#### **GOVERNING BODY MEMBERS**

KATHERINE RAKOW, *Vice Chair* Board of Supervisors Alpine County

LORI PARLIN Board of Supervisors El Dorado County

KIRK UHLER, *Chair* Board of Supervisors Placer County

JASON BUCKINGHAM Executive Director

Golden Sierra Job Training Agency 115 Ascot Drive, Suite 140 Roseville, CA 95661

(916) 773-8540

#### **GOLDEN SIERRA JOB TRAINING AGENCY**

# GOVERNING BODY REGULAR MEETING AGENDA

Wednesday, February 6, 2019 - 10:00 am

Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661

#### **Teleconferencing locations:**

## Alpine County Administration Conference Room

99 Waters Street Markleeville, CA 96120 El Dorado County Government Center Board of Supervisors Department Building A 330 Fair Lane Placerville, CA 95667

Placer County District Office 1700 Eureka Road, Suite 160 Roseville, CA 95661

I.	ROLL CALL AND INTRODUCTION OF GUESTS	
II.	APPROVAL OF AGENDA	1-2
III.	CONSENT AGENDA	
	All matters listed under the Consent Agenda are considered to be rout nature and will be approved by one blanket motion.	ine in
	a) Approval of Minutes from October 4, 2018 GB Meeting	3-4
	b) Approval of Minutes from December 7, 2018 GB Meeting	5-9
IV.	PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA	
V.	WORKFORCE BOARD MEMBERSHIP	10-14
VI.	WIOA REGIONAL/LOCAL PLAN	15
VII.	DIRECTOR'S UPDATE	
VIII.	WIOA SERVICE PROVIDER REPORTS	16-18
	ADVANCE - Alpine / South Lake Tahoe	

Golden Sierra Job Training Agency - Placer & El Dorado County

El Dorado County HHS - El Dorado County

#### Page 2

### IX. <u>CLOSED SESSION</u>

CONFERENCE WITH LEGAL COUNSEL – ANTICIPATED LITIGATION (GOVERNMENT CODE 54956.9(b))

AGENCY DESIGNATED REPRESENTATIVES: JASON BUCKINGHAM, TERRIE TROMBLEY, LORNA MAGNUSSEN, KENNETH RUTHENBERG, JR., AND CHRISTOPHER ONSTOTT

#### X. <u>FUTURE AGENDA ITEMS/NEW BUSINESS</u>

#### XI. <u>NEXT MEETING</u>

Wednesday, April 3, 2019 – Golden Sierra Job Training Agency

#### XII. <u>ADJOURNMENT</u>

#### **GOLDEN SIERRA JOB TRAINING AGENCY**

# GOVERNING BODY SPECIAL MEETING MINUTES

Thursday, October 4, 2018 – 10:00 am

Golden Sierra Job Training Agency 115 Ascot Drive, Suite 100 Roseville, CA 95661

### Alpine County Administration

99 Waters Street Markleeville, CA 96120

III.

None

Placer County District Office (2) 1700 Eureka Road, Suite 160 Roseville, CA 95661

### I. **ROLL CALL AND INTRODUCTION OF GUESTS** Quorum was established and meeting was called to order at 10:02 a.m. by Chair Uhler Kirk Uhler (Chair) (1) ☐ Michael Ranalli **GSJTA Staff:** □ Terrie Trombley X Jason Buckingham Darlene Galipo □ Lorna Magnussen (#) indicates teleconference location II. APPROVAL OF AGENDA **Motion** to approve agenda by Rakow, second by Uhler **Motion** approved unanimously by roll call Aye: Rakow, Uhler Nay: None Abstain: None Absent: Ranalli

PUBLIC COMMENT - FOR THOSE ITEMS ON THE AGENDA

#### IV. 2018-2019 WIOA TITLE I FINAL BUDGET

Buckingham provided the following highlights:

- Page 5 - Column E - Row 1: Carry over is roughly \$200,000 less than anticipated; however, even with this reduction a balanced budget is being presented.

Trombley noted that El Dorado K7 spending was under projections, and she anticipated more carryover due to unspent contract funding.

