### **GOVERNING BODY MEMBERS**

LORI PARLIN, *Chair* Board of Supervisors El Dorado County

SUZANNE JONES, *Vice Chair* Board of Supervisors Placer County

IRVIN JIM Board of Supervisors Alpine County

JASON BUCKINGHAM Executive Director

Golden Sierra Job Training Agency 115 Ascot Drive, Suite 140 Roseville, CA 95661

(916) 773-8540

### **GOLDEN SIERRA JOB TRAINING AGENCY**

### GOVERNING BODY REGULAR MEETING AGENDA

Thursday, October 28, 2021 @ 10:00 am

Golden Sierra Job Training Agency Board Room 115 Ascot Drive, Suite 100 Roseville, CA 95661

l.	ROLL CALL AND INTRODUCTION OF GUESTS	
II.	APPROVAL OF AGENDA	1
III.	CONSENT AGENDA	
	All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.	•
	<ul> <li>Approval of Minutes from June 2, 2021 GB Meeting</li> </ul>	2-4
IV.	PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGEN	<u>IDA</u>
V.	RESOLUTION 21-01 FY 2021-2022 MEETING SCHEDULE	5-7
VI.	RESOLUTION 21-02 POSITION ROSTER	8-10
VII.	FY 2021-2022 AGENCY BUDGET – FINAL	11-18
VIII.	RELEASE OF ACCOUNTABILITY FOR CAPITAL ASSET 30292001	19
IX.	PENSION STRATEGY PRESENTATION – GOVINVEST	20-29
X.	BROWN ACT BOARD POLICY	
XI.	DIRECTOR'S UPDATE	30-34
XII.	WIOA SERVICE PROVIDER REPORT	
	<ul> <li>ADVANCE - Alpine / South Lake Tahoe</li> <li>Golden Sierra Job Training Agency - Placer &amp; El Dorado County</li> </ul>	35-36 37-41
XIII.	FUTURE AGENDA ITEMS	
XIV.	NEXT MEETING	
	Wednesday, December 16, 2021 @ 10:00 am	
	Golden Sierra Training Agency	

XV. ADJOURNMENT

**EQUAL OPPORTUNITY** 

### **GOLDEN SIERRA JOB TRAINING AGENCY**

### GOVERNING BODY REGULAR MEETING MINUTES

Wednesday, June 2, 2021 @ 10:00 am

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Golden Sierra Job Training Agency Governing Body is conducting this meeting on Zoom.

### **Public Location:**

https://us02web.zoom.us/j/84519159101?pwd=L2ZNVmp6azk5a2dNMTRQWkY0WWxBZz09 Meeting ID: 845 1915 9101 Passcode: 695487

### I. ROLL CALL AND INTRODUCTION OF GUESTS

•	ROLL CALL AND INTRODUCTION OF GUESTS							
		orum was established and me e-Chair Parlin.	eting	was called to order at 10:05 am by				
	$\boxtimes$	Irvin Jim * Suzanne Jones		Lori Parlin (Vice-Chair)				
	GS	JTA Staff:						
		Jason Buckingham Darlene Galipo		isa Nelson .orna Magnussen				
	* de	notes late arrival or early depart	ure					

### II. APPROVAL OF AGENDA

**Motion** to approve agenda as presented, by Jones, second by Parlin

**Motion** approved unanimously

### III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from April 7, 2021 GB Meeting
- b) Approval of Minutes from April 21, 2021 GB Special Meeting

**Motion** to approve consent agenda by Jones, second by Parlin

**Motion** approved unanimously

### IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

### V. CHAIR AND VICE-CHAIR NOMINATIONS

Jones nominated Parlin as Chair, Parlin accepted

Parlin nominated Jones as Vice-Chair, Jones accepted

**Motion** to approved Chair and Vice-Chair nominations by Jones, second by Parlin **Motion** approved unanimously

### VI. RESOLUTION 20-03 FY 2021-2022 MEETING SCHEDULE

Defer to future meeting – survey to be sent out

### VII. RESOLUTION 20-04 FY 2021-2022 POSITION ROSTER

**Motion** to approve FY 2021-2022 Position Roster by Jones, second by Parlin **Motion** approved unanimously by roll call

### VIII. RESOLUTION 20-05 SIGNATURE AUTHORITY RESOLUTION

**Motion** to approve Signature Authority Resolution by Jones, second by Parlin **Motion** approved unanimously by roll call

### IX. RESOLUTION 20-06 DRY PERIOD FINANCING

**Motion** to approve Dry Period Financing by Jones, second by Parlin **Motion** approved unanimously by roll call

## X. RESOLUTION 20-07 SACRAMENTO EMPLOYMENT & TRAINING AGENCY (SETA) CONTRACT AUTHORIZATION

**Motion** to approve SETA Contract Authorization by Jones, second by Parlin **Motion** approved unanimously by roll call

### XI. RESOLUTION 20-08 115 CEPPT TRUST

**Motion** to approve setting up 115 CEPPT Trust by Jones, second by Parlin **Motion** approved unanimously by roll call

### XII. REVISED PY 2021-2022 SUBGRANT SIGNATURE AUTHORITY

**Motion** to approve Subgrant Signature Authority by Jones, second by Parlin **Motion** approved unanimously

<sup>\*</sup>Jim entered @ 10:20am by phone

### XIII. <u>FY 2021-2022 AGENCY BUDGET – DRAFT</u>

**Motion** to approve Agency Budget Draft by Jones, second by Jim **Motion** approved unanimously

### XIV. WIOA REGIONAL AND LOCAL PLAN APPROVAL

**Motion** to approve WIOA Regional and Local Plan by Jones, second by Jim **Motion** approved unanimously

### XV. WORKFORCE BOARD MEMBERSHIP

**Motion** to approve board member renewal(s) by Jones, second by Parlin **Motion** approved unanimously

### XVI. <u>DIRECTOR'S UPDATE</u>

Buckingham reported out as outlined in agenda packet regarding:

- AJCC Re-Opening Plan-Phase 1
- Career Service Provider Application-Approved
- Meetings with County Staff in Placer and El Dorado County regarding American Recovery Plan/spending/service provided

### XVII. WIOA SERVICE PROVIDER REPORTS

- a) ADVANCE Alpine / South Lake Tahoe
- b) Golden Sierra Job Training Agency Placer & El Dorado County

### XVIII. FUTURE AGENDA ITEMS

• 2021-22 Meeting Schedule

### XIX. <u>NEXT MEETING - TENTATIVE</u>

Wednesday, August 4, 2021 @ 10:00 am

### XX. ADJOURNMENT

**Motion** to adjourn at 11:06 am by Jones, second by Parlin

**Motion** approved unanimously

### GOLDEN SIERRA WORKFORCE BOARD

### **MEMORANDUM**

**DATE:** October 28, 2021

**TO:** Governing Body (GB)

FROM: Jason Buckingham, GSJTA Executive Director

**SUBJ:** Resolution 21-01 – 2021-2022 Meeting Schedule

Approval of Resolution Number 21-01 is requested to establish the 2021-2022 Governing Body meeting schedule.

