

WB MEMBERS

AAMIR DEEN
Unite Here Local 49

ANETTE SMITH-DOHRING
Sutter Health Sacramento Sierra Region

BILL BETTENCOURT
Placer School for Adults

CAROL PEPPER-KITTREDGE
Sierra College

CHRISTINA NICHOLSON
Whole Person Learning

DANIELA DEVITT
California Employers Association

ERIC COOPER
California Indian Manpower Consortium

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JOHN TWEEDT
District Council 16

KATHLEEN BURRIS
CVS Health

KEVIN FERREIRA
Sacramento – Sierra's Building and
Construction Trades Council

LAUREL BRENT-BUMB
Bumb Construction

MARCY SCHMIDT
Placer Co. Business Advantage Network

MARK FRAYSER
Department of Rehabilitation

MARTHA ESCOBEDO
Employment Development Department

MICHAEL ZIMMERMAN, *Vice Chair*
MTI College

PAUL CASTRO
California Human Development

RICK LARKEY, *Chair*
North State Building Industry Foundation

RUSTIN JOHNSTON

IBEW Local 340

STEWART SCHURR
Doctor PC

TINK MILLER
Placer Independent Resource Services

VIC WURSTEN
PRIDE Industries

GOLDEN SIERRA WORKFORCE BOARD REGULAR MEETING AGENDA

Thursday, March 16, 2017 – 1:00 PM

**North State BIA
1536 Eureka Rd
Roseville, CA 95661**

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of the systems' ability to meet industry and workforce needs.

- | | | |
|-------|---|-------|
| I. | <u>ROLL CALL AND INTRODUCTION OF GUESTS</u> | 1-2 |
| II. | <u>APPROVAL OF AGENDA</u> | |
| III. | <u>CONSENT AGENDA</u> | |
| | All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion. | |
| | a) Approval of Minutes from January 19, 2017 WB Meeting | 3-6 |
| | b) Review of Minutes from February 6, 2017 EC Meeting | 7-8 |
| | c) Attendance Log | 9 |
| IV. | <u>PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA</u> | |
| V. | <u>WIOA REGIONAL PLAN APPROVAL AND SIGNATURE</u> | 10-12 |
| VI. | <u>ONE-STOP OPERATOR AWARD</u> | 13 |
| VII. | <u>SIGNATURE APPROVAL OF PHASE I, WIOA REQUIRED, CAREER & TECHNICAL EDUCATION (CTE) PARTNER MEMORANDUMS OF UNDERSTANDING (MOUs)</u> | 14-25 |
| VIII. | <u>MEETING SCHEDULE SURVEY RESULT</u> | 26 |
| IX. | <u>MEMBERSHIP & ATTENDANCE</u> | 27-28 |
| | a) Vacancies | |
| | b) Term Renewals | |
| | c) Attendance | |

EQUAL OPPORTUNITY

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (530) 823-4635 (Voice). TTY users please call the California Relay Service at 711.

X.	<u>WORKGROUP REPORT OUT</u>	29-34
XI.	<u>SLINGSHOT UPDATE</u>	35
XII.	<u>TECHNOLOGY IMPACTS AT WORK</u>	36-37
XIII.	<u>WIOA SERVICE PROVIDER AND PARTNER UPDATES</u>	38-42
	<ul style="list-style-type: none">• Alpine County – Alpine County HHS• El Dorado County – El Dorado County HHS• Placer County - Golden Sierra Job Training Agency• Consortium Business Engagement / Rapid Response• Partner Roundtable	
XIV.	<u>FUTURE AGENDA ITEMS/NEW BUSINESS</u>	
XV.	<u>NEXT MEETING</u>	
	Thursday, May 18, 2017 – 1:00 PM. North State BIA	
XVI.	<u>ADJOURNMENT</u>	

**GOLDEN SIERRA WORKFORCE BOARD
REGULAR MEETING
MINUTES**

Thursday, January 19 – 1:00 PM

**North State BIA
1536 Eureka Rd
Roseville, CA 95661**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and the meeting was called to order by Chair Larkey at 1:15 pm.

Larkey announced the following membership changes:

Resignations: Randy Wagner, representing business, as of 11/17/16
Bob Ward, representing organized labor, as of 12/4/16;
replaced by Rustin Johnson

New appointments: Aamir Deen and Rustin Johnston, representing organized labor,
approved by the Governing Body on December 5, 2016.

Present: Rick Larkey (Chair), Michael Zimmerman (Vice-Chair), Bill Bettencourt,
Carol Pepper-Kittredge*, Christina Nicholson, Jason Buckingham,
John Tweedt, Laurel Brent-Bumb, Marcy Schmidt, Mark Frayser,
Martha Escobedo, Stewart Schurr, Tink Miller, Vic Wursten

Absent: Aamir Deen, Annette Smith-Dohring, Daniela Devitt, Eric Cooper,
Kathleen Burris, Kevin Ferreira, Kimberly Pellow, Paul Castro,
Rustin Johnston.

Guests: Cara Welch, Patty Moley, Machele Rae, Steve Dicus, Lorna Magnussen,
Carline Chavez.

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Motion to approve agenda by Schurr, second by Miller

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- A. Approval of Minutes from November 17, 2016 WB Meeting
- B. Review of Minutes from November 9, 2016 EC Meeting
- C. Attendance Log

Motion to approve consent agenda items A-C by Brent-Bumb, second by Miller

Motion approved unanimously.

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Patty Moley introduced herself; she represents HHSA in El Dorado County

Machelle Rae introduced herself; she represents HHSA in El Dorado County

Steve Dicus introduced himself; he was invited by Carol Pepper-Kittredge to attend this meeting

Schmidt announced that Align Capitol Region will be having orientations to learn about the organization and what they do; orientation will take place in the sierra region (Nevada, Placer, and El Dorado counties) starting February 1st

Larkey provided handouts regarding 5K in 5 (hiring 5,000 people in the construction sector the next 5 years) and commented on the initiative, there are four ways to participate; sponsor, partner, promoter, or participants (employers). They will be conducting the 3rd annual job fair, it will take place in Citrus Heights on April 4th; they will be integrating the internship programs.

Buckingham added that the Draft Regional Workforce plan has been published, and it's open for comments.

Brent-Bumb announced that on March 10, 2017 there will be an event called Business Showcase & I Love Film Mixer in El Dorado County.

V. APPLICATION TO PROVIDE CAREER SERVICES – DIRECTIVE WSD16-14

Motion to approve the Application to provide Career Services by Miller, second by Zimmerman.

Motion approved unanimously

VI. WORKFORCE BOARD RECRUITMENT POLICY

Motion to approve the Workforce Board Recruitment Policy by Schurr, second by Brent-Bumb

Motion approved unanimously

VII. 2017-2020 WIOA LOCAL PLAN – PUBLIC COMMENT

Buckingham provided information regarding the WIOA local plan as outlined in agenda item memo. No action was necessary.

VIII. FUNDING RESCISSION

Buckingham commented that the agency received notice of funding rescissions for WIOA Title I. The total reduction in funding is around \$10,000. The agency will absorb the loss through program administration so that it will not impact the subcontractors' awards.

IX. STATUS OF ONE-STOP OPERATOR RFQ

Buckingham updated the board on the One Stop Operator RFQ, bidder's conference, rating and award process, and options if non-responsive. No action was necessary.

**1:25 Carol Pepper-Kittredge departed.*

X. HIGH PERFORMING BOARD INCENTIVE AWARD
INFORMATION NOTICES WSIN16-27 (minute 38.10)

Buckingham stated that the agency was granted an incentive award of \$55,000 for being a High Performance Board. Appropriate portions of these funds will be awarded to the subcontractors.

XI. WIOA SERVICE PROVIDER AND PARTNER UPDATES

Magnussen explained that the Partner Roundtable is a new item that was added to allow partners to report out to the board. In the near future a standardized report format will be developed for partners to utilize.

