

GOVERNING BODY MEMBERS

KATHERINE RAKOW, *Chair*
Board of Supervisors,
Alpine County

MICHAEL RANALLI
Board of Supervisors,
El Dorado County

KIRK UHLER
Board of Supervisors,
Placer County

JASON BUCKINGHAM
Executive Director

Golden Sierra Job Training Agency
1919 Grass Valley Hwy, Suite 100
Auburn, CA 95603

(530) 823-4635

GOLDEN SIERRA JOB TRAINING AGENCY

**GOVERNING BODY
AGENDA**

Wednesday, August 5, 2015 – 10:00 a.m.

**Golden Sierra Job Training Agency
1919 Grass Valley Highway, Suite 100
Auburn, CA 95603**

- | | | |
|-------|--|-------|
| I. | <u>ROLL CALL AND INTRODUCTION OF GUESTS</u> | |
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| III. | <u>CONSENT AGENDA</u> | |
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EQUAL OPPORTUNITY

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X. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS
(Government Code §54957.6)

AGENCY DESIGNATED REPRESENTATIVES:
JASON BUCKINGHAM, TERRIE TROMBLEY & KRISTIANNE SEARGEANT

Employee Organization: Stationary Engineers Local 39

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

XII. NEXT MEETING: October 7, 2015 – 10:00 am – Auburn Connections

XIII. ADJOURNMENT

**GOLDEN SIERRA JOB TRAINING AGENCY
GOVERNING BODY**

MINUTES

Wednesday, June 3, 2015 – 10:00 a.m.

**Lake Tahoe Community College
Aspen Room
1 College Drive
South Lake Tahoe, CA 96150**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order at 10:28 a.m. by Chair Rakow.

Present: Katherine Rakow, Kirk Uhler

Absent: Michael Ranalli

Guests: Jason Buckingham, Michael Indiveri, Lorna Magnussen, Terrie Trombley,
Kathy Spindola, Alexis Zoss, Nichole Williamson

II. APPROVAL OF AGENDA

Motion to approve the agenda by Uhler, second by Rakow.

Motion approved unanimously.

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from April 9, 2015 GB Meeting

B. Approval of WIB/WDB Term Extensions for Daniela Devitt, Jason Buckingham and Kevin Ferreira

Motion to approve Items A & B on the consent agenda by Uhler, second by Rakow.

Motion approved unanimously.

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. APPROVE GOVERNING BODY(GB)/WORKFORCE DEVELOPMENT BOARD (WDB) AGREEMENT

Buckingham stated that one of the steps for the Local Area to move forward is to have an agreement that clearly outlines the relationship between the Governing Body and the Workforce Board. The agreement has been re-drafted to reference WIOA as opposed to WIA. Buckingham said that there was a question from the Executive Committee as to why the dispute resolution clause was removed from the original agreement. Buckingham stated that in consultation with Counsel we determined that there is no need for the clause since the Governing Body has the ultimate authority.

Motion to approve the Governing Body/Workforce Development Board agreement by Uhler, second by Rakow.

Motion approved unanimously.

VI. APPROVE FY 2015/2016 CONSORTIUM DRAFT BUDGET

Buckingham stated that in order for the agency to provide subcontracted services under WIOA Golden Sierra must go through a competitive process. Request for Proposal's (RFP's) for Career and Youth Services will be released in July with services starting under the K6 award in December/January. The Agency will set a twelve month recapture clause in the RFP to mitigate any impacts stemming from low expenditures.

A recommendation has been made to the Workforce Board for the Agency to administer Rapid Response (RR) funds for the consortium. Providing RR activities in this way will ensure continuity of service and that all counties are represented. RR funding is awarded on a 12-month period, and a competitive process would delay providing services. This is unique to the RR funding stream

Buckingham also stated that the Agency is presenting a draft budget that was prepared prior to having received the allocation notice. Because of this, the budget is reflecting a shortage of \$176,000. Adjustments will be made on both the expenditure and revenue side on final budget to accurately reflect the award.