Current schedule for 2021-2022 is 4th Thursdays of even months; 10:00 am - 12:00 pm (with the exception of December meeting which has been rescheduled to 12/16/2021 to avoid conflict with the holiday).

Section 12 (A, B, and C) of the Second Amended and Restated Joint Exercise of Powers Agreement for Golden Sierra Job Training Agency states:

### Section 12. Meetings of the Governing Body and Workforce Development Board

- A. The Governing Body shall hold regular meetings. It may, by act of the Chairperson of the Governing Body or a majority of the members, provide for special meetings, including meetings held jointly with the WDB.
- B. The date and hour of such regular meetings shall be fixed by resolution of the Governing Body. The place of such regular meetings are specified in the Governing Body Bylaws.
- C. All meetings of the Governing Body and joint meetings with the WDB shall be called, held, noticed and conducted subject to the provisions of the Brown Act.

## BEFORE THE GOVERNING BODY GOLDEN SIERRA JOB TRAINING AGENCY

In the matter of:	Governing Body FY 2021-2022 meeting schedule as follows:	Resolution No.:	21-01	
	modaling contours as follows.	Ordinance No.:		
	Fourth Thursday of even months @ 10:00 am (with the exception of December meeting which has been rescheduled to December 16 <sup>th</sup> to avoid conflict with the holiday)	First Reading:		
The following _	Resolution was	duly passed by the G	overning	
Body of the Gold	len Sierra Job Training Agency at	a regular meeting he	ld	
Octo	<b>ober 28, 2021</b> by the f	ollowing vote on roll	call:	
	Ayes:			
	Noes:			
	Absent:			
Signed and appr	oved by me after its passage.			
	Suzanne Jones, Vice-Chair of	the Governing Body		
Attest:				
	Lawa Mawa	-1.d C: C	D '	
	Lorna Magnussen, Clerk of Go	olden Sierra Governir	na Body	

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that in accordance with the Second Amended and Restated Joint Powers Exercise of Power Agreement Section 12 the FY 2021-2022 meeting schedule has been established.

## GOLDEN SIERRA FY 2021/2022 Meeting Schedule

Month/Year	Governing Body (GB)	Workforce Board (WB)	Executive Committee (EC)
July/2021	(==)	7/15/21	7/15/21
August/2021	8/4/21		
September/2021		9/16/21	9/16/21
October/2021	10/28/21		
November/2021		11/18/21	11/18/21
December/2021	12/16/21 *		
January/2022		1/20/22	1/20/22
February/2022	2/24/22		
March/2022		3/17/22	3/17/22
April/2022	4/28/22		
May/2022		5/19/22	5/19/22
June/2022	6/23/22		
Day	4 <sup>th</sup> Thursday	3 <sup>rd</sup> Thursday	3 <sup>rd</sup> Thursday
Frequency	Even Months	Odd Months	Odd Months
Time	10:00-12:00	1:00-3:00	12:00-1:00
Location	<b>Golden Sierra Office</b>	NSBIA	NSBIA

<sup>\*</sup>December meeting originally scheduled for 12/23/21 has been rescheduled for 12/16/21 to avoid conflict with the holiday

## GOLDEN SIERRA GOVERNING BODY

### **MEMORANDUM**

**DATE:** October 28, 2021

**TO:** Governing Body (GB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: Resolution 21-02 - Amended Position Roster

Before the Board for review and approval is Resolution 21-02 to amend the position roster.

The proposed amendment before you will increase the current classification for Assistant/Associate Business & Employment Specialist from 6 FTE to 7 FTE to meet the agency's ongoing workload.

All position roster changes will be effective 11/06/2021 PP12.

## BEFORE THE GOVERNING BODY GOLDEN SIERRA JOB TRAINING AGENCY

In the matter of:	Resolution to amend the Golden Sierra Job Training	Resolution No.: 21-02
	Agency Allocated Position Roster.	Ordinance No.:
	Toolor.	First Reading:
The following _	Resolution	was duly passed by the Governing
Body of the Gold	len Sierra Job Training Age	ncy at a regular meeting held
Octo	<b>bber 28, 2021</b> b	y the following vote on roll call:
	Ayes:	
	Noes:	
	Absent:	
Signed and appr	oved by me after its passag	ge.
	Suzanne Jones, Vice-C	hair of the Governing Body
Attest:		
	Lorna Magnussen, Cler	k of Golden Sierra Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that the Golden Sierra Job Training Agency Positions Allocation Roster is adopted as the document that describes the structure and staffing of the Golden Sierra Job Training Agency.

### **GOLDEN SIERRA**

### ALLOCATED POSITION ROSTER Effective November 6, 2021

Job Training Agency

CLASSIFICATION	SALARY RANGE*					# of POSITIONS funded	# of <u>POSITIONS</u> unfunded	
			From [A]		<u>To [E]</u>			
Account Clerk - I	Dramatianal	\$	16.2923	\$	19.8506			
Account Clerk - II	Promotional Series	\$	17.9592	\$	21.8816	>	1 FTE	
Senior Account Clerk	Selles	\$	19.7758	\$	24.0949	J		
Accounting Technician		\$	24.0472	\$	29.2992			1 FTE
Accountant I	Promotional	\$	28.2139	\$	34.3759		1 FTE	
Accountant II	Series	\$	32.6615	\$	39.7949		1715	
Admin Clerk - I	Promotional	\$	15.2758	\$	18.6121	)		
Admin Clerk - II	Series	\$	16.8419	\$	20.5204	>	1 FTE	
Senior Admin Clerk	Selles	\$	18.5683	\$	22.6236	J		
Executive Assistant		\$	23.5260	\$	28.6642			1 FTE
Program Clerk I	Promotional	\$	16.8419	\$	20.5204	Ţ		2 FTE
Program Clerk II	Series	\$	18.5683	\$	22.6236 _	<u></u>		2116
Assistant Business and Employment Specialist		\$	22.8244	\$	27.8093		7 FTE	
Associate Business and Employment Specialist		\$	27.7425	\$	33.8015		, , , <u>_</u>	
Business and Employment Specialist - Supervisor	٢	\$	33.7214	\$	41.0864			1 FTE
Disability Resource Coordinator		\$	27.7425	\$	33.8015		1 FTE	
Program Analyst		\$	27.7425	\$	33.8015			1 FTE
WB Coordinator/Analyst		\$	35.4075	\$	43.1406		1 FTE	
Chief Fiscal Officer		\$	38.5925	\$	47.0213			1 FTE
Deputy Director		\$	46.1608	\$	56.2426		1 FTE	
Executive Director**					_		1 FTE	
					_		14 FTE	7 FTE

<sup>\*</sup> Employees at Steps E and F for more than 5 years are eligible for a 5% longevity pay increase

This position has a salary range of:

**SALARY RANGE** 

Hourly \$52.8256-\$77.6182 Annually \$109,877-\$161,446

<sup>\*\*</sup> Executive Director position is exempt from the normal salary structure, as the 5% incremental steps do not apply. Salaries for this position are negotiated at time of hire.

