

## WB MEMBERS

ANETTE SMITH-DOHRING  
Sutter Health Sacramento Sierra Region

BILL BETTENCOURT  
Placer School for Adults

CAROL PEPPER-KITTREDGE  
Sierra College

CHRISTINA NICHOLSON  
Whole Person Learning

DANIELA DEVITT  
California Employers Association

DAVID DeLEONARDIS  
Crossroads Diversified Services

ERIC COOPER  
California Indian Manpower Consortium

JASON BUCKINGHAM  
Golden Sierra Job Training Agency

JOHN TWEEDT  
District Council 16

KATHLEEN BURRIS  
CVS Health

KEVIN FERREIRA  
Sacramento – Sierra's Building and  
Construction Trades Council

KIMBERLY PELLOW  
Brandman University

LAUREL BRENT-BUMB  
Bumb Construction

MARCY SCHMIDT  
Placer Co. Business Advantage Network

MARGARITA VALENZUELA  
Unite Here Local 49 Gaming

MARK FRAYSER  
Department of Rehabilitation

MARTHA ESCOBEDO  
Employment Development Department

MICHAEL ZIMMERMAN  
MTI College

PAUL CASTRO  
California Human Development

RANDY WAGNER  
Sierra Economic Development  
Corporation

RICK LARKEY, *Vice Chair*  
North State Building Industry Foundation

ROBERT WARD  
IBEW Local 340

SHERRI SPRINGER  
Happy Kids Preschool & Childcare

STEWART SCHURR  
Doctor PC

TINK MILLER, *Chair*  
Placer Independent Resource Services

VIC WURSTEN  
PRIDE Industries

## **GOLDEN SIERRA WORKFORCE BOARD REGULAR MEETING AGENDA**

**Thursday, May 19, 2016 - 1:00 p.m.**

**Sierra College  
5000 Rocklin Road  
Rocklin, CA 95677**

**LRC lower level next to the Ridley Gallery**

*Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of the systems' ability to meet industry and workforce needs.*

- |       |  |       |
|-------|--|-------|
| I.    | <u>ROLL CALL AND INTRODUCTION OF GUESTS</u>  |       |
| II.   | <u>APPROVAL OF AGENDA</u>  | 1-2   |
| III.  | <u>CONSENT AGENDA</u>  |       |
|       | All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion. |       |
|       | A. Approval of Minutes from March 17, 2016 WB Meeting  | 3-11  |
|       | B. Attendance Log  | 12    |
| IV.   | <u>PUBLIC COMMENT-FOR THOSE ITEMS NOT ON THE AGENDA</u>  |       |
| V.    | <u>ELECTION OF WIB CHAIR AND VICE CHAIR</u>  |       |
| VI.   | <u>APPROVE 2016/2017 MEETING SCHEDULE</u>  | 13    |
| VII.  | <u>APPROVE 2016/2017 DRAFT BUDGET</u>  | 14-22 |
| VIII. | <u>APPROVE ADDITIONAL COST CENTER – SIERRA COLLEGE</u>   | 23    |
| IX.   | <u>SIGNATURE APPROVAL OF PHASE I, WIOA REQUIRED, PARTNER MEMORANDUMS OF UNDERSTANDING (MOUs)</u>                               | 24    |
| X.    | <u>CAREER PATHWAYS HEALTH CARE PRESENTATION</u>  |       |
|       | • Anette Smith-Dohring, Sutter Health, and Sue Hussey, Deputy Sector Navigator for Health                                      |       |
| XI.   | <u>WORKFORCE INNOVATION &amp; OPPORTUNITY ACT (WIOA)</u>   |       |
|       | • WIOA Matrix – no changes   | 25-30 |

### **EQUAL OPPORTUNITY**

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (530) 823-4635 (Voice). TTY users please call the California Relay Service at 711.



XII. WIOA SERVICE PROVIDER UPDATES

31-37

- Alpine County
- El Dorado County
- Golden Sierra Job Training Agency
- PRIDE Industries
- Business Engagement / Rapid Response

XIII. COMMITTEE UPDATES

- Executive Committee

XIV. FUTURE AGENDA ITEMS/NEW BUSINESS

XV. NEXT MEETING

Thursday, July 21, 2016 – 1:00 PM, Folsom Lake College, Placerville

XVI. ADJOURNMENT



**GOLDEN SIERRA WORKFORCE BOARD  
REGULAR MEETING  
MINUTES**

**Thursday, March 17, 2016 - 1:00 p.m.**

**Brandman University  
400 Sunrise Avenue, Suite 200  
Roseville, CA 95661**

*Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of the systems' ability to meet industry and workforce needs.*

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and the meeting was called to order by Chair Miller at 1:04 p.m.

Present: Tink Miller (Chair), Rick Larkey (Vice-Chair), Anette Smith-Dohring\*, Bill Bettencourt, Carol Pepper-Kittredge\*, Christina Nicholson, Daniela Devitt\*, David DeLeonardis, Eric Cooper, John Tweedt, Kathleen Burris, Kevin Ferreira, Maggie Valenzuela, Marcy Schmidt, Martha Escobedo, Michael Zimmerman, Paul Castro, Randy Wagner, Stewart Schurr

Absent: Bob Ward, Jason Buckingham, Kim Pellow, Laurel Brent-Bumb, Mark Frayser, Sherri Springer, Victor Wursten

Guests: Kathy Spindola, Lorna Magnussen, Darlene Galipo, Kathleen Franklin, Cara Welch, David Luke, Gina Lujan, Robert Hyland, Felicia Busan

*\* Indicates arrival time*

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda by Zimmerman, second by Wagner.

**Motion** approved unanimously.

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from January 21, 2016 WB Meeting

B. Review of Minutes from February 18, 2016 EC/FC meeting

C. Attendance Log

**Motion** to approve consent agenda items A-C by DeLeonardis, second by Wagner.

**Motion** approved unanimously.



IV. PUBLIC COMMENT-FOR THOSE ITEMS NOT ON THE AGENDA

*\*Smith-Dohring arrived - 1:05 p.m.*

Magnussen announced that Kathy Spindola was leaving Golden Sierra to take a position with Placer County and wished her well in her new job. She introduced Kathleen Franklin who will be assisting while the recruitment is being conducted.

Schmidt announced that she had posters for the North State Building Industry Foundation's "Trades Job Fair" and all committee members were welcome to take one to post in their work place. The event will be held on April 12, 2016 from 9:00 a.m. to 12:00 p.m. at the Rocklin Event Center, 2650 Sunset Blvd., Rocklin, CA. There is still room for any businesses that would like to register for the event.

Schmidt also announced that the Employment Services Program is working with students from Sierra College, Sacramento State and other schools for summer internships. Board members can refer any interested students to the program. The program will pay for background checks, workers' compensation and wages. They are still need of training sites.

Nicholson announced that Whole Person Learning, in partnership with Placer County, is holding their 7<sup>th</sup> four-day Youth Development Institute training. The training will be held on April 4<sup>th</sup>, 11<sup>th</sup>, 18<sup>th</sup> and 21<sup>st</sup>. There is no cost for the training but participants are required to attend all four days. Youth or young adults may participate and will be paid a stipend if they attend all sessions. The focus of the training will be geared towards social workers, probation offices, and program managers.

V. APPROVE LWDB RECERTIFICATION APPLICATION WSD15-13

Magnussen stated that the item before the Board was the Golden Sierra Workforce Development Board's Recertification request for Program Year (PY) 2016-2018 in compliance with EDD Directive WSD15-13.

She stated that the recertification packet was quite similar to the initial year application submitted in April 2015 and approved by CWIB in July 2015 for PY 2015-2016; a few items had been clarified from the previous application as noted in the agenda packet memo. She explained that this process is restating the Board's compliance with WIOA membership as well as the WIOA implementation plan. A partially signed recertification will be submitted to the State by March 30, 2016 with a fully signed recertification submitted by the June 20, 2016 deadline. The packet will go to the Governing Body on April 6, 2016, for final approval.

**Motion** to approve LWDB Recertification Application WSD15-13 by Larkey, second by Schmidt.

**Motion** approved unanimously.

*\*Devitt arrived – 1:10 p.m.*

VI. APPROVE ADDITIONAL COST CENTER – PLACER SCHOOL FOR ADULTS

*\*Pepper-Kittredge arrived – 1:15 p.m.*

Galipo explained that staff is requesting the approval of an additional cost center to the Agency's annual budget. This cost center will support a pilot program which is a collaborative effort between Placer School for Adults and Golden Sierra Job Training Agency. The funding will cover the costs of one full-time equivalent serving Placer County to perform various activities and services in the County. The Executive and Finance Committees reviewed and approved the request at their last meeting.



DeLeonardis asked: 1) source of funding, 2) is this a cost reimbursement agreement, 3) would the contract be fully reimbursed over a 12 month period , and 4) if Ms. Galipo was comfortable with the terms of the agreement. Galipo explained that the funding was coming through the Placer Union High School District and that, as a great deal of planning had gone into this effort including working through the contract, staff felt very comfortable with the final product. She also explained that the actual terms of the agreement were between March 1, 2016 and June 30, 2017. Cooper asked what the other associated costs were in addition to staffing. Galipo stated the associated costs would be salary, benefits, supervision, travel and transportation, and technology. Schmidt asked if the intent of program was for general job development or focus on students graduating. Galipo acknowledged that the job development that will occur will benefit both students and Placer County residents. Wagner asked: 1) how the success of the program will be measured, 2) what criteria will be used to determine if the program should be extended, and 3) where future funding for the program would come from. Galipo explained that as it is a pilot program they want to be flexible with the metrics. They are looking at the number of business contacts that have been developed, the number of placements of internships, and full time placements to start. The continuation of the program will be determined by a combination between performance of the program and available funding. Future funding may include alternate sources, possibly an additional grant if necessary. This position is not designed to sustain itself as it does not generate any revenue.

Castro commented that the proposed program was a requirement of WIOA, and that this position is the success of the integration of both systems.

**Motion** to approve Additional Cost Center – Placer School for Adults by Castro, second by Smith-Dohring.

**Motion** approved unanimously.

## VII. WORKFORCE INNOVATION & OPPORTUNITY ACT (WIOA)

- WIOA Matrix

Galipo noted that the latest changes to the Matrix are identified in the status column. Items in bold reflect activities that had been completed or had occurred since the last meeting.

