

## WB MEMBERS

ANETTE SMITH-DOHRING  
Sutter Health Sacramento Sierra Region

BILL BETTENCOURT  
Placer School for Adults

CAROL PEPPER-KITTREDGE  
Sierra College

CHRISTINA NICHOLSON  
Whole Person Learning

DANIELA DEVITT  
California Employers Association

ERIC COOPER  
California Indian Manpower Consortium

JASON BUCKINGHAM  
Golden Sierra Job Training Agency

JOHN TWEEDT  
District Council 16

KATHLEEN BURRIS  
CVS Health

KEVIN FERREIRA  
Sacramento – Sierra's Building and  
Construction Trades Council

KIMBERLY PELLOW  
Brandman University

LAUREL BRENT-BUMB  
Bumb Construction

MARCY SCHMIDT  
Placer Co. Business Advantage Network

MARGARITA VALENZUELA  
Unite Here Local 49 Gaming

MARK FRAYSER  
Department of Rehabilitation

MARTHA ESCOBEDO  
Employment Development Department

MICHAEL ZIMMERMAN, *Vice Chair*  
MTI College

PAUL CASTRO  
California Human Development

RANDY WAGNER  
Sierra Economic Development  
Corporation

RICK LARKEY, *Chair*  
North State Building Industry Foundation

ROBERT WARD  
IBEW Local 340

STEWART SCHURR  
Doctor PC

TINK MILLER  
Placer Independent Resource Services

VIC WURSTEN  
PRIDE Industries

# **GOLDEN SIERRA WORKFORCE BOARD EXECUTIVE COMMITTEE REGULAR MEETING AGENDA**

**Thursday, August 18, 2016 – 1:00 p.m.**

**Roseville Connections  
115 Ascot Dr., Ste. 180  
Roseville, CA 95661**

## **I. ROLL CALL AND INTRODUCTION OF GUESTS**

## **II. APPROVAL OF AGENDA**

1-2

## **III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from May 19, 2016 EC meeting 3-5

B. Approval of Minutes from June 16, 2016 EC meeting 6-8

C. Review Minutes from July 15, 2016 WB meeting

## **IV. PUBLIC COMMENT – FOR THOSE ITEMS ON THE AGENDA**

## **V. APPROVE REQUEST FOR INFORMATION (RFI) FOR ONE-STOP OPERATOR**

9-10

## **VI. WB STRATEGIC PLANNING SESSION DISCUSSION**

## **VII. REVISIT EXECUTIVE COMMITTEE ROLES**

11-17

## **VIII. WIOA TITLE IB PROPOSED LWDA PERFORMANCE GOAL NEGOTIATIONS FOR PY 2016 AND PY 2017 EDD DIRECTIVE [WSDD-149](#)**

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## **IX. REGIONAL & LOCAL PLANNING GUIDANCE FOR PY 2017-2010 EDD DIRECTIVE [WSDD-146](#)**

## **X. WIOA MEMORANDUMS OF UNDERSTANDING REVISED EDD DIRECTIVE [WSD15-12](#)**

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## **XI. EXECUTIVE COMMITTEE ACTION ITEMS/NEXT STEPS**

## **XII. EXECUTIVE COMMITTEE REPORT OUT FOR WB**

## **XIII. DEVELOP WB AGENDA FOR SEPTEMBER 15, 2016**

### **EQUAL OPPORTUNITY**

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (530) 823-4635 (Voice). TTY users please call the California Relay Service at 711.  
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XIV. FUTURE AGENDA ITEMS/NEW BUSINESS

XV. NEXT MEETING

October 20, 2016 – 1:00 p.m., Roseville Connections

XVI. ADJOURNMENT

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
SUMMARY MINUTES**

**Thursday, May 19, 2016 – 11:00 a.m.**

**Sierra College, Room TBD  
5000 Rocklin Road  
Rocklin, CA 95677  
LRC Room 201**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and the meeting was called to order by Chair Miller at 11:13 a.m.

