

GOVERNING BODY MEMBERS

SUZANNE JONES, *Chair*  
Board of Supervisors  
Placer County

LORI PARLIN, *Vice Chair*  
Board of Supervisors  
El Dorado County

IRVIN JIM  
Board of Supervisors  
Alpine County

JASON BUCKINGHAM  
Executive Director

Golden Sierra Job Training Agency  
115 Ascot Drive, Suite 140  
Roseville, CA 95661

(916) 773-8540

**GOLDEN SIERRA JOB TRAINING AGENCY**

**GOVERNING BODY  
REGULAR MEETING  
AGENDA**

**Wednesday, June 29, 2022 @ 10:00 am**

This meeting is being held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Governing Body is conducting this meeting on Zoom.

Members of the public are encouraged to participate in the meeting by submitting written comments by email to [magnussen@goldensierra.com](mailto:magnussen@goldensierra.com). Public comments will be accepted until the adjournment of the meeting, distributed to the Governing Body and included in the record.

**Public Location:**

<https://us02web.zoom.us/j/85279188910?pwd=dE1yZ3NSQndwRU1yQTZQUXpHV2FiUT09>

Meeting ID: 852 7918 8910

Passcode: 009455

One tap mobile

+16699009128,,85279188910#,,,,\*009455# US (San Jose)

+12532158782,,85279188910#,,,,\*009455# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 646 558 8656 US (New York)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

Find your local number: <https://us02web.zoom.us/j/85279188910?pwd=dE1yZ3NSQndwRU1yQTZQUXpHV2FiUT09>

- |       |  |       |
|-------|--|-------|
| I.    | <u>ROLL CALL AND INTRODUCTION OF GUESTS</u>  |       |
| II.   | <u>APPROVAL OF AGENDA</u>  | 1-2   |
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|       | a. Approval of Minutes from April 22, 2022 GB Meeting  | 3-5   |
| IV.   | <u>BROWN ACT – AB 361 BOARD POLICY</u>   | 6-7   |
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| VI.   | <u>RESOLUTION 21-05 – POSITION ROSTER (MOU 1% COLA)</u>  | 8-10  |
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**EQUAL OPPORTUNITY**

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

IX.	<u>RESOLUTION 21-08 – DRY PERIOD FINANCING</u>	16-20
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XV.	<u>CLOSED SESSION – EXECUTIVE DIRECTOR’S EVALUATION &amp; CONTRACT NEGOTIATION</u>	
	PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION (GOVERNMENT CODE §54957) TITLE: EXECUTIVE DIRECTOR	
XVI.	<u>EXECUTIVE DIRECTOR’S COMPENSATION</u>	
XVII.	<u>FUTURE AGENDA ITEMS</u>	
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XIX.	<u>ADJOURNMENT</u>	

# **GOLDEN SIERRA JOB TRAINING AGENCY**

## **GOVERNING BODY REGULAR MEETING MINUTES**

**Friday, April 22, 2022 @ 10:00 am**

This meeting was held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Governing Body conducted this meeting on Zoom.

### **Public Location:**

<https://us02web.zoom.us/j/82440300229?pwd=dElwSENJWXJHR1UwWjlrSjZlZb0NgZz09>

Meeting ID: 824 4030 0229

Passcode: 964654

### **I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting was called to order at 10:02 am by Chair Jones

Governing Body:

☒ Lori Parlin (Chair)      ☒ Suzanne Jones (Vice-Chair)  
☐ Irvin Jim

GSJTA Staff:

☒ Jason Buckingham      ☒ Lorna Magnussen      ☐ Lisa Nelson

GUESTS: Jeff Peek, CLA

### **II. APPROVAL OF AGENDA**

**Motion** to approve agenda by Parlin, second by Jones

**Motion** approved unanimously by roll call vote

### **III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- Approval of Minutes from February 24, 2022 GB/EC Joint Meeting

**Motion** to approve consent agenda by Parlin, second by Jones

**Motion** approved unanimously by roll call vote

### **IV. BROWN ACT - AB 361 BOARD POLICY**

**Motion** to adopt Brown Act – AB 361 Board Policy by Parlin, second by Jones

**Motion** approved unanimously by roll call vote

### **V. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA**

None

VI. FY 2021-2022 FINANCIAL STATEMENTS/SINGLE AUDIT

Jeff Peek, CLA (Clifton Larson Allen LLP) - reported out as outlined in the agenda packet; presentation was given. Financial Statement opinion is "Unmodified" (best opinion). Internal Control Opinion is "No Findings to Report".

**Motion** to accept and approve the FY 2021-2022 Financial Statements/Single Audit by Parlin, second by Jones

**Motion** approved unanimously by roll call vote

VII. RESOLUTION 21-03 – POSITION ROSTER

Magnussen reported out as outlined in the agenda packet

**Motion** to approve Resolution 21-03 by Parlin, second by Jones

**Motion** approved unanimously by roll call vote

VIII. RESOLUTION 21-04 – PENSION ADDITIONAL DISCRETIONARY PAYMENT

Buckingham reported out as outlined in the agenda packet

**Motion** to approve Resolution 21-04 by Parlin, second by Jones

**Motion** approved unanimously by roll call vote

IX. PY 2022-2023 SUBGRANT SIGNATURE AUTHORITY

Buckingham reported out as outlined in the agenda packet

**Motion** to approve PY 2022-2023 Subgrant Signature Authority by Parlin, second by Jones

**Motion** approved unanimously by roll call vote

X. FY 21-22 AGENCY BUDGET – MODIFICATION 2

Buckingham reported out as outlined in the agenda packet

**Motion** to approve FY 21-22 Agency Budget – Modification 2 by Parlin, second by Jones

**Motion** approved unanimously by roll call vote

XI. MEMORANDUM OF UNDERSTANDING (MOU)

Magnussen reported out as outlined in the agenda packet

**Motion** to approve Memorandum of Understanding (MOU) by Parlin, second by Jones

**Motion** approved unanimously by roll call vote

XII. WORKFORCE BOARD MEMBERSHIP

Magnussen reported out as outlined in the agenda packet

**Motion** to approve Hernandez-Obaldia application by Parlin, second by Jones

**Motion** approved unanimously by roll call vote

XIII. DIRECTOR'S UPDATE

Buckingham reported out as outlined in the agenda packet; no action required

XIV. WIOA SERVICE PROVIDER REPORTS (INFO)

Information & Reports shared in agenda packet; no action required

- ADVANCE - Alpine / South Lake Tahoe
- Golden Sierra Job Training Agency - Placer & El Dorado County

XV. CLOSED SESSION – EXECUTIVE DIRECTOR'S EVALUATION

Jones called meeting into closed session at 10:44 am

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION  
(GOVERNMENT CODE §54957)

TITLE: EXECUTIVE DIRECTOR

Jones called meeting back into open session at 11:03 am

Jones reported out of closed session that information was shared; continue/carry to next meeting.

XVI. FUTURE AGENDA ITEMS

- Draft Budget 2022-2023
- Meeting Schedule
- Position Roster – MOU COLA
- WB Renewals and Applications
- Signature Authority
- Dry Period Financing
- Continued Executive Director Evaluation

XVII. NEXT MEETING

Thursday, June 23, 2022 @ 10:00 am

XVIII. ADJOURNMENT

**Motion** to adjourn at 11:05am by Jones

**Motion** approved unanimously

# **GOLDEN SIERRA GOVERNING BODY**

## **MEMORANDUM**

**DATE:** June 29, 2022

**TO:** Governing Body (GB)

**FROM:** Lorna Magnussen, WB Analyst

**SUBJECT:** Brown Act – Teleconference Meeting Pursuant to Government Code Section 54953(e) (Assembly Bill 361)

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Before the Board for review and approval is a vote to authorize modified teleconference meetings pursuant to Government Code section 54953(e), as modified by Assembly Bill 361.

