, July 16, 2020 – 1:00 pm, NSBIA	
XVI.	<u>ADJOURNMENT</u>	

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, November 21, 2019 – 1:00 PM

**Placer School for Adults – LMAC Room
3775 Richardson Dr.
Auburn, CA 95602**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Larkey at 1:25 pm.

Chair Larkey announced the following upcoming membership changes:

Carol Pepper-Kittredge is resigning and Amy Schulz will be her replacement
Mark Frayser will be resigning and David Luke will be his replacement

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)	
<input checked="" type="checkbox"/> Amanda Westphal	<input checked="" type="checkbox"/> John Tweedt	<input checked="" type="checkbox"/> Robin Trimble*
<input checked="" type="checkbox"/> April Ballestero	<input type="checkbox"/> Kevin Ferreira	<input checked="" type="checkbox"/> Sherri Conway
<input type="checkbox"/> Carol Pepper-Kittredge	<input type="checkbox"/> Laurel Brent-Bumb	<input checked="" type="checkbox"/> Steven Casperite
<input checked="" type="checkbox"/> Christina Nicholson	<input checked="" type="checkbox"/> Lisa Hutchinson	<input checked="" type="checkbox"/> Tink Miller
<input type="checkbox"/> Daniella Devitt	<input type="checkbox"/> Mark Frayser	<input type="checkbox"/> Vic Wursten
<input checked="" type="checkbox"/> Eric Cooper	<input type="checkbox"/> Paul Castro	<input checked="" type="checkbox"/> Volma Volcy*
<input type="checkbox"/> Eric Ulrich	<input type="checkbox"/> Randy Bloomfield:	<input type="checkbox"/> William Reed
<input type="checkbox"/> Jason Buckingham		

GSJTA Staff:

One-Stop Operator:

Lorna Magnussen

Michael Indiveri

Guests: Cara Welch

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Motion to approve agenda as presented by Miller, second Zimmerman

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- Approval of Minutes from May 16, 2019 WB Meeting
- Review of Minutes from May 16, 2019 EC Meeting
- Review of Minutes from September 30, 2019 EC Meeting
- Review of Minutes from October 17, 2019 EC Meeting
- Attendance Log

Motion to approve agenda as presented by Miller, second Tweedt

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. PRESENTATION – LABOR MARKET INFORMATION (LMI)

Cara Welch, EDD Labor Market Information Division – handouts distributed for Alpine, El Dorado, and Placer counties data. Overall Unemployment is up slightly.

Top Jobs are Government and Education, Education and Health Services, and Financial Activities. Declining occupations include Construction, Leisure and Hospitality and Farming

VI. PRESENTATION – TAY HOUSING COLLABORATIVE

Presentation given by Christina Nicholson, Whole Person Learning (WPL)

(Handout distributed) WPL History and Missions, co-located staff, TAY, and HEAP participation were discussed.

VII. EXECUTIVE COMMITTEE REPORT OUT

Provided an overview of content in agenda packet.

VIII. WORKFORCE BOARD MESSAGE

Executive Committee reviewed article and outlined provided. Committee felt future discussion was needed. Committee to send input to Buckingham for future discussion.

IX. LEGISLATIVE WATCH

Review of content in agenda packet; no action

X. REGIONAL UPDATES

Prison to Employment (P2E) Planning:

- P2E has held 13 meetings so far with over 150 participants
- Planned and provided staff development
- Working toward employer engagement; held first employer panel on 11/19; over 60 attendees.

Prison to Employment (P2E) Implementation:

- Funding for the 2 implementations awards have been received (\$1.2 million across 9 counties)

SB1:

- RFA came out earlier this month, 2 applicants/councils serving in our capital region, key target population are women, justice involved, opportunity youth, minorities, and veterans.
- SETA or Golden Sierra will be the fiscal agent on behalf of the Sac Sierra Region (Placer, El Dorado, Sacramento, Yolo).
- Maximum grant award \$1.5 million
- Key to award is creating access to apprenticeships through MC3 programs.

Valley Vision (VV):

Regional Displacement Preparedness Project:

- Continue to support the development of new regional CEDS (new version of the Next Economy) and the continued research of displacement and future of work literature. Hoping to have them at our January meeting to discuss further.

RPI 3.0

- Regional planning implementation – SETA will likely be grant administrator with Valley Vision likely to take over role of regional coordinator.

XI. CONSTRUCTION TRAINING INITIATIVE UPDATE

On Hold – Sierra College reorganization efforts may impact outcome, will reconvene after completion of that effort (approx. 6 months).