Galipo further explained that ongoing meetings have been convened with various core partners to discuss planning and service delivery. Recent meetings have been focused on the vision and guiding principles, as well as MOUs. Core partners are now all aware of the MOU template that was released by the state. Galipo added that the programmatic piece of the MOUs needs to be completed by June 30, 2016. They have until December 2017 to complete the funding component which is called the Resource Sharing Agreement (RSA). There will be additional guidelines released about the funding component by this summer which will detail how it should be structured. Golden Sierra is continuing to meet with the regional partners, Sacramento Employment Training Agency (SETA) and Capital Area Investment Zone (CAIZ), to discuss a regional labor market study. They will use the information prepared by Valley Vision for the SlingShot study for local and regional planning.

DeLeonardis asked if the Workforce Board (WB) would have to approve the final MOUs. Galipo explained that this is a multiphase project. The WB would have to approve the initial MOUs and then review them to ensure they were in alignment with the Board's local plan. Larkey asked if all the regional policies between Golden Sierra, SETA and other CAIZ members will be included in the MOU. Galipo was unsure if there was any structure for a regional policy matrix. Magnussen stated that she believed there was a prior MOU developed for a regional Northern California grant. She believed that this may be used as a template to engage in the development of a regional MOU.



Smith-Dohring stated that she appreciates the fact that the makeup of the Board was reviewed and discussed. She knows that the private sector is represented, but wondered if the market sector representation reflected our regional economy. She asked if there is work being done to develop those sectors. She also stated that she doesn't see information about how we stay on top of labor market statistics, or how we can determine our labor or performance statistic rates. She wondered, as a structure of this Board, should we be looking at this. Part of the structure of WIOA is to move clients from poverty to gainful employment; this looks differently depending on your area, but she doesn't see that this document represents that. Miller believes that this will be further defined in the plan. Smith-Dohring wondered if WB membership should be reviewed to ensure that key sectors are represented. Cooper asked if the current database has a 'dashboard' that would reflect the status of current goals within a targeted area. Galipo acknowledged that this data only looks at Title I programs. It doesn't look at any of the other programs represented by the Board. DeLeonardis stated that it was his understanding that all core partners were subject to the same performance measures. All the partners should be reporting on the same performance measures. Miller stated that she believes that Smith-Dohring was hoping to have information that would allow looking beyond just the minimum results. Smith-Dohring concurred.

Smith-Dohring commented that what we need to know is the point of entry and the retention to ensure that we are moving the needle and focusing on job training that is effective to get people gainfully employed. DeLeonardis stated that Smith-Dohring raised a good point. We may be subject to very discreet performance measures but then how do they relate that to upward mobility. In addition, how is this verified? Smith-Dohring explained there is a difference between what is mandated reporting and what data we need to make informed decisions on the proper direction to go.

Larkey is concerned about how well we meet the employer's needs, and how we organize this information in some type of a career pathway dimension to see how well we are doing.

Pepper-Kittredge told the Board that there is discussion at upper levels, i.e. in the Chancellor's Office, EDD, etc. on how they bring all this information together and how to share. Policy and legislative activity are being pursued to allow this to happen; the key question is who will control it?

Cooper asked if LMID data that had been previously presented could be utilized. Miller stated that one of the issues is the timeliness of the data. She attended a recent pre-conference on strategic planning around WIOA where two other attendees from Federal Reserve Bank made a point of saying that they had some very timely data about economy and demographics to share and they have money to help workforce systems put things in place.

Pepper-Kittredge doubted that EDD had a way to track if a student gets a job in the field they were trained/educated in, and which pathway they actually took. All they know is if they are employed.

Welch, EDD LMID, stated that the EDD tracks employers and their tax information but not individuals. We can get County data based on industries and employers.

Smith-Dohring asked if there was a way that EDD, with a regional partner, could capture some of the data. EDD has this information, so who do we need to approach at EDD to see about obtaining this data.

Larkey said he had heard talk about a national cooperative agreement to share this information.



Escobedo will follow up to find out what reporting is available and who the appropriate contact would be.

Larkey added that several of the conference sessions he attended specifically addressed the need for defined career pathways; there was mention that a measure may be coming to demonstrate this. Larkey felt that we already had enough information to engage in conversations in the community to understand each other's systems. Miller expressed that this would be an appropriate task for a future Ad-Hoc group.

- Governing Body approval of WDB Bylaws and appointment of Workforce Development Board

Magnussen explained that on February 3, 2016, the Governing Body approved the new Workforce Development Board Bylaws and the appointment of the Local Workforce Development Board membership in compliance with WIOA SEC. 107(b) Membership and (c) Appointment, as defined in previously approved Bylaws Article III., Membership.

The Workforce Board will remain intact with a maximum of 26 members to serve the board; the current board is in compliance according to WIOA regulations. Member term dates would remain the same.

*\*Tweedt left – 1:22 p.m.*

#### VIII. HACKER LAB PRESENTATION

Gina Lujan – CEO of Hacker Lab

Magnussen introduced Gina Lujan of Hacker Lab.

Lujan explained that Hacker Lab is a hacker and maker space in Sacramento that has been opened for approximately 4 years. Hacker Lab was started to provide startup support and education on a grassroots level. As they opened their community they saw a lot of problems that needed to be solved, especially a lack of support for:

- Education
- Entrepreneurship
- Innovators
- Grass roots and local community

She explained that their community space had evolved greatly from when they first started. The Lab consists of 10,500 sq. feet of space with 4,500 sq. feet of “maker madness”. The organization is comprised of 50 volunteers and everything in the “space” is representative of these volunteers. Originally hacker spaces were just people working on technology and innovative ideas that no one knew about. Now, because we are in a new industrialization era and STEM work is so important, hacker spaces have become extremely important. So important that the White House has sent out many press releases talking about the “maker” movement and asking local and state governments, and colleges to participate in this movement. Hacker Lab innovates by outward work with the partners with the purpose of making the region better.



What they do and provide is:

- Maker Space - includes people doing many different things including art, fabricating things, using the laser cutter for cutting fabric, constructing of art installations for the City of Sacramento, etc.
- Co-working space - individuals occupying the same area working on their individual projects. They are entrepreneurs, independent contractors, and students. They might work alone at home, but want to work in a different setting where there is a sense of community. By working in the co-working space they can share ideas and leverage each other's skills.
- Incubator space - \$4 million of revenue raised from local business in 2015
- 13 small offices - Anyone can come in and use the space with none of the usual business startup costs. For the cost of the rent they have access to the "Maker Space" for business resources, classes and mentorships. 78 local jobs created in their "space" in 2015.
- Hack-a-thon – region's first public hack-a-thon. That is a way for someone to rapid prototype their idea in a marathon fashion over one weekend.
- Code for Hood – Held a Hack-a-thon for 140 youth.
- Education – 50 classes are offered including welding, coding, prototyping, sewing, woodworking, business, electronics and art.
- Government – Work with economic development and workforce development. Work with SETA, City of Sacramento.
- Corporations – Worked with Toyota, Northrup Grumman, VSP, Intel.
- Consulting on innovative ways of thinking.
- Product testing, exploration, and planning.
- Culture and community building.
- Innovation space design and planning.
- Education Strategic partnership to spark open innovation with Sierra College.

#### IX. SLINGSHOT UPDATE

Magnussen explained that the Capital Region SlingShot Compact: "Strengthening the Innovation Ecosystem" report was included in the Board Member's packet along with a memo from Buckingham. She stated that the document in the packet was the executive summary only. A link to the full version has also been provided.

Galipo informed the Board that the work groups are active and meeting regularly. She stated that Buckingham wanted the Board to know that our region is one of only two areas out of 11 that have actually completed and submitted their compact. She stated that she was unclear of the timeline and approval process for finalizing the compact but she believed that once it was approved we would be able to move forward in implementing some of the strategies included in the compact.

#### X. DAY AT THE CAPITOL REPORT OUT

Miller stated that she, Buckingham, Galipo, and Pepper-Kittredge attended the annual "Day at the Capitol". Pepper-Kittredge reported that there were very good conversations, meetings, and everyone was on message. The group met with Gaines chief of staff who was very engaged with wanting to know how programs were performed, etc. Galipo felt their attendance at the event was worth the effort as it gave them the opportunity to get their message out to stakeholders. She stated that from her unique programmatic perspective she believes we should be in contact with the district offices that work closer with the constituents. Providing them with written materials about our shared programs/opportunities would get them directly into the community. She will focus on this goal in the upcoming months.



Miller stated that a common theme she heard was that the elected or their staff are looking for data and outcomes that show the return on their investments. They want to know what the inputs and strategies are, and are very upfront about looking at this when they are considering legislation. The group also attended a meeting with Assemblyman Eduardo Garcia who is sponsoring AB 2642. The bill enacts the Removing Barriers to Employment Act, which would require the State Secretary of Labor and Workforce Development to create a grant program to provide funds to local Workforce Development Boards and community-based organizations working in partnership on proposals that will address the needs of individuals who have multiple barriers to employment.

#### XI. NAWB REPORT OUT

Five Board members Miller, Ferreira, Smith-Dohring, Larkey, and Galipo attended the annual NAWB Conference in Washington, DC. Written reports were furnished by Miller and Larkey.

Ferreira attended some apprenticeship workshops and heard a common message of retention issue relating to apprenticeship programs. He was asked at the workshop how the building industry manages this problem. He believes what works for them is, on average their programs are 4 years and there is advancement every 6 months during that time. So the person knows they will see a pay raise every 6 months for those 4 years. Plus if you don't have any upward mobility the program is worthless. They have training beyond the apprenticeship program, such as journeypersons training, as well as programs to allow them to become contractors. All this allows the trainee to keep moving upward in the chosen trade. He also attended a Veterans workshop. He was in the Marine Corp and is interested in advocating for returning veterans; he is President of Iron Workers which provides preferential treatment for veterans and works with a program called Helmets to Hard Hats. Between these sources he has 70,000 contractors at his disposal to place these veterans. There are lots of successful programs out there that the WDBs can connect with to help the transitioning veterans.