- Page 6 Column G Rows 1 and 2: Alpine County and South Lake Tahoe operations at \$100,000 for a second year of funding.
- Page 6 Column J Row 7: non-competitive \$150,000 Regional Planning Grant for Prison to Employment; actual funding awarded was \$142,500. Funding is intended to develop a regional reentry plan, with implementation money anticipated after region plan completion due March 2019.

Rakow inquired about page 6 Program year 17-18 re-budget [14-17]. Buckingham stated that this would be K8 unspent funding carrying over to the next contract.

**Motion** to approve 2018-2019 WIOA Title I Final Budget by Rakow, second by Uhler

Motion approved unanimously by roll call

Aye: Rakow, Uhler

Nay: None Abstain: None Absent: Ranalli

#### V. ADJOURNMENT

**Meeting Adjourned** by Uhler, at 10:11 am.

#### **GOLDEN SIERRA JOB TRAINING AGENCY**

# GOVERNING BODY SPECIAL MEETING AGENDA

Friday, December 7, 2018 – 10:00 am

Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661

Alpine County
Administration
Conference Room (1)
99 Waters Street
Markleeville, CA 96120

El Dorado County Government Center Conference Room A (2) 330 Fair Lane Placerville, CA 95667

### Ι. ROLL CALL AND INTRODUCTION OF GUESTS Quorum was established and meeting was called to order at 10:02 a.m. by Chair Uhler Kirk Uhler (Chair) X Katherine Rakow (Vice-Chair) (1) Michael Ranalli (2) GSJTA Staff: Terrie Trombley Darlene Galipo □ Lorna Magnussen (#) indicates teleconference location II. APPROVAL OF AGENDA **Motion** to approve agenda by Ranalli, second by Rakow **Motion** approved unanimously by roll call

Abstain: None Absent: Uhler

Rakow, Ranalli

None

Aye:

Nay:

#### III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from August 29, 2018 GB Meeting
- b) Approval of Minutes from October 4, 2018 GB Meeting

Item b) Removed from consent agenda and carried over to next meeting as Ranalli was not present at October 4<sup>th</sup> meeting.

Motion to approve consent agenda item a) by Ranalli, second by Rakow

**Motion** approved unanimously by roll call

Aye: Rakow, Ranalli

Nay: None Abstain: None Absent: Uhler

#### IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

## V. <u>RESOLUTION 18-01</u> JOB DESCRIPTIONS, AND AMENDED POSITION ROSTER

Buckingham explained that this resolution accomplishes three things.

- 1) Creates an Accountant 1 and 2 positions and accompanying pay scale. This will allow the agency to competitively attract and retain qualified candidates.
- 2) Unfunds a current Accounting Technician position as that employee will move to the Accountant Classification.
- 3) Modifies the current Business and Employment Specialist job descriptions to comport with WIOA activities and the duties being performed.

Rakow recommended exploring the option of adding physical requirements to include in the job description. Buckingham stated that he will consult with legal counsel and revisit the subject if it needs any additional changes.

**Motion** to approve Resolution 18-01 Job descriptions, and amended position roster by Ranalli, second by Rakow

**Motion** approved unanimously by roll call

Aye: Rakow, Ranalli

Nay: None Abstain: None Absent: Uhler

GB Minutes - 2018-12-07

#### VI. HOLIDAY LEAVE OPTIONS

Motion to approve Holiday Leave Options by Ranalli, second by Rakow

**Motion** approved unanimously by roll call

Aye: Rakow, Ranalli

Nay: None Abstain: None Absent: Uhler

# VII. APPROPRIATE FUNDING FOR TRADE AND ECONOMIC TRANSITION NATIONAL DISLOCATED WORKER GRANT (NDWG)

**Motion** to approve Appropriate Funding for Trade and Economic Transition National Dislocated Worker Grant (NDWG) by Rakow, second by Ranalli

**Motion** approved unanimously by roll call

Aye: Rakow, Ranalli

Nay: None Abstain: None Absent: Uhler

#### WORKFORCE BOARD MEMBERSHIP

Magnussen requested approval for Sherri Conway, and conditional approval of William Reed pending receipt of application.

