

## **WB MEMBERS**

AMY SCHULZ  
Sierra College

BONNIE DAVIS  
Snowline Hospice

BRITT AZOUZ  
Azouz Dental Practices

CARIANNE HUSS  
Employment Development Department

CHRISTINA NICHOLSON  
Whole Person Learning

DANIELA DEVITT  
California Employers Association

DAVID LUKE  
Department of Rehabilitation

ERIC ULRICH  
Hacker Lab

JAMIE BROWN  
JB Real Estate Group-Premier Property  
Management

JASON BUCKINGHAM  
Golden Sierra Job Training Agency

JOHN TWEEDT  
District Council 16

KEVIN FERREIRA  
Sacramento Sierra Building &  
Construction Trade Council

LAUREL BRENT-BUMB  
El Dorado Chamber of Commerce

MICHAEL SNEAD  
Sierra Consulting Services, Inc.

MICHAEL ZIMMERMAN, *Vice Chair*  
MTI College

PAUL CASTRO  
California Human Development

RICK LARKEY, *Chair*  
North State Building Industry Foundation

ROBIN TRIMBLE  
Rocklin Area Chamber of Commerce

SHERRI CONWAY  
Placer County Office of Economic  
Development

STEVEN CASPERITE  
Placer School for Adults

TINK MILLER  
Placer Independent Resource Services

VIC WURSTEN  
PRIDE Industries

VOLMA VOLCY  
Sacramento Central Labor Council  
AFL-CIO

WILLIAM REED  
United Domestic Workers of America

## **GOLDEN SIERRA WORKFORCE BOARD EXECUTIVE COMMITTEE REGULAR MEETING AGENDA**

**Thursday, May 20, 2021 @ 12:00 PM**

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Golden Sierra Job Training Agency Executive Committee is conducting this meeting on Zoom.

Members of the public are encouraged to participate in the meeting by submitting written comments by email to [magnussen@goldensierra.com](mailto:magnussen@goldensierra.com). Public comments will be accepted until the adjournment of the meeting, distributed to the Executive Committee and included in the record.

### **Public Location:**

<https://us02web.zoom.us/j/86157366641?pwd=L3FIMktmcm9vbjY4THBKOXM5aExGdz09>

Meeting ID: 861 5736 6641

Passcode: 927802

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on

One tap mobile

+16699009128,,86157366641#,,,,\*927802# US (San Jose)

+13462487799,,86157366641#,,,,\*927802# US (Houston)

Dial by your location

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+1 346 248 7799 US (Houston)

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+1 312 626 6799 US (Chicago)

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*Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.*

### **I. ROLL CALL AND INTRODUCTION OF GUESTS**

### **II. APPROVAL OF AGENDA**

1-2

### **III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- |    |  |     |
|----|--|-----|
| a. | Approval of Minutes from March 18, 2021 EC Meeting         | 3-4 |
| b. | Approval of Minutes from April 19, 2021 EC Special Meeting | 5-6 |
| c. | Attendance Log   | 7   |

### **EQUAL OPPORTUNITY**

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

IV.	<u>PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA</u>	
V.	<u>FY 2021-2022 AGENCY BUDGET – DRAFT</u>	8-15
VI.	<u>WORKFORCE BOARD MEMBERSHIP</u>	16-17
VII.	<u>FY 2021-2022 MEETING SCHEDULE</u>	18-19
VIII.	<u>ONE-STOP OPERATOR – ANNUAL EVALUATION</u>	20-24
IX.	<u>ONE-STOP OPERATOR REPORT OUT &amp; DIRECTION</u>	25-27
X.	<u>FUTURE AGENDA ITEMS/NEW BUSINESS</u>	
XI.	<u>NEXT MEETING</u>	
	Thursday, July 15, 2021 @ 12:00 pm	
XII.	<u>ADJOURNMENT</u>	

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
MINUTES**

**Thursday, March 18, 2021 @ 12:00 PM**

In response to the Governor's Executive Order N-29-20 relating to the  
COVID-19 Pandemic, the Golden Sierra Job Training Agency  
Executive Committee is conducting this meeting on Zoom.

**Public Location:**

<https://us02web.zoom.us/j/86909910853?pwd=dk4wTjdYY05Xb0ZqeHhrT0h1TTQwQT09>

Meeting ID: 869 0991 0853

Passcode: 255939

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting called to order at 12:01 pm by Chair Larkey

☒ Rick Larkey (Chair)  
☒ Greg Geisler  
☒ Laurel Brent-Bumb

☒ Michael Zimmerman (Vice-Chair)  
☒ Jason Buckingham      ☒ John Tweedt  
☒ Robin Trimble \*

GSJTA Staff:

☒ Lorna Magnussen  
☒ Lisa Nelson

One-Stop Operator:

☒ Michael Indiveri

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda by Tweedt, second by Brent-Bumb

**Motion** approved unanimously

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from January 21, 2021 EC Meeting
- b) Attendance Log

**Motion** to approve consent agenda items a & b by Brent-Bumb, second by Zimmerman

**Motion** approved unanimously

**IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA**

None

V. WORKFORCE BOARD MEMBERSHIP

Buckingham reported out as outlined in agenda packet.

**Motion** to approve EC recommendation to move to Governing Body for Approval, by Geisler, second by Tweedt

**Motion** approved unanimously

\*Trimble enters @ 12:06pm

VI. ONE-STOP OPERATOR

a) 180 DAY EVALUATION

Buckingham reported out on 180-day OSO evaluation tool; report enclosed in Agenda Packet for review. Indiveri provided clarification when needed.

b) AJCC CERTIFICATION

Indiveri reported out as outlined in the Agenda Packet. Final draft to be approved by November 1, 2021. Item will be on September's meeting agenda for review and approval.

c) REPORT OUT & DIRECTION

Indiveri reported out as outlined in the Agenda Packet; next meeting June 2021.