Miller stated that she received a bulletin from the Veterans Administration Benefits Office with information recently that reflects unemployment numbers have dropped below the national average for veterans.

Ferreira stated that in the medical and tech fields are realizing that education alone is not enough. With a Degree, they also need on-the-job training to help them get a job. This is an apprenticeship opportunity - earning and learning at the same time. The difference between apprenticeship programs here in the US and Europe is that they have total employer buy-in in Europe.

Pepper-Kittredge asked why there is such resistance from employers; it seems like it would be in the employer's benefit. Ferreira stated that in-house programs are considered an expense to the employer versus programs such as mine that are self-funded by the worker. Smith-Dohring stated that health care is looking to develop programs but are encountering multiple barriers such as state standards, current technology and learning styles.

Devitt noted that CEA is currently carrying the message to employers that in this economy there is a need to be more competitive and apprenticeships are a model to consider.

Smith-Dohring stated that she had attended the pre-conference on board governance; there was a lot of conversation around performance, outcomes and metrics. How do we as a Board define success for us? We should be looking at what success in 5 years looks like and doing some strategic planning. That way we can measure system progression. She discovered that CWA has developed training tools for Board members. She attended a health care industry specific workshop. In 2015 there were 20 million jobs in the health care industry with 7 million open. The health care industry is in a crisis in many clinical areas. One thing stood out to her, how to retain employees in the career pathway they were trained for.



Larkey stated that he came away with three themes that he heard over and over again: 1) the need to integrate between agencies and boards. We are all serving the same needs and there is incredible waste going on because we are not more integrated; 2) have to recognize that the employers are the primary customers. There are no jobs without this realization; 3) have to reorganize ourselves around career pathways and industry sectors.

Galipo enjoyed a presentation from a group from Wisconsin that has done the impossible by getting all 11 boards in the state to form a statewide business services team. They are now using the same processes and protocols throughout the state; this includes statewide data tracking of metrics. The effort took 5 years to accomplish but has been worth it.

Galipo also attended Virginia Hamilton's session on Human Center Design. She did a wonderful job at explaining a complex idea in a one hour session. DOL has a launch webinar scheduled for March 28<sup>th</sup> with a new class starting on April 26<sup>th</sup>. This will be a facilitated online community to help solve work related challenges.

Galipo closed with recommending that everyone look up Vivek Wadhwa (writes for Washington Post); he was an excellent speaker and has a great newsfeed. Several other attendees concurred. Miller noted that Larkey's written report included a link for Vivek Wadhwa.

Miller, in addition to her written report, stated that she had two additional things to add. She spoke about a booklet, funded through the Federal government that showed the nexus between stress at home and on the job performance, costing employers millions of dollars a year. It encouraged organizations to implement employee assistance programs and recognized the returns on the investment for supplying those kinds of programs.

## XII. WIOA SERVICE PROVIDER UPDATES

Written reports were provided by all but PRIDE Industries. No discussion.

- Alpine County
- El Dorado County
- Golden Sierra Job Training Agency
- PRIDE Industries
- Business Engagement / Rapid Response

## XIII. COMMITTEE UPDATES

- Executive Committee

Miller reported on the status of the Executive Committee (EC). The EC and Finance Committees have been combined and will continue in their current form for the duration of their term of June 30, 2016. The committee will be a transition Executive committee pending the Chair and Vice Chair elections scheduled for May 19, 2016. At the July 21, 2016 Workforce Board (WB) meeting, the new Chair will make recommendations for appointments of new Executive Committee members in alignment with the new Bylaws, and they will be appointed by the WB.



XIV. FUTURE AGENDA ITEMS/NEW BUSINESS

Devitt announced the California Employers Association has started a newsletter named *Workforce Matters* geared toward workforce development. She invited board members to submit articles for the newsletter; these should be submitted to Magnussen to avoid any Brown Act violations.

Magnussen reminded board members of upcoming April 1<sup>st</sup> due date for Form 700 and Ethics Training.

Smith-Dohring mentioned the upcoming Sac Metro Chamber Cap to Cap trip (April 8, 2016) and recommended getting engaged to carry your message.

Future agenda items:

- Election
- Career Pathways – health care – Anette Smith-Dohring and Deputy Sector Navigator (DSN) (requested by Larkey)

XV. NEXT MEETING

Thursday, May 19, 2016 – 1:00 PM, ~~Brandman University~~ [corrected – Sierra College]

XVI. ADJOURNMENT

Chair Miller adjourned the meeting at 2:55 p.m.



Date:	5/21/15	7/16/2015	9/17/2015	11/19/15	01/21/16	03/17/16	Rate
	Regular	Regular	Regular	Regular	Regular	Regular	
<b>WB</b>							
Anette Smith-Dohring	0	1	1	0	1	1	67%
Bill Bettencourt				1	1	1	100%
Bob Ward	0	0	0	0	0	0	0%
Carol Pepper-Kittredge	1	1	1	1	1	1	100%
Christina Nicholson	1	0	1	1	1	1	83%
Daniela Devitt	1	1	0	1	1	1	83%
Dave DeLeonardis	1	0	1	0	1	1	67%
Eric Cooper	1	1	1	0	1	1	83%
Jason Buckingham	1	0	1	1	1	0	67%
John Tweedt	0	1	0	1	1	1	67%
Kathy Burris	1	1	1	0	0	1	67%
Kevin Ferreira	0	1	1	1	1	1	83%
Kim Pellow	0	0	1	1	1	0	50%
Laurel Brent-Bumb	1	0	0	1	1	0	50%
Maggie Valenzuela	0	0	1	0	1	1	50%
Marcy Schmidt	1	1	1	1	1	1	100%
Mark Frayser	1	1	0	1	1	0	67%
Martha Escobedo	1	0	0	0	1	1	50%
Michael Zimmerman	1	1	1	1	0	1	83%
Paul Castro	1	1	1	1	1	1	100%
Randy Wagner	1	1	1	0	1	1	83%
Rick Larkey	1	1	1	1	0	1	83%
Sherri Springer	1	0	0	0	0	0	17%
Stewart Schurr	1	1	1	1	1	1	100%
Tink Miller	1	1	1	1	1	1	100%
Victor Wursten	1	0	0	0	0	0	17%



**GOLDEN SIERRA  
WORKFORCE BOARD**

**MEMORANDUM**

**DATE:** May 19, 2016  
**TO:** Workforce Board (WB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJ:** 2016/2017 Meeting Schedule

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☐ Resolution      ☒ Action Item      ☐ Information

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Approval is requested to establish the 2016/2017 Workforce Board meeting schedule.

Current schedule for 2015/2016 is 3<sup>rd</sup> Thursdays of odd months; 1:00 pm - 3:00 pm



**GOLDEN SIERRA  
WORKFORCE BOARD**

**MEMORANDUM**

**DATE:** May 19, 2016  
**TO:** Workforce Board (WB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJ:** 2016/2017 Draft Budget - Consortium

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☐ Resolution

☒ Action Item

☐ Information

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Staff is presenting the Title I Fiscal Year 2016/2017 Draft Budget for review and approval. The budget has been developed with a focus on the goals of the Local Workforce Development System requirements. The WIOA Title I financial resources are limited and unable to meet the full array of the Local System goals. Discussions will need to focus on developing Resource Sharing Agreements that assist in filling these gaps.



### ***Budget Introduction and Overview***

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between Placer County, El Dorado County and Alpine County. The Agency's primary purpose is to administer the JPA's Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and stated purpose of the JPA.

### ***Approach in Developing the Draft Budget for Fiscal Year 2016/2017***

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to obtain cost-efficient and effective ways to meet the requirements of the *Workforce Innovation and Opportunity Act (WIOA)* while minimizing service interruptions to participants.

*The Fiscal Year 2016/2017 Draft Budget:*

The primary sources of funding for this budget are the estimated rollover funding from Subgrant K698360 and the newly awarded Subgrant K7102029 for Adult, Dislocated Work and Youth with estimates assumed for the Rapid Response and Layoff Aversion funding, the assumption utilized was a 10% reductions from the prior year's award.

#### **The budget meets mandated funding requirements as follows:**

25% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 5% leverage in order to meet the full requirement of 30% with a 25/5 ratio of WIOA cash/leverage.

20% of the Youth funding is earmarked to meet the *Work Based Learning* goals indicated in the WIOA Title I award.

The remaining cost objectives required of the Title 1 funding are to maintain a *Comprehensive One-Stop Center* in the *Local Area* while strategically utilizing financial resources to meet obligations of the JPA and while both leading and participating in the continued development of both local and regional *Workforce Systems*.

#### **What we have been able to maintain in spite of reductions in funding:**

- No increases in the percentages of funding needed to support Administration, Program Operations & Consortiums Comprehensive One-Stop.
- Continue financial support to member counties for Career Services and Direct Training.

Approved By:  
Executive Committee  
Workforce Board  
Governing Body



<b>Description of Schedules</b>		
<i>Note: Schedule numbers in this budget correspond to those utilized in the Fiscal Year 2015/2016 annual budget presentations.</i>		
<b><u>Schedule 1</u></b>	<b><u>Consortium Sources and Uses</u></b>	Schedule is based on estimates for funding, carry over, and new awards. Expenditures have been adjusted based on anticipated cost increases, WIOA spending requirements and pension funding requirements.
<b><u>Schedule 2</u></b>	<b><u>Consortium Cost Center Detail</u></b>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA implementation, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY 15/16 carry-in funds to be administer by El Dorado County HHS and PY 16/17 WIOA funding as well.
	Placer County Career and Training Services:	Includes PY 15/16 carry-in funds and PY 16/17 WIOA funds to be administered by the JTA staff.
	Alpine County Career and Training Services:	Includes PY 15/16 carry-in funds to be administer by El Dorado County HHS and PY 16/17 WIOA funding as well.
	Non-Allocation Career and Training Services:	Includes remaining second year training dollars from the Disability Employment Accelerator (DEA) award and second year Sector Partnerships National Emergency Grant (SPNEG). The Agency was also awarded a second round of Prop 39 and has Round Two Disability Employment Initiative Grant funding for attending meetings.
<b>Schedule 3</b>	<b>Consortium Contracted Services</b>	Schedule provides detail for contracts administered by the Agency for newly awarded funds and re-budgeted contracts for Consortium Operations and Programmatic Career Services and Training.
<b>Schedule 4</b>	<b>Consortium Allocation of Sub grant Award</b>	Schedule is based on a funding award for the new WIOA Allocation Awards and Rapid Response and Layoff Aversion. The schedule also separated funding based on the new WIOA legislation.
<b>Schedule 5</b>	<b>Consortium Leverage Requirements</b>	Schedule provides dollar amounts required to be captured as leveraged resources in order to meet the state imposed 30% Direct Training requirement for Adult and Dislocated Working funding streams.