**Motion** to approve Workforce Board membership as presented by Ranalli, second by Rakow

Motion approved unanimously by roll call

Aye: Rakow, Ranalli

Nay: None Abstain: None Absent: Uhler

#### VIII. CHAIR/VICE CHAIR NOMINATIONS FOR 2019

Ranalli recommend maintaining the current Chair/Vice-Chair, as his term is ending on the El Dorado County Board of Supervisors in December 2018.

**Motion** to approve Chair/Vice Chair Nominations for 2019 by Ranalli, second by Rakow

**Motion** approved unanimously by roll call

Aye: Rakow, Ranalli

Nay: None Abstain: None Absent: Uhler

#### IX. <u>DIRECTOR'S UPDATE</u>

Buckingham informed the board that the

- Roseville career center relocation is underway; staff must be out of current suite by December 12; during the relocation the office will be closed to the public. This will start December 17, 2018 and it will reopen on January 2, 2019.
- Prison to Employment (P2E) planning funds awarded to the agency as part of regional grant for \$150,000; P2E implementation funding application is due in February.
- Workforce Accelerator Funding released; the agency will be participating in 2 regional applications; 1) Institute of Local Government focusing on youth and public service, and 2) Sacramento Valley Manufacturing Initiative and Sierra College Haas lab focusing on pre-apprenticeships in manufacturing.
- Disability Employment Accelerator (DEA) funding released; this funding focuses on college graduates with disabilities. The agency plans to submit application.
- Camp Fire recent disaster events in Butte County, the agency sent staff to the assistance centers in Chico and Oroville to provide support and assistance for those looking for help and guidance. Staff will revisit in January and see what kind of assistance is needed.
- Two school facility improvement bonds were recently passed that impact Placer Union High school District (Del Oro and Placer); the agency is working with the district to explore implementing "Community Workforce Training Agreements" when the building improvements start. These efforts may include the MC3 certifications via partnerships with Placer School for Adults.
- Regional/Local Plan modification The agency is currently working on the 2 year modification for the Regional & Local Plan. There have been 5 public input forums held to collect information to develop the plan modification.
- The Workforce Board voted to adopt a new initiative to investigate the creation of a Construction Training Center in the region. This may be housed at one physical location or be more of a cooperative arrangement where trainees get experience by working with multiple employers and/or trades.

#### XI. WIOA SERVICE PROVIDER REPORTS

Alpine / South Lake Tahoe – ADVANCE

Buckingham provided the following performance related to providing training services for ADVANCE:

- South Lake Tahoe 50% of goal
- Alpine 60% of goal

Rakow asked clarification regarding the report; it states on Dislocated Worker that available funding is nearly exhausted; Buckingham explained that the funding was consolidated under the Adult funding stream to make it easier to implement. The Adult funds can be used to serve dislocated workers as well as adults, and if there is youth that require assistance the Agency will ensure they get served.

#### XII. FUTURE AGENDA ITEMS/NEW BUSINESS

- Draft of the Regional & Local Plan 2 year modification
- Management Benefit Matrix

#### XIII. <u>NEXT MEETING</u>

Wednesday, February 6, 2018 – Golden Sierra Job Training Agency

#### XIV. ADJOURNMENT

Meeting Adjourned by Ranalli, second by Rakow at 10:45 am.

**Motion** Adjourn by Ranalli, second by Rakow

**Motion** approved unanimously by roll call

Aye: Rakow, Ranalli

Nay: None Abstain: None Absent: Uhler

# GOLDEN SIERRA GOVERNING BODY

#### **MEMORANDUM**

**DATE:** February 6, 2019

**TO:** Governing Body (GB)

FROM: Lorna Magnussen, WDB Analyst

**SUBJECT:** Workforce Board Membership

Before the board for review and conditional approval are the following Workforce Board membership updates and pending application.

#### Resignation(s)

Aamir Deen, Unite Here Local 49; representing Organized Labor; application from Volma Volcy to replace Aamir.

Diana Souza, NorCal Kenworth; representing Business; currently working with Sacramento Valley Manufacturing Initiative (SVMI), Governing Body, Workforce Board and partners to recruit potential replacement.

#### Application(s)

Volma Volcy, Sacramento Labor Council representing Organized Labor; request for conditional approval pending review and recommendation by Executive Committee on February 21<sup>st</sup>.

