

WDB MEMBERS

AMY SCHULZ
Sierra College

DANIEL CHAPNICK
The Raley's Companies

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El Dorado Hills Chamber of Commerce

ERIC HENKEL
UFCW-8 Golden State

JANIS AYDELOTT
Placer County HHS/ES/BAN

JASON BUCKINGHAM
Golden Sierra Job Training Agency

JENNIFER POFF
Building Careers Foundation

JESSICA RIVERA
California Employers Association

MICHAEL SNEAD
Sierra Consulting Services, Inc.

RANA GHADBAN, *Vice-Chair*
California Chamber of Commerce

RICK LARKEY, *Chair*
Associated Resources, LLC

SCOTT ALVORD
Advanced Development Concepts,
LLC

STEVEN CASPERITE
Placer School for Adults

TAMRA THOMAS
Employment Development Department

TINK MILLER
Placer Independent Resource Services

TOM WILLIAMS
Express Employment Professionals

VIVIAN HERNANDEZ-OBALDIA
Department of Rehabilitation

VOLMA VOLCY
Sacramento Central Labor Council
AFL-CIO

WILLIAM REED
United Domestic Workers of America

GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD EXECUTIVE COMMITTEE

REGULAR MEETING AGENDA

Thursday, September 17, 2026 @ 12:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

The Golden Sierra Workforce Development Board convenes industry leaders and key partners to provide strategic oversight, policy and regional coordination to drive positive outcomes for employers and job seekers.

Golden Sierra Job Training Agency Workforce Development Board Executive Committee is conducting this meeting on Zoom.

Members of the public are encouraged to participate in the meeting by submitting written comments by email to keefe@goldensierra.com.

Public comments will be accepted until the adjournment of the meeting, distributed to the Workforce Development Board Executive Committee and included in the record.

EQUAL OPPORTUNITY

This Workforce Innovation and Opportunity Act funded activity is an equal opportunity program. Auxiliary aids and services are available upon request to individuals with disabilities.

To request a reasonable accommodation, please call (916) 773-8540 at least 72 hours prior to event. TDD/TTY users please dial 711 for the California Relay Service. For federal funding disclosure information, visit <https://goldensierra.com/disclosure>.

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V.	<u>FY 2026-2027 AGENCY BUDGET – FINAL</u>	6-11
VI.	<u>WORKFORCE DEVELOPMENT BOARD MEMBERSHIP</u>	12-16
VII.	<u>STRATEGIC PLAN UPDATES</u>	
	• Employer Engagement	
	○ Discussion	
	• System Coordination and Accessibility	
	○ Discussion	
	• Outreach and Awareness	
	○ Discussion	
VIII.	<u>FUTURE AGENDA ITEMS/NEW BUSINESS</u>	
	• AJCC Comprehensive and Affiliate/Specialized Certification	
	• Regional and Local Plan for PY 2025-2028 (2 Year Modification)	
	• Strategic Plan	
IX.	<u>NEXT MEETING</u>	
	Thursday, November 19, 2026 @ 12:00 p.m.	
X.	<u>ADJOURNMENT</u>	

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

**“SPECIAL” MEETING
MINUTES**

Thursday, July 23, 2026 @ 10:00 am

**Golden Sierra Job Training Agency
Board Room
115 Ascot Drive Suite 100
Roseville, CA 95661**

**Teleconference Location:
Sacramento Central Labor Council
2617 K Street
Sacramento, CA 95816**

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 10:02 am by Chair Larkey

☒ Rick Larkey (Chair)	☒ Rana Ghadban (Vice-Chair)
☒ Daniela Devitt	☒ Steven Casperite
☒ Jennifer Poff	☒ Volma Volcy
☐ Jason Buckingham (Ex-Officio)	

GSJTA Staff:

☒ Melissa Keefe	☒ Lisa Nelson	☒ Darlene Galipo
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GUESTS: None

II. APPROVAL OF AGENDA

Motion to approve agenda as presented, by Devitt, second by Volcy

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a. Approval of Minutes from May 21, 2026 EC Meeting
- b. Attendance Log

Motion to approve consent agenda items a-b, by Casperite, second by Poff

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS ONLY ON THE AGENDA

NONE

V. APPROVE WORKFORCE DEVELOPMENT BOARD MEMBERSHIP

Galipo and Keefe reported out as outlined in the agenda packet.