XII. EXECUTIVE COMMITTEE REPORT OUT FOR WB

There were no updates or further comments on this item.

XIII. NEXT STEPS FROM RETREAT

The members broke into designated workgroups to develop next steps; group came back together with the following report outs.

Partnership/Business Engagement (Marcy Schmidt/Facilitator):

- Planning to meet with SETA and their employment outreach committee to pursue partnership with them on business engagement, and create a process on how Roseville and Sacramento can work together.
- Meet with Valley Vision regarding SlingShot.
- Mapping out the initiatives [future].

Bettencourt inquired what the initiatives are and requested a broad explanation. Larkey and Schmidt gave examples of the initiatives and what they do such as NSBIA 5k in 5, Strong Workforce, Doing What Matters, etc. Schmidt added that description of the acronyms and initiatives, what service they provide, who on the board is involved, and who to contact with any questions would be helpful.

Marketing (Tink Miller/Facilitator):

- Develop online survey to be sent out to former users and current participants asking a few questions on why they needed the agency's services, where they helped and what can the agency do better to help them reach their goals.

Training (Vic Wursten/Facilitator):

One of the group's primary goals is to meet with AB86/AEBG and determine how to work together with all the groups involved in the initiative, identify any gaps and establish short term goals to work together.

- Training group will meet to communicate what they can do together and network with partners more efficiently.

Leadership, Strategy & Best Practices (Rick Larkey/Facilitator):

- Contact CWA regarding business engagement and sector initiatives
- Joint meeting with the Governing Body on February 1, 2017 to review board goals and solicit input from Governing Body

XIV. FUTURE AGENDA ITEMS/NEW BUSINESS

Larkey suggesting that the board conducts a survey to identify the best date and time for future board meetings.

XV. NEXT MEETING

Thursday, March 16, 2017 – 1:00 PM. North State BIA

XVI. ADJOURNMENT

Motion to adjourn the meeting at 3:00 pm by Brent-Bumb, second by Frayser

Motion approved unanimously

**GOLDEN SIERRA WORKFORCE BOARD
EXECUTIVE COMMITTEE**

**SPECIAL MEETING
MINUTES**

Monday, February 6, 2017 – 2:30 pm

**Golden Sierra Job Training Agency
1919 Grass Valley Hwy, Suite 100
Auburn, CA 95603**

Teleconferencing Locations

NSBIA (1)
1536 Eureka Rd.
Roseville, CA 95661

MTI (2)
5221 Madison Ave.
Sacramento, CA 95841

El Dorado County Health & Human Services (3)
3057 Briw Road, Suite A
Placerville, CA 95677

Roseville Connections (4)
Quiet Room
115 Ascot Dr., Ste. 180
Roseville, CA 95661

Sierra College (5)
Room B-1
5000 Rocklin Road
Rocklin, CA 95677

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting was called to order at 2:30 p.m. by Chair Larkey

Present: Rick Larkey (Chair) (1), Michael Zimmerman (Vice-Chair) (2),
Martha Escobedo (4), *Carol Pepper-Kittredge (5), Alexis Zoss (3)

Absent: Laurel Brent-Bumb

Guests: Lorna Magnussen, Carline Chavez, Patty Moley (3)

**Denotes late arrival or early departure*

(#) Indicates teleconference location

II. APPROVAL OF AGENDA

Motion to approve agenda by Zimmerman, second by Escobedo

Motion approved unanimously by roll call vote

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- A. Approval of Minutes from November 09, 2016 EC meeting
- B. Review Minutes from November 17, 2016 WB meeting
- C. Attendance Log

Motion to approve consent agenda items A-C by Escobedo, second by Zimmerman

Motion approved unanimously by roll call vote

IV. PUBLIC COMMENT – FOR THOSE ITEMS NOT ON THE AGENDA

None

V. LOCAL WORKFORCE PLAN APPROVAL AND SIGNATURE

Escobedo noted that public comment period for the plan had closed, but requested for the record for future change to include the CalJOBS service mark throughout the document.

Motion to approve Local Plan by Escobedo, second by Zimmerman

Motion approved unanimously by roll call vote

**Pepper-Kittredge joined teleconference at 2:38 p.m.*

VI. FUTURE AGENDA ITEMS/NEW BUSINESS

Full Board

- Workforce Board meeting schedule survey results
- Workforce Board attendance
- Strategic Plan implementation

Executive Committee

- Local plan goals, deliverables & implementation

Larkey will send a link to Magnussen to share with the board on the impact of technology on jobs. He would like to have an event to discuss this topic.

VII. NEXT MEETING

Thursday, April 20, 2017 1:00 pm – Roseville Connections

VIII. ADJOURNMENT

Motion to adjourn the meeting at 2:50 pm by Zoss, second by Escobedo

Motion approved unanimously

Date:	3/17/16	5/19/16	7/21/16	9/15/16	11/17/16	1/19/17	Rate
WIB	Regular	Regular	Regular	Special	Regular	Regular	
Aamir Deen						0	0%
Anette Smith-Dohring	1	0	0	0	0	0	17%
Bill Bettencourt	1	1	0	1	1	1	83%
Carol Pepper-Kittredge	1	1	0	1	0	1	67%
Christina Nicholson	1	1	0	1	1	1	83%
Daniela Devitt	1	1	0	1	1	0	67%
Eric Cooper	1	1	1	1	1	0	83%
Jason Buckingham	0	1	1	1	1	1	83%
John Tweedt	1	0	1	0	0	1	50%
Kathy Burris	1	0	1	1	0	0	50%
Kevin Ferreira	1	0	0	0	0	0	17%
Laurel Brent-Bumb	0	0	1	1	1	1	67%
Marcy Schmidt	1	1	1	1	1	1	100%
Mark Frayser	0	0	1	1	1	1	67%
Martha Escobedo	1	1	1	1	1	1	100%
Michael Zimmerman	1	1	1	1	0	1	83%
Paul Castro	1	1	0	1	0	0	50%
Rick Larkey	1	1	1	1	1	1	100%
Rustin Johnston						0	0%
Stewart Schurr	1	1	0	1	1	1	83%
Tink Miller	1	1	1	1	0	1	83%
Victor Wursten	0	1	1	0	1	1	67%

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 16, 2017

TO: Workforce Board (WB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: 2017-2020 WIOA Regional Plan

Before the Board for review and approval is the required WIOA Regional Plan for the period of 2017-2020. The request includes allowing Golden Sierra Job Training Agency (GSJTA) staff to make adjustments to the plan, as necessary, in order to ensure that the plan meets state requirements.

[WIOA Regional Plan with Exhibits](#)

Sacramento Employment & Training Agency (SETA), on behalf of the Capital Area Regional Planning Unit, has made the plan publicly available and open for comment for the required 30 day period. SETA will submit the Regional Plan by the March 15, 2017 deadline without the required signatures as allowed by EDD Directive WSD16-17.

Agency staff will secure the required signatures from both the Workforce Board and Governing Body by April 5, 2017, and forward to SETA for final submission.

The plan's ultimate goal is to support economic prosperity and income mobility. This will be completed through aligning the regional plan objectives in support of sector strategies that enhance WIOA outcomes, and will assist the state in meeting its planned goals of 1 million industry valued credentials and doubling the number of apprenticeships statewide over the next 10 years. It does this by adopting the state policy framework which includes:

Three policy objectives:

1. Demand Driven Skills Attainment
2. Enabling upward mobility, and
3. Aligning, coordinating and integrating programs and services

Seven strategies:

1. sector strategies
2. career pathways
3. organizing regionally
4. earn and learn models
5. supportive services
6. building cross system data capacity
7. integrating services and braiding resources

And two primary goals:

1. Producing a million “Middle Skill” industry valued and recognized postsecondary credentials
2. Doubling the number of apprenticeships statewide (between the years of 2017 and 2027)

Outcomes:

The WIOA Core partners, through local and regional efforts, will assist the state in meeting its two aspirational goals through meeting the WIOA required measures which include for Adults and Dislocated Workers:

- Entered Employment
- Employment Retention
- Median Earnings
- Credentials
- Measurable Skills Gain

And, for youth:

- Placement in employment, training or education
- Retention in employment, training or education
- Median earnings
- Credentials
- Measurable Skills Gain

There is also a to be determined business measure or measures

REGIONAL PLAN SIGNATURES

This regional plan represents the Capital Area Regional Planning Unit's efforts to maximize and coordinate resources available under Title I of the **Workforce Innovation and Opportunity Act**.

