

## **WB MEMBERS**

APRIL BALLESTERO  
One Light Ahead

BILL BETTENCOURT  
Placer School for Adults

CAROL PEPPER-KITTREDGE  
Sierra College

CHRISTINA NICHOLSON  
Whole Person Learning

DANIELA DEVITT  
California Employers Association

DIANA SOUZA  
NorCal Kenworth

ERIC COOPER  
California Indian Manpower Consortium

ERIC ULRICH  
Hacker Lab

JACQUELINE HUMENICK  
Ponte Palmero

JASON BUCKINGHAM  
Golden Sierra Job Training Agency

JOHN TWEEDT  
District Council 16

KEVIN FERREIRA  
Sacramento Sierra Building &  
Construction Trade Council

LAUREL BRENT-BUMB  
El Dorado Chamber of Commerce

LISA HUTCHINSON  
Cokeva

MARCY SCHMIDT  
Placer Co. Business Advantage Network

MARK FRAYSER  
Department of Rehabilitation

MICHAEL ZIMMERMAN, *Vice Chair*  
MTI College

PAUL CASTRO  
California Human Development

RANDY BLOOMFIELD  
Employment Development Department

RICK LARKEY, *Chair*  
North State Building Industry Foundation

ROBIN TRIMBLE  
Rocklin Area Chamber of Commerce

TINK MILLER  
Placer Independent Resource Services

VIC WURSTEN  
PRIDE Industries

YVETTE ELAM  
United Domestic Workers of America

## **GOLDEN SIERRA WORKFORCE BOARD EXECUTIVE COMMITTEE SPECIAL MEETING AGENDA**

**Wednesday, September 12, 2018 – 2:00 PM**

**Roseville Connections  
Conference Room B  
115 Ascot Drive, Suite 180  
Roseville, CA 95661**

*Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.*

- |      |  |       |
|------|--|-------|
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| III. | <u>CONSENT AGENDA</u>  |       |
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|      | a) Approval of Minutes from May 17, 2018 EC Meeting  | 3-5   |
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|      | c) Review of Minutes from May 17, 2018 WB Meeting  | 8-12  |
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| IV.  | <u>PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA</u>  |       |
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|      | a) WORKGROUP RESTRUCTURE   |       |
|      | • Integrated Business Engagement   |       |
|      | • Planning ad hoc <a href="#">WSD18-01</a>   |       |
|      | b) <u>REGIONAL YOUTH CONFERENCE CONCEPT</u>  |       |
|      | c) <u>CONSTRUCTION TRAINING CENTER</u>   |       |
|      | d) <u>FUTURE OF WORK</u><br><u>REGIONALLY IMPACTED OCCUPATIONS</u>   |       |

### **EQUAL OPPORTUNITY**

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

VII. ONE-STOP OPERATOR DIRECTION

23-24

- Define and Report on indices of partner integration

VIII. FUTURE AGENDA ITEMS

- Final Budget

IX. NEXT MEETING

Thursday, September 20, 2018 – 12:00 pm

NSBIA – Conference Room

Thursday, October 18, 2018 – 1:00 PM.

Golden Sierra Job Training Agency – Board Room

X. ADJOURNMENT

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
MINUTES**

**Thursday, May 17, 2018 –11:00 AM**

**North State BIA  
Board Room  
1536 Eureka Rd  
Roseville, CA 95661**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting was called to order at 11:00 a.m. by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)
<input checked="" type="checkbox"/> Carol Pepper-Kittredge*	<input checked="" type="checkbox"/> Greg Geisler
<input checked="" type="checkbox"/> Jason Buckingham	<input checked="" type="checkbox"/> Martha Escobedo
<input checked="" type="checkbox"/> Laurel Brent-Bumb	

GSJTA Staff:

<input type="checkbox"/> Darlene Galipo	<input checked="" type="checkbox"/> Terrie Trombley
<input checked="" type="checkbox"/> Lorna Magnussen	<input checked="" type="checkbox"/> Carline Chavez

*\*Denotes late arrival or early departure*

**II. APPROVAL OF AGENDA.**

**Motion** to approve agenda by Zimmerman, second by Brent-Bumb

**Motion** approved unanimously

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion

- a) Approval of Minutes from February 22, 2018 EC Meeting
- b) Review of Minutes from March 15, 2018 WB Meeting
- c) Attendance Log

**Motion** to approve consent agenda items a-c by Zimmerman, second by Escobedo

**Motion** approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Brent-Bumb announced that AMGEN Tour of California will be passing through Placerville; they will be doing a sprint on Main Street.