VII. WORKFORCE/ECONOMIC RECOVERY DISCUSSION

Open Forum group discussion occurred.

VIII. FUTURE AGENDA ITEMS/NEW BUSINESS

- 2021-2022 Meeting Schedule
- Workforce Board Membership
- Draft Budget
- Annual One-Stop Operator Evaluation
- Workforce/Economic Recovery/Business Discussion

IX. NEXT MEETING

Thursday, May 20, 2021 @ 12:00 pm

X. ADJOURNMENT

**Motion** to adjourn meeting at 12:57 pm by Trimble, second by Zimmerman

**Motion** approved unanimously

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
SPECIAL MEETING  
MINUTES**

**Monday, April 19, 2021 @ 2:00 PM**

In response to the Governor's Executive Order N-29-20 relating to the  
COVID-19 Pandemic, the Golden Sierra Job Training Agency  
Executive Committee is conducting this meeting on Zoom.

**Public Location:**

<https://us02web.zoom.us/j/81707898812?pwd=a3NUeTVuVGh6cjIwOE5lK2FTdjFzdz09>

Meeting ID: 817 0789 8812

Passcode: 561591

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting called to order at 2:17 pm by Chair Larkey

☒ Rick Larkey (Chair)

☐ Greg Geisler

☒ Laurel Brent-Bumb

☐ Michael Zimmerman (Vice-Chair)

☒ Jason Buckingham

☒ Robin Trimble \*

☒ John Tweedt (Randy Rojas)

GSJTA Staff:

☒ Lorna Magnussen

☒ Lisa Nelson

☒ Darlene Galipo

One-Stop Operator:

☐ Michael Indiveri

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda by Brent-Bumb, second by Trimble

**Motion** approved unanimously

**III. PUBLIC COMMENT – FOR ITEMS ON THE AGENDA**

None

**IV. CAREER SERVICES APPLICATION - [WSD19-13](#)**

Buckingham reported out as outlined in agenda packet.

**Motion** to approve Career Services Application, by Brent-Bumb, second by Trimble

**Motion** approved unanimously

V. NEXT MEETING

Thursday, May 20, 2021 @ 12:00 pm

VI. ADJOURNMENT

**Motion** to adjourn meeting at 2:20 pm by Trimble, second by Brent-Bumb

**Motion** approved unanimously

# EXECUTIVE COMMITTEE

## ATTENDANCE LOG

05/20/2021

Date:	5/21/20	7/16/20	9/17/20	11/19/20	1/21/21	3/18/21	4/21/21	Rate
<b>Executive Committee</b>	EC	EC	EC	EC	EC	EC	EC	
<b>Meeting Type</b>	Regular	Regular	Regular	Regular	Regular	Regular	Special	
Rick Larkey-CHAIR	1	1	1	1	1	1	1	100%
Michael Zimmerman-VICE CHAIR	1	1	1	1	1	1	0	86%
Laurel Brent-Bumb	1	1	0	1	1	1	1	86%
Jason Buckingham	1	1	1	1	1	1	1	100%
Gregg Geisler	1	1	1	1	1	1	0	86%
Robin Trimble	1	1	0	1	1	1	1	86%
John Tweedt	0	1	1	1	1	1	1	86%

**GOLDEN SIERRA  
WORKFORCE BOARD  
EXECUTIVE COMMITTEE**

**MEMORANDUM**

**DATE:** May 20, 2021

**TO:** Executive Committee (EC)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJ:** FY 2021-2022 Agency Budget - Draft

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Before the Board for review is the Fiscal Year 2021-2022 Agency Draft Budget. The budget has been developed based on estimated allocation awards for the Workforce Innovation and Opportunity Act (WIOA) 2021-2022 funding stream as well as related workforce development grants operated by Golden Sierra Job Training Agency. The budget utilizes a priority-based model, approved by the Governing Body, intended to meet the requirements of the awarded grants while funding Agency debt obligations.



### ***Budget Introduction and Overview***

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is the Title 1 award from the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title 1 objectives and the stated purpose of the JPA.

### ***Approach in Developing the Final Budget for Fiscal Year 2021/2022***

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

#### **The Fiscal Year 2021/2022 DRAFT Budget:**

The funding used to develop the budget represents rollover funding from WIOA Title 1 formula fund allocations, Subgrant "AA11" and the estimated new WIOA allocation. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which include the Prison to Employment Initiative and the SB1 High Road Training Project being awarded by the California Workforce Development Board. This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. Additional non-allocation funding includes funding related to pandemic emergency response, services to individuals with disabilities, and California's High Road Construction Career Initiative.

#### **The budget meets mandated funding requirements as follows:**

20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.

20% of the Youth funding is earmarked to meet the *Youth Work Based Learning (WBL)* requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training. Seventy percent of the earmarked WBL funding is planned to support career services for eligible WBL participants in the program.

The remaining cost objectives required of the Title I funding is to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilizing financial resources to meet the debt service required payments for the liabilities of the JPA, and participating in the continued development of both local and regional Workforce Systems.

Approved By:  
Executive Committee:  
Workforce Board:  
Governing Body

### ***Additional Notes***

**Note:**

- The draft budget presentation incorporates estimations on expenditures as well as carry-over. Additionally, it assumes all contracts/service agreements are fully expended.
- Revenue estimations assume a slight decrease in Adult, Dislocated Worker and Youth funding for 2021/2022 over fiscal year 2020/2021. The assumed decrease is 5%.
- Rapid Response and Layoff Aversion allocations also reflect a 5% decrease over 2020/2021.
- Due to Covid-19, Rapid Response was extended, and the Funds Utilization Requirements have been lifted allowing a greater carryover than would normally be allowed.
- The Agency has been able to reduce costs in Professional Services as well as Services and Supplies from PY20/21.
- The Draft assumption for funding ADVANCE reflects a 5% decrease from PY 20/21 bringing their total PY 21/22 award to \$95,000.
- Included in the budget is a transfer of 80% of the Dislocated Worker funding to the Adult funding stream. This is flexibility allowed in the law that increases access to funds for participants and eases eligibility documentation for the community.
- Overall pension costs have been reduced as the Agency completed payment for the outstanding Pension Side Fund.
- Increase in staffing costs in order to comport with the Bargaining Agreement as well as extending limited-term, Rapid Response/Layoff Aversion and business services staff.
- There has been an increase in Financial Support Services for participants in recognition of anticipated need for such assistance due to longer term unemployment and a desire to reach those most in need.