This regional plan is submitted for the period of July 1, 2017 through June 30, 2021 in accordance with the provisions of the WIOA.

**Golden Sierra Local
Workforce Development Board Chair**

Signature

Name

Title

Date

**Golden Sierra Job Training Agency
Chief Elected Official**

Signature

Name

Title

Date

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 16, 2017

TO: Workforce Board (WB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: One-Stop Operator RFQ results and recommendations

Staff are asking the board to approve the following competitively procured WIOA Title I One-Stop Operator for the Golden Sierra Consortium.

Please find outline below regarding procurement process:

RFI released:	October 24, 2016
RFI closed:	November 7, 2016
Responses:	None
RFQ released:	January 1, 2017
RFQ Bidders conference:	January 5, 2017 [2 bidders present]
RFQ closed:	January 21, 2017
Responses:	One

Responses & rating

Responder: Michael Indiveri, workforce consultant

Estimated annual budget: \$16,340

Response was rated by 2 outside agencies; rating required 80% or above to be considered.

Rating Results:

- Rater #1: 80%
- Rater #2: 94%

This procurement would be considered a sole source procurement due to limited number of response during the RFI and RFQ process.

All procurement was conducted in accordance with OMB 200 CFR 200.318-200.326, and sole source 200.320(f); 20 CFR 678.600, 678.605(d), 678.610(b) and 678.635, and TEGL 15-16.

**GOLDEN SIERRA
WORKFORCE BOARD**

MEMORANDUM

DATE: March 16, 2017

TO: Workforce Board (WB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: CTE Memorandum of Understanding (MOU) signature authority

Before the board for approval is the request to grant signature authority to the board chair for Phase I Memorandum of Understandings (MOUs) for Career & Technical Education (CTE) – Carls D. Perkins partners in the region. These MOUs were initially omitted in Phase I by the State in error.

Career & Technical Education (CTE):

- Sierra College – included in packet
- Los Rios Community College - pending
- Lake Tahoe Community College - pending

**MEMORANDUM OF UNDERSTANDING
FOR THE
GOLDEN SIERRA WORKFORCE DEVELOPMENT AREA
2016**

I. Preamble/Purpose of MOU

Under the Workforce Innovation and Opportunity Act (WIOA), Placer, El Dorado and Alpine Counties, including the incorporated cities within these boundaries, have been designated as the Golden Sierra Local Workforce Development Area (GSLWDA). The Golden Sierra Job Training Agency Governing Board (Governing Board) has been designated as the Chief Elected Official (CEO) of the GSLWDA. The Golden Sierra Workforce Development Board (GSWDB) has been certified as the Local Workforce Development Board (Local Board) for the GSLWDA. The WIOA requires that each Local Board, with the agreement of the CEO, develop and enter into a Memorandum of Understanding (MOU) with specified One Stop Partners (Partner or Partners) – entities that operate the following programs or activities within the GSLWDA:

- WIOA Title I Adult, Dislocated Worker, and Youth
- WIOA Title II Adult Education and Literacy
- WIOA Title III Wagner-Peyser
- WIOA Title IV Vocational Rehabilitation
- Carl Perkins Career Technical Education
- Title V Older Americans Act
- Job Corps
- Native American Programs (Section 166)
- Migrant Seasonal Farmworkers (Section 167)
- Veterans
- Youth Build
- Trade Adjustment Assistance Act
- Community Services Block Grant
- Housing & Urban Development
- Unemployment Compensation
- Second Chance
- Temporary Assistance for Needy Families/CalWORKs

The name of each Partner entity, name of representative(s) and contact information are included in Attachment A, which is incorporated herein by reference.

The State of California Employment Development Department has established the “America’s Job Center of California” (AJCC) system as the mechanism for delivering WIOA services within local areas, including the GSLWDA. The State of California has developed a Workforce Development Strategic Plan (State Plan) to provide for a locally-driven one stop system to develop partnerships that will provide programs and services to achieve the following three main policy objectives set forth in the State Plan:

- 1 Foster demand-driven skills attainment
- 2 Enable upward mobility for all Californians
- 3 Align, coordinate, and integrate programs and services

In turn, the GSWDB has adopted a Local Plan that further refines the objectives for the GSLWDA to implement the AJCC system within the GSLWDA to meet the following local area policy objectives:

1. **Goal 1:** Meet the workforce needs of high demand sectors of the state and regional economies.
2. **Goal 2:** Increase the number of Californians who obtain a marketable and industry-recognized credential or degree, with a special emphasis on unemployed, underemployed, low-skill, low income, veterans, disabled individuals and other at-risk populations.
3. **Goal 3:** Support system alignment, service integration and continuous improvement using data to support “evidence-based” policy making.

With the agreement of the Governing Board, this MOU outlines the understanding between the GSWDB and the WIOA Partners concerning the operations of the AJCC in the GSLWDA. This MOU is intended to establish a cooperative working relationship between the GSWDB and the Partners and define their respective roles and responsibilities in achieving the policy objectives set forth in the State Plan and the Local Plan as they are implemented under WIOA. This MOU will also establish the framework to be used in the GSLWDA to provide services to employers, employees, job seekers and others seeking workforce services under the newly-implemented WIOA and the AJCC system.

These State and local policy objectives will be met by ensuring access to a high-quality AJCC that provides a full range of services available in the GSLWDA for all customers seeking the following:

- *Looking to find a job.*
- *Building basic educational or occupational skills.*
- *Earning a postsecondary certificate or degree.*
- *Obtaining guidance on how to make career choices.*
- *Seeking to identify and hire skilled workers.*

II. **Local/Regional Vision Statement, Mission Statement, and Goals**

The Vision, Mission and Goals for the Golden Sierra Workforce Development Area align with the State's plan and policy objectives.

Vision: A fully integrated workforce system that capitalizes on the expertise of industry and workforce partners to continuously meet the needs of business, and facilitate pathways to success for students, workers and job seekers.

Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry needs.

III. **Parties to the MOU.**

This MOU is entered into by GSWDB (subject to the agreement of the Governing Board) and each Partner whose signature appears on a signature page of this MOU. This MOU may be executed by any Partner in any number of counterparts, but all counterparts shall be considered one MOU. Upon execution of any counterpart by a Partner, the GSWDB shall provide an executed copy of the counterpart to every Partner who is or becomes a party to this MOU. By executing a counterpart, each Partner to the MOU acknowledges that this MOU accurately reflects such Partner's understanding and authorization to distribute a copy of such executed counterpart to the Governing Board, GSWDB and any other Partner signatory to this MOU.

IV. **One-Stop System, Services.** The GSLWDA's One-Stop System is a network of One-Stop Partners and Service Providers who coordinate and connect education, training, workforce development and related services to job seekers and businesses throughout the region.

The specific services provided by each One-Stop Partner will be identified on Attachment B, which reflects each Partner's service location(s), services provided, contact person and contact method (i.e., co-location, electronic, etc.) to ensure "direct access" to services. Attachment B includes a map showing all Partners' service locations and a chart showing all Partners' career services with contact person/information for "direct access" purposes. As new Partners execute the MOU, Attachment B will be updated by GSWDB and circulated to the Governing Board and the other signatory Partners, along with the signature page of the new Partner.

V. **Responsibility of AJCC Partners.** Each Partner signatory to this MOU agrees to:

- Participate in joint planning, plan development, and modification of activities to accomplish the following:
 - Continuous Partnership building.
 - Continuous planning in response to state and federal requirements.
 - Responsiveness to local and economic conditions, including employer needs.