Trombley reminded the Board that a final budget will be presented in October. She also said that there is sufficient K5 funding for the current contractors to continue providing services prior to the RFP being completed

Motion to approve the 2015/2016 consortium draft budget by Uhler, second by Rakow.

Motion approved unanimously.

VII. APPROVE FY 2014/2015 BUDGET REVISION TO APPROPRIATE NON-PROGRAMMATIC FUNDING

Buckingham explained that this budgeted money of \$4,600 is left over from programs where money was returned after the grant award period. The grantor does not want the money back and therefore, it has remained with Golden Sierra. The recommendation is to appropriate \$500 toward a memorial award that will be established in honor of Sharon Williams, a Golden Sierra long term employee (over 30 years), who passed away this past year. The rest will go toward outreach project expenses and other non-staff related expenditures as deemed appropriate by the Director.

Trombley noted that this is not WIA money.

Motion to approve the FY 2014/2015 budget revision to appropriate non-programmatic funding by Uhler, second by Rakow.

Motion approved unanimously.

VIII. REPORT OUT OF TRAINING EXPENDITURES

K491016 – July 1, 2013 – June 30, 2015

Buckingham explained that the quarterly graph presented shows where the Agency stands on the direct training expenditure requirement. A certain amount of funding must be spent on contracts for Adults and Dislocated Workers. The K4 funding is ending June 30, 2015.

Rakow questioned Alpine County's expenditures on page 27. Trombley explained that their budget shows \$5,581 that has not been expended. Golden Sierra is currently working with Alpine County to award them Youth funding in place of this direct training, which is more appropriate for the participants of that area. Placer County will meet the requirement for the training.

K594759 – July 1, 2014 – June 30, 2016

Buckingham explained that the only area that has any significant spending with the K5 funding is Placer County.

Uhler asked how Golden Sierra quantifies the leverage. Buckingham explained that there is a directive that lists specific items that are allowed as leverage, such as: PELL Grants, employers' portion of salaries for On-The-Job training contracts, etc.

Trombley explained that a report is submitted to the State at the end of the 2-year award period that is audited. Buckingham also added that the leveraged money is directly related to the training contract. Trombley said that the Agency is allowed to use Rapid Response funding to meet the leverage requirement.

Trombley stated that Golden Sierra is working closely with El Dorado County and is now responsible for paying all of their participant invoices. The Agency will maintain their spreadsheets and their contracts will be written under Golden Sierra. The contracts will be reviewed and tracked more timely.

IX. WIA SERVICE PROVIDER PERFORMANCE

Buckingham explained that the quarterly consortium performance report assists the board in identifying if the consortium is in compliance. The graphs break out each office individually to show if they are meeting or exceeding performance measures. Yellow or green colors meet or exceed performance, with red being below standard performance. As a consortium, Golden Sierra is meeting or exceeding all performance measures. Buckingham pointed out that the charts identifying subcontract areas performance indicates better performance than previously indicated.

Buckingham stated that as a direct result of budget reductions this next fiscal year, the agency will likely eliminate our Virtual One-Stop data tracking system and join the State's system. The Agency may lose the ability to create the performance reports, but this will be a savings of \$45,000. He explained that instead of staff inputting information into our local system, they will be sending information directly to the State's system.

Rakow asked for clarification on Alpine's graph. Adult Entered Employment and Adult Retention show exceeding performance measures, but Adult Average Earnings indicates failure. Buckingham said that this may be based on one or two participants being employed after the first and second quarter exits, but after calculating the average earnings for the two quarters the participant(s) has an average earning that does not meet the Agency's negotiated rate.

Uhler asked if this was annualized and Buckingham said no; the earnings figures are based on the two quarters following a participant's exit from the program.

X. DIRECTOR'S UPDATE

A. WORKFORCE INNOVATION AND OPPORTUNITY ACT (WIOA)

✓ Joint Powers Agreement (JPA)

Buckingham stated that the JPA went out to all county councils April 1st with a 45 day response request. To date the only comments that have been received are from Placer County.