### **MEMBERSHIP APPLICATION FORM**

Person Nominated:	Volma Volcy Tit		Field Director
Business Name:	Sacramento Central Labor Council AFL-CIO		
Business Address:	2840 El Centro Ro	I, Sacramento CA	95833
<b>Telephone</b> 916-712	-8390 <b>FAX:</b>	E-mail: 	VVolcy01@gmail.com
Organization nomination:			al Labor Council AFL-CIO
	(i	e: Chamber of Commerce	, Manufacturing Association, etc.)
Contact Person: Fabrizio Sasso Title: Executive Direction			Executive Director
Business Address:	2840 El Centro Ro	I, Sacramento CA	95833
Telephone 916-927	-9772 <b>FAX:</b>	<b>E-mail</b> : fa	abrizio@sacramentolabor.org
(A letter of nomination under separate cover		be attached to th	nis application or forwarded
	on (check all that apply)	:	
□ Business □ Workforce □ Labor organizations □ Joint labor-management apprenticeship apprenticeship program or apprenticeship program □ CBO w/Barrier □ Youth □ Education & Training □ Adult Education/Literacy Representative □ Higher Education Representative □ Local Ed/CBO w/Training Barrier □ Wocational Rehabilitation Representative □ Philanthropic Organization □ Other □ Other □ Other			munity Development Representative bilitation Representative busing/Public Assistance
Signatúre:		Date:	ę.

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

Return all information to:

Lorna Magnussen, WB ANALYST

# Golden Sierra Job Training Agency 115 Ascot Drive, Suite 100 Roseville, CA 95661 NARRATIVE QUESTIONS

# What specific experience/expertise do you possess which would be of value to the Workforce Development Board?

Over the past 10 years, I've worked with numerous organizations from the private sector Nonprofit, labor organizations and elected officials. I understand how good policies and good investments affect our communities and our economy.

### Why would you be a good candidate to serve on the Workforce Development Board?

As the Field Director of the Sacramento Central Labor Council AFL-CIO, my job is to represent our affiliates and our members. The sac labor council is consist of about 100 affiliates from public to private sector. I believe i bring a unique perspective to the board and would be a great representative to the many labor organization I and the Sacramento Central Labor Council represents.

I'm also very interested in how workforce development work. I understand the need to connect people to careers very well but I'm also interested in knowing how and when we begin to engage individuals like high school students who are not yet in the job market but will soon be. How active are we at engaging local business, Where's funding coming from and how do we evaluate the work of the Workforce Development Board. I'm eager to join the board not because I have a wealth of knowledge of how the board works but because I want to learn the intricacies of the workforce development process.

You may attach additional information, including your resume or biography. Further questions should be directed to Lorna Magnussen at Golden Sierra Job Training Agency at (916) 773-8544.

## **CONFLICT OF INTEREST INFORMATION**

Acres 1	Does your employer/company provide goods and Agency, or have any plans to provide goods and Agency in the future? Yes □ No☑ If yes	d/or services to Golden Sierra Job Training
2.	You will be setting policy for and possibly organizations, profit and non-profit corporations entities or program operators. Do you or any maffiliation with such entities (i.e., ownership including Golden Sierra-funded On-the-Job commission, board or committee membership)? name of the entity and the nature of the affiliation husband, son, daughter, mother, father, brother, mother-in-law, aunt, uncle, niece, nephew, step-page 1.	s, school districts and other governmental nember of your immediate family have any employment; contractual relationships. Training (OJT) program participation:  Yes  No  If yes, identify below the on. (Immediate family members are: wife, brother-in-law, sister-in-law, father-in-law,
3.	Do you, or any member of your immediate familinterest in any commercial real property that is Job Training Agency? Yes   No   If yes, plocation.	currently leased/rented by Golden Sierra
CO	your nomination or application is approved, onflict of interest form with Golden Sierra Job orkforce Development Board membership.	
gannagadeg	1/1/cr	01/22/19
	Signature of Applicant	Date .



#### SACRAMENTO CENTRAL LABOR COUNCIL AFL - CIO

Embracing Amador, El Dorado, Nevada, Placer, Yolo and Sacramento Counties

January 23, 2019

Dear Ms. Magnussen,

On behalf of the Sacramento Central Labor Council, AFL-CIO, I would like to officially nominate Volma Volcy from the Sacramento Central Labor Council, AFL-CIO to fill the current vacant labor seat on the Golden Sierra Workforce Investment Board.