Motion to recommend approval of Thomas application as presented, by Casperite, second by Devitt

Motion approved unanimously

VI. FUTURE AGENDA ITEMS/NEW BUSINESS

- FY 2026-2027 Agency Budget – Final
- Standing item – Strategic Plan

VII. NEXT MEETING

Thursday, September 17, 2026 @ 12:00 pm

VIII. ADJOURNMENT

Motion to adjourn meeting at 10:10 pm by Devitt, second by Volcy

Motion approved unanimously

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE MEETING**

**ATTENDANCE LOG
SEPTEMBER 17, 2026**

Date:	9/18/25	10/30/25	3/19/26	5/21/26	7/23/26	% Rate
Executive Committee	EC	EC	EC	EC	EC	
Meeting Type	Regular	<i>Special</i>	Regular	Regular	<i>Special</i>	
Rick Larkey- CHAIR	1	1	1	0	1	80%
Rana Ghadban- VICE CHAIR	1	0	1	1	1	80%
Daniela Devitt	1	1	0	1	1	80%
Jennifer Poff					1	100%
Steven Casperite	1	1	1	0	1	80%
Volma Volcy	1	0	0	1	1	60%
Jason Buckingham	1	1	1	1	0	80%

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: September 17, 2026
TO: Executive Committee (EC)
FROM: Jason Buckingham, GSJTA Executive Director
SUBJECT: FY 2026-2027 Agency Budget - Final

Before the Board for review is the Fiscal Year (FY) 2026-2027 Agency Budget - Final. The Final Budget has been developed based on allocated awards for the *Workforce Innovation and Opportunity Act* (WIOA) FY 2026-2027 funding stream as well as related workforce development grants.

Several regional and local grants awarded during FY 2025-2026 and prior years will carry forward into FY 2026-2027.

- *Regional Equity and Recovery Partnership (RERP)*: Awarded by the California Workforce Development Board
- The Industry Driven Regional Collaborative (IDRC) funding from Sierra College
- *Regional Collaboration Project* (RCP): Awarded by the Employment Development Department (EDD)
- *Student Training and Employment Program* (STEP)
- Department of Rehabilitation *America's Job Center of California* (DOR-AJCC) Collaboration Project

The budget utilizes a priority-based model, approved by the Governing Body, intended to meet the requirements of the awarded grants while funding Agency debt obligations.

The FY 2026-2027 Budget - Final is scheduled for review by the Workforce Development Board on September 17, 2026, and the Governing Body on May 28, 2026.

Budget Introduction and Overview

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is allocated by Title I of the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title I objectives and the stated purpose of the JPA.

Approach in Developing the Final Budget for Fiscal Year (FY) 2026/2027

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

The FY 2025/2026 Final Budget:

The Final Budget presentation is based on actual carry-over funding, Workforce Innovation and Opportunity Act (WIOA) Title I formula allocations, and funding from competitive grant awards administered by the Agency. Programs funded through competitive awards are categorized as Non-Allocation Grants.

Several regional and local grants awarded during FY 2025/2026 and prior years will carry forward into FY 2026/2027. Regional funding includes the Regional Equity and Recovery Partnership (RERP) Grant awarded by the California Workforce Development Board, and the Regional Collaboration Project (RCP) awarded by the Employment Development Department (EDD). These grants are administered by Golden Sierra on behalf of the Capital Region Workforce Boards, including the Sacramento Employment and Training Agency (SETA), the North Central Counties Consortium (NCCC), and Yolo County.

Local funding sources include the Student Transition Employment Program (STEP) and the Department of Rehabilitation America's Job Center of California Partnership Grant (DOR-AJCC). The Agency was recently notified that the DOR-AJCC grant funding would be rescinded, resulting in the grant ending on September 30, 2026, approximately seven months earlier than anticipated.

The Agency was also selected to be part of the California AI Blueprint design team and will receive \$50,000 for its participation in the effort.

