

## WDB MEMBERS

AMY SCHULZ  
Sierra College

DANIELA DEVITT  
California Employers Association

ERIC HENKEL  
UFCW-8 Golden State

JANIS AYDELOTT  
Placer County HHS/ES/BAN

JASON BUCKINGHAM  
Golden Sierra Job Training Agency

JEFF RICHARD  
Employment Development Department

JENNIFER POFF  
Building Careers Foundation

MICHAEL SNEAD  
Sierra Consulting Services Inc.

NICK GUNN  
The NiVACK Group

RANA GHADBAN, *Vice Chair*  
California Chamber of Commerce

RICK LARKEY, *Chair*  
Associated Resources, LLC

SCOTT ALVORD  
Advanced Development Concepts, LLC

STEVEN CASPERITE  
Placer School for Adults

TINK MILLER  
Placer Independent Resource Services

TODD BEINGESSNER, JR.  
Quick Quack Car Wash

VIVIAN HERNANDEZ-OBALDIA  
Department of Rehabilitation

VOLMA VOLCY  
Sacramento Central Labor Council  
AFL-CIO

WILLIAM GONZALEZ  
District Council 16

WILLIAM REED  
United Domestic Workers of America

# **GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD REGULAR MEETING AGENDA**

**Thursday, September 18, 2025 @ 1:00 pm**

**Roseville Chamber of Commerce  
650 Douglas Blvd.  
Roseville, CA 95678**

## **Teleconference Locations:**

North Tahoe Event Center 8318 N. Lake Blvd. Kings Beach, CA 96143	Sacramento Central Labor Council 2617 K Street Sacramento, CA 95816
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Placer County HHS-Hm Office 179 Highlands Ct. Grass Valley, CA 95945	The Westin Hapuna Beach Resort 62-100 Kauna'oa Drive Waimea, Hawaii 96743
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Best Western Plus Desoto Inn 611 Jenkins St Mansfield, LA 71052	Hotel Casa del Mar 1910 Ocean Way Santa Monica, CA 90405
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*Mission: The Golden Sierra Workforce Board convenes industry leaders and key partners to identify workforce initiatives, create innovative solutions and measure the success of systems' ability to meet industry and workforce needs.*

## **I. ROLL CALL AND INTRODUCTION OF GUESTS**

## **II. APPROVAL OF AGENDA**

1-2

## **III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- |  |     |
|--|-----|
| ○ Approval of Minutes from July 17, 2025 WDB Meeting | 3-5 |
| ○ Review of Minutes from July 17, 2025 EC Meeting    | 6-7 |
| ○ Attendance Log                                     | 8   |

## **IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA**

## **V. FY 2025-2026 AGENCY BUDGET – FINAL**

9-14

## **VI. PRESENTATION – LABOR MARKET INFORMATION**

Cara Welch, EDD Labor Market Information Division (LMID)

## **VII. STRATEGIC PLANNING**

15-18

- Vision Ad Hoc
- October Retreat

## **EQUAL OPPORTUNITY**

Golden Sierra is an equal opportunity employer/program. Auxiliary aids and services are available upon request. Special requests for services, aids and/or special formats need to be made by calling (916)-773-8540 (Voice). TTY users please call the California Relay Service at 711.

VIII. WDB AD HOC RECRUITMENT COMMITTEE UPDATE

IX. AJCC OPERATOR UPDATE

X. WDB MEMBER INTRODUCTIONS

- Process 19
- Jennifer Poff, CAE - Executive Director, Building Careers Foundation 20

XI. BOARD MEMBER ROUNDTABLE

21

Emerging Issues, Updates, and Opportunities

XII. FUTURE AGENDA ITEMS/NEW BUSINESS

- Strategic Planning
- WDB Bio/Introductions

XIII. NEXT MEETING

Thursday November 20, 2025 @ 1:00 pm

XIV. ADJOURNMENT

**GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD  
REGULAR MEETING  
MINUTES**

**Thursday, July 17, 2025 @ 1:00 pm**

**Roseville Chamber of Commerce  
650 Douglas Blvd.  
Roseville, CA 95678**

**Teleconference Locations:**

District 16 Council  
7111 Governors Circle  
Sacramento, CA 95823

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting called to order at 1:06 pm by Chair Larkey.