Present: Tink Miller (Chair), Rick Larkey (Vice-Chair), Martha Escobedo, Paul Castro\*, Michael Zimmerman,

Absent: Kevin Ferreira, Laurel Brent-Bumb

Guests: Gloria Earl, Jason Buckingham, Terrie Trombley, Darlene Galipo, Lorna Magnussen, Kathleen Franklin

*\*Denotes late arrival or early departure*

**II. APPROVAL OF AGENDA**

**Motion** to approve the agenda by Zimmerman, second by Escobedo.

**Motion** approved unanimously.

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

A. Approval of Minutes from February 18, 2016 EC/FC meeting

B. Attendance Log

**Motion** to approve the consent agenda items A & B by Larkey, second by Zimmerman.

**Motion** approved unanimously.

**IV. PUBLIC COMMENT – FOR THOSE ITEMS ON THE AGENDA**

There was no Public Comment.

**V. APPROVE 2016/2017 MEETING SCHEDULE**

**Motion** to approve the 2016/2017 Meeting Schedule as presented by Zimmerman, second by Escobedo.

**Motion** approved unanimously.

\* 11:18 Paul Castro arrived

VI. APPROVE 2016/2017 DRAFT BUDGET

Highlights presented:

- large reduction in the funding afforded to WIOA Title I; key factors:
  - 7.2% reduction in allocation, and estimated 10% in Rapid Response; roughly \$250,000
  - The current unemployment number is 4.9% within the consortium
  - Governor's threshold on discretionary funds nearly doubled from 8% to 15%
  - An increase in direct training requirements from 25% to 30%
- A decision has been made to close the Auburn One Stop, reducing limited term staff, and a general tightening of overall spending.
- Reviewing the reductions statewide, the Golden Sierra region received the sixth largest percentage reduction in the State.
- The Title I budget is prepared with equitable cuts across the board to all programs. This includes subcontracted service providers.
- WIOA Title I is not intended, nor is there enough funding to support the entire workforce system. There is a strong need to for effective conversations with partners during the formation of resource sharing agreements ensuring the system's target areas are adequately funded.

**Motion** to recommend approval of the 2016/2017 Draft Budget to the Workforce Board by Castro, second by Zimmerman.

**Motion** approved unanimously.

VII. APPROVE ADDITIONAL COST CENTER – SIERRA COLLEGE

Buckingham stated that the request was for an additional cost center to be added to the Fiscal Year 2015/2016 budget. Sierra College was part of a Los Rios Community College grant for participants in the Northern California Community College Apprenticeship Initiative. The funding for this cost center will be via a pass-thru contract to Golden Sierra Job Training Agency. The first year funding of \$5,000 will cover the Planning component of the grant with funding for years two to five covering the costs of Employer Outreach and Job Readiness Skills Instruction.

**Motion** to approve the additional cost center – Sierra College by Zimmerman, second by Castro.

**Motion** approved unanimously.

VIII. WIOA IMPLEMENTATION

Updates:

- At least five grant applications due in late April or early May; 2 were specifically for regional planning efforts. Golden Sierra is part of the Capital Regional Planning Unit. The region put together 2 regional grant applications. So far the region has received one. The grant is for \$75,000 to incorporate what is called the A-H planning requirements of WIOA. The A-H requirements are the regional planning requirements that are duplicated in the local planning requirements. The region has also applied for a grant for \$250,000 to assist, in part, with developing a regional plan but will also be used to assist in building regional sector pathways. At this time, there no word on the success of that application.