### **Background:**

On March 4, 2020, the Governor proclaimed a state of emergency due to the COVID-19 virus pandemic. That proclamation remains valid and applicable statewide today. On March 17, 2020, the Governor passed Executive Order N-29-20, which authorized modified teleconference meetings for public agency meetings subject to the Brown Act, Government Code section 54950 et seq. Executive Order N-29-20 expired September 30, 2021. Thus, all Brown Act meetings must now comply with the Brown Act without exception.

Traditional Brown Act provisions require all teleconference locations to be listed on the meeting agenda and be open to the public, and a quorum of members to be within the jurisdiction, among other things. As recently amended by Assembly Bill 361 (effective September 16, 2021), Government Code section 54953(e) permits a legislative body to meet via modified teleconference procedures in certain situations and so long as certain procedures are followed. One such situation is where (1) there is a Governor-proclaimed state of emergency and (2) as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

The Board must decide, via majority vote, that such a situation exists. Such a vote is only valid for 30 days. It must be reevaluated and renewed via majority vote, otherwise it expires as a matter of law.

When meeting pursuant to Section 54953(e) the Board and staff are required to take actions to preserve public access and public participation, give notice of the meeting and post agendas as otherwise required, allow members of the public to access the meeting via teleconference, provide details on the agenda on how to access the meeting and give public comment, give an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and monitor the line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored.

### **Facts for Board Consideration:**

The Governor's March 4, 2020, proclamation of a state of emergency related to the COVID-19 virus pandemic remains valid and applicable statewide, including within the jurisdiction of Golden Sierra.

The COVID-19 virus, and its variants, is spread through the air when a person who is carrying the virus, whether he or she is showing symptoms or not, is in close proximity to another person. Further factors for the Board to consider:

- COVID-19 transmission rate in Golden Sierra Job Training Agency jurisdiction is above the State's current transmission rate.
- Other Placer County and El Dorado County Brown Act public agencies have voted to meet pursuant to Section 54953(e), also known as AB 361, due to the threat to attendee health and safety from the COVID-19 virus pandemic.
- There is limited meeting room availability that would allow attendees to physically distance from one another.

### **Board Vote:**

*Shall the Golden Sierra Governing Body meet via teleconference pursuant to Government Code section 54953(e) because there is a governor-proclaimed state of emergency related to the COVID-19 virus pandemic and conditions of that emergency pose an imminent risk to meeting attendee health and safety and direct staff to take all actions necessary to comply with that section?*

- If the Boards vote to approve meeting pursuant to Section 54953(e), the Boards may meet via teleconference for the next 30 days without complying with traditional Brown Act teleconference requirements but instead those requirement in Section 54953(e) that guarantee public access and participation.
- If the Board do not vote to approve meeting pursuant to Section 54953(e), the Board will be required to meet via traditional Brown Act teleconference requirements, or completely in-person.

**GOLDEN SIERRA  
GOVERNING BODY**

**MEMORANDUM**

**DATE:** June 29, 2022  
**TO:** Governing Body (GB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJECT:** Resolution 21-05 – Amended Position Roster

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Before the Board for review and approval is Resolution 21-05 to approve an amended position roster to include a 1% Cost of Living Adjustment ("COLA") increase for (1) employees who are governed by the Memorandum of Understanding between Golden Sierra Job training Agency ("Golden Sierra") and the International Union of Operating Engineers, Stationary Local 39, AFL-CIO ("MOU"), and (2) employees who are not subject to the MOU and who have not entered into a written employment contract with Golden Sierra.

This increase is not available to employees who have entered into an employment contract with Golden Sierra. Any employee subject to an employment contract remains bound by the terms of that agreement, which remains the exclusive source of compensation terms for employees subject to those documents.

All position roster changes will be effective 6/18/2022 PP02.



**BEFORE THE GOVERNING BODY  
GOLDEN SIERRA JOB TRAINING AGENCY**

In the matter of: Resolution to amend the  
Golden Sierra Job Training  
Agency Allocated Position  
Roster effective as of  
June 18, 2022.

Resolution No.: **21-05**

Ordinance No.:

First Reading:

The following **Resolution** was duly passed by the Governing

Body of the Golden Sierra Job Training Agency at a regular meeting held

**June 29, 2022**

by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Suzanne Jones, Chair of the Governing Body

Attest:

\_\_\_\_\_  
Lorna Magnussen, Clerk of Golden Sierra

Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that the Golden Sierra Job Training Agency Positions Allocation Roster are adopted as the document that describes the structure and staffing of the Golden Sierra Job Training Agency.

**GOLDEN SIERRA**  
Job Training Agency

ALLOCATED POSITION ROSTER  
Effective June 18, 2022

<u>CLASSIFICATION</u>		<u>SALARY RANGE*</u>		<u># of POSITIONS funded</u>	<u># of POSITIONS unfunded</u>
		<u>From [A]</u>	<u>To [E]</u>		
Account Clerk - I	Promotional Series	\$ 18.2305	\$ 22.2122	1.5 FTE	
Account Clerk - II		\$ 20.7050	\$ 25.2270		
Senior Account Clerk		\$ 21.9170	\$ 26.7037		
Accounting Technician		\$ 24.2877	\$ 29.5923		1 FTE
Accountant I	Promotional Series	\$ 28.4960	\$ 34.7197	1 FTE	
Accountant II		\$ 32.9882	\$ 40.1929		
Admin Clerk - I	Promotional Series	\$ 15.4286	\$ 18.7983	1 FTE	
Admin Clerk - II		\$ 17.0103	\$ 20.7255		
Senior Admin Clerk		\$ 18.7540	\$ 22.8499		
Executive Assistant		\$ 23.7613	\$ 28.9508		1 FTE
Program Clerk I	Promotional Series	\$ 17.0103	\$ 20.7255		2 FTE
Program Clerk II		\$ 18.7540	\$ 22.8499		
Assistant Business and Employment Specialist		\$ 23.0526	\$ 28.0872	7 FTE	
Associate Business and Employment Specialist		\$ 28.0199	\$ 34.1397		
Business and Employment Specialist - Supervisor		\$ 34.0587	\$ 41.4972		1 FTE
Disability Resource Coordinator		\$ 28.0199	\$ 34.1397	1 FTE	
Program Analyst		\$ 28.0199	\$ 34.1397		1 FTE
WB Coordinator/Analyst		\$ 35.7616	\$ 45.5720	1 FTE	
Chief Fiscal Officer		\$ 38.9784	\$ 47.4913		1 FTE
Deputy Director		\$ 46.6224	\$ 56.8050	1 FTE	
Executive Director**				1 FTE	
				14.5 FTE	7 FTE

\* Employees at Steps E and F for more than 5 years are eligible for a 5% longevity pay increase

\*\* Executive Director position is exempt from the normal salary structure, as the 5% incremental steps do not apply. Salaries for this position are negotiated at time of hire.

# **GOLDEN SIERRA GOVERNING BODY**

## **MEMORANDUM**

**DATE:** June 29, 2022

**TO:** Governing Body (GB)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJECT:** Resolution 21-06 – FY 2022-2023 Meeting Schedule

---

Approval of Resolution Number 21-06 is requested to establish the FY 2022-2023 Governing Body meeting schedule.

Current schedule for FY 2021-2022 is 4th Thursdays of even months; 10:00 am-12:00 pm. (with the exception of December meeting which has been rescheduled to 12/15/2022 to avoid conflict with the holiday).

Section 12 (A, B, and C) of the *Second Amended and Restated Joint Exercise of Powers Agreement for Golden Sierra Job Training Agency* states:

Section 12. Meetings of the Governing Body and Workforce Development Board

- A. The Governing Body shall hold regular meetings. It may, by act of the Chairperson of the Governing Body or a majority of the members, provide for special meetings, including meetings held jointly with the WDB.
- B. The date and hour of such regular meetings shall be fixed by resolution of the Governing Body. The place of such regular meetings are specified in the Governing Body Bylaws.
- C. All meetings of the Governing Body and joint meetings with the WDB shall be called, held, noticed and conducted subject to the provisions of the Brown Act.