- Adherence to common data collection and reporting needs.
- Make the service(s) applicable to the Partner program available to customers through the one-stop delivery system.
- Participate in the operation of the one-stop system, consistent with the terms of the MOU and requirements of authorized laws.
- Participate in capacity building and staff development activities in order to ensure that all Partners and staff are adequately cross-trained.

VI. **Funding of Services and Operating Costs.** Each Partner signatory to this MOU agrees to negotiate with GSWDB and implement a cost/resource sharing plan by December 31, 2017. Upon execution, the Cost/Resource Sharing Agreement shall be appended to this MOU as Attachment C and incorporated herein. All relevant parties to this MOU agree to share in the operating costs of the AJCC **system**, either in cash or through in-kind services/resources. The cost of services, operating costs, and infrastructure costs of the AJCC will be funded by all AJCC Partners through a separately negotiated cost/resource sharing agreement based on an equitable and agreed upon formula or plan. All Partners will ensure that the shared costs are supported by accurate data, the shared costs are consistently applied over time, and the methodology used in determining the shared costs is reflected in the Cost/Resource Sharing Agreement set forth in Attachment C to this MOU.

Except as provided in Attachment C, this MOU is neither a fiscal nor funds obligation document. Any activities involving reimbursement or contribution of funds between the Parties of this MOU will be handled in accordance with applicable laws, regulation, and procedures. Such activities will be documented in separate agreements, with specific projects between the parties spelled out. The separate agreements will reference this MOU.

This MOU defines in general terms the basis on which the Parties will cooperate, and as such, does not constitute a financial obligation to serve as a basis for expenditures. Expenditures of funds, human resources, equipment, supplies, facilities, training, public information, and expertise will be provided by each signatory to the extent that their participation is required and resources are available.

This MOU in no way restricts the Parties from participating in similar activities or arrangements with other public or private agencies, organizations, or individuals.

This MOU does not obligate the Parties to enter into any agreements, contracts, or other obligations.

Nothing in this MOU may be construed to obligate the Parties, the State of California, or the United States to any current or future expenditure of resources in advance of the availability of appropriations from Congress. Nor does this agreement obligate the

Parties, the State of California, or the United States to spend funds on any particular project or purpose, even if funds are available.

- VII. **Methods for Referring Customers.** Each Partner agrees to mutually implement processes for the referral/connection of customers to services not provided on-site.

The referral/connection process will:

- Ensure that intake and referral/connection processes are customer-centered and provided by staff trained in customer service.
- Ensure that general information regarding AJCC programs, services, activities and resources shall be made available to all customers as appropriate.
- Describe how customer referrals/connections are made electronically, through traditional correspondence, verbally or through other means determined in cooperation with Partners and operators.
- Describe how each AJCC Partner will provide access to other AJCC Partner staff and career services that can provide meaningful information or service, through the use of co-location, cross training of AJCC staff, or real-time technology (two way communication and interaction with AJCC Partners which results in services needed by the customer).

- VIII. **Access to Services for Workers, Youth and Individuals with Barriers to Employment.**

The AJCC system will ensure access for workers, youth and individuals with barriers to employment by:

- Offering priority for services to recipients of public assistance, other low-income individuals, individuals who are basic skills deficient, and (consistent with WIOA and GSJTA's policy on priority of service) other individuals with barriers to employment, when providing individualized career services and training services with WIOA adult funds.

Each Partner agrees to ensure that the policies and procedures as well as the programs and services provided at the AJCC are operated in compliance with the Americans with Disabilities Act of 1990 and its amendments. Additionally, Partners agree to fully comply with the provisions of WIOA, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, Title IX of the Education Amendments of 1972, 29 CFR Part 37 and all other regulations implementing the aforementioned laws.

- IX. **Shared Technology and System Security.** To the extent allowed by federal and state laws and regulations, the parties agree to share data and technology as well to ensure that all data and systems are secure.

WIOA emphasizes technology as a critical tool for making all aspects of information exchange possible, including client tracking, common case management, reporting, and data collection.

To support the use of technology, and to the extent allowable, each Partner agrees to:

- *Comply with the applicable provisions of WIOA, the California Welfare and Institutions Code, California Education Code, Federal Rehabilitation Act, and any other appropriate statutes or requirements.*
- *The principles of common reporting and shared information through electronic mechanisms, including shared technology.*
- *Commit to share information to the greatest extent allowable under their governing legislation and confidentiality requirements.*
- *Maintain all records of the AJCC customers or Partners (e.g. applications, eligibility and referral records, or any other individual records related to services provided under this MOU) in the strictest confidence, and use them solely for purposes directly related to such services.*
- *Develop technological enhancements that allow interfaces of common information needs, as appropriate.*
- *Understand that system security provisions shall be agreed upon by all Partners.*

X. **Confidentiality.** Each Partner agrees to comply with the provisions of WIOA as well as the applicable sections of the California Welfare and Institutions Code, the California Education Code, the Federal Rehabilitation Act, and any other appropriate statute or requirement to assure the following:

- *All applications and individual records related to services provided under this MOU, including eligibility for services and enrollment and referral, shall be confidential and*
- *Shall not be open to examination for any purpose not directly connected with the delivery of such services.*
- *No person will publish, disclose use, or permit, cause to be published, disclosed or used, any confidential information pertaining to AJCC applicants, participants, or customers overall unless a specific release is voluntarily signed by the participant or customer.*
- *Each Partner agrees to abide by the current confidentiality provisions of the respective statutes to which AJCC operators and other Partners must adhere, and shall share information necessary for the administration of the program as allowed under law and regulation. Each Partner, therefore, agrees to share client information necessary for the provision of services such as assessment, universal intake, program or training referral, job development or placement activities, and other services as needed for employment or program support purposes.*
- *Client information shall be shared solely for the purpose of enrollment, referral or provision of services. In carrying out their respective responsibilities, each party shall respect and abide by the confidentiality policies of the other parties.*

- XI. **Non-Discrimination and Equal Opportunity.** No Partner shall unlawfully discriminate, harass or allow harassment against any employee, applicant for employment or AJCC applicant for service due to gender, race, color, ancestry, religion, national origin, veteran status, physical disability, mental disability, medical condition(s), age, sexual orientation or marital status. Each Partner agrees to comply with the provisions of the Fair Employment and Housing Act (Government Code Section 12990, et. seq.) and related applicable regulations.

Each Partner will assure compliance with the Americans with Disabilities Act of 1990 and its amendments, which prohibits discrimination on the basis of disability, as well as other applicable regulations and guidelines issued pursuant to the Americans with Disabilities Act.

- XII. **Grievances and Complaints Procedure.** Each Partner agrees to establish and maintain a procedure for grievances and complaints as outlined in WIOA. The process for handling grievances and complaints is applicable to customers and Partners. These procedures will allow the customer or entity filing the complaint to exhaust every administrative level in receiving a fair and complete hearing and resolution of their grievance. The Partner further agrees to communicate openly and directly to resolve any problems or disputes related to the provision of services in a cooperative manner and at the lowest level of intervention possible.

The parties agree to try to resolve policy or practice disputes at the lowest level, starting with the site supervisor(s) and staff. If issues cannot be resolved at this level, they shall be referred to the management staff of the respective staff employer and the operator, for discussion and resolution. Conflicts that may arise regarding the interpretation of the clauses of this MOU will be resolved by the Governing Board, and that decision will be considered final and not subject to further appeal or to review by any outside court or other tribunal.

- XIII. **Effective Dates and Term of MOU.** This MOU shall be binding upon each party hereto upon execution by such party. The term of this MOU shall be three years, commencing on the date of execution by the first three parties July 1, 2016 to June 30, 2019. The MOU will be reviewed not less than once every year to identify any substantial changes that have occurred or should occur.