### GOLDEN SIERRA GOVERNING BODY

### **MEMORANDUM**

**DATE:** October 28, 2021

**TO:** Governing Body (GB)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJ:** FY 2021-2022 Agency Final Budget

Before the Board for review is the Agency Fiscal Year 2021-2022 Final Budget. The budget is a part of Workforce Board responsibilities as per WIOA. The Act requires the Board to develop a program budget in partnership with the Governing Body. The Action requested is to make a recommendation to the Governing Body to approve the final budget for 2021-2022. The budget has been developed with a focus on the WIOA Local Workforce System requirements. See the budget narrative for additional details.

**Recommendations**: The Executive Committee and Workforce Board reviewed and recommend approval of the Agency Final Budget outlined above on September 16, 2021.

### **Budget Introduction and Overview**

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is the Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and the stated purpose of the JPA.

### Approach in Developing the Final Budget for Fiscal Year 2021/2022

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

### The Fiscal Year 2021/2022 Final Budget:

The funding used to develop the budget represents rollover funding from WIOA Title 1 formula fund allocations, Subgrant "AA11" and the new WIOA allocation. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which include the Prison to Employment Initiative and the SB1 High Road Training Project being awarded by the California Workforce Development Board. This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. Additional non-allocation funding includes funding related to pandemic emergency response, services to individuals with disabilities, and California's High Road Construction Careers, California Climate Investments Initiative.

### The budget meets mandated funding requirements as follows:

20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.

20% of the Youth funding is earmarked to meet the *Youth Work Based Learning* (WBL) requirement as outlined in the WIOA Tile I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training. Seventy percent of the earmarked WBL funding is planned to support career services for eligible WBL participants in the program.

The remaining cost objectives required of the Title I funding is to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilizing financial resources to meet the debt service required payments for the liabilities of the JPA, and participating in the continued development of both local and regional Workforce Systems.

Approved By:

Executive Committee: 09/16/2021 Workforce Board: 09/16/2021 Governing Body:

### Additional Notes

### Note:

- The final budget presentation incorporates allowable carry-over.
- Final revenues show slight increase in WIOA funding for 2021/2022 over the assumptions made for draft presentation for fiscal year 2021/2022.
- Rapid Response and Layoff Aversion allocations were slightly lower than estimated, however, due to Covid-19, Rapid Response was extended, and the Funds Utilization Requirements have been lifted allowing a greater carryover than would normally be available.
- The Agency has been able to identify reductions in Professional Services as well as Services and Supplies from the draft presentation.
- The draft assumption for funding ADVANCE reflects a 5% decrease from PY 20/21 bringing their total PY 21/22 award to \$95,000. The final budget raises that back to full funding of \$100,000
- Included in the budget is a transfer of 70% of the Dislocated Worker funding to the Adult funding stream. The law allows a 100% transfer which increases access to funds for participants and eases eligibility documentation for the community.
- Overall pension costs have been reduced as the Agency completed payment for the outstanding Pension Side Fund. The final budget reflects an Additional Discretionary Payment of \$150,000 as directed by the Governing Body
- Staffing costs have been reduced from draft due to the reduction of one limited-term position.
- There has been an increase in Financial Support Services for participants in recognition of anticipated need for such assistance due to longer term unemployment and a desire to reach those most in need.
- Support Services have been increased by an additional \$200,000 in anticipation of the need for these funds related to fire recovery.

Approved By:

Executive Committee: 09/16/2021 Workforce Board: 09/16/2021 Governing Body:

		Description of Schedules
Schedule 1	Consortium Draft to Final Budget	Schedule is based on rollover funding, non-allocation carry over, and new awards.  Expenditures have been adjusted based on anticipated cost increases, WIOA spending requirements, and pension debt service requirements and shows a comparison of FY21/22  Draft Budget to the proposed Final Budget for FY21/22
Schedule 2	Consortium Cost Center Detail	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY 20/21 carry-in funds and PY21/22 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY 20/21 carry-in funds and PY 21/22 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <i>Advance</i> . Includes balance of contract for PY 20/21 and Planned PY 21/22 WIOA funding awarded to Advance

Approved By: Executive Committee: 09/16/2021 Workforce Board: 09/16/2021 Governing Body:

Non-Allocation Career and Training Services:	Cost Centers listed here are non-routine in nature managed by the Agency:
	<u>The Disability Employment Accelerator</u> – purpose is for the Agency to provide Work based learning opportunities for college students with disabilities
	Covid-19 National Dislocated Worker Grant (NDWG) Provides rapid reemployment services, training and SS for those who suffered job loss due to the Pandemic
Regional Grants	The Prison to Employment Grant – Implementation Supportive Services
	The Prison to Employment Grant – Implementation Direct Services
	HRCC: SB1 – High Road Training Project
	HRCC: CCI – California Climate Investments
Board Initiatives	Not funded at draft however, initiatives funded under PY 20/21 are still underway and are included in professional services
Surplus Funds	Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.

Approved By: Executive Committee: 09/16/2021 Workforce Board: 09/16/2021

		<u>A</u>		<u>B</u>		<u>c</u>	B/A	Presented: September 16, 2021
L i n e	Funding Sources:	Consortium Fiscal Year 2021/2022 Draft Budget	% of Total Funding	Consortium Fiscal Year 2021/2022 Final Budget	% of Total Funding	Column A less Column B Change Between Draft to 21/22 Final Budget	Percent Change from Draft to FY 21/22 Final Budget	
1 2 3 4 5 6 7 8	Carry-In WIOA Allocation Awarded WIOA Allocations Carry-In RR/LA Awarded Rapid Response Funds Awarded Layoff Aversion Funds	\$ 1,203,636 \$ 2,397,372 \$ 118,697 \$ 227,156 \$ 53,920 \$ 2,331,939 \$ 254,794 \$ 6,587,514	18.27% 36.39% 1.80% 3.45% 0.82% 35.40% 3.87%	\$ 2,637,999 \$ 122,505 \$ 210,221 \$ 62,847 \$ 2,002,693	18.42% 40.56% 1.88% 3.23% 0.97% 30.79% 4.15%	\$ 240,627 \$ 3,808 \$ (16,935) \$ 8,927 \$ (329,246)	-0.44% 10.04% 3.21% -7.46% 16.56% -14.12% 5.89% -1.26%	SOURCES
	Expenditures:							
9 10 11 12 13	Retiree Benefits Salaries and Benefits Services and Supplies Professional Services Salaries, Services, and Supplies Total	\$ 1,512,324 \$ 320,139	8.27% 23.49% 4.97% 2.46% <b>39.19%</b>	\$ 1,448,414 \$ 311,919 \$ 157,190	10.49% 22.27% 4.80% 2.42% <b>39.97%</b>	\$ (63,910) \$ (8,220) \$ (871)	28.18% -4.23% -2.57% -0.55% 3.05%	EXPENDITURES
14 15 16 17	Career & Training Services  Placer County El Dorado County So Tahoe & Alpine County Non Allocation Carried in From Prev FY	\$ 483,631 348,878 195,000 125,861	7.51% 5.42% 3.03% 1.96%	\$ 481,928 405,130 200,000 292,817	7.41% 6.23% 3.07% 4.50%	\$ 56,252 \$ 5,000	-0.35% 16.12% 2.56% 132.65%	DIRECT CLIENT EXPENDITURES
18 19	Non-Allocation Awards (New) Regional Contracts Career & Training Services Total	66,697 1,729,722 <b>2,949,789</b>	1.04% 26.87% 45.82%	15,000 1,528,041 <b>2,922,916</b>	0.23% 23.49% 44.94%	\$ (201,681)	-77.51% -11.66% -0.91%	
20	Board Initiatives	\$ -	0.00%	\$ -	0.00%	\$ -	0.00%	WORKFORCE BOARD EXPENDITURES
21	Non allocation Carry-out to New FY Allocation carry-out to New FY Carry-out to PY 23 Total	295,554 \$ 669,347 <b>\$ 964,901</b>	4.59% 10.40% 14.99%		0.76% 14.33% 15.09%	\$ 262,779	-83.22% 39.26% 1.74%	CARRYOUT
22	TOTAL EXPENDITURES	\$ 6,437,514	- - =	\$ 6,504,445	:	\$ 66,931	1.04%	
23	Net Surplus vs (Deficit)	\$ 150,000		\$ -		\$ (150,000)	-100.00%	Surplus vs (Deficit) Surplus reflected in Draft Budget applied to pension per direction from Governing Body