☒ Rick Larkey (Chair)

☒ Rana Ghadban (Vice-Chair)

☐ Amy Schulz

☒ Daniela Devitt\*

☐ Eric Henkel

☒ Janis Aydelott

☐ Jason Buckingham

☒ Jeff Richard

☒ Jennifer Poff

☒ Michael Snead

☒ Nick Gunn

☒ Scott Alvord

☒ Steven Casperite

☒ Tink Miller

☐ Todd Beingessner

☒ Vivian Hernandez-Obaldia

☐ Volma Volcy

☒ William Gonzalez

☒ William Reed

**GSJTA Staff:**

☒ Melissa Keefe

☒ Lisa Nelson

☒ Darlene Galipo

Guests: Cara Welch, EDD LMID

*\*Denotes late arrival or early departure*

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda as presented, by Miller, second by Richard

**Motion** approved unanimously

III. CONSENT AGENDA

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a) Approval of minutes from May 15, 2025, WDB Meeting
- b) Approval of minutes from May 15, 2025, EC Meeting
- c) Attendance log

**Motion** to approve consent agenda items a-c by Devitt, second by Reed

**Motion** approved unanimously

IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA

Hernandez mentioned CWA's "Meeting of the Minds" Conference in Monterey; conference could be beneficial to those who want a better understanding of Workforce Development Boards and engagement opportunities.

V. LOCAL AREA SUBSEQUENT DESIGNATION AND RECERTIFICATION APPROVAL FOR PY 2025-2027

Galipo reported out as outlined in the agenda packet. Conditionally approved on June 24, 2025, with full approval anticipated around September 30, 2025. Information only - no action required.

VI. CAREER SERVICES PROVIDER AND AJCC OPERATOR APPROVALS FOR FY 2025-2029

Galipo reported out as outlined in the agenda packet. Approval received to act as both Career Service Provider and AJCC operator through June 30, 2029. Information only - no action required.

VII. LOCAL AND REGIONAL WORKFORCE PLAN APPROVALS FOR PY 2025-2028

Galipo reported out as outlined in the agenda packet; Conditionally approved on July 2, 2025, with full approval anticipated around September 30, 2025. Information only - no action required.

VIII. WORKFORCE DEVELOPMENT BOARD NOTIFICATION AND RECRUITMENT POLICY

Galipo reported out as outlined in the agenda packet; updated policy allows for more flexibility and better alignment with the current WIOA and regulatory language.

**Motion** to approve 2025 Workforce Development Board Notification and Recruitment policy as presented by Miller, second by Reed

**Motion** approved unanimously

IX. WORKFORCE DEVELOPMENT BOARD AD HOC RECRUITMENT COMMITTEE

Galipo reported out as outlined in the agenda packet; Ad Hoc committee was formed with Hernandez, Casperite, Reed, and Ghadban. Information only - no action required.

X. PY 2023-2024 WIOA TITLE I PERFORMANCE OUTCOMES

Galipo reported out as outlined in the agenda packet; Information only - no action required.

XI. STRATEGIC PLANNING

NiVack group. Gunn provided a report out; presentation was shared, roundtable discussion occurred. Strategic Planning process included: stakeholder engagement, plan development, and plan implementation training and support.

Today's focus highlighted:

Mission statement accepted while the Vision statement will be refined with an Ad Hoc Committee formed with Poff, Casperite, and Ghadban;

Develop high level goals that are attainable within the Workforce Development Board capabilities, Gunn will form an Ad Hoc committee.

1-day retreat suggested to increase board engagement and collaboration as well as better understanding of the agency and its roles. October preferred for retreat to occur.

*\*Devitt departed @ 2:20pm*

XII. BOARD MEMBER ROUNDTABLE

Galipo reported out as outlined in the agenda packet; this will be a new standing item on all future agendas allowing members to provide updates, opportunities, and discuss emerging issues. Information only - no action required.

XIII. FUTURE AGENDA ITEMS/NEW BUSINESS

- WDB Bio/introductions (Poff, Aydelott)
- Strategic Planning
- Presentation: LMID by Cara Welch, EDD

XIV. NEXT MEETING

Thursday, September 18, 2025 @ 1:00 pm

ADJOURNMENT

**Motion** to adjourn meeting at 3:00 pm, by Larkey, second by Miller

**Motion** approved unanimously

**GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD  
EXECUTIVE COMMITTEE  
REGULAR MEETING  
MINUTES**

**Thursday, July 17, 2025 @ 12:00 pm**

**Roseville Chamber of Commerce  
650 Douglas Blvd.  
Roseville, CA 95678**

**I. ROLL CALL AND INTRODUCTION OF GUESTS**

Quorum was established and meeting called to order at 12:03 pm by Chair Larkey

<input checked="" type="checkbox"/> Rick Larkey (Chair)	<input checked="" type="checkbox"/> Rana Ghadban (Vice-Chair)
<input checked="" type="checkbox"/> Daniela Devitt	<input type="checkbox"/> Greg Geisler
<input checked="" type="checkbox"/> Steven Casperite	<input type="checkbox"/> Volma Volcy
<input type="checkbox"/> Jason Buckingham (Ex-Officio)	

**GSJTA Staff:**

<input checked="" type="checkbox"/> Melissa Keefe	<input checked="" type="checkbox"/> Lisa Nelson	<input checked="" type="checkbox"/> Darlene Galipo
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GUESTS: None

**II. APPROVAL OF AGENDA**

**Motion** to approve agenda by Devitt, second by Casperite

**Motion** approved unanimously

**III. CONSENT AGENDA**

All matters listed under the Consent Agenda are considered to be routine in nature and will be approved by one blanket motion.