- Locally, the Agency has applied for three grants. The first is a Workforce Accelerator 3.0 grant, which would fund entrepreneurial training through Hacker Lab. It was not awarded. The second was a Disability Employment Accelerator grant for \$150,000 to continue the work to serve the region's persons with disabilities. The DEA grant was awarded. The last was a grant for AB2060 which is funding via the recidivism reduction act for \$294,000. This application was put together in concert with the Placer Re-entry Program (PREP) and North State Building Industry Foundation. The AB2060 grant was awarded to the Agency and will provide on-the-job training type activities for people that have gone both through the PREP program and their construction training with Northern California Construction Training (NCCT). The funding can supply additional training as well.
- SlingShot update, the Capital Region was required to submit a compact as part of that planning process which the group has been working on for 2 years. The compact was submitted in January 2016 and has undergone 2 revisions. We are awaiting approval on the final revision and Valley Vision, who has been coordinating that regionally, believes they will have an answer by the end of this week but basically they are on hold until the approval is received.
- NEG Sector Grant. The regional partnership has procured a new labor market information report that should be complete by mid-June. It will umbrella the Capital Region Planning Unit but will also break out individually the labor market information for each of the partner local areas. It is intended to support the next economy clusters which were just updated by a grant that was awarded to Valley Vision by J P Morgan Chase in addition to providing information on clusters not covered in the Next Economy update.
- The region has contracted with Valley Vision to do an inventory of the business advisory groups with in the Region with the hopes of leveraging their expertise.
- Capital Region Planning Unit is working on completing a Regional MOU. The MOU will solidify our commitments to do systems alignment planning, updating policies, interagency procedures, and also doing staff and board development regionally.

Larkey stated that it would be advantageous if there was some kind of event held where everyone was invited to the table to sit down and share what they are doing with an eye towards how everything should be integrated. There are some obvious differences that everyone can all acknowledge and the question for him is "what do we do with the overlaps". Buckingham concurred.

#### IX. FUTURE AGENDA ITEMS/NEW BUSINESS

1. Executive Committee (EC) - June
  - Discussion about the July Board meeting Agenda
  - Possible Strategic Planning Session to establish direction
  - Revisiting the role of the EC
2. Executive Committee Meeting for August to be moved to September for Final Budget
3. Staff report on planning efforts with recommendations (input from Chair); carry forward to full board and Governing Body; Miller suggested possibly a joint meeting

#### X. NEXT MEETING

June 16, 2016 – 1:00 p.m., Roseville Connections

#### XI. ADJOURNMENT

Meeting was adjourned at 12:19 p.m. by Chair Miller.

**GOLDEN SIERRA WORKFORCE BOARD  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
SUMMARY MINUTES**

**Thursday, June 16, 2016 – 1:00 p.m.**

**Roseville Connections  
115 Ascot Dr., Ste. 180  
Roseville, CA 95661**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting was called to order by Chair Miller at 1:00 p.m.

Present: Tink Miller (Chair), Rick Larkey (Vice-Chair), Michael Zimmerman,  
Laurel Brent-Bumb, Martha Escobedo

Absent: Kevin Ferreira, Paul Castro

Guests: Jason Buckingham, Gloria Earl, Lorna Magnussen, Jennifer Kandi

**II. APPROVAL OF AGENDA**

Miller called for approval of the agenda. Magnussen stated that minutes needed to be removed from the Consent Agenda A and B. They are not ready and will be deferred to the next meeting.

**Motion** to approve the agenda as amended by Zimmerman, second by Brent-Bumb.

**Motion** approved unanimously.

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

Request to amend Consent Agenda to remove agenda items A & B; carry over to next meeting.

A. Approval of Minutes from May 19, 2016 EC meeting [removed]

B. Review Minutes from May 19, 2016 WB meeting [removed]

C. Attendance Log

**Motion** to approve the Consent Agenda item C by Brent-Bumb, second by Larkey.

**Motion** approved unanimously.

IV. PUBLIC COMMENT – FOR THOSE ITEMS ON THE AGENDA

Miller stated that her agency is having their annual benefit tri-tip dinner auction at the Mt. Vernon Grange located at 3185 Bell Road in Auburn on June 25, 2016 at 5pm. The Auburn 49er Lions cook the BBQ and serve it. There is a silent and live auction with a professional auctioneer.