Volma comes recommended as a dedicated advocate for workers and workforce development through his job at the Sacramento CLC. We believe his years of experience representing workers will add great value to the Golden Sierra WIB.

Please feel free to contact me if you have any questions. Thank you.

Respectfully,

Fabrizio Sasso Executive Director

### GOLDEN SIERRA GOVERNING BODY

#### **MEMORANDUM**

**DATE:** February 6, 2019

**TO:** Governing Body (GB)

FROM: Jason Buckingham, GSJTA Executive Director

**SUBJECT:** WIOA Regional/Local Plan

Before the Board for review is the required two year WIOA Local Plan modification for the period of 2017-2021. Upon completion of the 30 day public comment period, the plan will be presented for approval to the Workforce Board on March 14, 2019 and the Governing Body on April 3, 2019. In order to meet the submission due date of March 15, 2019, a partially signed plan will be submitted.

All public input received to date has been considered in this plan modification.

Golden Sierra Local Plan 2 year modification

Regional and Local Plans PY 17-21 - Two Year Modifications - WSD18-01

#### SERVICE PROVIDER REPORT

#### **Golden Sierra Job Training Agency**

Report Period: 11/01/18 – 12/31/18
Prepared By: Frank Gerdeman

PARTICIPANT STATUS			
(Please note – the first number is for the current	South Lake	Alpine County	<u>Total</u>
period, the second is cumulative year to date)	<u>Tahoe</u>		
New WIOA Enrollments	1/9	1/7	2/16
Training Contracts (OST/WEX/OJT)	0/5	0/3	0/8
Cases Closed with Employment			
Average Hourly Wage at Placement			

#### **ACTIVITY SUMMARY**

Adult: In addition to the weekly services in Alpine County, we have identified an opportunity for focused work readiness trainings and introductory boot camps for the Hung A Lel Ti community. We are slated to begin in February 2019 and add a pre-culinary boot camp intro in March/April. We began to coordinate the provision of transition planning for corpsmembers at the local CA Conservation Corp program. Supportive services and transition planning will began in January as corpsmembers end their program stay, especially those who will be remaining in our service area. We also expect to see an increase in training support in the next reporting period due to the start of winter quarter at LTCC.

Dislocated Worker: NA

Youth: NA

#### **PRACTICES WITH PROMISE**

Personal Pathways Planning through collaborative and braided funding with Adult Education Program (AEP): Providing services funded by AEP as well as the Golden Sierra WIOA Title I contract means that anyone who walks in our doors will receive some level of service. This also allows for more targeted enrollment in WIOA Title I adult services Because we provide transition navigation services no one is turned away from some form of service (either adult ed or WIOA funded). This creates a mini-one stop with a single door leading to multiple service and support opportunities.

#### **CHALLENGES/BARRIERS**

Infrastructure: With enhanced financial assistance for California Community Colleges there is more state funding to cover the cost of tuition. However, materials (especially books and fees) often have higher costs and are not as readily covered by state funding. This will likely to continue to result in higher supportive services expenditures than ITA training/tuition expenditures. This will also likely be a statewide issue and not restricted to the local college environment.

<b>EVENT PAR</b>	EVENT PARTICIPATION	
<u>Date</u>	<u>Event</u>	
11/7/18	South Lake Tahoe Transition Network Meeting	
11/14/18	Meeting with Division of Apprenticeship Standards to discuss Culinary implementation and WIOA I	
11/15/18	Alpine County Health and Wellness Meeting	
11/26/18	South Lake Tahoe Mental Health Training on Unite Us referral process and platform	
12/18/18	Alpine County Interagency Meeting	
12/20/18	South lake Tahoe Job –Career Fair planning meeting	

Service Provider Report | Rev. 01/14/19

# GOLDEN SIERRA WORKFORCE BOARD SERVICE PROVIDER REPORT

Report Period: November/December

2018

Prepared By: El Dorado County (JW)