The budget meets mandated funding requirements as follows:

- 20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage as allowable.
- 20% of the Youth funding is earmarked to meet the *Youth Work Based Learning* (WBL) requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment-related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training.
- The remaining cost objectives required of the Title I funding are to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilize financial resources to meet the debt service required payments for the liabilities of the JPA, and participate in the continued development of both local and regional workforce systems.

Notes – Final Budget FY 2026/2027

Note:

- There is a planned transfer of 75% of the awarded Dislocated Worker funding to the Adult funding category. Up to 100% is allowable by law.
- The Total Funding Sources for Final Budget FY 2026/2027 reflect a 4.29% increase from the Draft Budget for FY 2026/2027. These increases are the result of greater than anticipated allocation, new non-allocation grants, and disbursement from the Agency's California Employers' Pension Pre-funding Trust (CEPPT) which will help offset the required pension payments for the year. The total funding difference between Draft Budget for FY 2026/2027 and Final Budget for FY 2026/2027 is an increase of \$318,832.
- Operational expenditures in the Final Budget have increased over the Draft Budget by 13.69%. This includes an increase in Retiree Benefits of 30.5%; this increase is due to two factors. First, the CEPPT disbursement was calculated as an offset in the Draft Budget without accounting for the revenue. This strategy reduced the retiree benefits line item in the draft budget presentation. For final budget we are accounting for both the revenue and the expense. Second, there is the addition of a \$150,000 payment to the Agency's California Employer's Retirement Benefit Trust (CERBT). This payment reduces the Agency's Other Post Employment Benefits (OPEB) liability. There is an increase in Professional Services primarily due to internal changes in the coding structure used to account for Service & Supplies and Professional Services; the real change is a combined increase of 25.43%. The increased expenses will assist with updating the technology infrastructure, promote collaborative AJCC staff/partner development activities and support workforce development events in the Golden Sierra region.
- The final Budget reflects an increase in Career & Training Services of 19.98%. This is due to an increase in the training line item to align with additional funding, as well as Comprehensive Career Services to provide workshops for businesses and job seekers.
- Board Initiatives have increased by 66.67%, bringing that line item to \$50,000 for Board discretionary items.

Description of Schedules		
<u>Schedule 1</u>	<u>Consortium Draft Budget 2026/2027 to Final Budget 2026/2027</u>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated costs, WIOA spending requirements, and pension debt service requirements and shows a comparison of Draft Budget for FY26/27 to Final Budget FY26/27
<u>Schedule 2</u>	<u>Consortium Cost Center Detail</u>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY25/26 carry-in funds and PY26/27 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY25/26 carry-in funds and PY25/26 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <u>Advance</u> . Includes balance of contract for PY25/26 and planned PY26/27 WIOA funding awarded to Advance
	Non-Allocation:	<u>Cost Centers listed here are non-routine in nature managed by the Agency:</u> <u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment. <u>STEP</u> – DOR Student Transitional Employment Program. W2 work experience for students with disabilities (SWD) <u>DOR</u> – Department of Rehab America’s Job Center of California partnership Grant (DOR-AJCC). A collaborative project to serve people with disabilities in the AJCCs. Projects will work towards lasting systems change that results in increased collaboration between WIOA Title I and IV programs and increased employment and career advancement for individuals with disabilities across California <u>IDRC</u> – Industry Driven Regional Collaborative Grant (Sierra College) - Empowers colleges to collaboratively address critical workforce skills gaps by building sustainable partnerships with industry. Golden Sierra will provide full-service employer engagement, job readiness, job development, job placement, and work-based learning (where appropriate) for students in applied technology fields. <u>California AI Workforce Blueprint</u> – Partnership with the Employment Development Department (EDD) and the California Workforce Association (CWA) to lead the state's response in developing a statewide AI workforce strategy.
	Regional Grants	<u>RERP</u> – Regional Equity and Recovery Partnership Grant <u>RCP</u> – Regional Coordination Project
	Board Initiatives	Workforce Board Discretionary Funding
	Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved By:
Executive Committee:
Workforce Board:
Governing Body

