

WB MEMBERS

AMANDA WESTPHAL
Blue Ribbon Personnel

AMY SCHULZ
Sierra College

APRIL BALLESTERO
One Light Ahead

STEVEN CASPERITE
Placer School for Adults

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

DAVID LUKE
Department of Rehabilitation

ERIC COOPER
California Indian Manpower Consortium

ERIC ULRICH
Hacker Lab

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JOHN TWEEDT
District Council 16

KEVIN FERREIRA
Sacramento Sierra Building &
Construction Trade Council

LAUREL BRENT-BUMB
El Dorado Chamber of Commerce

LISA HUTCHINSON
Revere Packaging

MICHAEL ZIMMERMAN, *Vice Chair*
MTI College

PAUL CASTRO
California Human Development

RANDY BLOOMFIELD
Employment Development Department

RICK LARKEY, *Chair*
North State Building Industry Foundation

ROBIN TRIMBLE
Rocklin Area Chamber of Commerce

SHERRI CONWAY
Placer County Office of Economic
Development

TINK MILLER
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM REED
United Domestic Workers of America

GOLDEN SIERRA WORKFORCE BOARD EXECUTIVE COMMITTEE REGULAR MEETING AGENDA

Thursday, February 20, 2020 @ 1:00 PM

**Golden Sierra Job Training Agency
“FishBowl”
115 Ascot Dr.
Roseville, CA 95661**

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.

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| | All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion. | |
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| IV. | <u>PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA</u> | |
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| X. | <u>NEXT MEETING</u> | |
| | Thursday, March 19, 2020 @ 12:00 pm
NSBIA | |
| XI. | <u>ADJOURNMENT</u> | |

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
SPECIAL MEETING
MINUTES**

Thursday, January 16, 2020 – 12:00 PM

**North State BIA
Conference Room
1536 Eureka Rd.
Roseville, CA 95661**

**Teleconference Location:
El Dorado County Chamber of Commerce
542 Main Street
Placerville, CA 95667**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:05 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input type="checkbox"/> Greg Geisler	<input checked="" type="checkbox"/> Jason Buckingham
<input checked="" type="checkbox"/> Laurel Brent-Bumb (T)	<input checked="" type="checkbox"/> Robin Trimble

GSJTA Staff:

☐ Darlene Galipo
☐ Lorna Magnussen

One-Stop Operator:

☐ Michael Indiveri
☒ Lisa Nelson

(T) Indicates teleconferencing

II. APPROVAL OF AGENDA

Motion to approve agenda by Trimble, second Brent-Bumb

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from October 17, 2019 EC Meeting
- b) Review of Minutes from November 21, 2019 WB Meeting
- c) Attendance Log

Motion to approve consent agenda items a-c by Trimble, second by Brent-Bumb

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Brent-Bumb; CA Tourism Summit is Sold-Out for 01/17/2020

V. WORKFORCE BOARD MEMBERSHIP

Proposed membership as outlined in agenda packet for Amy Schulz and David Luke.

Motion to recommend both candidates to Governing Body for approval by Brent-Bumb, second Trimble

Motion approved unanimously

VI. EXECUTIVE COMMITTEE MEMBERSHIP

Carol Pepper-Kittredge left board December 2019 leaving a vacancy on Executive Committee. Ideal candidates would currently be on board, attend meetings, in the Education, Labor, or Business fields. Executive Board discussed possible candidates and will extend an invitation.

Motion to have Executive Director extend an official invitation to candidate to join Executive Committee by Brent-Bumb, second Trimble

Motion approved unanimously

VII. EXECUTIVE COMMITTEE MEETING SCHEDULE

Motion to move Executive Meetings to same day as Workforce Board Meetings from 12pm-1pm (3rd Thursday of Odd Months) by Brent-Bumb, second Trimble

Motion approved unanimously

VIII. ONE-STOP OPERATOR PROCUREMENT:

One-Stop Operator (OSO) reports to Executive Committee and Workforce Board. Procurement must take place at least once every four years. Current OSO's, Michael Indiveri, contract expires June 2020. Options: Start procurement now or extend current contract for additional year and procure next fiscal year. Recommendation to start procurement now with new Service Contract to start July 2020.

Motion to approve by Brent-Bumb, second Trimble

Motion approved unanimously

IX. FUTURE AGENDA ITEMS/NEW BUSINESS

- Framework for One Stop Operator Procurement expectations and specifications
- Review Workforce Board attendance

X. NEXT MEETING

Thursday, February 20, 2020 – 1:00 pm, Golden Sierra Job Training Agency

Future meeting: Thursday March 19, 2020 – 12:00 pm, NSBIA

XI. ADJOURNMENT

Motion to adjourn meeting at 12:42pm by Trimble, second by Brent-Bumb

Motion approved unanimously

Date:	12/20/18	2/21/19	4/18/19	5/16/19	9/30/19	10/17/19	1/16/20	Rate
Executive Committee	EC	EC	EC	EC	EC	EC	EC	
Meeting Type	Regular	Regular	Regular	Special	Special	Regular	Special	
Rick Larkey- CHAIR	1	1	1	1	1	1	1	100%
Michael Zimmerman- VICE CHAIR	0	1	1	0	1	1	0	57%
Laurel Brent-Bumb	0	1	1	1	1	1	1	86%
Jason Buckingham	1	1	1	1	1	1	1	100%
Carol Pepper-Kittredge - Amy Schulz	1	0	1	0	1	0	0	50%
Gregg Geisler	1	1	1	1	0	1	0	71%
Robin Trimble	1	1	1	1	0	1	1	86%
Total	5	6	7	5	5	6	4	

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: February 20, 2020
TO: Executive Committee (EC)
FROM: Rick Larkey, Workforce Board Chair
SUBJ: Appoint and Populate Nomination Committee

Today's action, on behalf of the Workforce Board, is to appoint a nomination committee consisting of 3 members, other than the chair, to serve on this committee. As stated in 4.21, the 3 members should represent as many counties as possible. Volma Volcy, Steven Casperite, and William Reed have volunteered to be appointed.