Approved by:

Executive Commitee: 09/16/2021 Workforce Board: 09/16/2021

		<u>A</u>	<u>B</u>	<u>c</u>		<u>D</u>	<u>E</u>	E	<u>G</u>
L i n e		Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversio	d	ocal Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services
Funding 8	Sources:								
1 2	Carry-In Allocation Funds from PY 21 Allocation Awards PY 22	\$ 252,876 261,257	\$ 152,170 <b>996,622</b>		\$	173,056 335,092	\$ 206,198 386,695	\$ 314,086 558,333	\$ 100,000 100,000
3	Carry-In Rapid Response	-	-	78,15		-	-	-	-
4	Carry-In Layoff Aversion			44,34	_				
6	Awarded Rapid Response Funds PY 22	-	-	210,22		-	-	-	-
7	Awarded Layoff Aversion Funds PY 22			62,84	7	-	-	-	-
	Carry-In Non-Allocation from PY 21								
8	Actual Non-Allocation Awards PY 22	A 544.400	4 440 700	A 205 57	-	-			
	ding Sources	\$ 514,133	\$ 1,148,792	\$ 395,57	3 \$	508,148	\$ 592,893	\$ 872,419	\$ 200,000
Expendit									
	m Operations:  Retiree Benefits	\$ - l	¢ 400.130	¢ 52.10	م ا خ		\$ -	ć	ć
10	Salaries and Benefits	188,183	\$ 480,120 89,391			170 572	110,045	\$ - 231,493	\$ -
11 12	Services and Supplies	21,396	144,737	285,05 20,99	_	179,573 87,169	110,045	15,150	
13	Professional Services	,	99,440			1,600	± 100	15,150	-
13	Consortium Operations Total	\$ 244,379	,			268,342	\$ 110,145	\$ 246,643	ċ
14	Consortium Operations Total	Ş 244,373	3 813,088	3 373,37	, ,	200,342	7 110,143	7 2-10,0-13	<u>,                                     </u>
	Career & Training Services								
Program Y	ear 2020/2021 WIOA/Other - Rebudget								
15	Non-Allocation Awards	\$ -	\$ -	\$	- \$	-	\$ -	\$ -	\$ -
16	Placer County	-	-		-	-	-	57,863	-
17	El Dorado County	-	-		-	-	109,885	-	-
18	Alpine County	-	-		-	-	-	-	100,000
Program Y	ear 2021/2022 WIOA/Other								
19	Non-Allocation Awards	-	-		-	-		\$ -	\$ -
20	Placer County	-	-		-	-	\$ -	\$ 424,065	•
21	El Dorado County	-	-		-	-	\$ 295,245		7
22	Alpine County	-	-		-	-	\$ -	\$ -	\$ 100,000
	Regional Contracts								
23	Career & Training Services Total	\$ -	\$ -	\$	- \$	-	\$ 405,130	\$ 481,928	\$ 200,000
24 Board Initi	iatives	\$ -	\$ -	\$	- \$		\$ -	\$ -	\$ -
. =		*		<u> </u>			-	•	·
25 PY22 Awa	ard Expend in Second Year	\$ 269,754	\$ 200,104	\$ 99	6 \$	239,806	\$ 77,618	\$ 143,848	\$ -
	ar Expend Non-Allocation	\$ -	·	\$	- \$	-	,	· · · · · · · · · · · · · · · · · · ·	\$ -
	WIOA Additional Pension Support (ADP)	\$ -	•		0 \$		•	•	\$ -
28 TOTAL EX	PENDITURES	\$ 514,133	\$ 1,148,792	\$ 395,57	3 \$	508,148	\$ 592,893	\$ 872.419	\$ 200,000
	et Income/(Loss)	\$ 514,133	, -, -		- \$	-	<del>*</del> ,	<del>*</del> ,	\$ 200,000
29 INC	St Income/(E033)	Ψ -	Ψ -	ψ	- ⊅	•	φ -	φ -	φ -

Approved by:

Executive Committee: 09/16/2021 Workforce Board: 09/16/2021

L i	Fiinding
1       Carry-In Allocation Funds from PY 21       0       0       0       0       0         2       Allocation Awards PY 22       0       0       0       0       0	
2 Allocation Awards PY 22 0 0 0 0 0	
	0 \$ 1,198,386 0 \$ 2,637,999
	0 78,157
4 Carry-In Layoff Aversion	44,348
6 Awarded Rapid Response Funds PY 22 0 0 0 0 0	0 210,221
7 Awarded Layoff Aversion Funds PY 22 0 0 0 0 0	0 62,847
	2,002,693
8 Actual Non-Allocation Awards PY 22 254,794 15,000	269,794
9 Total Funding Sources \$ 1,346,045 \$ 254,794 \$ 216,327 \$ 41,119 \$ 330,601 \$ 83,	01 \$ 6,504,445
Expenditures:	
Consortium Operations:	
10 Retiree Benefits \$ - \$ - \$ - \$ - \$	- \$ 532,300
	1,448,414
12 Services and Supplies 12,272 6,557 448 3,100	311,919
13 Professional Services \$ - \$ - \$ - \$	157,190
14 <u>Consortium Operations Total</u> \$ 262,903 \$ 20,887 \$ 92,540 \$ 3,742 \$ 5,566 \$ 1,	11 \$ 2,449,823
Career & Training Services	
Program Year 2020/2021 WIOA/Other - Rebudget	
<b>15</b> Non-Allocation Awards \$ 133,394 \$ 123,786 \$ 22,377 \$ 8,260 \$ 5,	00 \$ 292,817
16 Placer County	- 57,863
17 El Dorado County	- 109,885
18 Alpine County	- 100,000
Program Year 2021/2022 WIOA/Other	
Non-Allocation Awards - 15,000	15,000
20 Placer County	- 424,065
21 El Dorado County	- 295,245
22 Alpine County	- 100,000
Regional Contracts 911,189 222,886 316,775 77,	, ,
23 <u>Career &amp; Training Services Total</u> \$ 1,044,583 \$ 222,886 \$ 123,786 \$ 37,377 \$ 325,035 \$ 82,	91 \$ 2,922,916
24 Board Initiatives \$ - \$ - \$ - \$	- \$ -
υ - ψ - ψ - ψ - ψ	
25 PY22 Award Expend in Second Year \$ - \$ - \$ - \$ - \$	- \$ 932,126
26 Future Year Expend Non-Allocation \$ 38,559 \$ 11,021 \$ - \$ - \$	- \$ 49,580
27 PY 21/22 WIOA Additional Pension Support (ADP) \$ - \$ - \$ - \$ - \$	- \$ 150,000
•• • • • • • • • • • • • • • • • • • • •	
28 TOTAL EXPENDITURES \$ 1,346,045 \$ 254,794 \$ 216,326 \$ 41,119 \$ 330,601 \$ 83,	02 \$ 6,504,445
29 Net Income/(Loss) \$ - \$ (0) \$ 1 \$ - \$ 0 \$	(1) \$ 0

