

## **WB MEMBERS**

APRIL BALLESTERO  
One Light Ahead

BILL BETTENCOURT  
Placer School for Adults

CAROL PEPPER-KITTREDGE  
Sierra College

CHRISTINA NICHOLSON  
Whole Person Learning

DANIELA DEVITT  
California Employers Association

ERIC COOPER  
California Indian Manpower Consortium

ERIC ULRICH  
Hacker Lab

JASON BUCKINGHAM  
Golden Sierra Job Training Agency

JOHN TWEEDT  
District Council 16

KEVIN FERREIRA  
Sacramento Sierra Building &  
Construction Trade Council

LAUREL BRENT-BUMB  
El Dorado Chamber of Commerce

LISA HUTCHINSON  
Cokeva

MARK FRAYSER  
Department of Rehabilitation

MICHAEL ZIMMERMAN, *Vice Chair*  
MTI College

PAUL CASTRO  
California Human Development

RANDY BLOOMFIELD  
Employment Development Department

RICK LARKEY, *Chair*  
North State Building Industry Foundation

ROBIN TRIMBLE  
Rocklin Area Chamber of Commerce

SHERRI CONWAY  
Placer County Office of Economic  
Development

TINK MILLER  
Placer Independent Resource Services

VIC WURSTEN  
PRIDE Industries

VOLMA VOLCY  
Sacramento Central Labor Council  
AFL-CIO

WILLIAM REED  
United Domestic Workers of America

## **GOLDEN SIERRA WORKFORCE BOARD EXECUTIVE COMMITTEE REGULAR MEETING AGENDA**

**Thursday, April 18, 2019 – 1:00 PM**

**Golden Sierra Job Training Agency  
Board Room  
115 Ascot Drive, Suite 100  
Roseville, CA 95661**

*Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.*

- |       |  |       |
|-------|--|-------|
| I.    | <u>ROLL CALL AND INTRODUCTION OF GUESTS</u>  |       |
| II.   | <u>APPROVAL OF AGENDA</u>  | 1     |
| III.  | <u>CONSENT AGENDA</u>  |       |
|       | All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion. |       |
|       | a) Approval of Minutes from February 21, 2019 EC Meeting   | 2-5   |
|       | b) Review of Minutes from March 21, 2019 WB Meeting  | 6-10  |
|       | c) Attendance Log  | 11    |
| IV.   | <u>PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA</u>  |       |
| V.    | <u>WORKFORCE BOARD MEMBERSHIP</u>  | 12-20 |
| VI.   | <u>LEGISLATIVE POLICY</u>  | 21    |
| VII.  | <u>CONSTRUCTION TRAINING INITIATIVE UPDATE</u>   |       |
| VIII. | <u>REGIONAL UPDATES</u>  |       |
| IX.   | <u>WORKGROUPS</u>  |       |
| X.    | <u>ONE-STOP OPERATOR REPORT OUT &amp; DIRECTION</u>  | 22    |
| XI.   | <u>FUTURE AGENDA ITEMS/NEW BUSINESS</u>  |       |
| XII.  | <u>NEXT MEETING</u>  |       |
|       | Thursday, May 16, 2019 – 12:00 pm – NSBIA – Roseville  |       |
| XIII. | <u>ADJOURNMENT</u>   |       |

### **EQUAL OPPORTUNITY**

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
MINUTES**

**Thursday, February 21, 2019 – 1:00 PM**

**Golden Sierra Job Training Agency  
Board Room  
115 Ascot Drive, Suite 100  
Roseville, CA 95661**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting was called to order at 2:00 p.m. by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input type="checkbox"/> Carol Pepper-Kittredge	<input checked="" type="checkbox"/> Greg Geisler
<input checked="" type="checkbox"/> Jason Buckingham	<input checked="" type="checkbox"/> Laurel Brent-Bumb <input checked="" type="checkbox"/> Robin Trimble

GSJTA Staff:

<input type="checkbox"/> Darlene Galipo	<input type="checkbox"/> Terrie Trombley
<input checked="" type="checkbox"/> Lorna Magnussen	<input checked="" type="checkbox"/> Michael Indiveri

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda by Zimmerman, second by Brent-Bumb

**Motion** approved unanimously

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from December 20, 2018 EC Meeting
- b) Review of Minutes from January 17, 2019 WB Meeting
- c) Attendance Log

**Motion** to approve consent agenda items a-c by Trimble, second by Geisler

**Motion** approved unanimously

**IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA**

Brent-Bumb thanked Golden Sierra for the well wishes.