- a. Approval of Minutes from May 15, 2025, EC Meeting
- b. Attendance Log

**Motion** to approve consent agenda items a-b by Casperite, second by Devitt

**Motion** approved unanimously

**IV. PUBLIC COMMENT – FOR ITEMS NOT ON THE AGENDA**

NONE

**V. WORKFORCE DEVELOPMENT BOARD MEMBERSHIP**

Galipo reported out as outlined in the agenda packet. Information only–no action required.

VI. WORKFORCE DEVELOPMENT BOARD NOTIFICATION AND RECRUITMENT POLICY

Galipo reported out as outlined in the agenda packet;

**Motion** to recommend for approval the 2025 Workforce Development Board notification and recruitment policy as presented, by Ghadban, second by Devitt

**Motion** approved unanimously

VII. STRATEGIC PLANNING UPDATE

Galipo provided a verbal report out; Roundtable discussion occurred; information was shared. Information only-no action required.

VIII. FUTURE AGENDA ITEMS/NEW BUSINESS

- Strategic Planning Update
- Discussion on AI

IX. NEXT MEETING

Thursday, September 18, 2025 @ 12:00 pm

X. ADJOURNMENT

**Motion** to adjourn meeting at 12:58 pm by Ghadban, second by Casperite

**Motion** approved unanimously

# GOLDEN SIERRA WORKFORCE DEVELOPMENT BOARD

## ATTENDANCE LOG SEPTEMBER 18, 2025

Date:	9/19/24	11/21/24	1/23/25	2/10/25	3/20/25	5/15/25	7/17/25	
<b>WORKFORCE BOARD</b>	<b>WB</b>	<b>WB</b>	<b>WB</b>	<b>WB+GB</b>	<b>WB</b>	<b>WB</b>	<b>WB</b>	
<b>Meeting Type</b>	<b>Regular</b>	<b>Regular</b>	<b>Regular</b>	<b>Special</b>	<b>Regular</b>	<b>Regular</b>	<b>Regular</b>	<b>RATE</b>
Amy Schulz	0	1	1	1	1	0	0	57%
Daniela Devitt	0	1	1	0	1	1	1	71%
Eric Henkel	1	1	1	1	0	1	0	71%
Janis Aydelott		1	0	1	1	1	1	83%
Jason Buckingham	1	1	1	1	1	1	0	86%
Jeff Richard	1	1	1	1	1	1	1	100%
Jennifer Poff	1	1	1	1	1	1	1	100%
Michael Snead	1	1	1	1	1	1	1	100%
Nick Gunn	1	1	0	1	1	1	1	86%
Rana Ghabban	0	1	0	1	1	0	1	57%
Rick Larkey	0	1	1	1	1	1	1	86%
Scott Alvord	1	1	1	1	1	1	1	100%
Steven Casperite	1	1	1	1	1	1	1	100%
Susan "Tink" Miller	1	1	1	1	1	0	1	86%
Todd Beingessner	1	0	1	1	0	0	0	43%
Vivian Hernandez-Obaldia	0	0	1	1	1	0	1	57%
Volma Volcy	0	0	1	1	1	1	0	57%
William Gonzalez	1	0	0	0	1	0	1	43%
William Reed	1	1	0	0	1	1	1	71%
<b>Total</b>	<b>13</b>	<b>17</b>	<b>15</b>	<b>18</b>	<b>19</b>	<b>15</b>	<b>14</b>	



**GOLDEN SIERRA  
WORKFORCE DEVELOPMENT BOARD**

**MEMORANDUM**

**DATE:** September 18, 2025

**TO:** Workforce Development Board (WDB)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJ:** FY 2025-2026 Agency Budget - Final

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Before the Board for review is the Fiscal Year (FY) 2025-2026 Agency Final Budget. The Final Budget has been developed based on allocated awards for the *Workforce Innovation and Opportunity Act* (WIOA) FY 2025-2026 funding stream as well as related workforce development grants operated by Golden Sierra Job Training Agency such as:

- The *Department of Rehabilitation's America's Job Center of California Partnership Grant* (DOR-AJCC) slated to begin in August of 2025.
- The *Industry Driven Regional Collaborative* (IDRC) funding from Sierra College planned to begin January 1, 2026.

The budget utilizes a priority-based model, approved by the Governing Body, intended to meet the requirements of the awarded grants while funding Agency debt obligations.

The Final Budget is scheduled for review by the Executive Committee on September 18, 2025, and the Governing Body on September 25, 2025.

### ***Budget Introduction and Overview***

Golden Sierra Job Training Agency is a Joint Powers Authority (JPA) organized between the counties of Placer, El Dorado and Alpine. The Agency's annual source of funds is allocated by Title I of the *Workforce Innovation and Opportunity Act (WIOA)*. Additionally, the Agency administers miscellaneous grants and awards that complement the WIOA Title I objectives and the stated purpose of the JPA.

