WB MEMBERS

APRIL BALLESTERO One Light Ahead

BILL BETTENCOURT Placer School for Adults

CAROL PEPPER-KITTREDGE Sierra College

CHRISTINA NICHOLSON Whole Person Learning

DANIELA DEVITT
California Employers Association

ERIC COOPER California Indian Manpower Consortium

ERIC ULRICH Hacker Lab

JACQUELINE HUMENICK Ponte Palmero

JASON BUCKINGHAM Golden Sierra Job Training Agency

JOHN TWEEDT District Council 16

KEVIN FERREIRA Sacramento Sierra Building & Construction Trade Council

LAUREL BRENT-BUMB El Dorado Chamber of Commerce

LISA HUTCHINSON Cokeva

MARK FRAYSER Department of Rehabilitation

MICHAEL ZIMMERMAN, Vice Chair MTI College

PAUL CASTRO California Human Development

RANDY BLOOMFIELD Employment Development Department

RICK LARKEY, *Chair*North State Building Industry Foundation

ROBIN TRIMBLE
Rocklin Area Chamber of Commerce

SHERRI CONWAY
Placer County Office of Economic
Development

TINK MILLER Placer Independent Resource Services

VIC WURSTEN PRIDE Industries

WILLIAM REED United Domestic Workers of America

GOLDEN SIERRA WORKFORCE BOARD EXECUTIVE COMMITTEE REGULAR MEETING AGENDA

Thursday, February 21, 2019 - 1:00 PM

Golden Sierra Job Training Agency Board Room 115 Ascot Drive, Suite 100 Roseville, CA 95661

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.

I. ROLL CALL AND INTRODUCTION OF GUESTS

II. APPROVAL OF AGENDA

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of Minutes from December 20, 2018 EC Meeting
2-4
b) Review of Minutes from January 17, 2019 WB Meeting
5-8
c) Attendance Log

9
IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

V. WORKFORCE BOARD MEMBERSHIP
10-14

VI. <u>AB1111 BREAKING BARRIERS TO EMPLOYMENT INITIATIVE</u> 15-20

VII. CONSTRUCTION TRAINING INITIATIVE UPDATE

VIII. <u>REGIONAL UPDATES</u>

IX. <u>WORKGROUPS</u> 21

X. <u>ONE-STOP OPERATOR REPORT OUT & DIRECTION</u> 22-24

XI. <u>FUTURE AGENDA ITEMS</u>

XII. <u>NEXT MEETING</u>

Thursday, April 18, 2018 – 1:00 PM. Golden Sierra Job Training Agency - Board Room

XIII. ADJOURNMENT

GOLDEN SIERRA WORKFORCE BOARD EXECUTIVE COMMITTEE REGULAR MEETING MINUTES

Thursday, December 20, 2018 - 1:00 PM

Golden Sierra Job Training Agency
Board Room
115 Ascot Drive, Suite 100
Roseville, CA 95661

	ROLL CALL AND INTRODUCTION OF GUESTS			
	Quorum was established and meeting was called to order at 1:00 p.m. by Chair Larkey			
	☐ Rick Larkey (Chair)☐ Carol Pepper-Kittredge☐ Jason Buckingham	Michael Zimmerman (V Greg Geisler Laurel Brent-Bumb	ice-Chair) ⊠ Robin Trimble	
	GSJTA Staff: ☐ Darlene Galipo ☐ ☐ Lorna Magnussen ☐	Terrie Trombley Michael Indiveri		
l.	APPROVAL OF AGENDA			
	Motion to approve agenda by Trimble, second by Pepper-Kittredge			
	Motion approved unanimously			
II.	CONSENT AGENDA			
	All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion			
	a) Approval of Minutes from October 18, 2018 EC Meeting			
	b) Review of Minutes from November 15, 2018 WB Meeting			
	c) Attendance Log			
	Motion to approve consent agenda items a-c by Trimble, second by Geisler			
	Motion approved unanimously			

IV. PUBLIC COMMENT - FOR ITEMS NOT ON THE AGENDA

Larkey asked Buckingham if there is any news regarding the Camp fire, they held a meeting on December 19th. Buckingham stated that Alliance for Workforce Development (AFWD) are keeping the assistance centers open for another month or so. Golden Sierra committed to sending staff assistance as available through the month of December. Placer County has also been sending staff.; Larkey & Buckingham will coordinate efforts and give a report to the Workforce Board at the next meeting under regional updates.

