

WB MEMBERS

AMANDA WESTPHAL
Blue Ribbon Personnel

APRIL BALLESTERO
One Light Ahead

STEVEN CASPERITE
Placer School for Adults

CAROL PEPPER-KITTREDGE
Sierra College

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

ERIC COOPER
California Indian Manpower Consortium

ERIC ULRICH
Hacker Lab

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JOHN TWEEDT
District Council 16

KEVIN FERREIRA
Sacramento Sierra Building &
Construction Trade Council

LAUREL BRENT-BUMB
El Dorado Chamber of Commerce

LISA HUTCHINSON
Revere Packaging

MARK FRAYSER
Department of Rehabilitation

MICHAEL ZIMMERMAN, *Vice Chair*
MTI College

PAUL CASTRO
California Human Development

RANDY BLOOMFIELD
Employment Development Department

RICK LARKEY, *Chair*
North State Building Industry Foundation

ROBIN TRIMBLE
Rocklin Area Chamber of Commerce

SHERRI CONWAY
Placer County Office of Economic
Development

TINK MILLER
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM REED
United Domestic Workers of America

GOLDEN SIERRA WORKFORCE BOARD EXECUTIVE COMMITTEE REGULAR MEETING AGENDA

Thursday, October 17, 2019 – 1:00 PM

**Golden Sierra Job Training Agency
FishBowl
115 Ascot Drive
Roseville, CA 95661**

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.

- | | | |
|-------|--|-------|
| I. | <u>ROLL CALL AND INTRODUCTION OF GUESTS</u> | |
| II. | <u>APPROVAL OF AGENDA</u> | 1 |
| III. | <u>CONSENT AGENDA</u> | |
| | All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion. | |
| | a) Approval of Minutes from May 16, 2019 EC Meeting | 2-3 |
| | b) Approval of Minutes from September 30, 2019 EC Meeting | 4-5 |
| | c) Review of Minutes from May 16, 2019 WB Meeting | 6-8 |
| | d) Attendance Log | 9 |
| IV. | <u>PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA</u> | |
| V. | <u>INCUMBENT WORKER TRAINING</u> | |
| VI. | <u>BUSINESS SUCCESS SEMINARS REPORT OUT</u> | 10-11 |
| VII. | <u>WORKFORCE DIGEST</u> | 12-13 |
| VIII. | <u>CONSTRUCTION TRAINING INITIATIVE UPDATE</u> | |
| IX. | <u>REGIONAL UPDATES</u> | |
| X. | <u>ONE-STOP OPERATOR REPORT OUT & DIRECTION</u> | 14-15 |
| XI. | <u>FUTURE AGENDA ITEMS/NEW BUSINESS</u> | |
| XII. | <u>NEXT MEETING</u> | |
| | Thursday, December 19, 2019 – 1:00 pm Golden Sierra Job Training Agency | |
| XIII. | <u>ADJOURNMENT</u> | |

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
SPECIAL MEETING
MINUTES**

Thursday, May 16, 2019 – 12:00 PM

**North State BIA
Conference Room
1536 Eureka Rd
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 12:05 p.m. by Chair Larkey

| | |
|---|---|
| <input checked="" type="checkbox"/> Rick Larkey (Chair) | <input type="checkbox"/> Michael Zimmerman (Vice-Chair) |
| <input type="checkbox"/> Carol Pepper-Kittredge | <input checked="" type="checkbox"/> Greg Geisler |
| <input checked="" type="checkbox"/> Jason Buckingham | <input checked="" type="checkbox"/> Laurel Brent-Bumb <input checked="" type="checkbox"/> Robin Trimble |

GSJTA Staff:

☐ Darlene Galipo
☒ Lorna Magnussen

☒ Terrie Trombley

One-Stop Operator:

☐ Michael Indiveri

II. APPROVAL OF AGENDA

Request to remove agenda item V – FY 2018-2019 Budget Revision.