**BEFORE THE GOVERNING BODY  
GOLDEN SIERRA JOB TRAINING AGENCY**

In the matter of: Governing Body FY 2022-2023  
meeting schedule as follows:

Resolution No.: 21-06

Ordinance No.: \_\_\_\_\_

Fourth Thursday of even  
months @ 10:00 am  
(with the exception of the December  
meeting which has been rescheduled  
to December 15<sup>th</sup> to avoid conflict with  
the holiday)

First Reading: \_\_\_\_\_

The following Resolution was duly passed by the Governing  
Body of the Golden Sierra Job Training Agency at a regular meeting held  
June 29, 2022 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Suzanne Jones, Chair of the Governing Body

Attest:

\_\_\_\_\_  
Lorna Magnussen, Clerk of Golden Sierra Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that in accordance with the Second Amended and Restated Joint Powers Exercise of Power Agreement Section 12 the FY 2022-2023 meeting schedule has been established.

# FY 2022/2023 Meeting Schedule

Month/Year	Governing Body (GB)	Workforce Board (WB)	Executive Committee (EC)
July/2022		7/21/22	7/21/22
August/2022	8/25/22		
September/2022		9/15/22	9/12/22
October/2022	10/27/22		
November/2022		11/17/22	11/17/22
December/2022	12/15/22 *		
January/2023		1/19/23	1/19/23
February/2023	2/23/23		
March/2023		3/16/23	3/16/23
April/2023	4/27/23		
May/2023		5/18/23	5/18/23
June/2023	6/22/23		
Day	4 <sup>th</sup> Thursday	3 <sup>rd</sup> Thursday	3 <sup>rd</sup> Thursday
Frequency	Even Months	Odd Months	Odd Months
Time	10:00-12:00	1:00-3:00	12:00-1:00
Location	Golden Sierra Office	NSBIA	NSBIA

*\*December meeting originally scheduled for 12/22/22 has been rescheduled for 12/15/22 to avoid conflict with the holiday*

# **GOLDEN SIERRA GOVERNING BODY**

## **MEMORANDUM**

**DATE:** June 29, 2022

**TO:** Governing Body (GB)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJECT:** Resolution 21-07 – Approve Delegated Signature Authority

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Before the Board is Resolution 21-07 which authorizes the Executive Director and Deputy Director of Golden Sierra Job Training Agency to execute the following types of agreements pursuant to the terms contained in the Resolution. This authority permits for the following: submit applications, execute revenue contracts, and execute non-monetary cooperative agreements during FY 22/23. It also delegates authority to sign leases, grant award agreements, Agency payables and staff employment contracts.

**Background:** The delegation of signature authority has routinely been granted by the Governing Board and is approved annually. This practice allows for the streamlining of business operations within the Agency. In alignment with specific language in the amended Joint Powers Agreement (JPA) the Governing Board established the initial dollar limits on April 4, 2016.

\$1,000,000 Government Agency contracts/agreements

250,000 Non-Governmental Agencies contracts/agreements

In addition, we are requesting authorization to apply for and accept funds on behalf of the Capital Region Planning Unit for grants in excess of these amounts. Therefore, we request to increase the threshold for these regional initiatives to three million dollars where Golden Sierra Job Training Agency is considered the grant applicant, or fiscal agent.

Specific language contained in the amended JPA:

“Section 7c The Governing Body delegate’s contract approval function, including authority to enter into contracts, to Golden Sierra’s Executive Director for contracts at or below a threshold amount and that are consistent with the purposes of this Agreement. Such threshold amount shall be established by way of a resolution adopted by the Governing Body. Such resolution shall provide that contracts above the threshold amount must be reviewed and approved by the Governing Body prior to execution. Such resolution may provide that the Governing Body may appropriate funds to be approved as a line item on the budget, and may separately authorize the Executive Director to approve and enter into contracts for specified goods or services consistent with the amounts appropriated.”

**BEFORE THE GOVERNING BODY**  
**GOLDEN SIERRA JOB TRAINING AGENCY**

In the matter of: A resolution granting the  
Executive Director,  
Jason Buckingham, and  
Deputy Director,  
Darlene Galipo, signatory  
authority for FY 22/23.

Resolution No.: 21-07

Ordinance No.: \_\_\_\_\_

First Reading: \_\_\_\_\_

The following Resolution was duly passed by the Governing  
Body of the Golden Sierra Job Training Agency at a regular meeting held

June 29, 2022 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

\_\_\_\_\_  
Suzanne Jones, Chair of the Governing Body

Attest:

\_\_\_\_\_  
Lorna Magnussen, Clerk of Golden Sierra Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes and directs the Executive Director, and/or Deputy Director to apply for and accept funds, execute grants, subgrants, amendments and modifications to such grants and subgrants from any governmental entity in an amount not to exceed one million dollars (\$1,000,000 dollars).

Be it also resolved by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes and directs the Executive Director, and/or Deputy Director to apply for and execute any agreements, amendments, modifications, and other required documents with non-governmental third parties, other than those which specify Governing Body or Workforce Development Board Chairman's signature, up to, but not to exceed two hundred and fifty thousand dollars (\$250,000.00 dollars).

Be it further resolved by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes the Executive Director, and/or Deputy Director to apply for and accept funds, execute grants, subgrants, amendments and modifications to such grants and subgrants on behalf of the Capital Region Planning Unit from any governmental entity in an amount not to exceed three million dollars (\$3,000,000 dollars)

**GOLDEN SIERRA  
GOVERNING BODY**

**MEMORANDUM**

**DATE:** June 29, 2022

**TO:** Governing Body (GB)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJECT:** Resolution 21-08 Dry Period Financing

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Staff recommends that the Governing Body approve the application to receive \$256,042 in Dry Period Financing from Placer County Treasury. This funding will allow the Agency to apply for and receive non-allocation awards that complement our purpose when these awards are received on a reimbursement basis (meaning expenses must be incurred in order to submit invoices to the grantor for reimbursement). Having the availability of this financing will provide flexibility and a 60 day cash cushion while awaiting reimbursement from the grantor. This will eliminate times when the Agency cash for these non-allocation awards are at a negative balance in the Placer County accounting system.

Current awards include:

- CAREER NDWG
- Regional Equity Recovery Partnerships (RERP)
- HRCC:SB1
- HRCC:California Climate Investments (CCI)

Should additional funding be awarded and exceed the amount requested, staff will submit revised figures to the board for approval.



**BEFORE THE GOVERNING BODY  
GOLDEN SIERRA JOB TRAINING AGENCY**

In the matter of: A resolution authorizing the  
Executive Director and  
Accountant the authority to apply  
for dry period financing for up to  
\$256,042 for FY 2022/2023

Resolution No.: 21-08

Ordinance No.: \_\_\_\_\_

First Reading: \_\_\_\_\_

WHEREAS, during the fiscal year, Golden Sierra Job Training Agency (Agency) has opportunities to accept grant awards that enable the Agency to further offer unique types of participant career services;

WHEREAS, these grant awards require the Agency to incur expenses prior to grant reimbursement claim;

WHEREAS, during the fiscal year, Golden Sierra Job Training Agency (Agency) has opportunities to accept grant awards that enable the Agency to further offer unique types of participant career services;

WHEREAS, these grant awards require the Agency to incur expenses prior to grant reimbursement claim;

WHEREAS, these expenses cause the Agency to exceed cash availability for up to 45 days and \$256,042;

WHEREAS, the Agency requires temporary borrowing of Treasury funds for dry period financing from Placer County for up to \$256,042;

WHEREAS, the Placer County Treasurer is the Agency's Treasurer, all funds of the agency are deposited into the Placer County Treasury and the Agency keeps all its funds in the Placer County Treasury;

WHEREAS, should the Governing Body of the Agency decide to change the Agency Treasurer, any outstanding dry period financing will be due and payable prior to removing any funds from the Placer County Treasury.