Placer County Health and Human Services is planning a resource/job fair on March 8, 2019 called "Fair Chance Employment Summit". The intent is to recruit employers who are willing to hire those who have been incarcerated and to provide information regarding the benefits available to employers who do so.. Handouts were given.

The Prison to Employment planning grant contract was received and signed yesterday. The award was made on September 18, 2018.

V. WORKFORCE BOARD MEMBERSHIP

Buckingham stated that Magnussen is in communication with Sacramento Labor Council for a nominee; she is also waiting for the application from William Reed to represent Organized Labor; and on the Business vacancy, Buckingham is asking Board members and the Governing Body to continue recruit efforts for potential members.

VI. <u>LEADERSHIP & COMPOSITION OF WORKGROUPS</u>

Larkey is asking for suggestions on the lead position for the Integrated Business Engagement workgroup since the retirement of Schmidt; Trimble suggested Conway. Trimble will contact Conway and report back if there is interest.

Buckingham stated that the Ad-Hoc group is set, with Castro and himself.

VII. WIOA PLANNING UPDATE

Buckingham commented that the data and notes from the sessions were collected, and his efforts are now focused on drafting the plan. He anticipates the draft plan to be out for public comment in January; it will require approval in March from the full board.

VIII. ONE-STOP OPERATOR REPORT OUT & DIRECTION

Indiveri noted that there were 2 main take-away from the partner meeting on December 19, 2018; 1) local area business services needs a defined strategy, and 2) Rapid Response should be addressed at a regional level.

Indiveri added that cross training of the partner staff was discussed. It was decided to convene a meeting with the workforce partners. The meeting will be held on Friday March 15 or 29 of 2019; there will be presentations on key issues that need to be addressed, and information such as types of services, enrollment, documents, application processes will be provided to partners.

Indiveri stated that Bettencourt (PSA) has a large room available for the meeting and the purpose is to include a many partners as possible.

Larkey asked if the end result would be a resource directory; Buckingham stated that the intent would be to create a forum or electronic resource for partners to access.

Larkey said that Roseville Chamber of Commerce has a resource fair available for employers; Larkey suggested using the chambers a means to advertise what the partners are doing.

IX. FUTURE AGENDA ITEMS

- Align Capitol Region presentation (January WB)
- Regional updates (standing item WB & EC)
- Construction Training Center Initiative update (standing item for WB & EC)

Potential future presentations:

- Arts Council of Placer County (TBD, EC meeting. Pepper-Kittredge will coordinate)
- 3 Strands Global Foundation
- Insurance Presentation-Impacts from the recent fires

X. NEXT MEETING

Thursday, February 21, 2018 – 1:00 PM Golden Sierra Job Training Agency - Board Room

