

WB MEMBERS

AMY SCHULZ
Sierra College

BRITT AZOUZ
Azouz Dental Practices

CARIANNE HUSS
Employment Development Department

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JOHN TWEEDT
District Council 16

KEVIN FERREIRA
Sacramento Sierra Building &
Construction Trade Council

KYLE ZIMBELMAN
County of El Dorado

LAUREL BRENT-BUMB
El Dorado Chamber of Commerce

MICHAEL SNEAD
Sierra Consulting Services, Inc.

MICHAEL ZIMMERMAN, *Vice Chair*
MTI College

RANA GHADBAN
Roseville Chamber of Commerce

RICK LARKEY, *Chair*
North State Building Industry Foundation

ROBIN TRIMBLE
Rocklin Area Chamber of Commerce

STEVEN CASPERITE
Placer School for Adults

TINK MILLER
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM REED
United Domestic Workers of America

GOLDEN SIERRA WORKFORCE BOARD EXECUTIVE COMMITTEE REGULAR MEETING AGENDA

Thursday, March 17, 2022 @ 12:00 pm

This meeting is being held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Executive Committee is conducting this meeting on Zoom.

Members of the public are encouraged to participate in the meeting by submitting written comments by email to magnussen@goldensierra.com. Public comments will be accepted until the adjournment of the meeting, distributed to the Workforce Board and included in the record.

<https://us02web.zoom.us/j/83596078320?pwd=YWQrRnp5cG5tSXpBRIRXd2dCUGZodz09>

Meeting ID: 835 9607 8320

Passcode: 116952

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on

One tap mobile

+16699009128,,83596078320#,,, *116952# US (San Jose)

+12532158782,,83596078320#,,, *116952# US (Tacoma)

Dial by your location

+1 669 900 9128 US (San Jose)

+1 253 215 8782 US (Tacoma)

+1 346 248 7799 US (Houston)

+1 301 715 8592 US (Washington DC)

+1 312 626 6799 US (Chicago)

+1 646 558 8656 US (New York)

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.

I. ROLL CALL AND INTRODUCTION OF GUESTS

II. APPROVAL OF AGENDA

1-2

III. BROWN ACT – AB 361 BOARD POLICY

3-4

IV. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a. Approval of Minutes from January 20, 2022 EC Meeting 5-6

b. Approval of Minutes from February 24, 2022 Joint GB/EC meeting 7-9

c. Attendance Log 10

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request.

Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

- V. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA
- VI. WORKFORCE BOARD MEMBERSHIP 11-17
- VII. 21-22 AGENCY BUDGET MODIFICATION 2 18-27
- VIII. WORKFORCE & ECONOMIC RECOVERY UPDATE
 - COVID-19
 - Fire Recovery [Bridge, Caldor, River, & Tamarack]
- IX. ONE-STOP OPERATOR
 - Report Out & Direction 28
- X. FUTURE AGENDA ITEMS/NEW BUSINESS
- XI. NEXT MEETING

Thursday, May 19, 2022 @ 12:00 pm
- XII. ADJOURNMENT

**GOLDEN SIERRA
WORKFORCE BOARD
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: March 17, 2022

TO: Executive Committee (EC)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJ: Brown Act – Teleconference Meeting Pursuant to Government Code Section 54953(e) (Assembly Bill 361)

Before the Board for review and approval is a vote to authorize modified teleconference meetings pursuant to Government Code section 54953(e), as modified by Assembly Bill 361.

Background:

On March 4, 2020, the Governor proclaimed a state of emergency due to the COVID-19 virus pandemic. That proclamation remains valid and applicable statewide today. On March 17, 2020, the Governor passed Executive Order N-29-20, which authorized modified teleconference meetings for public agency meetings subject to the Brown Act, Government Code section 54950 et seq. Executive Order N-29-20 expired September 30, 2021. Thus, all Brown Act meetings must now comply with the Brown Act without exception.

Traditional Brown Act provisions require all teleconference locations to be listed on the meeting agenda and be open to the public, and a quorum of members to be within the jurisdiction, among other things. As recently amended by Assembly Bill 361 (effective September 16, 2021), Government Code section 54953(e) permits a legislative body to meet via modified teleconference procedures in certain situations and so long as certain procedures are followed. One such situation is where (1) there is a Governor-proclaimed state of emergency and (2) as a result of the emergency, meeting in person would present imminent risks to the health or safety of attendees.

The Board must decide, via majority vote, that such a situation exists. Such a vote is only valid for 30 days. It must be reevaluated and renewed via majority vote, otherwise it expires as a matter of law.

When meeting pursuant to Section 54953(e) the Board and staff are required to take actions to preserve public access and public participation, give notice of the meeting and post agendas as otherwise required, allow members of the public to access the meeting via teleconference, provide details on the agenda on how to access the meeting and give public comment, give an opportunity to comment pursuant to Government Code section 54954.3 and allow a reasonable amount of time during public comment for a person to register, login, and comment, and monitor the line to ensure no disruption hinders access or ability to comment, if there is, take no action until public access is restored.

Facts for Board Consideration:

The Governor's March 4, 2020, proclamation of a state of emergency related to the COVID-19 virus pandemic remains valid and applicable statewide, including within the jurisdiction of Golden Sierra.