- XIV. **Modifications and Revisions.** This MOU constitutes the entire agreement between the parties and no oral understanding not incorporated herein shall be binding on any of the parties hereto. This MOU may be renegotiated, amended, or modified at any time by mutual agreement of all the Parties. Any such amendment or modification shall be in writing and agreed to by all Parties.

- XV. **Term and Termination.** The parties understand that implementation of the AJCC system is dependent on the good faith effort of every Partner to work together to improve services to the community. The parties also agree that this is a project where different ways of working together and providing services are being tried. This MOU shall remain in effect for a period of three (3) years from the Effective Date. This MOU may be terminated by any Party by providing written notice and explanation to the other Parties at least 30 calendar days in advance of the effective date of termination. The termination of this MOU shall not affect the validity or duration of activities or agreements under this MOU that are initiated prior to such termination or that are continued by the remaining Parties.
- XVI. **Renewal.** This MOU may be renewed for additional periods of 3 years, by mutual written consent of the Parties.
- XVII. **License for Use.** During the term of this MOU, all Partners to this MOU shall have a license to use space of the AJCCs for the sole purpose of conducting acceptable AJCC services as outlined herein.
- XVIII. **Supervision/Day to Day Operations.** The day-to-day supervision of staff assigned to the AJCCs will be the responsibility of the site supervisor(s). The original employer of staff assigned to the AJCCs will continue to set the priorities of its staff. Any change in work assignments or any problems at the worksite will be handled by the site supervisor(s) and the management of the original employer.

The office hours for the staff at the AJCCs will be established by the site supervisor(s) and the primary employer. All staff will comply with the holiday schedule of their primary employer and will provide a copy of their holiday schedule to the operator and host agency at the beginning of each fiscal year.

Disciplinary actions may result in removal of co-located staff from the AJCCs and each party will take appropriate action.

Each party shall be solely liable and responsible for providing to, or on behalf of, its employee(s), all legally-required employee benefits. In addition, each party shall be solely responsive and save all other parties harmless from all matters relating to payment of each party's employee(s), including compliance with social security withholding, workers' compensation, and all other regulations governing such matters.

- XIX. **Press Releases and Communications.** All parties shall be included when communicating with the press, television, radio or any other form of media regarding its duties or performance under this MOU. Participation of each party in press/media presentations will be determined by each party's public relations policies. Unless otherwise directed by the other parties, in all communications, each party shall make specific reference to all other parties.

The parties agree to utilize the AJCC logo developed by the State of California and the Local Board on buildings identified for AJCC usage and on letterhead, envelopes, business cards, any written correspondence and fax transmittals in accordance with state branding guidance.

XX. **Personal Property.** Title to any personal property, such as computers, computer equipment, office supplies, and office equipment furnished by a Party to the AJCC under this MOU shall remain with the Party furnishing the property. All parties agree to exercise due care in handling such property. However, each party agrees to be responsible for any damage to its property which occurs in the performance of its duties under this MOU, and to waive any claim against any other Party for such damage, whether arising through negligence or otherwise.

XXI. **Liability and Risk of Loss.**

- a. To the extent permitted by law, with regard to activities undertaken pursuant to this MOU, none of the parties to this MOU shall make any claim against one another or their respective instrumentalities, agents or employees for any injury to or death of its own employees, or for damage to or loss of its own property, whether such injury, death, damage or loss arises through negligence or otherwise.
- b. To the extent permitted by law, if a risk of damage or loss is not dealt with expressly in this MOU, such party's liability to another party, whether or not arising as the result of alleged breach of the MOU, shall be limited to direct damages only and shall not include loss of revenue or profits or other indirect or consequential damages.

XXII. **Hold Harmless/Indemnification/Liability.** In accordance with provisions of Section 895.4 of the California Government Code, each party hereby agrees to indemnify, defend and hold harmless all other parties identified in this MOU from and against any and all claims, demands, damages and costs arising out of or resulting from any acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. In addition, except for Departments of the State of California which cannot provide for indemnification of court costs and attorney's fees under the indemnification policy of the State of California, all other parties to this MOU agree to indemnify, defend and hold harmless each other from and against all court costs and attorney's fees arising out of or resulting from any acts or omissions which arise from the performance of the obligations by such indemnifying party pursuant to this MOU. It is understood and agreed that all indemnity provided herein shall survive the termination of this MOU.

Signatories

**GOLDEN SIERRA JOB TRAINING AGENCY
GOVERNING BOARD**

By: _____
Its: Chairperson

Dated: _____

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD**

By: _____
Its: Chairperson

Dated: _____

SIERRA JOINT COMMUNITY COLLEGE DISTRICT

By: Chris Yatooma
Its: Vice President of Administrative Services

Dated: 1/11/2017

ATTACHEMENT A

Golden Sierra Workforce Development Board Partner, Higher Education – Sierra College

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 16, 2017
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: Board meeting schedule survey results

Staff conducted a survey of all board members availability for board meetings to explore if there was a more suitable date and time that would solicit stronger attendance.

22 members were sent survey request via email on February 6th with several follow up request for non-responders.

The results of the survey are:

Surveys emailed: 22

Responses: 13

Strongest availability:

3rd Thursday; 1:00-3:00 pm: 8

4th Wednesday; 1:00-3:00 pm: 6

4th Thursday; 1:00-3:00 pm: 6

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 16, 2017
TO: Workforce Board (WB)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: WDB Membership and Attendance

Vacancies

3 Business members

Recruitment efforts:

- Letter and flyer emailed to local chambers targeting chamber executive staff
- Added recruitment language to website: www.goldensierra.com/wib
- Letter and flyer emailed to board members and local chambers targeting business members
- Standard recruitment process approved by Workforce Board allowing staff to take immediately action upon notice of a potential vacancy

Term Renewals

The following board members terms are schedule to end on June 30, 2017:

Anette Smith-Dohring; representing Business
Carol Pepper-Kittredge; representing Education
Christina Nicholson; representing Business & Workforce-Youth
Eric Cooper; representing Other
John Tweedt; representing Labor
Marcy Schmidt; representing Economic Development
Mark Frayser; representing Vocational Rehabilitation
Michael Zimmerman; representing Business & Education
Paul Castro; representing Workforce-CBO; Education-CBO
Rick Larkey; representing Business
Stewart Schurr; representing Business
Vic Wursten; representing Business & Workforce-Youth

Board members will be contacted to solicit interest in continuing to serve on the board.

Attendance:

In accordance with WDB Bylaws Section 3.50, the Workforce Board would like to make you aware of current attendance concerns and steps taken.

3.50 REMOVAL FOR CAUSE

Any member may be removed from the WDB for cause if a majority of the WDB recommends such action at a legally constituted meeting, and this action is approved by the Governing Body.

“Cause” shall be defined as a determination by the WDB that the member is unable to effectively represent the categorical seat to which he/she is appointed. Absence at three (3) consecutive regular meetings shall result in that position being declared vacant by the WDB, and will result in automatic recommendation for removal.

The following two board members have reached the (3) consecutive meeting threshold:

Anette Smith-Dohring, Sutter Health – representing business

Ms. Smith-Dohring has been assigned a new role within her organization and has been unable to attend meetings due to scheduling conflicts. We are reaching out to Ms. Smith-Dohring to confirm if scheduling conflict may prevent her from continuing to serve on the board; if so we would ask for her assistance in seeking a suitable replacement from within her organization.

Kevin Ferreira, Sacramento-Sierra Building& Construction Trades Council – representing organized labor

Mr. Ferreira has been unable to attend meetings due to scheduling conflicts, but wishes to continue serving on the board and will make every attempt to attend future meeting.

The Governing Body has been informed of this and the desire to continue to communication with these members prior to taking action to exercise 3.50.