Approved By:  
Executive Committee  
Workforce Board  
Governing Body



Schedule 1  
Consortium Sources and Uses  
Draft Budget FY 2016/2017  
Presented: May 2016

		<u>A</u>		<u>B</u>		<u>C</u>		<u>D</u>		<u>A-D</u>	<u>A/D</u>
Line #		Consortium Fiscal Year 2015/2016 Revised Final Budget	% of Total Funding	Actual Expenditures and Encumbrances as of April 30th 2016	% of Total Funding	Projected Expenditures and Encumbrances for Fiscal Year End 2015/2016	% of Total Funding	Consortium Fiscal Year 2016/2017 Draft Budget	% of Total Funding	Difference between Fiscal Year 2015/2016 Revised Final Budget and Fiscal Year 2015/2016 Final Budget	Percent Change from Fiscal Year 2015/2016 Revised Final Budget to Draft Budget FY 2016/2017
<b>Funding Sources:</b>											
1	Carry-In Allocation PY 15	\$ 1,888,875		\$ 1,745,814		\$ 1,888,875		\$ 1,624,866		\$ (264,009)	-13.98%
2	Actual PY16 WIOA Allocations	3,451,348		2,116,436		3,451,348		3,206,496		(244,852)	-7.09%
3	Estimated Rapid Response Funds PY16	236,657		121,210		236,657		212,991		(23,666)	-10.00%
4	Estimated Layoff Aversion Funds PY16	65,401		65,401		65,401		58,861		(6,540)	-10.00%
5	Actual Non-Allocation Awards	539,509		215,712		539,509		473,500		(66,009)	-12.24%
6	<b>Total Funding Sources</b>	<b>\$ 6,181,790</b>		<b>\$ 4,264,573</b>		<b>\$ 6,181,790</b>		<b>\$ 5,576,714</b>		<b>\$ (605,076)</b>	<b>-9.79%</b>
<b>Expenditures:</b>											
<b>Consortium Operations</b>											
7	Retiree Benefits	\$ 457,054	7.39%	\$ 442,138	10.37%	\$ 457,054	7.39%	\$ 481,854	8.64%	\$ 24,800	5.43%
8	Salaries and Benefits	1,222,240	19.77%	948,017	22.23%	1,339,440	21.67%	1,037,635	18.61%	(184,605)	-15.10%
9	Services and Supplies	428,928	6.94%	315,050	7.39%	428,928	6.94%	365,974	6.56%	(62,954)	-14.68%
10	Professional Services	\$ 35,000	0.57%	15,986	0.37%	\$ 35,000	0.57%	\$ 17,719	0.32%	(17,281)	-49.37%
11	<b>Consortium Operations Total</b>	<b>\$ 2,143,222</b>	<b>34.67%</b>	<b>\$ 1,721,191</b>	<b>40.36%</b>	<b>\$ 2,260,422</b>	<b>36.57%</b>	<b>\$ 1,903,182</b>	<b>34.13%</b>	<b>\$ (240,040)</b>	<b>-11.20%</b>
<b>Career &amp; Training Services</b>											
12	Placer County	\$ 1,328,863	21.50%	\$ 978,384	22.94%	\$ 1,332,054	21.55%	\$ 1,188,428	21.31%	(140,435)	-10.57%
13	El Dorado County	1,257,339	20.34%	1,230,764	28.86%	1,244,339	20.13%	1,161,297	20.82%	(96,042)	-7.64%
14	Alpine County	113,667	1.84%	110,766	2.60%	113,667	1.84%	101,689	1.82%	(11,978)	-10.54%
15	Non-Allocation Awards	416,605	6.74%	215,712	5.06%	300,658	4.86%	387,552	6.95%	(29,053)	-6.97%
16	<b>Career &amp; Training Services Total</b>	<b>\$ 3,116,474</b>	<b>50.41%</b>	<b>\$ 2,535,626</b>	<b>59.46%</b>	<b>\$ 2,990,718</b>	<b>48.38%</b>	<b>\$ 2,838,966</b>	<b>50.91%</b>	<b>\$ (277,508)</b>	<b>-8.90%</b>
17	<b>Committee Budget</b>	<b>\$ 15,000</b>	<b>0.24%</b>	<b>\$ 7,756</b>	<b>0.18%</b>	<b>\$ 10,000</b>	<b>0.16%</b>	<b>\$ 5,000</b>	<b>0.09%</b>	<b>\$ (10,000)</b>	<b>-66.67%</b>
18	<b>PY 16 Award Expend in Second Year</b>	<b>\$ 907,094</b>	<b>14.67%</b>	<b>\$ -</b>	<b>0.00%</b>	<b>\$ 920,650</b>	<b>14.89%</b>	<b>\$ 829,566</b>	<b>14.88%</b>	<b>\$ (77,528)</b>	<b>-8.55%</b>
19	<b>TOTAL EXPENDITURES</b>	<b>\$ 6,181,790</b>		<b>\$ 4,264,573</b>		<b>\$ 6,181,790</b>		<b>\$ 5,576,714</b>		<b>\$ (605,076)</b>	<b>-9.79%</b>
20	<b>Net Income/(Loss)</b>	<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>		<b>\$ -</b>	

Approved by:  
Executive Committee:  
WB:  
Governing Board:



Schedule 2  
Consortium Cost Center Detail  
Draft Budget FY 2016/2017  
Presented: May 2016

		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>
L i n e #		Consortium Admin	Consortium Program Operations	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services
	<b>Funding Sources:</b>						
1	Carry-In Allocation Funds from PY 15	\$ 335,986	\$ 183,888	\$ -	\$ 112,106	\$ 566,294	\$ 369,903
2	Actual PY 16 WIOA Allocations	320,651	902,980	-	350,651	595,003	992,211
3	<i>Estimated Rapid Response Funds PY16</i>	-	63,897	127,795	21,299	-	-
4	<i>Estimated Layoff Aversion Funds PY16</i>	-	17,658	35,317	5,886	-	-
5	Actual Non-Allocation Awards	-	-	-	-	-	-
6	<b>Total Funding Sources</b>	<b>\$ 656,637</b>	<b>\$ 1,168,423</b>	<b>\$ 163,112</b>	<b>\$ 489,942</b>	<b>\$ 1,161,297</b>	<b>\$ 1,362,114</b>
	<b>Expenditures:</b>						
	<b>Consortium Operations:</b>						
7	Retiree Benefits	\$ -	\$ 481,854	\$ -	\$ -	\$ -	\$ -
8	Salaries and Benefits	349,617	255,748	126,135	306,135	-	-
9	Services and Supplies	32,432	192,744	19,258	121,540	-	-
10	Professional Services	-	-	\$ 17,719	-	\$ -	-
11	<b>Consortium Operations Total</b>	<b>\$ 382,049</b>	<b>\$ 930,346</b>	<b>\$ 163,112</b>	<b>\$ 427,675</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Career &amp; Training Services</b>						
	<b>Program Year 2015/2016 WIOA/Other - Rebudget</b>						
12	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
13	Placer County	-	-	-	-	-	369,903
14	El Dorado County	-	-	-	-	566,294	-
15	Alpine County	-	-	-	-	-	-
	<b>Program Year 2016/2017 WIOA/Other</b>						
16	Non-Allocation Awards	-	-	-	-	-	-
17	Placer County	-	-	-	-	-	754,855
18	El Dorado County	-	-	-	-	595,003	-
19	Alpine County	-	-	-	-	-	-
20	<b>Career &amp; Training Services Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,161,297</b>	<b>\$ 1,124,758</b>
21	<b>Committee Budget</b>	<b>\$ -</b>	<b>\$ 5,000</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
22	<b>PY 16 Award Expend in Second Year</b>	<b>\$ 274,588</b>	<b>\$ 233,077</b>	<b>\$ -</b>	<b>\$ 62,267</b>	<b>\$ -</b>	<b>\$ 237,356</b>
23	<b>TOTAL EXPENDITURES</b>	<b>\$ 656,637</b>	<b>\$ 1,168,423</b>	<b>\$ 163,112</b>	<b>\$ 489,942</b>	<b>\$ 1,161,297</b>	<b>\$ 1,362,114</b>
24	<b>Net Income/(Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Cost Center Share of Available Funding</b>	<b>11.77%</b>	<b>20.95%</b>	<b>2.92%</b>	<b>8.79%</b>	<b>20.82%</b>	<b>24.43%</b>

Approved by:  
Executive Committee:  
WDB:  
Governing Board:



		<u>G</u>	<u>H</u>	<u>I</u>	<u>J</u>	<u>K</u>	<u>L</u>	<u>M</u>
L i n e #		Alpine County Career and Training Services	Prop 39 Round Two	Disability Employment Initiative Round Two	Disability Employment Accelerator Round One	Sector Partnerships National Emergency Grant	Placer School for Adult Award	Total of all Funding Sources and Expenditures
	<b>Funding Sources:</b>							
1	Carry-In Allocation Funds from PY 15	\$ 56,689	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,624,866
2	Actual PY 16 WIOA Allocations	45,000	-	-	-	-	-	3,206,496
3	<i>Estimated Rapid Response Funds PY16</i>	-	-	-	-	-	-	212,991
4	<i>Estimated Layoff Aversion Funds PY16</i>	-	-	-	-	-	-	58,861
5	Actual Non-Allocation Awards	-	104,670	3,191	52,158	211,073	102,408	473,500
6	<b>Total Funding Sources</b>	<b>\$ 101,689</b>	<b>\$ 104,670</b>	<b>\$ 3,191</b>	<b>\$ 52,158</b>	<b>\$ 211,073</b>	<b>\$ 102,408</b>	<b>\$ 5,576,714</b>
	<b>Expenditures:</b>							
	<b>Consortium Operations:</b>							
7	Retiree Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 481,854
8	Salaries and Benefits	-	-	-	-	-	-	1,037,635
9	Services and Supplies	-	-	-	-	-	-	365,974
10	Professional Services	-	\$ -	\$ -	\$ -	\$ -	\$ -	17,719
11	<b>Consortium Operations Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,903,182</b>
	<b>Career &amp; Training Services</b>							
	<b>Program Year 2015/2016 WIOA/Other - Rebudget</b>							
12	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ 52,158	\$ 211,073	\$ -	\$ 263,231
13	Placer County	-	-	-	-	-	-	369,903
14	El Dorado County	-	-	-	-	-	-	566,294
15	Alpine County	56,689	-	-	-	-	-	56,689
	<b>Program Year 2016/2017 WIOA/Other</b>							
16	Non-Allocation Awards	-	104,670	3,191	-	-	80,130	187,991
17	Placer County	-	-	-	-	-	-	754,855
18	El Dorado County	-	-	-	-	-	-	595,003
19	Alpine County	45,000	-	-	-	-	-	45,000
20	<b>Career &amp; Training Services Total</b>	<b>\$ 101,689</b>	<b>\$ 104,670</b>	<b>\$ 3,191</b>	<b>\$ 52,158</b>	<b>\$ 211,073</b>	<b>\$ 80,130</b>	<b>\$ 2,838,966</b>
21	<b>Committee Budget</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 5,000</b>
22	<b>PY 16 Award Expend in Second Year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 22,278</b>	<b>\$ 829,566</b>
23	<b>TOTAL EXPENDITURES</b>	<b>\$ 101,689</b>	<b>\$ 104,670</b>	<b>\$ 3,191</b>	<b>\$ 52,158</b>	<b>\$ 211,073</b>	<b>\$ 102,408</b>	<b>\$ 5,576,714</b>
24	<b>Net Income/(Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
	<b>Cost Center Share of Available Funding</b>	<b>1.82%</b>	<b>1.88%</b>	<b>0.06%</b>	<b>0.94%</b>	<b>3.78%</b>	<b>1.84%</b>	<b>100.00%</b>

Approved by:  
 Executive Committee:  
 WDB:  
 Governing Board:



Line #		A	B	C	D	E	F	
			Dislocated					
		Dislocated	Worker			Rapid	Other &	
		Worker	Tran to Adult	Adult	Youth - Out	Response	Layoff Aversion	TOTAL
	<b>Consortium Operations Budgeted and Rebudgeted</b>							
	<b>Services and Supplies</b>							
1	Chivalry IT Services (Agency & Placer IT Services)	\$ 2,942	\$ 2,500	\$ 6,558	\$ 8,000	\$ 2,500	\$ 1,500	\$ 24,000
2	Vavrinek, Trine, Day & Co. VTD (Agency Annual Financial Auditing Services)	2,000	5,000	5,750	5,750	750	750	20,000
3	EMRL -Outreach & Media Services	-	-	-	-	-	-	-
4	Kronick, Moskovitz, Tiedemann & Girard (Agency & Governing Board Legal Counsel)	6,711	4,500	5,289	4,750	750	500	22,500
5	State of California Employment Development Department (Agency Roseville Location)	12,500	11,000	23,500	23,500	-	-	70,500
6	Duff Brothers (Agency Auburn Location July - September	3,250	6,000	7,000	7,885	-	-	24,135
7	Location TBD Fiscal/Administration October - June	3,250	7,500	7,500	8,000	-	-	26,250
	<b>Professional Services - (Consortium Program Services)</b>							
8	Business Engagement Services (Consortium Services)	-	-	-	-	14,719	3,000	17,719
9	One Stop Operator (Consortium Contracted Services) - Vendor - TBD	5,000	7,500	7,500	10,000	-	-	30,000
10	<b>Consortium Operation Services - Contracted Total</b>	<b>\$ 35,653</b>	<b>\$ 44,000</b>	<b>\$ 63,097</b>	<b>\$ 67,885</b>	<b>\$ 18,719</b>	<b>\$ 5,750</b>	<b>\$ 235,104</b>
	<b>Consortium Career Services Budgeted and Rebudgeted</b>							
	<b>WIOA - Career Services PY15/16 Re-Budgeted</b>							
	<b>Career Services</b>							
11	El Dorado County - Awarded via Competitive Procurement	\$ 130,000	\$ -	\$ 134,449	\$ 126,561	\$ -	\$ -	\$ 391,010
12	Alpine County - Awarded via Competitive Procurement	16,051	-	30,000	3,949	-	-	50,000
	<b>Direct Training</b>							
13	El Dorado County - Awarded via Competitive Procurement	29,512	-	82,924	-	-	-	112,436
14	Alpine County - Awarded via Competitive Procurement	-	-	4,765	-	-	-	4,765
15	Placer County Agency	50,000	58,106	-	-	-	138,908	247,014
	<b>Work Based Learning (Youth)</b>							
16	El Dorado County - Awarded via Competitive Procurement	\$ -	\$ -	\$ -	\$ 62,848	\$ -	\$ -	\$ 62,848
17	Alpine County - Awarded via Competitive Procurement	-	-	-	1,924	-	-	1,924
18	Placer County	-	-	-	61,296	-	-	61,296
	<b>WIOA - Career Services PY16/17 Budgeted</b>							
	<b>Career Services</b>							
19	El Dorado County - Awarded via Competitive Procurement	\$ 28,372	\$ 85,116	\$ 90,512	\$ -	\$ -	\$ -	\$ 204,000
20	Alpine County - Awarded via Competitive Procurement	767	2,300	31,415	-	-	-	34,482
21	Placer County - Agency	47,542	142,627	151,669	-	-	-	341,838
	<b>Direct Training</b>							
22	El Dorado County - Awarded via Competitive Procurement	28,372	85,116	90,512	-	-	-	204,000
23	Alpine County - Awarded via Competitive Procurement	767	2,300	2,446	-	-	-	5,513
24	Placer County - Agency	47,542	142,627	151,669	-	-	-	341,838
	<b>Work Based Learning (Youth)</b>							
25	El Dorado County - Awarded via Competitive Procurement	\$ -	\$ -	\$ -	\$ 68,474	\$ -	\$ -	\$ 68,474
26	Alpine County - Awarded via Competitive Procurement	-	-	-	1,802	-	-	1,802
27	Placer County - Agency	-	-	-	109,290	-	-	109,290
28	<b>Consortium Career Services - Contracted Total</b>	<b>\$ 378,925</b>	<b>\$ 518,192</b>	<b>\$ 770,361</b>	<b>\$ 436,144</b>	<b>\$ -</b>	<b>\$ 138,908</b>	<b>\$ 2,242,530</b>
29	<b>Total Contracted Services</b>	<b>\$ 414,578</b>	<b>\$ 562,192</b>	<b>\$ 833,458</b>	<b>\$ 504,029</b>	<b>\$ 18,719</b>	<b>\$ 144,658</b>	<b>\$ 2,477,634</b>

Approved by:  
Executive Committee:  
WB:  
Governing Board:



Consortium Budget Schedule 4  
Consortium Allocation of Subgrant Award  
Draft Budget FY 2016/2017  
Presented: May 2016

			A	B	C	D	E	F	G
L	Allocation Funding Categories								
i			Dislocated	75% Dislocated Worker			Estimated	Estimated	
n			Worker	Transfer to Adult	Adult	Youth Out 100%	Rapid Response	Layoff Aversion	Total
e									
#			Worker	Transfer to Adult	Adult	Youth Out 100%	Rapid Response	Layoff Aversion	Total
1	Funding Awards for New Fiscal Year Consortium Operations		\$ 306,725	\$ 920,175	\$ 978,508	\$ 1,001,088	\$ 212,991	\$ 58,861	\$ 3,478,348
2	Administration	10.00%	\$ 30,673	\$ 92,018	\$ 97,851	\$ 100,109	\$ -	\$ -	\$ 320,651
3	WDB Support/Legacy Costs/Program Operations	30.00%	\$ 92,018	\$ 276,053	\$ 293,552	\$ 300,326	\$ 63,897	\$ 17,658	\$ 1,043,504
4	Consortium Sponsored Cost Centers	10.00%	\$ 30,673	\$ 92,018	\$ 97,851	\$ 100,109	\$ 21,299	\$ 5,886	\$ 347,836
5	Consortium Operating Cost Totals		\$ 153,364	\$ 460,089	\$ 489,254	\$ 500,544	\$ 85,196	\$ 23,544	\$ 1,711,991
6	Award less Consortium Operating Cost		\$ 153,361	\$ 460,086	\$ 489,254	\$ 500,544	\$ 127,795	\$ 35,317	\$ 1,766,357
7	Rapid Response/Layoff Aversion Cost Center		\$ -	\$ -	\$ -	\$ -	\$ 127,795	\$ 35,317	\$ 163,112
8	Required Direct Training Adult & DW	25.00%	\$ 76,681	\$ 230,044	\$ 244,627	\$ -	\$ -	\$ -	\$ 551,352
9	Work Based Learning (Youth)	20.00%	\$ -	\$ -	\$ -	\$ 180,196	\$ -	\$ -	\$ 180,196
10	Allocation for Career Services		\$ 76,680	\$ 230,042	\$ 244,627	\$ 320,348	\$ -	\$ -	\$ 871,697
	Youth - Adult - Dislocated Worker Allocation								
	Career Services								
11	Placer	62.00%	\$ 47,542	\$ 142,626	\$ 151,669	\$ 198,616	\$ -	\$ -	\$ 540,453
12	El Dorado	37.00%	\$ 28,372	\$ 85,116	\$ 90,512	\$ 118,529	\$ -	\$ -	\$ 322,529
13	Alpine	1.00%	\$ 767	\$ 2,300	\$ 2,446	\$ 3,203	\$ -	\$ -	\$ 8,716
	Direct Training								
14	Placer	62.00%	\$ 47,542	\$ 142,627	\$ 151,669	\$ -	\$ -	\$ -	\$ 341,838
15	El Dorado	37.00%	\$ 28,372	\$ 85,116	\$ 90,512	\$ -	\$ -	\$ -	\$ 204,000
16	Alpine	1.00%	\$ 767	\$ 2,300	\$ 2,446	\$ -	\$ -	\$ -	\$ 5,513
	Work Based Learning (Youth)								
17	Placer	61.00%	\$ -	\$ -	\$ -	\$ 109,920	\$ -	\$ -	\$ 109,920
18	El Dorado	38.00%	\$ -	\$ -	\$ -	\$ 68,474	\$ -	\$ -	\$ 68,474
19	Alpine	1.00%	\$ -	\$ -	\$ -	\$ 1,802	\$ -	\$ -	\$ 1,802
	Total Title 1 Allocations by County								
20	Placer		\$ 95,084	\$ 285,253	\$ 303,338	\$ 308,536	\$ -	\$ -	\$ 992,211
21	El Dorado		\$ 56,744	\$ 170,232	\$ 181,024	\$ 187,003	\$ -	\$ -	\$ 595,003
22	Alpine		\$ 1,534	\$ 4,600	\$ 4,892	\$ 5,005	\$ -	\$ -	\$ 16,031
23								Check Figure	\$ 3,478,348