Larkey requested a future agenda items to consider a Regional Youth Conference; it will be focused around providers for 16-24 year olds.

Buckingham recently attended a regional Directors meeting where convening the Chairs of the local boards to discuss proposed regional activities was presented.

Larkey mentioned that PG&E is offering a summer internship program, and noted that they are currently under enrolled.

FY 2017-2018 WIOA TITLE I BUDGET REVISION

Buckingham stated that this item had already approved by the Governing Body; this is not the normal practice but due to time constraints this approval was necessary.

There are 2 items that need revision:

- 32,000 will be added to the Career Services awardee ADVANCE
- 30,000 Increase to CalPERS pension liability

**Motion** to approve FY 2017-2018 WIOA Title I Budget Revision by Escobedo, second by Zimmerman

**Motion** approved unanimously

*\*Pepper-Kittredge arrived at 11:15 am*

V. FY 2018-2019 WIOA TITLE I DRAFT BUDGET

Buckingham stated that staff had met with the Governing Body to seek direction on the strategy to develop the annual budget. The budget is being planned around a 10% reduction.

In addition the following must be funded by the agency, Comprehensive One-stop, agency operations, and legacy costs, training the new Alpine/SLT service provider. There is also a new County-wide system change that is being implemented; the agency is still unsure of the costs associated with the system/

Buckingham noted that the uncertainty of the Comprehensive One-Stop lease Roseville may prompt additional changes. A few scenarios being considered are, 1) relocate staff to partner sites; and having a comprehensive center at a different location; 2) lease additional space in Roseville; 3) break the current administrative lease and move admin staff into the current Comprehensive One-Stop, and 4) subcontract all services. All these scenarios have challenges.

**Motion** to approve FY 2018-2019 WIOA Title I Draft Budget by Escobedo, second by Pepper-Kittredge

**Motion** approved unanimously

Larkey requested agenda items at the next meeting to discuss statewide change, as well as a One-Stop Operator work plan for the next year.

VI. 2018-2019 MEETING SCHEDULE

2018-2019 Meeting Schedule proposed at 3<sup>rd</sup> Thursday of odd months.

**Motion** to approve Meeting Schedule by Zimmerman, second by Geisler

**Motion** approved unanimously

VII. WORKFORCE BOARD MEMBERSHIP

Magnussen directed members to proposed membership outlined in memo in agenda.

Magnussen is requesting approval to recommend to the Governing Body the new membership and the 2 term renewals.

**Motion** to approve Workforce Board Membership by Pepper-Kittredge, second by Zimmerman

**Motion** approved unanimously

VIII. WORKGROUPS

IX. FUTURE AGENDA ITEMS

- Discussion on the State Mandates
- One-Stop Operator Work Plan
- Youth Conference outline

X. NEXT MEETING

Thursday, June 21, 2018 – 1:00 PM. At Roseville Connections, Conference Room B

XI. ADJOURNMENT

**Motion** to adjourn by Escobedo, Second by Zimmerman at 11:40 am

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
SPECIAL MEETING  
MINUTES**

**Tuesday, August 28, 2018 –11:00 AM**

**Golden Sierra Job Training Agency  
Board Room  
115 Ascot Drive, Suite 100  
Roseville, CA 95661**

**Teleconferencing Locations**

**NSBIA (1)**  
1536 Eureka Rd.  
Roseville, CA 95661

**MTI (2)**  
5221 Madison Ave.  
Sacramento, CA 95841

**Sierra College (3)**  
Room B-1  
5000 Rocklin Road  
Rocklin, CA 95677

**Placer County Human Services (4)**  
Gold Rush Room  
1000 Sunset Blvd, Suite 100  
Rocklin, CA 95765

**Nor Cal Kenworth (5)**  
1755 Adams Avenue  
San Leandro, CA 94577

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting was called to order at 11:00 a.m. by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair) - 1	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair) - 2
<input checked="" type="checkbox"/> Carol Pepper-Kittredge - 3	<input checked="" type="checkbox"/> Greg Geisler - 4
<input type="checkbox"/> Jason Buckingham	<input checked="" type="checkbox"/> Diana Souza - 5
<input type="checkbox"/> Laurel Brent-Bumb	

GSJTA Staff:

<input type="checkbox"/> Darlene Galipo	<input type="checkbox"/> Terrie Trombley
<input checked="" type="checkbox"/> Lorna Magnussen	<input type="checkbox"/> Carline Chavez

*\*Denotes late arrival or early departure*

*(#) Indicates teleconference location*

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda by Zimmerman, Second by Souza

**Motion** approved unanimously by roll call vote

III. PUBLIC COMMENT – FOR ITEMS ON THE AGENDA

None

IV. WORKFORCE BOARD MEMBERSHIP

Magnussen directed members to proposed membership memo outlined in agenda packet.