WORKGROUPS

LEADERSHIP & STRATEGY/BEST PRACTICES:

Rick Larkey [Facilitator]

Jason Buckingham

Alexis Zoss

Michael Zimmerman

Martha Escobedo

Carol Pepper-Kittredge

Laurel Brent-Bumb

TRAINING:

Bill Bettencourt

John Tweedt

Mark Frayser

Vic Wursten [Facilitator]

Paul Castro

MARKETING:

Eric Cooper

Tink Miller [Facilitator]

Stewart Schurr

PARTNERSHIP/BUSINESS ENGAGEMENT:

Daniela Devitt

Marcy Schmidt [Facilitator]

Kathy Burris

Members to be assigned:

Aamir Deen

Anette Smith-Dohring

Christina Nicholson

Kevin Ferreira

Rustin Johnston

Practical Actions

Focused Question Used: Over the next year, what are practical actions the Golden Sierra Workforce Board can take to convene industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry needs.

Best Practices

Team Members

Executive Committee

Proposed at Retreat

1. Identify potential partnerships on the workforce Board & challenge us to see who can implement 1st
2. ID comments, test strategies internally (business model)
3. Look at other successful strategies which accomplish the same or similar goals info from WDBs

Next Steps

November 17, 2016

January 19, 2017

- Connect with CWA for best practices on :
 - Business Services
 - Sector Engagement

Practical Actions

Focused Question Used: Over the next year, what are practical actions the Golden Sierra Workforce Board can take to convene industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry needs.

Leadership & Strategy

Team Members

Executive Committee

Proposed at Retreat

1. Engage Economic Development
2. Follow-Through
3. Development Agenda around completing tasks
4. BOS meet with what are their goals/vision of system

Next Steps

November 17, 2016

- Create success measures for partnerships
- Strategy plan that includes marketing
- Clear concise proven value added proposition statement developed
- Consider contracting out this work! Strategy action plan implementation
- Capital (EQ \$) Necessary to sustain effort to completion

January 19, 2017

- Contact CWA regarding business engagement & sector initiatives
- Joint meeting with Governing Body on February 1, 2017 to review board goals and solicit input

Practical Actions

Focused Question Used: Over the next year, what are practical actions the Golden Sierra Workforce Board can take to convene industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry needs.

Marketing

Team Members

Facilitator: Tink Miller
Recorder: Stewart Schurr
Reporter:

Alexis Zoss
Stewart Schurr
Eric Cooper

Proposed at Retreat

1. Bring in one stop users, customers. What are their view/expectations of system.
2. Develop communication Strategy to market successes
3. Marketing "Roadshow" Presentation, customized for each cluster, about what we can offer them.
4. Organize past WDB accomplishments into marketable message.

Next Steps

November 17, 2016

1. Who
 Users
 Customers (One-stop users)
 Business chambers (List of top 25 employers)
 Partners (current list)
2. Access business journal for each county (top 25 employers)
 Speak to people we currently work with
 Gather all info
 Look at info, this will drive how to market
3. Marketing road show will result from steps 1-3
 "Promotional" aspect will come

January 19, 2017

1. Do an online Survey regarding services provided to former participants of Golden Sierra to identify services used, goals met or not met.
2. What can we do to improve?
 Use results to create marketing strategy and message to potential users of our services

Practical Actions

Focused Question Used: Over the next year, what are practical actions the Golden Sierra Workforce Board can take to convene industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry needs.

Partnership Research/Business Engagement

Team Members

Facilitator: Marcy Schmidt

Recorder: Cara Welch

Reporter: Daniela Devitt

Carol Pepper-Kittredge

Kathy Burris

Proposed at Retreat

1. Meet with SETA's employer outreach committee to determine how we might work together
2. Identify initiatives that we can work with.
3. Engage key employers with specific examples of assistance core partners provide
4. Organize a summit within the industry to look at labor and skill sets needed
5. Step out of comfort zone and engage those people of businesses you normally would not engage
6. Strengthen Regional Partnerships, ie. Data
7. Identify initiatives that we support - don't reinvent/duplicate efforts
8. Contact 2 leaders in each cluster and ask what their emergency/recovery plan includes and what should ours include to help them.
9. Identify Industry Sectors that we want to work with for opportunities (Survey initiatives w/community colleges)
10. Strategic Engagement of Industry Clusters
11. Meet with Greater Sacramento Metro Chamber & Valley Vision to determine their interest I developing a workforce initiative with us.
12. Survey which chambers business improvement Districts & Economic Development organizations are interested in workforce Development & meet with those who are interested.
13. Annual or Bi-annual meetings/summits to measure positive/negative

Next Steps

November 17, 2016

1. Daniela working with SETA on another project, can discuss
 - Rick & Daniela will meet with SETA (Rick met with SETA already so can change to complete)
 - ID initiatives put together w/meet as a WDB and det. Sectors together in Jan.
 - Process compared calendar w/list & grouped on calendar

January 19, 2017

1. Meet with SETA's employer outreach; explore process for Roseville & Sacramento to work together
2. Meet with Valley Vision to discuss SlingShot
3. Map out initiatives: What initiative is it and who is involved to better understand who to reach out to.

Practical Actions

Focused Question Used: Over the next year, what are practical actions the Golden Sierra Workforce Board can take to convene industry leaders and key partners to identify workforce initiatives, create innovative solutions, and measure the success of systems' ability to meet industry needs.

Training

Team Members

Facilitator: Vic Wursten
Recorder: Mark Frayser
Reporter: Bill Bettencourt

John Tweedt
Paul Castro
Aamir Deen

Proposed at Retreat

1. Meet with AB86 & Doing what matters / Strong workforce initiative & CRANE to determine the workforce initiatives & How we can work together
2. Work with vocational agencies (college, adult education, etc.) to develop efficient training
3. Reach out to our union reps to discuss workforce & training needs.
4. Find a business partner to develop and deliver training

Next Steps

November 17, 2016

- Align Group with broader range of disciplines and create opportunities and prioritize.
- CTE
- Hospitality, journalism, cyber security, advanced manufacturing, career tech Ed fields
- Stackable certifications including soft skills

January 19, 2017

- Have a group meeting and determine how to network better and get participants the right job and training.

NEWS RELEASE

For Immediate Release

March 2, 2017

For information, contact:

Christine Ault | m: 530-867-1921 | meg.arnold@valleyvision.org

Sacramento region innovation gets \$750,000 boost

Eight awards announced today to benefit California Capital Region entrepreneurial and small business community

SACRAMENTO, CA — At a meeting today at the Sacramento Employment and Training Agency (SETA), the SETA board approved \$750,000 in [funding awards](#) to eight different organizations across the Capital Region as part of SlingShot, a statewide project of the California Workforce Development Board (CWDB). The local awards are designated to bolster entrepreneurship, business startups, and innovation in the 9-county Capital Region.

“CWDB empowered local workforce boards in regions across the state to ‘move the needle’ on big employment, education and jobs issues,” said Meg Arnold, managing director at Valley Vision. Valley Vision has managed the SlingShot project since 2014 and this approval is a culmination of the work of four regional WDBs, an employer advisory committee, over 40 stakeholders, and Valley Vision staff.

Award recipients of the Capital Region SlingShot grants were named today following a rigorous RFP process. Funds have been allocated to multiple organizations in geographies both in and outside of the urban core. The eight recipients are the Sacramento Metro Chamber (\$125,000), California Capital (\$100,000), Hacker Lab (\$125,000), CSUS-University Enterprises (\$82,498), Glenn County (\$100,000), Center for Land Based Learning (\$91,844), Agtech Innovation Alliance (\$75,658), I/O Labs, SARTA, Fullstack (\$50,000).

At a time when small business and startups created nearly 2/3rd of the nation’s net new jobs (USBA/2013), our local workforce boards recognized the need for improved systems focused on growing the jobs of the future. The funds are designed to enable specific projects that further the goals of SlingShot: increase support services to entrepreneurs and startups; promote innovative and risk-taking projects, ensure that resources are truly regional and accessible to underrepresented groups; and work collaboratively towards making the regional innovation ecosystem robust and accessible.