**EQUAL OPPORTUNITY**

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V. WORKFORCE BOARD MEMBERSHIP

Magnussen is requesting the committee's recommendation for approval to the Governing Body for membership for Volma Volcy representing Organized Labor. Governing Body conditionally approved the application on February 6, 2019, contingent upon the Executive Committee's recommendation.

Magnussen is still working with different organizations to recruit the business position that is vacant; focusing on the manufacturing industry in El Dorado County.

Brent-Bumb will have a meeting tomorrow and will target El Dorado Hills CEO.

**Motion** to approve Workforce Board membership recommendation by Geisler, second by Zimmerman

**Motion** approved unanimously

VI. AB1111 BREAKING BARRIERS TO EMPLOYMENT INITIATIVE

Buckingham attended a recent presentation by the State Workforce Board and California Workforce Association (CWA) on AB1111. There is an upcoming RFA in March and Golden Sierra plans on applying; there may be multiple applications based on interest.

The funding will be used to build relationships between Workforce Boards and Community Based Organizations (CBO) serving targeted populations. Currently, thinking of working with Adult Schools and groups such as StandUp Placer, the food banks, Compassion Planet, 3 Strands Global and others. Buckingham is looking to the Executive Committee for recommendations of CBOs who might fit this funding in our counties. Buckingham will be coordinating planning meetings with partners in the next couple of weeks.

Members suggested Placer Food Bank who also serves El Dorado County; Gathering inn, PRIDE, Kids First, Volunteers of America, and Motherlode Rehab (M.O.R.E).

VII. CONSTRUCTION TRAINING INITIATIVE UPDATE

Buckingham stated that the first meeting will be held on February 26, 2019 at NSBIA. Several entities were invited such as Adult Schools, Office of Education, Community College, Contractors Associations and NSBIA.

VIII. REGIONAL UPDATES

- Regional Plan Modification Draft released on February 15. Magnussen will be sending out the link. Approval will be required at the March Workforce Board meeting.
- Prison to Employment Regional application submitted February 15. The regional award request was \$3.1 million dollars to serve 380 justice involved people over a 24 month period. If fully awarded, Golden Sierra's portion would be \$500,000 dollars to serve 70 individuals over a 2 year period. The money will be awarded in April and services would start in July.

- Staging site for regional business service branding is up: <https://crwb.emrl.dev/>; the site is still under construction.
- SB1 funding (gas tax) is to be released in late March or early April. Buckingham will work with the local building trade councils; It is likely that the funding will come to a local board administer for the region.
- State Board released an RFA for English Language Learner Navigators (ELLN). \$1.2 million to expand WIOA enrollments to immigrants and ELLN. Buckingham is unsure if this is appropriate for the agency at this time.
- Future Focus Save the Date May 15, 2019. This event is put on by the Regional Boards to discuss disruptions such as automation, AI, Bit Data, and the Block and the opportunities these present for business. Assemblyman Kevin Kiley will open the event.
- Upcoming directives: Subsequent Eligibility & Board Certification and MOUs.

#### IX. WORKGROUPS

Larkey stated that the Integrated Business Engagement met; however he does not know the outcome, he will send information on the new leadership.

Buckingham suggested the committee give direction to the new leader. Larkey stated that there should also be collaboration with Indiveri.

Indiveri mentioned due to the review process last year it was implied that the local board should have a policy or direction on integrated business services. Buckingham suggests guidance as opposed to a policy.

Magnussen added that there will be an item on the upcoming Workforce Board agenda to disband Planning Ad-Hoc group.

#### X. ONE-STOP OPERATOR REPORT OUT & DIRECTION

Indiveri updated the Committee on the highlights on future budget and projections for the AJCC and referenced the report in the agenda packet.

Indiveri added that on March 15, there will be a Cross training event for staff. The event will be hosted at the Placer School for Adults. Service providers from Placer County, El Dorado County and South Lake Tahoe are invited.