XI. ADJOURNMENT

Motion to adjourn by Larkey, Second by Trimble at 2:08 pm

GOLDEN SIERRA WORKFORCE BOARD REGULAR MEETING MINUTES

Thursday, January 17, 2019 - 1:00 PM

North State BIA Board Room 1536 Eureka Rd Roseville, CA 95661

I. ROLL CALL AND INTRODUCTION OF GUESTS Quorum was established and the meeting was called to order by Chair Larkey at 1:00 pm. Chair Larkey announced the following membership changes under item XIII Resignation: Marcy Schmidt New member: Sherri Conway Rick Larkey (Chair) ☐ Michael Zimmerman (Vice-Chair) Mark Frayser April Ballestero Jacqueline Humenick □ Bill Bettencourt □ Paul Castro □ Carol Pepper-Kittredge Randy Bloomfield Christina Nicholson Proxy: Randy Rojas Robin Trimble Daniella Devitt Kevin Ferreira Sherri Conway Eric Cooper Laurel Brent-Bumb Tric Ulrich ☐ Vic Wursten **GSJTA Staff:** One-Stop Operator: Michael Indiveri ☐ Darlene Galipo ☐ Terrie Trombley ☐ Carline Chavez Guests: Cara Welch, Jenni Murphy, Carragh Taylor-Hunt, Alexandria Jungkeit *Denotes late arrival or early departure II. APPROVAL OF AGENDA Motion to approve agenda by Miller, second by Cooper

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

Buckingham requested item a) to be removed for corrections.

- a) Approval of Minutes from November 15, 2018 WB Meeting [removed]
- b) Review of Minutes from December 20, 2018 EC Meeting
- c) Attendance Log

Motion to approve consent agenda items b-c by Miller, second by Cooper

Motion approved unanimously

III.a) Approval of Minutes from November 15, 2018 WB Meeting

Correction – Item VIII Page 4: Kevin Brown represents Sacramento Sierra Building & Construction Trade Council not IBEW.

Motion to approve minutes as amended by Ferreira, second by Frayser

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

None

V. ALIGN CAPITAL REGION PRESENTATION – DEAN JENNI MURPHY

Larkey introduced Dean Murphy; she represents Sacramento State College of Continuing Education.

Slideshow presentation will be uploaded to Golden Sierra website.

Presentation was regarding "Project Attain"; packets were distributed.

Cooper asked if they are working with California Economic Summit. Murphy stated yes.

Miller stated that the Bureau of Post-Secondary Education might be a mechanism for credentialing. Murphy stated that they are on the conversation list.

Castro would like to see more agreements for industry recognized certifications. Murphy stated that they are looking at policy change to address some of this issue.

Murphy stated that the action team holds a monthly meeting and invited the board members to contact her if they are interested in attending.

VI. <u>LABOR MARKET INFORMATION (LMI) PRESENTATION – CARA WELCH</u>

Welch stated that the data from December 2018 will be available tomorrow. Handouts were given and data discussed.

VII. 2019 REVISED LEGISLATIVE PLATFORM

Buckingham requested review and approval for the 2019/2010 Legislative Platform included in the packet.

Miller inquired who vets and proposes these categories. Buckingham stated that he participates on the Legislative Committee of the California Workforce Association (CWA) and use them as a baseline.

Larkey stated he would like to see the government focus on incumbent worker training, and is requesting Buckingham to take this suggestion to CWA.

Motion to approve revised legislative platform as presented by Miller, second by Hutchinson

Motion approved unanimously

VIII. WIOA REGIONAL/LOCAL PLAN

Buckingham stated that the Regional and Local Plans are currently going through the two year modification process.

The Local Plan is open for public comment.

The Regional Plan will be released on February 15, 2019.

IX. SLINGSHOT 2.0

The Capital Region was awarded funding as a part of the Regional Organizer and Slingshot 2.0. Buckingham explained that the focus will be on new activities; it cannot be a duplication of existing services. The requested amount was \$300,000 and the awarded amount was \$250,000; this will fund the layoff preparedness for occupations impacted by automation.

X. REGIONAL UPDATES

Buckingham commented that Golden Sierra and the North Central Counties Consortium have been sending staff to aid the Campfire disaster center; the agency has also been working with North State BIA and local contractors on some strategies. Several contractors in the area have offered assistance for those relocating. Buckingham has committed to provide services as needed. Buckingham also announced that there has been a significant layoff of 240 employees for TSI Semiconductors; if needed, the agency can apply for additional assistance funding.

