

GOLDEN SIERRA WORKFORCE INVESTMENT BOARD
EXECUTIVE COMMITTEE
MINUTES

Thursday, April 16, 2015 – 1:00 pm

Roseville Connections
115 Ascot Drive, Suite 180
Roseville, CA 95661

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Miller at 1:00 pm

Present: Tink Miller, Rick Larkey, Laurel Brent-Bumb, Martha Escobedo

Absent: Kevin Ferreira

Guests: Jason Buckingham, Lorna Magnussen, Michael Indiveri, Kathy Spindola

II. APPROVAL OF AGENDA

Request to remove Consent Agenda Item B.

Motion to approve as amended by Brent-Bumb, second by Escobedo.

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

For Approval

A. Approval of Minutes from February 25, 2015 EC meeting

For Information

B. Review of Minutes from March 19, 2015 WIB Meeting (removed)

C. Attendance Log

Motion to approve consent agenda items A&C by Brent-Bumb, second by Larkey.

Motion approved unanimously.

IV. PUBLIC COMMENT – FOR THOSE ITEMS ON THE AGENDA

None

V. APPROVE GB/WIB AGREEMENT

Buckingham stated there are documents that need to be updated from WIA to WIOA. This agreement outlines the responsibilities of the Workforce Development Board and the Chief Local Official, which is the Governing Body.

Miller asked if the board would be gaining or losing any responsibilities or functions with the new agreement. Buckingham explained that the board would be gaining five new functions. He pointed out that this particular document does not lay out in entirety the new functions in the Act.

Brent-Bumb asked if there was any further information on what the new board composition is supposed to look like. Buckingham explained that this document does not cover that information but the Act contains it. Buckingham did point out that, while state boards are prohibited from having members serve multiple seats, local board members are able to represent multiple seats.

Larkey asked for clarification on appointment in section V of the agreement. Buckingham stated that there has to be an outline in the bylaws that defines the terms of appointment. This will now be outlined in the bylaws as opposed to the agreement. Larkey inquired if the dispute resolution was the rationale as well. Buckingham said that he believed the dispute resolution was in the bylaws but would verify with counsel.

Motion to approve the GB/WIB agreement by Escobedo, second by Larkey.

Motion approved unanimously.

VI. WIOA IMPLEMENTATION

- ACTION MATRIX

Buckingham explained that the matrix presented has been updated and in the future the latest actions will be in bold for easier comprehension.

The JPA went out to County Counsels on April 1st. There is a 45 day review period, after which time, it will be brought back to the Governing Body. Most likely it will go through the boards of supervisors before it comes to the Governing Body for final approval.

Meetings have started with the core partners to discuss how the new workforce development system that will be implemented.

- UPDATE

Buckingham has been involved with a State board asset mapping group called "Mapping the Field." This process is being used to develop the State combined plan and should be a helpful template for meeting with partners and writing the local plan.

The staff has met with the Adult Schools and EDD and has pending meetings with the Department of Rehabilitation and Health and Human Services (HHS). HHS is seen as a core partner to the system in the Notice of Proposed Rule Making (NPRMs), therefore; they should be involved in the planning process.

Miller inquired if we would have agreements with HHS in each County. Buckingham said that he has not spoken to HHS about this, but had a conversation with the Adult Schools and broached the idea of having one MOU with each County instead of each school. This is not an easy task and we will likely end up having a MOU for each entity.

Larkey communicated that the possible significance of this has to do with integration of resources and staff sharing. He asked if anyone has been discussing this. Buckingham said that there have been discussions with EDD and Adult Schools regarding braided services, in particular with the Adult Schools. It may take special agreements.

Buckingham said that if fees are associated with these arrangements, we will pay them, and if no fees are attached then it becomes part of the resource sharing agreement as contributions to the region's workforce development system. He feels that we should be documenting all of the resources that are contributing to the success of the system.