Approved by:

Executive Committee: 09/16/2021 Workforce Board: 09/16/2021

### GOLDEN SIERRA WORKFORCE BOARD

### **MEMORANDUM**

**DATE:** October 28, 2021

**TO:** Governing Body (GB)

FROM: Jason Buckingham, GSJTA Executive Director

**SUBJ:** Release of Accountability for Capital Asset 30292001

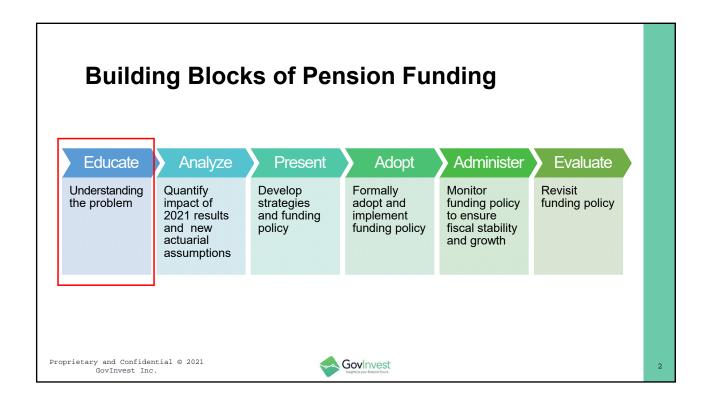
Staff are seeking the board's approval for Release of Accountability for the following agency Capital Asset.

Asset Identifier: 30292001

Description: LCD Projector, BA0004878

Item was procured in 1998 and disposed of several years ago. This action is required for Placer County to formally remove from Golden Sierra's capital asset inventory.





## **Understanding Pension Funding**







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## Pension Basics

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## **Pension Jargon Glossary**

- Assumption = Target, Goals or Expected Results
- Experience = Actual Results
- Normal Cost = Initial savings rate (Employee and Employer contributions)
- Present Value of Projected Benefit (PVPB) = Savings goal at desired retirement age
- Accrued Liability (AL) = Target funding progress at a given point of
- Unfunded Accrued Liability (UAL) = Amount actual savings falls short of funding goal
- Amortization of UAL = Annual amount needed to get back on track
- Annual Required Contribution = Normal Cost + Amortization of UAL
- Discount Rate = Long-term assumed Investment Rate of Return

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## **Assumptions Set Future Cost & Funding Expectations**



Demographic

## Funding a Pension Plan

Employee

Major Driver of Plan Cost and Affordability

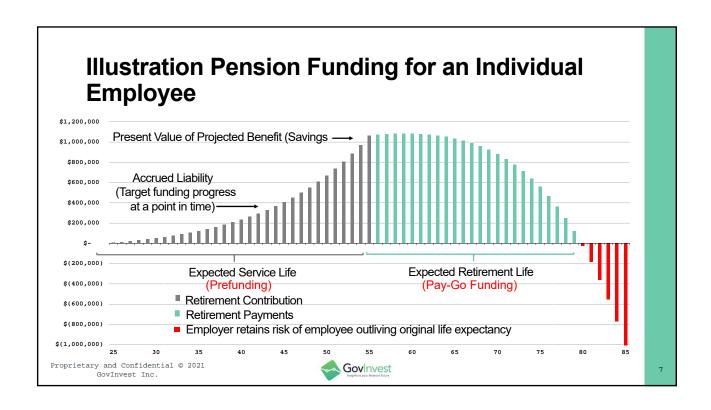
### **Economic**

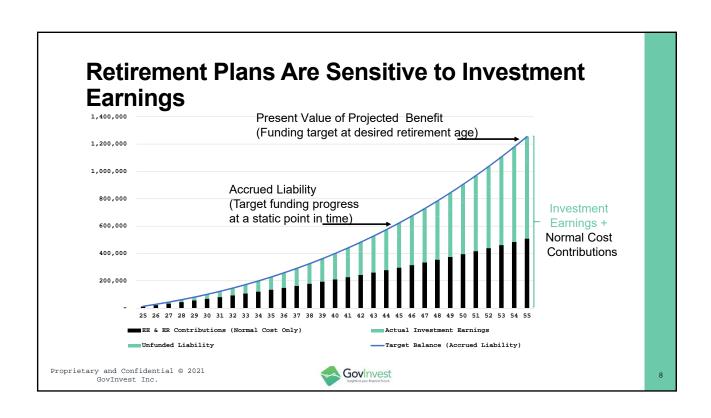
- Investment Return
- Salary Growth
- Retirement
- Disability
- Death
- Termination

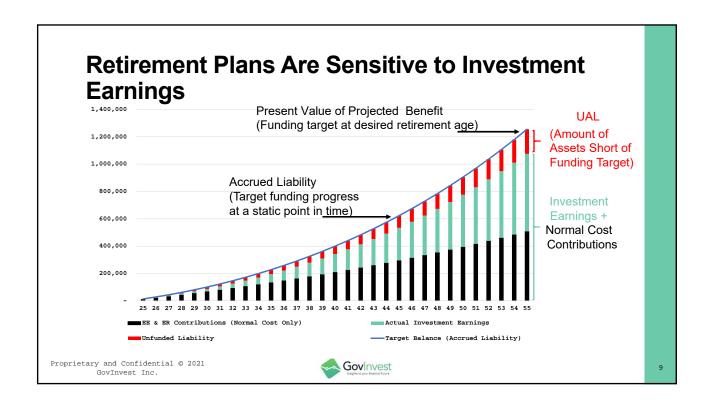


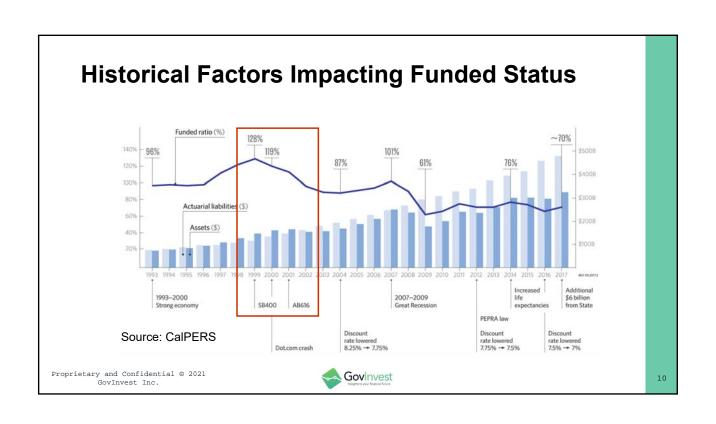
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## **How is GSJTA Doing**