WHEREAS, the reimbursement for any grant awards will be deposited in the Placer County Treasury and will be used first to repay any negative balance in the Treasury; and

WHEREAS, the Agency is required by Placer County to complete and submit to the County of Placer an application for Temporary Borrowing of Treasury Funds for Dry Financing;

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes and directs the Executive Director, and Accountant, to annually apply for temporary borrowing of Treasury funds for dry period financing via the Placer County Treasury procedures to support specific grants where advance funding is unavailable.

The following Resolution 21-08 was duly passed by the Governing Body of the Golden Sierra Job Training Agency at a regular meeting held June 29, 2022 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

---

Suzanne Jones, Chair of the Governing Body

Attest:

---

Lorna Magnussen, Clerk of Golden Sierra Governing Body

**COUNTY OF PLACER**  
**Temporary Borrowing of Treasury Funds for Dry Period Financing**  
**Application**

(Pursuant to Resolution #96-22, Adopted Feb. 6, 1996)

**Instructions:**

1. Complete the following Sections in the spaces provided.
2. Sign the Declarations Section.
3. Attach copy of applicable FY proposed budget for Estimated Revenues.
4. Submit Application to the County Treasurer at least 30 days in advance of the need for funds.

**APPLICANT INFORMATION**

Department/District Name	<u>Golden Sierra Job Trailning Agency</u>
Fund/SubFund Numbers & Name	<u>FD32640 Golden Sierra Agency Trust</u>
Contact Name	<u>Jason Buckingham/Wais Ahmadi</u>
Contact Title	<u>Executive Director/Accountant</u>
Phone Number	<u>916-773-8540</u>
Mailing Address	<u>115 Ascot Drive, Suite 140, Roseville CA 95661</u>

**BORROWING INFORMATION**

**Dry period financing is not available prior to the first day of the fiscal year nor after the last Monday in April of the current fiscal year.**

Fiscal Year	<u>2022-2023</u>	
Estimated Maximum Amount	<u>\$ 256,042.00</u>	
Amount Required (Est.)	Date Required (Est.)	Date of Repayment (Est.)
<u>\$ 256,042</u>	<u>July 1,2022</u>	<u>June 30,2023</u>
_____	_____	_____

**DECLARATIONS**

The undersigned hereby declares that he/she is an authorized representative of the above listed fund(s), that he/she has reviewed the Placer County Treasurer's Dry Period Financing (Borrowing) Policy, Resolution No. 96-22, and will comply with all requirements contained therein.

In addition, the udnersigned declares that all funds within the district or other political subdivision are in the custody and paid out soley through the Placer County Treasurer's Office.

Applicant Signature \_\_\_\_\_

**FOR TREASURER USE ONLY**

Maximum Borrowing Limit (85% of anticipated revenue/taxes)	\$	\$	<u>3,310,574.90</u>
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**Request FY 2023**                      **\$     256,041.88**

<u>Project Name</u>	<u>Total Agency Award</u>	<u>Award Period</u>	<u># of Project Months</u>	<u>Monthly Cash</u>	<u>Actual need = 60 days 2X of monthly</u>
HRCC:SB1	\$ 1,500,000	September 1, 2020 - February 28, 2023	30	\$ 50,000	\$ 100,000
HRCC:California Climate Investments (CCI)	\$ 254,794	July 1, 2021 - March 31, 2023	22	\$ 11,582	\$ 23,163
Regional Equity Recovery Partnerships	\$ 2,000,000	July 1, 2022 - March 31, 2025	33	\$ 60,606	\$ 121,212
CAREER	\$ 140,000	September 24, 2021 - September 23, 2024	24	\$ 5,833	\$ 11,667
	\$ -		1	\$ -	\$ -
	\$ -		1	\$ -	\$ -
	\$ -		1	\$ -	\$ -

**Total Revenue**                      **\$     3,894,794**                      **128,021**                      **256,042**

Golden Sierra contract needing advanced cash to begin spending  
Grantor does not offer advanced funding

**GOLDEN SIERRA  
GOVERNING BODY**

**MEMORANDUM**

**DATE:** June 29, 2022

**TO:** Governing Body (GB)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJECT:** FY 2022-2023 Agency Budget - Draft

---

Before the Board for review is the Fiscal Year 2022-2023 Agency Budget Draft. The budget has been developed based on estimated allocation awards for the Workforce Innovation and Opportunity Act (WIOA) 2022-2023 funding stream as well as related workforce development grants operated by Golden Sierra Job Training Agency. The budget utilizes a priority-based model, approved by the Governing Body, intended to meet the requirements of the awarded grants while funding Agency debt obligations.

This budget presented was reviewed by the Executive Committee and Workforce Board on May 19, 2022, and recommended for approval by the Governing Body.

### ***Budget Introduction and Overview***

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is the Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and the stated purpose of the JPA.

### ***Approach in Developing the Draft Budget for Fiscal Year 2022/2023***

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

#### **The Fiscal Year 2022/2023 Final Budget:**

The funding used to develop the budget estimates rollover funding from WIOA Title 1 formula fund allocations, as well as estimation of the new WIOA allocation. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which include the SB1 High Road Training Project being awarded by the California Workforce Development Board. This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, and Yolo County. Additional non-allocation funding includes funding related to fire recovery within the Golden Sierra region, expansion of the agency's virtual footprint, technology supports for clients, and California's High Road Construction Careers, California Climate Investments Initiative.

The Prison to Employment implementation grant, the Disability Employment Accelerator grant, and the Pandemic Assistance Grants have concluded

#### **The budget meets mandated funding requirements as follows:**

20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.

20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training. Seventy percent of the earmarked WBL funding is planned to support career services for eligible WBL participants in the program.

The remaining cost objectives required of the Title I funding is to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilizing financial resources to meet the debt service required payments for the liabilities of the JPA, and participating in the continued development of both local and regional Workforce Systems.

Approved By:  
Executive Committee: May 19, 2022  
Workforce Board: May 19, 2022  
Governing Body

### ***Additional Notes***

**Note:**

- It is important to understand that this budget is being presented with a broad number of assumptions. At this time the agency has received no information related to local allocation planning figures.
- Draft revenues assume flat funding from the 2021/2022 to 2022/2023
- The draft budget presentation incorporates an assumption that carry-over from the previous program year must be no more than 20% plus encumbrances.
- Rapid Response and Layoff Aversion allocations assume no carry-over from 2021/2022 to 2022/2023
- The Agency has been able to identify reductions in Professional Services as well as Services and Supplies from FY 2021/2022 Final Budget Mod 2 to FY 2022/2023 Draft Budget.
- The Draft assumption for funding SLT/Alpine region remains flat at \$100,000
- Included in the budget is a transfer of 70% of the Dislocated Worker funding to the Adult funding stream. The law allows a 100% transfer which increases access to funds for participants and eases eligibility documentation for the community.
- Overall pension costs have risen slightly however, the draft budget does not include an Additional Discretionary Payment of \$150,000 at this time
- Staffing costs have increased in order to accommodate cross training for planned staff exits, and retirements.
- 

Approved By:  
Executive Committee: May 19, 2022  
Workforce Board: May 19, 2022  
Governing Body

<i>Description of Schedules</i>		
<b><u>Schedule 1</u></b>	<b><u>Consortium Final 21/22 to Draft 22/23 Budget</u></b>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated costs, WIOA spending requirements, and pension debt service requirements and shows a comparison of FY21/22 Final Budget to the proposed Draft Budget for FY22/23
<b><u>Schedule 2</u></b>	<b><u>Consortium Cost Center Detail</u></b>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY 21/22 carry-in funds and PY22/23 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY 21/22 carry-in funds and PY 22/23 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Includes balance of contract for PY 21/22 and Planned PY 22/23 WIOA funding awarded to SLT/Alpine Co region

Approved By:  
Executive Committee: May 19, 2022  
Workforce Board: May 19, 2022  
Governing Body