✓ Governing Body Bylaws

Buckingham commented that the Governing Body Bylaws have been sent out to county counsels as requested

✓ Action Matrix

Buckingham explained that the most recent activity on the matrix is bolded to make it easier to reference.

✓ Local Area Designation

Buckingham stated that the Agency received a letter approving us as a local area designation.

✓ WIB/WDB Membership Composition

Buckingham stated that the region will need to make sure that the Workforce Board meets the required composition by July 2016. This should not be an issue, but it's important to make certain that the composition meets the region's sector based workforce needs.

XI. CLOSED SESSION

CONFERENCE WITH LABOR NEGOTIATORS
(Government Code §54957.6)

AGENCY DESIGNATED REPRESENTATIVES:
JASON BUCKINGHAM, TERRIE TROMBLEY & KRISTIANNE SEARGEANT

Employee Organization: Stationary Engineers Local 39

XII. CLOSED SESSION

Rakow called the meeting into closed session at 10:56 a.m.

PUBLIC EMPLOYMENT: PERFORMANCE EVALUATION
(Government Code §54957)

TITLE: EXECUTIVE DIRECTOR

Rakow called the meeting back into open session at 11:06 a.m.

Report out from Closed Session:

1. Conference with Labor Negotiators (Government Code §54957.6)

Information was given. A tentative agreement has been made in working out specific language. The Board has given direction to staff and counsel to finalize the tentative agreements reached with the Union, including those pertaining to Merit and COLA increases and to present an MOU for ratification at a subsequent meeting.

2. Public Employment: Performance Evaluation (Government Code §54957)

Information was given and this item will be removed from the next agenda.

XIII. FUTURE AGENDA ITEMS/NEW BUSINESS

- JPA

XIV. NEXT MEETING: August 5, 2015 – 10:00 am – Auburn Connections

XV. ADJOURNMENT

Motion to adjourn by Rakow.

Meeting adjourned at 11:08 a.m.

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: August 5, 2015
TO: Governing Body members
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Resolution 15-01 – Approve Signature Authority

Resolution Action Item Information

Before the Board is Resolution 15-01 regarding the delegation of signature authority. Delegation of signature authority to the Executive Director is a standard operational procedure. This authority allows the Executive Director and Deputy Director to accept funds, sign leases, grants, subgrants, agreements, amendments, modifications, for all of the Agency's payables and personnel contracts.

Background: The delegation of signature authority has routinely been granted by the Governing Board and is approved annually. This practice allows for the streamlining of business operations within the Agency.

BEFORE THE GOVERNING BODY
GOLDEN SIERRA JOB TRAINING AGENCY

In the matter of: A resolution granting the Executive Director, Jason Buckingham, and Deputy Director, Darlene Galipo, signatory authority.

Resolution No.: 15-01

Ordinance No.: _____

First Reading: _____

The following Resolution was duly passed by the Governing Body of the Golden Sierra Job Training Agency at a regular meeting held

August 5, 2015 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Katherine Rakow, Chairman, Governing Body

Attest:

Lorna Magnussen, Acting Clerk of Golden Sierra Governing Body

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that this Body authorizes and directs the Executive Director, Jason Buckingham, and Deputy Director, Darlene Galipo, to accept funds, sign leases, grants, subgrants, agreements, amendments, modifications, and other required documents other than those which specify Governing Body or Workforce Development Board Chairman's signature.

**GOLDEN SIERRA
GOVERNING BODY**

MEMORANDUM

DATE: August 5, 2015
TO: Governing Body members
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Resolution 15-02 Amended Position Roster

Resolution Action Item Information

Attached is Resolution 15-02 – amended Allocated Position Roster for your review and approval.

The changes to the Allocated Position were necessary to bring Salary Ranges into alignment with current bargaining unit Tentative Agreement with Stationary Engineers Local 39.

COST OF LIVING ADJUSTMENT

Effective pay period 2, June 28, 2015, employees shall receive a 3% cost of living raise.