The COVID-19 virus, and its variants, is spread through the air when a person who is carrying the virus, whether he or she is showing symptoms or not, is in close proximity to another person. Further factors for the Board to consider:

- COVID-19 transmission rate in Golden Sierra Job Training Agency jurisdiction is above the State's current transmission rate of 1.8% as of March 10, 2022.
- Other Placer County, El Dorado County Brown Act public agencies have voted to meet pursuant to Section 54953(e), also known as AB 361, due to the threat to attendee health and safety from the COVID-19 virus pandemic.
- There is limited meeting room availability that would allow attendees to physically distance from one another.

Board Vote:

Shall the Golden Sierra Workforce Board's Executive Committee meet via teleconference pursuant to Government Code section 54953(e) because there is a governor-proclaimed state of emergency related to the COVID-19 virus pandemic and conditions of that emergency pose an imminent risk to meeting attendee health and safety and direct staff to take all actions necessary to comply with that section?

- If the Board votes to approve meeting pursuant to Section 54953(e), the Board may meet via teleconference for the next 30 days without complying with traditional Brown Act teleconference requirements but instead those requirement in Section 54953(e) that guarantee public access and participation.
- If the Board does not vote to approve meeting pursuant to Section 54953(e), the Board will be required to meet via traditional Brown Act teleconference requirements, or completely in-person.

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Thursday, January 20, 2022 @ 12:00 pm

This meeting is being held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Executive Committee is conducting this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/88203186636?pwd=cHd5Mm9pREtxQUc1UUdDZGNTR3VFdz09Meeting>

ID: 882 0318 6636

Passcode: 898173

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:01 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Greg Geisler	<input checked="" type="checkbox"/> Jason Buckingham <input checked="" type="checkbox"/> John Tweedt*
<input checked="" type="checkbox"/> Laurel Brent-Bumb	<input type="checkbox"/> Robin Trimble

GSJTA Staff:

☒ Lorna Magnussen
☒ Lisa Nelson

One-Stop Operator:

☒ Michael Indiveri

II. APPROVAL OF AGENDA

Motion to approve agenda by Brent-Bumb, second by Zimmerman

Motion approved unanimously by roll call vote

III. BROWN ACT – AB 361 BOARD POLICY

Motion to approve AB 361 Board policy by Geisler, second by Zimmerman

Motion approved unanimously by roll call vote

IV. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from November 18, 2021 EC Meeting
- b) Attendance Log

Motion to approve consent agenda items a-b by Zimmerman, second by Geisler

Motion approved unanimously by roll call vote

V. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

VI. WORKFORCE BOARD MEMBERSHIP

Magnussen reported out as outlined in the agenda packet.

Motion to approve Zimbelman WB application by Brent-Bumb, second by Geisler

Motion approved unanimously by roll call vote

VII. GOVERNING BODY/EXECUTIVE COMMITTEE JOINT MEETING DISCUSSION

Discussion occurred; Larkey requested a joint meeting with the Governing Body regular scheduled meeting on February 24th @ 10am, and to include a current roster.

**Tweedt entered @ 12:09 pm*

VIII. WORKFORCE & ECONOMIC RECOVERY UPDATE

Buckingham reported out, roundtable discussion took place.

- COVID-19
 - ✓ Job Fairs being held to address recruitment needs related to COVID-19 recovery.
- FIRE RECOVERY [BRIDGE, CALDOR, RIVER, & TAMARACK]
 - ✓ \$445,000 awarded to help fire recovery.
 - ✓ Working with Alpine County Supervisor Irvin Jim, to explore partnering with GSJTA on chipper program.

IX. ONE-STOP OPERATOR

Indiveri reported out as outlined in the agenda packet. Next partners meeting in March.

- Report Out & Direction
- 180-Day Evaluation

X. FUTURE AGENDA ITEMS/NEW BUSINESS

- WB Membership
- Budget Modification

XI. NEXT MEETING

Thursday, March 17, 2022 @ 12:00 pm

XII. ADJOURNMENT

Motion to adjourn meeting at 12:40 pm by Larkey

Motion approved unanimously

GOLDEN SIERRA JOB TRAINING AGENCY

GOVERNING BODY and WORKFORCE BOARD EXECUTIVE COMMITTEE

JOINT REGULAR MEETING MINUTES

Thursday, February 24, 2022 @ 10:00 am

This meeting was held in compliance with AB 361 to mitigate the spread of the COVID-19 Pandemic, the Golden Sierra Job Training Agency Governing Body conducted this meeting on Zoom.

Public Location:

<https://us02web.zoom.us/j/82708919423?pwd=bWpjOXRWVndrT0x1bHpYdIphdm1Xdz09>

Meeting ID: 827 0891 9423

Passcode: 596804

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 10:02 am by Chair Jones

Governing Body:

<input checked="" type="checkbox"/> Lori Parlin (Chair)	<input checked="" type="checkbox"/> Suzanne Jones (Vice-Chair)
<input type="checkbox"/> Irvin Jim	

Executive Committee:

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Greg Geisler	<input checked="" type="checkbox"/> Laurel Brent-Bumb
<input checked="" type="checkbox"/> Jason Buckingham	<input type="checkbox"/> Robin Trimble
<input type="checkbox"/> John Tweedt	

GSJTA Staff:

<input checked="" type="checkbox"/> Jason Buckingham	<input checked="" type="checkbox"/> Lorna Magnussen	<input checked="" type="checkbox"/> Lisa Nelson
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GUESTS: none

II. APPROVAL OF AGENDA (GB/EC)

Motion to approve agenda by Parlin, second by Zimmerman

Motion approved unanimously by roll call vote

III. CONSENT AGENDA (GB)

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

Jones requested minutes to be removed for corrections.