ACTIV	ACTIVITY SUMMARY			
$\square$	New Enrollments	ollments Three		
$\boxtimes$	New ITA Contracts	Two new contracts: 1) Western Truck Driving School and 2) MedCerts for IT		
		Security.		
	New OJT Contracts			
$\boxtimes$	New WEX Contracts	One new WEX located at Winter's Electric in South Lake Tahoe		
$\boxtimes$	Total One-Stop Visitors	861 people visited the One Stop during this period.		
	Unique One-Stop Visitors			
PROG	RAM UPDATES			
		ork Experience (WEX) client in the enrollment process. Also, we have a youth		
ITA in	process.			
Adult	All dollars have been obligate	ed / expended.		
Disloca	ated Worker All dollars have	heen obligated / expended		
Distoct	<u>Dislocated Worker</u> All dollars have been obligated / expended.			
Prop 3	<u>9</u> N/A			
Disabil	lity Employment Accelerator	(Advance) N/A		
Nation	nal Emergency Grant (SP-NEG	) N/A		
EVENT PARTICIPATION				
Date	Event Name	<u>Outcomes</u>		

#### **NOTEABLE OUTCOMES**

**Labor Exchange Services** 

<u>Business Engagement</u> As a result of transitioning the WIOA program from HHSA back to Golden Sierra, current WIOA staff have not participated in any business service activities. Our goal is to support the activities of the Golden Sierra Business Service Representative as we move the program to Golden Sierra.

<u>Partner Engagement</u> 11/7/18 Community Resource Team (CRT) sponsored by El Dorado County (EDC) Probation, 11/19/18 Helped to bring together key people to discuss funding/coordination for a vocational school sponsored by EDC Probabtion.

**Service Delivery Strategies** 

<u>WIOA Transition</u> During this period, WIOA funded staff have been in the process of transitioning case files to Golden Sierra staff as well as working with Golden Sierra to obligate final K-8 youth dollars.

WB Service Provider Report | Rev. 09/01/15

#### SERVICE PROVIDER REPORT

#### **Golden Sierra Job Training Agency**

Report Period: 07/01/18 – 12/31/18
Prepared By: Darlene Galipo

PARTICIPANT STATUS			
	<u>Placer</u>	<u>El Dorado</u>	<u>Total</u>
New WIOA Enrollments	55	13	68
Training Contracts (OST/WEX/OJT)	41	6	47
Cases Closed with Employment	28	16	44
Average Hourly Wage at Placement	\$18.68	\$19.88	

#### **ACTIVITY SUMMARY**

Adult: There is a strong demand for classroom training. In-demand training occupations include vocational nursing, security officer, commercial electrician, truck driver, project manager, and certified bookkeeper. Most recently, a participant received his Project Management Professional (PMP) certification and secured employment with wages in excess of \$150,000 per year.

Dislocated Worker: There was a substantial layoff at TSI affecting 241 workers. Rapid Response services will be delivered on-site in January.

Youth: Outreach efforts were increased to identify out-of-school youth in need of workforce development services. Three young adults received scholarships to attend Medical Assistant training at Roseville Adult School.

#### **PRACTICES WITH PROMISE**

Veterans Priority of Service: Veterans and eligible spouses are entitled to certain services earlier-in-time than other customers. We have worked closely with the Employment Development Department to identify eligible veterans/spouses and co-enroll them into Title-I funded programs. At this time, 12% of the local area's enrollments are identified as veterans or eligible spouses. Many of these participants choose to complete a training program that leads to a civilian career in law enforcement or private security; others secure civilian employment as first responders. The graduation and credential rate among veterans is extremely high.

#### **CHALLENGES/BARRIERS**

Infrastructure: There is increased pressure to serve more participants with fewer resources. Over the past several years the brick and mortar career centers located throughout the 3-county region have either closed or significantly reduced services. As a result, vulnerable populations in rural areas without access to high speed Internet and public transportation are more difficult to reach. This presents an opportunity for us to partner with existing community organizations to leverage resources.

EVENT PARTICIPATION	
<u>Date</u>	<u>Event</u>
11/01/18	William Jessup University – Etiquette Dinner
11/14/18	Staff Training – Mental Health First Aid
11/16/18	Staff Training – Prospecting Clients
11/20/18	Aerojet Rapid Response Hiring Event
12/05/18	Community Resource Fair (Coordinated by Placer County Probation)