

WB MEMBERS

AMY SCHULZ
Sierra College

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

DAVID LUKE
Department of Rehabilitation

ERIC COOPER
California Indian Manpower Consortium

ERIC ULRICH
Hacker Lab

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JOHN TWEEDT
District Council 16

KEVIN FERREIRA
Sacramento Sierra Building &
Construction Trade Council

LAUREL BRENT-BUMB
El Dorado Chamber of Commerce

LISA HUTCHINSON
Revere Packaging

MICHAEL ZIMMERMAN, *Vice Chair*
MTI College

PAUL CASTRO
California Human Development

RANDY BLOOMFIELD
Employment Development Department

RICK LARKEY, *Chair*
North State Building Industry Foundation

ROBIN TRIMBLE
Rocklin Area Chamber of Commerce

SHERRI CONWAY
Placer County Office of Economic
Development

STEVEN CASPERITE
Placer School for Adults

TINK MILLER
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM REED
United Domestic Workers of America

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
AGENDA**

Thursday, July 16, 2020 @ 12:00 PM

In response to the Governor's Executive Order N-29-20 relating to the COVID-19 Pandemic, the Golden Sierra Job Training Agency Executive Committee is conducting this meeting on Zoom.

Members of the public are encouraged to participate in the meeting by submitting written comments by email to magnussen@goldensierra.com. Public comments will be accepted until the adjournment of the meeting, distributed to the Executive Committee and included in the record.

Public Location:

<https://us02web.zoom.us/j/88023268409?pwd=Q0tqQIFHWHI5aldoZ1V6Y045M0U3QT09>

Password: 372300

Members of the public may join the meeting by clicking the link above or typing the meeting address above into their web browser, or listen to the meeting on Or iPhone one-tap : US: +16699009128,,88023268409#,,,,0#,,372300# or +13462487799,,88023268409#,,,,0#,,372300#

Or Telephone: Dial(for higher quality, dial a number based on your current location): US: +1 669 900 9128 or +1 346 248 7799 or +1 253 215 8782 or +1 312 626 6799 or +1 646 558 8656 or +1 301 715 8592

Webinar ID: 880 2326 8409

Password: 372300

International numbers available: <https://us02web.zoom.us/j/88023268409?pwd=Q0tqQIFHWHI5aldoZ1V6Y045M0U3QT09>

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.

- I. ROLL CALL AND INTRODUCTION OF GUESTS
- II. APPROVAL OF AGENDA 1
- III. CONSENT AGENDA
All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.
 - a) Approval of Minutes from May 21, 2020 EC Meeting 3-4
 - b) Attendance Log 5
- IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA
- V. WORKFORCE BOARD MEMBERSHIP & RECRUITMENT 6-10

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

- VI. BOARD INITIATIVES
 - a) DIGITAL LITERACY
 - b) SOCIAL EQUITY
- VII. REGIONAL UPDATES
- VIII. ONE-STOP OPERATOR REPORT OUT & DIRECTION 11-13
- IX. ONE-STOP OPERATOR RFQ RESULTS AND RECOMMENDATIONS 14
- X. FUTURE AGENDA ITEMS/NEW BUSINESS
- XI. NEXT MEETING

Thursday, September 17, 2020 @ 12:00 pm
- XII. ADJOURNMENT

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
REGULAR MEETING
MINUTES**

Tuesday, May 21, 2020 – 12:00 PM

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:03 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Greg Geisler	<input checked="" type="checkbox"/> Jason Buckingham <input type="checkbox"/> John Tweedt
<input checked="" type="checkbox"/> Laurel Brent-Bumb	<input checked="" type="checkbox"/> Robin Trimble

GSJTA Staff:

Darlene Galipo
 Lorna Magnussen
 Lisa Nelson

One-Stop Operator:

Michael Indiveri

II. APPROVAL OF AGENDA

Motion to approve agenda by Brent-Bumb, second by Zimmerman

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

Trimble requested item b removed for discussion

a) Approval of Minutes from March 19, 2020 EC Meeting

Motion to approve agenda item a) by Trimble, second Geisler

Motion approved unanimously

IIIa. b) Attendance Log

Trimble inquired why the attendance log went so far back. Magnussen noted that the attendance logs historically go back 12 months.