BEFORE THE GOVERNING BODY
GOLDEN SIERRA JOB TRAINING AGENCY

In the matter of: Resolution amending the
Golden Sierra Job Training
Agency Allocated Position
Roster

Resolution No.: 15-02

Ordinance No.: _____

First Reading: _____

The following Resolution was duly passed by the Governing
Body of the Golden Sierra Job Training Agency at a regular meeting held

August 5, 2015 by the following vote on roll call:

Ayes:

Noes:

Absent:

Signed and approved by me after its passage.

Katherine Rakow, Chairman, Governing Body

Attest:

Clerk of said Governing Body

Lorna Magnussen

BE IT HEREBY RESOLVED by the Governing Body of the Golden Sierra Job Training Agency that the Golden Sierra Job Training Agency Positions Allocation Roster are adopted as the document that describes the structure and staffing of the Golden Sierra Job Training Agency.

**Golden Sierra
Governing Body**

MEMORANDUM

DATE: August 5, 2015
TO: Governing Body members
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: Letter Regarding One-Stop Operator Procurement

Resolution Action Item Information

Introduction:

Attached for your review/approval is a letter educating the Secretaries of Labor and Education on some of the unintended consequences that local areas may face if the WIOA requirement for procuring one-stop operators is enforced.

Background:

The requested letter is a result of the collective efforts of California's local Workforce Development Areas led by the California Workforce Association (CWA).

The issues:

Liability: Forced procurement reduces the Governing Body's (GB) control over one-stop operations though the GB still shoulders the burden of responsibility for the funding.

Local Control: Those responsible for the funding (the GB) should be allowed to determine the most effective local model. Forced procurement limits this control.

Inefficiencies: Procurement, in an act that demands efficiency and alignment, is a lengthy process demanding staff time and financial resources that should be dedicated to the benefit of local business and job seekers. In addition to procurement, if Operations and Career Services are procured as one, months of providing training and technical assistance to get providers up and running successfully will be necessary.

Layoffs: Forced procurement will require the downsizing of represented staff as the agency becomes a pass through that simply manages contracts. This will eliminate effective partnerships that have taken years to develop.

The Action:

Staff is requesting that the Governing Body approve the Board Chair to sign the letter so that staff can forward to the Secretaries of Labor and Education in an attempt to educate them regarding these consequences.

August 5, 2015

The Honorable Thomas Perez
Secretary
U.S. Department of Labor
200 Constitution Ave., NW
Washington, DC 20210

The Honorable Arne Duncan
Secretary
U.S. Department of Education
400 Maryland Avenue, SW
Washington, D.C. 20202

Dear Secretaries Perez and Duncan:

As a Chief Local Elected Official, I am writing to respectfully request your support for local Workforce Development Board flexibility in response to Workforce Innovation and Opportunity Act (WIOA) regulations mandating a competitive bid process for One-Stop Career Centers, as jointly issued by the U.S. Departments of Labor and Education in Notice of Proposed Rulemaking (NPRM) for Unified and Combined State Plans, Performance Accountability, and the One-Stop System Joint Provisions (RIN 1205-AB74).

The overwhelmingly bipartisan passage of WIOA last year was a major milestone for the local workforce development system, and we, along with the local elected officials of the 47 other business-led Local Workforce Development Boards in California fully support the tenets of the law and are pushing forward with implementation.

The NPRM calls for a mandated competitive process to determine One-Stop operators across the system. We believe that a wholesale federal mandate on a One-Stop competitive process would slow program activity and jeopardize operators' performance levels through unintended consequences. Specifically, we have four concerns:

- Chief local elected officials ultimately shoulder funding liability, and, therefore, should be allowed to choose the solution that that best suits their local area;
- Our Workforce Development Board will face delays in progress and possibly derailment of services as funds historically used for programs will have to be refocused to fulfill the lengthy procurement process.
- Millions of dollars in leveraged funding will be placed at risk (at least \$36 million annually in California alone), as counties and cities may be reluctant to shift non-Title I funds currently leveraged to outside operations. This could lead to a lesser ability to serve workers and businesses, and return to program silos where braiding and leveraging of funds currently exists, or both; and
- Across the state, current career center employees, many of whom are represented, will possibly face job re-designation and layoff, creating further disruption and reduction in existing expertise among those currently responsible for performance.