#### XI. FUTURE AGENDA ITEMS

##### **Executive Committee**

- 04/18/19  
Standing Items
- 05/16/19 Special Meeting  
Draft Budget

##### **Workforce Board**

- 03/21/19  
Disband Planning Ad-Hoc  
Approve Regional & Local plan  
3Strands Presentation
- 05/16/19  
Draft Budget  
ILG presentation

Magnussen added that on March 1<sup>st</sup> The Roseville AJCC will be hosting an Open House from 12-4 pm

Larkey suggested to have a future presentation on Incumbent Worker Training (IWT), possible options might be Chico, Mc George

XII. NEXT MEETING

Thursday, April 18, 2018 – 1:00 PM.

Golden Sierra Job Training Agency - Board Room

XIII. ADJOURNMENT

**Motion** to adjourn by Larkey, Second by Trimble at 1:53 pm

**GOLDEN SIERRA WORKFORCE BOARD  
REGULAR MEETING  
MINUTES**

**Thursday, March 21, 2019 – 1:00 PM**

**North State BIA  
Board Room  
1536 Eureka Rd  
Roseville, CA 95661**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and the meeting was called to order by Chair Larkey at 1:05 pm.

Chair Larkey announced the following membership updates:

New Members: Volma Volcy & William Reed

Resignation: Jacqui Humenick

☒ Rick Larkey (Chair)

☒ Michael Zimmerman (Vice-Chair)

☒ April Ballesterio

☐ John Tweedt:

☒ Robin Trimble

☒ Bill Bettencourt

☒ Kevin Ferreira

☒ Sherri Conway

☒ Carol Pepper-Kittredge

☒ Laurel Brent-Bumb

☒ Tink Miller

☒ Christina Nicholson

☐ Lisa Hutchinson

☒ Vic Wursten

☒ Daniella Devitt

☐ Mark Frayser

☒ Volma Volcy

☒ Eric Cooper

☐ Paul Castro

☒ William Reed

☒ Eric Ulrich

☒ Randy Bloomfield:  
*Proxy - James Dion*

☒ Jason Buckingham

GSJTA Staff:

One-Stop Operator:

☒ Darlene Galipo

☒ Lorna Magnussen

☒ Michael Indiveri

☐ Terrie Trombley

☐ Carline Chavez

Guests:

Cara Welch, Sarah Consoli

*\*Denotes late arrival or early departure*

*\* April Ballesterio & Eric Ullrich arrived at 1:07 pm*

**II. APPROVAL OF AGENDA**

Larkey is requesting to amend the agenda by moving items XI – XIII after item IV

**Motion** to approve agenda as amended by Miller, second by Zimmerman

**Motion** approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from January 17, 2019 WB Meeting
- b) Review of Minutes from February 21, 2018 EC Meeting
- c) Attendance Log

**Motion** to approve consent agenda items a-c by Brent-Bumb, second by Zimmerman

**Motion** approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Brent-Bumb announced there will be a “Business Showcase & I Love Film mixer” on March 22; it is free to the public.

Devitt stated there is a new billboard on Highway 50 promoting the wineries in the area.

Miller wanted to acknowledge Brent-Bumb and Trimble for the Comstock magazine article on women leaders in the region’s Chambers.

Larkey shared that Placer School for Adults will be holding a 24 hour construction training boot camp.

Ullrich announced Hacker Lab has partnered with Small Business Development Center (SBDC) to provide entrepreneurship resources with Metro Chamber.

*\*Volcy arrived at 1:13 pm*

*Forward to agenda item XI as approved by agenda item II*

V. 3 STRANDS GLOBAL FOUNDATION PRESENTATION

*Addressed immediately following agenda item XIII as approved by agenda item II*

Larkey Introduced Sarah Consoli, Program Manager for the organization.

*Slideshow presentation will be uploaded to Golden Sierra website.*

*\*Zimmerman departed at 2:10 pm*

VI. WIOA LOCAL PLAN 2 YEAR MODIFICATION – PY 18/19

**Motion** to approve WIOA Local Plan 2 year Modification - PY 18/19 by Brent-Bumb, second by Miller

**Motion** approved unanimously

VII. WIOA REGIONAL PLAN 2 YEAR MODIFICATION – PY 18/19

**Motion** to approve WIOA Regional Plan 2 Year Modification – PY 18/19 by Brent-Bumb, second by Trimble

**Motion** approved unanimously

VIII. EDD DIRECTIVES

Buckingham stated that there are several directives outlined in the packet that will need to be completed by June 30, 2019; special meetings may be required for approval of these directives to meet due dates.