V. REVIEW AND RECOMMENDATIONS FOR EXECUTIVE COMMITTEE MEMBERSHIP

A proposal was made by Buckingham to consider future changes to the bylaws to allow the chair to appoint committee members.

The EC discussed ways to determine who sits on the executive committee to ensure that it has proper representation in the community. It was agreed that nominations need to be in place by the July 21<sup>st</sup> Workforce Board meeting... Larkey currently has 4 board seats that he needs to fill. Two of which include a business partner and a non-board member.

Buckingham suggested that the EC ask people by survey or other means if they might be interested in staying on the board. In addition, Magnussen suggested that the committee look at the roster, the composition that needs to be on the EC, and the attendance. Once the EC looked at these together, they could give some recommendations to Larkey and Zimmerman on a candidate pool.

Zimmerman asked the committee to develop a list of possibilities so Larkey and Zimmerman could take that list and narrow it down to who they want to put into each seat before their terms start on July 1. They would use the list to vet those candidates and make sure that those members really want to do it. Then they could put it to a vote on July 21.

Members were reviewed for consideration. Larkey stated that he is not as concerned about making sure that the business individual is in alignment with one of the sectors but he is looking for someone who can work with the EC on enabling the rest of the committee to work well together. Larkey stated that he and Zimmerman were going to discuss the recommendations and present those nominations to the full WB.

Larkey proceeded to call out the names of the non-member board members in consideration. They were Lorna Magnussen, Alexis, Greg Geisler, Sheryl Ryder, and Jay Onasch.

VI. WB MEMBERSHIP TERMS

Zimmerman and Larkey agreed to reach out to the board members whose terms are ending that have a designated seat to solicit their interest in renewing, with Magnussen's assistance.

Larkey recommended that a process for term renewals be integrated into bylaws in future revision.

Magnussen clarified she should send an email to the remainder of those individuals on the list asking them for their intent to renew. Larkey responded in the affirmative. He continued that the board needs to make the assumption that they are going to have at least one vacant business and possibly 2.

Magnussen will review previous WB recruitment material.

VII. WB MEMBERSHIP ATTENDANCE

Miller listed the members whose attendance is low. These include Sherri Springer, Bob Ward, and Victor Wursten.

Brent-Bumb and Miller noted that Bob Ward's seat is a mandated union seat. Magnussen clarified that in two weeks Bob Ward stated that he would have a recommitment to attend or he will be assigning a new representative.

VIII. WIOA IMPLEMENTATION

Updates:

MOU's: All 11 MOUs have been approved by both WB & Governing Body. 8 have been fully executed and submitted; the following 3 are pending final approval from partner: California Indian Manpower Corporation, El Dorado HHS, and AARP which was sent it to Washington for approval. The last communication that Buckingham sent to them is that AARP has a legal obligation to complete an MOU and return it to Golden Sierra. Buckingham has still not received a response. His next course of action is to call Washington and to find out who the people are who are above the individual that he is supposed to be working with locally.

Buckingham stated that the timeline he submitted to the state indicated that the 3 MOUs he talked about earlier were outstanding. He asked Gloria Earl if she has heard anything about what the penalties might be.

Gloria Earl stated that it would be a corrective action plan. She stated that the state understands that everything is just taking the local areas a little more time to do.

IX. FUTURE AGENDA ITEMS/NEW BUSINESS

Labor Market Information (LMI) Presentation: Golden Sierra should be receiving a new labor market information report before the next meeting and recommend scheduling a presentation. [Buckingham]

Discuss reintroducing survey and board expectations [Buckingham]

Discussion on having a board retreat [Larkey]

Future agenda – State Plan: The board should review the plan; will be included in board retreat. [Larkey]

Further discussion occurred regarding board retreat logistic (budget, facilitator, etc.)