Motion to approve agenda b) by Trimble, second Zimmerman

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Brent-Bumb; Stimulate Small Business Fund – accepting applications for Small Business 25 or less employees with under \$1 mil in annual revenue; applications are streaming in.

V. FY 2019-2020 AGENCY BUDGET MODIFICATION

Motion to approve by Brent-Bumb, second Zimmerman

Motion approved unanimously

VI. FY 2020-2021 AGENCY BUDGET – DRAFT

Buckingham reported out as outlined.

Motion to approve by Larkey, second Zimmerman or Geisler

Motion approved unanimously

VII. FY 2020-2021 MEETING SCHEDULE

Committee votes to retain meetings on 3rd Thursday of odd months, 12:00pm-1:00pm

Motion to approve by Geisler, second Brent-Bumb

Motion approved unanimously

Michael Indiveri recused himself @ 12:31pm

VIII. ONE-STOP OPERATOR EVALUATION/RUBRIC

Buckingham; Scope of Work from RFQ – due May 22, 2020. Committee feels a review/check point is necessary in addition to an annual review, suggestions for review check points at 60, 120 and 180 days.

Motion to approve by Zimmerman, second Trimble

Motion approved unanimously

IX. FUTURE AGENDA ITEMS/NEW BUSINESS

- [WB/EC] Board Budget; allocate the \$30,000 in Initiatives
- [WB/EC] One Stop Operator RFQ Rating & Award

X. NEXT MEETING

Thursday, July 16th @ 12:50pm

XI. ADJOURNMENT

Motion to adjourn meeting at 12:50 pm by Zimmerman

Motion approved unanimously

Date:	9/30/19	10/17/19	1/16/20	3/10/20	3/19/20	5/21/20	Rate
Executive Committee	EC	EC	EC	EC	EC	EC	
Meeting Type	Special	Regular	Special	Special	Special	Regular	
Rick Larkey- CHAIR	1	1	1	1	1	1	100%
Michael Zimmerman- VICE CHAIR	1	1	0	1	1	1	83%
Laurel Brent-Bumb	1	1	1	1	1	1	100%
Jason Buckingham	1	1	1	0	1	1	83%
Gregg Geisler	0	1	0	1	1	1	67%
Robin Trimble	0	1	1	1	1	1	83%
John Tweedt						0	0%

**GOLDEN SIERRA
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: July 16, 2020
TO: Executive Committee (EC)
FROM: Lorna Magnussen, WB Analyst
SUBJECT: Workforce Board Membership

Before the board for review and recommendation are the following Workforce Board membership updates and applications.

Resignation(s)

Jacqui Humenick, Ponte Polmero; representing Business; resigned 3/18/19

Amanda Westphal, Blue Ribbon Personnel Services; representing Business resigned 3/13/20.

April Ballestero, One Light Ahead; representing Business resigned 3/11/20.

Randy Bloomfield, Employment Development Department, representing Wagner/Peyser resigning 07/31/20.

Application(s)

James Dion, Employment Development Department, representing Wagner/Peyser replacing Randy Bloomfield.

Renewals – 7/1/20 – 6/30/24

Jason Buckingham, Golden Sierra Job Training Agency, representing Workforce-Youth, Other

Daniela Devitt, California Employers Association, representing Business

Recruitment efforts

Currently working with Governing Body, Workforce Board and partners to recruit potential replacement. Mass email distribution efforts, staff contacts and Facebook have also been utilized.