Serving on the Nomination Committee would consist of 2-3 (1) hour meetings; some of these meetings may be accomplished via teleconference.

Extracted from current Bylaws:

4.21 NOMINATING COMMITTEE

No later than March of each election year, a nominating committee shall be appointed by the Chairperson.

The committee shall consist of the Chairperson and three WDB members with as many counties being represented as possible.

No WDB member who wishes to run for election shall sit on the nominating committee.

4.22 DUTIES OF THE NOMINATING COMMITTEE

The nominating committee shall poll WDB members for prospective nominees.

It shall be the duty of the nominating committee to interview each of the candidates prior to placing their names on the ballot and secure their pledges to serve faithfully if elected.

At least twenty (20) calendar days prior to the WDB meeting where elections are to occur, the committee shall mail a list of all nominees to each WIB member. [April 27, 2020]

The nominating committee shall then present names to the WDB no later than June of each election year. [May 21, 2020]

Date:	1/17/19	3/21/19	5/16/19	11/21/19	
Workforce Board	WB	WB	WB	WB	
Meeting Type	Regular	Regular	Regular	Regular	Rate
Amanda Westphal				1	100%
April Ballesterio	0	1	1	1	75%
Carol Pepper-Kittredge - Amy Schulz	1	1	0	0	50%
Christina Nicholson	1	1	1	1	100%
Daniela Devitt	0	1	0	0	25%
Eric Cooper	1	1	0	1	75%
Eric Ullrich	0	1	0	0	25%
Jason Buckingham	1	1	1	0	75%
John Tweedt - Randy Rojas	1	0	1	1	75%
Kevin Ferreira - Kevin Brown	1	1	0	0	50%
Laurel Brent-Bumb	0	1	1	0	50%
Lisa Hutchinson	1	0	0	1	50%
Mark Frayser - David Luke	1	1	0	0	50%
Michael Zimmerman	0	1	0	1	50%
Paul Castro	1	0	0	0	25%
Randy Bloomfield - James Dion	1	1	1	0	75%
Rick Larkey	1	1	1	1	100%
Robin Trimble	0	1	1	1	75%
Sherri Conway - Katie Kenoyer	1	1	0	1	75%
Steven Casperite				1	100%
Susan "Tink" Miller	1	1	1	1	100%
Victor Wursten	0	1	1	0	50%
Volma Volcy		1	1	1	100%
William Reed		1	0	0	33%

ONE-STOP OPERATOR MEMO

TO: GOLDEN SIERRA WORKFORCE BOARD
FROM: MICHAEL A. INDIVERI (ONE-STOP OPERATOR)
SUBJ: WIOA MOU PARTNER'S MEETING REPORT
DATE: JANUARY 16, 2020

The Golden Sierra WIOA MOU Partners held their quarterly meeting December 11, 2019 at the Roseville One-Stop Career Center. In attendance were Golden Sierra Job Training Agency (GSJTA), Placer School for Adults (PSA), Employment Development Department (EDD), Placer County Health & Human Services (PC HHS) and the One-Stop Operator (OSO). Both Department of Vocational Rehab, and Sierra College emailed that they could not attend due to other commitments.

The OSO reported that this current agenda format and future quarterly meeting agendas would have regular fixed agenda items. These would include Greetings & introductions, OSO remarks, Staff training/development issues, AJCC operations & coordination and Agency updates and announcements. This would not preclude partners from adding addenda items to the meeting agenda.

The OSO stated one of the key findings of the 2018 self-review process was the need for continuous partner staff cross training. This facilitates more effective and efficient services to our common customers. After discussing past trainings events, GSJTA is taking the lead in updating and sharing the partner contact list. This will be aimed at line staff who have initial contact with customers, either in person or by phone/email. At its best, this will enhance the knowledge base of partner staff with the goal of linking customers with the most relevant partner service. In addition, Placer School for Adults will share their "Goal for It", a questionnaire that can help staff to identify key barriers that may hinder a customer's employment prospects. This may include such items as educational levels, work experience (lack thereof), disabilities/health, housing and transportation.

GSJTA gave an update on the regional & local P-to-E program (Prison to Employment). They, and several other agencies, will be working with the Justice and Probation community to link released persons to education, training and jobs. Currently there is \$57 K for customer education and training. PSA stated that they have conducted inmate training.

Placer County said that they will be getting anew staff person for their business services. They also reported that Hacker Lab has a possibly of doing something in the area of offering education services for special populations. EDD is losing another line staff person that works in this region due to budget cuts. They are in a "soft" downsizing mode.

Placer School for Adults has moved their Highway 49 career center to 3775 Richardson Drive in Auburn. Their well respected 'computer pit' is a bit smaller, but now more coordinated. They also conduct Special Ed' classes there and are considering adding a wellness center. In a significant announcement, the PSA will no longer be producing their large printed catalogue. Starting in January 2020 they will print and distribute a 12-page brochure on upcoming classes. Their full catalogue of classes, workshops and services will be available on-line. Their on-line presence was revamped in 2018.

The next meeting of the WIOA MOU Partners is scheduled for March 18, 2020, 2:00 PM at the Roseville One-Stop Career Center. The OSO will send out the appropriate notices and request impute for agenda items.