IX. REGIONAL UPDATES

“Future Focus” conference May 15, 2019 (*handouts*):

- This is a regional business branding event; the goal is to have the regional business services website launched by this date. This tool would be used to locate business services that are provided in each local area.
- Registration information is included in handouts; this includes sponsorship opportunities.

Prison to Employment (P2E) implementation grant:

- \$3.1 million to serve 380 people in the region; if awarded, Golden Sierra will receive \$500,000 to serve 70 people over a 24 month period. There is a stakeholder meeting coming up that is funded through the planning money received; board members who wish to receive an invitation should contact Buckingham; gaps in services and asset mapping will be the focus of the first meetings.

Funding from SB1 (gas tax), there is \$5 million a year for workforce training initiatives.

Regional Updates:

- Regional Confidentiality Policy
- Regional Youth Provider forum planned for spring 2020; there is a potential to start a regional youth advisory group.

Camp Fire assistance update:

- Efforts are pending upon local needs, and awaiting contact from the area if further support is needed.
- AB2915 is working towards addressing services provided outside of a local area in response to disasters

*\* Trimble departed at 2:25 pm*

AB1111 Breaking Barriers; RFA is due to be released shortly; this funding is to build relationships between the workforce boards and community based organizations; a navigator model is being explored.



X. CONSTRUCTION TRAINING INITIATIVE UPDATE

Larkey stated that there was a recent meeting in February to discuss the feasibility of a construction training center; the next meeting will be held on March 26, 2019.

XI. LEGISLATIVE WATCH

*Addressed immediately following agenda item IV as approved by agenda item II*

Buckingham gave an overview of legislation listing on page 21.

Detailed discussion regarding support and opposition of AB5 & AB71 occurred.

Miller asked to amend the item to adopt every bill except AB5 & AB71; Nicholson asked to amend AB344 from watch to support.

**Motion** to approve Legislative Watch as amended by Miller, second by Nicholson

**Motion** approved unanimously

*\*Reed arrived at 1:28 pm*

XII. SUPPORT LETTER - SB 150

Letter was approved under item XI.

XIII. WORKGROUPS

Buckingham reported that the Planning Ad-Hoc workgroup had been disbanded, and no update on the Integrated Business Engagement team.

*Return to agenda item V as approved by agenda item II*

XIV. ONE-STOP OPERATOR REPORT OUT & DIRECTION

*\*Wursten departed at 2:30 pm*

Indiveri reported that they recently had a cross-training event on March 15, 2019 with a good turnout. There were 12 agencies attended to present basic useful information about their agencies; 7 of those agencies were MOU partners, with 33 attendees; the event might be repeated annually. The next quarterly meeting will be on June 19, 2019 to follow up on the cross-training event and to discuss refining the referral process and co-enrollment.

XV. FUTURE AGENDA ITEMS/NEW BUSINESS

- AB5 & AB71
- Labor Market Information Report Out
- Draft Budget 19/20
- Revised Budget 18/19
- Various Directives

XVI. NEXT MEETING

Thursday, May 16, 2019 – 1:00 pm – NSBIA - Roseville

XVII. ADJOURNMENT

**Motion** to adjourn the meeting at 2:40 pm by Miller, second by Brent-Bumb

**Motion** approved unanimously

<b>Date:</b>	<b>8/28/18</b>	<b>9/12/18</b>	<b>9/20/18</b>	<b>10/18/18</b>	<b>12/20/18</b>	<b>2/21/19</b>	<b>Rate</b>
<b>Executive Committee</b>	<b>EC</b>	<b>EC</b>	<b>EC</b>	<b>EC</b>	<b>EC</b>	<b>EC</b>	
<b>Meeting Type</b>	<b>Special</b>	<b>Special</b>	<b>Special</b>	<b>Regular</b>	<b>Regular</b>	<b>Regular</b>	
Rick Larkey- <b>CHAIR</b>	1	1	1	1	1	1	100%
Michael Zimmerman- <b>VICE CHAIR</b>	1	1	1	1	0	1	83%
Laurel Brent-Bumb	0	0	1	1	0	1	50%
Jason Buckingham	0	1	1	1	1	1	83%
Carol Pepper-Kittredge - Amy Schulz	1	1	0	0	1	0	50%
Gregg Geisler	1	1	1	1	1	1	100%
Robin Trimble					1	1	100%

**GOLDEN SIERRA  
WORKFORCE BOARD  
EXECUTIVE COMMITTEE**

**MEMORANDUM**

**DATE:** April 18, 2019  
**TO:** Executive Committee (EC)  
**FROM:** Lorna Magnussen, WB Analyst  
**SUBJECT:** Workforce Board Membership

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Before the board for review and recommendation are the following Workforce Board membership updates and applications.