X. NEXT MEETING

August 18, 2016 – 1:00 p.m., Roseville Connections

XI. ADJOURNMENT

Meeting adjourned by Chair Miller at 2:25 pm [Motion rescinded]

Brent-Bumb added that on Sunday, July 17<sup>th</sup> from 11:00 am – 4:00 pm she is having her company's annual Cowboys & Cornbread event at the fairgrounds. She stated that it is the most fun old family, old time family day. They have a chili cook-off, harmonica contest, peewee rodeo where the kid's race on the little wooden horse sticks, and horse show.

Meeting adjourned by Chair Miller at 2:25 pm

# **GOLDEN SIERRA EXECUTIVE COMMITTEE**

## **MEMORANDUM**

**DATE:** August 18, 2016

**TO:** Executive Committee

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJ:** Approve Request for Information (RFI) for One-Stop Operator

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Staff are requesting the approval of the release of a Request for Information (RFI) for the services of a One-Stop Operator. Though the collecting responses via RFI does not constitute the completion of the competitive process it does provide critical information regarding the availability of potential One-Stop Operators and the costs associated with performing the duties of the Operator. Additionally, as indicated under bullet 1, the RFI does ensure compliance with the 90 day requirement as published by the Department of Labor.

Quick Review: Located in U.S. DOL Final Rule; Section 679.410 and U.S. DOL/U.S. DOE Final Rule Sections 678.610 – 678.635

“It is the conclusion of the Department that the requirement to use a competitive process for the selection of the one-stop operator is required by statute, as is the requirement for continuous improvement through evaluation of operator performance and regularly scheduled competitions”

- Operators must be selected and operating the Center(s) by July 1, 2017. By 90 days after the final rule: every Local WDB must demonstrate it is taking steps to prepare for competition of its one-stop operator. This demonstration may include, but is not limited to, market research, requests for information, and conducting a cost and price analysis.
- Local competition must occur at least every four years (State and Local Workforce Boards may require procurements more frequently)
- Competitive process must follow local procurement policies and procedures and the principles of competitive procurement in the Uniform Guidance set out at 2 CFR 200.318 through 200.326.
- All references to “noncompetitive proposals” in the Uniform Guidance at 2 CFR 200.320 will be read as “sole source procurement” and entities must prepare written documentation explaining the determination concerning the nature of the competitive process to be followed in selecting a one-stop operator.

- The one-stop operator must be clearly defined in the “competition”. One stop operators may coordinate the service delivery of required one-stop partners and service providers. Local WDBs may establish additional roles of one-stop operator, including, but not limited to: coordinating service providers across the one-stop delivery system, being the primary provider of services within the center, providing some of the services within the center, or coordinating service delivery in a multi-center area, which may include affiliated sites.
- A one-stop operator may not perform the following functions:
  - convene system stakeholders to assist in the development of the local plan; prepare and submit local plans (as required under sec. 107 of WIOA);
  - be responsible for oversight of itself;
  - manage or significantly participate in the competitive selection process for one-stop operators;
  - select or terminate one-stop operators, career services, and youth providers;
  - negotiate local performance accountability measures;
  - or develop and submit budget for activities of the Local WDB in the local area.

# WIOA and the Golden Sierra Workforce Board

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## Introduction

The Workforce Innovation and Opportunity Act (WIOA) provides state and local areas the flexibility to collaborate across systems in an effort to better address the employment and skills needs of current jobseekers and employers. WIOA accomplishes this by prescribing a stronger alignment of the core partners including Workforce (Title I), Adult Education (Title II), Wagner-Peyser (Title III), the Department of Rehabilitation (IV), and Temporary Assistance for Needy Families (or TANF).