Magnussen is requesting approval to recommend to the Governing Body the new membership application from Randy Bloomfield representing EDD.

**Motion** to approve Workforce Board Membership recommendation by Souza, second by Zimmerman

**Motion** approved unanimously by roll call vote

V. ADJOURNMENT

**Motion** to adjourn by Zimmerman, Second by Souza at 11:05 am

**GOLDEN SIERRA WORKFORCE BOARD  
REGULAR MEETING  
MINUTES**

**Thursday, May 17, 2018 – 1:00 PM**

**North State BIA  
Board Room  
1536 Eureka Rd  
Roseville, CA 95661**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and the meeting was called to order by Chair Larkey at 1:00 pm.

☒ Rick Larkey (Chair)

☒ Michael Zimmerman (Vice-Chair)

☐ Aamir Deen

☐ Eric Ulrich

☒ Martha Escobedo

☐ April Ballesterio

☐ Jacqueline Humenick

☒ Paul Castro

☐ Bill Bettencourt

☒ Jason Buckingham

☒ Robin Trimble

☒ Carol Pepper-Kittredge

☒ John Tweedt

☒ Tink Miller

☒ Christina Nicholson

☒ Laurel Brent-Bumb

☐ Vic Wursten

☐ Daniella Devitt

☒ Lisa Hutchinson

☒ Yvette Elam

☒ Diana Souza

☒ Marcy Schmidt

☐ Eric Cooper

☒ Mark Frayser

GSJTA Staff:

☐ Darlene Galipo

☒ Lorna Magnussen

One-Stop Operator:

☒ Terrie Trombley

☒ Carline Chavez

☒ Michael Indiveri

Guests: Felicia Buasan, Cara Welch, Randy Bloomfield

*\*Denotes late arrival or early departure*

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda by Miller, second by Souza

**Motion** approved unanimously

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

a) Approval of Minutes from March 15, 2018 WB Meeting

b) Attendance Log

**Motion** to approve consent agenda items a-b by Miller, second by Souza

**Motion** approved unanimously



IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Brent-Bumb announced that AMGEN Tour of California will be passing through Placerville; they will be doing a sprint on Main Street.

Buckingham distributed flyers to inform the board that Assemblyman Kevin Kiley is holding a forum on Cyber Security. The forum is taking place May 25th, and it is free.

Miller announced that she has leased office space in Placerville, and plans to open a branch office in a couple of months.

Welch provided a brief labor market update; handouts were given.

Schmidt shared that a collaborative project between Placer School for Adults and Placer County received an award from the National Association of Counties.

Larkey mentioned that PG&E is offering a summer internship program, and noted that they are currently under enrolled.

V. ELECTION OF WIB CHAIR AND VICE CHAIR

Hutchinson, spokesperson for Nomination Committee, stated that per the WB Bylaws section 4.2.2 the Nomination Committee had met, reviewed, and forwarded to the WB the qualified candidates for Chair & Vice Chair. The following Nominees were forwarded to the WB on April 27, 2018:

Chair – Rick Larkey

- Appointed to WB on July 1, 2013
- Elected as Vice Chair July 1, 2014
- Elected as Chair July 1, 2016
- Served on Executive Committee since July 2014

Vice Chair – Michael Zimmerman

- Appointed to WB on February 4, 2014
- Elected as Vice Chair July 1, 2016
- Served on Executive Committee since July 1, 2016
- Served on Nomination Committee for July 2014 election
- Served on Finance Committee since September 2015 to June 2016

The election will be held by roll call vote per section 4.2.3 of the Bylaws. The new officers will take their seats effective July 1, 2018.

Election approved by roll call vote for each position.

**Aye: All present**

**Nay: None**

**Abstain: None**

VI. 2018-2019 MEETING SCHEDULE

2018-2019 Meeting Schedule proposed at 3<sup>rd</sup> Thursday of odd months.