**Resignation(s)**

Diana Souza, NorCal Kenworth; representing Business; resigned 9/13/18

Jaqui Humenick, Ponte Polmero; representing Business; resigned 3/18/19

Bill Bettencourt, Placer School for Adults; representing Adult Education; resigning 6/30/19

**Application(s)**

Amanda Westphal, Blue Ribbon Personnel Services; representing Business

Steve Casperite, Placer School for Adults; representing Adult Education

**Recruitment efforts**

Currently working with Sacramento Valley Manufacturing Initiative (SVMI), Governing Body, Workforce Board and partners to recruit potential replacement.

## MEMBERSHIP APPLICATION FORM

Person Nominated: Amanda Westphal Title: Area Manager

Business Name: Blue Ribbon Personnel Services

Business Address: 985 Governor Drive, El Dorado Hills CA 95762

Telephone: 916-792-5955 FAX: \_\_\_\_\_ E-mail: amanda@brpjobs.com

Organization submitting nomination: Chamber of Commerce  
(ie: Chamber of Commerce, Manufacturing Association, etc.)

Contact Person: Robin Trimble Title: CEO

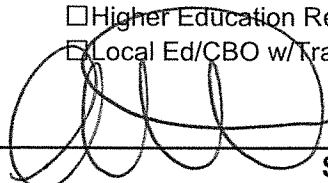
Business Address: 3700 Rocklin Road, Rocklin CA 95667

Telephone: 916-624-2548 FAX: \_\_\_\_\_ E-mail: robin@rocklinchamber.com

**(A letter of nomination is required and must be attached to this application or forwarded under separate cover.)**

### Area of Representation (check all that apply):

- |  |   |
|--|---|
| <input checked="" type="checkbox"/> <b>Business</b>  | <input type="checkbox"/> <b>Governmental and Economic and Community Development</b> |
| <input type="checkbox"/> <b>Workforce</b>  | <input type="checkbox"/> Economic & Community Development                           |
| <input type="checkbox"/> Labor organizations   | <input type="checkbox"/> Wagner-Peyser Representative                               |
| <input type="checkbox"/> Joint labor-management apprenticeship program or apprenticeship program | <input type="checkbox"/> Vocational Rehabilitation Representative                   |
| <input type="checkbox"/> CBO w/Barrier   | <input type="checkbox"/> Transportation/Housing/Public Assistance                   |
| <input type="checkbox"/> Youth   | <input type="checkbox"/> Philanthropic Organization                                 |
| <input type="checkbox"/> <b>Education &amp; Training</b>   | <input type="checkbox"/> <b>Other</b>   |
| <input type="checkbox"/> Adult Education/Literacy Representative                                 |   |
| <input type="checkbox"/> Higher Education Representative   |   |
| <input type="checkbox"/> Local Ed/CBO w/Training Barrier   |   |

  
\_\_\_\_\_  
Signature

03/25/2019  
\_\_\_\_\_  
Date

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

Return all information to:

Lorna Magnussen, WB Analyst  
Golden Sierra Job Training Agency  
115 Ascot Drive, Suite 140  
Roseville, CA 95661

## **NARRATIVE QUESTIONS**

**What specific experience/expertise do you possess which would be of value to the Workforce Development Board?**

Over the last 7 years I have worked for Blue Ribbon Personnel Services helping businesses throughout El Dorado County and Placer County recruit for their open positions. I also work on a regular bases with the people in the community looking for working. Assisting them with resume tips, interview skills and much more. I see on a regular bases the types of positions that are struggling to find good workers as well as the average pay for specific positions.

**Why would you be a good candidate to serve on the Workforce Development Board?**

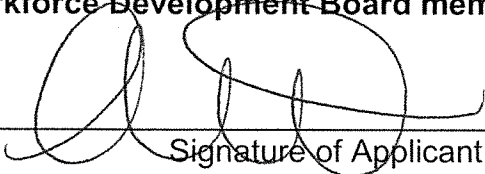
I think I would be a good candidate because on a regular bases I am working with local businesses in the El Dorado and Placer County area discussing current recruitment needs and struggles in finding good employees. I also work with the current talent pool in these counties seeing their struggles in getting employed and what skills or resources are better need in the community.