Vacancies

3 Business Seats

MEMBERSHIP APPLICATION FORM

Person Nominated: James M Dion **Title:** Manager

Business Name: Employment Development Department

Business Address: 2901 50th Street Sacramento CA 95817

Telephone: 916 227 0302 **FAX:** 916 227 0211 **E-mail:** james.dion@edd.ca.gov

Organization submitting nomination: Employment Development Department
(ie: Chamber of Commerce, Manufacturing Association, etc.)

Contact Person: Carianne Huss **Title:** Deputy Division Chief

Business Address: 1114 Yuba Street, Marysville CA 95901

Telephone: 530-749-4879 **FAX:** 530-741-4200 **E-mail:** Carianne.Huss@edd.ca.gov

(A letter of nomination is required and must be attached to this application or forwarded under separate cover.)

Area of Representation (check all that apply):

- | | |
|--|--|
| <input type="checkbox"/> Business | <input checked="" type="checkbox"/> Governmental and Economic and Community Development |
| <input type="checkbox"/> Workforce | <input type="checkbox"/> Economic & Community Development |
| <input type="checkbox"/> Labor organizations | <input checked="" type="checkbox"/> Wagner-Peyser Representative |
| <input type="checkbox"/> Joint labor-management apprenticeship program or apprenticeship program | <input type="checkbox"/> Vocational Rehabilitation Representative |
| <input type="checkbox"/> CBO w/Barrier | <input type="checkbox"/> Transportation/Housing/Public Assistance |
| <input type="checkbox"/> Youth | <input type="checkbox"/> Philanthropic Organization |
| <input type="checkbox"/> Education & Training | <input type="checkbox"/> Other |
| <input type="checkbox"/> Adult Education/Literacy Representative | |
| <input type="checkbox"/> Higher Education Representative | |
| <input type="checkbox"/> Local Ed/CBO w/Training Barrier | |



Signature

July 03, 2020

Date

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

Return all information to: **Lorna Magnussen, WB Analyst**

NARRATIVE QUESTIONS

What specific experience/expertise do you possess which would be of value to the Workforce Development Board?

Workforce Development Board background. Santa Cruz, San Benito counties, board member. Program and project management professional background. Yolo County alternate board member.

Why would you be a good candidate to serve on the Workforce Development Board?

In my ten years working for EDD in a Wagner-Peyser workforce services background I have gained an understanding of the complex relationships involved to serve the communities employment needs. I will serve the board and community as passionately and ambitiously as possible.

You may attach additional information, including your resume or biography. Further questions should be directed to Lorna Magnussen at Golden Sierra Job Training Agency at (916) 773-8544.

CONFLICT OF INTEREST INFORMATION

1. Does your employer/company provide goods and/or services to Golden Sierra Job Training Agency, or have any plans to provide goods and/or services to Golden Sierra Job Training Agency in the future? Yes No If yes, please describe below:

2. You will be setting policy for and possibly allocating funds to community-based organizations, profit and non-profit corporations, school districts and other governmental entities or program operators. Do you or any member of your immediate family have any affiliation with such entities (i.e., ownership; employment; contractual relationships, including Golden Sierra-funded On-the-Job Training (OJT) program participation; commission, board or committee membership)? Yes No If yes, identify below the name of the entity and the nature of the affiliation. *(Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step-child.)*

3. Do you, or any member of your immediate family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by Golden Sierra Job Training Agency? Yes No If yes, please describe such property by size and location.

If your nomination or application is approved, you will be required to file a limited conflict of interest form with Golden Sierra Job Training Agency prior to assumption of Workforce Development Board membership.



Signature of Applicant



Date



July 7, 2020

Rick Larkey
Chair, Golden Sierra Workforce Board
115 Ascot Drive, Suite 140
Roseville, CA, 95661

Dear Mr. Larkey:

This letter is to request the nomination of James Dion to fill the Employment Development Department (EDD) representation on the Golden Sierra Workforce Development Board.

Mr. Dion is responsible for managing the Workforce Services (WS) delivery in the Golden Sierra Job Training Agency counties of Alpine, Placer, and El Dorado. Mr. Dion works with the Workforce Development Board Partners, Employers and Community Based Organizations in the above counties. He continually demonstrates his willingness and ability to effectively collaborate with all partners.