Motion to approve agenda as amended by Trimble, second by Brent-Bumb

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from April 18, 2019 EC Meeting
- b) Review of Minutes from March 21, 2019 WB Meeting
- c) Attendance Log

Motion to approve content agenda items a-c by Geisler, second by Trimble

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS ONLY ON THE AGENDA

None

V. FY 2018-2019 WIOA TITLE I BUDGET REVISION

Removed under agenda item II

VI. FY 2019-2020 WIOA TITLE I DRAFT BUDGET

Motion to approve budget as presented by Geisler, second by Trimble

Motion approved unanimously

VII. FUTURE AGENDA ITEMS

- EC Meeting Schedule

VIII. NEXT MEETING

Thursday June 20, 2019 – 1:00 PM.
Golden Sierra Job Training Agency – Fishbowl

IX. ADJOURNMENT

Motion to adjourn by Trimble, second by Geisler at 12:21 pm

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE
SPECIAL MEETING
MINUTES**

Monday, September 30, 2019 – 1:00 PM

**Golden Sierra Job Training Agency
115 Ascot Drive, Suite 100
Roseville, CA 95661**

Teleconference location:

**El Dorado County Chamber of Commerce
542 Main Street
Placerville, CA 95667**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 1:05 p.m. by Chair Larkey

| | |
|--|--|
| <input checked="" type="checkbox"/> Rick Larkey (Chair) | <input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair) |
| <input checked="" type="checkbox"/> Carol Pepper-Kittredge | <input type="checkbox"/> Greg Geisler |
| <input checked="" type="checkbox"/> Jason Buckingham | <input checked="" type="checkbox"/> Laurel Brent-Bumb (T) <input type="checkbox"/> Robin Trimble |

| | |
|---|---|
| GSJTA Staff: | One-Stop Operator: |
| <input type="checkbox"/> Darlene Galipo | <input type="checkbox"/> Michael Indiveri |
| <input checked="" type="checkbox"/> Lorna Magnussen | |

(T) Indicates teleconferencing

II. APPROVAL OF AGENDA

Motion to approve agenda by Pepper-Kittredge, second by Zimmerman

Motion approved unanimously by roll call vote

III. PUBLIC COMMENT – FOR ITEMS ONLY ON THE AGENDA

None

IV. FY 2019-2020 AGENCY FINAL BUDGET

Motion to approve budget as presented by Brent-Bumb, second by Zimmerman

Motion approved unanimously by roll call vote

Future funding discussion occurred.

V. 2019-2020 MEETING SCHEDULE

Motion to approve meeting schedule by Zimmerman, second by Pepper-Kittredge

Motion approved unanimously by roll call vote

VI. INCUMBENT WORKER TRAINING (IWT) EMPLOYER SHARE

Motion to approve IWT by Brent-Bumb, second by Zimmerman

Motion approved unanimously by roll call vote

Request future agenda item to discuss further.

VII. FUTURE AGENDA ITEMS

- Incumbent Worker Training
- Workforce Digest

VIII. NEXT MEETING

Thursday October 17, 2019 – 1:00 PM.
Golden Sierra Job Training Agency

IX. ADJOURNMENT

Motion to adjourn by Pepper- Kittredge, second by Zimmerman at 1:45 pm

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, May 16, 2019 – 1:00 PM

**North State BIA
Board Room
1536 Eureka Rd
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS:

Quorum was established and the meeting was called to order by Chair Larkey at 1:20 pm.

| | | |
|---|---|---|
| <input checked="" type="checkbox"/> Rick Larkey (Chair) | <input type="checkbox"/> Michael Zimmerman (Vice-Chair) | |
| <input checked="" type="checkbox"/> April Ballesterio | <input checked="" type="checkbox"/> John Tweedt: | <input checked="" type="checkbox"/> Robin Trimble |
| <input checked="" type="checkbox"/> Bill Bettencourt | <input type="checkbox"/> Kevin Ferreira | <input type="checkbox"/> Sherri Conway |
| <input type="checkbox"/> Carol Pepper-Kittredge | <input checked="" type="checkbox"/> Laurel Brent-Bumb* | <input checked="" type="checkbox"/> Tink Miller |
| <input checked="" type="checkbox"/> Christina Nicholson | <input type="checkbox"/> Lisa Hutchinson | <input checked="" type="checkbox"/> Vic Wursten |
| <input type="checkbox"/> Daniella Devitt | <input type="checkbox"/> Mark Frayser | <input checked="" type="checkbox"/> Volma Volcy |
| <input type="checkbox"/> Eric Cooper | <input type="checkbox"/> Paul Castro | <input type="checkbox"/> William Reed |
| <input type="checkbox"/> Eric Ulrich | <input checked="" type="checkbox"/> Randy Bloomfield: | |
| <input checked="" type="checkbox"/> Jason Buckingham | <i>Proxy - James Dion</i> | |