L i n e #		A		B		C	B/A	
		Consortium Fiscal Year 2026/2027 Draft Budget	% of Total Funding	Consortium Fiscal Year 2026/2027 Final Budget	% of Total Funding	Column A less Column B Change Between 2026/2027 Draft Budget to Final Budget	Percent Change from 2026/2027 Draft Budget to Final Budget	
Funding Sources:								
1	Carry-In WIOA Allocation	\$ 1,342,870	18.07%	\$ 1,370,100	17.68%	\$ 27,230	2.03%	SOURCES
2	Awarded WIOA Allocations	\$ 3,568,597	48.01%	\$ 4,006,465	51.69%	\$ 437,868	12.27%	
3	Carry-In RR	\$ 75,888	1.02%	\$ 83,885	1.08%	\$ 7,997	10.54%	
4	Awarded Rapid Response Funds	\$ 379,439	5.11%	\$ 352,338	4.55%	\$ (27,101)	-7.14%	
5	Carry-In Layoff Aversion Funds	\$ 28,685	0.39%	\$ 34,837	0.45%	\$ 6,152	21.45%	
6	Awarded Layoff Aversion Funds	\$ 143,423	1.93%	\$ 116,633	1.50%	\$ (26,790)	-18.68%	
7	Non Allocation Awards Carried In	\$ 1,893,442	25.48%	\$ 1,736,917	22.41%	\$ (156,525)	-8.27%	
8	Non-Allocation Awards (New)	\$ -	0.00%	\$ 50,000	0.65%	\$ 50,000		
9	Total Funding Sources PY 27	\$ 7,432,343		\$ 7,751,175		\$ 318,832	4.29%	
Expenditures:								
10	Retiree Benefits	\$ 804,693	10.83%	\$ 1,050,087	13.55%	\$ 245,394	30.50%	EXPENDITURES
11	Salaries and Benefits	\$ 1,958,532	26.35%	\$ 2,030,012	26.19%	\$ 71,480	3.65%	
12	Services and Supplies	\$ 436,239	5.87%	\$ 471,839	6.09%	\$ 35,600	8.16%	
13	Professional Services	\$ 86,570	1.16%	\$ 183,942	2.37%	\$ 97,372	112.48%	
14	Salaries, Services, and Supplies Total	\$ 3,286,034	44.21%	\$ 3,735,881	48.20%	\$ 449,847	13.69%	
Career & Training Services								
15	Comprehensive Career Services	\$ 35,989		\$ 98,939	1.28%	\$ 62,950	174.91%	DIRECT CLIENT EXPENDITURES
16	Placer County	\$ 453,172	6.10%	\$ 611,383	5.01%	\$ 158,211	34.91%	
17	EI Dorado County	\$ 278,741	3.75%	\$ 388,591	2.71%	\$ 109,850	39.41%	
18	SLT & Alpine County	\$ 200,000	2.69%	\$ 210,000	2.71%	\$ 10,000	5.00%	
19	Non Allocation	\$ 228,084	3.07%	\$ 266,678	3.44%	\$ 38,594	16.92%	
20	Regional Contracts	\$ 853,174	11.48%	\$ 882,911	11.39%	\$ 29,737	3.49%	
21	Career & Training Services Total	\$ 2,049,160	27.57%	\$ 2,458,501	31.72%	\$ 409,341	19.98%	
22	Board Initiatives	\$ 30,000	0.40%	\$ 50,000	0.65%	\$ 20,000	66.67%	WORKFORCE BOARD EXPENDITURES
23	Non allocation Carry-out to New FY	374,793	5.04%	321,109	4.14%	\$ (53,684)	-14.32%	CARRYOUT
24	Allocation carry-out to New FY	\$ 1,692,360	22.77%	\$ 1,185,685	15.30%	\$ (506,675)	-29.94%	
25	Carry-out to PY 28 Total	\$ 2,067,153	27.81%	\$ 1,506,794	19.44%	\$ (560,359)	-27.11%	
26	TOTAL EXPENDITURES	\$ 7,432,343		\$ 7,751,175		\$ 318,832	4.29%	

Approved by:
Executive Committee:
Workforce Board:
Governing Body:

	A	B	C	D	E	F	G	H	I	J	K	L	M	N	O
	Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area One-Stop Delivery System	El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services	RERP	STEP	DOR	IDRC	RCP	AI	Ticket to Work	Total of all Funding Sources and Expenditures
#															
1	Funding Sources:														
2	Carry-In Allocation Funds from PY 26	\$ 356,858	\$ 372,127		\$ 122,082	\$ 164,296	\$ 254,738	\$ 100,000							\$ 1,370,100
3	Allocation Awards PY 27	\$ 390,747	\$ 1,583,837	\$ -	\$ 468,896	\$ 542,916	\$ 910,069	\$ 110,000							\$ 4,006,465
4	Carry-In Rapid Response Funds PY 26		\$ 83,885												\$ 83,885
5	Awarded Rapid Response Funds PY 27	\$ -	\$ -	\$ 352,338	\$ -	\$ -	\$ -	\$ -							\$ 352,338
6	Carry-In Layoff Aversion Funds PY 26	\$ -	\$ -	\$ 34,837	\$ -	\$ -	\$ -	\$ -							\$ 34,837
7	Awarded Layoff Aversion Funds PY 27		\$ 116,633	\$ -	\$ -	\$ -	\$ -	\$ -							\$ 116,633
8	Carry-In Non-Allocation from PY 26							\$ 87,911	\$ 285,922	\$ 79,563	\$ 99,866	\$ 1,000,000		\$ 183,655	\$ 1,736,917
9	Actual Non-Allocation Awards PY 27			\$ -	\$ -	\$ -	\$ -						\$ 50,000		\$ 50,000
9	Total Funding Sources	\$ 747,605	\$ 1,955,964	\$ 587,693	\$ 590,978	\$ 707,211	\$ 1,164,807	\$ 210,000	\$ 87,911	\$ 285,922	\$ 79,563	\$ 99,866	\$ 1,000,000	\$ 50,000	\$ 7,751,175
10	Expenditures:														
10	Consortium Operations:														
11	Retiree Benefits	\$ -	\$ 675,078	\$ 75,009	\$ -	\$ -	\$ -								\$ 750,087
12	Salaries and Benefits	\$ 287,455	\$ 374,108	\$ 354,577	\$ 176,278	\$ 200,320	\$ 338,482		\$ 51,894	\$ 68,415	\$ 63,983	\$ 64,500	\$ 50,000		\$ 2,030,012
13	Services and Supplies	\$ 13,883	\$ 257,237	\$ 29,977	\$ 135,069	\$ 1,468	\$ 19,179	\$ -	\$ -	\$ 8,098	\$ 930	\$ 6,000	\$ -		\$ 471,839
14	Professional Services	\$ 55,520	\$ 82,573	\$ 6,536	\$ 36,913	\$ -	\$ -	\$ -	\$ -	\$ 2,400	\$ -	\$ -	\$ -		\$ 183,942
14	Consortium Operations Total	\$ 356,858	\$ 1,388,996	\$ 466,099	\$ 348,260	\$ 201,788	\$ 357,661	\$ -	\$ -	\$ 51,894	\$ 78,913	\$ 64,913	\$ 70,500	\$ 50,000	\$ 3,435,881
15	Career & Training Services														
15	Program Year 2025/2026 WIOA/Other														
16	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 234,028	\$ 650		\$ 32,000			\$ 266,678
17	Placer County	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 73,075	\$ -							\$ 73,075
18	El Dorado County	\$ -	\$ -	\$ -	\$ -	\$ 62,274									\$ 62,274
18	SLT and Alpine County	\$ -	\$ -	\$ -	\$ -		\$ 100,000								\$ 100,000
19	Program Year 2026/2027 WIOA/Other														
20	Comprehensive Career Services			\$ 98,939			\$ -								\$ 98,939
21	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -								\$ -
22	Placer County	\$ -	\$ -	\$ -	\$ -	\$ 538,308									\$ 538,308
23	El Dorado County	\$ -	\$ -	\$ -	\$ 326,317	\$ -	\$ -								\$ 326,317
24	SLT and Alpine County	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 110,000								\$ 110,000
24	Regional Contracts						\$ 87,911					\$ 795,000			\$ 882,911
25	Career & Training Services Total	\$ -	\$ -	\$ -	\$ 98,939	\$ 388,591	\$ 611,383	\$ 210,000	\$ 87,911	\$ 234,028	\$ 650	\$ -	\$ 827,000	\$ -	\$ 2,458,501
26	Board Initiatives														
26		\$ -	\$ -	\$ -	\$ 50,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 50,000
27	PY 28 Award Expend in Second Year	\$ 390,747	\$ 296,967	\$ 91,594	\$ 93,779	\$ 116,833	\$ 195,764	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,185,685
28	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 34,953	\$ 102,500		\$ 183,655	\$ 321,109
29	PY 27 WIOA Additional Pension Support (ADP)	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ 150,000
30	PY 27 OPEB (CERBT) payment	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -					\$ -	\$ 150,000
31	TOTAL EXPENDITURES	\$ 747,605	\$ 1,955,963	\$ 587,693	\$ 590,978	\$ 707,211	\$ 1,164,807	\$ 210,000	\$ 87,911	\$ 285,922	\$ 79,563	\$ 99,866	\$ 1,000,000	\$ 50,000	\$ 7,751,175
32	Net Income/(Loss)	\$ 0	\$ 0	\$ (0)	\$ (0)	\$ 0	\$ 0	\$ -	\$ -	\$ -	\$ (0)	\$ (0)	\$ -	\$ -	\$ 0