XI. CONSTRUCTION TRAINING INITIATIVE UPDATE

Buckingham said that he and Larkey are working on an invitation list to begin conversations; the list should be finalized shortly.

XII. <u>DISABILITY EMPLOYMENT ACCELERATOR (DEA) 2018-2019</u>

Buckingham commented that the agency has applied for \$175,000; the award announcement is expected February 19, 2019. If awarded it will provide services for 25 individuals; the majority will be earn and learn opportunities and 50% of those served will be college graduates with disabilities.

XIII. WORKFORCE BOARD MEMBERSHIP

Magnussen announced the resignation of Schmidt, Conway is the new member filling that position.

There is one vacancy for Organized Labor; Magnussen is working with the Labor Council to appoint a member.

William Reed has submitted an application to replace Elam; it has been conditionally approved by the Executive Committee and the Governing Body contingent upon receiving the nomination letter from the union.

The last vacancy is business; Magnussen is working with several groups to identify a suitable member.

XIV. WORKGROUPS

Integrated Business Engagement – have not held a meeting; Executive Committee is exploring leadership.

The Planning Ad-Hoc group will be disbanded after the Plan is complete.

XV. ONE-STOP OPERATOR REPORT OUT & DIRECTION

Indiveri commented that partners met on December 19, 2018, and focused on 2 items; Business Services/Engagement and MOU staff training. The partners agreed to hold a presentation in late March 2019; each partner will make a brief presentation of their key basic information that the rest of the partners should know.

The procedures for self-review and assessment for the certification of affiliate/specialized America's Job centers of California (AJCC) it must be submitted by April 1, 2019 for each center.

XVI. FUTURE AGENDA ITEMS/NEW BUSINESS

- WORKFORCE BOARD
 - Regional/Local Plan modification approval
- EXECUTIVE COMMITTEE

XVII. NEXT MEETING

Thursday, March 21, 2019 - NSBIA - Roseville

XVIII. ADJOURNMENT

Motion to adjourn the meeting at 2:45 pm by Miller, second by Frayser

Motion approved unanimously

Date:	5/17/18	8/28/18	9/12/18	9/20/18	10/18/18	12/20/18	Rate
Executive Committee	EC	EC	EC	EC	EC	EC	
Meeting Type	Regular	Special	Special	Special	Regular	Regular	
Rick Larkey-CHAIR	1	1	1	1	1	1	100%
Michael Zimmerman-VICE							
CHAIR	1	1	1	1	1	0	83%
Laurel Brent-Bumb	1	0	0	1	1	0	50%
Jason Buckingham	1	0	1	1	1	1	83%
Carol Pepper-Kittredge	1	1	1	0	0	1	67%
Gregg Geisler	1	1	1	1	1	1	100%
Robin Trimble					•	1	100%

GOLDEN SIERRA WORKFORCE BOARD EXECUTIVE COMMITTEE

MEMORANDUM

DATE: February 21, 2019

TO: Executive Committee (EC)

FROM: Lorna Magnussen, WB Analyst

SUBJECT: Workforce Board Membership

Before the board for review and recommendation are the following Workforce Board membership updates and pending application.

Resignation(s)

Aamir Deen, Unite Here Local 49; representing Organized Labor; application from Volma Volcy to replace Aamir.

Diana Souza, NorCal Kenworth; representing Business; currently working with Sacramento Valley Manufacturing Initiative (SVMI), Governing Body, Workforce Board and partners to recruit potential replacement.

Application(s)

Volma Volcy, Sacramento Labor Council representing Organized Labor; received conditional approval by Governing Body on February 6, 2019 pending review and recommendation by Executive Committee.