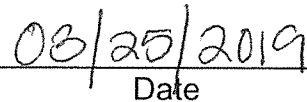
**You may attach additional information, including your resume or biography. Further questions should be directed to Lorna Magnussen at Golden Sierra Job Training Agency at (916) 773-8544.**

## CONFLICT OF INTEREST INFORMATION

1. Does your employer/company provide goods and/or services to Golden Sierra Job Training Agency, or have any plans to provide goods and/or services to Golden Sierra Job Training Agency in the future? Yes ☐ No ☒ If yes, please describe below:
  
2. You will be setting policy for and possibly allocating funds to community-based organizations, profit and non-profit corporations, school districts and other governmental entities or program operators. Do you or any member of your immediate family have any affiliation with such entities (i.e., ownership; employment; contractual relationships, including Golden Sierra-funded On-the-Job Training (OJT) program participation; commission, board or committee membership)? Yes ☐ No ☒ If yes, identify below the name of the entity and the nature of the affiliation. (*Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step-child.*)
  
3. Do you, or any member of your immediate family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by Golden Sierra Job Training Agency? Yes ☐ No ☒ If yes, please describe such property by size and location.

**If your nomination or application is approved, you will be required to file a limited conflict of interest form with Golden Sierra Job Training Agency prior to assumption of Workforce Development Board membership.**

  
\_\_\_\_\_  
Signature of Applicant

  
\_\_\_\_\_  
Date



AREA CHAMBER OF COMMERCE

*Promoting business, building community*

Ms. Lorna Magnussen  
Golden Sierra Job Training Agency

April 5, 2019

I am pleased to write this letter of support for Amanda Westphal. I have known Amanda for the past eight years. During this time I've come to have a high regard for her professionalism and commitment to the Placer and El Dorado County business communities and her influence in the region.

Amanda is a kind, patient and caring person. She is thoughtful, efficient, dependable, enthusiastic and loyal. For the past eight years I have worked with Amanda on a variety of hiring and staffing projects. In addition, Amanda was a "leader among leaders" in our Leadership Rocklin program. Her kind and respectful leadership style helped guide her peers to successfully complete a project that has made a difference in our community.

During my tenure as CEO of the Rocklin Area Chamber I have had the opportunity to witness Amanda in a variety of situations. As a well-respected community leader, she always puts others first. She has the moral compass and business acumen to successfully deal with business leaders in a variety of jurisdictions.

Amanda is a very effective business leader and an excellent business connector. Amanda is a positive influence to those around her. I believe she is extremely well suited for a board position on the Workforce Development Board.

Please feel free to contact me if I can provide any additional information.

Sincerely,

A handwritten signature in blue ink, reading 'Robin Trimble', with a large, sweeping flourish at the end.

Robin Trimble  
CEO  
Rocklin Area Chamber of Commerce



## MEMBERSHIP APPLICATION FORM

**Person Nominated:** Steven A. Casperite **Title:** Assistant Principal

**Business Name:** Placer School for Adults

**Business Address:** 3775 Richardson Dr., Auburn, CA 95602

**Telephone:** 530-885-8585 **FAX:** 530-823-1406 **E-mail:** scasperite@puhsd.k12.ca.us

**Organization submitting nomination:** North State Building Industry Foundation  
(ie: Chamber of Commerce, Manufacturing Association, etc.)

**Contact Person:** Rick Larkey **Title:** Executive Director

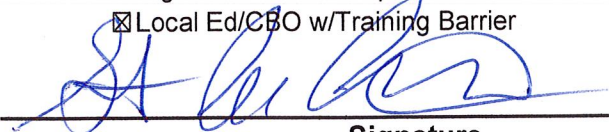
**Business Address:** 1536 Eureka Road  
Roseville, CA 95661