XII. ONE-STOP OPERATOR REPORT OUT & DIRECTION

Report given, next meeting December 11, 2019 in Roseville

XIII. FUTURE AGENDA ITEMS/NEW BUSINESS

- Workforce Board message
- Valley Vision presentation
- Placer Business Resource Center report

XIV. NEXT MEETING

Thursday, January 16, 2020 – 1:00 pm, NSBIA

XV. ADJOURNMENT

Motion to adjourn meeting at 2:26 pm by Larkey

Motion approved unanimously

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
SPECIAL MEETING
MINUTES**

Thursday, January 16, 2020 – 12:00 PM

**North State BIA
Conference Room
1536 Eureka Rd.
Roseville, CA 95661**

**Teleconference Location:
El Dorado County Chamber of Commerce
542 Main Street
Placerville, CA 95667**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:05 pm by Chair Larkey

- | | |
|---|---|
| <input checked="" type="checkbox"/> Rick Larkey (Chair) | <input type="checkbox"/> Michael Zimmerman (Vice-Chair) |
| <input type="checkbox"/> Greg Geisler | <input checked="" type="checkbox"/> Jason Buckingham |
| <input checked="" type="checkbox"/> Laurel Brent-Bumb (T) | <input checked="" type="checkbox"/> Robin Trimble |

GSJTA Staff:

- Darlene Galipo
 Lorna Magnussen
 Lisa Nelson

One-Stop Operator:

- Michael Indiveri

(T) Indicates teleconferencing

II. APPROVAL OF AGENDA

Motion to approve agenda by Trimble, second Brent-Bumb

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from October 17, 2019 EC Meeting
- b) Review of Minutes from November 21, 2019 WB Meeting
- c) Attendance Log

Motion to approve consent agenda items a-c by Trimble, second by Brent-Bumb

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS ONLY ON THE AGENDA

Brent-Bumb; CA Tourism Summit is Sold-Out for 01/17/2020

V. WORKFORCE BOARD MEMBERSHIP

Proposed membership as outlined in agenda packet for Amy Schulz and David Luke.

Motion to recommend both candidates to Governing Body for approval by Brent-Bumb, second Trimble

Motion approved unanimously by roll call vote

VI. EXECUTIVE COMMITTEE MEMBERSHIP

Carol Pepper-Kittredge left board December 2019 leaving a vacancy on Executive Committee. Ideal candidates would currently be on board, attend meetings, in the Education, Labor, or Business fields. Executive Board discussed possible candidates and will extend an invitation.

Motion to have Executive Director extend an official invitation to candidate to join Executive Committee by Brent-Bumb, second Trimble

Motion approved unanimously by roll call vote

VII. EXECUTIVE COMMITTEE MEETING SCHEDULE

Motion to move Executive Meetings to same day as Workforce Board Meetings from 12pm-1pm (3rd Thursday of Odd Months) by Brent-Bumb, second Trimble

Motion approved unanimously by roll call vote

VIII. ONE-STOP OPERATOR PROCUREMENT:

One-Stop Operator (OSO) reports to Executive Committee and Workforce Board. Procurement must take place at least once every four years. Current OSO's, Michael Indiveri, contract expires June 2020. Options: Start procurement now or extend current contract for additional year and procure next fiscal year. Recommendation to start procurement now with new Service Contract to start July 2020.

Motion to approve by Brent-Bumb, second Trimble

Motion approved unanimously by roll call vote

IX. FUTURE AGENDA ITEMS/NEW BUSINESS

- Framework for One Stop Operator Procurement expectations and specifications
- Review Workforce Board attendance

X. NEXT MEETING

Thursday, February 20, 2020 – 1:00 pm, Golden Sierra Job Training Agency

Future meeting: Thursday March 19, 2020 – 12:00 pm, NSBIA

XI. ADJOURNMENT

Motion to adjourn meeting at 12:42pm by Trimble, second by Brent-Bumb

Motion approved unanimously

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
SPECIAL MEETING
MINUTES**

Tuesday, March 10, 2020 – 3:00 PM

**North State BIA
Conference Room
1536 Eureka Rd.
Roseville, CA 95661**

Teleconference Location:

**El Dorado (1)
County Chamber of Commerce
542 Main Street
Placerville, CA 95667**

**Rocklin Area (2)
Chamber of Commerce
3700 Rocklin Road
Rocklin, CA 95677**

**MTI College (3)
5221 Madison Avenue
Sacramento, CA 95841**

**Placer County HHSA (4)
11542 B Avenue
Auburn, CA 95603**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 3:01 pm by Chair Larkey

- | | |
|---|--|
| <input checked="" type="checkbox"/> Rick Larkey (Chair) | <input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair) (3) |
| <input checked="" type="checkbox"/> Greg Geisler (4) | <input type="checkbox"/> Jason Buckingham |
| <input checked="" type="checkbox"/> Laurel Brent-Bumb (1) | <input checked="" type="checkbox"/> Robin Trimble (2) |

GSJTA Staff:

- Darlene Galipo
 Lorna Magnussen

One-Stop Operator:

- Michael Indiveri

Guests:

(#) indicates teleconferencing location

II. APPROVAL OF AGENDA

Motion to approve agenda by Zimmerman, second Brent-Bumb

Motion approved unanimously by roll call vote

III. PUBLIC COMMENT – FOR ITEMS ONLY ON THE AGENDA

El Dorado County Business Expo and I Love Film Mixer
March 20, 2020
4:00-8:00 pm

IV. APPOINT NOMINATION COMMITTEE

Motion to approve appointment of Nomination Committee by Brent-Bumb, second Trimble