The Budget presentation has been reduced to two schedules; schedules 1, and 2. This is largely due to Placer County's transition to a new countywide system. We anticipate greater changes to the presentation as we are exploring the possibility of changing our budget structure from a Cost Center format to a Grant based format.

Approved By:  
Executive Committee:  
Workforce Board:  
Governing Body

<b>Description of Schedules</b>		
<b><u>Schedule 1</u></b>	<b><u>Consortium Draft to Final Budget</u></b>	Schedule is based on estimated rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated cost increases, WIOA spending requirements, and pension debt service requirements and shows a comparison of FY20/21 Final Budget to the proposed Draft Budget for FY2021/2022
<b><u>Schedule 2</u></b>	<b><u>Consortium Cost Center Detail</u></b>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY 20/21 carry-in funds and PY21/22 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY 20/21 carry-in funds and PY 21/22 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Includes balance of contract for PY 20/21 carry-in funds. Services awarded to <u>Advance</u> . Planned PY 21/22 WIOA funding scheduled to be awarded to Advance
	Non-Allocation Career and Training Services:	<u>Cost Centers listed here are non-routine in nature managed by the Agency:</u>
		<u>The Disability Employment Accelerator</u> – purpose is for the Agency to provide Work based learning opportunities for college students with disabilities
		: Covid-19 National Dislocated Worker Grant (NDWG) Provides rapid reemployment services, training and SS for those who suffered job loss due to the Pandemic

Approved By:  
Executive Committee:  
Workforce Board:  
Governing Body

Regional Grants	The Prison to Employment Grant – Implementation Supportive Services The Prison to Employment Grant – Implementation Direct Services  HRCC: SB1 – High Road Training Project HRCC: CCI – California Climate Investments
Board Initiatives	Not funded at draft however, initiatives funded under PY 20/21 are still underway
Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved By:  
Executive Committee:  
Workforce Board:  
Governing Body

Presented: May 20, 2021											
L i n e  #		A		B		C		B/A			
		Consortium Fiscal Year 2020/2021 Final Budget - Mad 1	% of Total Funding	Consortium Fiscal Year 2021/2022 Draft Budget	% of Total Funding	Column A less Column B Change Between Fiscal Year 20/21 Final Budget - Mod 1 to 21/22 Draft Budget	Percent Change from Fiscal Year 20/21 Final Budget Mod 1 to FY 21/22 Draft Budget				
Funding Sources:											
1	Carry-In WIOA Allocation	\$	1,191,919	16.66%	\$	1,203,636	18.27%	\$	11,717	0.98%	SOURCES
2	Awarded WIOA Allocations	\$	2,523,548	35.27%	\$	2,397,372	36.39%	\$	(126,176)	-5.00%	
3	Carry-In RR/LA	\$	147,272	2.06%	\$	118,697	1.80%	\$	(28,575)	-19.40%	
4	Awarded Rapid Response Funds	\$	239,112	3.34%	\$	227,156	3.45%	\$	(11,956)	-5.00%	
5	Awarded Layoff Aversion Funds	\$	56,758	0.79%	\$	53,920	0.82%	\$	(2,838)	-5.00%	
6	Non Allocation Awards Carried In	\$	1,127,108	15.75%	\$	2,331,939	35.40%	\$	1,204,831	106.90%	
7	Non-Allocation Awards (New)	\$	1,868,960	26.12%	\$	254,794	3.87%	\$	(1,614,166)	-86.37%	
8	Total Funding Sources PY 21	\$	7,154,677		\$	6,587,514		\$	(567,163)	-7.93%	
Expenditures:											
9	Retiree Benefits	\$	751,903	10.73%	\$	532,300	8.27%	\$	(219,603)	-29.21%	EXPENDITURES
10	Salaries and Benefits	\$	1,381,093	19.72%	\$	1,512,324	23.49%	\$	131,231	9.50%	
11	Services and Supplies	\$	334,796	4.78%	\$	320,139	4.97%	\$	(14,657)	-4.38%	
12	Professional Services	\$	176,346	2.52%	\$	158,061	2.46%	\$	(18,285)	-10.37%	
13	Salaries, Services, and Supplies Total	\$	2,644,138	37.75%	\$	2,522,824	39.19%	\$	(121,314)	-4.59%	
Career & Training Services											
14	Placer County	\$	492,718	7.03%	\$	483,631	7.51%	\$	(9,087)	-1.84%	DIRECT CLIENT EXPENDITURES
15	El Dorado County		316,232	4.51%		348,878	5.42%		32,646	10.32%	
16	So Tahoe & Alpine County		173,445	2.48%		195,000	3.03%		21,555	12.43%	
17	Non Allocation Carried in From Prev FY		160,687	2.29%		125,861	1.96%		(34,826)	-21.67%	
18	Non-Allocation Awards (New)		169,033	2.41%		66,697	1.04%		(102,336)	-60.54%	
	Regional Contracts		1,699,604	24.26%		1,729,722	26.87%		30,118	1.77%	WORKFORCE BOARD EXPENDITURES
19	Career & Training Services Total	\$	3,011,719	43.00%	\$	2,949,789	45.82%	\$	(61,930)	-2.06%	
20	Board Initiatives	\$	50,000	0.71%	\$	-	0.00%	\$	(50,000)		CARRYOUT
	Non allocation Carry-out to New FY		434,625	6.20%		295,554	4.59%		(139,071)	-32.00%	
21	Allocation carry-out to New FY	\$	864,195	12.34%	\$	669,347	10.40%	\$	(194,848)	-22.55%	
	Carry-out to PY 23 Total	\$	1,298,820	18.54%	\$	964,901	14.99%	\$	(333,919)	-25.71%	
22	TOTAL EXPENDITURES	\$	7,004,677		\$	6,437,514		\$	(567,163)	-8.10%	
23	Net Surplus vs (Deficit)	\$	150,000		\$	150,000		\$	-	0.00%	Surplus vs (Deficit) Surplus for GB distribution. Used to reduce pension liability.