“It’s a particular triumph that funding spans a regional scale as well as across business sectors,” said Gary Pelfrey, chair of the Yolo Workforce Development Board. “Along side the RAILS grants, SlingShot marks the second major injection of funds to grow regional innovation in less than 18 months.”

SlingShot awards address three areas of focus: mentoring networks that connect entrepreneurs to experienced executives; physical spaces for entrepreneurs, such as co-working facilities, maker spaces, incubators and accelerators; and the creation of an e-Resource database, a searchable, interactive online tool that will house a comprehensive inventory of all the support services available to entrepreneurs across the region.

“This effort has shown innovation, leadership, and risk-taking from the regional WDBs at a time when many other regions embarked upon more traditional workforce development projects with their SlingShot funds,” added Arnold. “The Capital Region SlingShot team took a risk by centering on efforts that support innovation. As the funding awards move forward today, I think we are seeing a real victory for the region.”

###

SlingShot is a statewide program being implemented in the Capital Region by a partnership of four local workforce development boards: the Sacramento Employment and Training Agency (SETA), Golden Sierra, the North Central Counties Consortium, and the Yolo County WDB, with SETA acting as the lead partner. Valley Vision is serving as the SlingShot project manager, working with the workforce board partnership.

GOLDEN SIERRA WORKFORCE BOARD

MEMORANDUM

DATE: March 16, 2017

TO: Workforce Board (WB)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: Technology Impacts at Work

The board is being asked to spend some time reviewing the resources outlined below as it applies to technology impacts at work. The intent of this research is to identify if there is a need or desire to organize a regional event around this topic to engage the business and economic community.

1. Derik Thompson, A World without Work
<http://www.theatlantic.com/magazine/archive/2015/07/world-without-work/395294/>
2. Smith and Anderson, AI Robots and the Future of Work
<http://www.pewinternet.org/2014/08/06/future-of-jobs/> first of six pages. Access other pages at bottom of page. Page 4 features more comments on positive or neutral impact of technology, page 5 the adverse impact and page 5 on where both sides agree.
3. Gary E. Marchant, Yvonne A. Stevens and James M. Hennessy, Center for Law, Science & Innovation, Sandra Day O'Connor College of Law
Technology, Unemployment & Policy Options: Navigating the Transition to a Better World
<http://jetpress.org/v24/marchant.htm>
4. Jacob Morgan, The Future of Work
<https://thefutureorganization.com/>
5. Darrell West, What happens if robots take the jobs? The impact of emerging technologies on employment and public policy
<https://www.brookings.edu/wp-content/uploads/2016/06/robotwork.pdf>
6. Rainwater and Du Puis, "Welcome to the Future of Work
<https://techcrunch.com/2016/11/28/welcome-to-the-future-of-work/>
7. World Economic Forum, "What is the Future of Work
<https://www.weforum.org/agenda/2016/01/what-is-the-future-of-work/>

8. The Future of work, watch the video
<http://www.pwc.com/gx/en/issues/talent/future-of-work/journey-to-2022.html>
9. Why the Coming Jobs Crisis is Bigger than you think
<http://knowledge.wharton.upenn.edu/article/why-the-coming-jobs-crisis-is-bigger-than-you-think/>
10. David Autor: Why are there still so many jobs?
https://www.ted.com/talks/david_autor_why_are_there_still_so_many_jobs/transcript?language=en
11. Barry Schwartz: The way we think about work is broken
https://www.ted.com/talks/barry_schwartz_the_way_we_think_about_work_is_broken
12. Barry Schwartz: Our loss of wisdom
https://www.ted.com/talks/barry_schwartz_on_our_loss_of_wisdom
13. Barry Schwartz: The paradox of choice
https://www.ted.com/talks/barry_schwartz_on_the_paradox_of_choice
14. Sheena Iyengar: The art of choosing
https://www.ted.com/talks/sheena_iyengar_on_the_art_of_choosing
15. Malcolm Gladwell: Choice, happiness and spaghetti sauce
https://www.ted.com/talks/malcolm_gladwell_on_spaghetti_sauce
16. Ruth Chang: How to make hard choices
https://www.ted.com/talks/ruth_chang_how_to_make_hard_choices
17. Dan Gilbert: Why we make bad decisions
https://www.ted.com/talks/dan_gilbert_researches_happiness

GOLDEN SIERRA WORKFORCE BOARD

SERVICE PROVIDER REPORT

Report Period: Jan 1, 2017-Feb 28, 2017

Prepared By: Alpine (RL)

ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Enrollments	1 new youth enrollment and 1 adult enrollment
<input type="checkbox"/>	New ITA Contracts	N/A
<input type="checkbox"/>	New OJT Contracts	N/A
<input type="checkbox"/>	New WEX Contracts	N/A
<input checked="" type="checkbox"/>	Total One-Stop Visitors	30 total One-Stop Visitors
<input checked="" type="checkbox"/>	Unique One-Stop Visitors	7 new One-Stop visitors

PROGRAM UPDATES

Youth Working with youth clients on providing post-secondary degree information, enrolling one new youth into the WIOA program and outreach to several other youth in the community to discuss the WIOA program

Adult Development of job readiness curriculum, assistance with resume' and cover letter presentation and job search assistance. Informing adult job seekers of hiring events

Dislocated Worker N/A

Prop 39 N/A

Disability Employment Accelerator (Advance) N/A

National Emergency Grant (SP-NEG) N/A

EVENT PARTICIPATION

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
2/6/2017	Podcast Review of CWA Today- Lessons from the 2017 Youth at Work Conference	Accessing resources for working with youth on career readiness skill building
2/14/2017	Wonderlic Soft Skills Training Bootcamp	Informing customers of top ten skills employers value most, badging information
2/7/2017	CalJOBS Version 17 Webinar	Learning about CalJOBS system updates and new right to work documentation requirements
1/24/17	CalNew Conference	Case Management skill building, serving Veteran and military involved clients and their families

NOTEABLE OUTCOMES

Labor Exchange Services Working with ServProand other employers to promote hiring events, outreach to casino HR managers

Business Engagement Participation with Alpine County Chamber of Commerce and Tahoe Chamber of Commerce-attending Business Expo in Tahoe on March 31, 2017

Partner Engagement Continued partnership with ADVANCE, Alpine County Behavioral Health services for client referrals, Alpine County school district

Service Delivery Strategies Customers are receiving guided assistance in development of computer skill building to access online account to EDD and other agency assistance for ease of access to pertinent client information, new development of job readiness curriculum to implement into existing workshop series

WIOA Transition The Alpine County One-Stop is reviewing all new WIOA directives, attending webinars and trainings to ensure compliance with laws and regulations

GOLDEN SIERRA WORKFORCE BOARD

SERVICE PROVIDER REPORT

Report Period: January and February 2017
 Prepared By: El Dorado (JW)

ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Enrollments	9
<input checked="" type="checkbox"/>	New ITA Contracts	9- Occupations include; Truck Driving, Esthetician, Commercial Electrician and Adobe-MS Certification
<input type="checkbox"/>	New OJT Contracts	0
<input type="checkbox"/>	New WEX Contracts	0
<input checked="" type="checkbox"/>	Total One-Stop Visitors	1207
<input checked="" type="checkbox"/>	Unique One-Stop Visitors	53 - from Survey Monkey

PROGRAM UPDATES

Youth Currently working with El Dorado County Office of Education re. developing a Summer Youth program targeted to serving Foster Youth, plans are coming together re. coordinating various funding streams. Also attend monthly Foster Care - Transition to College and Career Task Force (TCCTF). We reached out to Whole Person learning and received a terrific basic training re. Neurolinguistic Programming as strategy for enhanced communication with all people. We are currently serving one client through Whole Person learning.

We also coordinate with the Workability Coordinator for the El Dorado Union High School District and coordinate transition services, where appropriate, with Department of Rehabilitation. We continue to reach into the Alternative High School that are located on each high school campuses, in order to let High School seniors know about WIOA services. W

Adult We continue to reach out to our adults through our One Stop, referrals through our Advance Collaborative in SLT, Department of Rehabilitation and our Welfare to Work Partners as well as periodic advertising.