Motion approved unanimously by roll call vote

V. NEXT MEETING

Thursday, March 19, 2020 – 12:00 pm
NSBIA

VI. ADJOURNMENT

Motion to adjourn meeting at 3:07 pm by Brent-Bumb, second by Geisler

Motion approved unanimously

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
SPECIAL MEETING
MINUTES**

Tuesday, March 19, 2020 – 12:00 PM

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:01 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair) *
<input checked="" type="checkbox"/> Greg Geisler (4)	<input checked="" type="checkbox"/> Jason Buckingham
<input checked="" type="checkbox"/> Laurel Brent-Bumb	<input checked="" type="checkbox"/> Robin Trimble

GSJTA Staff:

Darlene Galipo
 Lorna Magnussen

One-Stop Operator:

Michael Indiveri *

**denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Motion to approve agenda by Brent-Bumb, second Trimble

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from January 16, 2020 EC Meeting
- b) Approval of Minutes from March 10, 2020 EC Meeting
- c) Attendance Log

Motion to approve agenda by Brent-Bumb, second Trimble

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Brent-Bumb; Coalition formed in El Dorado County, Brent-Bumb sitting on Workforce and Business Protection committees, kicking off a campaign, like a GoFundMe, for hospitality funding.

Buckingham; GSJTA was awarded \$350,000 for our DEA.

Larkey; working with partners regarding retraining needs of workers.

Buckingham; Better Together (rebranding campaign) allows business to enter info into a portal for referrals in their region.

V. FY 2019-2020 AGENCY BUDGET MODIFICATION

Motion to approve by Brent-Bumb, second Trimble

Motion approved unanimously by roll call vote

VI. EXECUTIVE COMMITTEE MEMBERSHIP

John Tweedt appointed to Executive Committee.

Motion to approve by Trimble, second Brent-Bumb

Motion approved unanimously by roll call vote

VII. WORKFORCE BOARD MEMBERSHIP

Recruitments efforts are in place.

VIII. WORKFORCE BOARD ATTENDANCE REVIEW

Committee reviewed WB attendance based on the Bylaws; will revisit at a later date.

IX. LEGISLATIVE WATCH

Buckingham reported out. Doesn't recommend the board take any position at this time.

X. REGIONAL UPDATES

P2E Planning Grant – Final meeting, productive process & outcomes, continuing communication is vital.

P2E Implementation – SETA & NCCC contracts in place, waiting for signature from Yolo

SB1 Application has been submitted; documentation due April 1st; asked for \$1.5mil regionally

COVID-19: Working to coordinate efforts; Stimulus money is coming to area; applied for NDWG funding

XI. ONE-STOP OPERATOR REPORT OUT

Michael Indiveri reported as outlined in Agenda Packet – Teleconference Meeting occurred March 18, 2020

*Michael Zimmerman reconnected @ 12:47pm

XII. ONE-STOP OPERATOR PROCUREMENT EXPECTATIONS

*Michael A. Indiveri recused @ 12:48pm

Buckingham reviewed outline and focused on first 2 bullet points required by the Act. Anticipate contract start date of July 1, 2020; Buckingham to draft rubric for contract, and bring back to next meeting.

XIII. FUTURE AGENDA ITEMS/NEW BUSINESS

- One Stop Operator Rubric
- COVID-19

XIV. NEXT MEETING

Thursday, April 16th @ 1:00pm – Teleconference

May 21st, 2020 @ 12:00pm – NSBIA

XV. ADJOURNMENT

Motion to adjourn meeting at 1:07 pm by Zimmerman, second by Trimble

Motion approved unanimously

Date:	1/17/19	3/21/19	5/16/19	11/21/19	
WORKFORCE BOARD	WB	WB	WB	WB	
Meeting Type	Regular	Regular	Regular	Regular	RATE
Amy Schulz					
Christina Nicholson	1	1	1	1	100%
Daniela Devitt	1	1	1	1	100%
David Luke					
Eric Cooper	1	1	0	1	75%
Eric Ulrich	0	1	0	0	25%
Jason Buckingham	1	1	1	0	75%
John Tweedt - Randy Rojas	1	0	1	1	75%
Kevin Ferreira - Kevin Brown	1	1	0	0	50%
Laurel Brent-Bumb	0	1	1	0	50%
Lisa Hutchinson	1	0	0	1	50%
Michael Zimmerman	0	1	0	1	50%
Paul Castro	1	0	0	0	25%
Randy Bloomfield - James Dion	1	1	1	0	75%
Rick Larkey	1	1	1	1	100%
Robin Trimble	0	1	1	1	75%
Sherri Conway - Katie Kenoyer	1	1	0	1	75%
Steven Casperite				1	100%
Susan "Tink" Miller	1	1	1	1	100%
Victor Wursten	0	1	1	0	50%
Volma Volcy		1	1	1	100%
William Reed		1	0	0	33%

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: May 21, 2020
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: FY 2019-2020 Agency Budget – Mod. 2

Before the Board for review and approval is the Agency Fiscal Year 2019-2020 Mod. 2 Budget. The budget modification is necessary to incorporate additional funding as outlined below:

Subgrant AA011006 19-20

- WIOA 25% Additional Assistance fund for the Underserved COVID-19 Impacted Individuals

\$45,000 – anticipate spending \$20,000 in FY 19-20,
and balance of \$25,000 in FY 20-21 all expenditures are for direct client services

- COVID-19 Employment Recovery (ER) National Dislocated Worker Grant (NDWG)

\$160,000 – anticipate spending \$10,000 in FY 19-20,
and balance of \$150,000 in FY 20-21 for rapid re-employment services

This budget is scheduled to be reviewed by the Executive Committee on May 21, 2020, prior to the Workforce Board.