**Motion** to approve Meeting Schedule by Brent-Bumb, second by Miller

**Motion** approved unanimously

VII. WORKFORCE BOARD MEMBERSHIP UPDATE

Magnussen reviewed the membership content in agenda packet, and stated that the Executive Committee had reviewed and made recommendations to forward application and renewals to the Governing Body for approval.

VIII. 2019 WORKFORCE SUMMIT

Buckingham stated that regional workforce boards are working on a regional Workforce Summit that should take place on the first quarter of 2019. The agency is looking for volunteers from each of the local boards to participate in the planning process.

Schmidt volunteered and there is one more spot left, the first meeting will take place on May 25, 2018 at SETA.

IX. PRESIDENT'S EXECUTIVE ORDER ON WELFARE

Buckingham reviewed content of Executive Order contained in agenda packet and discussed possible impacts to the program.

X. FY 2017-2018 WIOA TITLE I BUDGET REVISION

Buckingham stated that this item had already approved by the Governing Body; this is not the normal practice but due to time constraints this approval was necessary.

There are 2 items that need revision:

- 32,000 will be added to the Career Services awardee ADVANCE
- 30,000 Increase to CalPERS pension liability

**Motion** to approve FY 2017-2018 WIOA Title I Budget Revision by Brent-Bumb, second by Miller

**Motion** approved unanimously

XI. FY 2018-2019 WIOA TITLE I DRAFT BUDGET

Buckingham said that each year before planning the budget the Agency has a conversation with Governing Body to seek direction on the strategy and how to develop the budget. The budget is being planned around a 10% reduction.

In addition the following must be funded by the agency, Comprehensive One-stop, agency operations, and legacy costs, training the new Alpine/SLT service provider. There is also a new County-wide system change that is being implemented; the agency is still unsure of the costs associated with the system.

**Motion** to approve FY 2018-2019 WIOA Title I Draft Budget by Tweedt, second by Frayser

**Motion** approved unanimously

*\*Brent-Bumb departed at 1:35 pm*

XII. ONE-STOP OPERATOR REPORT OUT AND DIRECTION

Indiveri stated that the partners had a meeting on March 14, 2018. The first part of the meeting was a discussion regarding the progress of the certification process; the second part of the meeting was focused on the Hallmarks of Excellence and the required self-assessment of the comprehensive center.

He also explained that in the current year is the assessment for the comprehensive center; the following program year 18/19 the assessment will be on the satellite one-stop centers.

XIII. AJCC HALLMARKS CERTIFICATION

Indiveri presented to the board the scoring for the 8 hallmark areas; he explained that the scores run 1-5, 5 being optimum, and 3 would be considered certifiable. Based on the self-assessment scores, 6 of the areas have 3 or above score level, and 3 of the areas did not. Indiveri documented his scoring and the partner's scores, and took the average of both assessments.

Indiveri mentioned that the scoring is set with decimals in the numbers; other regions decided to round up the numbers to eliminate the decimals. He is leaving the decision to the Board members if they would like to round up the score.

After further discussion the board decided to round up the scores. Miller suggested keeping the hallmarks as a standing item on future agendas.

**Motion** to approve Round up Hallmarks Scores by Souza, second by Frayser

**Motion** approved unanimously

*\*Frayser departed at 2:25 pm*

XIV. LEGISLATIVE WATCH

Buckingham referred to the memo in the agenda packet, and noted that the board had previously taken an official support position on AB 1743; this piece of legislation has moved to the education committee, and now they're asking for support letters for funding.

Buckingham stated that the first three bills under Legislative Watch are of interest for the board to review, and possibly taking a support position; the remaining are information only.

**Motion** to approve support on the AB 2915, AB 1904 & SB 1424 by Miller, second by Souza

**Abstained by** Tweedt

**Motion** approved by majority

SB 1424 [Note correction from original content listing bill as SB 1428]

XV. WORKGROUPS

Miller/Storytelling:

Miller reported that the group has not met since the last meeting. She sees work ahead on the Hallmarks discussion. Buckingham added that on the previous meeting with Miller and Ullrich they discussed making changes on the Website; in addition they have been collecting reports on the visitation to the Website.

Miller mentioned that they exploring a product with from Sacramento News and Review. Larkey added that Indiveri could ask the One-Stop partners if they might be interested in contributing to this project; both content and funding.

Pepper-Kittredge suggested using Social Media and other events instead of paper publications. Larker reiterated getting the One-Stop partners involved in the storytelling.