Approved by:  
Executive Committee:  
Workforce Board:  
Governing Body:

		<b>A</b>	<b>B</b>	<b>C</b>	<b>D</b>	<b>E</b>	<b>F</b>	<b>G</b>
		<b>Consortium Admin (WIOA)</b>	<b>Consortium Program Operations (WIOA)</b>	<b>Consortium Rapid Response and Layoff Aversion</b>	<b>Local Area One-Stop Delivery System</b>	<b>El Dorado County Career and Training Services</b>	<b>Placer County Career and Training Services</b>	<b>Alpine County &amp; South Lake Tahoe Career and Training Services</b>
<b>#</b>	<b>Funding Sources:</b>							
1	Carry-In Allocation Funds from PY 21	\$ 252,356	\$ 214,856		\$ 43,798	\$ 241,194	\$ 325,657	\$ 100,000
2	Allocation Awards PY 22	239,738	914,847	-	309,613	304,923	559,026	95,000
3	Carry-In Rapid Response/LA	-	-	118,697	-	-	-	-
4	Awarded Rapid Response Funds PY 22	-	-	227,156	-	-	-	-
6	Awarded Layoff Aversion Funds PY 22			53,920	-	-	-	-
	Carry-In Non-Allocation from PY 21							
7	Actual Non-Allocation Awards PY 22			-	-	-	-	-
8	<b>Total Funding Sources</b>	<b>\$ 492,094</b>	<b>\$ 1,129,703</b>	<b>\$ 399,773</b>	<b>\$ 353,411</b>	<b>\$ 546,117</b>	<b>\$ 884,683</b>	<b>\$ 195,000</b>
	<b>Expenditures:</b>							
	<b>Consortium Operations:</b>							
9	Retiree Benefits	\$ -	\$ 480,120	\$ 52,180	\$ -	\$ -	\$ -	\$ -
10	Salaries and Benefits	190,229	113,003	280,628	191,469	126,005	279,414	-
11	Services and Supplies	23,346	132,100	31,965	92,405		3,000	-
12	Professional Services	38,781	87,280	20,000	12,000	\$ -		-
13	<b>Consortium Operations Total</b>	<b>\$ 252,356</b>	<b>\$ 812,503</b>	<b>\$ 384,773</b>	<b>\$ 295,874</b>	<b>\$ 126,005</b>	<b>\$ 282,414</b>	<b>\$ -</b>
	<b>Career &amp; Training Services</b>							
	<b>Program Year 2020/2021 WIOA/Other - Rebudget</b>							
14	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
15	Placer County	-	-	-	-	-	166,545	-
16	El Dorado County	-	-	-	-	137,634	-	-
17	Alpine County	-	-	-	-	-	-	100,000
	<b>Program Year 2021/2022 WIOA/Other</b>							
18	Non-Allocation Awards	-	-	-	-	\$ -	\$ -	\$ -
19	Placer County	-	-	-	-	\$ -	317,086	\$ -
20	El Dorado County	-	-	-	-	\$ 211,244	\$ -	\$ -
21	Alpine County	-	-	-	-	\$ -	\$ -	95,000
	<b>Regional Contracts</b>							
22	<b>Career &amp; Training Services Total</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ 348,878</b>	<b>\$ 483,631</b>	<b>\$ 195,000</b>
23	Regional Contracts							
24	<b>Board Initiatives</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>
25	PY22 Award Expend in Second Year	\$ 239,738	\$ 182,200	\$ -	\$ 57,537	\$ 71,234	\$ 118,638	\$ -
26	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
27	Recommend PY 21/22 WIOA Additional Pension Support	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -
28	<b>TOTAL EXPENDITURES</b>	<b>\$ 492,094</b>	<b>\$ 1,129,703</b>	<b>\$ 399,773</b>	<b>\$ 353,411</b>	<b>\$ 546,117</b>	<b>\$ 884,683</b>	<b>\$ 195,000</b>
29	<b>Net Income/(Loss)</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>	<b>\$ -</b>

Approved by:  
Executive Committee:  
Workforce Board:  
Governing Body:

		<u>H</u>	<u>I</u>	<u>J</u>	<u>K</u>	<u>L</u>	<u>M</u>	<u>N</u>	<u>O</u>
		HRCC: SB1	HRCC:CCI	DEA 6	Gov's Addition Asst	Covid-NDWG	Prison to Employment Implementation Supportive Services	Prison to Employment Implementation Direct Services	Total of all Funding Sources and Expenditures
#									
	<b>Funding Sources:</b>								
1	Carry-In Allocation Funds from PY 21	0	0	0	0	0	0	0	\$ 1,177,861
2	Allocation Awards PY 22	0	0	0	0	0	0	0	\$ 2,423,147
3	Carry-In Rapid Response/LA	0	0	0	0	0	0	0	118,697
4	Awarded Rapid Response Funds PY 22	0	0	0	0	0	0	0	227,156
6	Awarded Layoff Aversion Funds PY 22	0	0	0	0	0	0	0	53,920
	Carry-In Non-Allocation from PY 21	1448284		243870		60558	425585	153642	2,331,939
7	Actual Non-Allocation Awards PY 22		254,794						254,794
8	<b>Total Funding Sources</b>	\$ 1,448,284	\$ 254,794	\$ 243,870	\$ -	\$ 60,558	\$ 425,585	\$ 153,642	\$ 6,587,514
	<b>Expenditures:</b>								
	<b>Consortium Operations:</b>								
9	Retiree Benefits	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 532,300
10	Salaries and Benefits	170,457	25,351	83,928	-	16,824	19,703	15,313	1,512,324
11	Services and Supplies	6,085	6,557	4,662	-	-	15,019	5,000	320,139
12	Professional Services	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	158,061
13	<b>Consortium Operations Total</b>	\$ 176,542	\$ 31,908	\$ 88,590	\$ -	\$ 16,824	\$ 34,722	\$ 20,313	\$ 2,522,824
	<b>Career &amp; Training Services</b>								
	<b>Program Year 2020/2021 WIOA/Other - Rebudget</b>								
14	Non-Allocation Awards			\$ 69,029		\$ 43,734	\$ 13,098		\$ 125,861
15	Placer County	-	-	-	-	-	-	-	166,545
16	El Dorado County	-	-	-	-	-	-	-	137,634
17	Alpine County	-	-	-	-	-	-	-	100,000
	<b>Program Year 2021/2022 WIOA/Other</b>								
18	Non-Allocation Awards	66,697		-	-				66,697
19	Placer County	-	-	-	-		-	-	317,086
20	El Dorado County		-	-	-		-	-	211,244
21	Alpine County	-	-	-	-		-	-	95,000
	<b>Regional Contracts</b>	995,742	222,886				377,765	133,329	1,729,722
22	<b>Career &amp; Training Services Total</b>	\$ 1,062,439	\$ 222,886	\$ 69,029	\$ -	\$ 43,734	\$ 390,863	\$ 133,329	\$ 2,949,789
23	Regional Contracts								-
24	<b>Board Initiatives</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -
25	<b>PY22 Award Expend in Second Year</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 669,347
26	<b>Future Year Expend Non-Allocation</b>	\$ 209,303	\$ -	\$ 86,251	\$ -	\$ -	\$ -	\$ -	\$ 295,554
27	<b>Recommend PY 21/22 WIOA Additional Pension Support</b>	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 150,000
28	<b>TOTAL EXPENDITURES</b>	\$ 1,448,284	\$ 254,794	\$ 243,870	\$ -	\$ 60,558	\$ 425,585	\$ 153,642	\$ 6,587,514
29	<b>Net Income/(Loss)</b>	\$ -	\$ (0)	\$ -	\$ -	\$ -	\$ -	\$ -	\$ (0)

Approved by:  
Executive Committee:  
Workforce Board:  
Governing Body:

**GOLDEN SIERRA  
WORKFORCE BOARD  
EXECUTIVE COMMITTEE**

**MEMORANDUM**

**DATE:** May 20, 2021  
**TO:** Executive Committee (EC)  
**FROM:** Lorna Magnussen, WB Analyst  
**SUBJECT:** Workforce Board Membership

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Before the board for review and recommendation are the following Workforce Board membership updates and applications.

**Resignation(s)/Removal(s)**

Eric Cooper, California Indian Manpower Consortium, representing Other, deceased – removal effective immediately

Eric Ullrich, Hacker Lab, representing Business; resignation effective 7/1/21

**Renewal(s) – Term date 7/1/21 – 6/30/25**

Rick Larkey, NSBIA, representing business

Michael Zimmerman, MTI College, representing Business and Education

Christina Nicholson, Whole Person Learning, representing Business and Workforce

John Tweedt, District Council 16, representing Labor Organization

Paul Castro, California Human Development, representing Education and Workforce

Robin Trimble, Rocklin Chamber of Commerce, representing Business

Vic Wursten, PRIDE Industries, representing Business and Workforce

**Vacancies:** none

In addition, please refer to attached Workforce Board Membership table reflecting mandatory percentages of Business and Organized Labor. Even with the 2 resignation/removal the board is still in compliance with these mandatory percentages.

Business 51%

Organized Labor 15%

All other membership categories are also filled.



# WORKFORCE BOARD MEMBERSHIP

Other		Organized Labor		Private			Name/Title
EDUCATION	1			X-BUS	1		Amy Schulz
				X-BUS	1		Bonnie Davis
							Britt Randall-Azouz
EDD	1						Carianne Huss
				X-NP	1		Christina Nicholson
				X-BUS	1		Daniela Devitt
REHAB	1						David Luke
				X-BUS	1		Jamie Brown
WRK, OTHER	1						Jason Buckingham
		ORG. LABOR	1				John Tweedt
		JOINT LABOR	1				Kevin Fereirra
				X-COC	1		Laurel Brent-Bumb
				X-BUS	1		Michael Snead
EDUCATION	1			X-BUS	1		Michael Zimmerman
WRK, ED/TR, OTH	1						Paul Castro
				X-BUS	1		Rick Larkey
				X-COC	1		Robin Trimble
ECON DEV	1						Sherri Conway
ADULT ED	1						Steven Casperite
CBO	1			X-NP	1		Tink Miller
WRK	1			X-NP	1		Vic Wursten
		ORG. LABOR	1				Volma Volcy
		ORG. LABOR	1				William Reed
	<b>10</b>	<b>17%</b>	<b>4</b>	<b>52%</b>	<b>12</b>	<b>23</b>	<b>Current Membership</b>

**GOLDEN SIERRA  
WORKFORCE BOARD  
EXECUTIVE COMMITTEE**

**MEMORANDUM**

**DATE:** May 20, 2021  
**TO:** Executive Committee (EC)  
**FROM:** Jason Buckingham, GSJTA Executive Director  
**SUBJ:** FY 2021-2022 Executive Committee meeting schedule

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Approval is requested to establish the FY 2021-2022 Executive Committee meeting schedule.

Current schedule for FY 2020-2021 is 3rd Thursdays of odds months; 12:00 pm-1:00 pm.