Non-Allocation Career and Training Services:	<p><u>Cost Centers listed here are non-routine in nature managed by the Agency:</u></p> <p><u>CAREER Grant</u> - Comprehensive and Accessible Reemployment through Equitable Employment Recovery.</p> <p>: <u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment.</p> <p><u>Tamarack and Caldor Additional Assistance Funds</u>: Provide assistance to those dislocated workers in the River, Bridge, Tamarack, and Caldor fire regions.</p>
Regional Grants	<p>HRCC: SB1 – High Road Training Project</p> <p>HRCC: CCI – California Climate Investments</p>
Board Initiatives	Not funded at draft
Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved By:  
 Executive Committee: May 19, 2022  
 Workforce Board: May 19, 2022  
 Governing Body

L i n e  #		A		B		C		B/A	
		Consortium Fiscal Year 2021/2022		Consortium Fiscal Year 2022/2023		Column A less Column B Change Between Final Budget Mod 2 to 2022/2023 Draft		Percent Change from Final Budget Mod 2 to 2022/2023 Draft	
		Final Budget Mod 2	% of Total Funding	Draft Budget	% of Total Funding	Budget	Budget		
Funding Sources:									
1	Carry-In WIOA Allocation	\$ 1,198,386	16.45%	\$ 1,025,468	18.25%	\$ (172,918)	-14.43%	SOURCES	
2	Awarded WIOA Allocations	\$ 2,637,999	36.21%	\$ 2,620,014	46.63%	\$ (17,985)	-0.68%		
3	Carry-In RR/LA	\$ 122,505	1.68%	\$ -	0.00%	\$ (122,505)	-100.00%		
4	Awarded Rapid Response Funds	\$ 210,221	2.89%	\$ 210,221	3.74%	\$ -	0.00%		
5	Awarded Layoff Aversion Funds	\$ 62,847	0.86%	\$ 62,847	1.12%	\$ -	0.00%		
6	Non Allocation Awards Carried In	\$ 2,197,724	30.17%	\$ 1,699,826	30.25%	\$ (497,898)	-22.66%		
7	Non-Allocation Awards (New)	\$ 854,794	11.73%	\$ -	0.00%	\$ (854,794)	-100.00%		
8	Total Funding Sources PY 23	\$ 7,284,476		\$ 5,618,376		\$ (1,666,100)	-22.87%		
Expenditures:									
9	Retiree Benefits	\$ 682,300	9.37%	\$ 562,975	10.02%	\$ (119,325)	-17.49%	EXPENDITURES	
10	Salaries and Benefits	\$ 1,448,414	19.88%	\$ 1,563,052	27.82%	\$ 114,638	7.91%		
11	Services and Supplies	\$ 453,419	6.22%	\$ 393,172	7.00%	\$ (60,247)	-13.29%		
12	Professional Services	\$ 157,190	2.16%	\$ 141,840	2.52%	\$ (15,350)	-9.77%		
13	Salaries, Services, and Supplies Total	\$ 2,741,323	37.63%	\$ 2,661,039	47.36%	\$ (80,284)	-2.93%		
Career & Training Services									
14	Placer County	\$ 431,928	5.93%	\$ 450,801	8.02%	\$ 18,873	4.37%	DIRECT CLIENT EXPENDITURES	
15	El Dorado County	355,130	4.88%	366,679	6.53%	11,549	3.25%		
16	SLT & Alpine County	200,000	2.75%	245,635	4.37%	45,635	22.82%		
17	Non Allocation Carried in From Prev FY	292,817	4.02%	167,200	2.98%	(125,617)	-42.90%		
18	Non-Allocation Awards (New)	85,000	1.17%	-	0.00%	(85,000)	-100.00%		
19	Regional Contracts	1,528,041	20.98%	807,554	14.37%	(720,487)	-47.15%		
20	Career & Training Services Total	\$ 2,892,916	39.71%	\$ 2,037,869	36.27%	\$ (855,047)	-29.56%		
21	Board Initiatives	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	WORKFORCE BOARD EXPENDITURES	
22	Non allocation Carry-out to New FY	673,940	9.25%	187,949	3.35%	(485,991)	-72.11%	CARRYOUT	
23	Allocation carry-out to New FY	\$ 976,297	13.40%	\$ 731,519	13.02%	(244,778)	-25.07%		
24	Carry-out to PY 23 Total	\$ 1,650,237	22.65%	\$ 919,468	16.37%	(730,769)	-44.28%		
25	TOTAL EXPENDITURES	\$ 7,284,476		\$ 5,618,376		\$ (1,666,100)	-22.87%		
26	Net Surplus vs (Deficit)	\$ -		\$ -		\$ -		Surplus vs (Deficit)	

Surplus reflected in Draft Budget applied to  
pension per direction from Governing Body

Approved By:  
Executive Committee: May 19, 2022  
Workforce Board: May 19, 2022  
Governing Body

		A	B	C	D	E	F	G
		Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services
#								
	<b>Funding Sources:</b>							
1	Carry-In Allocation Funds from PY 22	\$ 261,257	\$ 198,555	\$ -	\$ 62,702	\$ 140,332	\$ 262,622	\$ 100,000
2	Allocation Awards PY 23	\$ 261,257	\$ 992,777	\$ -	\$ 320,951	\$ 352,632	\$ 592,397	\$ 100,000
3	Carry-In Rapid Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
4	Carry-LA	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
6	Awarded Rapid Response Funds PY 23	\$ -	\$ -	\$ 210,221	\$ -	\$ -	\$ -	\$ -
7	Awarded Layoff Aversion Funds PY 23			\$ 62,847	\$ -	\$ -	\$ -	\$ -
	Carry-In Non-Allocation from PY 22							
8	Actual Non-Allocation Awards PY 23			\$ -	\$ -	\$ -	\$ -	\$ -
9	<b>Total Funding Sources</b>	<b>\$ 522,514</b>	<b>\$ 1,191,332</b>	<b>\$ 273,068</b>	<b>\$ 383,653</b>	<b>\$ 492,964</b>	<b>\$ 855,019</b>	<b>\$ 200,000</b>
	<b>Expenditures:</b>							
	<b>Consortium Operations:</b>							
10	Retiree Benefits	\$ -	\$ 507,928	\$ 55,047	\$ -	\$ -	\$ -	\$ -
11	Salaries and Benefits	\$ 209,772	\$ 246,999	\$ 180,683	\$ 218,288	\$ 132,673	\$ 299,379	\$ -
12	Services and Supplies	\$ 16,565	\$ 138,530	\$ 32,338	\$ 100,063	\$ 7,550	\$ 18,800	\$ -
13	Professional Services	\$ 34,920	\$ 99,320	\$ 5,000	\$ 2,600	\$ -	\$ -	\$ -
14	<b>Consortium Operations Total</b>	<b>\$ 261,257</b>	<b>\$ 992,777</b>	<b>\$ 273,068</b>	<b>\$ 320,951</b>	<b>\$ 140,223</b>	<b>\$ 318,179</b>	<b>\$ -</b>
	<b>Career &amp; Training Services</b>							
	<b>Program Year 2021/2022 WIOA/Other - Rebudget</b>							
15	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Placer County	-	-	-	-	-	\$ 179,874	\$ -
17	El Dorado County	-	-	-	-	\$ 140,960	\$ -	\$ -
18	SLT and Alpine County	-	-	-	-	\$ -	\$ -	\$ 100,000
	<b>Program Year 2022/2023 WIOA/Other</b>							
19	Non-Allocation Awards	-	-	-	-	\$ -	\$ -	\$ -
20	Placer County	-	-	-	-	\$ -	\$ 225,293	\$ -
21	El Dorado County	-	-	-	-	\$ 134,449	\$ -	\$ -
22	SLT and Alpine County	-	-	-	-	\$ -	\$ -	\$ 100,000
	<b>Regional Contracts</b>							
23	<b>Career &amp; Training Services Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 275,409</b>	<b>\$ 405,167</b>	<b>\$ 200,000</b>
24	<b>Board Initiatives</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
25	<b>PY23 Award Expend in Second Year</b>	<b>\$ 261,257</b>	<b>\$ 198,555</b>	<b>\$ -</b>	<b>\$ 62,702</b>	<b>\$ 77,332</b>	<b>\$ 131,673</b>	<b>\$ -</b>
26	<b>Future Year Expend Non-Allocation</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
27	<b>PY 22/23 WIOA Additional Pension Support (ADP)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
28	<b>TOTAL EXPENDITURES</b>	<b>\$ 522,514</b>	<b>\$ 1,191,332</b>	<b>\$ 273,068</b>	<b>\$ 383,653</b>	<b>\$ 492,964</b>	<b>\$ 855,019</b>	<b>\$ 200,000</b>
29	<b>Net Income/(Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Approved By:  
Executive Committee: May 19, 2022  
Workforce Board: May 19, 2022  
Governing Body