MEMBERSHIP APPLICATION FORM

Person Nominated:	Volma Volcy	Title:	Field Director		
Business Name:	Sacramento Central Labor Council AFL-CIO				
Business Address: 2840 El Centro Rd, Sacramento CA 95833					
Telephone 916-712	-8390 FAX:	E-mail: 	VVolcy01@gmail.com		
Organization nomination:			al Labor Council AFL-CIO		
	(i	e: Chamber of Commerce	, Manufacturing Association, etc.)		
Contact Person: Fabrizio Sasso		Title:	Executive Director		
Business Address:	2840 El Centro Ro	I, Sacramento CA	95833		
Telephone 916-927	-9772 FAX:	E-mail : fa	abrizio@sacramentolabor.org		
(A letter of nomination is required and must be attached to this application or forwarded under separate cover.)					
Area of Representation (check all that apply):					
□ Business □ Workforce □ Labor organizations □ Joint labor-management apprenticeship program □ CBO w/Barrier □ Youth □ Education & Training □ Adult Education/Literacy □ Higher Education Repres □ Local Ed/CBO w/Training	Representative sentative	□Vocational Rehabilitation Representative □Transportation/Housing/Public Assistance □Philanthropic Organization □ Other □//22/19			
Signatúre:		Date:	ę.		

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

Return all information to:

Lorna Magnussen, WB ANALYST

Golden Sierra Job Training Agency 115 Ascot Drive, Suite 100 Roseville, CA 95661 NARRATIVE QUESTIONS

What specific experience/expertise do you possess which would be of value to the Workforce Development Board?

Over the past 10 years, I've worked with numerous organizations from the private sector Non-profit, labor organizations and elected officials. I understand how good policies and good investments affect our communities and our economy.

Why would you be a good candidate to serve on the Workforce Development Board?

As the Field Director of the Sacramento Central Labor Council AFL-CIO, my job is to represent our affiliates and our members. The sac labor council is consist of about 100 affiliates from public to private sector. I believe i bring a unique perspective to the board and would be a great representative to the many labor organization I and the Sacramento Central Labor Council represents.

I'm also very interested in how workforce development work. I understand the need to connect people to careers very well but I'm also interested in knowing how and when we begin to engage individuals like high school students who are not yet in the job market but will soon be. How active are we at engaging local business, Where's funding coming from and how do we evaluate the work of the Workforce Development Board. I'm eager to join the board not because I have a wealth of knowledge of how the board works but because I want to learn the intricacies of the workforce development process.

You may attach additional information, including your resume or biography. Further questions should be directed to Lorna Magnussen at Golden Sierra Job Training Agency at (916) 773-8544.

CONFLICT OF INTEREST INFORMATION

Yuu .	Does your employer/company provide good Agency, or have any plans to provide good Agency in the future? Yes □ No☑	Is and/or services to Golden Sierra Job ٦	「raining 「raining
2.	You will be setting policy for and poorganizations, profit and non-profit corpora entities or program operators. Do you or a affiliation with such entities (i.e., owner including Golden Sierra-funded On-the-commission, board or committee members name of the entity and the nature of the af husband, son, daughter, mother, father, bromother-in-law, aunt, uncle, niece, nephew, so	ations, school districts and other governany member of your immediate family harship; employment; contractual relation-Job Training (OJT) program particularity hip)? Yes I No I I yes, identify be ffiliation. (Immediate family members and other, brother-in-law, sister-in-law, father	nmental ave any onships, ipation; low the re: wife,
3.	Do you, or any member of your immediate interest in any commercial real property the Job Training Agency? Yes □ No ☑ If y location.	nat is currently leased/rented by Golden	Sierra
CO	your nomination or application is appro inflict of interest form with Golden Sierra orkforce Development Board membership	Job Training Agency prior to assump	limited tion of
pro-		21/22/1	G
	Signature of Applicant	Date .	



SACRAMENTO CENTRAL LABOR COUNCIL AFL - CIO

Embracing Amador, El Dorado, Nevada, Placer, Yolo and Sacramento Counties

January 23, 2019

Dear Ms. Magnussen,

On behalf of the Sacramento Central Labor Council, AFL-CIO, I would like to officially nominate Volma Volcy from the Sacramento Central Labor Council, AFL-CIO to fill the current vacant labor seat on the Golden Sierra Workforce Investment Board.