# FY 2021/2022 Meeting Schedule

Month/Year	Governing Body (GB)	Workforce Board (WB)	Executive Committee (EC)
July/2021		<b>7/15/21</b>	<b>7/15/21</b>
August/2021	<b>8/4/21</b>		
September/2021		<b>9/16/21</b>	<b>9/16/21</b>
October/2021	<b>10/6/21</b>		
November/2021		<b>11/18/21</b>	<b>11/18/21</b>
December/2021	<b>12/1/21</b>		
January/2022		<b>1/20/22</b>	<b>1/20/22</b>
February/2022	<b>2/2/22</b>		
March/2022		<b>3/17/22</b>	<b>3/17/22</b>
April/2022	<b>4/6/22</b>		
May/2022		<b>5/19/22</b>	<b>5/19/22</b>
June/2022	<b>6/1/22</b>		
Day	1 <sup>st</sup> Wednesday	3 <sup>rd</sup> Thursday	3 <sup>rd</sup> Thursday
Frequency	Even Months	Odd Months	Odd Months
Time	10:00-12:00	1:00-3:00	12:00-1:00
Location	<b>Golden Sierra Office</b>	<b>NSBIA</b>	<b>NSBIA</b>

*\*Meetings are held at El Dorado Co.*

**GOLDEN SIERRA  
WORKFORCE BOARD  
EXECUTIVE COMMITTEE**

**MEMORANDUM**

**DATE:** May 20, 2021

**TO:** Executive Committee (EC)

**FROM:** Lorna Magnussen, WB Analyst

**SUBJECT:** One-Stop Operator annual evaluation and 2<sup>nd</sup> year contract approval

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Before the board for review is the One-Stop Operator annual evaluation in accordance with RFQ and Service Agreement. The board may recommend to award a 2<sup>nd</sup> year service agreement based on successful outcomes identified in the evaluation.

Extracted from the RFQ & Service Agreement:

An evaluation will be conducted no less than annually by the workforce board, or the executive committee on the Board's behalf. The tools and mechanism for this evaluation will be established by the workforce board, and finalized during the contract negotiation process.

**Evaluation:** as approved by EC on 5/21/20, incremental evaluations at 60, 120 & 180 days upon execution of agreement will occur in addition to annual reviews. Successful annual reviews will be necessary prior to approval of years 2-4 of services.

**Golden Sierra Workforce Board OSO Evaluation Tool**  
**Annual Evaluation [May 20, 2021]**

<i>Service</i>	<i>Evaluation</i>	<i>One-Stop Operator Comments</i>
In conjunction with Workforce Board oversight and designated administrative staff, the One-Stop Operator will coordinate the implementation of negotiated Memorandums of Understanding (MOUs) and Cost Sharing Agreements (CSA) with all mandated partners.	The OSO demonstrates an understanding of who the required One-Stop partners are, what they have agreed to, and what contributions they make to the local workforce development system and its one-stop center(s).	<p><b>60 day evaluation (11/19/20):</b> I have stressed MOU/CSAs by making the MOU process a regular agenda item of the Partner Quarterly Meetings. As OSO I am following up with the Partners on Attachment D commitments.</p> <p><b>120 day evaluation (1/21/21):</b> This continues as stated before.</p> <p><b>180 day evaluation (3/18/21):</b> This continues as stated before.</p> <p><b>Annual evaluation (5/20/21):</b> This continues as an ongoing activity. Almost every MOU Partner's Quarterly meeting will include an opportunity to address MOU/CSA issues.</p>
Conduct One-Stop Certification as required - In accordance with WIOA Section 121(g) and in compliance with <a href="https://edd.ca.gov/Jobs_and_Training/pubs/wsd16-20.pdf">https://edd.ca.gov/Jobs_and_Training/pubs/wsd16-20.pdf</a> conduct the one-stop certification process. The certification process includes both Baseline and Hallmarks of Excellence; this will include but not be limited to Continuous Improvement Opportunities identified in Hallmarks of Excellence outcomes.	The OSO complies with relevant One-Stop Certification Directives and timelines, conducts an appropriate certification, identifies opportunities for improvement and implements a strategy that utilizes the findings to improve the local system.	<p><b>60 day evaluation (11/19/20):</b> When the State issues timelines on the One-Stop Certification process, I will inform both the WDB &amp; the Partners of their roles. As the partnership was implementing the CIPs findings pre-COVID, now we must identify opportunities for improvement in the virtual era.</p> <p><b>120 day evaluation (1/21/21):</b> With the release of the draft Certification Process &amp; timelines in December, the Certification process has begun. This must be Submitted to the State by April 30, 2021. The goal is to have this completed by me and the partners by early March for WDB review and approval.</p> <p><b>180 day evaluation (3/18/21):</b> This OSO service indicator is going on at this very time. The draft has been completed, feedback from the partners has been obtained, and is still being sought. The draft One-Stop Certification Assessment will be on the March WDB Agenda.</p> <p><b>Annual evaluation (5/20/21):</b> The draft Certification was approved at the March WDB meeting.</p> <p>The key findings of the Certification Assessment will be addressed at the MOU Partner's Quarterly meetings and reported back to the WDB.</p>