Approved by:  
Executive Committee:  
WB:  
Governing Board:



Funding Categories					
			Dislocated Worker		
		Dislocated Worker	Transfer to Adult	Adult	Total
Funding Awards PY 2016/2017		\$ 306,725	\$ 920,175	\$ 978,508	\$ 2,205,408
Direct Training Requirement*	30.00%	\$ 92,018	\$ 276,053	\$ 293,552	\$ 661,623
Requirement met via:					
Program Year 2016/2017 WIOA Cash	25.00%	\$ 76,681	\$ 230,044	\$ 244,627	\$ 551,352
Program Year 2016/2017 Planned Leverage	5.00%	\$ 15,337	\$ 46,009	\$ 48,925	\$ 110,271
Adult & Dislocated Worker Distribution					
			Dislocated Worker		
		Dislocated Worker	Transfer to Adult	Adult	Total
25 % WIOA Cash Award					
Placer	62.00%	\$ 47,542	\$ 142,627	\$ 151,669	\$ 341,838
El Dorado	37.00%	\$ 28,372	\$ 85,117	\$ 90,512	\$ 204,001
Alpine	1.00%	\$ 767	\$ 2,300	\$ 2,446	\$ 5,513
5 % Leveraged Funds					
Placer	62.00%	\$ 9,509	\$ 28,526	\$ 30,334	\$ 68,369
El Dorado	37.00%	\$ 5,675	\$ 17,023	\$ 18,102	\$ 40,800
Alpine	1.00%	\$ 153	\$ 460	\$ 489	\$ 1,102
Total Required Direct Training (Check Figure)		\$ 92,018	\$ 276,053	\$ 293,552	\$ 661,623
* Employment Development Department Workforce Services Directive 11-9					

Approved by:  
Finance Committee: 12/16/2015  
WDB  
Governing Board



# **GOLDEN SIERRA WORKFORCE BOARD**

## **MEMORANDUM**

**DATE:** May 19, 2016  
**TO:** Workforce Board (WB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJ:** Approve Additional Cost Center – Sierra College

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☐ Resolution      ☒ Action Item      ☐ Information

---

Staff is requesting the approval of an additional cost center to the Agency's annual budget for Fiscal Year 2015/2016. The additional cost center will support planning, recruitment assistance, individualized career services for participants in the Northern California Community College Apprenticeship Initiative. The funding for this cost center will be via a pass-thru contract between Golden Sierra Job Training Agency and Sierra College. The funding for this project has been awarded by the Department of Labor to the Los Rios Community College District as the grant administrator.

The funding will cover staff time as follows.

Year 1: Planning

Years 2 – 5: Employer Outreach, Job Readiness Skills Instruction



**GOLDEN SIERRA  
WORKFORCE DEVELOPMENT BOARD**

**MEMORANDUM**

**DATE:** May 19, 2016  
**TO:** Workforce Development Board (WDB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJ:** APPROVAL OF MEMORANDUMS OF UNDERSTANDING (MOUs)

---

☐ Resolution      ☒ Action Item      ☐ Information

---

Before the board for signature approval are the completed Phase I, WIOA required partner MOUs. The Board is responsible for 17 total partner MOUs locally however, there are a number that have been combined as the partner operates multiple programs. Golden Sierra, for example, operates three programs while the Employment Development Department operates four. This reduces the number of required documents to eleven.

All partners have received the draft MOU language and are aware of the requirements. Outstanding agreements submitted after 5/19/16 will require a special meeting of the executive committee in order to meet the July 1, 2016 deadline.

Completed MOUs include:

- AARP - Title V Older Americans Act
- [Alpine County HHS](#) – TANF
- [California Human Development Corporation](#) – Migrant Seasonal Farmworkers (Section 167)
- California Indian Manpower Consortium – Native American Programs (Section 166)
- [Department of Rehabilitation](#) – WIOA Title IV Vocational Rehabilitation
- El Dorado County HHS – TANF
- [Employment Development Department \(EDD\)](#) - WIOA Title III Wagner-Peyser; Veterans; Trade Adjustment Assistance Act; and Unemployment Insurance
- [Experience Works](#) – Title V Older Americans Act
- [Golden Sierra Job Training Agency](#) – WIOA Title I Adult, Dislocated Worker & Youth
- [Placer County HHS](#) – TANF
- [Sierra Joint Consortium for Adult Education](#) – WIOA Title II Adult Education & Literacy



# WIOA Action Matrix

Action	Comments	Responsibility			Status
		WDB	GB/CLEO	CWDB/ Governor	Action Item = Green   Pending = Yellow   Complete = Blue
<b><u>Establish Local Area</u></b>					
Revise JPA to reference WIOA			X		<ul style="list-style-type: none"> <li>• Ongoing – Working with KMTG should be sent to county counsel in late Feb/March</li> <li>• Out to county counsel for review April 1, 2015 (45 day review period)</li> <li>• On GB Agenda for review April 9, 2015</li> <li>• Out to BOS' for Approval</li> <li>• 7/21 Alpine County – BOS approved</li> <li>• 7/21 El Dorado County – BOS approved</li> <li>• 9/15/15 Placer – BOS Approved</li> <li>• 10/7/15 GS GB Approved</li> </ul>
Request Designation as Local Area	The Governor is required to designate (initially) local areas who have performed successfully and who have had fiscal integrity for the previous two years. Golden Sierra meets these criteria. No process has been defined but I recommend the WIB, in conjunction with the Governing Body, submit a letter requesting designation.	X	X	X	<ul style="list-style-type: none"> <li>• Approved by WIB 11/20/14</li> <li>• Approved by GB 12/15/14</li> <li>• Mailed 12/21/14</li> <li>• Draft Directive WSD14-111 released 1/16/15; Directive WSD14-10 released 2/20/15 (updated 3/9/15)</li> <li>• Request approval from WIB 3/19/15</li> <li>• Sent unsigned copy to EDD 3/26/15</li> <li>• GB approved 4/9/15</li> <li>• Application sent to state 4/27/15</li> <li>• Received recommendation for approval letter 5/19/2015</li> <li>• Approved 6/23/15</li> </ul>



Action	Comments	Responsibility			Status
		WDB	GB/CLEO	CWDB/ Governor	Action Item = Green   Pending = Yellow   Complete = Blue
Establish Local Area (continued)					
Request approval to remain one-stop operator	According to WIOA each local area is required to have one One-Stop (at a minimum) and that One-Stop must be collocated with EDD staff. Currently, the Golden Sierra region has five centers only one of which is collocated with EDD (Roseville). The designation would eliminate our requirement to competitively procure the operator for the region. This is the most cost effective and efficient scenario. It does not eliminate the requirement to procure youth and career services.	X	X	X	<ul style="list-style-type: none"><li>• Approved by WIB 11/20/14</li><li>• Approved by GB 12/15/14</li><li>• Mailed 12/21/14</li><li>• According to NRPM must be competitively procured prior to receiving “waiver”. Procurement must be completed by June 30, 2017</li><li>• CWA launched campaign to alter regulations, GB and WDB Exec sent letter to Secretaries of Labor and Education. (8/20/15)</li><li>• Awaiting clarification from DOL – Indicated additional clarification could come Jan 2016.</li></ul>
Workforce Board					
Governance					
Review WDB Functions for gaps/opportunities	WDB (ADA accessibility policies)	X			<ul style="list-style-type: none"><li>• WDB functions to include partnering with Core agencies, systems alignment and setting local performance indicators</li><li>• Updates to WDB ongoing</li><li>• Board functions reviewed 7/15/15</li></ul>
Review Bylaws	Review bylaws for consistency with responsibilities and functions of WDB	X	X		<ul style="list-style-type: none"><li>• Working with KMTG</li><li>• GB Bylaws for review/approval at GB meeting 4/9/15</li><li>• WDB Bylaws under review</li><li>• Draft Presented to WDB EC 10/17/15</li><li>• Bylaws redrafted. Included in WDB packet 1/19/16 for review and approval</li><li>• <b>Approved by WDB 1/19/16</b></li><li>• <b>Approved by GB 2/3/16</b></li></ul>
Re-write WDB/Governing Body Agreement	Review current agreement for consistency with WIOA	X	X		<ul style="list-style-type: none"><li>• Working with KMTG</li><li>• Draft completed – GB Review 4/9/15</li><li>• Approved by WDB Exec 4/16/15</li><li>• Approved by GB 6/3/15</li></ul>