Golden Sierra

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(530) 823-4635
goldensierra.com

Given these concerns, we recommend a regulation that builds accountability and flexibility for One-Stop Career Centers and operators. Currently, 36 of the 49 Boards in California operate all or part of their one-stop career center system. All boards, regardless of their current model, should be able to determine what works best in their local area. In order to increase transparency and foster accountability, boards should be required to:

1. Establish appropriate firewalls and conflict-of-interest policies, which can be accomplished through a defined agreement between the local Workforce Investment Boards and elected officials; and
2. Document in their 4 year strategic plan the efficiencies and cost-effectiveness of the proposed model, and accountability measures where the Boards would be held accountable to that documentation in one-year progress reports submitted to the state.
3. Show that a competitive bidding process would run counter to OMB established guidance and create a redundant and unnecessary process

California boasts high-performing Workforce Development Boards with very successful track records, across a number of different operating models. Imposing the mandated competitive process for one-stop operators will be disruptive, and may unnecessarily lead to inefficiencies for boards already serving their local communities effectively, and impede the focus that needs to occur in providing technical assistance and capacity building to raise all boards' performance to the next level in serving businesses and job seekers, as is called for in WIOA.

Sincerely,

Katherine Rakow
Governing Body Chair (CLEO)



WIOA Action Matrix

| Action | Comments <i>Action Item = Green</i> <i>Complete = Blue</i> | Responsibility | | | Status |
|-----------------------------------|--|----------------|---------|-------------------|--|
| | | WIB | GB/CLEO | CWIB/ Governor | |
| Establish Local Area | | | | | |
| Revise JPA to reference WIOA | | | X | | <ul style="list-style-type: none"> • Ongoing – Working with KMTG should be sent to county counsel in late Feb/March • Out to county counsel for review April 1, 2015 (45 day review period) • On GB Agenda for review April 9, 2015 • Out to BOS' for Approval • 7/21 Alpine County – BOS approved • 7/21 El Dorado County – BOS approved • Placer - TBD |
| Request Designation as Local Area | The Governor is required to designate (initially) local areas who have performed successfully and who have had fiscal integrity for the previous two years. Golden Sierra meets these criteria. No process has been defined but I recommend the WIB, in conjunction with the Governing Body, submit a letter requesting designation. | X | X | X | <ul style="list-style-type: none"> • Approved by WIB 11/20/14 • Approved by GB 12/15/14 • Mailed 12/21/14 • Draft Directive WSDD-111 released 1/16/15; Directive WSD14-10 released 2/20/15 (updated 3/9/15) • Request approval from WIB 3/19/15 • Sent unsigned copy to EDD 3/26/15 • GB approved 4/9/15 • Application sent to state 4/27/15 • Received recommendation for approval letter 5/19/2015 • Approved 6/23/15 |

| Action | Comments <i>Action Item = Green</i> <i>Complete = Blue</i> | Responsibility | | | Status |
|--|---|----------------|---------|-------------------|---|
| | | WIB | GB/CLEO | CWIB/ Governor | |
| Establish Local Area (continued) | | | | | |
| Request approval to remain one-stop operator | According to WIOA each local area is required to have one One-Stop (at a minimum) and that One-Stop must be collocated with EDD staff. Currently, the Golden Sierra region has five centers only one of which is collocated with EDD (Roseville). The designation would eliminate our requirement to competitively procure the operator for the region. This is the most cost effective and efficient scenario. | X | X | X | <ul style="list-style-type: none"> • Approved by WIB 11/20/14 • Approved by GB 12/15/14 • Mailed 12/21/14 • According to NRPM must be competitively procured prior to receiving “waiver”. Procurement must be completed by June 30, 2017 |
| Workforce Board | | | | | |
| Governance | | | | | |
| Review WIB Functions for gaps/opportunities | WIB (ADA accessibility policies) | X | | | <ul style="list-style-type: none"> • WDB functions to include partnering with Core agencies, systems alignment and setting local performance indicators • Updates to WDB ongoing |
| Review Bylaws | Review bylaws for consistency with responsibilities and functions of WDB | X | X | | <ul style="list-style-type: none"> • Working with KMTG • GB Bylaws for review and approval at GB meeting 4/9/15 • WDB Bylaws under review |
| Re-write WIB/Governing Body Agreement | Review current agreement for consistency with WIOA | X | X | | <ul style="list-style-type: none"> • Working with KMTG • Draft completed – GB Review 4/9/15 • Approved by WDB Exec 4/16/15 • Approved by GB 6/3/15 |
| Set Qualifications for Director | The WDB will need to set qualifications for the Director. Will probably need to wait for regulations to do so. | X | X | | <ul style="list-style-type: none"> • Designated to GB since the Agency sets qualifications for and employs Director |
| Review WIB Directives | Current WIB Directives will need to be reviewed and revised or eliminated for accuracy within the new system. | X | | | <ul style="list-style-type: none"> • Initial Review and Discussion at Exec 4/16/15 • WIA Directives expire June 30, 2015 • New based on broad policy issues, alignment etc. • WDB focus on systems building |