		H	I	N	O	Q	R
		HRCC: SB1	HRCC:CCI	NDWG CAREERS	Tamarack and Caldor Wildfires AA (PG710029)	Ticket to Work	Total of all Funding Sources and Expenditures
#	<b>Funding Sources:</b>						
1	Carry-In Allocation Funds from PY 22	\$ -	\$ -				\$ 1,025,468
2	Allocation Awards PY 23	\$ -	\$ -				\$ 2,620,014
3	Carry-In Rapid Response	\$ -	\$ -				\$ -
4	Carry-LA	\$ -	\$ -				\$ -
6	Awarded Rapid Response Funds PY 23	\$ -	\$ -				\$ 210,221
7	Awarded Layoff Aversion Funds PY 23	\$ -	\$ -				\$ 62,847
	Carry-In Non-Allocation from PY 22	\$ 810,992	\$ 211,578	\$ 111,813	\$ 378,539	\$ 186,904	\$ 1,699,826
8	Actual Non-Allocation Awards PY 23			\$ -			\$ -
9	<b>Total Funding Sources</b>	<b>\$ 810,992</b>	<b>\$ 211,578</b>	<b>\$ 111,813</b>	<b>\$ 378,539</b>	<b>\$ 186,904</b>	<b>\$ 5,618,376</b>
	<b>Expenditures:</b>						
	<b>Consortium Operations:</b>						
10	Retiree Benefits	\$ -	\$ -				\$ 562,975
11	Salaries and Benefits	\$ 84,465	\$ 11,025	\$ 11,768	\$ 168,000		\$ 1,563,052
12	Services and Supplies	\$ 5,769	\$ 6,557	\$ 39,000	\$ 28,000		\$ 393,172
13	Professional Services	\$ -	\$ -				\$ 141,840
14	<b>Consortium Operations Total</b>	<b>\$ 90,234</b>	<b>\$ 17,582</b>	<b>\$ 50,768</b>	<b>\$ 196,000</b>		<b>\$ 2,661,039</b>
	<b>Career &amp; Training Services</b>						
	<b>Program Year 2021/2022 WIOA/Other - Rebudget</b>						
15	Non-Allocation Awards	\$ 107,200		\$ 60,000	\$ -		\$ 167,200
16	Placer County	-	-		\$ 45,634		\$ 225,508
17	El Dorado County	-	-		\$ 91,270		\$ 232,230
18	SLT and Alpine County	-	-		\$ 45,635		\$ 145,635
	<b>Program Year 2022/2023 WIOA/Other</b>						
19	Non-Allocation Awards	-	-				\$ -
20	Placer County	-	-		\$ -		\$ 225,293
21	El Dorado County	\$ -	-		\$ -		\$ 134,449
22	SLT and Alpine County	-	-		\$ -		\$ 100,000
	<b>Regional Contracts</b>	<b>613,558</b>	<b>193,996</b>				<b>\$ 807,554</b>
23	<b>Career &amp; Training Services Total</b>	<b>\$ 720,758</b>	<b>\$ 193,996</b>	<b>\$ 60,000</b>	<b>\$ 182,539</b>	<b>\$ -</b>	<b>\$ 2,037,869</b>
24	<b>Board Initiatives</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
25	<b>PY23 Award Expend in Second Year</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 731,519</b>
26	<b>Future Year Expend Non-Allocation</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 1,045</b>	<b>\$ -</b>	<b>\$ 186,904</b>	<b>\$ 187,949</b>
27	<b>PY 22/23 WIOA Additional Pension Support (ADP)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
28	<b>TOTAL EXPENDITURES</b>	<b>\$ 810,992</b>	<b>\$ 211,578</b>	<b>\$ 111,813</b>	<b>\$ 378,539</b>	<b>\$ 186,904</b>	<b>\$ 5,618,376</b>
29	<b>Net Income/(Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Approved By:  
Executive Committee: May 19, 2022  
Workforce Board: May 19, 2022  
Governing Body

**GOLDEN SIERRA  
GOVERNING BODY**

**MEMORANDUM**

**DATE:** June 29, 2022  
**TO:** Governing Body (GB)  
**FROM:** Lorna Magnussen, WB Analyst  
**SUBJECT:** Workforce Board Membership

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Before the board for review and recommendation are the following Workforce Board membership updates, renewals, and applications.

**Resignation(s)/Removal(s)**

Britt Randall-Azouz, Azouz Dental Practices, representing Business; resignation effective 3/14/22

**Renewal(s) – Term date 7/1/22 – 6/30/26**

Kevin Ferreira, Sacramento-Sierra Building & Construction Trade Council, representing Workforce

Laurel Brent-Bumb, El Dorado County Chamber of Commerce, representing Business

Tink Miller, Placer Independent Resource Services Inc. (PIRS), representing Workforce

Volma Volcy, Sacramento Central Labor Council AFL-CIO, representing Workforce

William Reed, United Domestic Workers of America, representing Workforce

**Vacancies:** 1 Business Seat

# **GOLDEN SIERRA GOVERNING BODY**

## **MEMORANDUM**

**DATE:** June 29, 2022  
**TO:** Governing Body (GB)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJ:** Out of State Travel Request

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Approval is requested for out of state travel as outlined below:

### **2022 National Employment Network Association (NENA) Annual Training Conference**

**Dates:** September 12, 2022 – September 14, 2022  
**Location:** Nashville, TN  
**Estimated Cost:** \$3,600 maximum  
**Attendee:** Jessica Conant  
**Purpose:** This conference is the only event where Employment Networks can interact face-to-face with other Employment Networks in order to share best practices and receive technical assistance. Jessica will be a presenter at this conference.

	<b>Min.</b>	<b>Max</b>
Registration (incl. pre-conf)	300.00	400.00
Hotel - \$250 (per night + tax)	750.00	1,150.00
Airfare	1,000.00	1,500.00
Meals	200.00	300.00
Transportation/Parking	120.00	250.00
<b>Totals</b>	<b>2,370.00</b>	<b>3,600.00</b>

Funds for these activities are already accounted for within the Agency budget through WIOA funding. Estimated costs include conference, airfare, hotel, transportation & meals.

Governing Body approval is required on all out of state travel.



# National Employment Network Association

*Ticket to Work and Self Sufficiency Programs*

[Back](#)

## National Employment Network Association 12th Annual National Training Conference

Start September 12, 2022  
End September 14, 2022  
Location Nashville Marriott at Vanderbilt University

### REGISTRATION

- **Early Bird- Member – \$300.00**
- **Early Bird- Non-Member – \$350.00**
- **Guest**
- **Regular- Member – \$350.00**
- **Regular- Non-Member – \$400.00**



**REGISTER**

NENA is headed to Nashville September 12 - 14, 2022. This will be an in-person conference with no virtual option. We will be staying at the Nashville Marriott at Vanderbilt University in Nashville, Tennessee. Rooms are limited so book yours soon. You can reserve your room [here](#).

Early Bird registration is open from June 6th - July 10th. Regular registration will be open from July 11th - August 8th. If paying by check, please add the invoice number and attendee's name to the check.

We will also have two Employment Network Fundamentals courses running virtually in August. There is a reduce rate for the Fundamentals courses when also registering for the conference. Watch the [conference website page](#) for more details as they become available.

\*\*\*Reasonable accommodations for the conference must be requested by August 12, 2022 and July 11, 2022 for the Employment Network Fundamentals Courses.