- TEN 29-14 WIOA NOTICE OF PROPOSED RULE MAKING (NPRM)
 - [WIOA](#)
 - [WIOA ; JOINT RULE FOR UNIFIED AND COMBINED STATE PLANS, PERFORMANCE ACCOUNTABILITY, AND THE ONE-STOP SYSTEM JOINT PROVISIONS – NOTICE OF PROPOSED RULE MAKING](#)

Buckingham stated that the Department of Labor has published five Notices of Proposed Rule Making, (NPRM). The NPRMs are not the regulations, but essentially the comment period for the regulations. The One Stop Operator procurement is an area that Golden Sierra will need to pay close attention to. The rule makings are suggesting that failed procurement be required for the local area to be a One Stop Operator. There is a distinct difference in being a One Stop Operator and operating a One Stop Center. The local board staff can operate career services. We will still have to go through a competitive process to designate our One Stop Operator by July 2017

Indiveri stated that by July 1, 2016, the appointment of the Workforce Development Board must be in place and submitted to the State for their approval and all rules should be in place. State wide and local wide there are major changes ahead which include performance indicators, integration of the One Stop partners into more cost sharing with how the system operates and the roll of the workforce board.

Indiveri stated that a stronger relationship is going to be required from entities that receive the Carl Perkins money and the local workforce board. They are pushing for a labor market analysis that is regional and covers all the partners and all the actors within that region.

Miller commented that people with disabilities may be able to learn better in an environmental setting as opposed to classroom, so the OJT's would likely be more beneficial for these individuals. Miller asked if there was a specific amount designated for training and Buckingham said that there was not, but that the Board should set goals for OJT expenditures.

Buckingham stated that according to the local area designation roll out, we have two years for local designation, but one year to certify our board. Miller asked if we were close to this composition; Buckingham clarified that the Board is close and that since it will not be required until July of 2016, there is time.

Magnussen also commented that it is only the State board that cannot have multiple representation, but we need to decide if we are going to have a smaller board and designated sectors. Mandated partners are not required to sit on the board.

Indiveri believes we should have the board set prior to 2016 so they can oversee the changes coming up. Larkey's concern is with the alignment of everyone involved. He feels we need a little more direction and stability in regard to the changes ahead.

Buckingham stated that there are suggested regions which have not been approved at this time; our proposed region has not changed and consists of Sacramento, Yolo, North Central Counties Consortium, and Golden Sierra. Under Partnerships for Prosperity, the local workforce boards and community colleges came together to fund another entity to head up that planning, which is something Buckingham can see happening with Valley Vision and partners, coordinating the efforts in order to develop the regional plan that is required of this group..

LOCAL AREA DESIGNATION

Buckingham stated that the application for local area designation was approved by the WIB on March 19th and submitted to the State partially signed; it was approved by the Governing Body on April 9th and a fully executed copy will be submitted to the State shortly.

- REVIEW WDB DIRECTIVES

Buckingham presented the Workforce Investment Board's (WIB) active directives as reviewed by Galipo and Buckingham. Buckingham stated that many of these policies are focused on day to day operations and that the Board should be focusing on broad workforce system policy issues, not on the day to day operations. Miller said that the WIB should be involved in the initialization of the policies, but that it should be up to administration to implement them. Buckingham said that recommendations will be made to eliminate some outdated policies. Miller suggested also looking at whether we need a broad policy statement underpinning the procedures that are in place for implementing.

Magnussen handed out the California Workforce Association's draft analysis of the NPRMS.

VII. UPDATES

- SLINGSHOT

Buckingham explained that we have submitted a draft of SlingShot to the State which includes a three step process, \$20,000 for the planning process, the compact design phase for \$100,000 and the implementation phase which makes up the remainder of 1 million dollars total. When we proposed this initiative it was based on income mobility for job seekers, enhancing business start-up success and individual outreach with employers. Buckingham explained that the feedback from the State points toward wanting employer advisory councils. We have proposed a blend of this along with individual outreach. The State wants us to develop a compact which is an agreement between each party showing how we are moving forward.