GSJTA Staff:

☒ Darlene Galipo
☒ Terrie Trombley

☒ Lorna Magnussen

One-Stop Operator:

☒ Michael Indiveri

Guests: Cara Welch, Stephen Casperite, Amanda Westphal

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Larkey is requesting to amend the agenda by removing item VI

Motion to approve agenda as amended by Miller, second Brent-Bumb

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- Approval of Minutes from March 21, 2019 WB Meeting
- Review of Minutes from April 18, 2019 EC Meeting
- Attendance Log

Motion to approve consent agenda, in its entirety, by Tweedt, second Trimble

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Buckingham – Valley Vision with SACOG and GSAC to host local input session on prosperity plan and economic strategy on 5/24 @ 10:00 NSBIA

Miller – SACOG I80/Gateway Corridor –more strategic planning sessions coming up

Nicholson –

1. Mental Health Services Act Survey available throughout Placer County (feedback greatly needed)
2. 9th Annual Youth Institute Training coming up (flyer available)

V. LABOR MARKET INFORMATION (LMI) PRESENTATION:

Cara Welch, EDD Labor Market Information Division

Presentation given, and 2016-2026 Employment Projections handout distributed.

VI. FY 2018-2019 WIOA TITLE I BUDGET REVISION

Agenda item VI removed as approved in agenda item II

VII. FY 2019-2020 WIOA TITLE I DRAFT BUDGET

2019-20 budget memo and content distributed - Executive Committee recommended approval.

Motion to approve by Trimble, second Miller.

Motion approved unanimously

VIII. SUBSEQUENT DESIGNATION & LOCAL BOARD RECERTIFICATION [WSDD-196](#)

Motion to approve by Tweedt, second Nicholson

Motion approved unanimously

IX. WIOA MEMORANDUMS OF UNDERSTANDING [WSD-18-12](#)

Motion to approve by Miller, second Trimble

Motion approved unanimously

X. 2019-2020 MEETING SCHEDULE – 3rd Thursday of Odd Months 1:00pm-3:00pm

Motion to approve by Brent-Bumb, second Tweedt

Motion approved unanimously

XI. WORKGROUPS

- Dissolve Integrated Business Services Workgroup

Motion to disband approved Miller, second Brent-Bumb

Motion approved unanimously

XII. 2019 REVISED LEGISLATIVE PLATFORM

Motion to approve revised legislative platform by Bettencourt, second by Wursten

Motion approved unanimously

XIII. LEGISLATIVE WATCH

Review of content in agenda packet; no action

XIV. WORKFORCE BOARD MEMBERSHIP UPDATE

Update provided in agenda packet

XV. REGIONAL UPDATES

- Capital Regional Planning Unit (RPU) Regional Plan Modification approved
- Business Services forums; Future Focus Event was on 5/15, with 250 attendees, Keynote speaker Patrick with a futuristic opinion on how technology will impact business and our lives; Launched regional workforce business services portal/website "Better, Together."

XVI. CONSTRUCTION TRAINING INITIATIVE UPDATE

Buckingham provided update on feasibility process:

1. Concept paper open for comments
2. Asset mapping format developed
3. Public/Private developers input solicited.

Next meeting early August 2019.

3 MC3 trainers approved in Golden Sierra for SB1

XVII. ONE-STOP OPERATOR REPORT OUT & DIRECTION

One Stop Operation Report given, next meeting June 19, 2019.