- Approval of Minutes from December 13, 2021 GB Meeting

No action taken

III.a. DECEMBER 16, 2021 GB MINUTES (GB)

Correction: date of meeting listed as December 13, 2021, on Item III was corrected to December 16, 2021, under Item III.a.

Motion to approve minutes by Parlin, second by Jones

Motion approved unanimously by roll call vote

IV. BROWN ACT - AB 361 BOARD POLICY (GB/EC)

Motion to adopt Brown Act – AB 361 Board Policy by Parlin, second by Zimmerman

Motion approved unanimously by roll call vote

V. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

VI. WORKFORCE BOARD MEMBERSHIP (EC)

Magnussen reported out as outlined in the agenda packet

Motion to accept and recommend WB applications to Governing Body by Brent-Bumb, second by Geisler

Motion approved unanimously by roll call vote

VII. WORKFORCE BOARD MEMBERSHIP (GB)

Magnussen reported out as outlined in the agenda packet

Motion to approve WB applications by Parlin, second by Jones

Motion approved unanimously by roll call vote

VIII. GOVERNING BODY/EXECUTIVE COMMITTEE ROUNDTABLE (GB/EC)

Introductions, open roundtable, and board highlights were discussed.

IX. WIOA SERVICE PROVIDER REPORTS

Information & Reports shared in agenda packet; no action required.

- ADVANCE - Alpine / South Lake Tahoe
- Golden Sierra Job Training Agency - Placer & El Dorado County

X. FUTURE AGENDA ITEMS

Governing Body:

- Budget Modification
- Executive Director Evaluation
- Single Audit
- Signature Authority
- WB Membership

Executive Committee:

- Budget Modification
- WB Membership

XI. NEXT MEETING

Governing Body: April 28, 2022 @ 10:00 am

Executive Committee: March 17, 2022 @ 12 pm

XII. ADJOURNMENT

Motion to adjourn at 10:55am by Parlin, second by Zimmerman

Motion approved unanimously

EXECUTIVE COMMITTEE MEETING

ATTENDANCE LOG

03/17/2022

Date:	3/18/21	4/21/21	5/20/21	9/16/21	11/18/21	1/20/22	2/24/22	Rate
Executive Committee	EC	EC	EC	EC	EC	EC	EC	
Meeting Type	Regular	<i>Special</i>	Regular	Regular	Regular	Regular	<i>Joint w/GB</i>	
Rick Larkey- CHAIR	1	1	1	1	1	1	1	100%
Michael Zimmerman- VICE CHAIR	1	0	1	1	0	1	1	71%
Laurel Brent-Bumb	1	1	1	1	1	1	1	100%
Jason Buckingham	1	1	1	1	1	1	1	100%
Greg Geisler	1	0	1	1	1	1	1	86%
Robin Trimble	1	1	1	0	1	0	0	57%
John Tweedt	1	1	1	1	1	1	0	86%

**GOLDEN SIERRA
WORKFORCE BOARD
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: March 17, 2022

TO: Executive Committee (EC)

FROM: Lorna Magnussen, WB Analyst

SUBJECT: Workforce Board Membership

Before the board for review and recommendation are the following Workforce Board membership updates and applications.

Resignation(s):

David Luke, Department of Rehabilitation, representing Vocational Rehabilitation, resignation effective 09/30/21.

Bonnie Davis, Snowline Hospice, representing Business, effective 01/13/22.

Paul Castro, CA Human Development Corporation, representing Education - CBO; Workforce – CBO, resignation effective 02/04/22.

Application(s):

Vivian Hernandez-Obaldia, Department of Rehabilitation, representing Vocational Rehabilitation

Vacancies:

None

Based on the current membership roster, Golden Sierra's Workforce Board is in full compliance with WIOA requirements and Board Bylaws.

	Required	Current
Business	51%	52%
Organized Labor	15%	19%
Workforce	20%	38%
Education/Training		
- Adult Ed	1	1
- Higher Ed	1	2
Government		
- Econ Dev	1	1
- Wagner/Peyser	1	1
- Voc Rehab	1	1