We look forward to being with all of you once again!



## Director's Update: June 29, 2022

### Recently Published Performance Outcomes for Local Areas

#### **Workforce Innovation and Opportunity Act (WIOA) State and Local Performance Scores:**

As described in Training and Employment Notice (TEN) No. [14-21](#), *Workforce Innovation and Opportunity Act (WIOA) Core Program Performance Accountability Assessment for program years (PY) 2020 and 2021*, the Department of Labor (DOL) evaluated state performance scores for PY 2020. PY 2020 is the first year of performance accountability for States under the WIOA.

Also, as described in *Calculating Local Area Performance and Nonperformance* ([WSD20-02](#)), the state calculated the Program Year (PY) 2020 performance scores for all Local Workforce Development Areas (Local Areas). A Local Area's performance outcome is essential in determining its continued designation and whether sanctions should be applied for nonperformance.

In alignment with TEN 14-21, and WSD20-02 the DOL and the state are only requiring the achievement of a performance score of 50% or higher for the following performance measures for PY 2020:

- Employment Rate 2<sup>nd</sup> Quarter After Exit
- Median Earnings

The below chart compares the State scores with the Scores achieved by Golden Sierra

#### **Statewide Scores for 2020**

Program	Employment Rate 2nd Quarter After Exit Adjusted Level of Performance	Employment Rate 2nd Quarter After Exit Performance Score	Median Earnings Adjusted Level of Performance	Median Earnings Performance Score
<b>State Performance</b>				
Adult	71.50%	85.10%	\$6,144	110.10%
Dislocated Worker	70.60%	89.10%	\$7,677	112.90%
Youth	65.60%	100.60%	\$3,277	125.60%

#### **Golden Sierra 2020**

Adult	79.10%	94.50%	\$7,743	104.40%
Dislocated worker	72.90%	96.70%	\$9,236	111.60%
Youth	72.90%	111.30%	\$2,324	248.20%

[\\*Link to all Local Scores](#)





## State Negotiated Performance Goals for PY 2022 and 2023

The state has recently published the outcome of its Workforce Innovation and Opportunity Act negotiated performance levels ([WSIN21-51](#)). These performance levels are negotiated with the Department of Labor and are then used in turn as a baseline for negotiating performance levels with each of California's Local Workforce Development Areas.

### PY 2022 and 2023 Negotiated Performance Goals

Indicators	Adults	Dislocated Workers	Youth
<b>Employment Rate 2nd Quarter After Exit</b> (Includes placement in education for Youth)	64.0%	68.0%	67.7%
<b>Employment Rate 4th Quarter After Exit</b> (Includes placement in education for Youth)	61.0%	66.5%	65.7%
<b>Median Earnings 2nd Quarter After Exit</b>	\$7,000	\$8,508	\$3,870
<b>Credential Attainment</b>	65.5%	68.6%	60.4%
<b>Measurable Skill Gains</b>	55.0%	55.0%	57.8%

The State will take into account the following factors when negotiating performance goals with the Local Areas:

- How the levels compare with the negotiated levels of performance established for the state.
- Ensure the negotiated levels account for the economic conditions and the participant characteristics based on the Statistical Adjustment Model.
- The levels promote continuous improvement of the indicators of performance.

## Fire Response:

### Additional Assistance for Caldor, Tamarack, River, and Bridge Fires

Golden Sierra received \$445,000 in Additional Assistance funding to provide assistance to those impacted by the region's fires. These funds have been used to coordinate services with other community organizations. The long-term goal will be to connect those served to employment opportunities as appropriate. Additional services will include financial support services, mental health services, targeted job search, hiring incentives, and training as necessary. The funds will last a minimum of 18 months. At the writing of this report 15 participants (of a projected 40) have been enrolled, and \$72,762 in financial assistance has been provided. This includes financial supports services and training assistance to those in need.



## Golden Sierra

### Partnerships and Regional Efforts:

#### **Sector Strategies:**

These Sector Initiatives are made possible through Regional Grant awards that provide support to our Regional Organizer, Valley Vision. Additional funds supporting these efforts include Strong Workforce fund through the regional Community College System. Valley Vision then convenes stakeholders in the following sectors in order to provide valuable feedback to the workforce, economic development, and education partners. These convenings help identify how the region can best serve these sectors as identified in the regional workforce plan.

**Information, Communications and Technology (ICT)** - The next advisory in ICT will focus on Artificial Intelligence.

**Administration of Justice/Public Safety** - The next advisory is planned for fall and will likely focus on fire related careers.

**Energy, Construction and Utilities** – Planned for August with a focus on construction careers and the impact of the advancement of building electrification.

**Healthcare** - Exploring telehealth careers including mental health – potential for fall advisory.

**Forestry Management** - The final meeting proceedings for this advisory are available [here](#). Additionally, a recent article on key findings is available [here](#).

**Hospitality, Culinary and Tourism** - Key findings include:

- The industry is likely going through a restructuring phase and may not rebuild to current levels.
- Hourly wages have increased nationally across the industry by about \$3.00 per hour.
- Employers have become more flexible with staff, accommodating shift preferences and personal needs in order to attract and retain staff.
- More businesses are investing in staff training and professional growth opportunities.
- New positions have emerged including; brand ambassador, social media marketing, guest liaison, and other customer facing positions.

#### **Constructionfundamentals.com**

Golden Sierra and the Placer County Construction training providers (The North State Builders Industry Foundation, Sierra College, Placer School for Adults, and Tahoe Truckee Adult School) developed [constructionfundamentals.com](http://constructionfundamentals.com). The partners are working toward building the related training calendars so that courses maximize availability for students/trainees. This effort looks to be expanding regionally which will include the nine county Capital Region.



## **Entrepreneurship**

GSJTA is partnering with the City of Roseville and the Growth Factory on an Economic Development Administration (EDA) grant known as “Build To Scale”. The application is for \$656,000 that will assist in developing local entrepreneurs within the City. Co-applicants include the Growth Factory (a non-profit accelerator and for-profit venture fund) and GSJTA, also serving as grant administrator, with the City of Roseville providing the match to enhance innovation and equity through the initiatives of the Roseville Venture Lab. The Venture Lab is a public-private partnership that establishes a physical space in a downtown Opportunity Zone where entrepreneurs from all backgrounds have the opportunity to learn, connect with mentors, and gain access to resources including microgrants, seed capital, and in-kind services that will help launch new businesses. Focus is placed on enhancing innovation, supporting entrepreneurs, facilitating workforce development and nurturing local talent.

Target participants include youth, aspiring entrepreneurs, and established business owners who need to innovate in order to remain viable. An emphasis will be on engaging participants from diverse socio-economic, ethnic and racial backgrounds. The Growth Factory and City of Roseville will develop marketing and outreach campaigns to build awareness/engagement in these programs. They will also work closely with an established and robust array of community partners across the region to ensure inclusion and engagement from a diversity of founders.

The project aligns with the region’s Comprehensive Economic Development (CEDS) plan also known as “The Prosperity Plan”, and the City of Roseville’s Economic Development strategy.

## **High Road Construction Careers: California Climate Investments**

Valley Vision is working with Golden Sierra to help promote training and cohorts under HRCC: CCI, expanding marketing and outreach efforts including social media and online platforms. Additional marketing materials are being developed to promote the construction trades overall with emphasis on earnings potential. We will be submitting a modification to the original scope and budget for this project in order to get approval to deliver three Climate Justice and Jobs Summits. There would be one summit in each of the three workforce areas covered by these funds. This includes Golden Sierra, Sacramento Employment and Training Agency (SETA), and Yolo.

## **SERVICE PROVIDER REPORT**

### **ADVANCE at Lake Tahoe Community College**

Report Period: Mar-Apr 2022

Prepared By: Frank Gerdeman

#### **PARTICIPANT STATUS**

	<u>Actual</u>	<u>Goal</u>	<u>% of Goal</u>
Number who received basic career services	103 (7)	100	103%
Number who received individualized career services	41 (5)	50	82%
Number who received training services	11	15	73%
On-site hours in Alpine County			

#### **ACTIVITY SUMMARY**

Please note that numbers above are cumulative for the entire contract period. Numbers in parenthesis are those served in Alpine County. We continued to offer services on-campus, at our off-site office, and virtually with a slight increased focus on housing support which remains a significant issue in the Basin.