## Goals:

The Act requires a multitude of changes within the current three county Golden Sierra Region (El Dorado, Alpine and Placer Counties). Locally, the Workforce Board has focused most of its efforts on the one-stop career centers and the Workforce Investment Act (WIA) funded partner within the system. However, the new act greatly expands the role of the local board and encourages local boards to focus on systems alignment. The State Board (April 14, 2015) has identified seven program/policy strategies that apply to the core programs. These are as follows:

1. Partnering in Sector Strategies
2. Building Career Pathways
3. Utilizing Earn and Learn Training
4. Organizing Regionally
5. Creating Cross System Data Capacity
6. Integrating Service Delivery
7. Providing Support Services for Successful Outcomes

## The Local Plan

The local Boards greatest strength lie in identifying initiatives and providing support, direction and oversight on the outcomes of convenings targeted to meet these goals. This includes identifying measures of success, timelines and continuous improvement when appropriate. Ultimately, the Board (in cooperation with the Chief Local Elected Officials) will be in charge of developing a 4 year local plan that aligns with the State goals and, when part of a planning region, complies with the regional planning requirements. The local plan will need to be reviewed and updated every 2 years to ensure that it still aligns with local labor market trends.

This plan should attempt to raise outcomes for all core partners who now share the same performance measures. Though there are over 20 elements to the local plan, in simple terms the goals of the plan include:

1. Preparing prospective employees for viable employment opportunities and career pathways in the region.
2. Supporting regional employers' efforts to hire, train, and transition employees by enhancing and communicating the availability and value of the Board's business engagement strategy.
3. Preparing young adults to thrive and succeed in the regional workforce by providing relevant work based learning opportunities.

## Roles of the Workforce Board

WIOA outlines 13 roles of the local board. Though there may be some overlap, in general, these can be categorized into two groups. The first group is focused on systems building. The second group is specific to Title 1 of the Act.

### Systems Building Roles

1. Local Plan
  - a. The local board, in partnership with the chief elected official for the local area involved, shall develop and submit a local plan to the Governor that aligns with the state WDB strategies and incorporates WIOA identified requirements.
2. Workforce Research and Regional Labor Market Analysis
  - a. In order to assist in the development and implementation of the local plan, the local board shall carry out analyses of the economic conditions in the region.
3. Convening, Brokering, Leveraging
  - a. The local board shall convene local workforce development system stakeholders to assist in the development of the local plan and in carrying out its other functions.
4. Employer Engagement
  - a. Promote business representation on the board
  - b. Develop linkages with employers
  - c. Ensure activities meet needs of employers
  - d. Develop and implement proven and promising strategies to meet employment and skill needs.
5. Career Pathways Development:
  - a. The local board, with representatives of secondary and postsecondary education programs, shall lead efforts in the local area to develop and implement career pathways.
6. Proven and Promising Practices:
  - a. Identify and promote proven and promising strategies for meeting needs of employers and jobseekers
7. Technology: Enhance accessibility and effectiveness of services by:
  - a. Facilitating connections among the intake and case management information systems
  - b. Facilitating access to services including in remote areas
  - c. Identifying strategies for better meeting needs of persons with barriers to employment
  - d. Leveraging resources

## Title 1 Roles

1. Budget and Administration
  - a. Develop a budget that supports the activities and initiatives of the Board
  - b. Disburse grant funds for Title 1 workforce investment activities
2. Selection of Operators and Providers
  - a. Selection of One-Stop Operators
  - b. Selection of Youth and Career Service Providers
  - c. Identification of eligible providers of training services
  - d. Identification of eligible providers of career services
3. Program Oversight
  - a. Conduct oversight of local youth, employment and training and adult workforce investment activities
  - b. Ensure appropriate use and management of funds
4. Coordination of Educational Providers:
  - a. Coordinate activities with education and training providers
  - b. Review the applications to provide adult education and literacy activities
  - c. Implement cooperative agreements
5. Negotiation of Local Performance Accountability
  - a. The local board, the chief elected official, and the Governor shall negotiate and reach agreement on local performance accountability measures.
6. Accessibility for Individuals with Disabilities:
  - a. The local board shall annually assess the physical and programmatic accessibility in accordance with the provisions in the American with Disabilities Act of 1990 of all one-stop centers in the local area.

## **Mission:**

The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry needs.