Name	Total	BUS (51%) [14] Reqs 2 small bus	WORKFORCE (20%) [5]				EDUCATION/TRAINING [2]			GOVERNMENTAL/ECONOMIC/COMMUNITY DEVEL [3]					OTHER (CLEO)
			O/L (15% SB293) [3*]	JOINT LABOR [1*]	CBO SERV BARRIER	ORG W/YTH	AD ED [1]	HIGH ED [1]	LOC ED, CBO W/ ED/ TRNG BARRIER	ECON/ COMM DEV [1]	WAG/ PEY [1]	VOC REHAB [1]	TRNSP, HSG, PA	PHIL OR	
Amy Schultz	1							1	1						
Britt Azouz	1	1													
Carrienne Huss	1										1				
Christina Nicholson	1	1				1									
Daniela Devitt	1	1													
Jason Buckingham	1					1									WIOA
John Tweedt	1		1												
Kevin Fereirra	1			1											
Kyle Zimlema	1									1					
Laurel Brent-Bumb	1	1													
Michael Snead	1	1													
Michael Zimmerman	1	1						1							
Rana Ghadban	1	1													
Rick Larkey	1	1													
Robin Trimble	1	1													
Steven Casperite	1						1								
Tink Miller	1	1			1										
Vic Wursten	1	1				1									
Vivian Hernandez-Obaldia	1											1			
Volma Volcy	1		1												
William Reed	1		1												
Existing membership	21	11	3	1	1	3	1	2	1	1	1	1	0	0	0
		52%	19%												
			38%												
Vacant		0	0	0			0	0		0	0	0			

[gray] shall

[#] indicates required membership based on 26 max

* O/L & Joint combined must be 4 to meet SB293

MEMBERSHIP APPLICATION FORM

Person Nominated: Vivian Hernandez-Obaldia **Title:** Acting Regional
Director/District
Administrator

Business Name: Department of Rehabilitation

Business Address: 721 Capitol Mall, Ste, 110, Sacramento, CA 95814

Telephone: (916)558-5324 **FAX:** **E-mail:** vivian.hernandez-
obaldia@dor.ca.gov

Organization submitting nomination: PRIDE Industries

(ie: Chamber of Commerce, Manufacturing Association, etc.)

Contact Person: Diana Erickson **Title:** Employment Services
Director

Business Address: 4225 Northgate Blvd #2 Sacramento CA 95834

Telephone: 916-871-0468 **FAX:** **E-mail:** diana.erickson@prideindustries.
com

(A letter of nomination is required and must be attached to this application or forwarded under separate cover.)

Area of Representation (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Business | <input checked="" type="checkbox"/> Governmental and Economic and Community Development |
| <input type="checkbox"/> Workforce | <input type="checkbox"/> Economic & Community Development |
| <input type="checkbox"/> Labor organizations | <input type="checkbox"/> Wagner-Peyser Representative |
| <input type="checkbox"/> Joint labor-management apprenticeship program or apprenticeship program | <input checked="" type="checkbox"/> Vocational Rehabilitation Representative |
| <input type="checkbox"/> CBO w/Barrier | <input type="checkbox"/> Transportation/Housing/Public Assistance |
| <input type="checkbox"/> Youth | <input type="checkbox"/> Philanthropic Organization |
| <input type="checkbox"/> Education & Training | <input type="checkbox"/> Other |
| <input type="checkbox"/> Adult Education/Literacy Representative | |
| <input type="checkbox"/> Higher Education Representative | |
| <input type="checkbox"/> Local Ed/CBO w/Training Barrier | |

Vivian Hernandez-Obaldia

Signature

03/08/2022

Date

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

Return all information to:

**Lorna Magnussen, WB Analyst
Golden Sierra Job Training Agency
115 Ascot Drive, Suite 140
Roseville, CA 95661**

NARRATIVE QUESTIONS

What specific experience/expertise do you possess which would be of value to the Workforce Development Board?

I possess over thirty years in the administration of vocational rehabilitation services to people with disabilities and partnerships with community based members and businesses.

Why would you be a good candidate to serve on the Workforce Development Board?

As the Acting Regional Director/District Administrator for the Department of Rehabilitation, Norther Sierra District, I possess the skills necessary to partner and leverage services for our mutually served consumers and partners. My experience in direct and indirect provision of services provides for a beneficial partnership.

You may attach additional information, including your resume or biography. Further questions should be directed to Lorna Magnussen at Golden Sierra Job Training Agency at (916) 773-8544.

CONFLICT OF INTEREST INFORMATION

1. Does your employer/company provide goods and/or services to Golden Sierra Job Training Agency, or have any plans to provide goods and/or services to Golden Sierra Job Training Agency in the future? Yes ☐ No ☒ If yes, please describe below:

2. You will be setting policy for and possibly allocating funds to community-based organizations, profit and non-profit corporations, school districts and other governmental entities or program operators. Do you or any member of your immediate family have any affiliation with such entities (i.e., ownership; employment; contractual relationships, including Golden Sierra-funded On-the-Job Training (OJT) program participation; commission, board or committee membership)? Yes ☐ No ☒ If yes, identify below the name of the entity and the nature of the affiliation. (*Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step-child.*)

3. Do you, or any member of your immediate family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by Golden Sierra Job Training Agency? Yes ☐ No ☒ If yes, please describe such property by size and location.

If your nomination or application is approved, you will be required to file a limited conflict of interest form with Golden Sierra Job Training Agency prior to assumption of Workforce Development Board membership.

Vivian Hernandez-Obaldia

Signature of Applicant

03/08/2022

Date



To whom it may concern,

I write this letter on behalf of Vivian Hernandez. I have had the pleasure of working with Vivian for 20 years working with the Department of Rehabilitation. Vivian was a Counselor referring cases to PRIDE Industries Employment Services Dept. when we first met. She has always been committed to providing the best services to the individuals on her case load, always providing the best supports for their success. Vivian then moved on to be the District Administrator for the Northern Sierra District. In this position she was able to support all the Team Managers in her District to ensure that all individuals with barriers to employment would receive what they needed to become successful and financially independent.