#### **PRACTICES WITH PROMISE**

Our five-year retrospective, including a story highlighting our unique partnership with Golden Sierra was released and can be viewed [here](#).

#### **CHALLENGES/BARRIERS**

The newest, and growing, challenge is the lack of clarity on whether we can access programs on the NV ETPL given recent policy changes from CA EDD. This is especially problematic given our border location in South Lake Tahoe and Alpine County. Many legitimate and federally supported programs are available in the Carson City and Reno areas that are more realistic (and convenient) for clients who live in CA but are unable to make the journey to the west slope and/or the greater Sacramento area. This represents an undue hardship for our community members and our program.

#### **EVENT PARTICIPATION**

<u>Date</u>	<u>Event</u>
3/3/22	SLT Job Fair Planning Meeting
3/4/22	Meeting with South Lake Tahoe City Manager
3/8/22	Alpine EDAC Meeting
3/16/22	One Stop Operators Meeting
3/29/22	GSJTA Technical Assistance Meeting
4/12/22	Alpine EDAC Meeting
4/21/22	Untethered Co-Work Ribbon Cutting-Event
4/22/22	Regional Industry Advisory w/Valley Vision – hospitality, culinary, and tourism

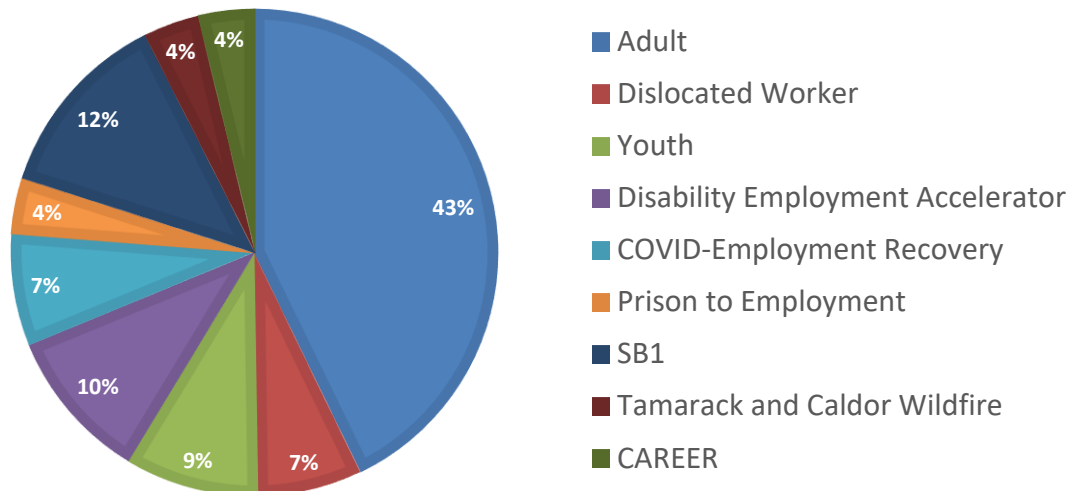
**SERVICE PROVIDER REPORT**  
**Golden Sierra Job Training Agency**

Report Period: 07/01/21 – 05/31/22

Prepared By: Darlene M. Galipo

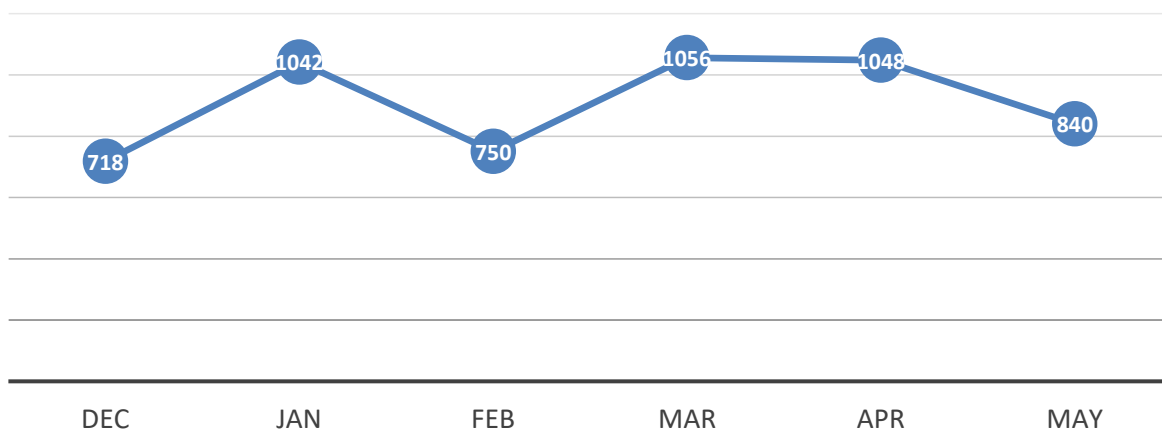
**PY21/22: ACTIVE CASES BY GRANT**

**404 ACTIVE CASES: JULY 1 - MAY 31  
RECEIVED A WIOA-FUNDED SERVICE**



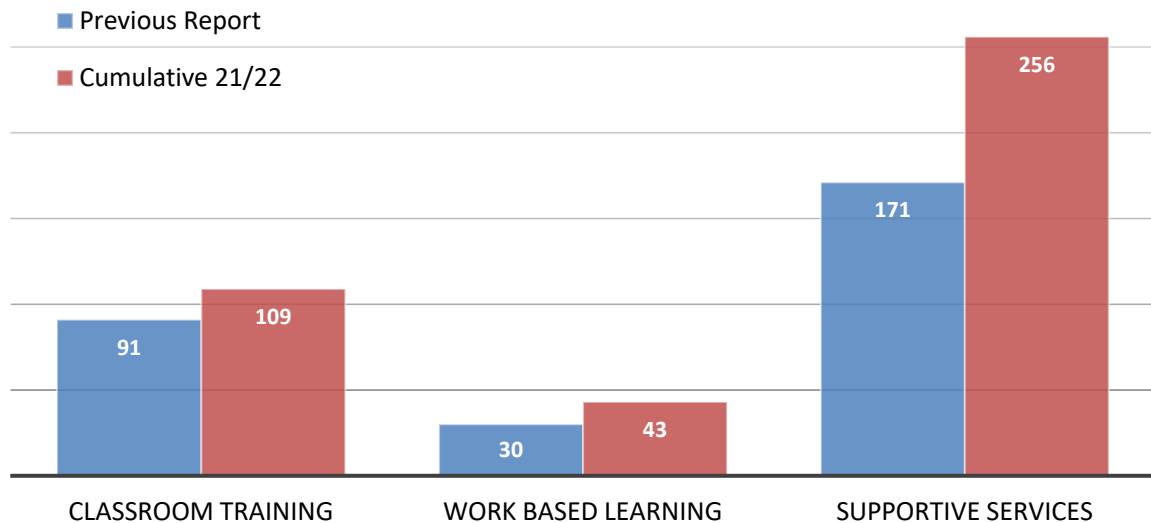
**JOB CENTER VISITORS**

**Visitor Traffic by Month  
In-Person + Virtual**



## SERVICES PROVIDED

### WIOA-Funded Services Provided in 2021/2022



## EMPLOYER TESTIMONIAL



“When we recently added a new position at the Roseville Area Chamber, we partnered with Golden Sierra. It was a very good decision as it positively impacted our organization. Through the On the Job Training Program they offer, we hired an excellent candidate to whom we were able to provide additional training and professional development opportunities that would not have been possible without the funds received from this program. We are grateful to the Golden Sierra team that made the process painless and was extremely helpful.”

- Rana Ghadban, CEO, Roseville Area Chamber of Commerce