**Golden Sierra Workforce Board OSO Evaluation Tool**  
**Annual Evaluation [May 20, 2021]**

<i>Service</i>	<i>Evaluation</i>	<i>One-Stop Operator Comments</i>
Convene and facilitate meetings with workforce leadership within the Golden Sierra region that focus on systems alignment, process improvement and building value added collaboration amongst system partners toward meeting industry need. These meetings should occur at least quarterly.	The OSO demonstrates an understanding of who the required partners are and has included these partners and other valued stakeholders to the integration meetings. These meetings are documented as having been conducted at least quarterly	<p><b>60 day evaluation (11/19/20):</b> We have great Quarterly participation with our core partners. Currently I am tracking down the non/ low participation level Partners. Sierra College has reengaged. CHD, Indian Manpower &amp; AARP are on the target list.</p> <p><b>120 day evaluation (1/21/21):</b> The effort to engage participation beyond the core partners is bearing fruit. Indian Manpower participated at the last meeting.</p> <p><b>180 day evaluation (3/18/21):</b> Currently, preparations are being conducted for the next Quarterly meeting of the AJCC MOU Partners Meeting. (March 17, 2:00 pm). Coordination and Service Integration opportunities are a regular part of the agenda.</p> <p><b>Annual evaluation (5/20/21):</b> The MOU Partner's Quarterly meetings are ongoing. The next one scheduled is for June 16, at 2:00 pm. The agenda will include system alignment issues.</p>
Support ongoing dialogue between labor, business, education, community, economic development, and all partners throughout the public workforce system in an effort to encourage alignment and promote services to individuals with barriers to employment.	The OSO integration meetings are designed to add value to all system partners by facilitating dialogue and partnership in order to meet business and industry need. This process is shared with, and discussed with the Executive Committee.	<p><b>60 day evaluation (11/19/20):</b> At the Quarterly meetings, Partners report on their activities. The agenda format is being crafted to stress service integration and the dialogue between all sectors of the workforce system.</p> <p><b>120 day evaluation (1/21/21):</b> At the last Quarterly Meeting, service issues &amp; service integration were discussed. Also covered was how the current pandemic was affecting business &amp; industry workforce needs.</p> <p><b>180 day evaluation (3/18/21):</b> The focus of the Quarterly meetings are two fold: current key issues for partner's operations, and how does these issues affect our service to common customers, both employers and job seekers. Valley Vision will be requested to highlight the WIOA's Regional/local plans connection to business and industry.</p> <p><b>Annual evaluation (5/20/21):</b> As stated above, services to common customers is an ongoing activity among the Partners. At a future Quarterly meeting Valley Vision will address the ongoing dialogue between business, labor and the education/ Workforce stakeholders.</p>

**Golden Sierra Workforce Board OSO Evaluation Tool**  
**Annual Evaluation [May 20, 2021]**

<i>Service</i>	<i>Evaluation</i>	<i>One-Stop Operator Comments</i>
Support workforce leadership and the workforce board by cataloging relevant initiatives, identifying implementation opportunities, challenges, and policy obstacles within the Golden Sierra Region.	Reports out to the Workforce Board on promising opportunities, system challenges, and policy obstacles	<p><b>60 day evaluation (11/19/20):</b> The Partner meetings cover the full range of successes, initiatives, and challenges, including the severe labor market situation. These items are reported to the WDB on a regular basis.</p> <p><b>120 day evaluation (1/21/21):</b> This is continuing via the Quarterly Meetings. The pandemic shock to our local labor market and how the Partnership is coping is a focus the OSO. These issues can also be addressed through the Certification process.</p> <p><b>180 day evaluation (3/18/21):</b> The Quarterly Meetings continue to address these issues with current updated information provided by the Partners.</p> <p><b>Annual evaluation (5/20/21):</b> These activities are ongoing with Partner input and participation.</p>
Support implementation of the Capital Region's Regional Plan by coordinating activities with the Capital Region's Regional Organizer.	Utilizes the expertise and work products of the Regional Organizer (and the Regional Plan) to inform the local workforce partnership in order to align services to meet relevant industry sector needs.	<p><b>60 day evaluation (11/19/20):</b> I have been following the work products of the RO, Valley Vision (like "Industry Clusters"). My plan is to share this with the Partners. I am considering having Valley Vision share at one of our meetings.</p> <p><b>120 day evaluation (1/21/21):</b> Valley Vision, as the RO, is doing public &amp; private interactions with entities in the Obey-Stop system. We can utilized their efforts to further the integration &amp; coordination of the MOU Partnership.</p> <p><b>180 day evaluation (3/18/21):</b> At a future meeting of the MOU Partners, Valley Vision will be requested to update then partnership on the WIOA Regional &amp; Local Plans.</p> <p><b>Annual evaluation (5/20/21):</b> Future meetings of the MOU Partners will update the partnership on the WIOA Regional &amp; Local Plans, and their role in aligning services to our common customer groups.</p>

## Golden Sierra Workforce Board OSO Evaluation Tool

### Annual Evaluation [May 20, 2021]

<i>Service</i>	<i>Evaluation</i>	<i>One-Stop Operator Comments</i>
Identify and share promising practices and successful convening efforts that link policy and practice.	Reports to the Workforce Board	<p><b>60 day evaluation (11/19/20):</b> This is my ongoing practice and it occurs regularly at the meetings.</p> <p><b>120 day evaluation (1/21/21):</b> This an on-going effort conducted through OSO Progress reports to the Board &amp; Zoom meetings.</p> <p><b>180 day evaluation (3/18/21):</b> This is an ongoing practice.</p> <p><b>Annual evaluation (5/20/21):</b> This is on-going and it is one of the key agenda items at the Quarterly meetings.</p>
The One-Stop Operator will act as a liaison between the Workforce Board and the system partners and as such will be required to attend meetings of workforce board or its Executive Committee to receive direction and to report on progress no less than three times annually.	The OSO participated as expected.	<p><b>60 day evaluation (11/19/20):</b> I have participated at all Executive Committee meetings and WDB meetings.</p> <p><b>120 day evaluation (1/21/21):</b> This is an on-going practice.</p> <p><b>180 day evaluation (3/18/21):</b> This is an ongoing practice.</p> <p><b>Annual evaluation (5/20/21):</b> This is a regular ongoing practice at all WDB and Executive Committee meetings.</p>
Work with Regional Training Coordinators, regional coalitions, professional development partners, and the CWDB to build capacity of workforce and partner staff as needed.	The OSO demonstrates an understanding of the State, Regional, and Local Plans, as well as the goals of the system partners and can therefore, recommend and can promote staff development that adds value across the spectrum of partners.	<p><b>60 day evaluation (11/19/20):</b> Ongoing cross staff training has occurred. I will be asking the partners of how to conduct this in the Covid era. I keep updated with the State, Regional, and Local Plans. I also have been following updates on the CWDB website.</p> <p><b>120 day evaluation (1/21/21):</b> As regional and local Plan Development is occurring, I will interact with those items that deal with services to common customers. When the pandemic era starts to fade, I will ask the Partnership to prioritize staff development to provide continuous improvement in services to customers.</p> <p><b>180 day evaluation (3/18/21):</b> In addition to the above comments, the interaction with Valley Vision and the updated plans will be woven in with issues that deal with common customers.</p> <p><b>Annual evaluation (5/20/21):</b> Ongoing as stated above.</p>