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# CalPERS Investment Return:

21.3%

(Preliminary Estimate)

Investment Return Triggers Lower Discount Rate Provision of Funding Risk Mitigation Policy

New Discount Rate 6.8% Heading into ALM Deliberations Final Decisions Expected November 2021

https://www.calpers.ca.gov/docs/funding-risk-mitigation-policy.pdf

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### **Funded Status Trend**

Fiscal Year Ended (FYE)	2017	2018	2019	2020
Accrued Liability (AL)	\$16,452,232	\$17,417,838	\$17,952,087	\$18,092,582
Market Value of Assets (MVA)	\$11,171,203	\$11,706,779	\$12,258,967	\$12,281,116
Unfunded Accrued Liability (UAL)	\$5,281,029	\$5,711,059	\$5,693,120	\$5,811,466
Funded Status	67.90%	67.21%	68.29%	67.88%
Assumption	7.25%	7.00%	7.00%	7.00%
Actual Experience	11.20%	8.60%	6.70%	4.70%
Experience Gain/Loss	3.95%	1.60%	-0.30%	-2.30%

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## **November Board Meeting Dates:**

Nov 15<sup>th</sup> – Investment Committee

Nov 16th - Finance & Administration Committee

Nov 17<sup>th</sup> – Full Board Meeting (Ultimate Decision)

https://www.calpers.ca.gov/page/about/organization/facts-at-a-glance/asset-liability-management

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## How to Advocate on Behalf of Your Agency



- Should you wish to comment, simply ask staff to do so on your behalf.
- Comments must be received at least three business days prior to the scheduled meetings

https://www.calpers.ca.gov/page/about/organization/facts-at-a-glance/asset-liability-management

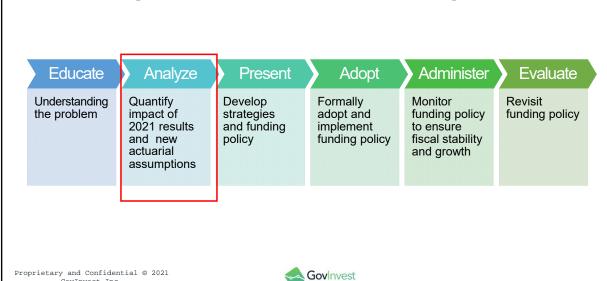
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## **Building Blocks of Pension Funding**



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## **Questions**

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## **Disclaimer**

While tested against actuarial valuation results, the software results will not necessarily match actuarial valuation results, as no two actuarial models are identical. The software offers financially sound projections and analysis; however, outputs do not guarantee compliance with standards under the Government Accounting Standards Board or Generally Accepted Accounting Principles. The software and this presentation are not prepared in accordance with standards as promulgated by the American Academy of Actuaries, nor do outputs or this presentation constitute Statements of Actuarial Opinion. GovInvest has used census data, plan provisions, and actuarial assumptions provided by Customer and/or Customer's actuary to develop the software for Customer. GovInvest has relied on this information without audit.

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## **Reference Material**

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CalPERS Asset Liability Management (ALM) Resource Page

https://www.calpers.ca.gov/page/about/organization/facts-at-a-glance/asset-liability-management

CalPERS Asset Liability Management (ALM) March 15 Stakeholders Forum Video – Risk Concepts & Examples https://www.youtube.com/watch?v=EYOetWyKDwc

CalPERS ALM Risk Concepts and Examples PDF

https://www.calpers.ca.gov/docs/board-agendas/202103/invest/item08a-01\_a.pdf

CalPERS September 13 Investment Committee Video – Candidate Portfolios https://www.youtube.com/watch?v=cbcogSp3X5E&t=274s

CalPERS September 13 Investment Committee -Candidate Portfolio PDF https://www.calpers.ca.gov/docs/board-agendas/202109/invest/item08a-01 a.pdf

Source: CalPERS

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### Director's Update 10/28/2021

### Fire Response:

The Golden Sierra Region has been impacted by several fires since the July meeting. These fires include the Tamarack fire, the River fire, the Caldor fire, and the Bridge fire. The largest of these fires (the Caldor fire) burned more than 220,000 acres across three counties including Alpine and El Dorado. Additionally, the Caldor fire damaged over 1000 structures. The second largest fire in the region (the Tamarack fire) burned nearly 70,000 acres within the Alpine County footprint. The River Fire burned more than 2600 acres and destroyed more than 140 structures in Placer and Nevada Counties. Finally, the Bridge fire burned more than 400 within the Auburn State Recreation area but was held to zero structural damages.

Because of the severity of fire damage throughout the state the Governor requested a National Disaster Declaration. This declaration includes Alpine, Placer and El Dorado Counties. In addition, the declaration makes available funding to assist those dislocated in relation to the event. Golden Sierra has been working with the state to receive funding from various sources that will provide financial support services, job placement, and training activities to those affected areas. We will provide an update once we know more about this funding.

In addition to this, though in initial phases, Golden Sierra has been in communication with the Tahoe Prosperity Center on an assessment of local forestry workforce needs in an effort to support that industry with proper training and recruitment needs.

### Pandemic Response:

Golden Sierra, and Advance (SLT/Alpine) have been working with our County partners on several fronts to ensure that we meet the needs of businesses and job seekers within the region. The most immediate identified need for businesses is recruitment. Though the <u>Unemployment Data reports the unemployment rate to be 5.5%</u> local businesses still report a lack of available workforce. In response, Golden Sierra has worked with our local and regional partners to facilitate three additional virtual job fairs. These job fairs expand our already robust job fair offerings but focus on offerings within specific regions.

### The Tri County job fair took place August 19:

207 job seekers registered,167 Job seekers attended – (81% attendance)78 Employers



### Placer Works Job Fair took place Oct 14:

Total participating employers (not including those we helped in the Golden Sierra booth): 59

Total registered Job Seekers: 127

Total attended (Job seekers): 96 – 75.5% attendance rate

Number of resumes submitted: 127

Number of chat messages exchanged: 2,590

### Elevate El Dorado takes place Oct 21:

### El Dorado County business grant program:

Though it has yet to be approved, we have been working with the El Dorado County Business Protection workgroup who will be presenting to the El Dorado County Board of Supervisors an additional business grant program that would be funded by American Recovery Plan. Partners include El Dorado County Economic Development, the El Dorado County Chamber, The Tahoe Chamber, and El Dorado Hills Chambers of Commerce, the Tahoe Prosperity Center, the City of Placerville, the El Dorado Community Foundation as well as others.