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: May 21, 2020
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: FY 2020-2021 Agency Budget - Draft

Before the Board for review is the Title I Fiscal Year 2020-2021 Draft Budget. The budget has been developed based on draft planning figures for the Workforce Innovation and Opportunity Act (WIOA) 2020-2021 funding stream as well as related workforce development grants operated by Golden Sierra Job Training Agency. The budget utilizes a priority-based model, approved by the Governing Body, intended to meet the requirements of the awarded grants while funding Agency debt obligations.

This budget is scheduled to be reviewed by the Executive Committee on May 21, 2020, prior to the Workforce Board.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's primary source of funds is the Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and the stated purpose of the JPA.

Approach in Developing the Final Budget for Fiscal Year 2020/2021

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of the *Workforce Innovation and Opportunity Act (WIOA)* while providing quality services to participants and meeting the debt obligations of the Agency.

The Fiscal Year 2020/2021 Draft Budget:

The primary source of funding consists of the estimated rollover funding from the *Workforce Innovation and Opportunity Act (WIOA)* Title 1 formula fund allocations, Subgrant AA011006 and the estimated new allocation communicated to the Consortium by the Employment Development Department (EDD) via the Workforce Services Information Notice (WSIN) WSIN19-45. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which is the Prison to Employment Initiative being awarded by the California Workforce Development Board. This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County.

The budget meets mandated funding requirements as follows:

20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.

20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training. Seventy percent of the earmarked WBL funding is planned to support career services for eligible WBL participants in the program.

The remaining cost objectives required of the Title I funding is to maintain a minimum of one *Comprehensive - America's Job Center (AJC)* in the *Local Area* while strategically utilizing financial resources to meet the debt service required payments for the liabilities of the Joint Powers Authority (JPA) while participating in the continued development of both local and regional *Workforce Systems*.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Allocation Funding Changes

- WSIN19-45 plans for a slight increase in Adult, Dislocated Worker and Youth funding for 2020/2021 over fiscal year 2019/2020. The increase is just under 2%
- Due to Covid-19, Rapid Response was extended, and the Funds Utilization Requirements have been lifted allowing a greater carryover than anticipated

Rapid Response and Layoff Aversion allocations have been estimated as equal to FY 2019/2020
- The Agency has been able to reduce costs in staffing as well as services and supplies.
- There is a slight increase in funding for Advance
- There is a new line item for the Workforce Board which allows the board to implement \$30,000 worth of initiatives as it sees fit

Additional Notes

There are several changes to the historical presentation. Perhaps most notable is that all salaries have been separated out from client services. This has been done for the sake of transparency as it allows for a clear review of direct client expenditures. However, it does skew the comparison from FY 19/20 to FY20/21.

The Budget presentation has been reduced to two schedules; schedules 1, and 2. This is largely due to Placer County's transition to a new countywide system. We anticipate greater changes to schedule 2 (Cost Center Detail) to be presented at final budget.

The agency is currently undergoing the procurement for the Workforce Board's One-Stop Operator and has included an estimation on the costs for that service.

Description of Schedules

Schedule 1 Consortium Year over Year

Schedule is based on estimated rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated cost increases, WIOA spending requirements, and pension debt service requirements and shows a comparison of FY19/20 Mod 2 to the proposed Draft Budget for FY2020/2021

Approved By:
 Executive Committee:
 Workforce Board:
 Governing Body

Schedule 2 Consortium Cost Center Detail

Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
El Dorado County Career and Training Services:	Includes PY 19/20 carry-in funds and PY20/21 WIOA funding to be administered by the Agency.
Placer County Career and Training Services:	Includes PY 19/20 carry-in funds and PY 20/21 WIOA funds to be administered by the Agency staff.
South Lake Tahoe / Alpine County Career and Training Services:	Includes balance of contract for PY 19/20 carry-in funds. Services awarded to <u>Advance</u> . Planned PY 20/21 WIOA funding scheduled to be awarded to Advance pending the completion of a successful monitoring.
Non-Allocation Career and Training Services:	<p><u>Cost Centers listed here are non-routine in nature managed by the Agency:</u></p> <p><u>The Disability Employment Accelerator</u>– purpose is for the Agency to provide Work based learning opportunities for college students with disabilities</p> <p><u>Trade and Economic Transition (TET) National Dislocated Worker Grant (NDWG)</u></p> <p><u>The Prison to Employment Grant – Implementation Supportive Services</u></p> <p><u>The Prison to Employment Grant – Implementation Direct Services</u></p> <p>Covid-19 25% Additional Assistance provides financial support services for those suffering wage loss due to the Pandemic</p> <p>Covid-19 National Dislocated Worker Grant (NDWG) Provides rapid reemployment services, training and SS for those who suffered job loss due to the Pandemic</p>
Board Initiatives:	Includes discretionary funding for Workforce Board Initiatives which must be spent by June 30, 2022
Surplus Funds	Surplus funds, if available, represent discretionary funding for allocation by the Governing Body