*Evaluation Schedule:*

- November 19, 2020 – 60 days (50 days)
- January 21, 2021 – 120 days (113 days)
- March 18, 2021 – 180 days (169 days)
- May 20, 2021 – annual (actually 10 months vs 1 year due to delayed start date of October 1<sup>st</sup>; need to complete eval at this time in order to issue 2<sup>nd</sup> year contract.)



# ONE-STOP OPERATOR MEMO

**To:** Workforce Development Board Executive Committee

**From:** Michael Indiveri, One-Stop Operator (OSO)

**Date:** May 20, 2021

**Subj:** Progress Report

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## Introduction

These are the significant developments since my last update. Under MOU Partner's Update is the report out of the March 18, 2021 of the Quarterly MOU Partner's meeting. Planning and preparation for the next quarterly meeting of the MOU One-Stop Partners is ongoing. Also addressed is the finalization of the 2021 Certification Assessment of the local One-Stop System and the Comprehensive Career Center. This memo will highlight the key takeaways from these developments.

Use of terms.

**AJCC:** America's Job Centers of California

**WIOA:** Workforce Innovation and Opportunity Act of 2014

**MOU:** Memorandum of Understanding between One-stop Partners and the Golden Sierra  
Workforce Development Board (WDB)

## MOU Partner's Update

### March 17 Quarterly Meeting:

The Zoom meeting included Advance -South Lake Tahoe, Placer School for Adults (PSA), State Department of Vocational Rehabilitation (DOR), Employment Development Department (EDD), EDD Labor Market Information Division (LMID), Golden Sierra Job Training Agency (GSJTA), WDB Chair and the OSO. The OSO was also able to get post-meeting information from Placer County HHSA.

**Advance:** Currently the SLT economy is receiving significant Transit Occupation Taxes (TOT), resulting in many employer customers for their apprentice options. Their training services are transiting from virtual to being conducted more in a "hands on" mode, such as ski lift maintenance. They are also increasing their employability skill certificates. SLT employers are open to on-site training such as apprenticeships and OJTs.

**PSA:** During the pandemic, their mix of class offerings have been a hybrid mix of distance learning and some in-person. The February-March period has seen the on-site student count

growing. A key take away is that after a full year of pandemic experience, many students have had their motivation challenged due to the lack of on-site class structure. The twin facts of both digital literacy and lack of internet connectivity are significant barriers for their students. PSA has been ramping up their many classes, including ESL.

**EDD/LMID:** Cara Welch gave updated information on State, regional and local employment conditions. The numbers are slowly improving from the peak of the pandemic recession.

EDD gave an update on working down the UI backlog. UI claims have started to taper off but are still historically high. EDD is planning to offer in-person customer services at the various One-Stops in the region starting this summer.

**GSJTA:** They have been adjusting their remote and virtual work modes. They have designed remote options by developing paperless options that do not require in-person activities. They will be ramping up in-person services latter this summer. They will also review which virtual services can be added to mix of services, post-pandemic. They anticipate additional training funds later this year.

**DOR:** They have been open for some limited foot traffic in their offices. They are also adjusting their hybrid model of customer services. They are continuing to update and change their paperwork requirements so that customers can be served on-line. So far, some customers have adapted to these modes of service, but many have not, due to hardware and connectivity issues. DOR currently has three open staff positions, including staffing at the lake. Except for their Youth High School Services, customer counts have started to rebound. They have funds available for training in the budget.

**Placer County HHSA:** Here are a few updates:

1. Our Help to Hire subsidized wage program is paying 100% (up to \$3000/month) for 6 months for eligible candidates who are hired before 6-30-21.
2. Continue to offer services virtually with plans for opening doors in some respect in the summer (unless something changes)
3. Emergency Rental Assistance program applications taken until 4-30-21 but state will continue with their housing program. Placer County program reimburses more than state program.

### **June 16 MOU Partner's Meeting**

The OSO and the MOU One-Stop Partners will be conducting our quarterly meeting Wednesday, June 16, 2021 via Zoom. The agenda for that meeting is being developed with input from the Partners. The key items anticipated to be covered are latest COVID-19 situation, coordination, and service integration issues and/or opportunities, agency/partner/updates, and reviewing the 2021 AJCC Certification Assessment.

## **AJCC Certification of the One-Stop System**

Federal and State policy requires that the local One-Stop System and the Comprehensive One-Stop Career Center in Roseville to be certified every three years. This local assessment of our system must be completed by and submitted to the State by November 30, 2021. The draft Certification was approved at the March WDB meeting. The OSO will be following up with additional partner input not included in the draft.

This Assessment of our local One-Stop System and the Comprehensive Career Center reflects two realities. It reviews practices that have been long utilized by the partners. And at the same time, it is quite aspirational in aiming for even more coordination and integration of services among the partnership. Key items from the 2021 Assessment that will be addressed among the AJCC Partnership include: joint marketing, industry-recognized skill credentials, enhanced customer referral protocols, Partner staff cross training, client data platforms, and feedback from employers. Also, the AJCC partnership is asked to achieve business results through data-driven continuous improvement.