### ***Approach in Developing the Final Budget for Fiscal Year (FY) 2025/2026***

The model used to develop the Consortium's annual budget is the Priority Based Budget model. The goal is to develop a budget based on the relationship between program funding levels and expected results from that program. The objectives are to retain cost-efficient and effective ways to meet the requirements of WIOA while providing quality services to participants and meeting the debt obligations of the Agency.

#### **The FY 2025/2026 Final Budget:**

The funding used to develop the Final Budget includes actual carry-over funding as well as the newly awarded WIOA Title I formula fund allocations. Other programs to be administered by the Agency are categorized as Non-Allocation grants. These grants have been awarded via competitive processes. The largest of which is the Regional Equity and Recovery Partnership Grant (RERP) awarded by the California Workforce Development Board, followed by the Prison to Employment 2.0 Grant (P2E 2.0). This funding is being administered by Golden Sierra on behalf of the Capital Region Workforce Boards including SETA, NCCC, and Yolo County. In FY 2023/2024 the Agency received funding for the Student Transition Employment Program (STEP); additional funds were also awarded in 2024/2025 with an expectation that funding would carry into FY 2025/2026. Remaining RERP and P2E 2.0 funding will also carry into FY 2025/2026. The Agency also received competitive funding from the Employment Development Department for the Department of Rehabilitation's Americas Job Center of California partnership grant (DOR-AJCC) slated to begin in August of 2025. In addition, the Agency has received Industry Driven Regional Collaborative (IDRC) funding from Sierra College planned to begin January 1, 2026.

#### **The budget meets mandated funding requirements as follows:**

- 20% of the Adult and Dislocated Worker funding will support *Direct Training* with a planned assumption of 10% leverage in order to meet the full requirement of 30% with a 20/10 ratio of WIOA cash/leverage.
- 20% of the Youth funding is earmarked to meet the *Youth Work Based Learning* (WBL) requirement as outlined in the WIOA Title I award. To clarify, *Work Based Learning* only includes a participant's enrollment in employment related training such as an On-The-Job Training (OJT) or Work Experience (WEX). It does not include classroom training.
- The remaining cost objectives required of the Title I funding are to maintain a minimum of one *Comprehensive - America's Job Center (AJCC)* in the *Local Area*, strategically utilize financial resources to meet the debt service required payments for the liabilities of the JPA, and participate in the continued development of both local and regional workforce systems.

This budget presentation does not allocate funding for the One-Stop/AJCC Operator as the Agency has been granted approval by the California Workforce Development Board (CWDB) to provide that service in-house.

Approved By:  
Executive Committee:  
Workforce Development Board:  
Governing Body

***Additional Notes – Final Budget FY 2025/2026***

**Note:**

- There is a planned transfer of 75% of the awarded Dislocated Worker funding to the Adult funding category. Up to 100% is allowable by law.
- The Total Funding Sources for FY 2025/2026 reflect a 19.98% increase from the Draft Budget for FY 2025/2026. This difference is primarily the result of greater than expected WIOA Title I, Rapid Response/Layoff Aversion funding as well as new non-allocation grant awards that were not available as the time the draft budget was presented. Total funding difference between Draft Budget for FY 2025/2026 and Final Budget for FY 2025/2026 is an increase of \$1.094 million.
- Operational expenditures have increased by 11.5%. This is primarily a result of reinstating the Additional Discretionary Payment (ADP) under Retiree Benefits as there wasn't sufficient funding to include this during the Draft budget process. Additional increases include 6.8% for salaries and services related to hiring limited-term and/or extra-help staff for the purposes of administering WIOA Title I and the additional non-allocation grants. Services and Supplies has been increased to assist with updating the technology infrastructure. Professional Services has been increased modestly to account for the AJCC Operator collaborative staff development activities.
- The final Budget reflects an increase in Career & Training Services of 19.79%. This is due to an increase in the training line item to align with additional funding, as well as a new line item added for Comprehensive Career Services to provide workshops for businesses and job seekers.
- Board Initiatives have increased by 50%, bringing that line item to \$30,000 for Board discretionary items.