Schmidt/Employer Outreach:

Schmidt commented that the group has not met since October, but are scheduled to meeting immediately following the Workforce Board meeting; they review items based on the Hallmarks, as well as discuss the Summit and solicit an additional volunteer to serve with Schmidt.

XVI. FUTURE AGENDA ITEMS/NEW BUSINESS

- WORKFORCE BOARD
  - Report on Hallmarks
  - Regional Labor Market Presentation Liz Bosely
- EXECUTIVE COMMITTEE

XVII. NEXT MEETING

Thursday, July 19, 2018 - Ponte Palmero, Cameron Park

XVIII. ADJOURNMENT

**Motion** to adjourn the meeting at 2:42 pm by Miller

**Motion** approved unanimously

**GOLDEN SIERRA WORKFORCE BOARD  
REGULAR MEETING  
MINUTES**

**Thursday, July 19, 2018 – 1:00 PM**

**Ponte Palmero  
Board Room  
3081 Ponte Morino Dr.  
Cameron Park, CA 95682**

Pre-meeting public comment:

Indiveri commented that the President's council released a report stating that there are not enough skilled people that are available in the labor pool, to fill the available jobs.

Brent-Bumb shared that in El Dorado County, out of a population of 185K people, there were 177K prescriptions written for opioids in 2017, which is disturbing.

Brenda Sepulveda, Ponte Palmero's Marketing Director welcomed the board and gave an overview of the organization.

Schmidt stated that Amanda Sharp is the new Human Services Director for Placer County.

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Larkey announced the resignation of Aamir Deen from the board.

Quorum was established and the meeting was called to order by Chair Larkey at 1:20 pm.

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Michael Zimmerman (Vice-Chair)	
<input type="checkbox"/> April Ballesterio	<input checked="" type="checkbox"/> Jacqueline Humenick	<input type="checkbox"/> Martha Escobedo
<input type="checkbox"/> Bill Bettencourt	<input checked="" type="checkbox"/> Jason Buckingham	<input checked="" type="checkbox"/> Paul Castro
<input type="checkbox"/> Carol Pepper-Kittredge	<input type="checkbox"/> John Tweedt	<input checked="" type="checkbox"/> Robin Trimble
<input checked="" type="checkbox"/> Christina Nicholson	<input type="checkbox"/> Kevin Ferreira	<input checked="" type="checkbox"/> Tink Miller
<input type="checkbox"/> Daniella Devitt	<input checked="" type="checkbox"/> Laurel Brent-Bumb	<input checked="" type="checkbox"/> Vic Wursten
<input checked="" type="checkbox"/> Diana Souza	<input type="checkbox"/> Lisa Hutchinson	<input type="checkbox"/> Yvette Elam
<input type="checkbox"/> Eric Cooper	<input checked="" type="checkbox"/> Marcy Schmidt	
<input type="checkbox"/> Eric Ulrich	<input checked="" type="checkbox"/> Mark Frayser	

**GSJTA Staff:**

<input type="checkbox"/> Darlene Galipo	<input checked="" type="checkbox"/> Lorna Magnussen
<input type="checkbox"/> Terrie Trombley	<input type="checkbox"/> Carline Chavez

**One-Stop Operator:**

☒ Michael Indiveri

Guests: Dean Peckham, SVMI; Cal Reynolds, SVMI; La Vonnia De Loach, North State Building Industry Foundation (NSBIF); Katie Kenoyer, Placer County Business Advantage Network; Cara Welch, Employment Development Department (EDD) LMID

*\*Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

**Motion** to approve agenda by Zimmerman, second by Souza

**Motion** approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of Minutes from May 17, 2018 WB Meeting
- b) Review of Minutes from May 17, 2018 EC Meeting
- c) Attendance Log

**Motion** to approve consent agenda items a-c by Brent-Bumb, second by Miller

**Motion** approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Welch reported that the Labor Market Information Division has released a new dashboard; it is interactive and available on the EDD LMID website. Welch will send a link to the board members.

Buckingham added that there will be a presentation including this new tool at the next board meeting.

V. APPROVE EXECUTIVE COMMITTEE MEMBERSHIP

**Motion** to approve Executive Committee Membership by Miller, second by Zimmerman

**Motion** approved unanimously

VI. [SACRAMENTO VALLEY MANUFACTURING INITIATIVE \(SVMI\)](#)

PRESENTATION – DEAN PECKHAM

Buckingham introduced Dean Peckham, Executive Director for SVMI; Peckman explained that the initiative started in February and is organized by and for manufacturers to address a critical shortage of skilled workforce in the manufacturing world.