Please contact me if you would like to discuss this nomination or any other matter relative to the EDD WS field offices in the Golden Sierra area.

I look forward to continued partnership with Golden Sierra Workforce Board.

Sincerely,

Carianne Huss
Carianne Huss
Deputy Division Chief
Northern Division, Workforce Services Branch
Carianne.Huss@edd.ca.gov
1114 Yuba Street, Marysville, CA 95901

ONE-STOP OPERATOR MEMO

To: Workforce Development Board Executive Committee
From: Michael Indiveri, One-Stop Operator (OSO)
Subj: Report Out from MOU Partner's Meeting
Date: July 16, 2020

OSO Update:

The OSO conducted the June 17 Quarterly meeting of the WIOA AJCCMOU Partners. The OSO has been in regular contact with the partners during the onset of the COVID-19 pandemic via phone calls, emails, and visits to their respective web sites. The purpose of these communications was to find out how the partners were coping with the State-imposed 'shelter-in-place' restrictions and the phase-in reopening of the local economy. The effect on customer services and contacts was, and is, the key issue. This information was to be the focal point of the June partners meeting agenda where best practices can be shared. Many weeks before the meeting, notices were sent to all partners. An agenda was emailed to all partners a week before the meeting. Darlene Galipo of Golden Sierra set-up a call-in Zoom meeting for June 17 at 2:00 pm.

The MOU Partners call-in meeting had the following participants; Placer School for Adults (PSA), Golden Sierra Job Training Agency (GSJTA), Advance Program-Lake Tahoe Community College, State of California Employment Development Department (EDD), California Conservation Corps (CCC), State of California Department of Vocational Rehabilitation (DOR) and El Dorado Health and Human Services Agency (HHSA). Also participating was Rick Larky, Board Chair and the OSO. The OSO has also participated in the "Helping the Capital Region Get Back to Work" zoom meetings, and the California Forward's "Regions Recover Together" session.

Report Out-OSO Remarks:

The OSO remarks addressed the key differences between the severity of this current economic downturn and the Great Recession of 2008-09, and the challenges this poses to the partners. First, this is nationwide in scope. So, the nationwide stats on job losses, unemployment rates and GDP growth or lost are remarkably similar between the national and state level figures. And in each state, it is the same type of occupations and economic sectors that are taking the biggest hits. The most negatively impacted are services (across the board), travel & leisure, retail sales and hotels/motels, bars & restaurants. Other sectors, **deemed essential**, have shown growth such as food & supply stores, hardware /home centers, construction, manufacturing, and banking.

Within each state the affect may be different; for example, if an area has a big tourist sector vs. banking back office jobs. It is also important to note that most of the service jobs that have been lost have been the lower paying ones. Also, it has been determined that 77% of the service jobs that require close human contact are held by females. In 2009, it was male dominated jobs that were impacted.

By the spring of 2009, some 8.8 million jobs were lost, resulting in a 10% unemployment rate. Upon recovery, it took about 5 years to gain that number of jobs back. Currently, since the start of the pandemic, through June, the U.S. Department of Labor **Bureau of Labor Statistics (BLS)** data shows @ 47+ million persons have filed for Unemployment Benefits (UI). As the economy has been reopening, some 7 million laid off workers have been called back to work. The current estimate is around 16-18 million folks still without work, the most since the 1930's. The current real unemployment rate is a moving target. The July 2 **BLS** Report shows a 11.1% unemployment rate. That figure is based on mid-June data and does not consider that many of the larger states have just announced new reclosing's of bar, restaurants, beaches, and large public events to take effect in July. Also, the BLS unemployment rate has not factored in a new category of classification; "Employed but Absent from Work". These are workers (some 3 million) who were laid off but were expecting themselves to be called back. They have reported themselves employed. That number can add several points to the unemployment rate. The current estimate from economists is that unemployment could be 8-10% by years end, depending on the state of the pandemic. If no further aid is provided by Congress, state & local government will be implementing employee layoffs and/or furloughs. The challenges to the One-Stop Partners are daunting: How to service current participants and customers and how to bring new customers into workforce development process.