Approved By:  
Executive Committee:  
Workforce Development Board:  
Governing Body

<b>Description of Schedules</b>		
<b><u>Schedule 1</u></b>	<b><u>Consortium Draft Budget 2025/2026 to Final Budget 2025/2026</u></b>	Schedule is based on rollover funding, non-allocation carry over, and new awards. Expenditures have been adjusted based on anticipated costs, WIOA spending requirements, and pension debt service requirements and shows a comparison of Draft Budget for FY25/26 to Final Budget FY25/26
<b><u>Schedule 2</u></b>	<b><u>Consortium Cost Center Detail</u></b>	
	Consortium Administration:	Includes fiscal management, procurement, and human resource functions.
	Consortium Program Operations:	Includes program oversight and technical assistance to member counties. Staff and consultants have expertise in ADA/EO compliance, program monitoring, WIOA continual refinement, and database management.
	Consortium Rapid Response and Layoff Aversion:	Includes activities related to business outreach, workshop facilitation, and labor exchange. Staff have expertise in helping affected employees return to work as quickly as possible following a layoff and developing early-warning systems to prevent layoffs altogether.
	Consortium Comprehensive One-Stop:	Includes the physical location and related operating expenses of the required job center that offers universal access and comprehensive employment-related programs and services.
	El Dorado County Career and Training Services:	Includes PY24/25 carry-in funds and PY25/26 WIOA funding to be administered by the Agency.
	Placer County Career and Training Services:	Includes PY24/25 carry-in funds and PY25/26 WIOA funding to be administered by the Agency.
	South Lake Tahoe / Alpine County Career and Training Services:	Services awarded to <u>Advance</u> . Includes balance of contract for PY24/25 and planned PY25/26 WIOA funding awarded to Advance
	Non-Allocation Career and Training Services:	<u>Cost Centers listed here are non-routine in nature managed by the Agency:</u> <u>Ticket to Work</u> – Funds received through the Ticket to Work program for successfully assisting Persons with Disabilities (PWD) find gainful, and long-term employment. <u>STEP</u> - DOR Student Transitional Employment Program. W2 work experience for students with disabilities (SWD). <u>DOR</u> – Department of Rehab America’s Job Center of California partnership Grant (DOR-AJCC). A collaborative project to serve people with disabilities in the AJCCs. Projects will work towards lasting systems change that results in increased collaboration between WIOA Title I and IV programs and increased employment and career advancement for individuals with disabilities across California. <u>IDRC</u> – Industry Driven Regional Collaborative Grant (Sierra College) - Empowers colleges to collaboratively address critical workforce skills gaps by building sustainable partnerships with industry. Golden Sierra will provide full-service employer engagement, job readiness, job development, job placement, and work-based learning (where appropriate) for students in applied technology fields.
	Regional Grants	<u>RERP</u> – Regional Equity and Recovery Partnership Grant <u>P2E 2.0</u> - Prison to Employment 2.0
	Board Initiatives	Workforce Development Board Discretionary Funding
	Surplus Funds	<u>Surplus funds, if available, represent discretionary funding for allocation by the Governing Body and are generally used to reduce pension liabilities.</u>

Approved By:  
Executive Committee:  
Workforce Development Board:  
Governing Body

L i n e  #		A		B		C		B/A
		Consortium Fiscal Year 2025/2026 Draft Budget	% of Total Funding	Consortium Fiscal Year 2025/2026 Final Budget	% of Total Funding	Column A less Column B Change Between 2025/2026 Draft Budget to 2025/20256 Final Budget	Percent Change from 2025/2026 Draft Budget to 2025/2026 Final Budget	
Funding Sources:								
1	Carry-In WIOA Allocation	\$ 1,119,617	20.44%	\$ 858,517	13.06%	\$ (261,100)	-23.32%	SOURCES
2	Awarded WIOA Allocations	\$ 2,539,823	46.36%	\$ 3,568,597	54.29%	\$ 1,028,774	40.51%	
3	Carry-In RR/LA	\$ -	0.00%	\$ 54,279	0.83%	\$ 54,279		
4	Awarded Rapid Response Funds	\$ 291,682	5.32%	\$ 379,439	5.77%	\$ 87,757	30.09%	
5	Carry-In Layoff Aversion Funds	\$ -	0.00%	\$ 8,595	0.13%	\$ 8,595		
6	Awarded Layoff Aversion Funds	\$ 85,778	1.57%	\$ 143,423	2.18%	\$ 57,645	67.20%	
7	Non Allocation Awards Carried In	\$ 966,875	17.65%	\$ 985,809	15.00%	\$ 18,934	1.96%	
8	Non-Allocation Awards (New)	\$ 475,000	8.67%	\$ 575,000	8.75%	\$ 100,000	21.05%	
9	Total Funding Sources PY 26	\$ 5,478,775		\$ 6,573,659		\$ 1,094,884	19.98%	
Expenditures:								
10	Retiree Benefits	\$ 702,526	12.82%	\$ 855,589	13.02%	\$ 153,063	21.79%	EXPENDITURES
11	Salaries and Benefits	\$ 1,702,324	31.07%	\$ 1,818,592	27.66%	\$ 116,268	6.83%	
12	Services and Supplies	\$ 392,907	7.17%	\$ 429,323	6.53%	\$ 36,416	9.27%	
13	Professional Services	\$ 72,730	1.33%	\$ 97,180	1.48%	\$ 24,450	33.62%	
14	Salaries, Services, and Supplies Total	\$ 2,870,487	52.39%	\$ 3,200,684	48.69%	\$ 330,197	11.50%	
Career & Training Services								
15	Comprehensive Career Services	\$ -		\$ 54,989	0.84%	\$ 54,989		DIRECT CLIENT EXPENDITURES
16	Placer County	\$ 386,949	7.06%	\$ 502,297	7.64%	\$ 115,348	29.81%	
17	El Dorado County	\$ 228,491	4.17%	\$ 305,811	4.65%	\$ 77,320	33.84%	
18	SLT & Alpine County	\$ 170,000	3.10%	\$ 185,000	2.81%	\$ 15,000	8.82%	
19	Non Allocation	\$ 264,005	4.82%	\$ 256,684	3.90%	\$ (7,321)	-2.77%	
20	Regional Contracts	\$ 416,173	7.60%	\$ 450,876	6.86%	\$ 34,703	8.34%	
21	Career & Training Services Total	\$ 1,465,618	26.75%	\$ 1,755,657	26.71%	\$ 290,039	19.79%	
22	Board Initiatives	\$ 20,000	0.37%	\$ 30,000	0.46%	\$ 10,000	50.00%	WORKFORCE BOARD EXPENDITURES
23	Non allocation Carry-out to New FY	411,520	7.51%	483,539	7.36%	\$ 72,019	17.50%	CARRYOUT
24	Allocation carry-out to New FY	\$ 711,151	12.98%	\$ 1,103,779	16.79%	\$ 392,628	55.21%	
25	Carry-out to PY 27 Total	\$ 1,122,671	20.49%	\$ 1,587,318	24.15%	\$ 464,647	41.39%	
26	TOTAL EXPENDITURES	\$ 5,478,776		\$ 6,573,659		\$ 1,094,883	19.98%	
27	Net Surplus vs (Deficit)	\$ (0)		\$ -		\$ 0		

