

**GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD
REGULAR MEETING
MINUTES**

Thursday, July 17, 2025 @ 1:00 pm

**Roseville Chamber of Commerce
650 Douglas Blvd.
Roseville, CA 95678**

Teleconference Locations:

District 16 Council
7111 Governors Circle
Sacramento, CA 95823

I. ROLL CALL AND INTRODUCTION OF GUESTS

Quorum was established and meeting called to order at 1:06 pm by Chair Larkey.

☒ Rick Larkey (Chair)

☒ Rana Ghadban (Vice-Chair)

☐ Amy Schulz

☒ Daniela Devitt*

☐ Eric Henkel

☒ Janis Aydelott

☐ Jason Buckingham

☒ Jeff Richard

☒ Jennifer Poff

☒ Michael Snead

☒ Nick Gunn

☒ Scott Alvord

☒ Steven Casperite

☒ Tink Miller

☐ Todd Beingessner

☒ Vivian Hernandez-Obaldia

☐ Volma Volcy

☒ William Gonzalez

☒ William Reed

GSJTA Staff:

☒ Melissa Keefe

☒ Lisa Nelson

☒ Darlene Galipo

Guests: Cara Welch, EDD LMID

**Denotes late arrival or early departure*

II. APPROVAL OF AGENDA

Motion to approve agenda as presented, by Miller, second by Richard

Motion approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of minutes from May 15, 2025, WDB Meeting
- b) Approval of minutes from May 15, 2025, EC Meeting
- c) Attendance log

Motion to approve consent agenda items a-c by Devitt, second by Reed

Motion approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Hernandez mentioned CWA's "Meeting of the Minds" Conference in Monterey; conference could be beneficial to those who want a better understanding of Workforce Development Boards and engagement opportunities.

V. LOCAL AREA SUBSEQUENT DESIGNATION AND RECERTIFICATION APPROVAL FOR PY 2025-2027

Galipo reported out as outlined in the agenda packet. Conditionally approved on June 24, 2025, with full approval anticipated around September 30, 2025. Information only - no action required.

VI. CAREER SERVICES PROVIDER AND AJCC OPERATOR APPROVALS FOR FY 2025-2029

Galipo reported out as outlined in the agenda packet. Approval received to act as both Career Service Provider and AJCC operator through June 30, 2029. Information only - no action required.

VII. LOCAL AND REGIONAL WORKFORCE PLAN APPROVALS FOR PY 2025-2028

Galipo reported out as outlined in the agenda packet; Conditionally approved on July 2, 2025, with full approval anticipated around September 30, 2025. Information only - no action required.

VIII. WORKFORCE DEVELOPMENT BOARD NOTIFICATION AND RECRUITMENT POLICY

Galipo reported out as outlined in the agenda packet; updated policy allows for more flexibility and better alignment with the current WIOA and regulatory language.

Motion to approve 2025 Workforce Development Board Notification and Recruitment policy as presented by Miller, second by Reed

Motion approved unanimously

IX. WORKFORCE DEVELOPMENT BOARD AD HOC RECRUITMENT COMMITTEE

Galipo reported out as outlined in the agenda packet; Ad Hoc committee was formed with Hernandez, Casperite, Reed, and Ghadban. Information only - no action required.

X. PY 2023-2024 WIOA TITLE I PERFORMANCE OUTCOMES

Galipo reported out as outlined in the agenda packet; Information only - no action required.

XI. STRATEGIC PLANNING

NiVack group. Gunn provided a report out; presentation was shared, roundtable discussion occurred. Strategic Planning process included: stakeholder engagement, plan development, and plan implementation training and support.

Today's focus highlighted:

Mission statement accepted while the Vision statement will be refined with an Ad Hoc Committee formed with Poff, Casperite, and Ghadban;

Develop high level goals that are attainable within the Workforce Development Board capabilities, Gunn will form an Ad Hoc committee.

1-day retreat suggested to increase board engagement and collaboration as well as better understanding of the agency and its roles. October preferred for retreat to occur.

**Devitt departed @ 2:20pm*

XII. BOARD MEMBER ROUNDTABLE

Galipo reported out as outlined in the agenda packet; this will be a new standing item on all future agendas allowing members to provide updates, opportunities, and discuss emerging issues. Information only - no action required.

XIII. FUTURE AGENDA ITEMS/NEW BUSINESS

- WDB Bio/introductions (Poff, Aydelott)
- Strategic Planning
- Presentation: LMID by Cara Welch, EDD

XIV. NEXT MEETING

Thursday, September 18, 2025 @ 1:00 pm

ADJOURNMENT

Motion to adjourn meeting at 3:00 pm, by Larkey, second by Miller

Motion approved unanimously