| Action | Comments | Responsibility | | | Status |
|---|---|----------------|---------|-------------------|--|
| | Action Item = Green Complete = Blue | WIB | GB/CLEO | CWIB/ Governor | |
| Workforce Board (continued) | | | | | |
| Membership | | | | | |
| Review WIB membership for compliance and strategic direction | Is membership in line with key sectors and new requirements? | | X | | <ul style="list-style-type: none"> As required by WIOA and as referenced in WSD14-10, the Governing Body will be required to provide direction to staff to develop and approve a recruitment process that identifies and appoints appropriate members as defined by WIOA and state policy. Must be in compliance by July 2016. Membership reviewed, missing one required member (Adult Education) for compliance. Further review and possible restructuring may need to take place to meet requirements of local initiatives. |
| Structure | | | | | |
| Review Committee Structure | The WIB should review its committee structure to ensure that it can meet its new role. No youth council is required, new partners included in performance (performance committee), New business engagement metrics, new emphasis on pathways and pathway development, Education and economic development continuous improvement, accessibility... Joint mtgs with SETA? (See initiatives) | X | X | | <ul style="list-style-type: none"> Some of this may need to be completed regionally as a part of the regional planning requirements Initial recommendations will be proposed for June Executive Committee Delayed slightly awaiting direction from state |
| Planning/Service Delivery | | | | | |
| Convene Core Partners to discuss the design of the future system and MOUs | Executive Committee should convene leaders from DOR, EDD, Adult ED to discuss partnering in the new system, MOU's and Cost Sharing Agreements. | X | | | <ul style="list-style-type: none"> Email intro CWA WIOA Overview – 9/23/14 Letter intro WIOA 10/20/14 First meetings with EDD/Adult Ed April 2015 First meetings held with Adult Ed, EDD, HHS and DOR (April 2015) Round 2 July 27 Round 3 Scheduled for August |