Approved by:  
Executive Committee:  
Workforce Development Board:  
Governing Body:

		A	B	C	D	E	F	G	H	I	J	K	L	M	N
		Consortium Admin (WIOA)	Consortium Program Operations (WIOA)	Consortium Rapid Response and Layoff Aversion	Local Area Stop Delivery System	One-El Dorado County Career and Training Services	Placer County Career and Training Services	Alpine County & South Lake Tahoe Career and Training Services	RERP	P2E 2.0	STEP	DOR	IDRC	Ticket to Work	Total of all Funding Sources and Expenditures
#															
	Funding Sources:														
1	Carry-In Allocation Funds from PY 25	\$ 231,937	\$ 215,141		\$ 48,119	\$ 102,210	\$ 176,109	\$ 85,000							\$ 858,517
2	Allocation Awards PY 26	\$ 356,859	\$ 1,356,067	\$ -	\$ 428,231	\$ 496,005	\$ 831,435	\$ 100,000							\$ 3,568,597
3	Carry-In Rapid Response Funds PY25			\$ 54,279											\$ 54,279
4	Awarded Rapid Response Funds PY 26	\$ -	\$ -	\$ 379,439	\$ -	\$ -	\$ -	\$ -							\$ 379,439
5	Carry-In Layoff Aversion Funds PY25	\$ -	\$ -	\$ 8,595	\$ -	\$ -	\$ -	\$ -							\$ 8,595
6	Awarded Layoff Aversion Funds PY 26			\$ 143,423	\$ -	\$ -	\$ -	\$ -							\$ 143,423
7	Carry-In Non-Allocation from PY 25								\$ 329,778	\$ 234,286	\$ 237,153			\$ 184,592	\$ 985,809
8	Actual Non-Allocation Awards PY 26				\$ -	\$ -	\$ -	\$ -				\$ 475,000	\$ 100,000		\$ 575,000
9	Total Funding Sources	\$ 588,796	\$ 1,571,208	\$ 585,736	\$ 476,350	\$ 598,215	\$ 1,007,544	\$ 185,000	\$ 329,778	\$ 234,286	\$ 237,153	\$ 475,000	\$ 100,000	\$ 184,592	\$ 6,573,659
	Expenditures:														
	Consortium Operations:														
10	Retiree Benefits	\$ -	\$ 635,030	\$ 70,559	\$ -	\$ -	\$ -	\$ -							\$ 705,589
11	Salaries and Benefits	\$ 179,212	\$ 310,026	\$ 359,419	\$ 170,941	\$ 181,837	\$ 304,061	\$ -	\$ 52,202	\$ 33,676	\$ 19,328	\$ 183,775	\$ 24,115		\$ 1,818,592
12	Services and Supplies	\$ 13,350	\$ 166,134	\$ 31,811	\$ 135,149	\$ 3,866	\$ 22,399			\$ 178	\$ 774	\$ 53,278	\$ 2,385		\$ 429,323
13	Professional Services	\$ 39,375	\$ 53,805	\$ -	\$ 4,000	\$ -	\$ -		\$ -	\$ -	\$ -	\$ -			\$ 97,180
14	Consortium Operations Total	\$ 231,937	\$ 1,164,995	\$ 461,789	\$ 310,090	\$ 185,703	\$ 326,460	\$ -	\$ 52,202	\$ 33,854	\$ 20,102	\$ 237,053	\$ 26,500	\$ -	\$ 3,050,684
	Career & Training Services														
	Program Year 2024/2025 WIOA/Other														
15	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 21,408	\$ 5,725	\$ 217,051				\$ 244,184
16	Placer County	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 84,925	\$ -							\$ 84,925
17	El Dorado County	\$ -	\$ -	\$ -	\$ -	\$ 56,615									\$ 56,615
18	SLT and Alpine County	\$ -	\$ -	\$ -	\$ -			\$ 85,000							\$ 85,000
	Program Year 2025/2026 WIOA/Other														
19	Comprehensive Career Services			\$ 4,375	\$ 50,614			\$ -							\$ -
20	Non-Allocation Awards	\$ -	\$ -	\$ -	\$ -		\$ -	\$ -				\$ 12,500			\$ 12,500