Volma comes recommended as a dedicated advocate for workers and workforce development through his job at the Sacramento CLC. We believe his years of experience representing workers will add great value to the Golden Sierra WIB.

Please feel free to contact me if you have any questions. Thank you.

Respectfully,

Fabrizio Sasso Executive Director



AB 1111: History

The Legislature approved and Governor Brown signed AB 1111 (E. Garcia, Chapter 824, Statutes of 2017) which established the Breaking Barriers to Employment Initiative to be administered by the California Workforce Development Board (CWDB).

This statute was sponsored by the California Workforce Association (CWA) in coordination with Policy Link and La Cooperativa.

\$15 million was appropriated in the 18/19 budget cycle to implement this initiative through CWDB. Section 61, Senate Bill 856 (Budget Committee, Chapter 30, Statutes of 2018).



AB 1111: Purpose and Overview

"The primary purpose of the initiative is to provide individuals with barriers to employment the services they need to enter, participate in, and complete broader workforce preparation, training, and education programs aligned with regional labor market needs. Those who complete these programs should have the skills and competencies necessary to successfully enter the labor market, retain employment, and earn wages that lead to self-sufficiency, and eventually, economic security."

AB 111/js/not to duplicate or replicate existing programs or create new workforce and education programs. (UIC§ 14031[a]) AB1111

Who can apply?

Eligible Applicants: Local Workforce Development Boards (LWDBs) and Community-Based Organizations (CBOs).

Required: At least one LWDB and one CBO must jointly apply. (UIC§ 14032[d][1])

• Multiple LWDBs and CBOs may jointly apply. (UIC§ 14032[d][6])

*Applicant must notify each Local Board in the proposed service area if greater than one local area. (UIC\$14032[d][2])

Who can be served? UIC§14034[a]-[o], inclusive

- Disconnected Youth
- Women seeking training or education to move into nontraditional
- Displaced workers and long-term unemployed
- Unskilled or underskilled, low-wage workers
- Persons for whom English is not their primary language
- Economically disadvantaged persons
- CalWORKs participants
- Re-entry (incarcerated and soon to be released or formerly incarcerated)
- Veterans
- Native Americans

- Individuals with Disabilities
- Immigrant Job Seekers
- Persons over 50 years of age who need retraining for in-demand
- Any other population with barriers to employment identified in subdivision (j) of Unemployment Insurance Code §14005
 - Transgender, LGBTQ, GNC individuals
 - Displaced homemakers
 - Homeless individuals, children and youth
 - Foster care youth
 - Migrant and Seasonal Farmworkers
 - Single parents

What activities are allowable? UIC§14035

Including but not limited to:

- English language improvement training
- Basic skills and adult education
- High school diploma and GED acquisition
- Skills and vocational training that aligns with regional labor market needs
 Other remedial education and work readiness skills identified as part of the California Workforce Innovation and Opportunity

 Supportive services under the California Workforce Innovation and Act regional planning process
- Work experience
- On-the-job training/
- Stipends for trainees
- Earn and learn training
- Industry certifications

- Pre-apprenticeship programming offered in a manner that is consistent with the requirements of UIC Section 14230, regardless of whether the pre-apprenticeship program funding source includes California Workforce Innovation and Opportunity Act funds
- Mentoring
- Opportunity Act
- Activities undertaken pursuant to subdivision (d) of UIC Section 14033



Funding

- Up to \$15,000,000 available
- <u>Proposed</u> minimum grant award is \$150,000 and the maximum grant award is \$500,000 per application

• 1:1 Cash or in-kind match will be required



AB1111

What must an application include? (§14032(d)(1)-(6), inclusive)