**Telephone:** 916-202-2836 **FAX:** 916-677-5734 **E-mail:** rick@northstatebia.org

**(A letter of nomination is required and must be attached to this application or forwarded under separate cover.)**

**Area of Representation (check all that apply):**

- |  |   |
|--|---|
| <input type="checkbox"/> <b>Business</b>   | <input type="checkbox"/> <b>Governmental and Economic and Community Development</b> |
| <input type="checkbox"/> <b>Workforce</b>  | <input type="checkbox"/> Economic & Community Development                           |
| <input type="checkbox"/> Labor organizations   | <input type="checkbox"/> Wagner-Peyser Representative                               |
| <input type="checkbox"/> Joint labor-management apprenticeship program or apprenticeship program | <input type="checkbox"/> Vocational Rehabilitation Representative                   |
| <input type="checkbox"/> CBO w/Barrier   | <input type="checkbox"/> Transportation/Housing/Public Assistance                   |
| <input type="checkbox"/> Youth   | <input type="checkbox"/> Philanthropic Organization                                 |
| <input checked="" type="checkbox"/> <b>Education &amp; Training</b>                              | <input type="checkbox"/> <b>Other</b>   |
| <input checked="" type="checkbox"/> Adult Education/Literacy Representative                      |   |
| <input type="checkbox"/> Higher Education Representative   |   |
| <input checked="" type="checkbox"/> Local Ed/CBO w/Training Barrier                              |   |

  
\_\_\_\_\_  
**Signature**

4/9/19  
\_\_\_\_\_  
**Date**

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

**Return all information to:** **Lorna Magnussen, WB Analyst**

## **NARRATIVE QUESTIONS**

### **What specific experience/expertise do you possess which would be of value to the Workforce Development Board?**

As an administrator with the Placer School for Adults, I work closely with our workforce development partners, industry partners, and other government agencies that are involved with legislation and services that help get people to work. Through these collaborative efforts, PSA plays a pivotal role in shaping and providing training and education that align with the regional workforce needs. As an administrator at PSA, it is important that I participate in the discussion that is a part of shaping these policies and decisions.

The specific experiences/expertise that I bring to the table are the knowledge and experience of providing education and training aligned to the regional goals for our students that fall under the WIOA Title II funding. In collaboration with Golden Sierra, our school provides collaborative training and education.

### **Why would you be a good candidate to serve on the Workforce Development Board?**

As a collaborative partner in the region providing education and training for adults, Placer school for adults plays an important role in the discussion on issues such as funding, grants, and legislative decisions. As one of the two administrators at PSA I will be able to add input to the Workforce Development Board decision making process.

**You may attach additional information, including your resume or biography. Further questions should be directed to Lorna Magnussen at Golden Sierra Job Training Agency at (916) 773-8544.**



## CONFLICT OF INTEREST INFORMATION

1. Does your employer/company provide goods and/or services to Golden Sierra Job Training Agency, or have any plans to provide goods and/or services to Golden Sierra Job Training Agency in the future? Yes ☒ No ☐ If yes, please describe below:

Placer School for Adults, in collaboration with the Golden Sierra Job Training Agency offers classes and training to adult's that enables them to receive training, education, and or certification for career and college readiness. This coursework is offered at both the PSA campuses as well as the GSR offices.

2. You will be setting policy for and possibly allocating funds to community-based organizations, profit and non-profit corporations, school districts and other governmental entities or program operators. Do you or any member of your immediate family have any affiliation with such entities (i.e., ownership; employment; contractual relationships, including Golden Sierra-funded On-the-Job Training (OJT) program participation; commission, board or committee membership)? Yes ☐ No ☒ if yes, identify below the name of the entity and the nature of the affiliation. (*Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step-child.*)

3. Do you, or any member of your immediate family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by Golden Sierra Job Training Agency? Yes, ☐ No ☒ If yes, please describe such property by size and location.

**If your nomination or application is approved, you will be required to file a limited conflict of interest form with Golden Sierra Job Training Agency prior to assumption of Workforce Development Board membership.**

  
\_\_\_\_\_  
Signature of Applicant

  
\_\_\_\_\_  
Date



April 6, 2019

Jason Buckingham  
Executive Director  
Golden Sierra Job Training Agency  
115 Ascot Drive, Suite 100,  
Roseville, CA 95661

Re: Steven Caspirite's Nomination to fill the education vacancy created with the retirement of Bill Bettencourt.