21	Placer County	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 417,372								\$ 417,372
22	El Dorado County	\$ -	\$ -	\$ -		\$ 249,196	\$ -	\$ -							\$ 249,196
23	SLT and Alpine County	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 100,000							\$ 100,000
24	Regional Contracts								\$ 256,167	\$ 194,707					\$ 450,876
25	Career & Training Services Total	\$ -	\$ -	\$ 4,375	\$ 50,614	\$ 305,811	\$ 502,297	\$ 185,000	\$ 277,576	\$ 200,432	\$ 217,051	\$ 12,500	\$ -	\$ -	\$ 1,755,657
26	Board Initiatives	\$ -	\$ -	\$ -	\$ 30,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -		\$ -	\$ 30,000
27	PY 26 Award Expend in Second Year	\$ 356,859	\$ 271,213	\$ 104,572	\$ 85,646	\$ 106,701	\$ 178,787	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 1,103,779
28	Future Year Expend Non-Allocation	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 225,447	\$ 73,500	\$ 184,592	\$ 483,539
29	PY 26 WIOA Additional Pension Support (ADP)	\$ -	\$ 135,000	\$ 15,000	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -				\$ -	\$ 150,000
31	TOTAL EXPENDITURES	\$ 588,796	\$ 1,571,208	\$ 585,736	\$ 476,350	\$ 598,215	\$ 1,007,544	\$ 185,000	\$ 329,778	\$ 234,286	\$ 237,153	\$ 475,000	\$ 100,000	\$ 184,592	\$ 6,573,659
32	Net Income/(Loss)	\$ 0	\$ 0	\$ (0)	\$ (0)	\$ 0	\$ -	\$ -	\$ 0	\$ 0	\$ 0	\$ 0	\$ -	\$ -	\$ -

Approved by:  
Executive Committee:  
Workforce Development Board:  
Governing Body:




# GSWDB Strategic Planning Presentation

STRATEGIC PLANNING VISION,  
GOALS AND OKR'S



**GOLDEN  
SIERRA**



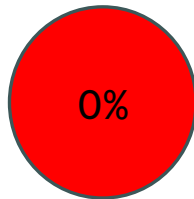
# Draft Mission, Vision, Objectives & Key Results



# Revised Mission

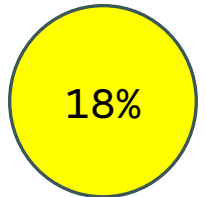
## Option #1: Current Mission

The Golden Sierra Workforce Board convenes industry leaders, and key partners to identify workforce initiatives, create innovative solutions, and measure the success of the systems' ability to meet industry and workforce needs



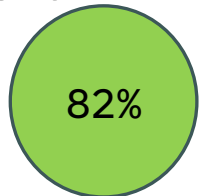
## Option #2

The Golden Sierra Workforce Board promotes effective systems to serve both employers and job seekers.



## Option #3

The Golden Sierra Workforce Board convenes industry leaders, and key partners to provide strategic oversight, policy, and regional coordination to drive positive outcomes for employers and job seekers.



- 19 Responses from 19 Board Members (100% response rate).

# Revised Vision – Poll Results

## Current Vision

A fully integrated workforce system that capitalizes on the expertise of industry and workforce partners to continuously meet the needs of business, and facilitate pathways to success for students, workers and job seekers.



## Option #1

A collaborative and accessible workforce system creating pathways to economic growth within our communities.

92%

## Option #2

A collaborative, accessible and regional workforce system creating pathways to economic growth.