Action	Comments	Responsibility			Status
		WDB	GB/CLEO	CWDB/ Governor	Action Item = Green   Pending = Yellow   Complete = Blue
Workforce Board (continued)					
Governance (continued)					
Set Qualifications for Director	The WDB will need to set qualifications for the Director. Will probably need to wait for regulations to do so.	X	X		<ul style="list-style-type: none"><li>Designated to GB since the Agency sets qualifications for and employs Director</li></ul>
Review WIB Directives	Current WIB Directives will need to be reviewed and revised or eliminated for accuracy within the new system.	X			<ul style="list-style-type: none"><li>Initial Review and Discussion at Exec 4/16/15</li><li>WIA Directives expire June 30, 2015</li><li>New based on broad policy issues, alignment etc.</li><li>WDB focus on systems building</li></ul>
Membership					
Review WDB membership for compliance and strategic direction	Is membership in line with key sectors and new requirements?		X		<ul style="list-style-type: none"><li>As required by WIOA and as referenced in WSD14-10, the Governing Body will be required to provide direction to staff to develop and approve a recruitment process that identifies and appoints appropriate members as defined by WIOA and state policy. Must be in compliance by July 2016.</li><li>Membership reviewed, missing one required member (Adult Education) for compliance. Further review and possible restructuring may need to take place to meet requirements of local initiatives.</li><li>Board membership in Compliance 10/7/15 with addition of Adult Ed</li><li>Reviewed for planning and strategy 10/17/15</li><li>Membership structure outlined in Bylaws.</li><li><b>Membership is in compliance but should be reviewed as new members are added to ensure key sectors are represented and membership is distributed as equitably as practicable</b></li></ul>



Action	Comments	Responsibility			Status
		WDB	GB/CLEO	CWDB/ Governor	Action Item = Green   Pending = Yellow   Complete = Blue
Workforce Board (continued)					
Structure					
Review Committee Structure	The WDB should review its committee structure to ensure that it can meet its new role. No youth council is required, new partners included in performance (performance committee), New business engagement metrics, new emphasis on pathways and pathway development, Education and economic development continuous improvement, accessibility... Joint mtgs with SETA? (See initiatives)	X	X		<ul style="list-style-type: none"><li>Some of this may need to be completed regionally as a part of the regional planning requirements</li><li>Initial recommendations will be proposed for June Executive Committee</li><li>Delayed slightly awaiting direction from state</li><li>Initial Thoughts: Combine WDB Exec and Finance, and use ad hoc committees</li><li>Bylaws drafted to provide maximum flexibility</li></ul>
Planning/Service Delivery					
Convene Core Partners to discuss the design of the future system and MOUs	Executive Committee should convene leaders from DOR, EDD, Adult ED to discuss partnering in the new system, MOU's and Cost Sharing Agreements.	X			<ul style="list-style-type: none"><li>Email intro CWA WIOA Overview – 9/23/14</li><li>Letter intro WIOA 10/20/14</li><li>First meetings with EDD/Adult Ed April 2015</li><li>First meetings held with Adult Ed, EDD, HHS and DOR (April 2015)</li><li>Round 2 7/27/15</li><li>Round 3 occurred 8/8/15</li><li>Round 4 9/30/15 – Discussing Mission, Vision, Values draft</li><li><b>Round 5 1/28/16 – Vision &amp; Guiding Principals</b></li><li><b>Round 6 3/15/16 - MOU</b></li></ul>
Meet with SETA to Consider Joint Committees and policies with SETA and CAIZ group	WIOA will require a regional planning effort. We may want to have our subcommittees start meeting jointly with SETA.	X			<ul style="list-style-type: none"><li>Attending SETA Planning Committee late January.</li><li>Meeting cancelled; next meeting in February,</li><li>Though we are jointly coordinating many activities. This meeting has not occurred as of July 2015</li><li>Currently working on Slingshot and Sector Based NEG Grants</li><li><b>Discussing regional MOU for planning region stakeholders</b></li><li><b>Regionally completing Labor Market Study and inventory of Business leadership Councils.</b></li></ul>



Action	Comments	Responsibility			Status
		WDB	GB/CLEO	CWDB/ Governor	Action Item = Green   Pending = Yellow   Complete = Blue
Workforce Board (continued)					
Planning/Service Delivery (continued)					
Review One-Stop locations and service delivery model	Review service delivery. Should all current locations remain one-stops or should we target special projects in certain areas. Should we open population-specific job centers? Other LWIAs have centers that focus on youth only or business only or sectors. Should we reduce the number of physical centers and set-up remote access instead (the community colleges would be a likely host). (Recommendations to GB)	X	X		<ul style="list-style-type: none"><li>Met with Alpine County on 1/29/15 to discuss program services needs and model.</li><li>Consider new model with one comprehensive site, multiple Affiliate sites and designated access points. Only Affiliate and Comprehensive sites have access to Training money. All sites offer some version of Career Services GS manages the payments of contracts etc.</li><li>Need to develop a way to recognize access points (DOL, Calworks, DRCs Etc) as part of the system. Possible that Access points may be able to refer eligible clients directly.</li><li>Locations will be a product of RFP process and WIOA Comprehensive one-stop requirements</li><li><b>Working on system and resource map as a part of the MOU process to help identify and define scope of the local system in addition to cost sharing</b></li></ul>
Publish RFQ for vender services	Establishing a vendor list for services will greatly enhance our ability to provider services without a full RFP process for each service	X			<ul style="list-style-type: none"><li>Working with staff to define services – anticipate release 2/10/15</li><li>Released 2/10/15</li></ul>
Publish RFQ for Training Services and/or One-Stops	Prepare for competitive bid requirement by obtaining lists of qualified/interested sub-recipients	X			<ul style="list-style-type: none"><li>In development/ may need to separate “one-Stop Operator” functions from one-stop service delivery (core function = coordination)</li><li>Deadline for completion July 2017.</li><li>Do not award “K6” money beginning of program year 2015. Must develop and complete RFP for Services to be awarded Dec/Jan (2016) for 18 months</li><li>This (K6) implementation plan was reviewed and approved at Finance committee May 20, 2105; approved at WDB May 21, 2015.</li><li>RFP Released 7/8/2015</li><li>Rated 8/28/15</li><li>To WDB for approval 9/17/15</li></ul>



Action	Comments	Responsibility			Status
		WDB	GB/CLEO	CWDB/ Governor	Action Item = Green   Pending = Yellow   Complete = Blue
Workforce Board (continued)					
Planning/Service Delivery (continued)					
Technology	How does the WDB want to address the new emphasis on Technology	X			
Branding	Consider adopting unified Identifier	X	X		<ul style="list-style-type: none"><li>WIOA NRPMS identify One-stop brand as “American Job Centers” do we want to keep local brand? Will state board enforce “America’s Job Centers of California”</li></ul>
Accessibility	How will we address accessibility				<ul style="list-style-type: none"><li>Could be a function of the one-stop operator if contracted out.</li></ul>
LMID	How will we ensure we have proper data for planning – Contract that out				<ul style="list-style-type: none"><li>Save costs by eliminating EMSI and Work closely with LMID consultant</li></ul>
Performance					
Metrix	Review and identify performance metrics for WIA services or initiatives (i.e. expenditures related to OJT vs classroom training?) Training in critical clusters? Pathway development, apprenticeship enrollment – Business engagement etc.	X			<ul style="list-style-type: none"><li>Initial local performance metrics to be proposed to Exec June 2015</li><li>Delayed slightly awaiting direction from state subcommittee meetings</li></ul>
Initiatives	Brand Initiatives i.e. NEXT, Vital Assets, Youth@Work etc. - maybe reduce committees but have ad hocs that manage the initiatives?	X			<ul style="list-style-type: none"><li>Currently Branded “NEXT” for business services/RR</li><li>Working on “Service First” for Veterans</li><li>Working on Brand for Persons with Disabilities (PWD)</li><li>Also need youth brand</li><li>Implementing centrally administered RR Services. The RR implementation plan was reviewed and approved at Finance committee May 20, 2105; approved at WDB May 21, 2015.</li><li>“Advance” Branding developed for serving PWD’s</li></ul>



## **GOLDEN SIERRA WORKFORCE BOARD**

### **SERVICE PROVIDER REPORT**

Report Period: 3/5/2015-4/29/2016

Prepared By: Alpine County (RL)

#### **ACTIVITY SUMMARY**

<input type="checkbox"/>	New Enrollments	No new enrollments-one adult WIOA application under review
<input type="checkbox"/>	New ITA Contracts	
<input type="checkbox"/>	New OJT Contracts	
<input type="checkbox"/>	New WEX Contracts	
<input checked="" type="checkbox"/>	New One-Stop Visitors	4 new visitors
<input checked="" type="checkbox"/>	Total One-Stop Visitors	44 total visitors-14 for March and 30 for April

#### **PROGRAM UPDATES**

Youth Meeting with youth for college planning and grant/scholarship search

Adult Career center busy with resume' updating and creation-focus of job re-entry for other clients who have been employed

Dislocated Worker Met with one dislocated worker to discuss possible career choices

Prop 39 N/A

Disability Employment Accelerator (Advance) N/A

National Emergency Grant (SP-NEG) N/A

#### **EVENT PARTICIPATION**

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
03/29/2016	UC Davis PATH Housing webinar	supporting young adults to develop housing plans
04/12/2016	UC Davis PATH Employment webinar	supporting clients in obtaining GED and continuing to post-secondary education
04/21/2016	Health and Wellness Coalition	Interagency/Partner meeting to discuss Career Center outreach efforts from multi-agency collaboration
4/30/2016	Girls' Empowerment Day	Meeting with girls 9-17 years old to discuss the importance of education, career planning and motivational techniques to reach fullest potential.

#### **NOTEABLE OUTCOMES**

Labor Exchange Services

Business Engagement Working with local business owners to connect job seekers with business needs in the community. Working on connecting with Nevada employers.

Partner Engagement Working with Native Wellness Advocate and youth leadership to establish a work group of leaders in supporting other youth in education and empowerment in goal setting. Working with Alpine Office of Education to develop strategies as career/educational liaison between the career center and community colleges.

Service Delivery Strategies Increasing awareness to community of career center and what the career center offers, more marketing to community member. Continuing efforts to establish positive business relationships with business owners for employment development between employees and employers.