### **Placer County Data**

Working with a Placer County Economic Development stakeholder group to develop a Placer County Workforce Recovery Report. The members of this group include Placer County Economic Development, The Roseville and Rocklin Chambers of Commerce, Sierra College, and the Community College Centers of Excellence. We hope to have the report concluded in December and will present it once completed.

### Regional Efforts:

Perhaps the biggest news on the regional front is that he Capital Region Workforce Boards (Golden Sierra, Sacramento Employment and Training Agency, Yolo County, and the North Central Counties Consortium) received a \$3,000,000 award from the Department of Labor's Comprehensive and Accessible Reemployment through Equitable Employment Recovery (CAREER) National Dislocated Worker Grants (DWG) program. Funds from this award will provide critical support to expand Golden Sierra's virtual footprint as well as provide equipment and access to broadband for participants.





## TRI-COUNTY JOB FAIR THURS, AUG 19TH | 9AM - 1PM

Presented virtually at no cost to you, this annual event provides an excellent opportunity to chat live with hiring managers from our region, learn more about each participating company, submit resumes for their job openings, and even schedule interviews!

## REGISTER TODAY HTTPS://TRICOUNTYJOBFAIR.ORG

A NO-COST VIRTUAL EVENT PRESENTED BY:







# THURSDAY, OCTOBER 14 9:00 AM - 1:00 PM







LOCAL JOBS **GROWTH OPPORTUNITY** 

COMMUNITY IMPACT

# REGISTER TODAY

HTTPS://GOLDENSIERRA.COM/VIRTUAL-JOB-FAIR

OR BY SCANNING THIS QR CODE USING THE CAMERA APP ON YOUR PHONE





JOIN US FOR A VIRTUAL JOB FAIR FEATURING THESE EL DORADO COUNTY EMPLOYERS

























































HTTPS://GOLDENSIERRA.COM/VIRTUAL-JOB-FAIR











### **ADVANCE at Lake Tahoe Community College**

Report Period: May-June 2021
Prepared By: Frank Gerdeman

PARTICIPANT STATUS			
	<u>Actual</u>	<u>Goal</u>	% of Goal
Number who received basic career services	109 (2)	100	109%
Number who received individualized career services	47 (3)	50	94%
Number who received training services	18 (2)	15	120%
On-site hours in Alpine County	N/A		

### **ACTIVITY SUMMARY**

Please note that numbers above are cumulative for the entire contract period and that numbers in parenthesis represent Alpine County participants. Continuing to operate an off-campus, in-person office (under strict county, state and CDC guidelines) remains critical in meeting the needs of community members who lack access to technology and/or connectivity. Services to Alpine County remained virtual but we are scheduled to resume some in-person support/presence in July. This will include our non-WIOA support as well and should allow for the implementation of additional educational/training opportunities in Alpine County.

### **PRACTICES WITH PROMISE**

Continuing to operate an off-campus, in-person office (under strict county, state and CDC guidelines) remains critical in meeting the needs of community members who lack access to technology and/or connectivity.

The shared use of Traitify (on-line personality assessment/career interest resource) has resulted in almost 100 Golden Sierra administrations above and beyond our own use here in Tahoe – that equates to @ \$4,500.00 in-kind value add. In addition, our basin-wide Career website (in partnership with The Tahoe Prosperity Center) recently relaunched with a new look and additional resources which can be explored <a href="here">here</a> or at tahoecareerconnect.org.

Additional resources are coming online over the next month or so and we are exploring ways that we may be able to begin offering some remote assessment support (in reading and math) for our partners on the west slope.

### **CHALLENGES/BARRIERS**

The lingering impact of the pandemic, especially the affect on housing in Tahoe with the move to remote work by so many companies in the San Francisco and San Jose area(s) continue to be significant issues. This has exacerbated an already small pool of potential entry level workers and local businesses are struggling to full staff – many simple left the area (in many cases due to loss of long-term rentals), others have decided to change career paths, and those with small and/or school-age children are finding it difficult to access affordable child-care.

Addressing some of these peripheral (but critical) needs could improve as new federal and state investments and funding are brought to bear.

EVENT PARTICIPATION	
<u>Date</u>	
4/13/21	Alpine Economic Development Advisory Committee
4/22/21	Partnership presentation with DG at CCAE virtual Conference
4/23/21	NPD presentation on WIOA work at CCAE Virtual Conference
4/26/21	Annual Monitoring visit (virtual)
4/29/21	Culinary Advisory Meeting - LTCC
5/12/21	Interview panel – Alpine Economic Development Director
5/14/21	Meeting with hospitality employers – north shore
6/23/21	Apprenticeship presentations to CAI panel and NSAA-PNSAA-Ski California
6/30/21	Quarterly WIOA TA meeting

### **ADVANCE at Lake Tahoe Community College**

Report Period: July - August 2021
Prepared By: Frank Gerdeman

PARTICIPANT STATUS			
	<u>Actual</u>	<u>Goal</u>	% of Goal
Number who received basic career services	37 (2)	100	37%
Number who received individualized career services	19 (2)	50	38%
Number who received training services	3	15	20%
On-site hours in Alpine County			

### **ACTIVITY SUMMARY**

Please note that numbers above are cumulative for the entire contract period. Numbers in parenthesis are those served in Alpine County. July started with the Tamarack Fire in Alpine County and August ended with the Caldor Fire – both events not only disrupted service (though we were able to maintain virtual connections with most clients, even during our own evacuation from South Lake Tahoe). Most of our non-fire related work focused on an ongoing ITA as well as preparation for the Fall 2021 quarter at LTCC – scheduling, course selection, etc.

### **PRACTICES WITH PROMISE**

The relationship building listed in past reports proved to be useful as we dealt with two distinct wildfire incidents (as referenced above) – primarily by allowing us to quickly pivot to evacuation needs and potential recovery needs. This will remain critical as we continue to address fire incident impact well into September and October (if not beyond). The use of electronic signatures and virtual sessions developed during COVID were crucial to our ability to connect and check in on a dispersed population during the evacuation and in preparing ot meet needs once the evacuation order was lifted.

