

GOVERNING BODY MEMBERS

SUZANNE JONES, *Chair*
Board of Supervisors
Placer County

LORI PARLIN, *Vice Chair*
Board of Supervisors
El Dorado County

IRVIN JIM
Board of Supervisors
Alpine County

JASON BUCKINGHAM
Executive Director

Golden Sierra Job Training Agency
115 Ascot Drive, Suite 140
Roseville, CA 95661

(916) 773-8540

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
SPECIAL MEETING
AGENDA**

Thursday, December 15, 2022 @ 10:00 am

This meeting is being held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Governing Body is conducting this meeting on Zoom.

Members of the public are encouraged to participate in the meeting by submitting written comments by email to magnussen@goldensierra.com. Public comments will be accepted until the adjournment of the meeting, distributed to the Governing Body and included in the record.

PUBLIC LOCATION:

<https://us02web.zoom.us/j/85629547441?pwd=SjA3YkZSK2E1cUo2KzhOdjg3RmQyZz09>

Meeting ID: 856 2954 7441

Passcode: 659742

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on:

One tap mobile

+16699009128,,85629547441#,,,,*659742# US (San Jose)
+16694449171,,85629547441#,,,,*659742# US

Dial by your location:

+1 669 900 9128 US (San Jose)
+1 253 215 8782 US (Tacoma)
+1 346 248 7799 US (Houston)
+1 646 558 8656 US (New York)
+1 301 715 8592 US (Washington DC)
+1 312 626 6799 US (Chicago)

Find your local number: <https://us02web.zoom.us/j/ko3U1AWz>

- | | | |
|------|---|-----|
| I. | <u>ROLL CALL AND INTRODUCTION OF GUESTS</u> | |
| II. | <u>APPROVAL OF AGENDA</u> | 1 |
| III. | <u>BROWN ACT – AB 361 BOARD POLICY</u> | 2-3 |
| IV. | <u>PUBLIC COMMENT – FOR ITEMS ONLY ON THE AGENDA</u> | |
| V. | <u>CAREER SERVICES – SOUTH LAKE TAHOE /ALPINE RFP</u> | 4 |
| VI. | <u>NEXT MEETING</u> | |
| | Thursday, January 26, 2023 @ 10:00 am | |
| VII. | <u>ADJOURNMENT</u> | |

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

GOLDEN SIERRA GOVERNING BODY

MEMORANDUM

DATE: December 15, 2022

TO: Governing Body (GB)

FROM: Lorna Magnussen, WB Analyst

SUBJECT: Brown Act – Teleconference Meeting Pursuant to Government Code Section 54953(e) (Assembly Bill 361)

Before the Board for review and approval is a vote to authorize modified teleconference meetings pursuant to Government Code section 54953(e), as modified by Assembly Bill 361.

Background:

On March 4, 2020, the Governor proclaimed a state of emergency due to the COVID-19 virus pandemic. That proclamation remains valid and applicable statewide today. This state of emergency is scheduled to end on February 28, 2023. On March 17, 2020, the Governor passed Executive Order N-29-20, which authorized modified teleconference meetings for public agency meetings subject to the Brown Act, Government Code section 54950 et seq. Executive Order N-29-20 expired September 30, 2021. Thus, all Brown Act meetings must now comply with the Brown Act without exception.

Traditional Brown Act provisions require all teleconference locations to be listed on the meeting agenda and be open to the public, and a quorum of members to be within the jurisdiction, among other things. As recently amended by Assembly Bill 361 (effective September 16, 2021), Government Code section 54953(e) permits a legislative body to meet via modified teleconference procedures in certain situations and so long as certain procedures are followed. One such situation is where (1) there is a Governor-proclaimed state of emergency and (2) as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

The Board must decide, via majority vote, that such a situation exists. Such a vote is only valid for 30 days. It must be reevaluated and renewed via majority vote, otherwise it expires as a matter of law.

When meeting pursuant to Section 54953(e) the Board and staff are required to take actions to preserve public access and public participation, give notice of the meeting and post agendas as otherwise required, allow members of the public to access the meeting via teleconference, provide details on the agenda on how to access the meeting and give public comment, give an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and monitor the line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored.

Facts for Board Consideration:

The Governor's March 4, 2020, proclamation of a state of emergency related to the COVID-19 virus pandemic remains valid and applicable statewide, including within the jurisdiction of Golden Sierra. This state of emergency is scheduled to end on Tuesday, February 28, 2023.

The COVID-19 virus, and its variants, is spread through the air when a person who is carrying the virus, whether he or she is showing symptoms or not, is in close proximity to another person. Further factors for the Board to consider:

- COVID-19 transmission rate in Golden Sierra Job Training Agency jurisdiction exceeds the State's current transmission rate of 11.6% as of December 8, 2022.
- Other Placer County and El Dorado County Brown Act public agencies have voted to meet pursuant to Section 54953(e), also known as AB 361, due to the threat to attendee health and safety from the COVID-19 virus pandemic.
- There is limited meeting room availability that would allow attendees to physically distance from one another.

Board Vote:

Shall the Golden Sierra Governing Body meet via teleconference pursuant to Government Code section 54953(e) because there is a governor-proclaimed state of emergency related to the COVID-19 virus pandemic and conditions of that emergency pose an imminent risk to meeting attendee health and safety and direct staff to take all actions necessary to comply with that section?

- If the Boards vote to approve meeting pursuant to Section 54953(e), the Boards may meet via teleconference for the next 30 days without complying with traditional Brown Act teleconference requirements but instead those requirement in Section 54953(e) that guarantee public access and participation.
- If the Board do not vote to approve meeting pursuant to Section 54953(e), the Board will be required to meet via traditional Brown Act teleconference requirements, or completely in-person.

GOLDEN SIERRA GOVERNING BODY

MEMORANDUM

DATE: December 15, 2022
TO: Governing Body (GB)
FROM: Lorna Magnussen, WB Analyst
SUBJ: Career Services RFP

The following item asks the board to discuss and take action regarding the sole source procurement for WIOA Title I Career Services providers for Alpine and South Lake Tahoe region. On December 14, 2022 the Executive Committee of the Workforce Board took action to recommend awarding the proposal to ADVANCE.

Please find outline below regarding the WIOA Title I [Career Services RFP](#):

RFP released: October 31, 2022
Bidder's Conference: November 7, 2022
RFP closed: December 2, 2022

Estimated baseline funding: \$85,000

2 organizations attended Bidders Conference
1 bidder submitted Letter of Intent
1 bidder submitted responsive Pre-Qualification packets
1 bidder submitted responsive bids
4 outside raters have been appointed and completed the rating process

Responses & rating

Bidder – ADVANCE Lake Tahoe Community College (LTCC) – requested \$85,000

Possible Points	Raters			
	1	2	3	4
100 Program	90	95	95	100
10 Bonus	10	10	10	5

All proposals must met 80% of the 100 program points to be considered.

The rating committee felt confident that ADVANCE could meet the needs of the RFP.

This procurement would be considered sole source procurement under OMB 200.318 due to limited number of response during the RFP process. Appropriate outreach occurred using Public Notices and extensive email distribution lists.