Approved By:
 Executive Committee:
 Workforce Board:
 Governing Body

L i n e #		<u>A</u>		<u>B</u>		<u>C</u>		<u>B/A</u>	
		Consortium Fiscal Year 2019/20 Final Budget	% of Total Funding	Consortium Fiscal Year 2020/2021 Draft Budget	% of Total Funding	Column A less Column B Change Between Fiscal Year 19/20 Final to 2021 Draft Budget	Percent Change from Fiscal Year 19/20 Final Budget to 20/21 Draft Budget		
Funding Sources:									
1	Carry-In WIOA Allocation	\$ 1,297,056		\$ 1,320,571		\$ 23,515		1.81%	SOURCES
2	Awarded WIOA Allocations	2,478,808		\$ 2,523,548		\$ 44,740		1.80%	
3	Carry-In RR/LA	-		28,279		\$ 28,279		100.00%	
4	Awarded Rapid Response Funds	256,712		256,712		\$ -		0.00%	
5	Awarded Layoff Aversion Funds	64,813		64,813		\$ -		0.00%	
6	Non Allocation Awards Carried In	239,649		1,134,861		\$ 895,212		373.55%	
7	Non-Allocation Awards (New)	1,393,400		350,000		\$ (1,043,400)		-74.88%	
8	Total Funding Sources PY 20	\$ 5,730,438		\$ 5,678,784		\$ (51,654)		-0.90%	
Expenditures:									
9	Retiree Benefits	\$ 716,867	12.77%	\$ 751,903	13.57%	\$ 35,036		4.89%	EXPENDITURES
10	Salaries and Benefits	\$ 690,231	12.29%	1,305,209	23.55%	\$ 614,978		89.10%	
11	Services and Supplies	289,188	5.15%	274,724	4.96%	\$ (14,464)		-5.00%	
12	Professional Services	\$ 142,666	2.54%	\$ 140,480	2.53%	\$ (2,186)		-1.53%	
	Encumbrances			\$ 191,206		\$ 191,206		100%	
13	Salaries, Services, and Encumbrances Total	\$ 1,838,952	32.75%	\$ 2,663,522	48.05%	\$ 824,570		44.84%	
Career & Training Services									
14	Placer County	\$ 919,545	16.37%	\$ 533,994	9.63%	\$ (385,551)		-41.93%	DIRECT CLIENT EXPENDITURES
15	El Dorado County	407,058	7.25%	286,995	5.18%	\$ (120,063)		-29.50%	
16	So Tahoe & Alpine County	173,445	3.09%	148,444	2.68%	\$ (25,001)		-14.41%	
17	Non Allocation Carried in From Prev FY	239,649	4.27%	928,480	16.75%	\$ 688,831		287.43%	
18	Non-Allocation Awards (New)	1,087,020	19.36%	74,250	1.34%	\$ (1,012,770)		-93.17%	
19	Career & Training Services Total	\$ 2,826,717	50.34%	\$ 1,972,163	35.58%	\$ (854,554)		-30.23%	
20	Board Initiatives	\$ -	0.00%	\$ 30,000	0.54%	\$ 30,000		100.00%	WORKFORCE BOARD EXPENDITURES
Non allocation Carry-out to New FY									
21	Allocation carry-out to New FY	\$ 296,380		\$ 172,796		\$ (123,584)		-41.70%	CARRYOUT
	Carry-out to PY 21 Total	\$ 653,585	11.64%	\$ 704,477	12.71%	\$ 50,892		7.79%	
	Carry-out to PY 21 Total	\$ 949,965		\$ 877,273		\$ (72,692)		-7.65%	
22	TOTAL EXPENDITURES	\$ 5,615,634		\$ 5,542,958		\$ (72,676)		-1.29%	
23	Net Surplus vs (Deficit)	\$ 114,804		\$ 135,826				Surplus vs (Deficit) 18.31% Suplus for GB distribution	

Approved by:
 Executive Committee:
 WB:
 Governing Board:

	<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>	
	Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services	
Funding Sources:								
1	Carry-In Allocation Funds from PY 20	\$ 278,154	\$ 414,675		\$ 154,938	\$ 90,463	\$ 308,897	\$ 73,444
2	Allocation Awards PY 21	252,356	958,948	-	302,825	351,085	583,333	75,000
3	Carry-In Rapid Response Funds PY18	-	-	28,279	-	-	-	-
4	Awarded Rapid Response Funds PY 21	-	97,551	128,356	30,805	-	-	-
5	Carry-In Layoff Aversion Funds PY18	-	-	-	-	-	-	-
6	Awarded Layoff Aversion Funds PY 21	-	24,629	32,406	7,778	-	-	-
	Carry-In Non-Allocation from PY 20							
7	Actual Non-Allocation Awards PY 21							
8	Total Funding Sources	\$ 530,510	\$ 1,495,803	\$ 189,041	\$ 496,346	\$ 441,548	\$ 892,230	\$ 148,444
Expenditures:								
Consortium Operations:								
9	Retiree Benefits	\$ -	\$ 751,903	\$ -	\$ -	\$ -	\$ -	\$ -
10	Salaries and Benefits	154,030	154,045	132,790	262,158	79,669	218,556	-
11	Services and Supplies	13,350	143,100	14,300	95,600	-	3,000	-
12	Professional Services	8,200	89,280	26,000	17,000	-	-	-
	Ermarked/Encumbered from pervious PY	17,203	127,840	15,951	30,212	-	-	-
13	Consortium Operations Total	\$ 192,783	\$ 1,266,168	\$ 189,041	\$ 404,970	\$ 79,669	\$ 221,556	\$ -
Career & Training Services								
Program Year 2019/2020 WIOA/Other - Rebudget								
14	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Placer County	-	-	-	-	-	253,023	-
16	El Dorado County	-	-	-	-	66,733	-	-
17	Alpine County	-	-	-	-	-	-	73,444
Program Year 2020/2021 WIOA/Other								
18	Non-Allocation Awards	-	-	-	-	\$ -	\$ -	\$ -
19	Placer County	-	-	-	-	\$ -	\$ 280,971	\$ -
20	El Dorado County	-	-	-	-	\$ 220,262	\$ -	\$ -
21	Alpine County	-	-	-	-	\$ -	\$ -	\$ 75,000
Regional Contracts								
22	Career & Training Services Total	\$ -	\$ -	\$ -	\$ -	\$ 286,995	\$ 533,994	\$ 148,444
23	Regional Contracts							
23	Board Initiatives	\$ -	\$ -	\$ -	\$ 18,202	\$ -	\$ 11,798	\$ -
24	PY20 Award Expend in Second Year	\$ 252,356	\$ 191,790	\$ -	\$ 60,565	\$ 74,884	\$ 124,882	\$ -
24	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	Recommend PY 19/20 WIOA Additional Pension Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
26	TOTAL EXPENDITURES	\$ 445,139	\$ 1,457,958	\$ 189,041	\$ 483,737	\$ 441,548	\$ 892,230	\$ 148,444
27	Net Incurr Funding primarily from unobligated and unsp	\$ 85,371	\$ 37,845	\$ -	\$ 12,609	\$ (0)	\$ (0)	\$ -

Approved by:
 Executive Committee:
 WB:
 Governing Board:

	<u>H</u>	<u>J</u>	<u>K</u>		<u>L</u>	<u>M</u>	<u>N</u>
	SB1 High Road	DEA 6	Gov's Addition Asst	Covid-NDWG	Prison to Employment Implementation Supportive Services	Prison to Employment Implementation Direct Services	Total of all Funding Sources and Expenditures
Funding Sources:							
1 Carry-In Allocation Funds from PY 20	0	0	0	0	0	0	\$ 1,320,571
2 Allocation Awards PY 21	0	0	0	0	0	0	\$ 2,523,547
3 Carry-In Rapid Response Funds PY18	0	0	0	0	0	0	28,279
4 Awarded Rapid Response Funds PY 21	0	0	0	0	0	0	256,712
5 Carry-In Layoff Aversion Funds PY18	0	0	0	0	0	0	-
6 Awarded Layoff Aversion Funds PY 21	0	0	0	0	0	0	64,813
7 Carry-In Non-Allocation from PY 20			25000	150000	455343	504518	1,134,861
7 Actual Non-Allocation Awards PY 21		350,000					350,000
8 Total Funding Sources	\$ -	\$ 350,000	\$ 25,000	\$ 150,000	\$ 455,343	\$ 504,518	\$ 5,678,783
Expenditures:							
Consortium Operations:							
9 Retiree Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 751,903
10 Salaries and Benefits	-	97,580	-	85,000	67,568	53,813	1,305,209
11 Services and Supplies	-	5,374	-	-	-	-	274,724
12 Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	140,480
Ermarked/Encumbered from pervious PY							191,206
13 Consortium Operations Total	\$ -	\$ 102,954	\$ -	\$ 85,000	\$ 67,568	\$ 53,813	\$ 2,663,522
Career & Training Services							
Program Year 2019/2020 WIOA/Other - Rebudget							
14 Non-Allocation Awards			\$ 25,000	\$ 65,000	\$ -	\$ -	90,000
15 Placer County	-	-	-	-	-	-	253,023
16 El Dorado County	-	-	-	-	-	-	66,733
17 Alpine County	-	-	-	-	-	-	73,444
Program Year 2020/2021 WIOA/Other							
18 Non-Allocation Awards		74,250	-	-	-	-	74,250
19 Placer County	-	-	-	-	-	-	280,971
20 El Dorado County	-	-	-	-	-	-	220,262
21 Alpine County	-	-	-	-	-	-	75,000
Regional Contracts					387,775	450,705	838,480
22 Career & Training Services Total	\$ -	\$ 74,250	\$ 25,000	\$ 65,000	\$ -	\$ -	\$ 1,972,163
23 Regional Contracts							-
23 Board Initiatives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 30,000
24 PY20 Award Expend in Second Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	704,477
24 Future Year Expend Non-Allocation	\$ -	\$ 172,796	\$ -	\$ -	\$ -	\$ -	172,796
25 Recommend PY 19/20 WIOA Additional Pension Support	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	-
26 TOTAL EXPENDITURES	\$ -	\$ 350,000	\$ 25,000	\$ 150,000	\$ 455,343	\$ 504,518	\$ 5,542,958
27 Net Incorr Funding primarily from unobligated and unsp	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 135,825