Jason,

I would like to nominate Steven Caspirite to fill Bill Bettencourt's position on the Golden Sierra Workforce Development Board. As you know the Placer School for Adults (PSA) has been an excellent partner representative with Bill Bettencourt's involvement. I was thrilled to learn that Steven would like to serve and represent the PSA following Bill's retirement. I have worked with Steven over the past couple of years and have found him to be intelligent, articulate, and a creative thinker. He will make an excellent addition to the Board.

Sincerely,

1

Rick Larkey  
Executive Director  
North State Building Industry Association/Foundation  
1536 Eureka Road  
Roseville, CA 95661

## GOLDEN SIERRA REGIONAL WORKFORCE BOARD LEGISLATIVE PLATFORM – 2019/2020

### **Mission:**

The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of system's ability to meet industry needs.

### **Vision:**

A fully integrated workforce system that capitalizes on the expertise of industry and workforce partners to continuously meet the needs of business, and facilitate pathways to success for students, workers, and job seekers.

The Golden Sierra Regional Workforce Development Board's (GSWDB) legislative platform serves as a basis by which the GSWDB and the Executive Committee take positions on legislation. This platform grants the GSWDB Chair the authority to take positions on legislation that falls within the following guidelines. For legislation that does not fall within these guidelines, the Chair will seek input from the full Board or the Executive Committee prior to taking a position on legislation.

### **General Policy Guidelines**

- **Workforce System:** The GSWDB supports policies that meet the needs of businesses, job seekers, workers, and youth. GSWDB opposes policies that seek to erode California's workforce development system or do not promote a systems approach to service coordination.
- **Local Decision Making and Accountability:** The GSWDB supports policies that preserve local decision making in terms of spending, direction of work, and other functions of local workforce boards, local areas, and their partners.
- **Job Creation:** The GSWDB supports policies that increase employment and the creation of jobs in both the public and private sectors.
- **Increase/Preserve Funding for Workforce:** The GSWDB supports policies that provide increased funding to support job seeker and business services, as well as policies that make strategic investments to leverage existing funding in the workforce development system.
- **Business:** The GSWDB supports policies that enhance the ability of businesses to access a qualified talent pool, and promote business growth through the development of a skilled workforce.
- **Education:** The GSWDB supports policies that connect K-12 and higher education to businesses. In addition, the Board supports policies that place greater focus and attention on career preparation in K-12 and higher education– especially for in-demand and emerging sectors and occupations.
- **Targeted Populations:** The GSWDB supports policies that streamline or improve services for targeted populations including Native Americans, veterans, people with disabilities, disconnected youth/young adults, formerly incarcerated, and low-income populations, which lead to jobs, training, and education.

## **ONE-STOP OPERATOR (OSO) MEMO**

**TO: Workforce Development Board Executive Committee**

**From: Michael Indiveri, OSO**

**SUBJ: Progress Report**

**Date: April 18, 2019**

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### **March 15, 2019 WIOA MOU Partners Staff Cross Training**

The WIOA MOU Partners conducted a staff cross training event On March 15, 2019. This was held at the Placer School for Adults site in Auburn, 3775 Richardson Drive, 1:00-4:30 PM. Many thanks to Bill Bettencourt for hosting the event. PSA staff also provided the logistics for the power-point slide presentations.

The purpose of the staff cross-training was to provide key basic information to workforce agencies and other related community groups. This would enable us to better provide information and services to our many common customers

34 individuals attended from the following organizations: Placer School for Adults, North State Building Industry Foundation, Placer County Child Support Services, El Dorado County Department of Child Services, State of California Department of Vocational Rehabilitation (DOR), Golden Sierra Job Training Agency, State of California Employment Development Department (EDD), Placer County Health & Human Services, Placer County CAL FRESH, Sierra College (The Career Center), California Conservation Corps (CCC), Roseville Adult School, Whole Person Learning and the One-Stop Operator.

The presentations were very informative and engendered robust Q & A interactions.

Ten of the agencies had power-point slides and the others used internet access to provide information. Many of the programs also provided written information such as program/class schedules, program brochures, and contact info and customer application forms. The PPT slides were shared with the attendees with an email. The OSO will follow-up at the next MOU Partners Quarterly Meeting for feedback and ideas for future cross training sessions.

### **Future Agenda Items for the MOU Partners Quarterly Meetings:**

Crossing training subjects (i.e.: customer referrals)

State Directive on Partner customer co-enrollment

State Longitudinal Data System (SDLS)

Federal Budget 2020 Horizon