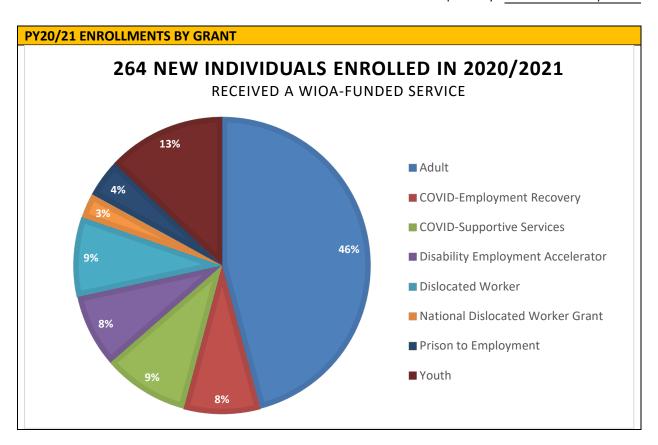
### **CHALLENGES/BARRIERS**

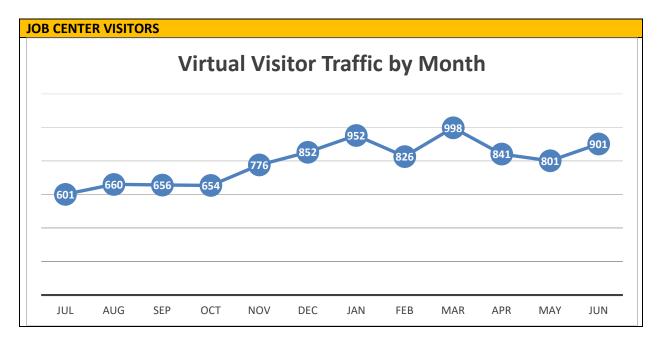
The two fire incidents not only created issues for our communities and clients but for partners (Alpine County during the Tamarack Fire) and ourselves (Caldor Fire and evacuation of South Lake Tahoe)..

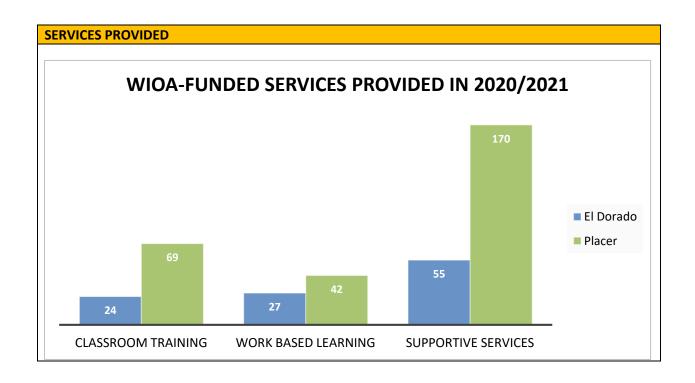
EVENT PARTICIPATION		
<u>Date</u>	<u>Event</u>	
7/17/21	Taste of Gold Event at LTCC	
7/22/21	Employer meeting w/Edgewood Tahoe to discuss apprenticeship expansion	
7/27/21	Meeting with new navigator at California Conservation Corps	
8/3/21	Meeting with new Career Counselor at LTCC	
8/4/21	Alpine County visit (first post-Tamarack fire)	
8/17/21	Valley Vision – Workforce Boards and Community Colleges Regional Planning Meeting	
8/24-26/21	Ski California Lift Maintenance Conference – presentations and conversations re Lift	
	maintenance Apprenticeship	

### **Golden Sierra Job Training Agency**

Report Period: 07/01/20 – 06/30/21
Prepared By: Darlene M. Galipo







### **SUCCESS STORY**

Brandon was homeless when he began working with the Placer Re-entry Program (PREP). He completed 43 classes to break the cycle of behavior that led to his incarceration. He occasionally worked odd jobs, but thanks to the support of his girlfriend, Transition Specialist, and Parole Agent (all pictured below) Brandon secured employment with Alaskan Leader Fisheries. He'll be working on the Bering Sea! \*Photo provided with permission.



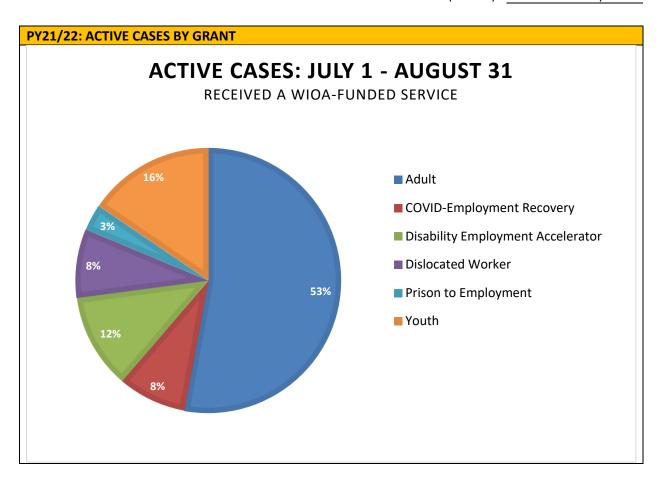
### **SUCCESS STORY**

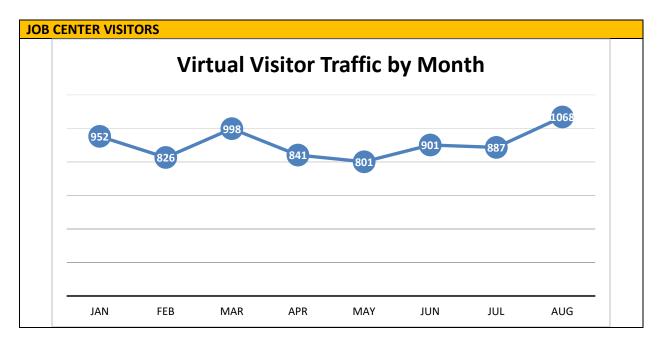
The graduating seniors pictured below created Placer Connect – a roommate finder website for the Transitional Age Youth Housing Collaborative. This project allowed the young adults to apply their computer science and programming knowledge for a worthy cause. The goal of the website is to better engage and support young adults in navigating the financial and social obstacles of finding affordable housing. Users can now find prospective roommates, chat with other users, and discover resources to find aid and affordable housing. \*Photo provided with permission.

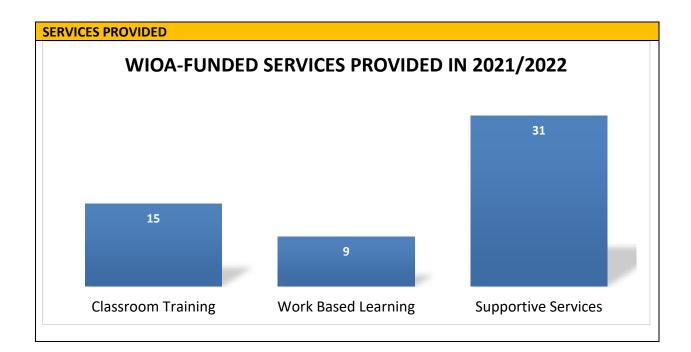


### Golden Sierra Job Training Agency

Report Period: 07/01/21 – 08/31/21
Prepared By: Darlene M. Galipo







### **SUCCESS STORY**

Rechie completed training and passed the state exam to become a Licensed Vocational Nurse. She told her case manager, "Thank you for being so supportive throughout this journey." She is currently employed at Mercy McMahon Terrace in Sacramento earning more than \$30/hour.

\*Photo provided with permission.