MOU Partner updates/ Report Out:

GSJTA : The Career Center is still Closed; they have been working with customers/participants through on-line, phone calls and virtual formats. They have seen an uptick in persons seeking services; many want info on Unemployment insurance. They must refer those folks to EDD Call-Centers or on-line services. They have received several hundred thousand dollars for supportive services for dislocated workers, and disability navigators. The State has made the ETPL list stricter on which schools they can work with. They were also awarded a High Road Construction grant by the State Workforce Board. They anticipate new enrollments with these awards and grants.

Advance-South Lake Tahoe: They have just been informed to expect a 12% reduction on top of an on-going cut in funding. They are trying not to reduce their service levels as they see more need in their Lake Tahoe economy. They are applying for addition workforce funding. They have been conducting distance learning but many of their students do not have access to PCs or solid internet connectivity. They can see a few participants at a time by appointment only and must practice social distancing and wear masks. They are about to restart their High School equivalency testing; they are not seeing a lot of new customers. Many folks want to connect with El Dorado County HHS or EDD. Overall, they are working with more people than a year ago.

DOR: They have seen less new customers. They can meet with folks on a one-on-one basis, by appointment and social distance. They noted that some 15-20% current participants in training have dropped out in the last quarter, especially those who are at college-level course work. Currently, they

are seeing good opportunities in H-VAC. They have been informed that their next budget will most likely be cut, maybe by 10%. They have money for client training cost but are limited in staff resources. During the meeting they were able to work out some potential space solutions with the Advance Tahoe operations.

PSA: They are gearing up for the fall schedule. They are hopping to conduct in-person classes, maybe with social distance & masks. There may be a blend of on-line with in-person. COVID-19 showed how illiterate many of the student population is. They have been able to get a fully articulated welding course with Sierra College. And they hope to upskill folks in their digital capabilities.

CCC: COVID-19 has delayed many of their recruitment and deployment goals. Their students must quarantine if they leave the campus and visit their families. Also, new members must quarantine when joining the group. They have implemented social distancing in their facilities and must wear masks. Many of the Corps members worked at the food bank set up at Arco Arena. They are working with DMV on issues relating to permits & licenses. They have been able to conduct a virtual career fair for Tree Service jobs. They have also had several of their participants obtain positions with CAL Fire. They are also working with Sierra College for an ETM certification.

El Dorado HHSA: Their career center is still closed. Many staff have been teleworking from home. They are making plans to reopen the Resource Center soon. The use of masks, social distancing along with the installation of protective barriers and processes are being put in place. Currently there is a staff person in the lobby who can direct people for information for service requests. For the first several months of the pandemic, the HHSA Employment staff were redeployed to assist the HHSA eligibility staff process Cal Fresh applications. The county was swamped with folks seeking assistance. The Employment Services staff are in the process of transitioning back into their regular Welfare to Work duties.

**GOLDEN SIERRA
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: July 16, 2020
TO: Executive Committee (EC)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: One-Stop Operator RFQ results and recommendations

Staff are asking the board to review the following competitively procured WIOA Title I One-Stop Operator for the Golden Sierra Consortium and discuss next steps in the award process.

Please find outline below regarding procurement process:

RFQ released: May 4, 2020
RFQ closed: June 22, 2020
Responses: Four

Responses & rating

Response was rated by 2 outside agencies and 1 internal rater; rating required 80% or above to be considered.

Responder	# hours	Hrly rate	Total Cost	Rating
Michael Indiveri	335	\$50	\$16,750	93
Daniel X Patterson	450	\$100	\$45,000	88
Christina Rogers	192	\$75	\$14,400	80
Future Insight Maps, Inc.	Not included	Not included	\$143,000	72