Recently, Vivian accepted the position of Regional District Manager, in this position she can make more of an impact. She can be more connected with all agencies that provide services to individuals with disabilities and barriers to employment. Vivian is a caring compassionate person who has developed long standing relationships with providers in her district. She understands support and resources to help individuals get back on their feet.

As a service provider, I can call on her for help to provide more outreach to the district or guidance to an agency that may offer services mine does not. Vivian would be an asset to any organization with her knowledge. It has been my pleasure to work and learn from her over my career and I am positive that it will continue into the future.

Sincerely,

Diana Erickson

Employment Services Manager

PRIDE Industries

**GOLDEN SIERRA
WORKFORCE BOARD
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: March 17, 2022

TO: Executive Committee (EC)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJ: FY 2021-2022 Agency Budget Modification

Before the Board for review is the Agency Fiscal Year 2021-2022 Budget Modification 2. The budget modification is necessary to incorporate the following additional funding stream; Tamarack and Caldor Additional Assistance award.

This budget will be forwarded to the Workforce Board for final review and recommendation to Governing Body for final approval.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is the Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and the stated purpose of the JPA.

Approach in Developing the Final Budget for Fiscal Year 2021/2022

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

The Fiscal Year 2021/2022 Final Budget:

The funding used to develop the budget represents rollover funding from WIOA Title 1 formula fund allocations, Subgrant "AA11" and the new WIOA allocation. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which include the Prison to Employment Initiative and the SB1 High Road Training Project being awarded by the California Workforce Development Board. This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. Additional non-allocation funding includes funding related to pandemic emergency response, services to individuals with disabilities, and California's High Road Construction Careers, California Climate Investments Initiative.

The budget meets mandated funding requirements as follows:

20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.

20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training. Seventy percent of the earmarked WBL funding is planned to support career services for eligible WBL participants in the program.

The remaining cost objectives required of the Title I funding is to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilizing financial resources to meet the debt service required payments for the liabilities of the JPA, and participating in the continued development of both local and regional Workforce Systems.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Additional Notes

Note:

- The final budget presentation incorporates allowable carry-over.
- Final revenues show slight increase in WIOA funding for 2021/2022 over the assumptions made for draft presentation for fiscal year 2020/2021.
- Rapid Response and Layoff Aversion allocations were slightly lower than estimated, however, due to Covid-19, Rapid Response was extended, and the Funds Utilization Requirements have been lifted allowing a greater carryover than would normally be available.
- The Agency has been able to identify reductions in Professional Services as well as Services and Supplies from the Draft presentation.
- The Draft assumption for funding ADVANCE reflects a 5% decrease from PY 20/21 bringing their total PY 20/21 award to \$95,000. The final budget raises that back to full funding of \$100,000
- Included in the budget is a transfer of 70% of the Dislocated Worker funding to the Adult funding stream. The law allows a 100% transfer which increases access to funds for participants and eases eligibility documentation for the community.
- Overall pension costs have been reduced as the Agency completed payment for the outstanding Pension Side Fund. The final budget reflects and Additional Discretionary Payment of \$150,000 as directed by the Governing Body
- Staffing costs have been reduced from draft due to the reduction of one, limited-term position.
- There has been an increase in Financial Support Services for participants in recognition of anticipated need for such assistance due to longer term unemployment and a desire to reach those most in need.
- Support Services have been increased by an additional \$200,000 in anticipation of the need for these funds related to fire recovery.

Modification 1 (November 18, 2021)

Modification 1 to the FY21/22 Final Budget includes the following:

Modification 1 incorporates three funding sources including

DOL CAREER Grant award (\$140,000)

- Anticipated spending over 2 years
- \$60,000 for technology and outreach to expand virtual footprint
- \$60,000 For Direct clients service through the provision of Support Services including digital access
- \$20,000 for Case management
- \$0 for Administration
- \$73,329 carried over to second year.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Tri County Job Fair (\$8,127)

These are funds used to coordinate the Tri County Job Fairs. These are not WIOA funds and have not been required to be included into our annual budget until this Fiscal year.

Ticket to Work (\$186,904)

Ticket to Work funding is also non allocation funding that has not been required as a part of our budget process until this fiscal year. These funds are generated as a part of the Agency's designation as an Employment Network. By successfully assisting Persons With Disabilities (PWD) the agency earns milestone payments. These funds have been set aside for use at Agency, or Governing Body discretion for items that cannot be funded by other sources.

From Schedule 1:

Schedule 1 reflects a \$335,031 increase in source revenue which includes the fund sources mentioned above

Under "Expenditures" there is a proposed \$134,500 increase in services and supplies which includes a \$100,000 increase in outreach from WIOA, a \$30,000 increase for equipment and communications from CAREER, and \$4,500 for Staff Development.