## **Vision:**

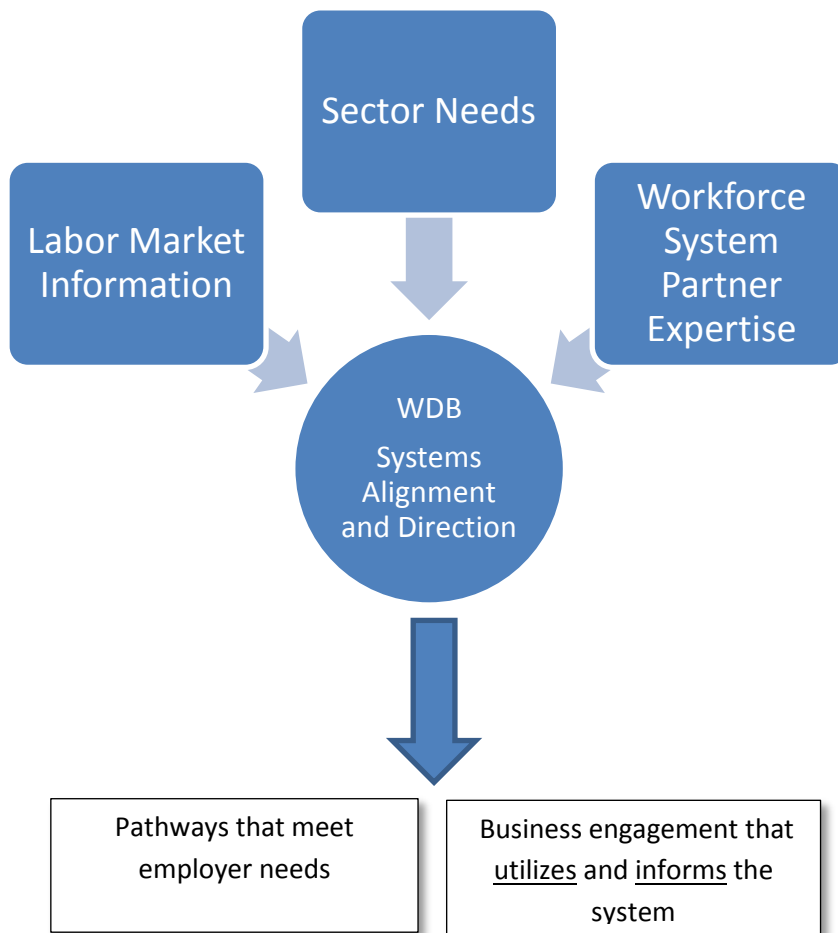
A fully integrated workforce system that capitalizes on the expertise of industry and workforce partners to continuously meet the needs of business, and facilitate pathways to success for students, workers and job seekers.

## **Values:**

Values of the Workforce Board should be set in order to inform and guide decision making process. The Partners are in the process of developing these values currently. Examples of possible values might include:

- Stewardship of assets focusing on the local and regional priorities of the stakeholders
- The expertise of the partners of the system
- The struggle of small business
- Continuous improvement
- Collaboration with workforce, education and economic development partners
- Systems alignment
- Innovation responsive to business and workforce needs
- Business engagement that develops value added relationships with business

## System Overview



*A feedback loop will be an integral part of refining and improving the system*

## **Composition of the Board:**

Golden Sierra actively seeks members from throughout the region to fill available seats on the board. The majority of the board is represented by business and industry from the private sector. Other sectors represented include education, labor, rehabilitation and state employment services, public assistance agencies, community-based organizations as well as local economic development interests. Golden Sierra attempts to maintain a board whose private sector members are representative of small business or the sectors of interest to our initiatives. In addition, we strive ensure that our member county's interests are at the table while keeping the board nimble. Because of this, our board composition and recruitment efforts may change over time.

Minimum Representation on the local board includes:

1. Business Representatives (51%), including the Chair
2. Labor and Workforce Representatives (20%) (further definitions apply)
3. Adult Education/Literacy Representative
4. Vocational Rehabilitation Representative
5. Higher Education Representative
6. Wagner-Peyser Representative
7. Economic Development Representative

Standing subcommittees require that a board member be chair and that non board members with expertise be appointed. Ad hoc committee work may be recommended.