** 2:00 Brent-Bumb departed*

XVIII. FUTURE AGENDA ITEMS/NEW BUSINESS

XIX. NEXT MEETING

Thursday, July 18, 2019 – 1:00 pm – El Dorado County (TBD)

XX. ADJOURNMENT

Motion to adjourn meeting at 2:08pm by Trimble, second by Ballesterio

Motion approved unanimously

| Date: | 10/18/18 | 12/20/18 | 2/21/19 | 4/18/19 | 5/16/19 | 9/30/19 | Rate |
|--------------------------------------|-----------------|-----------------|----------------|----------------|----------------|----------------|-------------|
| Executive Committee | EC | EC | EC | EC | EC | EC | |
| Meeting Type | Regular | Regular | Regular | Regular | Special | Special | |
| Rick Larkey- CHAIR | 1 | 1 | 1 | 1 | 1 | 1 | 100% |
| Michael Zimmerman- VICE CHAIR | 1 | 0 | 1 | 1 | 0 | 1 | 67% |
| Laurel Brent-Bumb | 1 | 0 | 1 | 1 | 1 | 1 | 83% |
| Jason Buckingham | 1 | 1 | 1 | 1 | 1 | 1 | 100% |
| Carol Pepper-Kittredge - Amy Schulz | 0 | 1 | 0 | 1 | 0 | 1 | 50% |
| Gregg Geisler | 1 | 1 | 1 | 1 | 1 | 0 | 83% |
| Robin Trimble | | 1 | 1 | 1 | 1 | 0 | 80% |
| | | | | | | | |
| Total | 5 | 5 | 6 | 7 | 5 | 5 | |

**GOLDEN SIERRA
WORKFORCE BOARD
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: September 30, 2019

TO: Executive Committee (EC)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJ: Business Success Seminars Report Out

Overview

As part of a robust Rapid Response and Layoff Aversion program, federal workforce funds were used to offer 5 success seminars to local business owners, managers, and recruiters. The seminars were designed to engage the business community and provide access to no-cost training. The facilitator, the California Employers Association, typically charges \$250 or more for non-members to access similar courses. The seminars were hosted at the Business Resource Center in Rocklin. Based on the outcomes and lesson learned, additional seminars will be offered in El Dorado Hills during FY 2019-2020.

Outcomes

| Topic | Registered | Attended |
|--|------------|----------|
| Leading Change - Surviving Change | 15 | 14 |
| Building Strong & Engaged Teams | 13 | 11 |
| Accountability, Motivation, & Delegation | 11 | 7 |
| Your Role as a Manager | 18 | 11 |
| Generations at Work: Closing the Gap | 12 | 6 |

BUSINESS SUCCESS SEMINARS



Golden Sierra

Golden Sierra is offering engaging seminars to **build** strong teams, **improve** leadership skills, and **promote** inclusion in the workplace.

EVENT DETAILS

JUNE 4, 9:30-11:30AM

Leading Change - Surviving Change

JUNE 6, 9:30-11:30AM

Building Strong & Engaged Teams

JUNE 11, 9:30-11:30AM

Accountability, Motivation, &
Delegation

JUNE 18, 9:30-11:30AM

Your Role as a Manager

JUNE 20, 9:30-11:30AM

Generations at Work: Closing the Gap

LOCATION

Placer Business Resource Center

1000 Sunset Blvd., Suite 105
Rocklin, CA 95765

OUR SEMINARS
**BUILD STRONG
TEAMS & IMPROVE
LEADERSHIP**

INTERESTED?

REGISTER ONLINE OR CALL:

California Employers Association

800.399.5331 • employers.org/events

Why Workforce Development Boards Are Effective In Their Communities



In the day to day of getting people back to work, we can often forget the importance of telling our story and impact. However, workforce developments boards have lasting positive impacts for communities and their stories should be told.

Workforce Developments Boards (WDBs) are attuned to their job seekers' needs

Job seekers using WDB services have varied challenges that may inhibit them from obtaining gainful employment. These may include lack of transportation, access to childcare, language skills, a skills and education shortage, a disability, or more.