CWDB will develop and create an RFA for AB 1111 which will include, but not be limited to the following criteria:

- The designation of at least one lead workforce development board and one lead mission-driven, community-based organization with experience in providing services
 to the designated targeted population(s).
- Designation of one or more targeted populations.
- The designation of a service area (must notify each workforce development board in the proposed service area if greater than one local area).
- Explanation of the specific purpose of the grant funds, the roles and responsibilities of each of the lead workforce development board(s) and community-based organization(s), and how funds will be used.
- The proposed number of individuals who will be served.
- What services will be provided to targeted population(s).
- A description of how the grant proposal is designed to complement the work of and integrate the individuals being served with, the broader workforce, education
 and employment system within the proposed service area.



AB1111
Breaking Berriers to Employment initiative

Reporting Requirements

The Legislature and the Department of Finance are both deeply interested in who is receiving services under these grants, what types of services they are receiving, and whether these services are leading to good education, training, and employment outcomes. Rigorous data collection will be required of grantees.

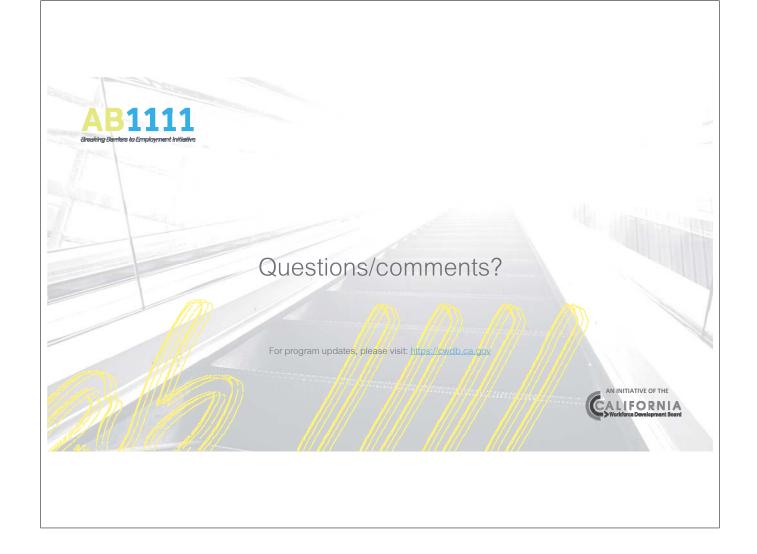
- All relevant program data is to be entered into CalJOBS.
- A data collection directive will provide guidance and establish procedures to report data for the initiative.
- CWDB is required to submit interim and final reports to the Legislature.



Tentative timeline

Event	Date
Request for Applications Released	March 2019
Application Workshop	March 2019
Question and Answer Period	Date of RFA Release through Application Due Date
Application Due Date	Late April 2019
Award Announcement	June 2019
Grant Period	July 2019 – January 2021





GOLDEN SIERRA WORKFORCE BOARD EXECUTIVE COMMITTEE

MEMORANDUM

DATE: February 21, 2019

TO: Executive Committee (EC)

FROM: Rick Larkey, Workforce Board Chair

SUBJ: Workgroups

Workgroups:

- Integrated Business Engagement:

Discuss leadership

- Planning Ad-Hoc:

Disband – no longer needed; recommendations forwarded to full board for approval.

ONE-STOP OPERATOR MEMO

To: Workforce Development Board (WDB) Executive Committee

From: Michael A. Indiveri, One-Stop Operator (OSO)

Subj: Update Report

Date: February 21, 2019

Quarterly Meeting WIOA MOU Partners

On December 19, 2018 the regularly scheduled Golden Sierra WIOA MOU Partners meeting was held at the Roseville Connections One-Stop. In attendance at the meeting were: *Placer School for Adults; Placer County Health and Human Services, Employment Development Department, Golden Sierra Job Training Agency, AARP SCSEP* and the *One-Stop Operator*. The agenda included the follow-up to the 2018 *Hallmarks of Excellence* self-assessment process for comprehensive centers; business engagement/business services, MOU partner staff training and agency updates and announcements.