Larkey stated that his associations are willing to reach out to their members. Brent-Bumb also agreed to reach out through the Chamber if needed. Buckingham said that he will communicate this to Valley Vision, who is managing this process.

Miller asked if there was any connection with SACOG. Buckingham said that there may be some connection, but he is not sure to what extent. Miller said they may have information they have already compiled that we may want to consider.

Larkey believes that educating the employer about On the Job Training and letting them know the various ways they can be involved would be helpful. Buckingham agreed and said that he also believes that the employer may be looking for a broker who can go out, find the best service/services for them and bring it back, initiating the best deal for them.

VIII. EVENT DISCUSSIONS:

- NAWB FORUM 2015

Buckingham said that the forum was enlightening and he liked the methodology of convening partners discussed.

Larkey attended the collaboration pre-conference workshop and enjoyed the input and examples that various areas shared. He was particularly impressed with the asset mapping presentation that highlighted Oakland and Long Beach. He also felt that it may be beneficial to invite selected groups here to give presentations to the board.

Indiveri said that commentary on the One Stops talks about getting the staffing in place, establishing your Monday through Friday regular business hours, then looking at staying open a few evening hours or weekend hours. This is because some of the emphasis on the new laws is focused on incumbent workers who want to move up into a higher paying position or accept a better job and are working during the hours that the One Stops are open, therefore, needing off hours to utilize the facilities. It's also important that the staff working in the One Stops be thoroughly versed in the other partner programs.

Escobedo attended the "Regional Leadership for Market Responsive Business Engagement" workshop. The speakers were from BusinessU and spoke about regionalizing and bringing together the four WIB's. She said that it was very informational but seemed to be a huge undertaking. She found the conference very informative and came back with a wealth of knowledge.

Miller attended the "Super Circular" pre-conference workshop. The accounting firm that taught the workshop helped write the Super Circular and was extremely knowledgeable. Miller said that there are six sets of policies that are mandated in the new Super Circular which will need to be put in place.

Miller also attended a workshop covering transportation that talked about the potential for employment with the railroad industry due to a large number of people retiring over the next few years. This is of importance since we have Union Pacific Railroad in Roseville.

Indiveri pointed out that the railway industry is not in the base wage file so it would be difficult to track their success.

Brent-Bumb stated that the El Dorado County Economic Development Corporation (EDC²) serves as an advisory board to the provider. Buckingham commented on possibly bringing together the various chambers from multiple counties to discuss business services and what we can do to enhance their efforts.

IX. REPORT OUT OF TRAINING EXPENDITURES

- K491016 – July 1, 2013 – June 30, 2015

Buckingham explained the graph referring to the expenditures of the K4 14/15 awarded monies, showing a 25% training requirement with 20% being the actual expenditure. We are meeting this in every area except a small portion on the El Dorado side. This may be represented a little differently if the agency had already been paying the bills on El Dorado's behalf. Buckingham stated that because of the transition to the WIOA system the board needs to be mindful in watching the expenditures regarding El Dorado County. The County has just finished spending their K4 monies from last program year. At this time there have been no expenditures reported

on the K5 funds. Yet, we may be awarding the K6 money soon. This means they have two years-worth of funding to spend in a one year transition period. The Board will want to avoid over funding as this guarantees failure.

Larkey suggested putting El Dorado's K6 money in a pool where others could draw from it, and if El Dorado has spent their K5, they can then use the K6 funding. Buckingham said that this could be an option, along with possibly contracting with an additional entity in El Dorado County for training, meaning that it doesn't all have to go through the One Stop Center. However, this would have to go through a procurement process.

X. FUTURE AGENDA ITEMS/NEW BUSINESS

- WIOA Implementation
- K5 14/15
- Board Composition

XI. NEXT MEETING

June 18, 2015 – Joint Executive & Finance, Roseville Connections

XII. ADJOURNMENT

Motion to adjourn at 2:55 pm by Escobedo, second by Brent-Bumb.

Meeting adjourned.