Dislocated Worker We have expended our K7 budget.

Prop 39 N/A

Disability Employment Accelerator (Advance) N/A

National Emergency Grant (SP-NEG) N/A

EVENT PARTICIPATION

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
1/9/17	US Forest Service	For all of the following events attendance will be provided in the Business Services Report provided by Golden Sierra. El Dorado staff assisted in the organization, set up and development of the events.
1/12/17	US Forest Service	
1/19/17	Franchise State Tax Board	
1/24/17	Wollberg Michelson Hiring Event	
2/8/17	Visiting Angels	4
2/16/17	Red Hawk Casino	See above
2/28/17	Servpro/SLT	3 - 1 person had a follow-up interview
2/28/17	Transition Night for Workability Parents/ El Dorado High School	20 people in attendance

NOTEABLE OUTCOMES

Labor Exchange Services Recruitment Events: See List above

Business Engagement 1) January 4, 2017 and February 1, 2017, on-going participation with El Dorado County Chamber Leadership Group. The February meeting involved participating in a presentation with the County CAO Economic and Development team and HHSA Welfare to Work(WTW) subsidized employment staff regarding services available to businesses in the county, 2) presented information to the Community Economic Development Advisory Council (CEDAC) on 1/19/17, 3) Met with El Dorado Hill's and El Dorado County Chamber CEOs, to discuss the development of Chamber Resource Center Fliers to promote locations where local business can receive services to enhance their business, 4) Bi-monthly participation with the Economic Development Council that functions as the HHSA WIOA advisory group.

Partner Engagement 1) Developing a solid collaborative relationship with DOR in South Lake Tahoe. Currently working to co-enroll and co-fund a client, 2) On-going relationship with DOR in Placerville. DOR staff continue to offer weekly information sessions to the public who may be interested in DOR services; 2) Working with El Dorado County Office of Education re. developing a Summer Youth program targeted to serving Foster Youth, Plans are coming together. Also attend monthly Foster Care - Transition to College and Career Task Force (TCCTF) meetings, 3) On-going meetings with the Advance Collaborative in South Lake Tahoe.

Service Delivery Strategies

WIOA Transition 1) January 25, 2017, attended the regularly scheduled Golden Sierra Technical Assistance consortium staff meeting. Reviewed and discussed changes in CalJOBS, new federal and state of California directives. Excellent staff discussions about the correct application of changes/clarifications and how they apply to our work. next meeting Scheduled in March. On going communication with Golden Sierra regarding program issues as they come up to insure compliance with state and federal directives as interpreted by Golden Sierra and the WDB.

GOLDEN SIERRA WORKFORCE BOARD

SERVICE PROVIDER REPORT

Report Period: 01/01/17 – 02/28/17

Prepared By: Placer County (DG)

ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Enrollments	30
<input checked="" type="checkbox"/>	New ITA Contracts	16 (Class A, MS Office Specialist, Nutrition Therapy, 6Σ, Security, Electrician)
<input checked="" type="checkbox"/>	New OJT Contracts	6 (Legal Assistant, Machinist, Contract Specialist, Office Coordinator)
<input checked="" type="checkbox"/>	New WEX Contracts	4 (Customer Service, Medical Assistant, Office Assistant, Engineering Intern)
<input checked="" type="checkbox"/>	Total One-Stop Visitors	Roseville Connections: Jan @ 650 + Feb @ 692 = 1,342
<input type="checkbox"/>	Unique One-Stop Visitors	Unable to collect via CalJOBS

PROGRAM UPDATES

Youth The case managers are focused on work-based learning placements with local small businesses willing to train and supervise individuals with limited experience.

Adult The case managers have obligated the majority of 16/17 training funds. A waitlist has been established to determine if additional participants can be served. Priority will go to veterans and eligible spouses.

Dislocated Worker Due to the recent downsizings in the information technology industry we have helped a number of displaced workers earn their 6Σ Black Belt in order to secure high paying Project Management positions.

Disability Employment Accelerator (Advance) Round 1 has ended. We met or exceeded all 5 performance measures. Submitted end of project report. Round 2 outreach efforts are strong and enrollments are increasing.

National Emergency Grant (SP-NEG) Total OJT placements = 14/20 (70% of goal). 10 Professional development workshops were conducted to assist with employment retention.

AB2060 Total enrollments = 19/20 (95% of goal). Assigned case manager participated in 4 days of training to learn techniques for serving individuals with a criminal history and other significant barriers to employment.

EVENT PARTICIPATION

<u>Date</u>	<u>Event Name</u>	<u>Outcomes</u>
1/23/17	Job Connections	30+ job seekers participated
2/8/17	AB2060 Community of Practice	Staff development
2/22/17	Job Connections (PCOE)	15+ job seekers participated

NOTEABLE OUTCOMES

Labor Exchange Services Assisted Sunrise Senior Living, Harris & Bruno, Placer County Office of Education, HR Ledger, ACE Hardware, Auburn Family Optometry, Armstrong, Straight Line Construction, Trofholz Technologies, and Stanfield Systems, with job orders and recruitment events.

Business Engagement Outreach efforts include job development and identification of appropriate internship sites.

Partner Engagement Met with DOR to discuss increasing the visibility of the counselor who visits the Roseville AJCC on Wednesdays. Met with adult education partners to plan next year's workshop calendar.

Service Delivery Strategies The co-located partners at the Roseville AJCC are considering a change in business hours to accommodate staff training and development needs. We are conducting a time study to determine how the change will impact the public.

WIOA Transition No update to report at this time.

GOLDEN SIERRA CONSORTIUM

BUSINESS SERVICES AND RAPID RESPONSE REPORT

Report Period: 01/01/17 – 02/28/17

Prepared By: Business Engagement Team

ACTIVITY SUMMARY

<input checked="" type="checkbox"/>	New Placer Contacts	30
<input checked="" type="checkbox"/>	New El Dorado Contacts	10
<input type="checkbox"/>	New Alpine Contacts	
<input checked="" type="checkbox"/>	New Job Orders Received	15
<input checked="" type="checkbox"/>	Total Active Job Orders	100+
<input checked="" type="checkbox"/>	Rapid Response Events	Ritz Carlton (seasonal layoffs - services offered, but declined)

EVENT PARTICIPATION

Date	Event Name	Outcomes
01/09/17	How to Apply for a Federal Job (El Dorado)	37 job seekers attended
01/11/17	Job Connections: Cintas	11 job seekers attended
01/12/17	Federal Forestry Job Fair (El Dorado)	45 job seekers attended
01/19/17	Franchise Tax Board (El Dorado)	50 job seekers attended
01/19/17	Hiring Event: Comfort Keepers (Auburn)	6 job seekers attended
01/24/17	Wollborg Michelson (El Dorado)	15 job seekers attended
01/26/17	Hiring Event: Volt (Auburn)	10 job seekers attended
02/14/17	Job Connections: Ace Hardware	13 job seekers attended; 4 hired
02/16/17	Job Connections: Red Hawk Casino	4 job seekers attended; 2 hired
02/22/17	Placer County Office of Education	20 job seekers attended

ACTIVE JOB ORDER TRENDS

Hospitality and Tourism Red Hawk Casino and Thunder Valley Casino Resort have a variety of openings and multiple positions with a career ladder into management.

Retail Seasonal hiring continues, but at a slower pace than last report period.

Health Care Services Home health providers continue to indicate a growing need for workers, but the wages remain entry-level. Qualified workers are holding out for better opportunities.

Information Technology No updates at this time.

Construction/Trades Employers continue to indicate they cannot find reliable employees. Openings should increase as the weather improves. Employers are encouraged to register for Trades Job Fair.

Business and Financial Services No updates at this time.

Professional and Technical Services No updated at this time.