**GOLDEN SIERRA
WORKFORCE DEVELOPMENT BOARD
EXECUTIVE COMMITTEE**

MEMORANDUM

DATE: September 17, 2026

TO: Executive Committee (EC)

FROM: Jason Buckingham, GSJTA Executive Director

SUBJECT: Workforce Development Board Membership & Renewals

Before the committee for review and approval are the following Workforce Development Board Joint Labor and Business member applications.

Following Executive Committee approval, the applications will be submitted to the Governing Body for final consideration and appointment at its meeting on September 30, 2026.

Application(s):

- Charlotte Stevens, Union Organizer, International Brotherhood of Electric Workers (IBEW)

Resignation(s):

- Rick Larkey, President and CEO, Associated Resources, LLC

Vacancies:

- 1 – Business

Recruitment Efforts:

- Continued outreach to the local business community

GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD MEMBERSHIP APPLICATION

P: 916-773-8540 F: 916-771-2144 E: mkeefe@goldensierra.com
115 Ascot Drive, Suite 140, Roseville, CA 95661

Person Nominated: Charlotte Stevens **Title:** Union Labor Organizer

Business Name: International Brotherhood of Electrical Workers Local 1245

Business Address: 30 Orange Tree Circle Vacaville, CA 95687

Telephone: 707-372-4025 **FAX:** _____ **E-mail:** c4sy@ibew1245.com

Organization submitting nomination: Sacramento Central Labor Council
(ie: Chamber of Commerce, Manufacturing Association, etc.)

Contact Person: Fabrizio Sasso **Title:** Executive Director

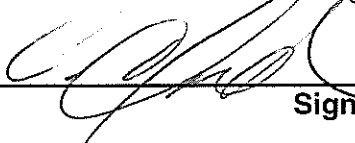
Business Address: 2617 K St. #175 Sacramento, CA 95816

Telephone: 916-712-1238 **FAX:** _____ **E-mail:** fabrizio@sacramentolabor.org

(A letter of nomination is required and must be attached to this application or forwarded under separate cover.)

Area of Representation (check all that apply):

- | | |
|---|---|
| ☐ Business | ☐ Governmental and Economic and Community Development |
| ☒ Workforce | ☐ Economic & Community Development |
| ☒ Labor organizations | ☐ Wagner-Peyser Representative |
| ☒ Joint labor-management apprenticeship program or apprenticeship program | ☐ Vocational Rehabilitation Representative |
| ☐ CBO w/Barrier | ☐ Transportation/Housing/Public Assistance |
| ☐ Youth | ☐ Philanthropic Organization |
| ☐ Education & Training | ☐ Other |
| ☐ Adult Education/Literacy Representative | |
| ☐ Higher Education Representative | |
| ☐ Local Ed/CBO w/Training Barrier | |



Signature

8/19/2026

Date

I hereby submit my application for membership on the Local Workforce Development Board to Golden Sierra Job Training Agency. I have completed and included the following: narrative questions, conflict of interest and nomination letter.