Approved by:
 Executive Committee:
 WB:
 Governing Board:

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: May 21, 2020
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: FY 2020-2021 Meeting Schedule

Approval is requested to establish the FY 2020-2021 Workforce Board meeting schedule.

Current schedule for FY 2019-2020 is 3rd Thursdays of odd months; 1:00 pm - 3:00 pm

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: May 21, 2020
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Bylaws Exemption pertaining to Officer Elections

Before the board for approval is a request to extend the current Workforce Board Chair and Vice Chair positions for an additional 90 days.

Workforce Board Bylaws Article IV Officers election criteria states that new Officers are to be appointed July 1st of each even year. However, due to COVID-19 staff and board members have been unable to meet the election timelines; therefore, we are requesting approval to extend their terms until 9/30/20.

The current Chair and Vice Chair are willing to accept the term extension.

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: May 21, 2020
TO: Workforce Board (WB)
FROM: Lorna Magnussen, WB Analyst
SUBJECT: Workforce Board Membership

In accordance with 20 CFR 679.310 the board is being informed of current vacancies on the Workforce Board and recruitment efforts in place in accordance with Workforce Board notification and recruitment policy.

Resignation(s)

Jaqui Humenick, Ponte Polmero; representing Business; resigned 3/18/19

Amanda Westphal, Blue Ribbon Personnel Services; representing Business resigned 3/13/20.

April Ballestero, One Light Ahead; representing Business resigned 3/11/20.

Application(s)

None

Recruitment efforts

Currently working with Governing Body, Workforce Board, staff and partners to recruit potential replacement.

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: May 21, 2020
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: 2020 Legislative Watch Update

Attached please find the current legislative watch list. The watch list is composed of known pieces of state legislation that have been introduced in 2020 and that may have an impact on the Golden Sierra Region's local workforce development system partners.

Due to the impacts of COVID-19 the Governor has requested legislators review and limit Bill submissions with budgetary asks. Because of this many Bills have been stricken by their authors, or are being held in committee awaiting the May budget revise which is expected to be limited due to the pandemic response. As of May 7, only four Bills remain on our watch list. Three are housed on the Senate side, and one is housed on the Assembly side. For two of these Bills (SB 2, SB 1381) the status is unconfirmed at this time.

Currently, the Board has taken no positions:

Senate	Assembly
SB-2 Student Data collection SB-1333 homeless hire tax credit SB-1381 Clean Energy Job Creation	AB-3069 Homeless & Foster state emp

Full text for each Bill can be found at:
<https://leginfo.legislature.ca.gov/>

Legislative Watch List:

May 21, 2020

[SB 2](#) (Senator Glazer) Statewide Longitudinal Student Database - Would express the intent of the Legislature to establish the Statewide Longitudinal Student Database to collect and store data regarding individual students as they matriculate from preschool through entry into the workforce. The bill would require the Office of Higher Education Coordination, Accountability, and Performance, proposed to be established by SB 3 of the 2019–20 Regular Session

- **Next steps:** Status unconfirmed
- **Suggest:** watch

[SB 1333](#) (Senator Durazo) Corporation Tax Law: credits: employment: homelessness- The Corporation Tax Law allows various credits against the tax imposed by that law. This bill would allow a credit under the Corporation Tax Law for each taxable year beginning on or after January 1, 2020, and before January 1, 2026, to a qualified taxpayer that employs an eligible individual during the taxable year, in an amount between \$2,500 and \$10,000 per eligible individual, not to exceed \$30,000

- **Next steps:** To be heard in Senate Governance and Finance
- **Suggest:** CWA sponsored
- **Comments:** SB 1333 has rapidly gained a broad amount of support from both legislators and county and homeless advocates. Governor Newsom made homelessness one of the flagship issues of 2020.