8%

- Total of 12 responses from 19 Board Members (63%)

## WORKFORCE DEVELOPMENT BOARD MEMBER PRESENTATIONS

### **Process:**

- 2 members per meeting
- 5 minutes per member
- Submit your interest to be placed on the schedule to Lisa Nelson at [nelson@goldensierra.com](mailto:nelson@goldensierra.com). The member will be scheduled for the next available slot on a first come basis, and notified of the date.
- Once confirmed member will provide a 1 page Bio as outlined below to Lisa Nelson; bio is due 1 week before meeting and will be included in the agenda packet;

### **Suggested Bio elements**

Organization name:

Services/Product provided:

Member name/title:

Member role within their organization:

How your organization fits into the one-stop system:

Contact info:

Company logo (if desired)

## **Southern Living to California Dreaming**

**Jennifer Poff, CAE**

**Executive Director**

**Building Careers Foundation**

The humid Georgia air clung to Jennifer's graduation gown as she crossed the stage at Georgia Southern University on that hot Spring day. Clutching her newly earned Bachelor's in Public Relations, she smiled as the first person in her father's family to achieve a Bachelor's degree and the first person in her immediate family to also earn a degree. Michael was there cheering her on knowing that she always achieves her goals, but not yet knowing where their journey would take them.

The first year after that college graduation resulted in marrying Michael, moving to Atlanta to take on a role in a barcode printing company's marketing department before downsizing occurred a few months after starting the job. The job she waited a year for. The job she hoped would be a start to a long career. After that job dissipated, she got her first association role a few months later. A role that would last 10 years and create the true career path she was meant to be on. During her time at the Georgia Society of CPAs, she developed a particular interest in all facets of the association space including workforce development where she helped guide students and professionals on a path to success in the accounting profession. The seeds of her future passion were taking root, though she didn't fully know where her journey would take her.

In 2015, Jennifer decided to pursue a credential that would eventually lead her on her next journey. She earned her Certified Association Executive (CAE) credential. One of approximately 4,500 people to hold this credential around the world and Jennifer knew it would be crucial in her career pathway.

In 2016, opportunity called from further west after a mysterious stranger reviewed the department she oversaw in Georgia. Within 6 months of that meeting, Jennifer and Michael moved to Houston, Texas—a bold move that meant leaving behind friends and family to move to a place she had never really been. As Executive Director of the Houston CPA Society, Jennifer stepped into leadership with confidence and shifted the organization into a modern times over the course of 3 ½ years before taking a brief break to determine her next direction.

The westward pull continued. When the opportunity arose in 2022 to lead the Building Careers Foundation in California, it felt like more than just another career move—it felt like destiny. California had always been a place that called to her and Michael. The Foundation's mission to create a future-ready workforce for the building industry brought Jennifer's professional journey full circle. She grew up with a father who worked in construction and later as an industrial painter foreman. While encouraged to take a different path in life, this brought her back to her roots of helping others find a career path that would allow them to be successful in the trades.

Since 2022, Jennifer has led rebranding efforts, worked to launch a successful BuildStrong Academy with the Home Builders Institute, developed a strategic plan, increased enrollment in workforce programs, and reshaped partnerships with several community organizations. In 2024, BCF trained over 350 individuals with an 70% placement rate.

Jennifer currently resides in Lincoln, CA with her husband Michael and their cat, Charlie. She loves to travel, read, try new recipes and restaurants.

**GOLDEN SIERRA  
WORKFORCE DEVELOPMENT BOARD**

**MEMORANDUM**

**DATE:** September 18, 2025

**TO:** Workforce Development Board (WDB)

**FROM:** Jason Buckingham, GSJTA Executive Director

**SUBJECT:** Board Member Roundtable Discussion – Emerging Issues, Updates, and Opportunities

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As part of our effort to ensure meaningful engagement among Board members and support the continuous improvement of our local workforce system staff is introducing a standing agenda item titled: Board Member Roundtable Discussion: Emerging Issues, Updates, and Opportunities

The roundtable is designed to create space for Board members to share insights, surface challenges, highlight regional trends, and identify opportunities that may inform future planning, collaboration, or staff follow-up. To ensure compliance with the *Brown Act* and the *Workforce Innovation and Opportunity Act (WIOA)*, no action will be taken during this discussion. Action may be taken once an item that surfaced during the roundtable is placed on an agenda for a future meeting.

The roundtable discussion is intended to strengthen the Board's collective understanding of workforce development issues across counties, industries, and partner systems. It provides a platform for individual Board members to share community perspectives, employer needs, or program observations. The discussion may also help identify themes or topics that warrant further exploration at future meetings or through staff follow-up.

Example topics may include:

- Policy issues (legislation, etc.)
- Opportunities to utilize "Board Initiatives" funding
- Local or regional workforce challenges, successes
- Feedback from employers or community stakeholders
- Updates on education, training, or economic development initiatives
- Observations from related committees or advisory roles
- Suggestions for future meeting topics or agenda items

This format is intended to provide an opportunity for the Board to function as a learning community and thought partner in advancing its strategic goals.