Under "Direct Clients Expenditures" there is a proposed reduction in Support Services from Placer, and El Dorado in order to fund a greater outreach effort to enhance enrollments. There is also \$30,000 added for client Support Services funded by the CAREER award. Total reduction in funding for Direct Client Expenditures is \$70,000 however Support Services had been increased by \$200,000 in Final Budget. Because of this there is still a significant increase in Direct Client Expenditures from the previous fiscal year (see "Additional Notes" above).

Carryout reflects a \$270,531 increase which includes the second year funds from the CAREER grant, as well as the Tri County and Ticket to Work cost centers. There is also a small amount of WIOA allocation carryover that comes from a staffing offset related to the CAREER grant.

Approved By:
Executive Committee:
Workforce Board:
Governing Body

Modification 2 (March 17, 2022)

Modification 2 to the FY 21/22 budget incorporates funding for the **Tamarack and Caldor Additional Assistance Award** in the amount of \$445,000.

Tamarack and Caldor Funding notes:

Can be spent in the areas Counties impacted by Tamarack, Caldor, River, and Bridge fires

Dislocated Worker funding

Anticipated duration 18+ months with the possibility of extensions (current term 6/30/23)

Current budget reflects 20% expenditures in FY 21/22 (\$89,000) with 80% (\$356,000) being carried over for use in FY 22/23

For FY 21/22

- \$42,000 Staffing - provides funding for Disaster Case Manager (DCM) services, as well as Client Case Management Services
- \$7,000 Services/Supplies
- \$28,000 Training/Wages
- \$12,000 Financial Support Services for enrollees
- \$356,000 Carryover
- Reduces funding required for staffing in Comprehensive OneStop therefore increasing Allocation Carry out by \$42,000. This is reflected in Schedule 1, Column C, Line 23

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Description of Schedules		
<u>Schedule 1</u>	<u>Consortium Draft to Final Budget</u>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated cost increases, WIOA spending requirements, and pension debt service requirements and shows a comparison of FY21/22 Draft Budget to the proposed Final Budget for FY21/22
<u>Schedule 2</u>	<u>Consortium Cost Center Detail</u>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY 20/21 carry-in funds and PY21/22 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY 20/21 carry-in funds and PY 21/22 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <u>Advance</u> . Includes balance of contract for PY 20/21 and Planned PY 21/22 WIOA funding awarded to Advance

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<u>Schedule 2</u>	<u>Consortium Cost Center Detail</u>	<u>(continued)</u>
	Non-Allocation Career and Training Services:	<p><u>Cost Centers listed here are non-routine in nature managed by the Agency:</u></p> <p><u>The Disability Employment Accelerator</u>– purpose is for the Agency to provide Work based learning opportunities for college students with disabilities</p> <p>: <u>COVID-19 National Dislocated Worker Grant (NDWG)</u> Provides rapid reemployment services, training and SS for those who suffered job loss due to the Pandemic</p> <p><u>CAREER Grant</u> - Comprehensive and Accessible Reemployment through Equitable Employment Recovery.</p> <p><u>Tri County</u> – Non Allocation funds used to administer the Tri County Job Fairs</p> <p><u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment.</p> <p><u>Tamarack and Caldor Additional Assistance Funds:</u> Provide assistance to those dislocated workers in the River, Bridge, Tamarack, and Caldor fire regions.</p>
	Regional Grants	<p>The Prison to Employment Grant – Implementation Supportive Services</p> <p>The Prison to Employment Grant – Implementation Direct Services</p> <p>HRCC: SB1 – High Road Training Project</p> <p>HRCC: CCI – California Climate Investments</p>
	Board Initiatives	Not funded at draft however, initiatives funded under PY 20/21 are still underway and ar included in professional services
	Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

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Executive Committee:
Workforce Board:
Governing Body