The focus is on high school and community college students to pursue manufacturing not as a job but a career. Peckham also added that one of the big initiatives is called Manufacturing Week, previously Manufacturing Day, targeting high school youth. Peckham introduced Cal Reynolds to continue the presentation.

Reynolds explained that he's been in the manufacturing world for 35 years; he acquired Snowline Engineering in 1998. The facility is 75k sq. ft. with 80 employees. He stated that one of the reasons he joined SVMI is the great need for skilled workforce' there are jobs available but not skilled workers.

*Slideshow presentation will be uploaded to Golden Sierra website.*

VII. WORKFORCE BOARD MEMBERSHIP UPDATE

Magnussen noted that Aamir Deen had resigned as previously announced; she is currently working with the Labor Council to get an appropriate nominee.

Magnussen also added that Escobedo representing EDD will be resigning in the near future, and Randy Bloomfield will be her replacement. Mr. Bloomfield's application will be reviewed by the Executive Committee and then to the Governing Body for approval.

Larkey noted that Escobedo will be missed. She has been a vital contributor to the Board and its work.

VIII. LEGISLATIVE WATCH

Buckingham stated that there are four pieces of legislation that the board has support positions on; he briefly updated the board and referred them to the memo in the agenda packet.

Buckingham added that there may be funding associated with some of these initiatives.

IX. ONE-STOP OPERATOR REPORT OUT AND AJCC HALLMARKS UPDATE

Indiveri stated that he has been working with MOU partners focusing on two different items for the current fiscal year 18/19; they are the Hallmarks of Excellence which includes the Continuous Improvement Plan (CIP); additionally the State will be issuing a directive on the second stage which is the self-assess the affiliate/satellite centers.

Indiveri stated that the MOU partners are going to start addressing the identified issues. The first will be to develop an inventory of training and services that they offer. This will be done in two parts; one is for the customers, and the second would be directed to staff and partners; this will help all partners to know and understand more about each other's services.

Indiveri added that Sierra College will be developing a training session on cross-training on the subject of career pathways.

X. WORKGROUPS

Miller/Storytelling:

Miller stated that there are no updates.

Frayser/Training Best Practices:

No updates.

Schmidt/Employer Outreach:

Schmidt reported that the group conducted a survey of the WB members, and received eight responses; she distributed blank surveys to the members hoping to collect additional responses. The purpose of the survey is to determine what types of initiatives or groups each member belongs to. The workgroup will be meeting immediately following this meeting to review the survey results/content.

Buckingham mentioned that there is a Regional Branding Initiative being developed around Business Engagement; this would tie regional business services together under one tagline.

Buckingham also added that the workgroup is working on developing an integrated business services strategy; he is reviewing CWA's California Training Institute for a consultant to assist in developing the strategy.

Buckingham mentioned that the Regional Director's group are working on a business summit that will take place on May 15, 2019 at Bayside Church. The goal is to target business as the audience and focus on disruptions in the economy such as artificial intelligence; and what opportunities these disruptions present to people as business owners. They are anticipating 500+ attendees.

XI. FUTURE AGENDA ITEMS/NEW BUSINESS

NEW BUSINESS:

- NETWORKING UPDATE
  - Miller shared that she hired a new accountant through a networking opportunity with board member April Ballesterro, One Light Ahead.
  - Larkey commented that NSBIA has been working closely with Bettencourt from Adult Education that led to a hiring event that also Schmidt of Placer County is involved with; it will take place on August 16, 2018 at Placer School for Adults in Auburn, CA. the day before they will have an open house.

FUTURE AGENDA ITEMS:

- WORKFORCE BOARD
  - Labor Market Information Presentation
- EXECUTIVE COMMITTEE
  - Will be meeting on August 16, 2018
  - Restructuring Workgroups for future direction

XII. NEXT MEETING

Thursday, September 20, 2018 – NSBIA - Roseville

XIII. ADJOURNMENT

**Motion** to adjourn the meeting at 2:17 pm by Souza, second by Castro

**Motion** approved unanimously



<b>Date:</b>	9/21/17	10/19/17	12/21/17	2/22/18	5/17/18	8/28/18	Rate
<b>Executive Committee</b>	EC	EC	EC	EC	EC	EC	
<b>Meeting Type</b>	Special	Regular	Regular	Regular	Regular	Special	
Rick Larkey-CHAIR	1	1	1	1	1	1	100%
Michael Zimmerman-VICE CHAIR	0	1	1	1	1	1	83%
Laurel Brent-Bumb	1	1	1	1	1	0	83%
Jason Buckingham	1	1	1	1	1	0	83%
Martha Escobedo	1	1	0	1	1		80%
Carol Pepper-Kittredge	0	1	1	1	1	1	83%
Diana Souza						1	100%
Gregg Geisler	1	0	1	1	1	1	83%