Business Services/Engagement

The Hallmarks self-assessment promotes the concept that the local One-Stop System should have a defined strategy in place for Business Service and Business Engagement. This can be done via a WDB Policy Statement that addresses both local and regional concerns. Regionally this could include coordinating the marketing and branding of the regional Capital Area One Stop system and the Regional Rapid Response Services teams through the regional planning process. At the local level, there is need for MOU staff to coordinate engagement with employers and businesses.

MOU Partner Staff Training

The group considered the various ways that MOU staff can be crossed trained on partner services. Ideas included using the Quarterly Meetings of the MOU Partners; partner staff visiting the various partner staff meetings to give updates; or one or two large groups meetings a year focusing on each partner's service/activities. There can be a combination of these approaches.

The discussion centered on what information is to be presented. This includes what information is needed to refer customers between the partners; what paperwork customers need in the referral process (a check-list); and agencies beyond the MOU partnership that should also be invited (i.e.: County Office of Ed, Probation).

After considerable discussion, it was agreed that in addition to partners giving updates at partners' staff meetings, there should be a large group presentation that all of the partners will be invited to. *Placer School for Adults* has offered to host a 1:00-4:00 PM presentation session to be offered in late March in Auburn. Each MOU agency would make a slide presentation (no more than 10 slides) on the key basic info each partner would want all partners and the public to be aware of. This includes:

Populations served

Services/activities available

Basic eligibility & customer paperwork

Desirable outcomes/metrics

Preferred access and referral methods

At this large group meeting, there will be information tables available with MOU Partners providing additional information. A longer term goal would be to have this key information digitized and available on each partner's web-site.

The next meeting of the WIOA MOU Partners is scheduled for Wednesday March 20, 2019 in Roseville.

UPDATE ON CERTIFICATION PROCESS FOR AFFILIATE AND SPECIALIZED AJCCS

The State has issued a Draft Directive (WSDD-192) that establishes the procedures regarding the certification of affiliate/specialized America's Job Centers of California (AJCC) locations. The local Workforce Development Board must submit the *Hallmarks of Excellence* self-review by April 1, 2019 for each such center.

This item was discussed at the January 17, 2019 meeting. It was determined by the WDB that the Golden Sierra Workforce Area has no locations that would be considered an Affiliate/Specialized Center. Consequency this workforce area will not be conducting a certification self-review process.

WORKFORCE AGENCIES IN PLACER AND EL DORADO COUNTIES ARE INVITED TO ATTEND A STAFF CROSS TRAINING AND INFORMATION SHARING Q & A.

Invitation to all regional partners in The Workforce Innovation & Opportunity Act's (WIOA) America's Job Center system and other community programs that focus on career or job placement services to participate in an important staff cross training and information sharing event on **Friday March 15, 2019, 1:00-4:00 PM at:**

Placer School for Adults

3775 Richardson Drive

Auburn, California

Each agency is urged to bring a slide presentation (no more than 10 slides) on the key basic information on workforce preparation services each agency would want all partners and the public to be aware of. This can include:

Populations served

Services/activities available

Basic eligibility & customer paperwork needed

Desirable outcomes/metrics

Preferred access and referral methods

Each partner/agency presentation will have opportunities for Q & A. There will be tables available to share additional information such as program/class schedules, program brochures, contact lists and application forms. A longer term goal would be to have this key information digitized and available on each partner's web-site.

It is intended that the participants of this session would be key supervisors and line staff that interact with customers/students. *Please book this event on your calendars for March 15, 2019*. You can RSVP your attendance, and number planning to attend to:

Michael Indiveri, One-Stop Operator, havens@internet49.com

Bill Bettencourt, Principal, PSA, bbettencourt@puhsd.k12.ca.us