Return all information to:

Melissa Keefe, Administrative Analyst
mkeefe@goldensierra.com
Golden Sierra Job Training Agency
(916) 773-8544

NARRATIVE QUESTIONS

What specific experience/expertise do you possess which would be of value to the Workforce Development Board?

I have been an active union member for over 15 years. During that time I have fought and organized for workers throughout California and Nevada to have better economic opportunity, safety standards, fair wages, and a dignified retirement. My background in organizing and community engagement has equipped me with strong skills in outreach, partnership development, problem-solving, and program coordination. I have experience working with diverse populations, building collaborative relationships, and helping connect people to opportunities and resources. I would bring a labor-centered perspective, a commitment to workforce equity, to strengthen workforce development efforts in our region.

Why would you be a good candidate to serve on the Workforce Development Board?

I serve as a member of the executive board for Sacramento Central Labor Council where our on-going mission is worker rights, and expanding economic opportunity throughout the region. I also serve on the scholarship committee at IBEW 1245, providing training, resources, and employment opportunity to diverse populations within our territory. As an Air Force veteran, I understand the importance of connecting workforce training and employment services with the real needs of the community. Through my work in the military and at IBEW 1245, I have developed leadership skills that allow me to bring people together, facilitate productive discussions, and support initiatives that create meaningful outcomes. I have developed relationships with community, business, and legislative leaders who recognize the importance of developing our workforce and creating opportunity. In addition, I am committed to equity and ensuring that workforce development programs are accessible to all members of the community, including individuals facing barriers to employment. I would bring a dedication to helping the Board strengthen workforce opportunities, and contributions to the region's economic growth.

You may attach additional information, including your resume or biography. Further questions should be directed to Melissa Keefe at Golden Sierra Job Training Agency at (916) 773-8544.

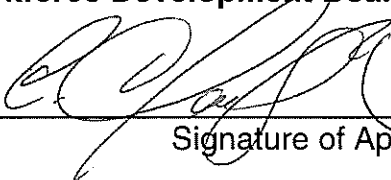
CONFLICT OF INTEREST INFORMATION

1. Does your employer/company provide goods and/or services to Golden Sierra Job Training Agency, or have any plans to provide goods and/or services to Golden Sierra Job Training Agency in the future? Yes ☐ No ☒ If yes, please describe below:

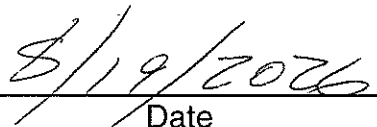
2. You will be setting policy for and possibly allocating funds to community-based organizations, profit and non-profit corporations, school districts and other governmental entities or program operators. Do you or any member of your immediate family have any affiliation with such entities (i.e., ownership; employment; contractual relationships, including Golden Sierra-funded On-the-Job Training (OJT) program participation; commission, board or committee membership)? Yes ☐ No ☒ If yes, identify below the name of the entity and the nature of the affiliation. (*Immediate family members are: wife, husband, son, daughter, mother, father, brother, brother-in-law, sister-in-law, father-in-law, mother-in-law, aunt, uncle, niece, nephew, step-parent or step-child.*)

3. Do you, or any member of your immediate family (as defined above), have any ownership interest in any commercial real property that is currently leased/rented by Golden Sierra Job Training Agency? Yes ☐ No ☒ If yes, please describe such property by size and location.

If your nomination or application is approved, you will be required to file a limited conflict of interest form with Golden Sierra Job Training Agency prior to assumption of Workforce Development Board membership.



Signature of Applicant



Date



SACRAMENTO CENTRAL LABOR COUNCIL AFL - CIO

Embracing Amador, El Dorado, Nevada, Placer, Yolo and Sacramento Counties

August 20, 2026

To Whom It May Concern,

This is to certify that the Sacramento Central Labor Council, AFL-CIO covers the area represented by the Golden Sierra Job Training Agency and recommends Charlotte Stevens to the Golden Sierra Workforce Board in the recently vacated Joint-Labor seat.

Ms. Stevens is an Executive Board member of the Sacramento CLC and someone that I have worked closely with for several years. She is a respected member and representative of IBEW 1245 and their joint-labor program and will a valuable member of your board.

I appreciate your consideration of her appointment.

Sincerely,

Fabrizio Sasso
Executive Director