WIOA Transition Attending WIOA webinars and trainings related to changes that will occur from WIA to WIOA-attending webinars and trainings related to WIOA



## **GOLDEN SIERRA WORKFORCE BOARD**

### **SERVICE PROVIDER REPORT**

Report Period: March - April 2016

Prepared By: El Dorado (JW)

#### **ACTIVITY SUMMARY**

<input checked="" type="checkbox"/>	New Enrollments	14
<input checked="" type="checkbox"/>	New ITA Contracts	12
<input checked="" type="checkbox"/>	New OJT Contracts	1
<input checked="" type="checkbox"/>	New WEX Contracts	1
<input checked="" type="checkbox"/>	Total One-Stop Visitors	865
<input checked="" type="checkbox"/>	Unique One-Stop Visitors	90

#### **PROGRAM UPDATES**

Youth Met with Leona Allen, from the SLT Community College Fire Science Academy. We strategized approaches to identifying potential attendees/ WIOA applicants prior to enrollment. Based upon lessons learned from last year.

Adult Developing a reverse referral form with DOR .

Dislocated Worker

Prop 39 N/A

Disability Employment Accelerator (Advance) N/A

National Emergency Grant (SP-NEG) N/A

#### **EVENT PARTICIPATION**

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
3/8/16	Transition Night/Parents of Workability Students	Presented WIOA information to over 35 parents.
3/16/16	Career Fair EDUHSD/Union Mine	Presented information about WIOA Youth programs. Three staff spoke with parents and students for 2 hours. Approx. 1500 people attended the event.
3/15/16	Business Walk SLT	Chamber is in the process of assessing the feedback received from the Business surveys.
3/30/16	Resource Fair at South Lake Tahoe Community College	We were able to assist with Resume Workshops and provide information about WIOA.
4/12/16	Participated with WTW (shared a Table) at the Tahoe Regional Community Job Fair	Connected with a number of Businesses that will hopefully result in OJTs. Also met with a large number of job seekers. Eight people from the Job Fair attended our next WIOA Information Session.
4/28/16	Staff presented an Employability Skills workshop to students at El Dorado High School.	Developed a good connection with Career Services staff and we were able to assist 8 students in their job search.



## NOTEABLE OUTCOMES

Labor Exchange Services April 25, 2016, Employer Forum for Visiting Angels,

Business Engagement Monthly WIOA report to CEDAC (Community Economic Development Advisory Council); Attended one Chamber luncheon on April 13, 2016. Coordinate with Tammy Cornelison from Golden Sierra re. Job referrals etc.

Partner Engagement SLT AEBG Mtg 3/10/16, and April 14, 2016. Working with Denise castle from JOIN, Nevada on an AB 86 project. Weekly confering with Candace Neil, from DOR while she is on-site at the One Stop. April 21, 2016 Partner meeting with DOR Manager Al Holmes. In March, three Employability Skills workshops (1 in SLT and 2 in Placerville) were delivered to Mental Health clients. Participation in the monthly Joint Welfare to Work and WIOA staff meeting. Identified a new AARP Work Experience Worker for the One Stop. Scheduled to start in May.

Service Delivery Strategies Through the One Stop, the following workshops were offered in March and April to the Public: 1) In March- a) 5 WIOA Information Sessions, b) 2 Gain Assessment workshops, c) 5 DOR information Sessions, d) 1 Resume, 1 Interviewing and 1 Math Workshop, e) 4 Get Healthy Nutrition classes and f) 5 classes dealing with Employment Anxiety and Employment Management, and g) 1 class re. How to Get a State Job. Twenty Five classes were offered through the Placerville One Stop. In South Lake Tahoe, WIOA staff offered one Interviewing class and one Math class. In April the same classes and information sessions were offered for a total of 21 events.

WIOA Transition We are developing: 1) a Vocational Assessment workshop to be offered through the One Stop that would benefit the public, WTW and WIOA participants, 2) Financial Literacy Workshop and 3) Bringing back the NEXT Skills Employability Workshop.



## **GOLDEN SIERRA WORKFORCE BOARD**

### **SERVICE PROVIDER REPORT**

Report Period: 03/01/16 – 04/30/16

Prepared By: Placer County (DG)

#### **ACTIVITY SUMMARY**

<input checked="" type="checkbox"/>	New Enrollments	35
<input checked="" type="checkbox"/>	New ITA Contracts	7
<input checked="" type="checkbox"/>	New OJT Contracts	12
<input checked="" type="checkbox"/>	New WEX Contracts	8
<input type="checkbox"/>	Total One-Stop Visitors	Unable to collect via CalJOBS
<input type="checkbox"/>	Unique One-Stop Visitors	Unable to collect via CalJOBS

#### **PROGRAM UPDATES**

Youth Golden Sierra sponsored a youth hackathon. Initiated a Service Agreement with HackerLab to provide career exploration and workforce preparation activities to out-of-school youth (OSY).

Adult Enrollments and expenditures on track. Placed an Administrative Assistant at \$14/hour.

Dislocated Worker Enrollments and expenditures on track. Placed an Auto Body Repair Technician at \$18.50/hour.

Prop 39 Pre-apprenticeship training (MC3 certification) scheduled 07/18/16 to 08/05/16 at Sierra College.

Disability Employment Accelerator (Advance) Submitted an application for additional funding from EDD.

National Emergency Grant (SP-NEG) Conducted a direct mail campaign to 2,040 UI claimants likely to exhaust their benefits. Total enrollments = 3/20. Project end date extended to 06/30/17.

#### **EVENT PARTICIPATION**

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
03/31/16	Business and Internship Expo (WJU)	connected with 20 employers
04/06/16	Career and Internship Fair (FLC)	connected with 45 employers
04/12/16	Trades Job Fair	40 employers, 45% of attendees received interviews
04/28/16	Honor a Hero, Hire a Vet Job Fair	120 employers, 512 job seekers (45% veterans)
04/29/16	Youth Hackathon	

#### **NOTEABLE OUTCOMES**

Labor Exchange Services We assisted Thunder Valley, Goodwill, Durham School Services, Villara, Chipotle, Wendy's, Verde Creations, Asurea, Ponte Palmero, AppleOne, HR Management, Siemens, Atlas Disposal and Ridge Telecom, Inc. with job orders and recruitment events.

Business Engagement There are 12 upcoming workshops on topics such as managing stress, hiring a diverse workforce, employee retention, reasonable accommodations, and marketing strategies.

Partner Engagement Strengthened partnership with Roseville Adult School. New activity scheduled in May.

Service Delivery Strategies Provided off-site orientations at HHS and Probation to notify target populations about job center services/resources.

WIOA Transition Agency staff provided training and technical assistance to partners and subrecipients.



## **GOLDEN SIERRA WORKFORCE BOARD**

### **SERVICE PROVIDER REPORT**

Report Period: 3/1/2016-4/30/2016

Prepared By: PRIDE (AC)

#### **ACTIVITY SUMMARY**

<input type="checkbox"/>	New Enrollments	No new enrollments
<input type="checkbox"/>	New ITA Contracts	N/A
<input type="checkbox"/>	New OJT Contracts	N/A
<input type="checkbox"/>	New WEX Contracts	N/A
<input type="checkbox"/>	Total One-Stop Visitors	N/A
<input type="checkbox"/>	Unique One-Stop Visitors	N/A

#### **PROGRAM UPDATES**

Youth PRIDE will be giving this program back to Golden Sierra and a new agency will take over the contract.

Adult N/A

Dislocated Worker N/A

Prop 39 N/A

Disability Employment Accelerator (Advance) N/A

National Emergency Grant (SP-NEG) N/A

#### **EVENT PARTICIPATION**

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>

#### **NOTEABLE OUTCOMES**

Labor Exchange Services N/A

Business Engagement N/A

Partner Engagement N/A

Service Delivery Strategies N/A

WIOA Transition Transition to WIOA will be fully implemented when the new agency takes over the program. PRIDE will no longer be working with this contract.



## GOLDEN SIERRA CONSORTIUM

### BUSINESS SERVICES AND RAPID RESPONSE REPORT

Report Period: 03/01/16 – 04/30/16

Prepared By: Business Engagement Team

#### ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Placer Contacts	15
<input checked="" type="checkbox"/>	New El Dorado Contacts	30
<input type="checkbox"/>	New Alpine Contacts	
<input checked="" type="checkbox"/>	New Job Orders Received	19+
<input checked="" type="checkbox"/>	Total Active Job Orders	300+
<input type="checkbox"/>	Rapid Response Events	0 official on-site events; Sport Chalet, Sports Authority, Intel, Diversified Transportation, and Rude Brothers were contacted about available services

#### EVENT PARTICIPATION

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
03/01/16	Hiring Event: HR Management	15 candidates hired
03/15/16	South Lake Tahoe Business Walk	200+ employers reached
03/30/16	El Dorado Hills Business Walk	200+ employers reached
04/08/16	Business Advisory Board	5 employers attended
04/12/16	Hiring Event: HR Management	4 candidates hired
04/19/16	Business Service Workshop (EDC)	5 employers attended
04/20/16	Business Service Workshop (Placer)	13 employers attended
04/26/16	Hiring Event: Chipotle	3 candidates hired
04/26/16	Business Service Workshop (Placer)	12 employers attended
04/26/16	Loomis Business Walk	50+ employers reached
04/28/16	Business Service Workshop (EDC)	5 employers attended
04/28/16	Honor a Hero, Hire a Vet Job Fair	500+ job seekers; 115 employers

#### ACTIVE JOB ORDER TRENDS

Hospitality and Tourism A number of new food service locations have opened and hired for entry-level positions.

Retail There are over 120 active local job orders in CalJOBS for this industry.

Health Care Services

Information Technology

Construction/Trades There are over 125 active local job orders in CalJOBS for this industry. Job developers find it extremely difficult to fill these positions with qualified talent.

Business and Financial Services

Professional and Technical Services





# Trades Job Fair Report

April 12, 2016 | Rocklin Event Center



**40** Total Exhibitors | **7** Training Programs  
**97%** interested in participating next year  
**94%** felt the fair was helpful in their  
applicant search



**106** Attendees | **223** Registered  
**93%** felt the fair was helpful in their job  
search  
**45%** Interviewed | **22** Hired and counting\*

## Employer Comments

"Best job fair this year for us."

"Great event, professional, interview room  
and translator were a nice touch!"



## Job Seeker Comments

"Very useful. I will most likely find work  
because of this fair."

"Best one I've been to so far."

\*Employers are still being surveyed about the results of the fair