**GOLDEN SIERRA  
WORKFORCE BOARD  
EXECUTIVE COMMITTEE**

**MEMORANDUM**

**DATE:** September 12, 2018

**TO:** Executive Committee (EC)

**FROM:** Rick Larkey, Workforce Board Chairman

**SUBJ:** Executive Committee Membership

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Due to recent resignation of Diana Souza, the Executive Committee shall review the attached current Workforce Board roster and attendance log to discuss and identify potential replacements.

In accordance with Bylaws Section 6.3 & 6.9.1, the appointment of the Golden Sierra Executive Committee membership as outlined below shall be approved by the Workforce Board.

The term for this Executive Committee will be in alignment with the Chair and Vice Chair Term of July 1, 2018 – June 30, 2020.

Required membership:

WDB Chairperson	Rick Larkey
WDB Vice Chairperson	Michael Zimmerman
WDB member (business)	<b>Vacant</b>
WDB member	Laurel Brent-Bumb
WDB member	Carol Pepper-Kittredge
Executive Director	Jason Buckingham (ex-officio)
Non-WDB member (6.3.2)	Greg Geisler

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6.3. Committee members shall be appointed by the WDB.

6.3.1. Committees may include WDB members.

6.3.2. Committees shall be supplemented by non-WDB members who the WDB has determined have the appropriate experience and expertise.

6.9.1. Executive Committee. The Executive Committee shall consist of five (5) voting members: WDB Chairperson, Vice Chairperson, and three (3) additional WDB members, one of which shall be from the business community. The Golden Sierra Executive Director shall sit as an ex-officio non-voting member of the Executive Committee. The WDB Chairperson may also invite WDB committee chairpersons to participate in Executive Committee meetings as non-voting members. The membership term shall be the same as the chair term.

## **Golden Sierra WDB** **Membership Roster**

April Ballesterio  
One Light Ahead  
3017 Douglas Blvd  
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Term Date: 6/30/2021  
Business  
Phone: (916) 201-5146  
[coachapril@onelightahead.com](mailto:coachapril@onelightahead.com)

Bill Bettencourt, Principal  
Placer School for Adults  
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Education - Adult Education  
Phone: (530) 885-8585  
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[bbettencourt@puhsd.k12.ca.us](mailto:bbettencourt@puhsd.k12.ca.us)

Carol Pepper-Kittredge, Director  
Sierra College  
5000 Rocklin Road  
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Phone: (916) 660-7801  
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Christina Nicholson, Owner  
Whole Person Learning  
11816 Kemper Road  
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Daniela Devitt, Director, Outreach Dept.  
California Employers Association (CEA)  
1451 River Park Drive, Suite 116  
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[ddevitt@employers.org](mailto:ddevitt@employers.org)

~~Diana Souza, Human Resources  
NorCal Kenworth  
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**Resigned effective  
9/13/18**

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Business  
Phone: (510) 746-5205  
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Eric Cooper, Field Office Supervisor  
California Indian Manpower Consortium, Inc.  
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Jacqueline Humenick, Business Officer Director  
Ponte Palmero  
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Workforce - Youth; Other  
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## **Golden Sierra WDB** **Membership Roster**

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Kevin Ferreira  
Sacramento Sierra Building & Construction Trade Council  
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Joint Labor  
Phone: (916) 924-0424  
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[kevinf@calweb.com](mailto:kevinf@calweb.com)

Laurel Brent-Bumb, President  
El Dorado Chamber of Commerce  
542 Main St.  
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Lisa Hutchinson  
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Marcy Schmidt, Client Services Supervisor  
Placer County Business Advantage Network  
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Term Date: 6/30/2021  
Gov/Econ Dev/Comm Dev - Economic Development  
Phone: (530) 889-4061  
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Mark Frayser, Staff Services Manager  
Department of Rehabilitation  
151 N. Sunrise Avenue, #601  
Roseville, CA 95661