Local WDBs are well placed to connect job seekers to a variety of other public services that can be the difference in people getting and sustaining gainful employment. If a single mother cannot get to work because there is nobody to look after her children, a local WDB can connect her to childcare services through the city's Health and Human Services. They can enroll them in English language skills training that opens doors to other job opportunities. They could also connect them to a local business apprenticeship program.

A lack of coordinated public services, however, can lead to job seekers not being able to get the jobs they are seeking, remain reliant on government support, and be unable to support themselves or their families.

WDBs are in touch with the needs of local businesses and industries

Industries can vary widely between states, counties and cities. While one county may have a strong healthcare industry, the neighboring county may be a manufacturing hub. As such, the skills required for jobs those in those markets varies, and constantly changes as time goes on.

Local WDBs, however, are very attuned to their community's business needs. These WDBs have local business leaders serving on the board who inform staff of the skills gaps and labor shortages they are experiencing and the skills and competencies needed for open positions. These leaders also inform local WDBs of how fast their industry is growing in the community and staff plan strategically on program implementation. Businesses then fill open positions, grow their businesses, and the local industries flourish.

WDBs have strong connections with local government officials, media outlets, and potential investors

These strong relationships can lead to a coordination of public support programs, media coverage of workforce programs, and financial investment from businesses and other local organizations.

Board staff and the board members have strong community ties that can result in stakeholders seeing the value of local workforce development and investing crucial dollars for certain programs.

With expanded media publicity, investment, and coordinated services, workforce boards can make locals aware of their services and have the resources necessary to get individuals back to work.

ONE-STOP OPERATOR (OSO) MEMO

To: Workforce Development Board

Executive Committee

From: Michael Indiveri, OSO

Subj: Progress Report

Date October 17, 2019

Quarterly Meeting WIOA MOU Partners

The WIOA MOU Partners had their Quarterly Meeting on June 19, 2019 at the Roseville One-Stop Career Center. In attendance were The Employment Development Department (EDD), Placer School for Adults, Golden Sierra Job Training Agency, El Dorado HHSA/Employment Services, Sierra College, Placer County HHS/Econ Dev and the One-Stop Operator. The agenda covered an update on the MOU agreement process, feedback on the March Partner staff cross training, Partner announcements & updates.

The major part of the meeting agenda was the consideration and discussion of the ***Continuous Improvement Plans (CIP)***. It was decided that the next cross training for partner staff should be a Labor Market Information (LMI) presentation and the non-credit courses offered by Sierra College. Sierra College is a key provider locally for customers to navigate and improve their career path options. LMI economic data on the Golden Sierra Workforce Area is important for our One-Stop system staff and customers, including long term forecasts for those occupations that will have the most activity both in job gains and job losses. This staff cross training was scheduled for Friday September 27, 2019 at Placer School for Adult's (PSA) staff development center in Auburn.

MOU Partner Staff Cross Training

MOU Partner staff training on LMI & Career Pathways are key CIPs. On September 27, 2019, 19 persons from 9 different agencies attended the staff cross training at PSA.

The Sierra College Associate Dean of Community/Continuing Education Jill Alcorn explained what non-credit course work is and how Sierra is growing options in this area. They currently have developed non-credit courses in ESL and construction. She described career pathways and how the college has grouped

related programs/career pathways in 9 different areas. It is anticipated that additional non-credit courses will be added and offered. This info can also be linked to Sierra College's Career Center.

The EDD Labor Market Information Division's Cara Welsh gave the labor market presentation. She gave 2016-2026 Employment Projections by Industry and Occupations for the Metropolitan Statistical Area. She also gave demographic, population totals and employment rates for Alpine, Placer and El Dorado Counties. Each presentation was followed by a robust Q and A.

Next Quarterly Meeting of WIOA MOU Partners

The next meeting of the WIOA MOU Partners has been scheduled for Wednesday December 11, @:00-4:00 at the Roseville One-Stop Center. Notifications have gone out and an agenda is being developed.