[SB 1381](#) (Senator Durazo) Clean Energy Job Creation Program.- The California Clean Energy Jobs Act, an initiative approved by the voters as Proposition 39 at the November 6, 2012, statewide general election, made changes to corporate income taxes and, except as specified, provided for the transfer of \$550,000,000 annually from the General Fund to the Clean Energy Job Creation Fund for 5 fiscal years beginning with the 2013–14 fiscal year. Moneys in the fund are available, upon appropriation by the Legislature, for purposes of funding eligible projects that create jobs in California improving energy efficiency and expanding clean energy generation. This bill would explicitly authorize consideration of job quality in project selection as a nonenergy benefit

- **Next steps:** Status unconfirmed
- **Suggest:** watch

[AB 3069](#) (Assembly Member Lackey) State employment: homeless and foster youth: pilot program

This bill, until January 1, 2026, would require the Department of Human Resources to establish and administer a LEAP internship pilot program for homeless youth and former foster youth (Limited Examination and Appointment Program (LEAP), which the Department of Human Resources administers, to provide an alternative to the traditional civil service examination and appointment process to facilitate the hiring of persons with disabilities). The bill would define former foster youth and homeless youth for these purposes. The bill would require the department to conduct competitive examinations to determine the qualifications and readiness of a homeless youth or former and former foster youth for state employment, which would be permitted to include on-the-job-performance evaluation and any other selection techniques deemed appropriate. The bill would also require the department to permit an applicant youth to complete a written examination or readiness evaluation, or to complete an internship, as specified, in order to qualify for service in a position under the program.

- **Next steps:** To be heard in Assembly Labor and Employment
- **Suggest:** watch

ONE-STOP OPERATOR (OSO) MEMO

TO: Workforce Development Board Executive Committee

FROM: Michael Indiveri, OSO

DATE: April 25, 2020

Subj: MOU Partner's Response to COVID-19

The last quarterly meeting of the WIOA MOU Partners was on December 11, 2019. The next meeting was scheduled for March 18, 2020. In addition to the on-going agenda items of updates and announcement; there was to be a focus on revising the partner contact information and reviewing Placer School for Adults' screening tool, "Goal For It". However, by late February and early March, our world had changed. The in-person meeting among the partners was converted to a teleconference with one subject, COVID-19 and how it is affecting services to our customers.

The COVID-19 Response meeting was held on the afternoon of March 18, 2020. The call-in participants were Placer School for Adults (PSA), California State Department of Vocational Rehabilitation (DOR), Advance-Lake Tahoe Community College, State of California Employment Development Department (EDD), Placer County Health & Human Services, El Dorado HHS, California Conservation corps (CCC) and the One-Stop Operator. As a prelude to the meeting, it was acknowledged that the situation was changing rapidly, with new and updated guidance and directions from the Governor's Office and various agency/program funding sources. Each agency gave the current highlights of what was happening at that point in time. In general, several themes quickly emerged.

- There is a reduction, if not an elimination, of hours in being open to the public,
- Office staffing hours are rotated as much as possible,
- Staff is doing some work from home via phone & PC teleconferencing,
- Work with current caseload clients is via phone or PC,
- Much of classroom instruction and classroom training converted to 'distance learning',
- Much of the effort is in serving current customers and not outreaching to new ones.

Each agency had some unique situations. With 22 million Americans filing Unemployment Claims (UI) in the last 3 plus weeks, EDD reported that their UI on-line application website had crashed several times early on. They were also setting drop boxes for applications. Waiting for phone assistance through the call center has involved much waiting time. It has been reported that EDD has trained and committed additional staff to the phone and online system and will be increasing their customer service. The El Dorado One-Stop reported that there were long lines to use the phone line for UI applications and that County was being swamped with Cal Fresh (food stamps) and Medi-Cal inquires and applications. The

:JOBS” unit of the County Welfare-to-Work program have assigned to process the Cal Fresh food stamps and MediCal appts. The Advance Program stated that the ‘shelter-in-place’ would affect their internship programs in the South Lake Tahoe area as their economy is driven by the tourist, restaurant, and hospitality industry. In addition to the new staffing arrangements, the COVID-19 shut down of schools has severely impacted DOR’s youth projects which has been a recent initiative of the DOR. Placer County reported that the County closed many of their offices except for what the County determined to be ‘essential services & staff’. They reported that they have had several notices of business closures. They were considering pop-up call centers and a new phone line where businesses & employers can access information on various services and/or loan information. Placer School for Adults is converting their classes to on-line distance learning. They announced that classes would be closed till April 13. With staff working from home. They are building a Google Classroom to accommodate the situation. The CCC is awaiting notification from the State on whether their activities are considered essential. Since much of their work involves wildfire prevention, it is anticipated that will happen. Much of their outside work can accommodate the ‘social distancing’ required for safety reasons. Both their Myers and Greenwood facilities are open.

Since, the onset of the COVID-19 adjustments, I have emailed the MOU partners to determine the best method to receive updates on the changing situation. The most consistent response has been to check-in with each agency’s website. I have done that and continue to do so. The websites all have clear information on the latest situation that relate to customers services and access. All of the public schools will not reopen for the remainder of the school year. The 3rd COVID-19 US Congressional Bill included additional funds for Displaced Workers Services and small business relief. The US Dept. of Labor will be issuing guidance on resources. There is a possibility that subsequent response bills will have additional Workforce assistance.

I have participated in several on-line webinars relating to COVID-19 and the Workforce given by NAWB and CWA. I am also tracking the various scenarios that are being discussed to “reopen the economy” , the ‘testing issues’, and the longer term effect on economic growth and recovery. As the situation hopefully changes in May or June, I will continue to facilitate information, connection and coordination among the MOU partners and the WDB.