Term Date: 6/30/2021  
Gov/Econ Dev/Comm Dev - Vocational Rehabilitation  
Phone: (916) 774-4410  
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Michael Zimmerman, President **(Vice Chair)**  
MTI College  
5221 Madison Avenue  
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Business; Education - Higher Education  
Phone: (916) 339-4360  
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Paul Castro, Deputy Director, Farmworker Services  
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Randy Bloomfield  
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## **Golden Sierra WDB** **Membership Roster**

Rick Larkey, Director **(Chair)**  
North State Building Industry Foundation  
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Robin Trimble, CEO  
Rocklin Chamber of Commerce  
3700 Rocklin Rd.  
Rocklin, CA 95677

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Fax: (916) 624-5743  
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Tink Miller, Executive Director  
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Vic Wursten, Vice President  
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Yvette Elam  
United Domestic Workers of America  
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Organized Labor  
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<b>Date:</b>	<b>9/21/17</b>	<b>1/18/18</b>	<b>3/15/18</b>	<b>5/17/18</b>	<b>7/19/18</b>	
<b>Workforce Board</b>	<b>WB</b>	<b>WB</b>	<b>WB</b>	<b>WB</b>	<b>WB</b>	
<b>Meeting Type</b>	<b>Regular</b>	<b>Regular</b>	<b>Regular</b>	<b>Regular</b>	<b>Regular</b>	<b>Rate</b>
Aamir Deen	0	0	0	0	0	0%
April Ballesterio	1	1	1	0	0	60%
Bill Bettencourt	1	1	0	0	0	40%
Carol Pepper-Kittredge	0	0	0	1	0	20%
Christina Nicholson	0	1	1	1	1	80%
Daniela Devitt	1	1	0	0	0	40%
Diana Souza	1	1	1	1	1	100%
Eric Cooper	0	1	0	0	0	20%
Eric Ullrich	1	0	1	0	0	40%
Jacqueline Humenick	1	1	1	0	1	80%
Jason Buckingham	1	1	1	1	1	100%
John Tweedt	0	1	0	1	0	40%
Kevin Ferreira					0	0%
Laurel Brent-Bumb	1	0	0	1	1	60%
Lisa Hutchinson	1	1	1	1	0	80%
Marcy Schmidt	1	1	1	1	1	100%
Mark Frayser	1	1	0	1	1	80%
Martha Escobedo	1	1	1	1	0	80%
Michael Zimmerman	0	1	1	1	1	80%
Paul Castro	0	0	0	1	1	40%
Rick Larkey	1	1	1	1	1	100%
Robin Trimble	0	0	1	1	1	60%
Susan "Tink" Miller	1	1	1	1	1	100%
Victor Wursten	1	1	0	0	1	60%
Yvette Elam	0	0	0	1	0	20%

## ONE STOP OPERATOR MEMO

**To:** WDB Executive Committee

**From:** Michael A. Indiveri, One-Stop Operator (OSO)

**Subj:** Progress Report

**Date:** August 16, 2018

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This memo is a follow up to my report at the last Workforce Development Board Meeting on July 19, 2018.

The OSO and the WIOA Partners have been working on the Continuous Improvement Plans (CIP) as called out by the *Hallmarks of Excellence*. The first project is to develop two **inventories** of partner training and employment services. The first would be targeted toward the general public and potential customers. The second would be more detailed and aimed at the staff of the various partners to provide them with the necessary details to work with joint customers and possible customer referral between the partners. This second inventory can also be the basis of MOU Partner staff cross-training. OSO requests for this draft inventory of services were sent out on June 28 and follow ups on July 18 and August 3.

As of August 8, three partner agencies have completed their first draft of the customer inventory of services (Golden Sierra, Placer Adult School & Placer County HHS). Two others have contacted me for information (EDD & Sierra College). I will be updating the WDB of further developments.

# **GOLDEN SIERRA WORKFORCE AREA**

## **WOIA AJCC MOU PARTNERS MEETING**

**June 20, 2018**

**1:00-2:30 PM**

Roseville Connections, Conference Room B

115 Ascot Drive, Suite 180

Roseville, California, 95661

1. Greetings and Introductions
2. AJCC Certification Process
3. Hallmarks of Excellence Update
4. Hallmark Priority Workgroup Areas:
  - a. Information for customers & staff on partner services (marketing)
  - b. AJCC staff development/partner staff cross-training
  - c. Customer referral process & tracking (data systems issues)
  - d. Integrated Business Services Strategy/Business Engagement
5. Agency Updates and Announcements
6. Future Agenda Items and Next Meeting