		A		B		C		B/A			
L i n e #		Consortium Fiscal Year 2021/2022		Consortium Fiscal Year 2021/2022		Column A less Column B Change Between Final Budget Mod 1 to Final Budget Mod 2		Percent Change from Final Budget Mod 1 to Final Budget Mod 2		Note - Changes assume no carry-over just as a draft.	
		Final Mod 1	% of Total Funding	Final Mod 2	% of Total Funding	Final Budget Mod 2					
Funding Sources:											
1	Carry-In WIOA Allocation	\$	1,198,386	17.52%	\$	1,198,386	16.45%	\$	-	0.00%	SOURCES
2	Awarded WIOA Allocations	\$	2,637,999	38.57%	\$	2,637,999	36.21%	\$	-	0.00%	
3	Carry-In RR/LA	\$	122,505	1.79%	\$	122,505	1.68%	\$	-	0.00%	
4	Awarded Rapid Response Funds	\$	210,221	3.07%	\$	210,221	2.89%	\$	-	0.00%	
5	Awarded Layoff Aversion Funds	\$	62,847	0.92%	\$	62,847	0.86%	\$	-	0.00%	
6	Non Allocation Awards Carried In		2,197,724	32.13%		2,197,724	30.17%		-	0.00%	
7	Non-Allocation Awards (New)	\$	409,794	5.99%	\$	854,794	11.73%	\$	445,000	108.59%	
8	Total Funding Sources PY 21	\$	6,839,476		\$	7,284,476		\$	445,000	6.51%	
Expenditures:											
9	Retiree Benefits	\$	682,300	9.98%	\$	682,300	9.37%	\$	-	0.00%	EXPENDITURES
10	Salaries and Benefits	\$	1,448,414	21.18%	\$	1,448,414	19.88%	\$	-	0.00%	
11	Services and Supplies	\$	446,419	6.53%	\$	453,419	6.22%	\$	7,000	1.57%	
12	Professional Services	\$	157,190	2.30%	\$	157,190	2.16%	\$	-	0.00%	
13	Salaries, Services, and Supplies Total	\$	2,734,323	39.98%	\$	2,741,323	37.63%	\$	7,000	0.26%	
Career & Training Services											
14	Placer County	\$	431,928	6.32%	\$	431,928	5.93%	\$	-	0.00%	DIRECT CLIENT EXPENDITURES
15	El Dorado County		355,130	5.19%		355,130	4.88%	\$	-	0.00%	
16	So Tahoe & Alpine County		200,000	2.92%		200,000	2.75%	\$	-	0.00%	
17	Non Allocation Carried in From Prev FY		292,817	4.28%		292,817	4.02%	\$	-	0.00%	
18	Non-Allocation Awards (New)		45,000	0.66%		85,000	1.17%	\$	40,000	88.89%	
19	Regional Contracts		1,528,041	22.34%		1,528,041	20.98%	\$	-	0.00%	
20	Career & Training Services Total	\$	2,852,916	41.71%	\$	2,892,916	39.71%	\$	40,000	1.40%	
21	Board Initiatives	\$	-	0.00%	\$	-	0.00%	\$	-	0.00%	WORKFORCE BOARD EXPENDITURES
22	Non allocation Carry-out to New FY		317,940	4.65%		673,940	9.25%	\$	356,000	111.97%	CARRYOUT
23	Allocation carry-out to New FY	\$	934,297	13.66%	\$	976,297	13.40%	\$	42,000	4.50%	
24	Carry-out to PY 23 Total	\$	1,252,237	18.31%	\$	1,650,237	22.65%	\$	398,000	31.78%	
25	TOTAL EXPENDITURES	\$	6,839,476		\$	7,284,476		\$	445,000	6.51%	
26	Net Surplus vs (Deficit)	\$	-		\$	-		\$	-	Surplus vs (Deficit)	

Surplus reflected in Draft Budget applied to pension per direction from Governing Body

Approved by:
Executive Committee:
Workforce Board:
Governing Body:

		<u>A</u>	<u>B</u>	<u>C</u>	<u>D</u>	<u>E</u>	<u>F</u>	<u>G</u>
		Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services
#								
	Funding Sources:							
1	Carry-In Allocation Funds from PY 21	\$ 252,876	\$ 152,170		\$ 173,056	\$ 206,198	\$ 314,086	\$ 100,000
2	Allocation Awards PY 22	\$ 261,257	\$ 996,622		\$ 335,092	\$ 386,695	\$ 558,333	\$ 100,000
3	Carry-In Rapid Response	\$ -	\$ -	\$ 78,157	\$ -	\$ -	\$ -	\$ -
4	Carry-LA			\$ 44,348				
6	Awarded Rapid Response Funds PY 22	\$ -	\$ -	\$ 210,221	\$ -	\$ -	\$ -	\$ -
7	Awarded Layoff Aversion Funds PY 22			\$ 62,847	\$ -	\$ -	\$ -	\$ -
	Carry-In Non-Allocation from PY 21							
8	Actual Non-Allocation Awards PY 22			\$ -	\$ -	\$ -	\$ -	\$ -
9	Total Funding Sources	\$ 514,133	\$ 1,148,792	\$ 395,573	\$ 508,148	\$ 592,893	\$ 872,419	\$ 200,000
	Expenditures:							
	Consortium Operations:							
10	Retiree Benefits	\$ -	\$ 480,120	\$ 52,180	\$ -	\$ -	\$ -	\$ -
11	Salaries and Benefits	188,183	89,391	285,057	137,573	106,719	228,148	-
12	Services and Supplies	21,396	144,737	20,990	87,169	52,350	67,400	-
13	Professional Services	34,800	99,440	21,350	1,600	-	-	-
14	Consortium Operations Total	\$ 244,379	\$ 813,688	\$ 379,577	\$ 226,342	\$ 159,069	\$ 295,548	\$ -
	Career & Training Services							
	Program Year 2020/2021 WIOA/Other - Rebudget							
15	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
16	Placer County	-	-	-	-	-	57,863	-
17	El Dorado County	-	-	-	-	109,885	-	-
18	Alpine County	-	-	-	-	-	-	100,000
	Program Year 2021/2022 WIOA/Other							
19	Non-Allocation Awards	-	-	-	-	\$ -	\$ -	\$ -
20	Placer County	-	-	-	-	\$ -	374,065	\$ -
21	El Dorado County	-	-	-	-	245,245	\$ -	\$ -
22	Alpine County	-	-	-	-	\$ -	\$ -	100,000
	Regional Contracts							
23	Career & Training Services Total	\$ -	\$ -	\$ -	\$ -	\$ 355,130	\$ 431,928	\$ 200,000
24	Board Initiatives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	PY22 Award Expend in Second Year	\$ 269,754	200,104	996	281,806	78,694	144,943	-
26	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27	PY 21/22 WIOA Additional Pension Support (ADP)	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
28	TOTAL EXPENDITURES	\$ 514,133	\$ 1,148,792	\$ 395,573	\$ 508,148	\$ 592,893	\$ 872,419	\$ 200,000
29	Net Income/(Loss)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -

Approved by:
Executive Committee:
Workforce Board:
Governing Body:

		H	I	J	K	L	M	N	O	P	Q	R
		HRCC: SB1	HRCC:CCI	DEA 6	Covid-ER	Prison to Employment Implementation Supportive Services	Prison to Employment Implementation Direct Services	NDWG CAREERS	Tamarack and Caldor Wildfires AA (PG710029)	TriCounty	Ticket to Work	Total of all Funding Sources and Expenditures
#												
	Funding Sources:											
1	Carry-In Allocation Funds from PY 21	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 1,198,386
2	Allocation Awards PY 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 2,637,999
3	Carry-In Rapid Response	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 78,157
4	Carry-LA											\$ 44,348
6	Awarded Rapid Response Funds PY 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 210,221
7	Awarded Layoff Aversion Funds PY 22	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 62,847
	Carry-In Non-Allocation from PY 21	\$ 1,346,045		\$ 216,327	\$ 26,119	\$ 330,601	\$ 83,601			\$ 8,127	\$ 186,904	\$ 2,197,724
8	Actual Non-Allocation Awards PY 22		\$ 254,794		\$ 15,000			\$ 140,000	\$ 445,000			\$ 854,794
9	Total Funding Sources	\$ 1,346,045	\$ 254,794	\$ 216,327	\$ 41,119	\$ 330,601	\$ 83,601	\$ 140,000	\$ 445,000	\$ 8,127	\$ 186,904	\$ 7,284,476
	Expenditures:											
	Consortium Operations:											
10	Retiree Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 532,300
11	Salaries and Benefits	250,631	\$ 14,330	\$ 92,092	\$ 3,742	\$ 2,466	\$ 1,411	\$ 6,671	\$ 42,000			\$ 1,448,414
12	Services and Supplies	12,272	\$ 6,557	\$ 448		\$ 3,100		\$ 30,000	\$ 7,000			\$ 453,419
13	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -					\$ 157,190
14	Consortium Operations Total	\$ 262,903	\$ 20,887	\$ 92,540	\$ 3,742	\$ 5,566	\$ 1,411	\$ 36,671	\$ 49,000			\$ 2,591,323
	Career & Training Services											
	Program Year 2020/2021 WIOA/Other - Rebudget											
15	Non-Allocation Awards	\$ 133,394		\$ 123,786	\$ 22,377	\$ 8,260	\$ 5,000					\$ 292,817
16	Placer County	-	-	-		\$ -	\$ -					\$ 57,863
17	El Dorado County	-	-	-		\$ -	\$ -					\$ 109,885
18	Alpine County	-	-	-		\$ -	\$ -					\$ 100,000
	Program Year 2021/2022 WIOA/Other											
19	Non-Allocation Awards			\$ -	\$ 15,000			\$ 30,000	\$ 40,000			\$ 85,000
20	Placer County	-	-	-		\$ -	\$ -					\$ 374,065
21	El Dorado County	\$ -	-	-		\$ -	\$ -					\$ 245,245
22	Alpine County		-	-		\$ -	\$ -					\$ 100,000
	Regional Contracts	911,189	222,886			\$ 316,775	\$ 77,191					\$ 1,528,041
23	Career & Training Services Total	\$ 1,044,583	\$ 222,886	\$ 123,786	\$ 37,377	\$ 325,035	\$ 82,191	\$ 30,000	\$ 40,000	\$ -	\$ -	\$ 2,892,916
24	Board Initiatives	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	PY22 Award Expend in Second Year	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 976,297
26	Future Year Expend Non-Allocation	\$ 38,559	\$ 11,021	\$ -	\$ -	\$ -	\$ -	\$ 73,329	\$ 356,000	\$ 8,127	\$ 186,904	\$ 673,940
27	PY 21/22 WIOA Additional Pension Support (ADP)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
28	TOTAL EXPENDITURES	\$ 1,346,045	\$ 254,794	\$ 216,326	\$ 41,119	\$ 330,601	\$ 83,602	\$ 140,000	\$ 445,000	\$ 8,127	\$ 186,904	\$ 7,284,476
29	Net Income/(Loss)	\$ -	\$ (0)	\$ 1	\$ -	\$ 0	\$ (1)	\$ -	\$ -	\$ -	\$ -	\$ 0

GOLDEN SIERRA AJCC MOU PARTNERS MEETING

March 16, 2022

2:00-3:30 PM

Call-in Meeting

(via Zoom)

<https://us06web.zoom.us/j/83257182813?pwd=M251TGxVK0pXQmR6TTVoUjNXb0ZRUT09>

AGENDA

1. Introductions and greetings
2. One-Stop Operator Remarks
 - Labor Market Highlights
 - Service Integration & Coordination Opportunities
3. Partner Agency Roundtable
 - COVID-19/Program Updates
 - Planning for In-person Service Staff Training
 - Continuous Improvement Plans topics
4. MOU/CSA Updates
5. Announcements/Notices
6. Next Meeting:
 - June 15, 2022