| Action | Comments <i>Action Item = Green</i> <i>Complete = Blue</i> | Responsibility | | | Status |
|---|--|----------------|---------|-------------------|---|
| | | WIB | GB/CLEO | CWIB/ Governor | |
| Workforce Board (continued) | | | | | |
| Planning/Service Delivery (continued) | | | | | |
| Meet with SETA to Consider Joint Committees and policies with SETA and CAIZ group | WIOA will nearly require a regional planning effort. We may want to have our subcommittees start meeting jointly with SETA | X | | | <ul style="list-style-type: none"> • Attending SETA Planning Committee late January. • Meeting cancelled; next meeting in February, • Though we are jointly coordinating many activities. This meeting has not occurred as of July 2015 |
| Review One-Stop locations and service delivery model | Review service delivery. Should all current locations remain one-stops or should we target special projects in certain areas. Should we open population-specific job centers? Other LWIAs have centers that focus on youth only or business only or sectors. Should we reduce the number of physical centers and set-up remote access instead (the community colleges would be a likely host). (Recommendations to GB) | X | X | | <ul style="list-style-type: none"> • Met with Alpine County on 1/29/15 to discuss program services needs and model. • Consider new model with one comprehensive site, multiple Affiliate sites and designated access points. Only Affiliate and Comprehensive sites have access to Training money. All sites offer some version of Career Services GS manages the payments of contracts etc. |
| Publish RFQ for vender services | Establishing a vendor list for services will greatly enhance our ability to provider services without a full RFP process for each service | X | | | <ul style="list-style-type: none"> • Working with staff to define services – anticipate release 2/10/15 • Released 2/10/15 |
| Publish RFQ for Training Services and/or One-Stops | Prepare for competitive bid requirement by obtaining lists of qualified/interested sub-recipients | X | | | <ul style="list-style-type: none"> • In development/ may need to separate “one-Stop Operator” functions from one-stop service delivery (core function = coordination) • Deadline for completion July 2017. • Do not award “K6” money beginning of program year 2015. Must develop and complete RFP for Services to be awarded Dec/Jan (2016) for 18 months • This (K6) implementation plan was reviewed and approved at Finance committee May 20, 2105; approved at WDB May 21, 2015. • RFP Released 7/8/2015 |

| Action | Comments | Responsibility | | | Status |
|--|---|----------------|---------|-------------------|--|
| | | WIB | GB/CLEO | CWIB/ Governor | |
| | Action Item = Green Complete = Blue | | | | |
| Workforce Board (continued) | | | | | |
| Planning/Service Delivery (continued) | | | | | |
| Technology | How does the WDB want to address the new emphasis on Technology | X | | | |
| Branding | Consider adopting unified Identifier | X | X | | <ul style="list-style-type: none"> WIOA NRPMs identify One-stop brand as “American Job Centers” do we want to keep local brand? Will state board enforce “America’s Job Centers of California” |
| Accessibility | How will we address accessibility | | | | <ul style="list-style-type: none"> Could be a function of the one-stop operator if contracted out. |
| LMID | How will we ensure we have proper data for planning – Contract that out | | | | <ul style="list-style-type: none"> Save costs by eliminating EMSI and Work closely with LMID consultant |
| Performance | | | | | |
| Metrix | Review and identify performance metrics for WIA services or initiatives (i.e. expenditures related to OJT vs classroom training?) Training in critical clusters? Pathway development, apprenticeship enrollment – Business engagement etc. | X | | | <ul style="list-style-type: none"> Initial local performance metrics to be proposed to Exec June 2015 Delayed slightly awaiting direction from state subcommittee meetings |
| Initiatives | Brand Initiatives i.e. NEXT, Vital Assets, Youth@Work etc. - maybe reduce committees but have ad hocs that manage the initiatives? | X | | | <ul style="list-style-type: none"> Currently Branded “NEXT” for business services/RR Working on “Service First” for Veterans Working on Brand for Persons with Disabilities (PWD) Also need youth brand Implementing centrally administered RR Services. The RR implementation plan was reviewed and approved at Finance committee May 20, 2105; approved at WDB May 21, 2015. “Advance” Branding developed for serving PWD’s |



Michael Rossi, Chair ▪ Tim Rainey, Executive Director ▪ Edmund G. Brown, Jr., Governor

July 17, 2015

Golden Sierra Job Training Agency
Supervisor Katherine Rakow, Board of Supervisors
P.O. Box 158
Markleeville, CA 96120

SUBJECT: Initial Designation as a Local Workforce Development Area

Dear Supervisor Rakow,

This letter is to inform you that at its June 23, 2015 meeting, the California Workforce Investment Board recommended approval of your application for initial designation as a Local Workforce Development Area under the federal Workforce Innovation and Opportunity Act (WIOA). The Governor and the Secretary of the Labor & Workforce Development Agency have concurred with this recommendation.

Initial designation is for the 2-year period of July 1, 2015 through June 30, 2017. Local board certification was combined in this application process. Your local board is certified for the 1-year period of July 1, 2015 through June 30, 2016.