## **Time Commitment**

Board members should be active and engaged in the work of the board to understand its operations and deliver its message. Serving on the Golden Sierra Workforce Board will require a commitment of at least 12 hours per year. The time commitment includes six board meetings held every other month in addition to ad hoc and subcommittee work as necessary.

## **Term of Office**

Currently, board members serve fixed terms of four years from the July 1<sup>st</sup> immediately preceding the appointment/re-appointment date. All WB terms shall expire on June 30<sup>th</sup>, except that members may continue to serve after the end of their term until a successor is appointed.

## **Board Responsibilities**

1. Develop and oversee the mission.
2. Encourage and educate employer organizations and affiliations to leverage the system.
3. Engage in strategic planning
4. Recommend for appointment and orient new Board members.
5. Enhance the Board's public image and deliver its message.
6. Ensure Board efficiency in its operations.
7. Prepare for and actively participate in meetings, including engaging other resources as needed.
8. Miss no more than three consecutive Board meetings
9. Complete periodic ethics training as required by California law.
10. Submit form 700

**California's WIOA Title IB & Wagner-Peyser Negotiated Performance Goals  
Program Years 2016-17 and 2017-18**

PY 2016-17 Performance Goals					
	Adults	Dislocated Workers	Wagner-Peyser *	Youth	
Employment Rate 2nd Quarter After Exit	65.0%	68.0%	53.7%	62.4%	Employment or Placement Rate 2nd Quarter After Exit
Employment Rate 4th Quarter After Exit	62.5%	66.5%	53.7%	64.2%	Employment or Placement Rate 4th Quarter After Exit
Median Earnings 2nd Quarter After Exit	\$4,957	\$7,308	\$4,862	BASELINE	Median Earnings
Credential Attainment within 4 Quarters After Exit	52.9%	60.0%	N / A	54.7%	Credential Attainment within 4 Quarters After Exit

PY 2017-18 Performance Goals					
	Adults	Dislocated Workers	Wagner-Peyser *	Youth	
Employment Rate 2nd Quarter After Exit	68.0%	71.0%	56.7%	65.4%	Employment or Placement Rate 2nd Quarter After Exit
Employment Rate 4th Quarter After Exit	65.5%	69.5%	56.7%	67.2%	Employment or Placement Rate 4th Quarter After Exit
Median Earnings 2nd Quarter After Exit	\$5,157	\$7,523	\$5,162	BASELINE	Median Earnings
Credential Attainment within 4 Quarters After Exit	55.9%	63.0%	N / A	57.7%	Credential Attainment within 4 Quarters After Exit

**Lorna Magnussen**

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**From:** EDD WEB10 <WEB10@EDD.CA.GOV>  
**Sent:** Friday, August 05, 2016 3:49 PM  
**To:** EDDWDEMAIL@LISTSERV.STATE.CA.GOV  
**Subject:** Workforce Development Special Notice

## **SPECIAL NOTICE from the EDDWDEMAIL List**

The Workforce Services Directive *WIOA Memorandums of Understanding* (WSD15-12) dated January 20, 2016 was revised with the following changes:

- Page 5 – MOU Phase II due date is now June 30, 2017 instead of December 31, 2017
- Page 6 – MOU Phase II due date is now June 30, 2017 instead of December 31, 2017
- Page 9 – MOU Phase II due date is now June 30, 2017 instead of December 31, 2017
- Attachment 1, page 3 - MOU Phase II due date is now June 30, 2017 instead of December 31, 2017
- Attachment 3 – State and local level points of contact updated for Title II programs

View the directive online on the [Workforce Services Directives](#) webpage.

Regards,

*Pagemaster*

Program Communications Unit

Workforce Services Division

Employment Development Department

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*Please do not use the reply feature as this is an unattended electronic address.*

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