Congratulations on your designation as a Local Workforce Development Area. We look forward to our continued partnership in the successful implementation of WIOA in California.

If you have any questions, please contact your Employment Development Department Regional Advisor.

TIM RAINEY, Executive Director
California Workforce Investment Board

cc: Jason Buckingham, Executive Director
David Lanier, Secretary - Labor and Workforce Development Agency
Mike Rossi, Chair - California Workforce Investment Board
Patrick Henning, Director - Employment Development Department
Brian McMahon, Labor and Workforce Development Agency

WDB MEMBERSHIP

- At least 51% of the members shall be representatives of business nominated by local business organizations and business trade associations, who shall be owners, chief executive or operating officers, or other business executives; or employers with optimum policymaking or hiring authority.

These individuals must represent businesses, **including small businesses, or organization representing businesses**, that provide employment opportunities **that, at a minimum, include high-quality, work-relevant training and development in in-demand industry sectors or occupations** in the local area.

- At least 20% of WDB members shall be representatives of the workforce:
 - Labor Organizations; and
 - Joint Labor-Management apprenticeship program or apprenticeship program.

No less than 15% must represent organized labor unless the local labor federation fails to nominate enough members. If this occurs, then at least 10% of the WDB members shall be representatives of labor organizations.

- At least Two (2) members that are representatives of education & training activities:
 - Adult Education/Literacy
 - Higher Education
- At least Three (3) members that are representatives of governmental and economic and community development entities:
 - Economic and Community Development
 - Wagner-Peyser
 - Vocational Rehabilitation
- Members can act as representatives to more than one of the sectors identified above.
- May include such other individuals or representatives of entities as the chief elected official in the local area may determine to be appropriate.

GOLDEN SIERRA GOVERNING BODY

MEMORANDUM

DATE: August 5, 2015
TO: Governing Body
FROM: Jason Buckingham, GSJTA Executive Director
SUBJ: K5 Expenditures

This information is provided, as requested, for the ongoing oversight of the expenditure and enrollment concerns identified with the El Dorado Consortium along with the corrective actions agreed to at the special joint Executive and Finance Committee meeting on October 23, 2014.

The identified concern is in regards to the remaining timeframe for the K5 award. July 1, 2015 marks the final year of the two year award. The concern is that historically, the consortium has faced challenges meeting the required expenditures within a two year period. The challenges will be compounded with only one year remaining on the contract.

Part of the agreed upon corrective action is reporting these numbers to the respective Boards, and enforcing a recapture agreement if necessary. The recapture agreement states that should the El Dorado consortium be unable to meet an 80% expenditure rate by December 2015, the remaining training money in addition to some program funds will be returned to Golden Sierra. Golden Sierra is committed to assisting the El Dorado consortium with its success in meeting its 80% expenditure goal and is working closely with the consortium by providing additional on-site technical assistance.

The chart below reflects the expenditures for all providers within the Golden Sierra regional consortium. This information is also being presented to the Executive/Finance Committee on an ongoing basis.

July 1, 2014 through June 30, 2015 - Subgrant Award K594759

| <u>Provider</u> | <u>Budget</u> | <u>Expended*</u> | <u>\$ Remaining</u> | <u>% Remaining</u> |
|---------------------|---------------------|---------------------|---------------------|--------------------|
| Placer County **** | \$ 1,590,551 | \$ 1,244,384 | \$ 346,167 | 21.76% |
| El Dorado County ** | \$ 880,655 | \$ 208,737 | \$ 671,918 | 76.30% |
| Alpine County | \$ 71,520 | \$ 7,853 | \$ 63,667 | 89.02% |
| PRIDE *** | \$ 160,000 | \$ 100,049 | \$ 59,951 | 37.47% |
| | | | | |
| Total | \$ 2,702,726 | \$ 1,561,023 | \$ 1,141,703 | 42.24% |

* Expended as of 6/30/2015.

** Budget decreased \$62,391 for unexpended Rapid Response.

*** Budget increased \$70,000 for Out of School Youth Services.

**** Budget increased \$60,000 for Adult, Dislocated Worker and Youth training.